



Montara Water and Sanitary District

Serving the Community of Montara and Moss Beach

P.O. Box 370131
8888 Cabrillo Hwy
Montara, CA 94037-0131
t: 650.728.3545 • f: 650.728.8556

To sensitively manage the natural resources entrusted to our care, to provide the people of Montara - Moss Beach with reliable, high – quality water, wastewater, and trash disposal at an equitable price, and to ensure the fiscal and environmental vitality of the district for future generations. Be open to providing other services desired by our community.

AGENDA

District Board of Directors

8888 Cabrillo Highway
Montara, California 94037

August 15, 2024 at 7:30 p.m.

The meeting will take place in the District offices located at the above address. Seating is limited and social distancing will be practiced due to ongoing public health and safety concerns. Simultaneous public access and participation is also available remotely, via telephone or the ZOOM application:

ZOOM MEETING INFORMATION:

WEBSITE: <https://us02web.zoom.us/j/82522652727?pwd=BnDQvYmCvDnW0vg1w8WplZFppUQavE.1>

MEETING ID: 825 2265 2727

Password: 662710

CALL IN PHONE NUMBER: +1 669 900 9128

INSTRUCTIONS for remote access are available at <https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>. You also may view video during the meeting via live stream or after the meeting at <https://videoplayer.telvue.com/player/wuZKb9gwEY7sMACIIsr7VSJgIB35kNZA/stream/159?fullscreen=true&showtabssearch=false&autostart=false>. If you experience technical difficulties or have technical questions prior to or during the meeting, please contact MWSD's IT support at (650) 728-7843.

Note: Public participation is not permitted during closed session discussion items.

Public Comment

In accordance with the Government Code, members of the public may address the Board on specific agenda items when the matter is announced by the Board President. Any other item of interest that is within the subject matter jurisdiction of the District may be addressed during the Oral Comments portion of the meeting. For participants attending the meeting virtually, a "raise hand" button is available for every Zoom user wishing to speak and should be used to alert the President of the intent to comment.

Upon request, this Agenda and written agenda materials will be made available in appropriate alternative formats to persons with a disability. Request for a disability-related modification or accommodation in order to participate in the public meeting should be emailed to info@mwsd.net or submitted by phone at 650-728-3545 at least two days before the meeting. Requests will be granted whenever possible and resolved in favor of accessibility. Materials related to an item on this Agenda submitted to the Board after distribution of the Agenda Packet are available in the District Clerk's office during normal business hours. Such documents may also be available on the District's web site (www.mwsd.montara.org) subject to staff's ability to post the documents before the meeting.

CALL TO ORDER

ROLL CALL

PRESIDENT'S STATEMENT

ORAL COMMENTS (Items other than those on the agenda)

PUBLIC HEARING

CONSENT AGENDA

1. [Approve Minutes for Special Board Meeting July 11, 2024](#)
2. [Approve Financial Statements for June 2024](#)
3. [Approve Warrants for August 1, 2024](#)
4. [SAM Flow Report](#)
5. [Monthly Review of Current Investment Portfolio](#)
6. [Connection Permit Applications Received](#)
7. [Monthly Water Production Report](#)
8. [Rain Report](#)
9. [Monthly Solar Energy Report](#)
10. [Monthly Public Agency Retirement Service Report for May 2024](#)

OLD BUSINESS NEW BUSINESS

1. [Review and Possible Action Concerning UC Davis Bodega Marine Center Permit for Scientific Ocean Current Monitoring Project.](#)
2. [Review and Possible Action Concerning Adoption of a Workplace Violence Prevention Plan](#)
3. [Review Budget Update for Superintendent Position](#)
4. [Review and Possible Action Concerning Employee Wellness Program](#)

REPORTS

1. Sewer Authority Mid-Coastside Meetings (Slater-Carter).
2. Mid-Coast Community Council Meeting (Slater-Carter).
3. CSDA Report (Slater-Carter).
4. LAFCo Report (Slater-Carter).
5. Attorney's Report (Fitzgerald).
6. Directors' Reports.
7. [General Manager's Report \(Heldmaier\).](#)

FUTURE AGENDAS

CONVENE IN CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code §54956.9(d)(1))

Case Name: *City of Half Moon Bay v. Granada Community Services District, et al.* (Santa Clara County Superior Court No. 17CV316927)

CONFERENCE INVOLVING A JOINT POWERS AGENCY – SEWER AUTHORITY MID-COASTSIDE (Government Code Section 54956.96):

Discussion will concern: CONFERENCE WITH LEGAL COUNSEL — PENDING LITIGATION pursuant to Paragraph (1) of Subdivision (d) of Government Code Section 54956.9, *Ecological Rights Foundation v. Sewer Authority Mid-Coastside* (Case No: 3:18-CV-04413)

Names of Montara Water & Sanitary representatives on Sewer Authority Mid-Coastside Board: Director Kathryn-Slater Carter, Director Peter Dekker

REPORT OF ACTION TAKEN IN CLOSED SESSION, IF ANY

ADJOURNMENT

The District has a curfew of 10:30 p.m. for all meetings. The meeting may be extended for one hour by vote of the Board.



MONTARA WATER & SANITARY DISTRICT

SPECIAL BOARD OF DIRECTORS MEETING July 11, 2024

MINUTES

This meeting took place at the district office located at the above address. Simultaneous public access and participation was also available remotely, via telephone or the ZOOM application.

SPECIAL SESSION began at 7:33 p.m.

CALL TO ORDER

ROLL CALL

Directors Present: Boyd, Slater-Carter, Softky and Young

Directors Absent: Dekker

Staff Present: Clemens Heldmaier, General Manager
District Clerk, Tracy Beardsley

Others Present: District Counsel Christine Fitzgerald
Kastama Consulting, Alison Kastama

PRESIDENT'S STATEMENT

Director Boyd commended the Sewer Authority Midcoast (SAM) for regular sampling and posting of the results of what is in the wastewater, such as COVID-19 and RSV. It is a good source of information.

ORAL COMMENTS

Director Slater-Carter said she read an article by Peter Drekmaier that San Francisco will be spending billions of dollars to repair its water and sewer system. So, costs will triple in the next 10-15 years. Another article she read indicated there will also be major increases in electrical costs.

Michelle Dragony said there will not be any more testing. Perhaps they can suggest the Public Health of San Mateo County pay for testing for COVID-19, etc. It is very useful. She read an article in the Mercury News that COVID is 99% of what it was in 2020.

Director Boyd said COVID is more virulent, but the outcomes are different. There is still a concerning percentage of people getting long COVID. It isn't the flu; it has symptoms reminiscent of the flu, but some of the consequences can be very concerning.

PUBLIC HEARING - none

CONSENT AGENDA

- 1. Approve Minutes for Regularly Scheduled Board Meeting June 6, and 20, 2024.**
- 2. Approve Financial Statements for May 2024**
- 3. Approve Warrants for July 1, 2024**
- 4. SAM Flow Report**
- 5. Monthly Review of Current Investment Portfolio**
- 6. Connection Permit Applications Received**
- 7. Monthly Water Production Report**
- 8. Rain Report**
- 9. Monthly Solar Energy Report**
- 10. Monthly Public Agency Retirement Service Report for April 2024**
- 11. Review and Possible Action Concerning Government Claim for Personal Injuries**

Director Young made a correction to the minutes of June 6, 2024, item 4. She voted abstention on item 4.

Director Slater-Carter said the SAM Flow report was not available due to the holiday.

Director Slater-Carter made a motion to approve the consent agenda with the correction to the minutes. Director Softky seconded the motion. All were in favor and the motion passed 4-0.

OLD BUSINESS - none

NEW BUSINESS

1. Review and Possible Action Concerning Adoption of Appropriations Limit for FY 2024-2025.

General Manager Clemens Heldmaier said this is a standard item done annually since 1980 when the GANN limit was adopted in California. It puts limits on the amount of proceeds of taxes that local agencies can appropriate and spend each year. Last year the limit was around 2.8 million dollars. It factors in San Mateo County's overall changes in population and per capita personal income. This year, the appropriations limit is 2.97 million dollars. The worksheet shows that the District appropriated approximately 1.4 million dollars below its GANN limit. Staff recommendation is to adopt the Resolution of the Montara Water and Sanitary District Determining the 2024-2025 Appropriation Limit.

General Manager Clemens Heldmaier said the income/expenses and the calculations are in the packet. It is the unincorporated portion of San Mateo County that is being considered.

Director Slater-Carter made a motion to adopt the Resolution of the Montara Water and Sanitary District Determining the 2024-2025 Appropriation Limit. Director Softky seconded the motion. Roll call vote: Director Young: Aye, Director Softky: Aye, Director Slater-Carter: Aye, Director Boyd: Aye, Director Dekker is absent. The motion passes 4-0.

2. Review and Possible Action Concerning Cancellation of the Next Regular Scheduled Board Meetings.

General Manager Clemens Heldmaier suggested canceling the July 18th and August 1st regularly scheduled board meetings. If the need arises for a meeting comes up, they can hold one.

The directors approved.

REPORTS

1. Sewer Authority Mid-Coastside Meeting (SAM) (Slater-Carter)

Director Boyd said the SAM Board approved to send out the requests for bids to three qualified bidders for the pipeline design build. Please read the SAM staff report for more information. They will be starting later than intended with respect to the ERF (Ecological Rights Foundation) settlement. According to the plan it should be done by mid- Summer 2026 for 2.5 miles of pipeline replacement.

Director Young asked where the pipeline is to be replaced.

Director Boyd replied it is SAM's pipeline here in the northern section. There is much to do in a short amount of time. It is a necessary step. The Princeton pumpstation is done. That has been needed for a long time.

2. Mid-Coast Community Council Meeting (Slater-Carter)

Gregg Dieguez said there are several things going on. Granada Community Services District (GCSD) presented on the Burnham Strip project. Members of the public attended and there is a fair amount of controversy. It brings together a nexus of problems, including erosion on Surfer's Beach, the multi-asset rehabilitation plan, the loss of parking and the pre-school. It is well intentioned but running into so many constraints. He also raised the issue of needing more wet weather storage at the Burnham Strip. Also, Montara Mountain is a problem. The Planning Commission partitioned the application that was on the table and excluded the road maintenance until a road management plan is devised that works with the hope that they won't use the road and find alternative using SFPUC's road or other places. There will be a follow-up group, and it will probably take another year or so, and MWSD's participation in that group would be welcomed. The Coastal Resilient Infrastructure Strategic Plan (CRISP) is holding weekly meetings, and a survey was sent out. He will be filling out a bunch of their questionnaires and try to touch base with the agencies so there is a CRISP submittal for everything that makes sense. There is the Bay Area Housing Finance Authority with a bond for 20 billion dollars. It is the largest housing bond submitted in the history of the United States, at least for regional agencies.

General Manager Clemens Heldmaier inquired about the other CRISP meetings and asked for a copy of the invite. He attended one meeting but did not receive any notifications or invitations.

Director Young asked if CRISP has any funding allocated for the emergency evacuation on the Coast.

Gregg Dieguez said he doesn't think there is any money allocated to CRISP (other than for a study), and if there is, then maybe. It will depend on the suite of applications they get, the decision criteria they use, and how the prioritization shakes out.

3. California Special Districts Associations (CSDA) Report (Slater-Carter)

Director Slater-Carter said there is a meeting next week.

4. Local Agency Formation Commission (LAFCo) Report (Slater-Carter)

Director Slater-Carter said there is a meeting next week or the week after.

5. Attorney's Report (Fitzgerald) -- none

6. Directors' Report

Director Young said at the last meeting the Fire Board decided to lease their old El Granada Fire station to the Sheriff's Department for a long-term lease. The County is not going to buy the 50 acres parcel where the Bay City Nursery was.

Michelle Dragony said the Old 41 Station will be an emergency station and used for storage. Also, in terms of the emergency evacuation the Board of Supervisors awarded 1.1 million dollars for Ladris Technologies to do an analysis on response plans and evacuation. The Resource Conservation District received \$600,000 dollars for a grant to improve storm water runoff on Second Street in Montara and fire reduction on Highway One and Highway 92. More information will be available on Coastside Buzz (<https://www.coastsidebuzz.com/>).

Director Slater-Carter said the new bathrooms are open at Surfer's Beach. The Harbor District got the permit for the sand replenishment at Surfer's beach. Now they can work on funding.

7. General Manager's Report (Heldmaier) - none

FUTURE AGENDAS

BREAK 9:05 pm

CONVENE IN CLOSED SESSION 9:10 pm

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code §54956.9(d)(1))

Case Name: *City of Half Moon Bay v. Granada Community Services District, et al.* (Santa Clara County Superior Court No. 17CV316927)

CONFERENCE INVOLVING A JOINT POWERS AGENCY – SEWER AUTHORITY MID-COASTSIDE (Government Code Section 54956.96):

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ADJOURNMENT at 9:30 pm

The district has a curfew of 10:30 pm for all meetings. The meeting may be extended for one hour by vote of the Board.

Respectfully Submitted,

Signed _____
Secretary

Approved on the 15th, August 2024

Signed _____
President



MONTARA WATER AND SANITARY DISTRICT AGENDA

Prepared for the Meeting Of: August 15, 2024

TO: BOARD OF DIRECTORS

FROM: Clemens H. Heldmaier, General Manager 

**SUBJECT: Unaudited Financial Statements – Executive
Summary**

**Budget vs. Actual – Sewer July 1, 2023 through June 30, 2024 - Variances
over \$2,000:**

- 4400 Fees, \$7,947 below Budget – All fee categories have lagged behind expectations due to economic conditions. Less home remodeling taking place.
- 4510 Grants, \$1,130,210 received, **No Budget established** – On behalf of SAM, the District received Federal Emergency Management Agency (FEMA) and California Office of Emergency Services (CalOES) funds for 2022 & 2023 Winter Storm Damages. Due to SAM's organization structure as a JPA they are not allowed to directly apply for and request funds. MWSD facilitated the application and the funds, in total, were remitted to SAM.
- 4610 Property Tax Receipts, \$253,411 above Budget – Additional ERAF apportionment received in January. The District typically receives two per year.
- 4710 Sewer Service Charges, \$52,097 below Budget – 5th of 6 sewer service charge assessment received in June 2024.
- 4720 Sewer Service Refund, \$19,064 above Budget – Due to a programming error in our EDS system, a miscalculation was made on a customer sewer service charge and subsequently refunded.
- **Overall Total Operating Income for the period ending June 30, 2024 was \$1,306,480 above budget. Total operating revenue received to date is \$5,610,711.**
- 5200 Board of Directors, \$8,781 below Budget - \$15,000 budgeted for District voting borders realignment. The cost of study was half of what was budgeted.
- 5250 Conference Attendance, \$6,955 below Budget – Budget line item has been adjusted due to actuals being less than expected.
- 5300 Insurance, \$2,047 above Budget – District pays for insurance premiums at the beginning of the fiscal year. Variance continues to decrease.
- LAFCO Assessment, \$3,000 below Budget – Expense is typically paid in June. Payment will be accrued back to FY 23-24.
- 5400 Legal, \$63,579 below Budget – Costs related to the defense of various legal proceedings is less than expected at this point.



MONTARA WATER AND SANITARY DISTRICT AGENDA

Prepared for the Meeting Of: August 15, 2024

TO: BOARD OF DIRECTORS

FROM: Clemens H. Heldmaier, General Manager

- 5510 Maintenance, Office, \$21,916 below Budget – Projects have been shifted to CIP non project category. Budget has been reduced for FY 24-25.
- 5560 Printing & Publishing, \$2,810 above Budget – Increased costs due to public hearing notices.
- 5610 Accounting, \$2,168 above Budget – Increased costs associated with Budget process and interim audit preparation.
- 5620 Audit, \$4,800 below Budget – GM was able to successfully negotiate a credit to FY 21-22 audit fees from previous auditors due to their failure to provide timely service.
- 5630 Consulting, \$7,585 below Budget – Less reliance upon consultants than originally expected.
- 5710 San Mateo County Tax Roll Charges, \$2,381 below Budget – County administrative fees netted with assessment revenue when applicable.
- 5730 Telephone & Internet, \$10,696 below Budget – District staff has received credits for certain lines.
- 5800 Labor, \$20,723 above Budget – Mainly due to the funding of GM salary & benefit increase which included retro pay.
- 6170 Claims, Property Damage, \$7,893 below Budget – Single instance noted in April for the payment of a deductible.
- 6200 Engineering, \$27,226 below Budget – Majority of costs have been related to CIP projects and booked in account 8075 Sewer CIP.
- 6330 Facilities, \$4,523 above Budget – Tree work performed at two District sites in May 2024.
- 6400 Pumping, \$6,934 below Budget – Monthly fluctuations based on usage.
- 6600 Collection/Transmission, \$119,431 above Budget – FY 23-24 costs for meters have been shifted to the Sewer fund. In FY 22-23 costs were absorbed by the Water Fund. It has been established that the cost of meters and their component parts are both a Water & Sewer operating expense. On a go forward basis, the cost will be split 50/50.
- 6900 SAM Expenses, \$1,050,391 above Budget – The District adopted the original budget provided by SAM. After adoption by MWSD, SAM adjusted their infrastructure budget downward.

In October 2023 – MWSD funded SAM reserves in the amount of \$51,805.

In December 2023 – MWSD remitted SAM \$732,292 Grant funding from CalOES/FEMA. See account 4510 Grant revenue descriptions. Additional distribution of FEMA funds expected in May 2024.



MONTARA WATER AND SANITARY DISTRICT AGENDA

Prepared for the Meeting Of: August 15, 2024

TO: BOARD OF DIRECTORS

FROM: Clemens H. Heldmaier, General Manager

- **Overall Total Operating Expenses for the period ending June 30, 2024, were \$1,134,060 above Budget.**
- **Total overall Expenses for the period ending June 30, 2024, were \$1,025,976 above budget. For a net ordinary gain of \$280,504 above Budget. Actual net ordinary income is \$1,208,638**
- 7100 Connection Fees, \$90,564 above Budget – No new connections sold in May 2024. 4 full connections sold this fiscal year.
- 7200 Interest Income, LAIF, \$128,059 above budget – Due to the increase Federal interest rates.
- 8000 CIP, \$2,907,652 below Budget – Major CIP project is underway.
- 9200 I-Bank Loan, \$8,007 below budget – Due to timing.



MONTARA WATER AND SANITARY DISTRICT AGENDA

Prepared for the Meeting Of: August 15, 2024

TO: BOARD OF DIRECTORS

FROM: Clemens H. Heldmaier, General Manager

Budget vs. Actual – Water July 1, 2023 thru June 30, 2024 - Variances over \$2,000:

- 4400 Fees, \$6,018 below Budget - All fee categories have lagged behind expectations due to economic conditions. Less home remodeling taking place.
- 4610 Property Tax Receipts, \$253,411 above Budget – Additional ERAF apportionment received in January. The District typically receives two per year.
- 4740 Testing, Backflow, \$7,085 above Budget – Due to timing of revenue collection.
- 4810 Water Sales, Domestic, \$127,259 above Budget – Due to timing of receipts.
- 4850 Water Sales refunds, \$6,004 below Budget – No refunds issued to date.
- 4990 Other Revenue, \$1,261,574, **no Budget established** – The District received a settlement in the amount of \$1,260,831 in March – MWSD vs. Dow Chemical.
- **Overall Total Operating Income for the period ending June 30, 2024 was \$1,432,297 above budget. Total operating revenue received to date is \$3,764,897.**
- 5200 Board of Directors, \$8,781 below Budget - \$15,000 budgeted for District voting borders realignment. The cost of study was half of what was budgeted.
- 5250 Conference Attendance, \$9,059 below Budget – Budget line item has been adjusted due to actuals being less than expected.
- 5270 Information Systems, \$2,061 below Budget – Less activity than anticipated from IT service provider.
- 5300 Insurance, \$3,753 above Budget – District pays insurance premiums at the beginning of the fiscal year. Variance continues to decrease.
- 5350 LAFCO Assessment, \$3,000 below Budget – Expense is typically paid in June. Payment will be accrued back to FY 23-24.
- 5400 Legal, \$4,231 below Budget – Balance fluctuates based on current needs.
- 5510 Maintenance Office, \$20,114 below Budget – Projects have been shifted to CIP non project category. Budget has been reduced for FY 24-25.
- 5530 Memberships, \$2,210 below Budget – Membership expense slightly less than anticipated.
- 5550 Postage, \$5,443 above Budget – Additional costs relating to mail service.



MONTARA WATER AND SANITARY DISTRICT AGENDA

Prepared for the Meeting Of: August 15, 2024

TO: BOARD OF DIRECTORS

FROM: Clemens H. Heldmaier, General Manager

- 5560 Printing & Publishing, \$3,370 above Budget - Increased costs due to public hearing notices.
- 5610 Accounting, \$2,168 above Budget – Increased costs associated with Budget process and interim audit preparation.
- 5620 Audit, \$4,800 below Budget – GM was able to successfully negotiate a credit to FY 21-22 audit fees from previous auditors due to their failure to provide timely service.
- 5630 Consulting, \$22,585 below Budget – Less reliance upon consultants than originally expected.
- 5640 Data Services, \$12,104 above Budget – UtilityStar software maintenance fee paid. Budget has been established for FY 24-25.
- 5710 San Mateo County Tax Roll Charges, \$2,381 below Budget – County administrative fees netted with assessment revenue when applicable.
- 5720 Telephone & Internet, \$10,753 below Budget - District staff has received credits for certain lines.
- 5800 Labor & Wages, \$27,335 above Budget – Mainly due to the funding of GM salary & benefit increase which included arrears.
- 6170 Claims, Property Damage, \$9,607 below Budget – One minor claim paid in August.
- 6180 Communications, \$11,826 below Budget – SCADA maintenance costs are on an as needed basis.
- 6200 Engineering, \$89,077 above Budget – Majority of the expense due to water quality engineering.
- 6320 Equipment & Tools, expensed, \$2,154 above Budget – Due to the need for specialty tools & parts not already in District inventory.
- 6330 Facilities, \$6,753 above Budget – Tree work performed at various District sites.
- 6370 Lab Supplies & Equipment, \$9,659 above Budget – Major purchase of inventory made in August & November.
- 6400 Pumping, \$13,598 below Budget – Catch up bill paid in February was for \$14,519, which was within budget.
- 6500 Supply, \$22,121 below Budget – Payment for Q3 water purchase for Airport Wells made in April. The average expense is \$6,400.
- 6600 Collection/Transmission, \$130,813 below Budget – FY 23-24 costs for meters have been shifted to the Sewer fund. In FY 22-23 costs were absorbed by the Water Fund. It has been established that the cost of meters and their component parts are both a Water & Sewer operating expense. On a go forward basis, the cost will be split 50/50.



MONTARA WATER AND SANITARY DISTRICT AGENDA

Prepared for the Meeting Of: August 15, 2024

TO: BOARD OF DIRECTORS

FROM: Clemens H. Heldmaier, General Manager

- 6700 Treatment, \$17,474 above Budget – costs are variable on a month-to-month basis.
- 6800 Vehicles, \$4,996 below Budget – 25% of costs are allocated to Sewer. Fuel cost is less than expected.
- **Overall Total Operating Expenses for the period ending June 30, 2024, were \$69,422 below Budget.**
- **Total overall Expenses for the period ending June 30, 2024 were \$105,849 below budget. For a net ordinary income of \$1,538,146 budgeted vs. actual. The actual net ordinary income was \$1,603,731.**
- 7100 Connection Fees, \$106,687 above Budget – No new connections sold in May. 5 full connections sold this fiscal year.
- 7250 CAMP interest, \$164,231 above Budget – Due to increase in federal interest rates.
- 7600 GO Bond Revenues, \$218,647 below budget - 45% advance was received in April. Remaining funds expected after FYE but will be accrued back.
- 7650 Water System Reliability, \$12,470 below Budget – 45% advance was received in April. Remaining funds expected after FYE but will be accrued back.
- 8000 CIP, \$3,404,916 below Budget – Projects are currently on-going, and others are being planned.
- 9100 GO Bond interest expense, \$24,838 below Budget – Difference due to timing.

RECOMMENDATION:

This is for Board information only

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
 July 2023 through June 2024

	Jul '23 - Jun 24	Sewer Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
4220 · Cell Tower Lease	84,833.88	83,000.00	1,833.88
4400 · Fees			
4410 · Administrative Fee (New Constr)	1,244.00	4,000.00	-2,756.00
4420 · Administrative Fee (Remodel)	0.00	1,000.00	-1,000.00
4430 · Inspection Fee (New Constr)	1,178.00	4,000.00	-2,822.00
4440 · Inspection Fee (Remodel)	0.00	1,000.00	-1,000.00
4460 · Remodel Fees	7,471.00	8,000.00	-529.00
4470 · Other Fees	160.00		
Total 4400 · Fees	10,053.00	18,000.00	-7,947.00
4510 · Grants	1,130,209.94		
4610 · Property Tax Receipts	553,411.40	300,000.00	253,411.40
4710 · Sewer Service Charges	3,831,133.90	3,883,231.00	-52,097.10
4720 · Sewer Service Refunds, Customer	-29,063.76	-10,000.00	-19,063.76
4760 · Waste Collection Revenues	29,878.01	30,000.00	-121.99
4990 · Other Revenue	254.30		
Total Income	5,610,710.67	4,304,231.00	1,306,479.67
Gross Profit	5,610,710.67	4,304,231.00	1,306,479.67
Expense			
5000 · Administrative			
5190 · Bank Fees	6,028.39	6,000.00	28.39
5200 · Board of Directors			
5210 · Board Meetings	4,913.85	4,000.00	913.85
5220 · Director Fees	7,805.00	10,000.00	-2,195.00
5230 · Election Expenses	7,500.00	15,000.00	-7,500.00
Total 5200 · Board of Directors	20,218.85	29,000.00	-8,781.15
5250 · Conference Attendance	3,044.76	10,000.00	-6,955.24
5270 · Information Systems	4,439.51	6,000.00	-1,560.49
5300 · Insurance			
5310 · Fidelity Bond	437.50	500.00	-62.50
5320 · Property & Liability Insurance	12,109.75	10,000.00	2,109.75
Total 5300 · Insurance	12,547.25	10,500.00	2,047.25
5350 · LAFCO Assessment	0.00	3,000.00	-3,000.00
5400 · Legal			
5430 · General Legal	67,621.30	200,000.00	-132,378.70
5440 · Litigation	68,799.66		
Total 5400 · Legal	136,420.96	200,000.00	-63,579.04
5510 · Maintenance, Office	3,084.31	25,000.00	-21,915.69
5530 · Memberships	4,500.00	5,000.00	-500.00
5540 · Office Supplies	6,361.13	8,250.00	-1,888.87
5550 · Postage	2,193.40	1,150.00	1,043.40
5560 · Printing & Publishing	5,060.01	2,250.00	2,810.01

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
 July 2023 through June 2024

	Jul '23 - Jun 24	Sewer Budget	\$ Over Budget
5600 · Professional Services			
5610 · Accounting	41,167.50	39,000.00	2,167.50
5620 · Audit	8,700.00	13,500.00	-4,800.00
5630 · Consulting	44,664.75	52,250.00	-7,585.25
5640 · Data Services	11,612.23	10,000.00	1,612.23
5650 · Labor & HR Support	2,590.82	2,500.00	90.82
5660 · Payroll Services	1,292.32	1,000.00	292.32
Total 5600 · Professional Services	110,027.62	118,250.00	-8,222.38
5710 · San Mateo Co. Tax Roll Charges	119.00	2,500.00	-2,381.00
5720 · Telephone & Internet	29,304.31	40,000.00	-10,695.69
5730 · Mileage Reimbursement	328.34	2,000.00	-1,671.66
5740 · Reference Materials	0.00	200.00	-200.00
5790 · Other Administrative	-3,385.06		
5800 · Labor			
5810 · CalPERS 457 Deferred Plan	25,248.49	21,486.00	3,762.49
5820 · Employee Benefits	53,578.66	52,135.00	1,443.66
5830 · Disability Insurance	1,857.98	2,271.00	-413.02
5840 · Payroll Taxes	22,436.38	25,393.00	-2,956.62
5850 · PARS	19,047.77	22,147.00	-3,099.23
5900 · Wages			
5910 · Management	147,558.57	122,617.00	24,941.57
5920 · Staff	196,726.22	205,767.00	-9,040.78
5930 · Staff Certification	2,100.00	1,800.00	300.00
5940 · Staff Overtime	5,993.10	1,754.00	4,239.10
5950 · Staff Standby	1,515.35		
Total 5900 · Wages	353,893.24	331,938.00	21,955.24
5960 · Worker's Comp Insurance	2,943.87	2,913.00	30.87
Total 5800 · Labor	479,006.39	458,283.00	20,723.39
Total 5000 · Administrative	819,299.17	927,383.00	-108,083.83
6000 · Operations			
6170 · Claims, Property Damage	2,106.85	10,000.00	-7,893.15
6195 · Education & Training	2,500.00	2,000.00	500.00
6200 · Engineering			
6220 · General Engineering	42,774.50	70,000.00	-27,225.50
Total 6200 · Engineering	42,774.50	70,000.00	-27,225.50
6330 · Facilities			
6335 · Alarm Services	7,522.62	6,000.00	1,522.62
6337 · Landscaping	9,000.00	6,000.00	3,000.00
Total 6330 · Facilities	16,522.62	12,000.00	4,522.62
6400 · Pumping			
6410 · Pumping Fuel & Electricity	53,550.67	50,000.00	3,550.67
6420 · Pumping Maintenance, Generators	4,515.42	15,000.00	-10,484.58
Total 6400 · Pumping	58,066.09	65,000.00	-6,933.91

Montara Water & Sanitary District Revenue & Expenditures Budget vs. Actual - Sewer

July 2023 through June 2024

	Jul '23 - Jun 24	Sewer Budget	\$ Over Budget
6600 · Collection/Transmission			
6660 · Maintenance, Collection System	0.00	10,000.00	-10,000.00
6665 · Meters - Sewer	129,430.68	0.00	129,430.68
Total 6600 · Collection/Transmission	129,430.68	10,000.00	119,430.68
6770 · Uniforms	0.00	200.00	-200.00
6800 · Vehicles			
6810 · Fuel	3,401.36	2,000.00	1,401.36
6820 · Truck Equipment, Expensed	386.25	200.00	186.25
6830 · Truck Repairs	880.57	1,000.00	-119.43
Total 6800 · Vehicles	4,668.18	3,200.00	1,468.18
6900 · Sewer Authority Midcoastside			
6910 · SAM Collections	294,861.96	294,862.00	-0.04
6920 · SAM Operations	1,692,421.42	1,806,452.00	-114,030.58
6930 · SAM Prior Year Adjustment	1,144,515.14		
6940 · SAM Maintenance, Collection Sys	10,971.93	45,000.00	-34,028.07
6950 · SAM Maintenance, Pumping	177,134.17	130,000.00	47,134.17
6960 · SAM NDWSCP	6,800.00	0.00	6,800.00
Total 6900 · Sewer Authority Midcoastside	3,326,704.62	2,276,314.00	1,050,390.62
Total 6000 · Operations	3,582,773.54	2,448,714.00	1,134,059.54
Total Expense	4,402,072.71	3,376,097.00	1,025,975.71
Net Ordinary Income	1,208,637.96	928,134.00	280,503.96
Other Income/Expense			
Other Income			
7000 · Capital Account Revenues			
7100 · Connection Fees			
7110 · Connection Fees (New Constr)	133,194.00	220,000.00	-86,806.00
7120 · Connection Fees (Remodel)	39,051.00	55,000.00	-15,949.00
7152 · Connection Fee Refunds	0.00	-20,000.00	20,000.00
7153 · Add'l Fixture Units (New Const)	97,287.00	20,000.00	77,287.00
7155 · Add'l Fixture Units (Remodel)	151,701.00	20,000.00	131,701.00
7157 · Fixture Fee Refunds	-32,543.00		
7160 · PFP Pass Thru	-2,858.00		
7165 · Meter Pass Thru Costs	-268.05		
Total 7100 · Connection Fees	385,563.95	295,000.00	90,563.95
7200 · Interest Income - LAIF	188,059.23	60,000.00	128,059.23
Total 7000 · Capital Account Revenues	573,623.18	355,000.00	218,623.18
Total Other Income	573,623.18	355,000.00	218,623.18
Other Expense			
8000 · Capital Improvement Program			
8075 · Sewer	1,091,633.27	3,999,285.00	-2,907,651.73
Total 8000 · Capital Improvement Program	1,091,633.27	3,999,285.00	-2,907,651.73

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
 July 2023 through June 2024

	Jul '23 - Jun 24	Sewer Budget	\$ Over Budget
9000 · Capital Account Expenses			
9125 · PNC Equipment Lease Interest	6,832.15	7,176.00	-343.85
9200 · I-Bank Loan	10,694.76	18,702.00	-8,007.24
Total 9000 · Capital Account Expenses	17,526.91	25,878.00	-8,351.09
Total Other Expense	1,109,160.18	4,025,163.00	-2,916,002.82
Net Other Income	-535,537.00	-3,670,163.00	3,134,626.00
Net Income	673,100.96	-2,742,029.00	3,415,129.96

Montara Water & Sanitary District Revenue & Expenditures Budget vs. Actual - Water

July 2023 through June 2024

	Jul '23 - Jun 24	Water Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
4400 · Fees			
4410 · Administrative Fee (New Constr)	1,244.00	4,000.00	-2,756.00
4420 · Administrative Fee (Remodel)	0.00	600.00	-600.00
4430 · Inspection Fee (New Constr)	1,178.00	4,000.00	-2,822.00
4440 · Inspection Fee (Remodel)	0.00	0.00	0.00
4450 · Mainline Extension Fees	0.00	0.00	0.00
4470 · Other Fees	160.00		
Total 4400 · Fees	2,582.00	8,600.00	-6,018.00
4510 · Grants	37,500.00		
4610 · Property Tax Receipts	553,411.31	300,000.00	253,411.31
4740 · Testing, Backflow	25,085.00	18,000.00	7,085.00
4810 · Water Sales, Domestic	1,886,741.41	2,014,000.00	-127,258.59
4850 · Water Sales Refunds, Customer	-1,995.86	-8,000.00	6,004.14
4990 · Other Revenue	1,261,573.60		
Total Income	3,764,897.46	2,332,600.00	1,432,297.46
Gross Profit	3,764,897.46	2,332,600.00	1,432,297.46
Expense			
5000 · Administrative			
5190 · Bank Fees	5,396.66	5,500.00	-103.34
5200 · Board of Directors			
5210 · Board Meetings	4,913.85	4,000.00	913.85
5220 · Director Fees	7,805.00	10,000.00	-2,195.00
5230 · Election Expenses	7,500.00	15,000.00	-7,500.00
Total 5200 · Board of Directors	20,218.85	29,000.00	-8,781.15
5240 · CDPH Fees	18,669.08	18,000.00	669.08
5250 · Conference Attendance	5,941.33	15,000.00	-9,058.67
5270 · Information Systems	4,439.49	6,500.00	-2,060.51
5300 · Insurance			
5310 · Fidelity Bond	437.50	500.00	-62.50
5320 · Property & Liability Insurance	13,815.75	10,000.00	3,815.75
Total 5300 · Insurance	14,253.25	10,500.00	3,753.25
5350 · LAFCO Assessment	0.00	3,000.00	-3,000.00
5400 · Legal			
5430 · General Legal	67,601.31	75,000.00	-7,398.69
5440 · Litigation	3,168.00		
Total 5400 · Legal	70,769.31	75,000.00	-4,230.69
5510 · Maintenance, Office	4,885.90	25,000.00	-20,114.10
5530 · Memberships	22,790.00	25,000.00	-2,210.00
5540 · Office Supplies	6,360.95	6,250.00	110.95
5550 · Postage	20,192.78	14,750.00	5,442.78
5560 · Printing & Publishing	9,120.00	5,750.00	3,370.00

Montara Water & Sanitary District Revenue & Expenditures Budget vs. Actual - Water

July 2023 through June 2024

	Jul '23 - Jun 24	Water Budget	\$ Over Budget
5600 · Professional Services			
5610 · Accounting	41,167.50	39,000.00	2,167.50
5620 · Audit	8,700.00	13,500.00	-4,800.00
5630 · Consulting	44,664.74	67,250.00	-22,585.26
5640 · Data Services	13,104.00	1,000.00	12,104.00
5650 · Labor & HR Support	2,590.82	2,500.00	90.82
5660 · Payroll Services	1,292.48	1,000.00	292.48
Total 5600 · Professional Services	111,519.54	124,250.00	-12,730.46
5710 · San Mateo Co. Tax Roll Charges	119.00	2,500.00	-2,381.00
5720 · Telephone & Internet	39,246.66	50,000.00	-10,753.34
5730 · Mileage Reimbursement	1,018.22	2,000.00	-981.78
5740 · Reference Materials	0.00	500.00	-500.00
5790 · Other Administrative	-202.61		
5800 · Labor			
5810 · CalPERS 457 Deferred Plan	53,235.76	51,461.00	1,774.76
5820 · Employee Benefits	157,011.92	155,291.00	1,720.92
5830 · Disability Insurance	4,098.26	5,572.00	-1,473.74
5840 · Payroll Taxes	57,947.42	59,514.00	-1,566.58
5850 · PARS	42,228.13	47,101.00	-4,872.87
5900 · Wages			
5910 · Management	147,558.63	122,617.00	24,941.63
5920 · Staff	570,008.23	554,440.00	15,568.23
5930 · Staff Certification	10,350.00	11,400.00	-1,050.00
5940 · Staff Overtime	57,909.97	60,420.00	-2,510.03
5950 · Staff Standby	32,258.60	29,086.00	3,172.60
Total 5900 · Wages	818,085.43	777,963.00	40,122.43
5960 · Worker's Comp Insurance	16,043.22	24,413.00	-8,369.78
Total 5800 · Labor	1,148,650.14	1,121,315.00	27,335.14
Total 5000 · Administrative	1,503,388.55	1,539,815.00	-36,426.45
6000 · Operations			
6160 · Backflow Prevention	1,228.15	1,000.00	228.15
6170 · Claims, Property Damage	393.15	10,000.00	-9,606.85
6180 · Communications			
6185 · SCADA Maintenance	8,173.85	20,000.00	-11,826.15
6180 · Communications - Other	0.00	0.00	0.00
Total 6180 · Communications	8,173.85	20,000.00	-11,826.15
6195 · Education & Training	3,519.16	5,000.00	-1,480.84
6200 · Engineering			
6220 · General Engineering	3,614.83	10,000.00	-6,385.17
6230 · Water Quality Engineering	210,462.50	115,000.00	95,462.50
Total 6200 · Engineering	214,077.33	125,000.00	89,077.33
6320 · Equipment & Tools, Expensed	12,154.48	10,000.00	2,154.48

Montara Water & Sanitary District Revenue & Expenditures Budget vs. Actual - Water

July 2023 through June 2024

	Jul '23 - Jun 24	Water Budget	\$ Over Budget
6330 · Facilities			
6335 · Alarm Services	2,361.66	2,000.00	361.66
6337 · Landscaping	21,391.62	15,000.00	6,391.62
Total 6330 · Facilities	23,753.28	17,000.00	6,753.28
6370 · Lab Supplies & Equipment	13,659.21	4,000.00	9,659.21
6380 · Meter Reading	0.00	500.00	-500.00
6400 · Pumping			
6410 · Pumping Fuel & Electricity	100,785.76	95,000.00	5,785.76
6420 · Pumping Maintenance, Generators	16,138.20	30,000.00	-13,861.80
6430 · Pumping Maintenance, General	53.42	5,000.00	-4,946.58
6440 · Pumping Equipment, Expensed	125.05	700.00	-574.95
Total 6400 · Pumping	117,102.43	130,700.00	-13,597.57
6500 · Supply			
6510 · Maintenance, Raw Water Mains	767.35	2,500.00	-1,732.65
6520 · Maintenance, Wells	15,401.12	25,000.00	-9,598.88
6530 · Water Purchases	19,210.90	30,000.00	-10,789.10
Total 6500 · Supply	35,379.37	57,500.00	-22,120.63
6600 · Collection/Transmission			
6610 · Hydrants	0.00	10,000.00	-10,000.00
6620 · Maintenance, Water Mains	66,650.93	170,000.00	-103,349.07
6630 · Maintenance, Water Svc Lines	31,216.26	20,000.00	11,216.26
6640 · Maintenance, Tanks	8,970.33	5,000.00	3,970.33
6650 · Maint., Distribution General	12,233.71	15,000.00	-2,766.29
6670 · Meters - Water	115.38	30,000.00	-29,884.62
Total 6600 · Collection/Transmission	119,186.61	250,000.00	-130,813.39
6700 · Treatment			
6710 · Chemicals & Filtering	41,279.31	25,000.00	16,279.31
6720 · Maintenance, Treatment Equip.	8,514.11	15,000.00	-6,485.89
6730 · Treatment Analysis	42,680.11	35,000.00	7,680.11
Total 6700 · Treatment	92,473.53	75,000.00	17,473.53
6770 · Uniforms	2,672.81	2,500.00	172.81
6800 · Vehicles			
6810 · Fuel	10,204.06	12,000.00	-1,795.94
6820 · Truck Equipment, Expensed	1,158.76	2,000.00	-841.24
6830 · Truck Repairs	2,641.66	5,000.00	-2,358.34
Total 6800 · Vehicles	14,004.48	19,000.00	-4,995.52
Total 6000 · Operations	657,777.84	727,200.00	-69,422.16
Total Expense	2,161,166.39	2,267,015.00	-105,848.61
Net Ordinary Income	1,603,731.07	65,585.00	1,538,146.07

Montara Water & Sanitary District Revenue & Expenditures Budget vs. Actual - Water

July 2023 through June 2024

	Jul '23 - Jun 24	Water Budget	\$ Over Budget
Other Income/Expense			
Other Income			
7000 · Capital Account Revenues			
7100 · Connection Fees			
7110 · Connection Fees (New Constr)	144,413.00	185,000.00	-40,587.00
7120 · Connection Fees (Remodel)	51,342.42	0.00	51,342.42
7130 · Conn. Fees, PFP (New Constr)	162,776.50	55,000.00	107,776.50
7155 · Add'l Fixture Units (Remodel)	6,767.98		
7157 · Fixture Fee Refunds	-28,093.70	0.00	-28,093.70
7160 · PFP Pass Thru	-1,540.50		
7165 · Meter Pass Thru Costs	11,021.19		
Total 7100 · Connection Fees	346,686.89	240,000.00	106,686.89
7250 · CAMP Interest Income	224,231.25	60,000.00	164,231.25
7600 · Bond Revenues, G.O.	976,734.04	1,195,381.00	-218,646.96
7650 · Water System Reliability	1,098,990.08	1,111,460.00	-12,469.92
Total 7000 · Capital Account Revenues	2,646,642.26	2,606,841.00	39,801.26
Total Other Income	2,646,642.26	2,606,841.00	39,801.26
Other Expense			
8000 · Capital Improvement Program			
8100 · Water	460,083.54	3,865,000.00	-3,404,916.46
Total 8000 · Capital Improvement Program	460,083.54	3,865,000.00	-3,404,916.46
9000 · Capital Account Expenses			
9100 · Interest Expense - GO Bonds	32,139.48	56,977.00	-24,837.52
9125 · PNC Equipment Lease Interest	6,832.21	7,176.00	-343.79
9150 · SRF Loan	56,456.70	56,457.00	-0.30
9210 · Conservation Program/Rebates	300.00	0.00	300.00
Total 9000 · Capital Account Expenses	95,728.39	120,610.00	-24,881.61
Total Other Expense	555,811.93	3,985,610.00	-3,429,798.07
Net Other Income	2,090,830.33	-1,378,769.00	3,469,599.33
Net Income	3,694,561.40	-1,313,184.00	5,007,745.40

Montara Water & Sanitary District
Funds Balance Sheet
As of June 30, 2024

	Sewer	Water	TOTAL
ASSETS			
Current Assets			
Checking/Savings			
Sewer - Bank Accounts			
Wells Fargo Operating - Sewer	10,949,846.84	0.00	10,949,846.84
LAIF Investment Fund			
Operating Reserve	10,578.12	0.00	10,578.12
Total LAIF Investment Fund	10,578.12	0.00	10,578.12
Total Sewer - Bank Accounts	10,960,424.96	0.00	10,960,424.96
Water - Bank Accounts			
CAMP Investment Fund			
Capital Reserve	0.00	4,245,848.03	4,245,848.03
Operating Reserve	0.00	1,133,508.00	1,133,508.00
Total CAMP Investment Fund	0.00	5,379,356.03	5,379,356.03
Wells Fargo Operating - Water	0.00	82,701.54	82,701.54
Restricted Cash			
2020 GO Bonds Fund - Chase	0.00	1,032,176.33	1,032,176.33
Total Restricted Cash	0.00	1,032,176.33	1,032,176.33
Total Water - Bank Accounts	0.00	6,494,233.90	6,494,233.90
Total Checking/Savings	10,960,424.96	6,494,233.90	17,454,658.86
Accounts Receivable			
Sewer - Accounts Receivable			
Lease Receivable	148,905.00	0.00	148,905.00
Accounts Receivable	-3,666.76	0.00	-3,666.76
Sewer - Accounts Receivable - Other	-10,061.79	0.00	-10,061.79
Total Sewer - Accounts Receivable	135,176.45	0.00	135,176.45
Water - Accounts Receivable			
Accounts Receivable	0.00	21,531.25	21,531.25
Accounts Rec. - Backflow	0.00	28,869.11	28,869.11
Accounts Rec. - Water Residents	0.00	178,804.53	178,804.53
Unbilled Water Receivables	0.00	243,766.73	243,766.73
Total Water - Accounts Receivable	0.00	472,971.62	472,971.62
Total Accounts Receivable	135,176.45	472,971.62	608,148.07
Other Current Assets			
Maint/Parts Inventory			
	0.00	42,656.32	42,656.32
Total Other Current Assets	0.00	42,656.32	42,656.32
Total Current Assets	11,095,601.41	7,009,861.84	18,105,463.25
Fixed Assets			
Sewer - Fixed Assets			
General Plant	9,149,397.80	0.00	9,149,397.80
Land	5,000.00	0.00	5,000.00
Other Capital Improv.			
Sewer-Original Cost	685,599.18	0.00	685,599.18
Other Cap. Improv.	2,564,810.39	0.00	2,564,810.39
Total Other Capital Improv.	3,250,409.57	0.00	3,250,409.57
Seal Cove Collection System	995,505.00	0.00	995,505.00
Sewage Collection Facility			
Collection Facility - Org. Cost	1,349,064.00	0.00	1,349,064.00
Collection Facility - Other	3,991,243.33	0.00	3,991,243.33
Total Sewage Collection Facility	5,340,307.33	0.00	5,340,307.33
Treatment Facility	244,539.84	0.00	244,539.84
Accumulated Depreciation	-10,872,874.00	0.00	-10,872,874.00
Total Sewer - Fixed Assets	8,112,285.54	0.00	8,112,285.54

Montara Water & Sanitary District
Funds Balance Sheet
As of June 30, 2024

7/16/24

Accrual Basis

Water - Fixed Assets			
General Plant	0.00	29,787,721.97	29,787,721.97
Land & Easements	0.00	734,500.00	734,500.00
Surface Water Rights	0.00	300,000.00	300,000.00
Water Meters	0.00	1,058,985.00	1,058,985.00
Fixed Assets - Other	0.00	48,171.78	48,171.78
Accumulated Depreciation	0.00	-15,809,611.00	-15,809,611.00
Total Water - Fixed Assets	0.00	16,119,767.75	16,119,767.75
Total Fixed Assets	8,112,285.54	16,119,767.75	24,232,053.29
Other Assets			
Sewer - Other Assets			
Def'd Amts Related to Pensions	113,218.00	0.00	113,218.00
Joint Power Authority			
SAM - Orig Collection Facility	981,592.00	0.00	981,592.00
SAM - Expansion	1,705,955.08	0.00	1,705,955.08
Total Joint Power Authority	2,687,547.08	0.00	2,687,547.08
Total Sewer - Other Assets	2,800,765.08	0.00	2,800,765.08
Water - Other Assets			
Def'd Amts Related to Pensions	0.00	252,003.00	252,003.00
Due from Sewer	0.00	1,391,848.36	1,391,848.36
Total Water - Other Assets	0.00	1,643,851.36	1,643,851.36
Total Other Assets	2,800,765.08	1,643,851.36	4,444,616.44
TOTAL ASSETS	22,008,652.03	24,773,480.95	46,782,132.98
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
Accounts Payable - Sewer	481,499.36	0.00	481,499.36
Total Accounts Payable	481,499.36	0.00	481,499.36
Other Current Liabilities			
Water - Net Pension Liability	0.00	28,173.00	28,173.00
Sewer - Net Pension Liability	12,658.00	0.00	12,658.00
Sewer - Current Liabilities			
Accrued Vacations	10,926.30	0.00	10,926.30
Deposits Payable	31,024.51	0.00	31,024.51
Total Sewer - Current Liabilities	41,950.81	0.00	41,950.81
Water - Current Liabilities			
Accrued Vacations	0.00	20,027.78	20,027.78
Construction Deposits Payable	0.00	-589.09	-589.09
Deposits Payable	0.00	-100,708.81	-100,708.81
PFP Water Deposits	0.00	4,302.50	4,302.50
Temporary Construction Meter	0.00	43,604.49	43,604.49
Total Water - Current Liabilities	0.00	-33,363.13	-33,363.13
Payroll Liabilities			
Employee Benefits Payable	18,903.01	0.00	18,903.01
Total Payroll Liabilities	18,903.01	0.00	18,903.01
Total Other Current Liabilities	73,511.82	-5,190.13	68,321.69
Total Current Liabilities	555,011.18	-5,190.13	549,821.05
Long Term Liabilities			
Sewer - Long Term Liabilities			
Deferred Inflows (Sewer Leases)	141,496.00	0.00	141,496.00
Due to Water Fund	1,391,848.36	0.00	1,391,848.36
Accrued Vacations	29,339.03	0.00	29,339.03
I-Bank Loan	596,289.45	0.00	596,289.45
PNC Equip. Loan - L/T	199,511.05	0.00	199,511.05
Total Sewer - Long Term Liabilities	2,358,483.89	0.00	2,358,483.89

Montara Water & Sanitary District
Funds Balance Sheet
As of June 30, 2024

Water - Long Term Liabilities			
2020 GO Bonds	0.00	4,302,407.38	4,302,407.38
Accrued Vacations	0.00	37,678.17	37,678.17
PNC Equip. Loan - L/T	0.00	199,511.11	199,511.11
SRF Loan Payable - X109	0.00	2,333,514.62	2,333,514.62
Total Water - Long Term Liabilities	0.00	6,873,111.28	6,873,111.28
Deferred Inflows (Pensions)			
Sewer	8,715.00	0.00	8,715.00
Water	0.00	19,399.00	19,399.00
Total Deferred Inflows (Pensions)	8,715.00	19,399.00	28,114.00
Total Long Term Liabilities	2,367,198.89	6,892,510.28	9,259,709.17
Total Liabilities	2,922,210.07	6,887,320.15	9,809,530.22
Equity			
Sewer - Equity Accounts			
Capital Assets Net	3,408,252.20	0.00	3,408,252.20
Fund Balance - Unrestricted	8,793,316.07	0.00	8,793,316.07
Retained Earnings	61,639.69	0.00	61,639.69
Total Sewer - Equity Accounts	12,263,207.96	0.00	12,263,207.96
Water - Equity Accounts			
Capital Assets Net	0.00	2,868,858.70	2,868,858.70
Restricted Debt Service	0.00	1,384,997.90	1,384,997.90
Unrestricted	0.00	-1,562,801.59	-1,562,801.59
Retained Earnings	0.00	-61,639.69	-61,639.69
Total Water - Equity Accounts	0.00	2,629,415.32	2,629,415.32
Equity Adjustment Account	6,150,133.04	11,562,184.08	17,712,317.12
Net Income	673,100.96	3,694,561.40	4,367,662.36
Total Equity	19,086,441.96	17,886,160.80	36,972,602.76
TOTAL LIABILITIES & EQUITY	<u>22,008,652.03</u>	<u>24,773,480.95</u>	<u>46,782,132.98</u>

Montara Water Sanitary District
 Restricted Non Restricted Cash Assets
 July 2023 through June 2024

YTD Cash Information	July	August	September	October	November	December	January	February	March	April	May	June	Target Reserves	\$ Over (Under) Targets	% Over/(Under) Targets
Sewer - Operations	4,799,718.26	4,795,076.61	4,295,441.35	3,765,700.81	3,403,341.48	6,509,613.97	5,878,972.73	2,016,876.13	2,918,176.14	4,774,264.36	3,356,075.60	10,949,846.84			
Wells Fargo Operating Sewer Reserve Accounts															
LAIF															
Capital Reserve	4,215,941.10	4,215,941.10	4,215,941.10	4,258,688.56	4,258,688.56	4,258,688.56	4,306,741.28	4,306,741.28	4,306,741.28	4,367,071.12	4,367,071.12	-	6,700,000.00	(2,332,928.88)	65%
Operating Reserve	524,507.00	524,507.00	524,507.00	524,507.00	524,507.00	524,507.00	524,507.00	2,769,507.00	2,769,507.00	2,769,507.00	2,769,507.00	10,578.12	2,813,414.00	(43,907.00)	98%
Subtotal	4,740,448.10	4,740,448.10	4,740,448.10	4,783,195.56	4,783,195.56	4,783,195.56	4,831,248.28	7,076,248.28	7,076,248.28	7,136,578.12	7,136,578.12	10,578.12			
Water Operations															
Wells Fargo Operating	66,244.20	84,909.23	(355.14)	23,905.76	42,704.46	59,284.54	78,444.55	18,057.53	33,620.86	51,192.25	66,713.98	82,701.54			
Water - Reserve Accounts															
CAMP - Reserve Funds															
Capital Reserve	2,998,600.24	3,014,247.10	3,029,695.42	3,046,076.65	3,062,072.13	3,062,072.13	3,062,072.13	3,062,072.13	4,173,803.37	4,197,479.71	4,222,010.16	4,245,848.03	6,458,585.00	(2,236,574.84)	65%
Operating Reserve	339,579.00	339,579.00	441,252.33	441,252.33	441,252.33	457,772.27	474,273.60	2,220,720.12	1,133,508.00	1,133,508.00	1,133,508.00	1,133,508.00	1,133,508.00	-	100%
Subtotal	3,338,179.24	3,353,826.10	3,470,947.75	3,487,328.98	3,503,324.46	3,519,844.40	3,536,345.73	5,282,792.25	5,307,311.37	5,330,987.71	5,355,518.16	5,379,356.03			
Water - Restricted Accounts															
JP Morgan Chase															
2020 GO Bond Fund	1,179,454.43	689,691.67	689,691.67	690,667.34	700,604.29	702,016.10	1,152,913.64	743,533.62	743,807.11	1,031,091.70	1,032,176.33	1,032,176.33			
Subtotal	1,179,454.43	689,691.67	689,691.67	690,667.34	700,604.29	702,016.10	1,152,913.64	743,533.62	743,807.11	1,031,091.70	1,032,176.33	1,032,176.33			
Total Cash & Equivalents	14,124,044.23	13,663,951.71	13,196,173.73	12,750,798.45	12,433,170.25	15,573,954.57	15,477,924.93	15,137,507.81	16,079,163.76	18,324,114.14	16,947,062.19	17,454,658.86			

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
July 2023 through June 2024

													TOTAL			
	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24	May 24	Jun 24	Jul '23 - Jun 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense																
Income																
4220 · Cell Tower Lease	7,069.49	7,069.49	7,069.49	7,069.49	7,069.49	7,069.49	7,069.49	7,069.49	7,069.49	7,069.49	7,069.49	7,069.49	84,833.88	83,000.00	1,833.88	102.21%
4400 · Fees																
4410 · Administrative Fee (New Constr)				1,244.00									1,244.00	4,000.00	-2,756.00	31.1%
4420 · Administrative Fee (Remodel)														1,000.00	-1,000.00	
4430 · Inspection Fee (New Constr)				1,178.00									1,178.00	4,000.00	-2,822.00	29.45%
4440 · Inspection Fee (Remodel)														1,000.00	-1,000.00	
4460 · Remodel Fees	1,496.00	1,244.00	622.00		136.00	1,059.00	272.00	1,059.00	437.00	573.00	573.00		7,471.00	8,000.00	-529.00	93.39%
4470 · Other Fees	160.00												160.00			
Total 4400 · Fees	1,656.00	1,244.00	622.00	2,422.00	136.00	1,059.00	272.00	1,059.00	437.00	573.00	573.00		10,053.00	18,000.00	-7,947.00	55.85%
4510 · Grants						732,291.90				360,418.04	37,500.00		1,130,209.94			
4610 · Property Tax Receipts		102,896.55	286.44	324.00	18,998.49	151,189.32	108,960.45	25,966.20		112,335.49	921.03	31,533.43	553,411.40	300,000.00	253,411.40	184.47%
4710 · Sewer Service Charges	2,950.88	1,352.45		983.60		1,956,555.11		284,574.65		1,278,490.22		306,226.99	3,831,133.90	3,883,231.00	-52,097.10	98.66%
4720 · Sewer Service Refunds, Customer					-6,682.82		-15,264.16	-867.90				-6,248.88	-29,063.76	-10,000.00	-19,063.76	290.64%
4760 · Waste Collection Revenues	1,227.28	3,786.17	1,351.59	3,495.04	1,035.67	3,546.57	1,273.35	3,507.03	1,155.72	4,068.39	1,245.57	4,185.63	29,878.01	30,000.00	-121.99	99.59%
4990 · Other Revenue		22.34		21.72	150.88			28.78				30.58	254.30			
Total Income	12,903.65	116,371.00	9,329.52	14,315.85	20,707.71	2,851,711.39	102,311.13	321,337.25	8,662.21	1,762,954.63	47,339.67	342,766.66	5,610,710.67	4,304,231.00	1,306,479.67	130.35%
Gross Profit	12,903.65	116,371.00	9,329.52	14,315.85	20,707.71	2,851,711.39	102,311.13	321,337.25	8,662.21	1,762,954.63	47,339.67	342,766.66	5,610,710.67	4,304,231.00	1,306,479.67	130.35%
Expense																
5000 · Administrative																
5190 · Bank Fees	1,281.04	325.63	337.06	371.16	345.94	423.48	395.51	341.01	328.83	315.10	354.49	1,209.14	6,028.39	6,000.00	28.39	100.47%
5200 · Board of Directors																
5210 · Board Meetings		200.00	2,113.85		400.00	400.00	400.00	200.00	400.00	200.00	400.00	200.00	4,913.85	4,000.00	913.85	122.85%
5220 · Director Fees		1,800.00	900.00		750.00	750.00	975.00	755.00	750.00		1,125.00		7,805.00	10,000.00	-2,195.00	78.05%
5230 · Election Expenses			7,500.00										7,500.00	15,000.00	-7,500.00	50.0%
Total 5200 · Board of Directors		2,000.00	10,513.85		1,150.00	1,150.00	1,375.00	955.00	1,150.00	200.00	1,525.00	200.00	20,218.85	29,000.00	-8,781.15	69.72%
5250 · Conference Attendance	415.00	337.50	686.77				112.50	769.50	329.76				3,044.76	10,000.00	-6,955.24	30.45%
5270 · Information Systems		779.88	1,355.25	254.38	162.50	443.75	237.50	200.00	368.75	162.50	312.50	162.50	4,439.51	6,000.00	-1,560.49	73.99%
5300 · Insurance																
5310 · Fidelity Bond									437.50				437.50	500.00	-62.50	87.5%
5320 · Property & Liability Insurance	12,109.75												12,109.75	10,000.00	2,109.75	121.1%
Total 5300 · Insurance	12,109.75								437.50				12,547.25	10,500.00	2,047.25	119.5%
5350 · LAFCO Assessment														3,000.00	-3,000.00	
5400 · Legal																
5430 · General Legal	8,598.00		17,231.15	5,158.00	4,462.00	5,222.00	3,486.00	3,366.00	3,342.00	2,838.00		13,918.15	67,621.30	200,000.00	-132,378.70	33.81%
5440 · Litigation	2,979.38		7,762.06	3,569.30	12,461.15	10,296.45	2,160.00	11,272.75	8,864.00	5,504.47		3,930.10	68,799.66			
Total 5400 · Legal	11,577.38		24,993.21	8,727.30	16,923.15	15,518.45	5,646.00	14,638.75	12,206.00	8,342.47		17,848.25	136,420.96	200,000.00	-63,579.04	68.21%
5510 · Maintenance, Office	130.00		992.19	130.00		390.00	144.87	325.00		130.00	737.10	105.15	3,084.31	25,000.00	-21,915.69	12.34%
5530 · Memberships					4,500.00								4,500.00	5,000.00	-500.00	90.0%
5540 · Office Supplies	611.04	132.89	675.03	649.86	1,231.88	100.76	933.99	730.70	338.27	299.52	456.64	200.55	6,361.13	8,250.00	-1,888.87	77.11%

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
July 2023 through June 2024

													TOTAL			
	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24	May 24	Jun 24	Jul '23 - Jun 24	Budget	\$ Over Budget	% of Budget
5550 · Postage				1,031.57	8.01	207.10		211.68		211.68	211.68	311.68	2,193.40	1,150.00	1,043.40	190.73%
5560 · Printing & Publishing	487.82	373.78	55.79	1,503.62	76.85	211.71	63.23	115.15	64.21	344.11	158.64	1,605.10	5,060.01	2,250.00	2,810.01	224.89%
5600 · Professional Services																
5610 · Accounting	3,650.00	3,927.50	4,852.50	2,715.00	3,555.00	2,255.00	3,125.00	2,575.00	3,967.50	3,335.00	3,540.00	3,670.00	41,167.50	39,000.00	2,167.50	105.56%
5620 · Audit			2,500.00	5,000.00	1,200.00								8,700.00	13,500.00	-4,800.00	64.44%
5630 · Consulting	1,815.81	6,142.14	1,531.25	6,018.05	3,297.44	2,613.40	3,146.60	1,747.14	5,081.77	3,597.15	4,165.96	5,508.04	44,664.75	52,250.00	-7,585.25	85.48%
5640 · Data Services	1,199.50	9,213.23										1,199.50	11,612.23	10,000.00	1,612.23	116.12%
5650 · Labor & HR Support	427.00		213.50	242.32	427.00		213.50	427.00		213.50	213.50	213.50	2,590.82	2,500.00	90.82	103.63%
5660 · Payroll Services	91.64	125.56	91.64	127.00	97.38	94.52	183.40	95.95	95.95	97.38	97.38	94.52	1,292.32	1,000.00	292.32	129.23%
Total 5600 · Professional Services	7,183.95	19,408.43	9,188.89	14,102.37	8,576.82	4,962.92	6,668.50	4,845.09	9,145.22	7,243.03	8,016.84	10,685.56	110,027.62	118,250.00	-8,222.38	93.05%
5710 · San Mateo Co. Tax Roll Charges				119.00									119.00	2,500.00	-2,381.00	4.76%
5720 · Telephone & Internet	4,475.47	4,484.79	823.77	-1,236.40	4,373.09	213.43	4,511.20	2,355.92	2,184.50	2,358.69	2,539.32	2,220.53	29,304.31	40,000.00	-10,695.69	73.26%
5730 · Mileage Reimbursement				19.95				189.33		95.00		24.06	328.34	2,000.00	-1,671.66	16.42%
5740 · Reference Materials														200.00	-200.00	
5790 · Other Administrative		18.04	337.66	-4,039.87				261.61				37.50	-3,385.06			
5800 · Labor																
5810 · CalPERS 457 Deferred Plan	1,681.16	1,885.79	5,067.93	1,848.36	1,866.71	1,751.73	1,943.56	1,741.69	1,751.31	2,115.30	1,877.86	1,717.09	25,248.49	21,486.00	3,762.49	117.51%
5820 · Employee Benefits	8,438.94		4,219.47	4,219.47	8,859.65		4,640.18	9,280.38		4,640.19	4,640.19	4,640.19	53,578.66	52,135.00	1,443.66	102.77%
5830 · Disability Insurance	152.55	152.55	152.55	152.55	155.57	155.56	155.56	155.56	156.47	156.47	156.47	156.12	1,857.98	2,271.00	-413.02	81.81%
5840 · Payroll Taxes	1,912.24	2,160.35	1,803.49	1,697.32	1,296.84	930.98	2,204.56	1,978.39	1,985.84	2,386.69	2,128.18	1,951.50	22,436.38	25,393.00	-2,956.62	88.36%
5850 · PARS	1,738.30	1,837.33	1,389.08	1,147.96	1,078.94	572.73	1,886.74	1,786.38	1,786.38	2,140.71	1,918.98	1,764.24	19,047.77	22,147.00	-3,099.23	86.01%
5900 · Wages																
5910 · Management	9,567.78	9,567.78	21,271.59	26,784.88	10,034.88	10,109.88	10,047.38	10,034.88	10,034.88	10,034.88	10,034.88	10,034.88	147,558.57	122,617.00	24,941.57	120.34%
5920 · Staff	15,224.71	16,901.35	15,741.43	16,465.59	16,103.67	15,611.23	16,851.11	15,416.23	15,376.23	20,676.67	17,245.21	15,112.79	196,726.22	205,767.00	-9,040.78	95.61%
5930 · Staff Certification	175.00	175.00	175.00	175.00	175.00	175.00	175.00	175.00	175.00	175.00	175.00	175.00	2,100.00	1,800.00	300.00	116.67%
5940 · Staff Overtime	29.42	941.52	804.21	147.11	1,333.81	58.84	1,206.32	235.38	372.68	312.22	364.26	187.33	5,993.10	1,754.00	4,239.10	341.68%
5950 · Staff Standby		654.55		322.80			538.00						1,515.35			
Total 5900 · Wages	24,996.91	28,240.20	37,992.23	43,895.38	27,647.36	25,954.95	28,817.81	25,861.49	25,958.79	31,198.77	27,819.35	25,510.00	353,893.24	331,938.00	21,955.24	106.61%
5960 · Worker's Comp Insurance			791.00			707.08			721.94			723.85	2,943.87	2,913.00	30.87	101.06%
Total 5800 · Labor	38,920.10	34,276.22	51,415.75	52,961.04	40,905.07	30,073.03	39,648.41	40,803.89	32,360.73	42,638.13	38,541.03	36,462.99	479,006.39	458,283.00	20,723.39	104.52%
Total 5000 · Administrative	77,191.55	62,137.16	101,375.22	74,593.98	78,253.31	53,694.63	59,736.71	66,481.02	59,175.38	62,340.23	53,246.97	71,073.01	819,299.17	927,383.00	-108,083.83	88.35%
6000 · Operations																
6170 · Claims, Property Damage										2,106.85			2,106.85	10,000.00	-7,893.15	21.07%
6195 · Education & Training										2,500.00			2,500.00	2,000.00	500.00	125.0%
6200 · Engineering																
6220 · General Engineering	2,962.50	917.50	2,508.00	3,657.50	1,463.00	5,240.50	1,776.50	4,192.50	6,665.00	6,049.50	2,580.00	4,762.00	42,774.50	70,000.00	-27,225.50	61.11%
Total 6200 · Engineering	2,962.50	917.50	2,508.00	3,657.50	1,463.00	5,240.50	1,776.50	4,192.50	6,665.00	6,049.50	2,580.00	4,762.00	42,774.50	70,000.00	-27,225.50	61.11%
6330 · Facilities																
6335 · Alarm Services	690.60	430.08	560.82	557.10	430.08	560.82	557.10	1,617.78	560.82	557.10	430.08	570.24	7,522.62	6,000.00	1,522.62	125.38%
6337 · Landscaping				3,000.00							6,000.00		9,000.00	6,000.00	3,000.00	150.0%
Total 6330 · Facilities	690.60	430.08	560.82	3,557.10	430.08	560.82	557.10	1,617.78	560.82	557.10	6,430.08	570.24	16,522.62	12,000.00	4,522.62	137.69%

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
July 2023 through June 2024

													TOTAL				
	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24	May 24	Jun 24	Jul '23 - Jun 24	Budget	\$ Over Budget	% of Budget	
6400 · Pumping																	
6410 · Pumping Fuel & Electricity	3,549.85	3,553.27	3,590.30	3,016.65	3,076.52	2,980.47	3,697.90	14,519.05	4,823.67	3,843.58	3,438.10	3,461.31	53,550.67	50,000.00	3,550.67	107.1%	
6420 · Pumping Maintenance, Generators	2,260.00				2,172.00	83.42							4,515.42	15,000.00	-10,484.58	30.1%	
Total 6400 · Pumping	5,809.85	3,553.27	3,590.30	3,016.65	5,248.52	3,063.89	3,697.90	14,519.05	4,823.67	3,843.58	3,438.10	3,461.31	58,066.09	65,000.00	-6,933.91	89.33%	
6600 · Collection/Transmission																	
6660 · Maintenance, Collection System														10,000.00	-10,000.00		
6665 · Meters - Sewer		7,832.87	114.06	65,325.78	114.48	43,663.87	3,620.58	114.72		8,529.42	114.90		129,430.68		129,430.68	100.0%	
Total 6600 · Collection/Transmission		7,832.87	114.06	65,325.78	114.48	43,663.87	3,620.58	114.72		8,529.42	114.90		129,430.68	10,000.00	119,430.68	1,294.31%	
6770 · Uniforms														200.00	-200.00		
6800 · Vehicles																	
6810 · Fuel	203.38	229.19	205.45		288.05	456.71	233.87	692.37	259.11	313.00	302.00	218.23	3,401.36	2,000.00	1,401.36	170.07%	
6820 · Truck Equipment, Expensed	202.73	41.52			10.90	58.51			24.30	48.29			386.25	200.00	186.25	193.13%	
6830 · Truck Repairs	31.08				278.16					3.12		568.21	880.57	1,000.00	-119.43	88.06%	
Total 6800 · Vehicles	437.19	270.71	205.45		577.11	515.22	233.87	692.37	283.41	364.41	302.00	786.44	4,668.18	3,200.00	1,468.18	145.88%	
6900 · Sewer Authority Midcoastside																	
6910 · SAM Collections	24,571.83	24,571.83	24,571.83	24,571.83	24,571.83	24,571.83	24,571.83	24,571.83	24,571.83	24,571.83	24,571.83	24,571.83	294,861.96	294,862.00	-0.04	100.0%	
6920 · SAM Operations	118,801.91	118,801.91	118,801.91	118,801.91	118,801.91	118,801.91	118,801.91	118,801.91	118,801.91	205,652.91	205,651.91	211,899.41	1,692,421.42	1,806,452.00	-114,030.58	93.69%	
6930 · SAM Prior Year Adjustment				51,805.20		732,291.90							1,144,515.14				
6940 · SAM Maintenance, Collection Sys						465.25			10,506.68				10,971.93	45,000.00	-34,028.07	24.38%	
6950 · SAM Maintenance, Pumping		13,861.24	2,211.68	17,363.23	681.95	30,464.99		4,305.36	74,778.50	12,307.94	17,092.16	4,067.12	177,134.17	130,000.00	47,134.17	136.26%	
6960 · SAM NDWSCP			150.00	6,020.00		630.00							6,800.00		6,800.00	100.0%	
Total 6900 · Sewer Authority Midcoastside	143,373.74	157,234.98	145,735.42	218,562.17	144,055.69	907,225.88	143,373.74	147,679.10	228,658.92	242,532.68	607,733.94	240,538.36	3,326,704.62	2,276,314.00	1,050,390.62	146.14%	
Total 6000 · Operations	153,273.88	170,239.41	152,714.05	294,119.20	151,888.88	960,270.18	153,259.69	168,815.52	240,991.82	266,483.54	620,599.02	250,118.35	3,582,773.54	2,448,714.00	1,134,059.54	146.31%	
Total Expense	230,465.43	232,376.57	254,089.27	368,713.18	230,142.19	1,013,964.81	212,996.40	235,296.54	300,167.20	328,823.77	673,845.99	321,191.36	4,402,072.71	3,376,097.00	1,025,975.71	130.39%	
Net Ordinary Income	-217,561.78	-116,005.57	-244,759.75	-354,397.33	-209,434.48	1,837,746.58	-110,685.27	86,040.71	-291,504.99	1,434,130.86	-626,506.32	21,575.30	1,208,637.96	928,134.00	280,503.96	130.22%	
Other Income/Expense																	
Other Income																	
7000 · Capital Account Revenues																	
7100 · Connection Fees																	
7110 · Connection Fees (New Constr)	65,222.00				33,986.00		33,986.00						133,194.00	220,000.00	-86,806.00	60.54%	
7120 · Connection Fees (Remodel)				12,231.00	26,820.00								39,051.00	55,000.00	-15,949.00	71.0%	
7152 · Connection Fee Refunds														-20,000.00	20,000.00		
7153 · Add'l Fixture Units (New Const)	6,705.00	9,657.00		3,231.00	4,077.00		9,513.00			10,728.00	53,376.00		97,287.00	20,000.00	77,287.00	486.44%	
7155 · Add'l Fixture Units (Remodel)		8,154.00	17,595.00		29,898.00	47,130.00			36,693.00			12,231.00	151,701.00	20,000.00	131,701.00	758.51%	
7157 · Fixture Fee Refunds							-27,778.50	-4,764.50							-32,543.00		
7160 · PFP Pass Thru					-2,858.00										-2,858.00		
7165 · Meter Pass Thru Costs						-268.05									-268.05		
Total 7100 · Connection Fees	71,927.00	17,811.00	17,595.00	15,462.00	91,923.00	46,861.95	15,720.50	-4,764.50	36,693.00	10,728.00	53,376.00	12,231.00	385,563.95	295,000.00	90,563.95	130.7%	
7200 · Interest Income - LAIF	36,929.21			42,747.46			48,052.72			60,329.84			188,059.23	60,000.00	128,059.23	313.43%	
Total 7000 · Capital Account Revenues	108,856.21	17,811.00	17,595.00	58,209.46	91,923.00	46,861.95	63,773.22	-4,764.50	36,693.00	71,057.84	53,376.00	12,231.00	573,623.18	355,000.00	218,623.18	161.58%	
Total Other Income	108,856.21	17,811.00	17,595.00	58,209.46	91,923.00	46,861.95	63,773.22	-4,764.50	36,693.00	71,057.84	53,376.00	12,231.00	573,623.18	355,000.00	218,623.18	161.58%	

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
July 2023 through June 2024

													TOTAL			
	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24	May 24	Jun 24	Jul '23 - Jun 24	Budget	\$ Over Budget	% of Budget
Other Expense																
8000 · Capital Improvement Program																
8075 · Sewer	16,731.70	83,146.82	83,240.65	114,561.06	4,956.35	1,149.50	20,627.60	25,362.19	15,186.55	5,544.00	686,678.40	34,448.45	1,091,633.27	3,999,285.00	-2,907,651.73	27.3%
Total 8000 · Capital Improvement Program	16,731.70	83,146.82	83,240.65	114,561.06	4,956.35	1,149.50	20,627.60	25,362.19	15,186.55	5,544.00	686,678.40	34,448.45	1,091,633.27	3,999,285.00	-2,907,651.73	27.3%
9000 · Capital Account Expenses																
9125 · PNC Equipment Lease Interest	1,015.55		655.59	639.27	622.91	606.51	590.06	573.58	557.06	540.49	523.89	507.24	6,832.15	7,176.00	-343.85	95.21%
9200 · I-Bank Loan	1,601.35						9,093.41						10,694.76	18,702.00	-8,007.24	57.19%
Total 9000 · Capital Account Expenses	2,616.90		655.59	639.27	622.91	606.51	9,683.47	573.58	557.06	540.49	523.89	507.24	17,526.91	25,878.00	-8,351.09	67.73%
Total Other Expense	19,348.60	83,146.82	83,896.24	115,200.33	5,579.26	1,756.01	30,311.07	25,935.77	15,743.61	6,084.49	687,202.29	34,955.69	1,109,160.18	4,025,163.00	-2,916,002.82	27.56%
Net Other Income	89,507.61	-65,335.82	-66,301.24	-56,990.87	86,343.74	45,105.94	33,462.15	-30,700.27	20,949.39	64,973.35	-633,826.29	-22,724.69	-535,537.00	-3,670,163.00	3,134,626.00	14.59%
Net Income	-128,054.17	-181,341.39	-311,060.99	-411,388.20	-123,090.74	1,882,852.52	-77,223.12	55,340.44	-270,555.60	1,499,104.21	-1,260,332.61	-1,149.39	673,100.96	-2,742,029.00	3,415,129.96	-24.55%

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water
July 2023 through June 2024

	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24	May 24	Jun 24	TOTAL				
													Jul '23 - Jun 24	Budget	\$ Over Budget	% of Budget	
Ordinary Income/Expense																	
Income																	
4400 · Fees																	
4410 · Administrative Fee (New Constr)				1,244.00									1,244.00	4,000.00	-2,756.00	31.1%	
4420 · Administrative Fee (Remodel)														600.00	-600.00		
4430 · Inspection Fee (New Constr)				1,178.00									1,178.00	4,000.00	-2,822.00	29.45%	
4440 · Inspection Fee (Remodel)																	
4450 · Mainline Extension Fees																	
4470 · Other Fees	160.00												160.00				
Total 4400 · Fees	160.00			2,422.00									2,582.00	8,600.00	-6,018.00	30.02%	
4510 · Grants											37,500.00		37,500.00				
4610 · Property Tax Receipts	-0.01	102,896.55	286.43	324.00	18,998.48	151,189.31	108,960.45	25,966.18		112,335.47	921.03	31,533.42	553,411.31	300,000.00	253,411.31	184.47%	
4740 · Testing, Backflow	1,486.00	1,496.00	2,176.00		2,040.00	9,047.00	952.00	1,088.00	1,904.00	1,904.00	952.00	2,040.00	25,085.00	18,000.00	7,085.00	139.36%	
4810 · Water Sales, Domestic	142,714.49	205,441.91	156,717.66	153,940.81	170,874.59	139,747.96	195,630.04	100,659.36	249,177.14	45,837.44	198,538.84	127,461.17	1,886,741.41	2,014,000.00	-127,258.59	93.68%	
4850 · Water Sales Refunds, Customer												-1,995.86	-1,995.86	-8,000.00	6,004.14	24.95%	
4990 · Other Revenue		22.35		21.73	150.88			28.78	1,260,831.29		518.57		1,261,573.60				
Total Income	144,360.48	309,856.81	159,180.09	156,708.54	192,063.95	299,984.27	305,542.49	127,742.32	1,511,912.43	160,076.91	238,430.44	159,038.73	3,764,897.46	2,332,600.00	1,432,297.46	161.4%	
Gross Profit	144,360.48	309,856.81	159,180.09	156,708.54	192,063.95	299,984.27	305,542.49	127,742.32	1,511,912.43	160,076.91	238,430.44	159,038.73	3,764,897.46	2,332,600.00	1,432,297.46	161.4%	
Expense																	
5000 · Administrative																	
5190 · Bank Fees	1,281.04	325.63	337.05	371.15	345.93	423.47	395.50	341.00	328.82	315.09	354.48	577.50	5,396.66	5,500.00	-103.34	98.12%	
5200 · Board of Directors																	
5210 · Board Meetings		200.00	2,113.85		400.00	400.00	400.00	200.00	400.00	200.00	400.00	200.00	4,913.85	4,000.00	913.85	122.85%	
5220 · Director Fees		1,800.00	900.00		750.00	750.00	975.00	755.00	750.00		1,125.00		7,805.00	10,000.00	-2,195.00	78.05%	
5230 · Election Expenses			7,500.00										7,500.00	15,000.00	-7,500.00	50.0%	
Total 5200 · Board of Directors		2,000.00	10,513.85		1,150.00	1,150.00	1,375.00	955.00	1,150.00	200.00	1,525.00	200.00	20,218.85	29,000.00	-8,781.15	69.72%	
5240 · CDPH Fees						4,614.00	14,055.08						18,669.08	18,000.00	669.08	103.72%	
5250 · Conference Attendance	415.00	337.50	1,342.73				112.50	1,609.50	329.75	838.89	955.46		5,941.33	15,000.00	-9,058.67	39.61%	
5270 · Information Systems		779.87	1,355.25	254.37	162.50	443.75	237.50	200.00	368.75	162.50	312.50	162.50	4,439.49	6,500.00	-2,060.51	68.3%	
5300 · Insurance																	
5310 · Fidelity Bond									437.50				437.50	500.00	-62.50	87.5%	
5320 · Property & Liability Insurance	13,159.75				656.00								13,815.75	10,000.00	3,815.75	138.16%	
Total 5300 · Insurance	13,159.75				656.00				437.50				14,253.25	10,500.00	3,753.25	135.75%	
5350 · LAFCO Assessment														3,000.00	-3,000.00		
5400 · Legal																	
5430 · General Legal	8,598.00		17,211.16	5,158.00	4,462.00	5,222.00	3,486.00	3,366.00	3,342.00	2,838.00		13,918.15	67,601.31	75,000.00	-7,398.69	90.14%	
5440 · Litigation	208.00		544.00	640.00	80.00					416.00		1,280.00	3,168.00				
Total 5400 · Legal	8,806.00		17,755.16	5,798.00	4,542.00	5,222.00	3,486.00	3,366.00	3,342.00	3,254.00		15,198.15	70,769.31	75,000.00	-4,230.69	94.36%	
5510 · Maintenance, Office	179.80	95.16	1,262.23	130.00		470.27	144.87	325.00			130.00	737.09	4,885.90	25,000.00	-20,114.10	19.54%	
5530 · Memberships					4,500.00	17,345.00	945.00						22,790.00	25,000.00	-2,210.00	91.16%	
5540 · Office Supplies	611.03	132.89	675.00	649.84	1,231.85	100.75	933.96	730.69	338.26	299.50	456.62	200.56	6,360.95	6,250.00	110.95	101.78%	

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water
July 2023 through June 2024

													TOTAL			
	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24	May 24	Jun 24	Jul '23 - Jun 24	Budget	\$ Over Budget	% of Budget
5550 · Postage	1,589.08	2,283.68		2,431.23	1,482.23	2,671.90	123.56	1,777.30	2,088.64	2,116.55	1,707.77	1,920.84	20,192.78	14,750.00	5,442.78	136.9%
5560 · Printing & Publishing	550.02	1,098.18	1,285.66	1,503.59	76.85	211.70	1,547.70	115.12	64.22	408.02	158.64	2,100.30	9,120.00	5,750.00	3,370.00	158.61%
5600 · Professional Services																
5610 · Accounting	3,650.00	3,927.50	4,852.50	2,715.00	3,555.00	2,255.00	3,125.00	2,575.00	3,967.50	3,335.00	3,540.00	3,670.00	41,167.50	39,000.00	2,167.50	105.56%
5620 · Audit			2,500.00	5,000.00	1,200.00								8,700.00	13,500.00	-4,800.00	64.44%
5630 · Consulting	1,815.82	6,142.15	1,531.25	6,018.05	3,297.42	2,613.39	3,146.60	1,747.15	5,081.77	3,597.14	4,165.96	5,508.04	44,664.74	67,250.00	-22,585.26	66.42%
5640 · Data Services	1,199.50										10,705.00	1,199.50	13,104.00	1,000.00	12,104.00	1,310.4%
5650 · Labor & HR Support	427.00		213.50	242.32	427.00		213.50	427.00				213.50	2,590.82	2,500.00	90.82	103.63%
5660 · Payroll Services	91.66	125.58	91.66	127.01	97.40	94.52	183.41	95.96	95.96	97.40	97.40	94.52	1,292.48	1,000.00	292.48	129.25%
Total 5600 · Professional Services	7,183.98	10,195.23	9,188.91	14,102.38	8,576.82	4,962.91	6,668.51	4,845.11	9,145.23	7,243.04	18,721.86	10,685.56	111,519.54	124,250.00	-12,730.46	89.75%
5710 · San Mateo Co. Tax Roll Charges				119.00									119.00	2,500.00	-2,381.00	4.76%
5720 · Telephone & Internet	4,834.41	5,213.00	1,531.82	-504.07	5,110.42	950.76	4,766.63	3,732.74	3,121.97	3,224.06	3,464.73	3,800.19	39,246.66	50,000.00	-10,753.34	78.49%
5730 · Mileage Reimbursement	282.85			19.95	93.83		123.60	189.33	40.59	94.99			173.08	2,000.00	-981.78	50.91%
5740 · Reference Materials														500.00	-500.00	
5790 · Other Administrative	320.84	2,791.24	337.66	-4,045.87			123.77		307.62	-75.37		37.50	-202.61			
5800 · Labor																
5810 · CalPERS 457 Deferred Plan	4,078.38	4,456.34	7,647.51	4,108.95	4,330.33	3,637.47	4,009.44	3,684.44	4,132.87	4,576.95	4,468.13	4,104.95	53,235.76	51,461.00	1,774.76	103.45%
5820 · Employee Benefits	22,675.89		12,565.44	12,565.44	26,371.12		13,805.68	27,611.34		13,805.67	13,805.67	13,805.67	157,011.92	155,291.00	1,720.92	101.11%
5830 · Disability Insurance	329.39	329.39	329.39	345.27	338.38	334.39	334.39	334.39	364.98	364.98	364.98	328.33	4,098.26	5,572.00	-1,473.74	73.55%
5840 · Payroll Taxes	4,563.59	4,982.88	4,656.38	4,588.65	4,535.48	3,592.84	5,096.51	4,653.26	5,258.22	5,652.11	5,416.11	4,951.39	57,947.42	59,514.00	-1,566.58	97.37%
5850 · PARS	3,731.96	4,020.87	3,427.57	3,189.41	2,896.61	2,070.28	3,654.16	3,295.75	3,793.00	4,281.34	4,156.92	3,710.26	42,228.13	47,101.00	-4,872.87	89.65%
5900 · Wages																
5910 · Management	9,567.80	9,567.80	21,271.61	26,784.88	10,034.88	10,109.88	10,047.38	10,034.88	10,034.88	10,034.88	10,034.88	10,034.88	147,558.63	122,617.00	24,941.63	120.34%
5920 · Staff	42,121.16	46,357.89	42,735.32	49,078.01	47,502.09	43,440.03	48,427.48	42,389.23	50,692.17	56,929.92	53,463.53	46,871.40	570,008.23	554,440.00	15,568.23	102.81%
5930 · Staff Certification	775.00	925.00	925.00	925.00	825.00	725.00	825.00	725.00	925.00	925.00	925.00	925.00	10,350.00	11,400.00	-1,050.00	90.79%
5940 · Staff Overtime	4,349.89	4,430.67	7,494.35	2,315.35	8,336.35	3,548.80	4,556.59	5,183.60	4,040.54	3,804.36	4,422.51	5,426.96	57,909.97	60,420.00	-2,510.03	95.85%
5950 · Staff Standby	2,840.75	3,854.13	2,858.70	2,586.90	3,283.62	2,926.54	2,764.43	2,494.15	3,042.06	2,189.38	1,952.07	1,465.87	32,258.60	29,086.00	3,172.60	110.91%
Total 5900 · Wages	59,654.60	65,135.49	75,284.98	81,690.14	69,981.94	60,750.25	66,620.88	60,826.86	68,734.65	73,883.54	70,797.99	64,724.11	818,085.43	777,963.00	40,122.43	105.16%
5960 · Worker's Comp Insurance			3,847.57			3,939.76			4,007.39			4,248.50	16,043.22	24,413.00	-8,369.78	65.72%
Total 5800 · Labor	95,033.81	78,924.97	107,758.84	106,487.86	108,453.86	74,324.99	93,521.06	100,406.04	86,291.11	102,564.59	99,009.80	95,873.21	1,148,650.14	1,121,315.00	27,335.14	102.44%
Total 5000 · Administrative	134,247.61	104,177.35	153,344.16	127,317.43	136,382.29	112,891.50	128,560.24	118,592.83	107,354.46	120,775.86	127,403.95	132,340.87	1,503,388.55	1,539,815.00	-36,426.45	97.63%
6000 · Operations																
6160 · Backflow Prevention						706.07				91.72		430.36	1,228.15	1,000.00	228.15	122.82%
6170 · Claims, Property Damage		393.15											393.15	10,000.00	-9,606.85	3.93%
6180 · Communications																
6185 · SCADA Maintenance				1,760.00	2,591.89		1,760.00	81.96				1,980.00	8,173.85	20,000.00	-11,826.15	40.87%
6180 · Communications - Other																
Total 6180 · Communications				1,760.00	2,591.89		1,760.00	81.96				1,980.00	8,173.85	20,000.00	-11,826.15	40.87%
6195 · Education & Training		125.00	39.99	242.00	125.00		229.99	257.18		2,500.00			3,519.16	5,000.00	-1,480.84	70.38%
6200 · Engineering																
6220 · General Engineering	825.00		495.00			42.58						693.00	1,559.25	10,000.00	-6,385.17	36.15%

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water
July 2023 through June 2024

													TOTAL			
	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24	May 24	Jun 24	Jul '23 - Jun 24	Budget	\$ Over Budget	% of Budget
6230 · Water Quality Engineering	9,085.00	5,165.00	5,885.00	21,245.00	27,837.50	10,362.50	14,217.50	32,375.00	20,215.00	27,417.50	26,810.00	9,847.50	210,462.50	115,000.00	95,462.50	183.01%
Total 6200 · Engineering	9,910.00	5,165.00	6,380.00	21,245.00	27,837.50	10,405.08	14,217.50	32,375.00	20,215.00	27,417.50	27,503.00	11,406.75	214,077.33	125,000.00	89,077.33	171.26%
6320 · Equipment & Tools, Expensed	582.95	1,363.48	309.93	1,279.72	488.50	717.74	148.25	1,156.12	3,538.91	875.06	166.27	1,527.55	12,154.48	10,000.00	2,154.48	121.55%
6330 · Facilities																
6335 · Alarm Services	260.52		130.74	127.02		130.74	127.02	1,187.70	130.74	127.02		140.16	2,361.66	2,000.00	361.66	118.08%
6337 · Landscaping	860.00		1,065.00	3,860.00	2,381.62	1,065.00	385.00	1,925.00	860.00		7,925.00	1,065.00	21,391.62	15,000.00	6,391.62	142.61%
Total 6330 · Facilities	1,120.52		1,195.74	3,987.02	2,381.62	1,195.74	512.02	3,112.70	990.74	127.02	7,925.00	1,205.16	23,753.28	17,000.00	6,753.28	139.73%
6370 · Lab Supplies & Equipment		5,642.00	157.51	454.80	4,984.86	328.14	730.00	1,268.22			12.52	81.16	13,659.21	4,000.00	9,659.21	341.48%
6380 · Meter Reading														500.00	-500.00	
6400 · Pumping																
6410 · Pumping Fuel & Electricity	5,171.86	8,046.47	8,298.03	7,304.76	7,021.24	7,106.71	8,180.63	19,074.04	8,750.77	7,706.08	7,185.39	6,939.78	100,785.76	95,000.00	5,785.76	106.09%
6420 · Pumping Maintenance, Generators	2,260.00				496.00	8,088.41	4,113.29						194.50	30,000.00	-13,861.80	53.79%
6430 · Pumping Maintenance, General		874.29					-1,000.00				96.05	83.08	53.42	5,000.00	-4,946.58	1.07%
6440 · Pumping Equipment, Expensed								125.05					125.05	700.00	-574.95	17.86%
Total 6400 · Pumping	7,431.86	8,920.76	8,298.03	7,304.76	7,517.24	15,195.12	11,293.92	19,199.09	8,750.77	8,692.08	7,281.44	7,217.36	117,102.43	130,700.00	-13,597.57	89.6%
6500 · Supply																
6510 · Maintenance, Raw Water Mains							767.35						767.35	2,500.00	-1,732.65	30.69%
6520 · Maintenance, Wells	1,082.80	941.29			1,079.53				49.21	58.54		12,189.75	15,401.12	25,000.00	-9,598.88	61.6%
6530 · Water Purchases					6,176.53		6,855.21			6,179.16			19,210.90	30,000.00	-10,789.10	64.04%
Total 6500 · Supply	1,082.80	941.29			7,256.06		7,622.56		49.21	6,237.70		12,189.75	35,379.37	57,500.00	-22,120.63	61.53%
6600 · Collection/Transmission																
6610 · Hydrants														10,000.00	-10,000.00	
6620 · Maintenance, Water Mains		16,022.90	8,107.37	3,644.94	9,416.78		14,278.60			6,174.08	5,633.89	3,372.37	66,650.93	170,000.00	-103,349.07	39.21%
6630 · Maintenance, Water Svc Lines		2,127.00									7,205.33	21,883.93	31,216.26	20,000.00	11,216.26	156.08%
6640 · Maintenance, Tanks			36.32				3,500.00		1,596.11			3,837.90	8,970.33	5,000.00	3,970.33	179.41%
6650 · Maint., Distribution General		1,443.75		1,818.37	56.05	20.77		2,438.41		4,635.05		1,821.31	12,233.71	15,000.00	-2,766.29	81.56%
6670 · Meters - Water												115.38	115.38	30,000.00	-29,884.62	0.39%
Total 6600 · Collection/Transmission	19,593.65	8,143.69	8,143.69	5,463.31	9,472.83	20.77	17,778.60		4,034.52	6,174.08	17,474.27	31,030.89	119,186.61	250,000.00	-130,813.39	47.68%
6700 · Treatment																
6710 · Chemicals & Filtering		7,646.01		1,713.67	175.38	1,139.68	6,971.68	20,881.32	14.36	1,730.58	14.19	992.44	41,279.31	25,000.00	16,279.31	165.12%
6720 · Maintenance, Treatment Equip.		206.57	3,398.80	429.54	1,073.20	378.27	215.43	358.83		1,894.92	189.67	368.88	8,514.11	15,000.00	-6,485.89	56.76%
6730 · Treatment Analysis	283.15	2,479.00	7,568.68	2,073.74	1,782.19	637.00	7,110.98	536.00	2,616.00	11,251.30	5,212.07	1,130.00	42,680.11	35,000.00	7,680.11	121.94%
Total 6700 · Treatment	283.15	10,331.58	10,967.48	4,216.95	3,030.77	2,154.95	14,298.09	21,776.15	2,630.36	14,876.80	5,415.93	2,491.32	92,473.53	75,000.00	17,473.53	123.3%
6770 · Uniforms	834.88	216.66	418.17	-21.87	451.05	192.22		96.56	368.60	116.54			2,672.81	2,500.00	172.81	106.91%
6800 · Vehicles																
6810 · Fuel	610.11	687.57	616.38	1,152.20	770.89	311.19	701.61	2,077.09	777.34	939.00	906.00	654.68	10,204.06	12,000.00	-1,795.94	85.03%
6820 · Truck Equipment, Expensed	608.19	124.55		43.59	199.17	-34.51			72.89	144.88			1,158.76	2,000.00	-841.24	57.94%
6830 · Truck Repairs	93.23			1,112.64	-278.16					9.34		1,704.61	2,641.66	5,000.00	-2,358.34	52.83%
Total 6800 · Vehicles	1,311.53	812.12	616.38	2,308.43	691.90	276.68	701.61	2,077.09	850.23	1,093.22	906.00	2,359.29	14,004.48	19,000.00	-4,995.52	73.71%
Total 6000 · Operations	22,557.69	53,504.69	36,526.92	48,240.12	66,829.22	31,192.51	69,292.54	81,400.07	41,428.34	68,214.24	68,733.07	69,858.43	657,777.84	727,200.00	-69,422.16	90.45%
Total Expense	156,805.30	157,682.04	189,871.08	175,557.55	203,211.51	144,084.01	197,852.78	199,992.90	148,782.80	188,990.10	196,137.02	202,199.30	2,161,166.39	2,267,015.00	-105,848.61	95.33%

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water
July 2023 through June 2024

													TOTAL			
	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24	May 24	Jun 24	Jul '23 - Jun 24	Budget	\$ Over Budget	% of Budget
Net Ordinary Income	-12,444.82	152,174.77	-30,690.99	-18,849.01	-11,147.56	155,900.26	107,689.71	-72,250.58	1,363,129.63	-28,913.19	42,293.42	-43,160.57	1,603,731.07	65,585.00	1,538,146.07	2,445.27%
Other Income/Expense																
Other Income																
7000 · Capital Account Revenues																
7100 · Connection Fees																
7110 · Connection Fees (New Constr)	52,196.00			26,277.00	26,277.00	25,919.00					13,744.00		144,413.00	185,000.00	-40,587.00	78.06%
7120 · Connection Fees (Remodel)		5,732.88	8,121.58	11,545.38	18,378.36							7,564.22	51,342.42		51,342.42	100.0%
7130 · Conn. Fees, PFP (New Constr)	37,299.00	24,413.50		25,374.00	12,594.00		24,278.00			14,967.00		23,851.00	162,776.50	55,000.00	107,776.50	295.96%
7155 · Add'l Fixture Units (Remodel)							6,767.98						6,767.98			
7157 · Fixture Fee Refunds					-26,277.00		951.92	-2,370.50				-398.12	-28,093.70		-28,093.70	100.0%
7160 · PFP Pass Thru				990.00	-2,530.50								-1,540.50			
7165 · Meter Pass Thru Costs	2,624.50	1,375.50	260.50	1,110.00		361.79		2,422.00	2,051.40	555.00	260.50	11,021.19				
Total 7100 · Connection Fees	92,119.50	31,521.88	8,382.08	65,296.38	28,441.86	26,280.79	31,997.90	-2,370.50	2,422.00	17,018.40	14,299.00	31,277.60	346,686.89	240,000.00	106,686.89	144.45%
7250 · CAMP Interest Income	14,999.34	15,646.86	15,448.32	16,381.23	15,995.48	16,519.94	16,501.33	16,174.97	24,519.12	23,676.34	24,530.45	23,837.87	224,231.25	60,000.00	164,231.25	373.72%
7600 · Bond Revenues, G.O.			686.91	288.76	-9,936.95	460,763.94	2,566.99	81,581.64		320,876.09	858.06	119,048.60	976,734.04	1,195,381.00	-218,646.96	81.71%
7650 · Water System Reliability	1,480.45	814.22		789.44		560,006.02		81,451.07		366,800.46		87,648.42	1,098,990.08	1,111,460.00	-12,469.92	98.88%
Total 7000 · Capital Account Revenues	108,599.29	47,982.96	24,517.31	82,755.81	34,500.39	1,063,570.69	51,066.22	176,837.18	26,941.12	728,371.29	39,687.51	261,812.49	2,646,642.26	2,606,841.00	39,801.26	101.53%
Total Other Income	108,599.29	47,982.96	24,517.31	82,755.81	34,500.39	1,063,570.69	51,066.22	176,837.18	26,941.12	728,371.29	39,687.51	261,812.49	2,646,642.26	2,606,841.00	39,801.26	101.53%
Other Expense																
8000 · Capital Improvement Program																
8100 · Water	11,518.75	48,683.25	51,416.25	35,145.94	21,795.59	6,685.00	77,266.47	33,012.37	97,645.72	9,299.95	53,044.25	14,570.00	460,083.54	3,865,000.00	-3,404,916.46	11.9%
Total 8000 · Capital Improvement Program	11,518.75	48,683.25	51,416.25	35,145.94	21,795.59	6,685.00	77,266.47	33,012.37	97,645.72	9,299.95	53,044.25	14,570.00	460,083.54	3,865,000.00	-3,404,916.46	11.9%
9000 · Capital Account Expenses																
9100 · Interest Expense - GO Bonds		4,967.53						27,171.95					32,139.48	56,977.00	-24,837.52	56.41%
9125 · PNC Equipment Lease Interest	1,015.56		655.60	639.28	622.91	606.51	590.07	573.59	557.06	540.50	523.89	507.24	6,832.21	7,176.00	-343.79	95.21%
9150 · SRF Loan					28,752.45						27,704.25		56,456.70	56,457.00	-0.30	100.0%
9210 · Conservation Program/Rebates		150.00										150.00	300.00		300.00	100.0%
Total 9000 · Capital Account Expenses	1,015.56	5,117.53	655.60	639.28	29,375.36	606.51	590.07	27,745.54	557.06	540.50	28,228.14	657.24	95,728.39	120,610.00	-24,881.61	79.37%
Total Other Expense	12,534.31	53,800.78	52,071.85	35,785.22	51,170.95	7,291.51	77,856.54	60,757.91	98,202.78	9,840.45	81,272.39	15,227.24	555,811.93	3,985,610.00	-3,429,798.07	13.95%
Net Other Income	96,064.98	-5,817.82	-27,554.54	46,970.59	-16,670.56	1,056,279.18	-26,790.32	116,079.27	-71,261.66	718,530.84	-41,584.88	246,585.25	2,090,830.33	-1,378,769.00	3,469,599.33	-151.65%
Net Income	83,620.16	146,356.95	-58,245.53	28,121.58	-27,818.12	1,212,179.44	80,899.39	43,828.69	1,291,867.97	689,617.65	708.54	203,424.68	3,694,561.40	-1,313,184.00	5,007,745.40	-281.34%

Montara Water & Sanitary District Check Detail

July 29 through August 2, 2024

Date	Num	Name	Paid Amount	
Warrants List for the Board of Directors Consent Agenda on 8/15/2024				
SPLIT				
07/10/2024	14831	ACWA/JPIA Workers Comp	-4,972.35	PAID
07/10/2024	14832	CalPERS 457 Plan	-8,668.89	PAID
07/10/2024	14833	Comcast	-357.47	PAID
07/10/2024	14834	Cruzio Internet	-104.95	PAID
07/10/2024	14835	CSRMA	-26,343.26	PAID
07/10/2024	14837	KBA Document Solutions	-78.71	PAID
07/10/2024	14838	Tech Solutions	-2,153.50	PAID
07/10/2024	14839	U.S. Bank Global Corporate Trust Svcs.	-45,662.85	PAID
07/10/2024	14840	U.S. Bank PARS	-11,286.44	PAID
07/23/2024	14841	A-B Communications	-174.90	PAID
07/23/2024	14842	Bay Alarm Company	-254.04	PAID
07/23/2024	14843	Bill Softky	-150.00	PAID
07/23/2024	14844	Carlisle Young	-300.00	PAID
07/23/2024	14846	Kathryn Slater-Carter	-450.00	PAID
07/23/2024	14847	Lingo	-3,937.78	PAID
07/23/2024	14848	Mutual of Omaha	-224.00	PAID
07/23/2024	14849	ODP Business Solutions	-114.38	PAID
07/23/2024	14850	Pacific Gas & Electric	-8,264.48	PAID
07/23/2024	14851	PARS	-895.54	PAID
07/23/2024	14852	PCT	-800.00	PAID
07/23/2024	14853	Peter Dekker	-450.00	PAID
07/23/2024	14856	Scott Boyd	-300.00	PAID
07/23/2024	14857	Standard Insurance Co.	-499.89	PAID
07/23/2024	14858	Techno Copier Systems	-516.42	PAID
08/07/2024	14891	ACWA/JPIA	-18,216.66	
07/31/2024	14875	Aztec Gardens	-860.00	
08/07/2024	14892	Bill Softky	-150.00	
08/07/2024	14893	CalPERS 457 Plan	-9,820.25	
08/07/2024	14894	Carlisle Young	-150.00	
08/07/2024	14895	Comcast	-357.87	
08/07/2024	14896	CROPPER	-5,000.00	
07/31/2024	14877	Fitzgerald Law Offices	-19,766.30	
08/07/2024	14899	Huntington National Bank	-14,775.00	
08/07/2024	14900	IEDA	-427.00	
07/31/2024	14879	Kastama Strategic Consulting	-2,905.70	
08/07/2024	14901	Kathryn Slater-Carter	-150.00	
07/31/2024	14880	KBA Document Solutions	-19.69	
07/31/2024	14883	ODP Business Solutions	-113.35	
08/07/2024	14902	ODP Business Solutions	-80.55	
08/09/2024	14912	PCT	-400.00	
08/07/2024	14905	RVE ACCOUNTING & ADVISORY SERVICES	-7,690.00	

Montara Water & Sanitary District Check Detail

July 29 through August 2, 2024

Date	Num	Name	Paid Amount
08/07/2024	14907	Scott Boyd	-150.00
08/07/2024	14909	Tech Solutions	-2,087.50
08/07/2024	14910	U.S. Bank PARS	-12,962.77
08/07/2024	14911	White Glove Housekeeping	-130.00

Montara Water & Sanitary District Check Detail

July 29 through August 2, 2024

Date	Num	Name	Paid Amount	
WATER				
07/10/2024	14836	Hassett	-882.86	PAID
07/23/2024	14859	Andreini Brothers, Inc.	-4,168.60	PAID
07/23/2024	14860	AT&T Mobility	-567.87	PAID
07/23/2024	14861	Badger Meter, Inc.	-35,569.80	PAID
07/23/2024	14862	BSK Lab	-358.00	PAID
07/23/2024	14863	Calcon Systems, Inc.	-2,500.00	PAID
07/23/2024	14864	Esbro Chemical	-1,246.93	PAID
07/23/2024	14865	Grainger	-5,548.12	PAID
07/23/2024	14866	McMaster-Carr Supply Co.	-202.92	PAID
07/23/2024	14867	Mossa Excavation	-9,160.70	PAID
07/23/2024	14870	San Mateo County Environmental Health Fee	-19.92	PAID
07/23/2024	14872	San Mateo County Environmental Health Fee	-39.36	PAID
07/23/2024	14868	T & T Valve and Instrument	-1,635.00	PAID
07/23/2024	14869	Underground Republic Water Works	-240.81	PAID
07/31/2024	14878	Half Moon Bay Grading & Paving Inc.	-8,315.00	PAID
07/31/2024	14884	Pacific Gas & Electric	-1,789.24	PAID
07/31/2024	14889	Wells Fargo Remittance Center	-7,934.33	PAID
07/31/2024	14876	County of San Mateo Dept Public Works	-6,172.00	
08/07/2024	14898	Hassett	-349.99	
08/07/2024	14890	Joe Devlin	-1,743.81	
07/31/2024	14881	MWSD Sewer to GO BOND	-15,114.84	
08/07/2024	14903	Pacific Gas & Electric Pillar Ridge	-515.84	
08/07/2024	14906	San Mateo County Health Dept	-558.00	
08/07/2024	14908	SRT Consultants	-21,808.00	
07/31/2024	14888	Underground Service Alert	-696.59	
07/31/2024	14874	Verdura Construction Construction Meter Refund	-1,270.67	

Montara Water & Sanitary District Check Detail

July 29 through August 2, 2024

Date	Num	Name	Paid Amount	
SEWER				
07/23/2024	14845	Hue & Cry Security Systems, Inc.	-430.08	PAID
07/23/2024	14871	San Mateo County Environmental Health Fee	-13.28	PAID
07/23/2024	14873	San Mateo County Environmental Health Fee	-39.36	PAID
08/07/2024	14897	Hardiman Construction	-793,941.60	
07/31/2024	14882	Nute Engineering	-27,329.50	
08/07/2024	14904	Peninsula Pump & Equipment	-6,036.31	
07/31/2024	14885	Sewer Authority Mid-Coastside	-19,764.58	
07/31/2024	14886	Sewer Authority Mid-Coastside	-155,698.55	
07/31/2024	14887	Sewer Authority Mid-Coastside	-14,039.28	



MONTARA WATER AND SANITARY DISTRICT AGENDA

Prepared for the Meeting Of: **August 15, 2024**

TO: BOARD OF DIRECTORS

FROM: Clemens H. Heldmaier, General Manager *CH*

SUBJECT: SAM Flow Report for April, May, and June 2024

The Sewer Authority Mid-Coastside (SAM) has prepared the following attached reports for the SAM Board of Directors and the California Regional Water Quality Control Board:

- Flow Report for April, May, and June 2024
- Collection System Monthly Overflow Report - April, May, and June 2024

The Average Daily Flow for Montara was 0.356 MGD in April, 0.306 MGD in May 2024 and 0.250 MGD in June 2024. There were 0 reportable overflows in April, May, and June 2024 in the Montara System. SAM indicates there was 1.29 inches of rain in April, 1.480 inches in May 2024, and 0.090 inches in June 2024 in Montara.

RECOMMENDATION:

Review and File

Attachments

Sewer Authority Mid-Coastside

Monthly Collection System Activity/SSO Distribution Report, April 2024

April 2024

	Total	Number of S.S.O's			
		HMB	GCS D	MWSD	SAM
Roots	0	0	0	0	0
Grease	0	0	0	0	0
Mechanical	0	0	0	0	0
Wet Weather	0	0	0	0	0
Other	0	0	0	0	0
Total	0	0	0	0	0

12 Month Moving Total

	Total	12 month rolling Number			
		HMB	GCS D	MWSD	SAM
Roots	1	0	0	1	0
Grease	0	0	0	0	0
Mechanical	0	0	0	0	0
Wet Weather	0	0	0	0	0
Other	1	1	0	0	0
Total	2	1	0	1	0
		50%	0%	50%	0%

Reportable SSOs

	Total	Reportable Number of S.S.O.'s			
		HMB	GCS D	MWSD	SAM
April 2024	0	0	0	0	0
12 Month Moving Total	2	1	0	1	0

SSOs / Year / 100 Miles

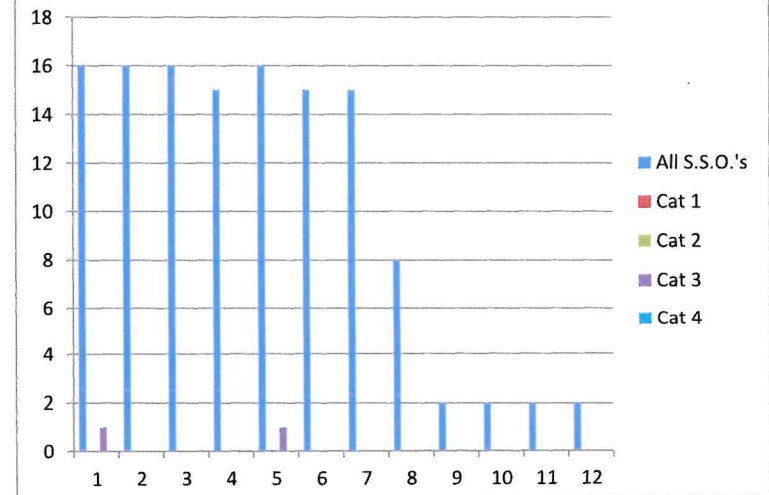
	Total	Number of S.S.O.'s /Year/100 Miles			
		HMB	GCS D	MWSD	SAM
April 2024	0.0	0.0	0.0	0.0	0.0
12 Month Moving Total	1.9	2.7	0.0	3.7	0.0
Category 1	0.0	0.0	0.0	0.0	0.0
Category 2	0.0	0.0	0.0	0.0	0.0
Category 3	1.9	2.7	0.0	3.7	0.0
Category 4	0.0	0.0	0.0	0.0	0.0
Miles of Sewers	104.5	37.0	33.2	27.0	7.3
		35.4%	31.8%	25.8%	7.0%

12 Month Rolling Total Sewer Cleaning Summary

Month	HMB	GCS D	MWSD	Total Feet	Total Miles
May - 23	12,239	11,619	5,356	29,214	5.5
June - 23	11,096	10,472	5,375	26,943	5.1
July - 23	9,325	10,286	4,744	24,355	4.6
Aug - 23	22,726	8,469	9,951	41,146	7.8
Sep - 23	13,355	14,640	5,960	33,955	6.4
Oct - 23	16,290	9,765	10,161	36,216	6.9
Nov - 23	10,835	9,620	10,746	31,201	5.9
Dec - 23	5,717	10,633	8,268	24,618	4.7
Jan - 24	4,029	14,785	12,144	30,958	5.9
Feb - 24	11,024	12,840	7,193	31,057	5.9
Mar - 24	10,744	6,990	6,117	23,851	4.5
Apr - 24	10,392	12,822	8,043	31,257	5.9
Annual ft	137,772	132,941	94,058	364,771	
Annual Mi.	26.1	25.2	17.8		69.1

Attachment C

12 Month Moving SSO Totals Through April 2024



Attachment A

Flow Distribution Report Summary for April 2024

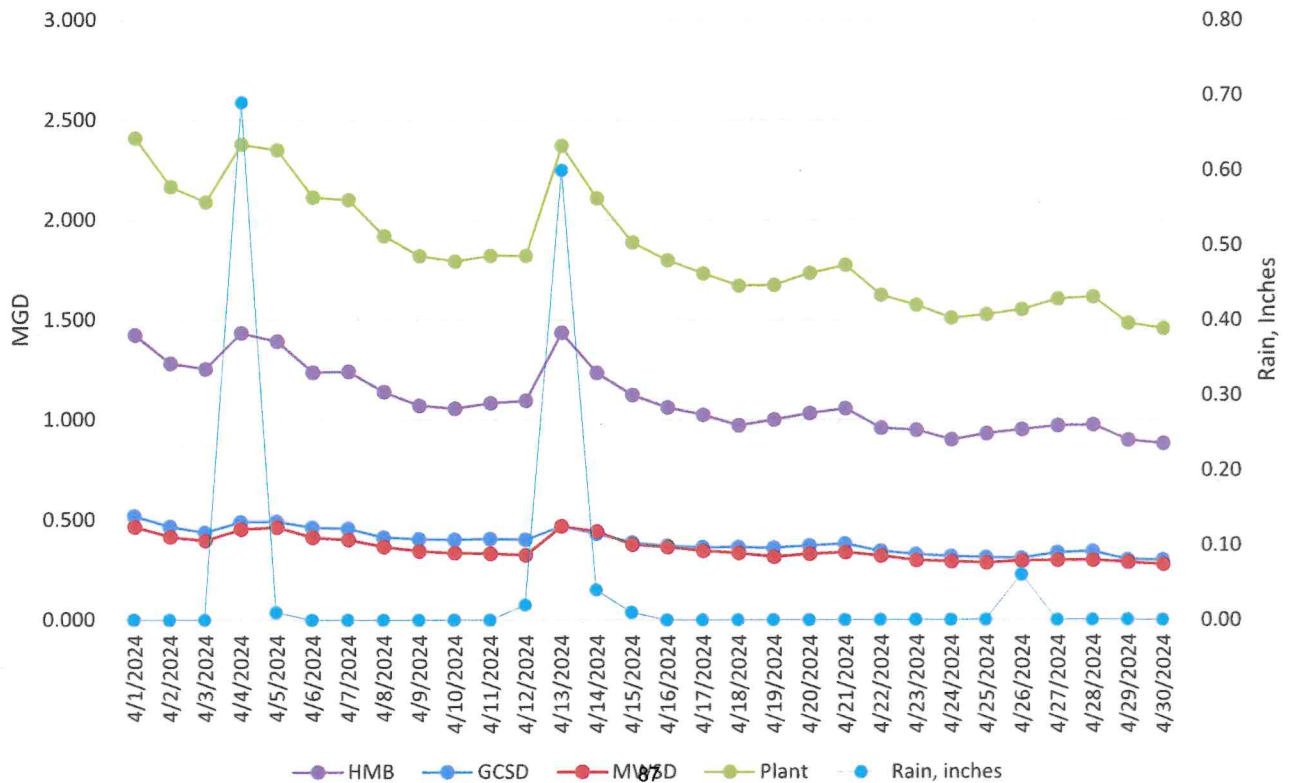
The daily flow report figures for the month of April 2024 have been converted to an Average

Daily Flow (ADF) for each Member Agency.
The results are attached for your review.

The summary of the ADF information is as follows:

	<u>MGD</u>	<u>%</u>
The City of Half Moon Bay	1.102	59.60%
Granada Community Services District	0.391	21.16%
Montara Water and Sanitary District	<u>0.356</u>	<u>19.24%</u>
Total	1.849	100.0%

Sewer Authority Mid-Coastside
Monthly Flow Distribution Report, April 2024



Sewer Authority Mid-Coastside

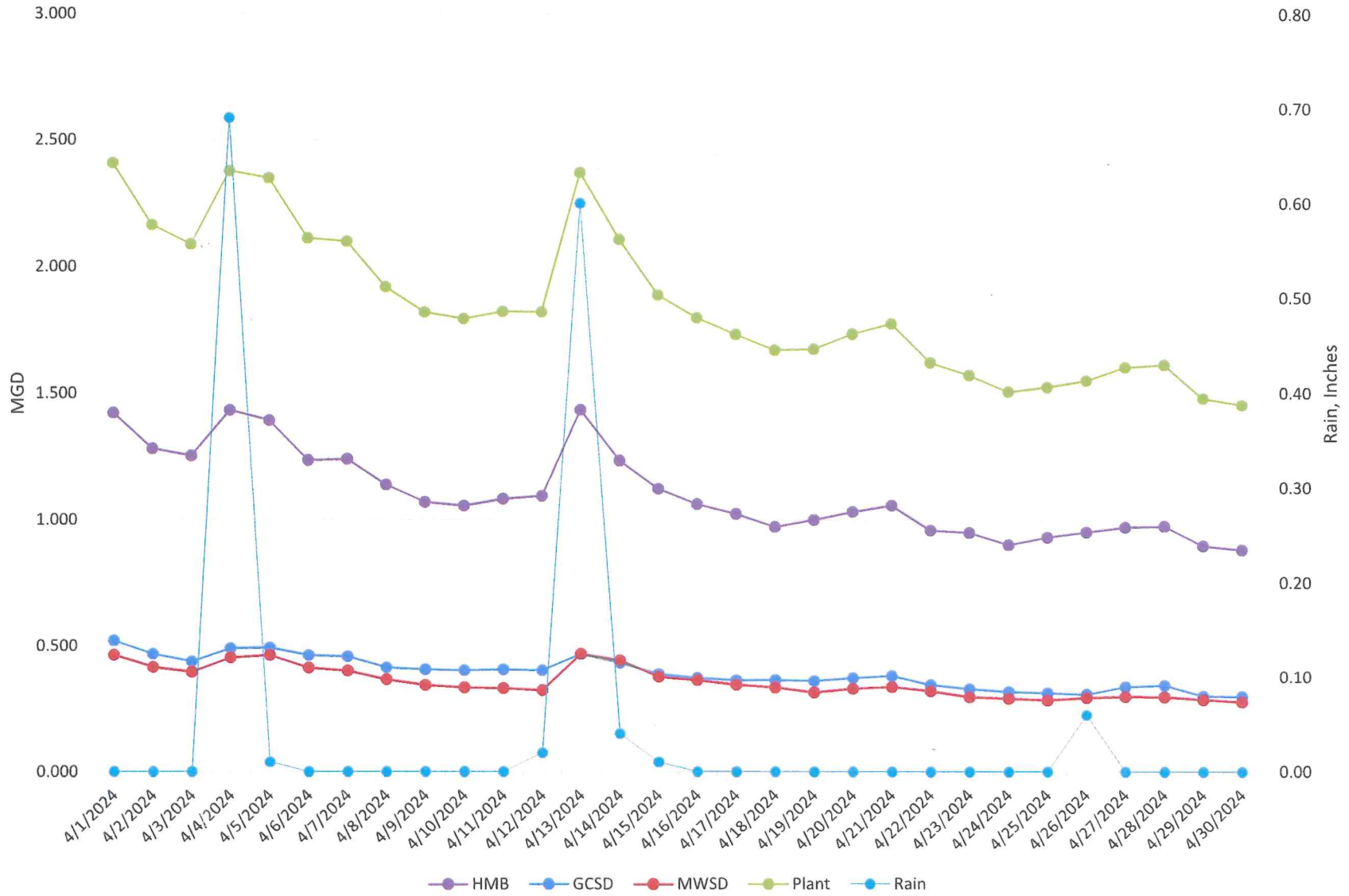
Monthly Flow Distribution Report for April 2024

<u>Date</u>	<u>HMB</u>	<u>GCSD</u>	<u>MWSD</u>	<u>Plant</u>	<u>Rain Plant</u>	<u>Rain Portola</u>	<u>Rain Montara</u>
4/1/2024	1.424	0.520	0.465	2.409	0.00	0.00	0.00
4/2/2024	1.282	0.468	0.416	2.166	0.00	0.00	0.00
4/3/2024	1.254	0.438	0.397	2.089	0.00	0.00	0.00
4/4/2024	1.435	0.489	0.454	2.378	0.69	0.57	0.52
4/5/2024	1.393	0.493	0.464	2.350	0.01	0.01	0.01
4/6/2024	1.237	0.463	0.413	2.113	0.00	0.00	0.00
4/7/2024	1.242	0.457	0.402	2.101	0.00	0.00	0.00
4/8/2024	1.139	0.413	0.367	1.920	0.00	0.00	0.00
4/9/2024	1.071	0.405	0.344	1.820	0.00	0.00	0.00
4/10/2024	1.057	0.401	0.335	1.793	0.00	0.00	0.00
4/11/2024	1.083	0.406	0.332	1.821	0.00	0.00	0.00
4/12/2024	1.095	0.401	0.324	1.821	0.02	0.01	0.01
4/13/2024	1.436	0.468	0.468	2.372	0.60	0.60	0.61
4/14/2024	1.234	0.432	0.442	2.108	0.04	0.50	0.06
4/15/2024	1.123	0.387	0.377	1.887	0.01	0.00	0.00
4/16/2024	1.061	0.372	0.364	1.797	0.00	0.00	0.00
4/17/2024	1.024	0.363	0.345	1.732	0.00	0.00	0.00
4/18/2024	0.971	0.364	0.335	1.671	0.00	0.00	0.00
4/19/2024	1.000	0.359	0.315	1.674	0.00	0.00	0.00
4/20/2024	1.032	0.372	0.330	1.734	0.00	0.00	0.00
4/21/2024	1.057	0.380	0.337	1.774	0.00	0.00	0.00
4/22/2024	0.959	0.344	0.320	1.623	0.00	0.00	0.00
4/23/2024	0.948	0.328	0.297	1.573	0.00	0.00	0.00
4/24/2024	0.900	0.317	0.291	1.508	0.00	0.00	0.00
4/25/2024	0.930	0.312	0.284	1.526	0.00	0.00	0.00
4/26/2024	0.951	0.307	0.294	1.552	0.06	0.03	0.08
4/27/2024	0.970	0.336	0.298	1.604	0.00	0.00	0.00
4/28/2024	0.974	0.343	0.297	1.613	0.00	0.00	0.00
4/29/2024	0.897	0.300	0.286	1.482	0.00	0.00	0.00
4/30/2024	0.880	0.298	0.277	1.456	0.00	0.00	0.00
Totals	33.058	11.736	10.670	55.465	1.43	1.72	1.29

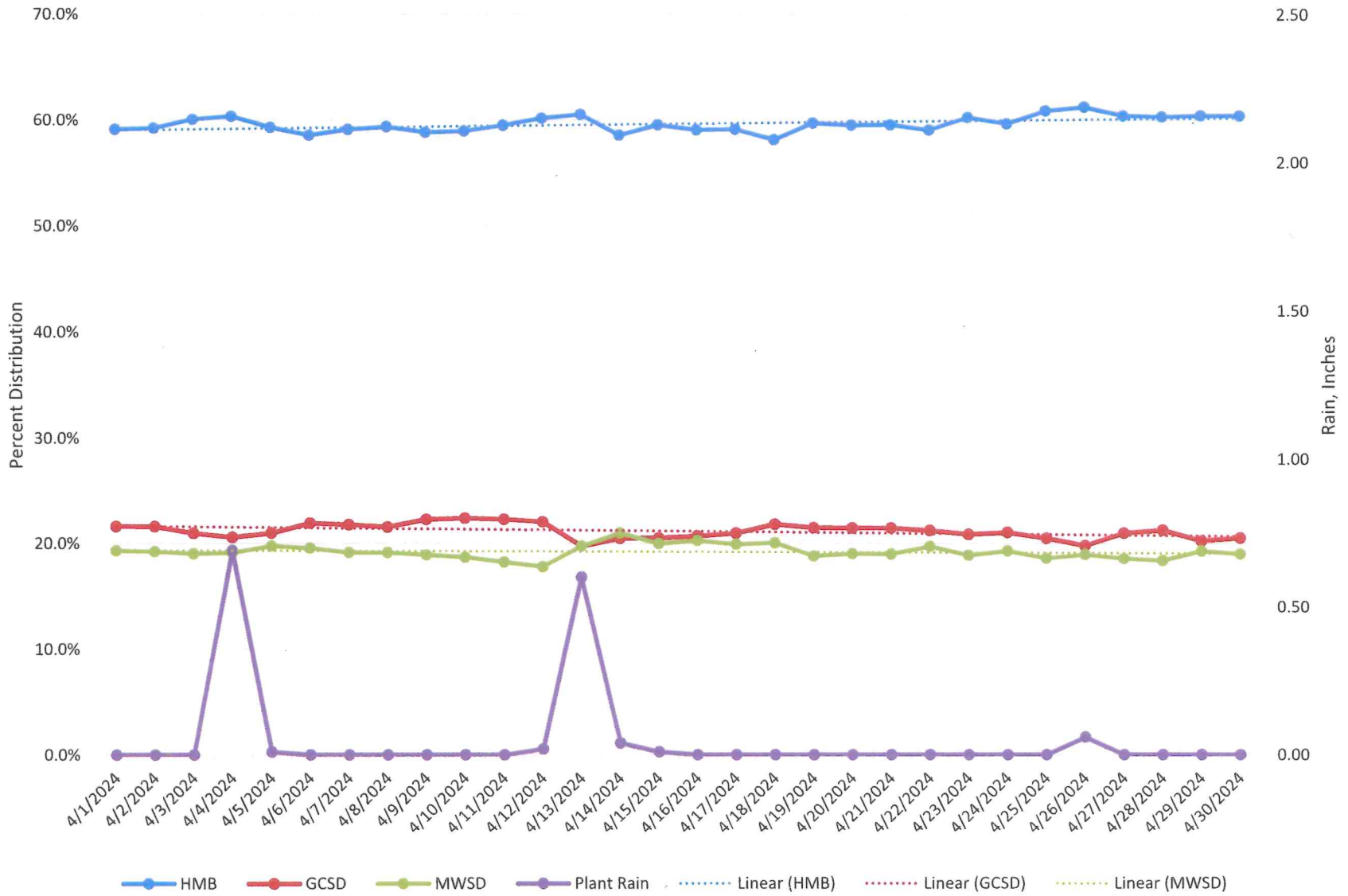
Summary

	<u>HMB</u>	<u>GCSD</u>	<u>MWSD</u>	<u>Plant</u>
Minimum	0.880	0.298	0.277	1.456
Average	1.102	0.391	0.356	1.849
Maximum	1.436	0.520	0.468	2.409
Distribution	59.60%	21.16%	19.24%	100.0%

Sewer Authority Mid-Coastside Monthly Flow Distribution Report, April 2024

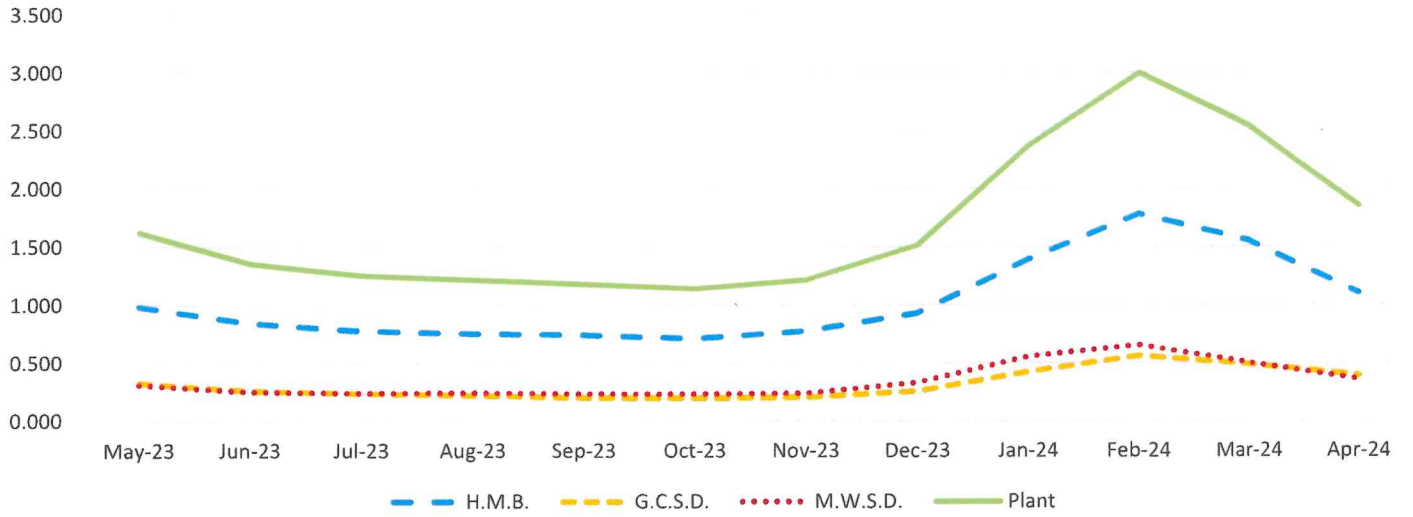


Percent Distribution April 2024

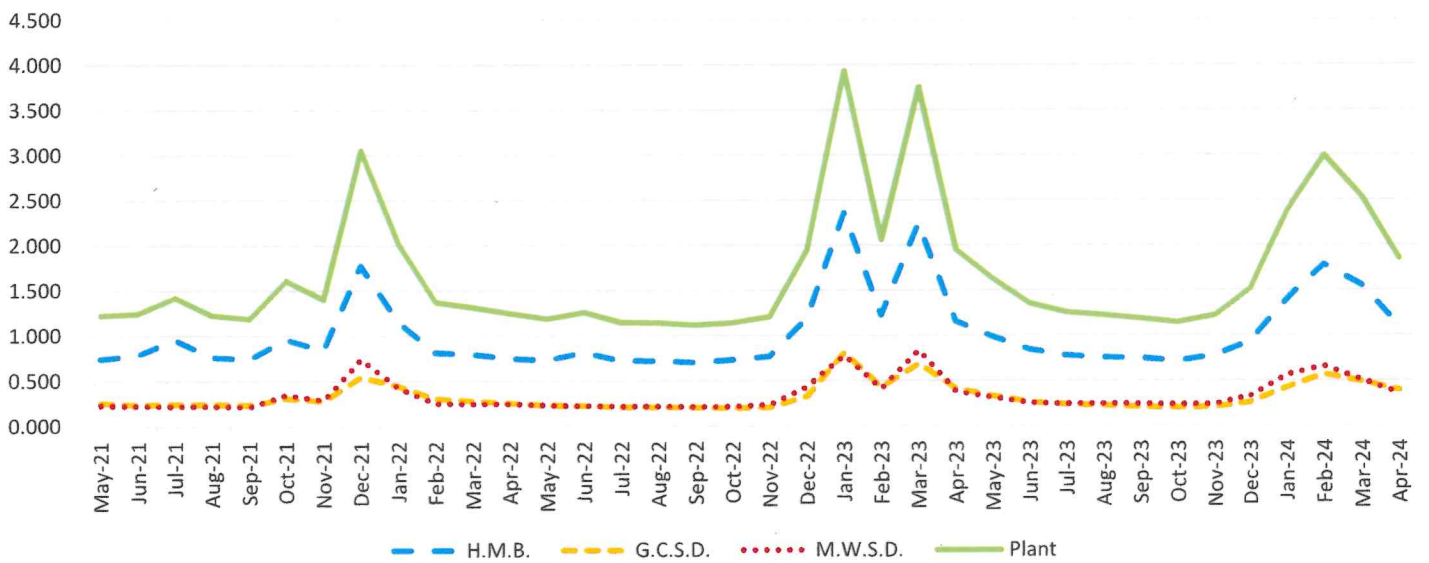


Most recent flow calibration January 2024 PS, January 2024 Plant inf

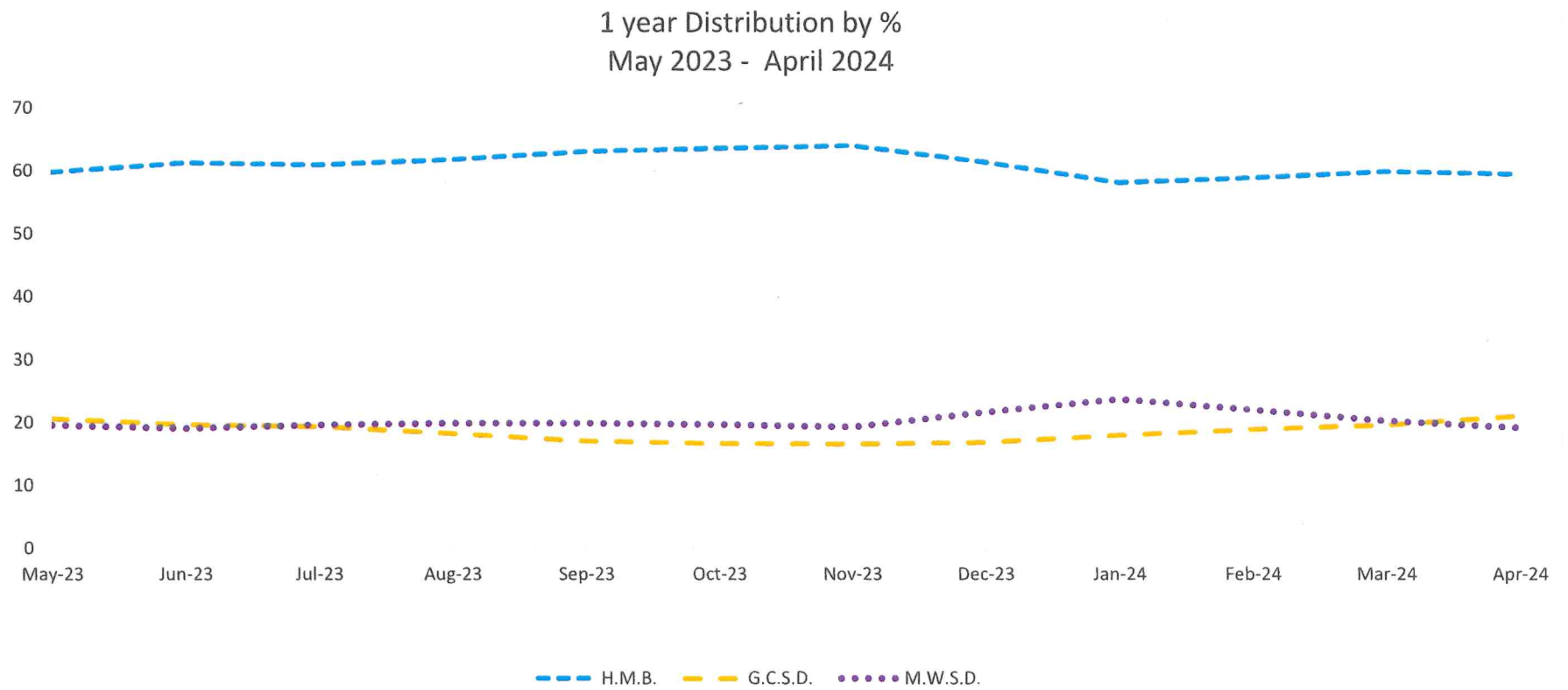
One Year Flow Chart
May 2023 - April 2024



Three year flow chart
May 2021 - April 2024



Flow based percent distribution based for past year



Sewer Authority Mid-Coastside

Monthly Collection System Activity/SSO Distribution Report, May 2024

May 2024

	Total	Number of S.S.O's			
		HMB	GCS D	MWSD	SAM
Roots	0	0	0	0	0
Grease	0	0	0	0	0
Mechanical	0	0	0	0	0
Wet Weather	0	0	0	0	0
Other	0	0	0	0	0
Total	0	0	0	0	0

12 Month Moving Total

	Total	12 month rolling Number			
		HMB	GCS D	MWSD	SAM
Roots	0	0	0	0	0
Grease	0	0	0	0	0
Mechanical	0	0	0	0	0
Wet Weather	0	0	0	0	0
Other	1	1	0	0	0
Total	1	1	0	0	0
		100%	0%	0%	0%

Reportable SSOs

	Total	Reportable Number of S.S.O.'s			
		HMB	GCS D	MWSD	SAM
May 2024	0	0	0	0	0
12 Month Moving Total	1	1	0	0	0

SSOs / Year / 100 Miles

	Total	Number of S.S.O.'s /Year/100 Miles			
		HMB	GCS D	MWSD	SAM
May 2024	0.0	0.0	0.0	0.0	0.0
12 Month Moving Total	1.0	2.7	0.0	0.0	0.0
Category 1	0.0	0.0	0.0	0.0	0.0
Category 2	0.0	0.0	0.0	0.0	0.0
Category 3	1.0	2.7	0.0	0.0	0.0
Category 4	0.0	0.0	0.0	0.0	0.0
Miles of Sewers	104.5	37.0	33.2	27.0	7.3
		35.4%	31.8%	25.8%	7.0%

12 Month Rolling Total Sewer Cleaning Summary

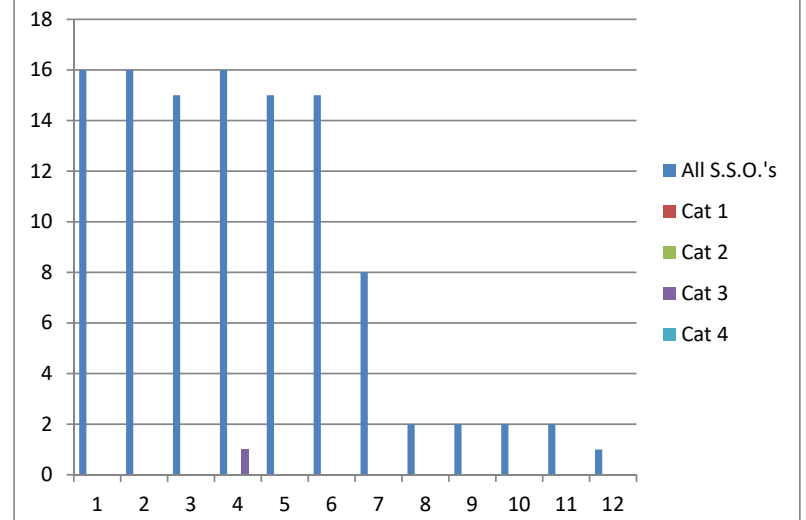
Month	HMB	GCS D	MWSD	Total Feet	Total Miles
June - 23	11,096	10,472	5,375	26,943	5.1
July - 23	9,325	10,286	4,744	24,355	4.6
Aug - 23	22,726	8,469	9,951	41,146	7.8
Sep - 23	13,355	14,640	5,960	33,955	6.4
Oct - 23	16,290	9,765	10,161	36,216	6.9
Nov - 23	10,835	9,620	10,746	31,201	5.9
Dec - 23	5,717	10,633	8,268	24,618	4.7
Jan - 24	4,029	14,785	12,144	30,958	5.9
Feb - 24	11,024	12,840	7,193	31,057	5.9
Mar - 24	10,744	6,990	6,117	23,851	4.5
Apr - 24	10,392	12,822	8,043	31,257	5.9
May - 24	10,558	10,835	4,694	26,087	4.9

Annual ft	136,091	132,157	93,396	361,644	
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Annual Mi.	25.8	25.0	17.7		68.5
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Attachment C

12 Month Moving SSO Totals Through May 2024



Attachment A

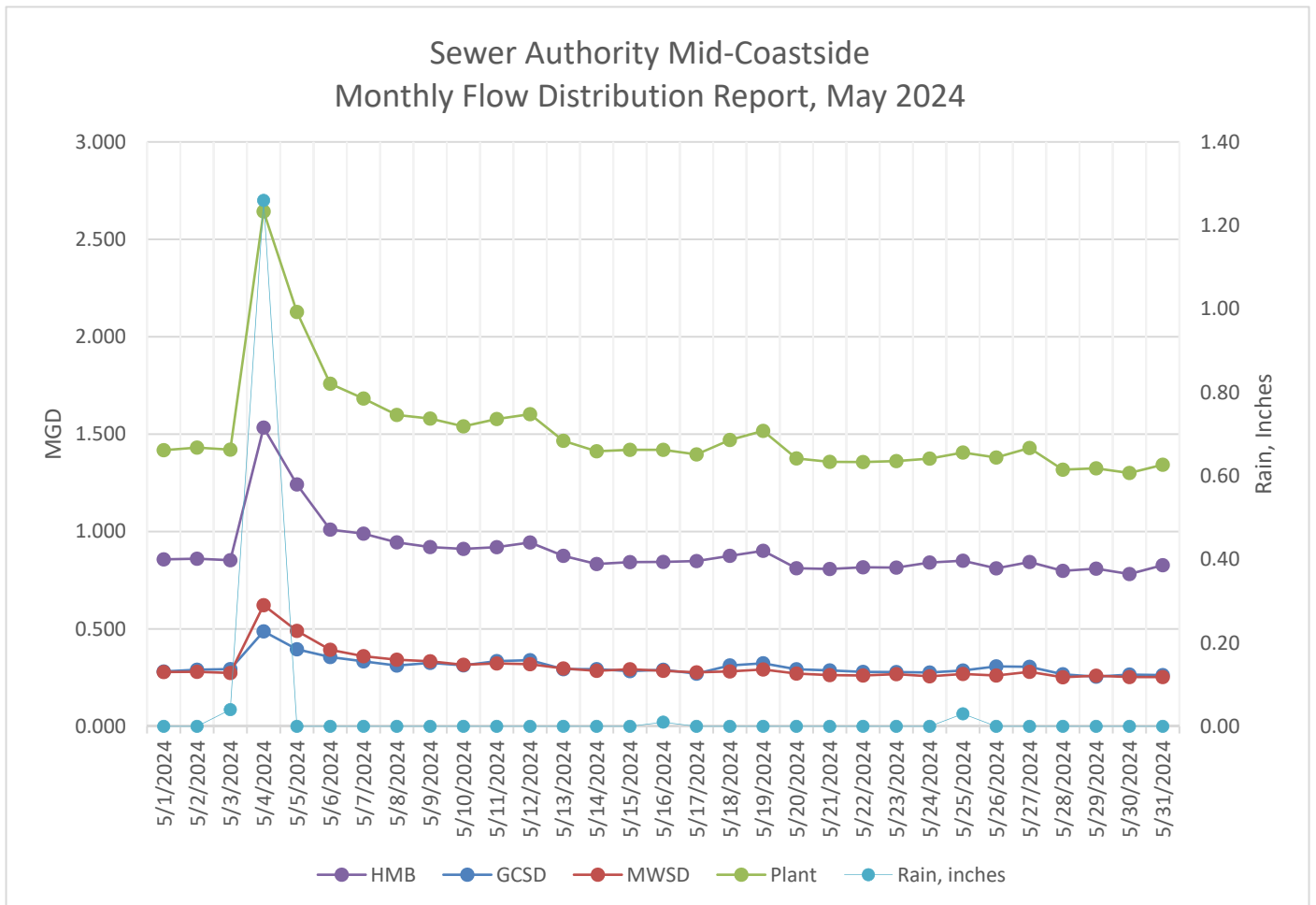
Flow Distribution Report Summary for May 2024

The daily flow report figures for the month of May 2024 have been converted to an Average

Daily Flow (ADF) for each Member Agency.
The results are attached for your review.

The summary of the ADF information is as follows:

	<u>MGD</u>	<u>%</u>
The City of Half Moon Bay	0.897	59.43%
Granada Community Services District	0.306	20.29%
Montara Water and Sanitary District	<u>0.306</u>	<u>20.28%</u>
Total	1.510	100.0%



Sewer Authority Mid-Coastside

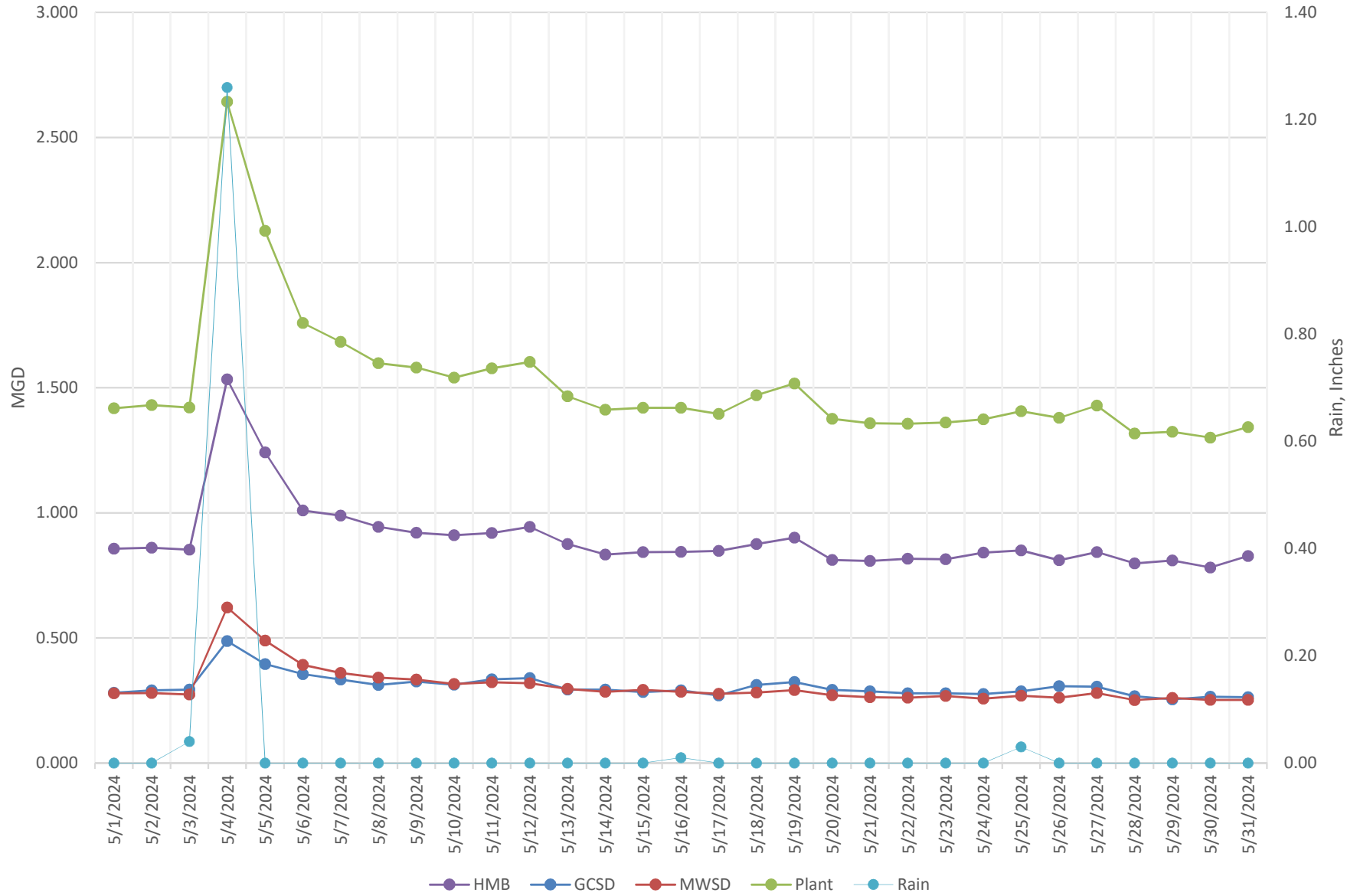
Monthly Flow Distribution Report for May 2024

<u>Date</u>	<u>HMB</u>	<u>GCSD</u>	<u>MWSD</u>	<u>Plant</u>	<u>Rain Plant</u>	<u>Rain Portola</u>	<u>Rain Montara</u>
5/1/2024	0.857	0.281	0.279	1.418	0.00	0.00	0.00
5/2/2024	0.860	0.291	0.280	1.431	0.00	0.00	0.00
5/3/2024	0.853	0.294	0.274	1.420	0.04	0.02	0.00
5/4/2024	1.534	0.488	0.622	2.643	1.26	1.08	1.43
5/5/2024	1.242	0.396	0.490	2.127	0.00	0.00	0.00
5/6/2024	1.010	0.356	0.393	1.759	0.00	0.00	0.00
5/7/2024	0.989	0.334	0.360	1.683	0.00	0.00	0.00
5/8/2024	0.944	0.312	0.342	1.599	0.00	0.00	0.00
5/9/2024	0.920	0.326	0.334	1.580	0.00	0.00	0.00
5/10/2024	0.911	0.313	0.316	1.540	0.00	0.00	0.00
5/11/2024	0.920	0.335	0.323	1.578	0.00	0.00	0.00
5/12/2024	0.944	0.340	0.319	1.603	0.00	0.00	0.00
5/13/2024	0.875	0.294	0.297	1.466	0.00	0.00	0.00
5/14/2024	0.833	0.293	0.285	1.412	0.00	0.00	0.00
5/15/2024	0.843	0.284	0.293	1.420	0.00	0.01	0.00
5/16/2024	0.844	0.290	0.285	1.420	0.01	0.01	0.01
5/17/2024	0.848	0.270	0.277	1.396	0.00	0.00	0.00
5/18/2024	0.875	0.313	0.282	1.470	0.00	0.00	0.00
5/19/2024	0.901	0.324	0.292	1.517	0.00	0.00	0.00
5/20/2024	0.811	0.293	0.271	1.376	0.00	0.00	0.00
5/21/2024	0.808	0.287	0.263	1.358	0.00	0.00	0.00
5/22/2024	0.816	0.279	0.261	1.357	0.00	0.00	0.00
5/23/2024	0.815	0.279	0.268	1.362	0.00	0.00	0.00
5/24/2024	0.841	0.276	0.257	1.374	0.00	0.01	0.01
5/25/2024	0.850	0.287	0.269	1.406	0.03	0.03	0.03
5/26/2024	0.811	0.308	0.261	1.380	0.00	0.00	0.00
5/27/2024	0.843	0.306	0.280	1.429	0.00	0.00	0.00
5/28/2024	0.798	0.267	0.252	1.318	0.00	0.00	0.00
5/29/2024	0.809	0.255	0.260	1.324	0.00	0.00	0.00
5/30/2024	0.782	0.266	0.253	1.301	0.00	0.00	0.00
5/31/2024	0.827	0.263	0.253	1.343	0.00	0.00	0.00
Totals	27.817	9.498	9.491	46.806	1.340	1.160	1.480

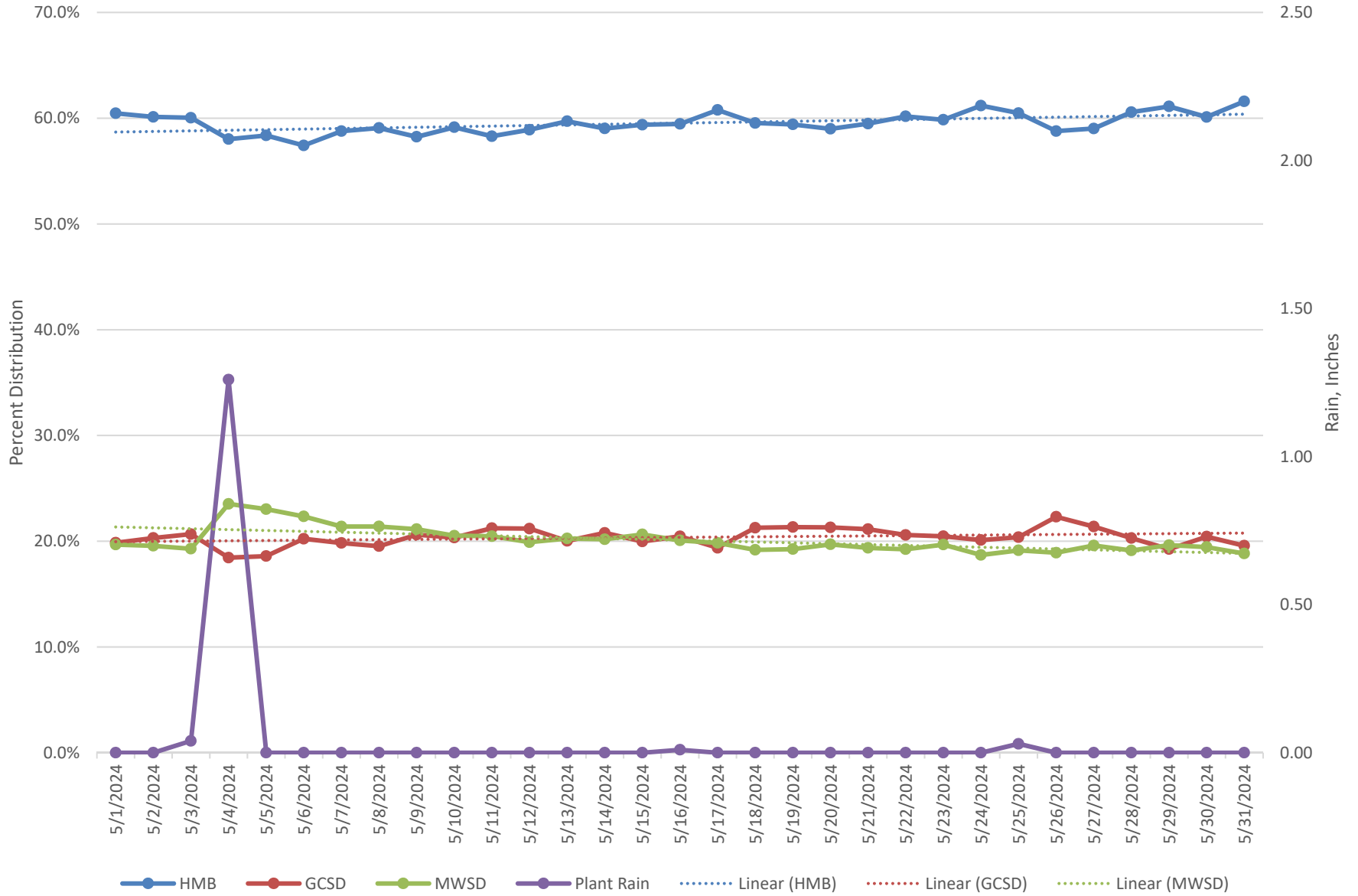
Summary

	<u>HMB</u>	<u>GCSD</u>	<u>MWSD</u>	<u>Plant</u>
Minimum	0.782	0.255	0.252	1.301
Average	0.897	0.306	0.306	1.510
Maximum	1.534	0.488	0.622	2.643
Distribution	59.43%	20.29%	20.28%	100.0%

Sewer Authority Mid-Coastside Monthly Flow Distribution Report, May 2024

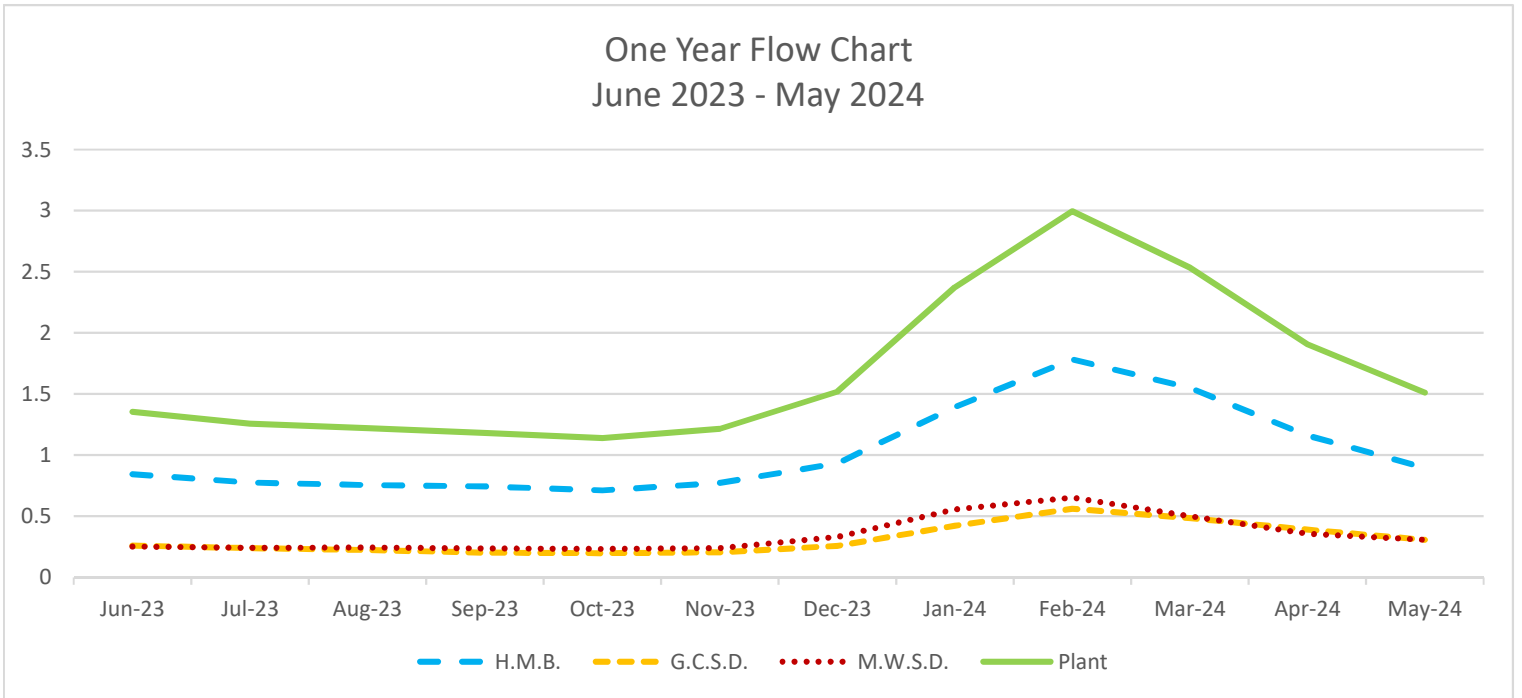


Percent Distribution May 2024

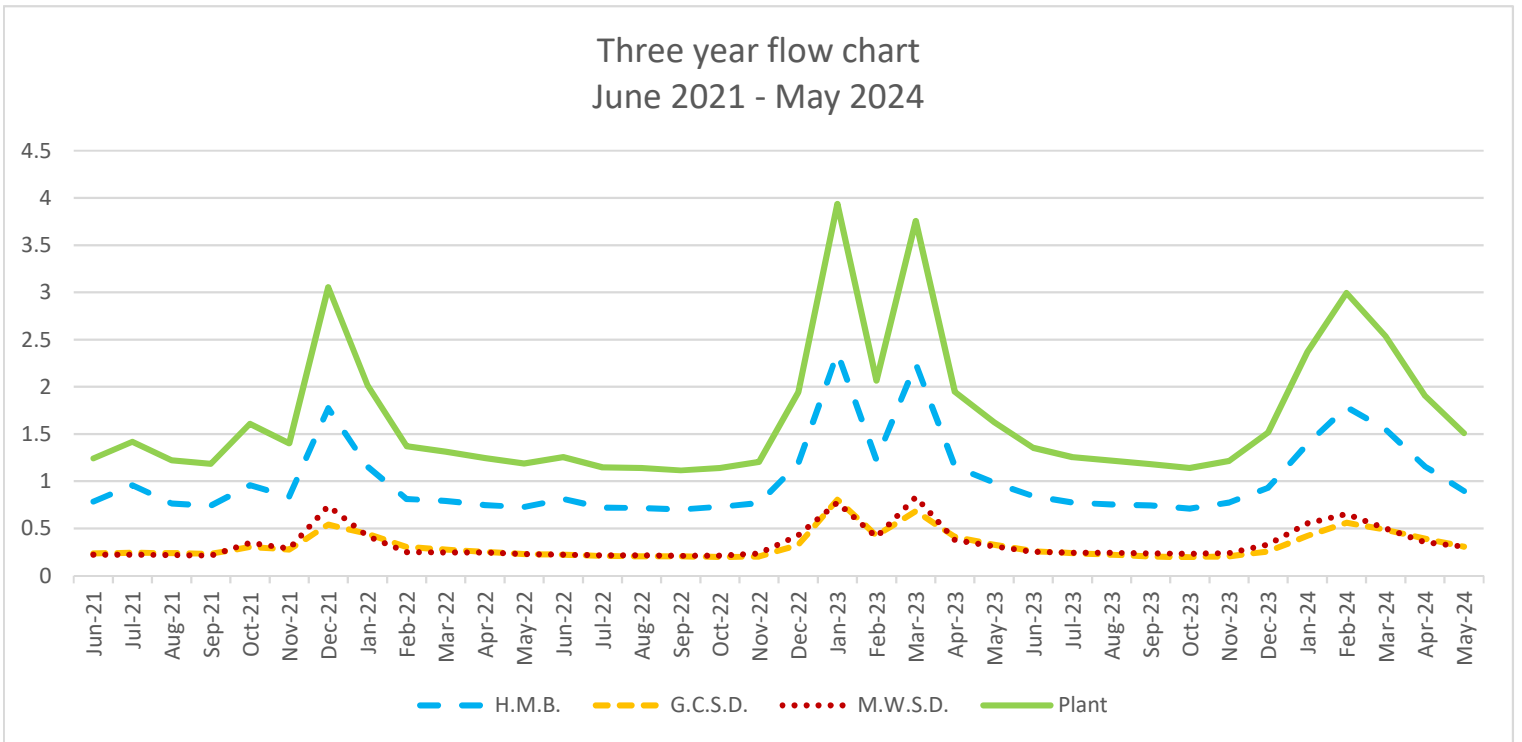


Most recent flow calibration January 2024 PS, January 2024 Plant inf

One Year Flow Chart
June 2023 - May 2024

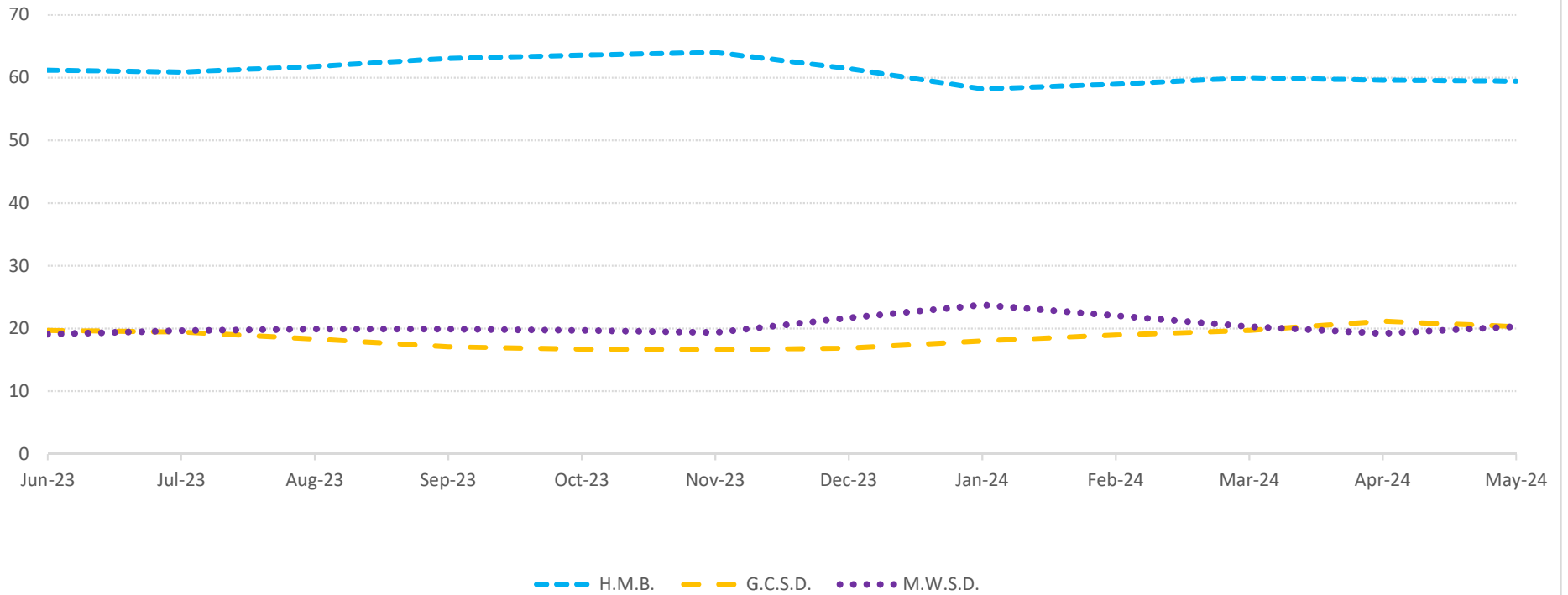


Three year flow chart
June 2021 - May 2024



Flow based percent distribution based for past year

1 year Distribution by %
June 2023 - May 2024



Sewer Authority Mid-Coastside

Monthly Collection System Activity/SSO Distribution Report, June 2024

June 2024

	Total	Number of S.S.O's			
		HMB	GCSO	MWSD	SAM
Roots	0	0	0	0	0
Grease	0	0	0	0	0
Mechanical	0	0	0	0	0
Wet Weather	0	0	0	0	0
Other	0	0	0	0	0
Total	0	0	0	0	0

12 Month Moving Total

	Total	12 month rolling Number			
		HMB	GCSO	MWSD	SAM
Roots	0	0	0	0	0
Grease	0	0	0	0	0
Mechanical	0	0	0	0	0
Wet Weather	0	0	0	0	0
Other	1	1	0	0	0
Total	1	1	0	0	0
		100%	0%	0%	0%

Reportable SSOs

	Total	Reportable Number of S.S.O.'s			
		HMB	GCSO	MWSD	SAM
June 2024	0	0	0	0	0
12 Month Moving Total	1	1	0	0	0

SSOs / Year / 100 Miles

	Total	Number of S.S.O.'s /Year/100 Miles			
		HMB	GCSO	MWSD	SAM
June 2024	0.0	0.0	0.0	0.0	0.0
12 Month Moving Total	1.0	2.7	0.0	0.0	0.0
Category 1	0.0	0.0	0.0	0.0	0.0
Category 2	0.0	0.0	0.0	0.0	0.0
Category 3	1.0	2.7	0.0	0.0	0.0
Category 4	0.0	0.0	0.0	0.0	0.0
Miles of Sewers	104.5	37.0	33.2	27.0	7.3
		35.4%	31.8%	25.8%	7.0%

12 Month Rolling Total Sewer Cleaning Summary

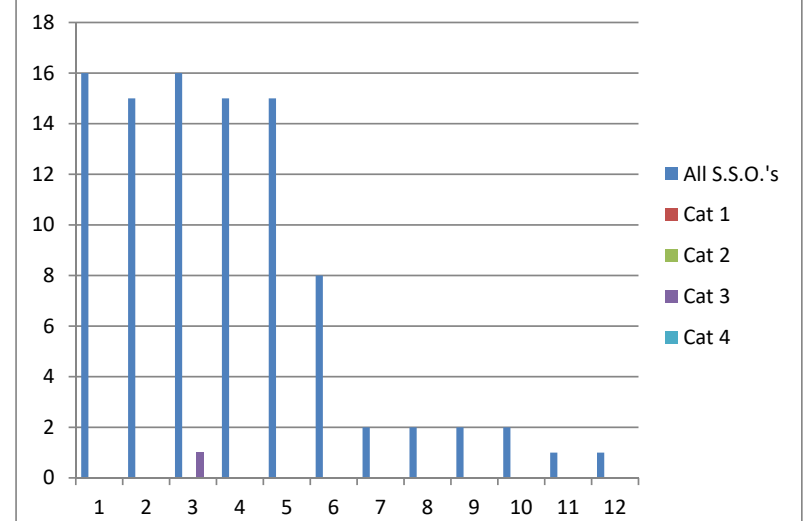
Month	HMB	GCSO	MWSD	Total Feet	Total Miles
July - 23	9,325	10,286	4,744	24,355	4.6
Aug - 23	22,726	8,469	9,951	41,146	7.8
Sep - 23	13,355	14,640	5,960	33,955	6.4
Oct - 23	16,290	9,765	10,161	36,216	6.9
Nov - 23	10,835	9,620	10,746	31,201	5.9
Dec - 23	5,717	10,633	8,268	24,618	4.7
Jan - 24	4,029	14,785	12,144	30,958	5.9
Feb - 24	11,024	12,840	7,193	31,057	5.9
Mar - 24	10,744	6,990	6,117	23,851	4.5
Apr - 24	10,392	12,822	8,043	31,257	5.9
May - 24	10,558	10,835	4,694	26,087	4.9
June - 24	7,077	7,842	8,486	23,405	4.4

Annual ft	132,072	129,527	96,507	358,106	
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Annual Mi.	25.0	24.5	18.3		67.8
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Attachment C

12 Month Moving SSO Totals Through June 2024



Attachment A

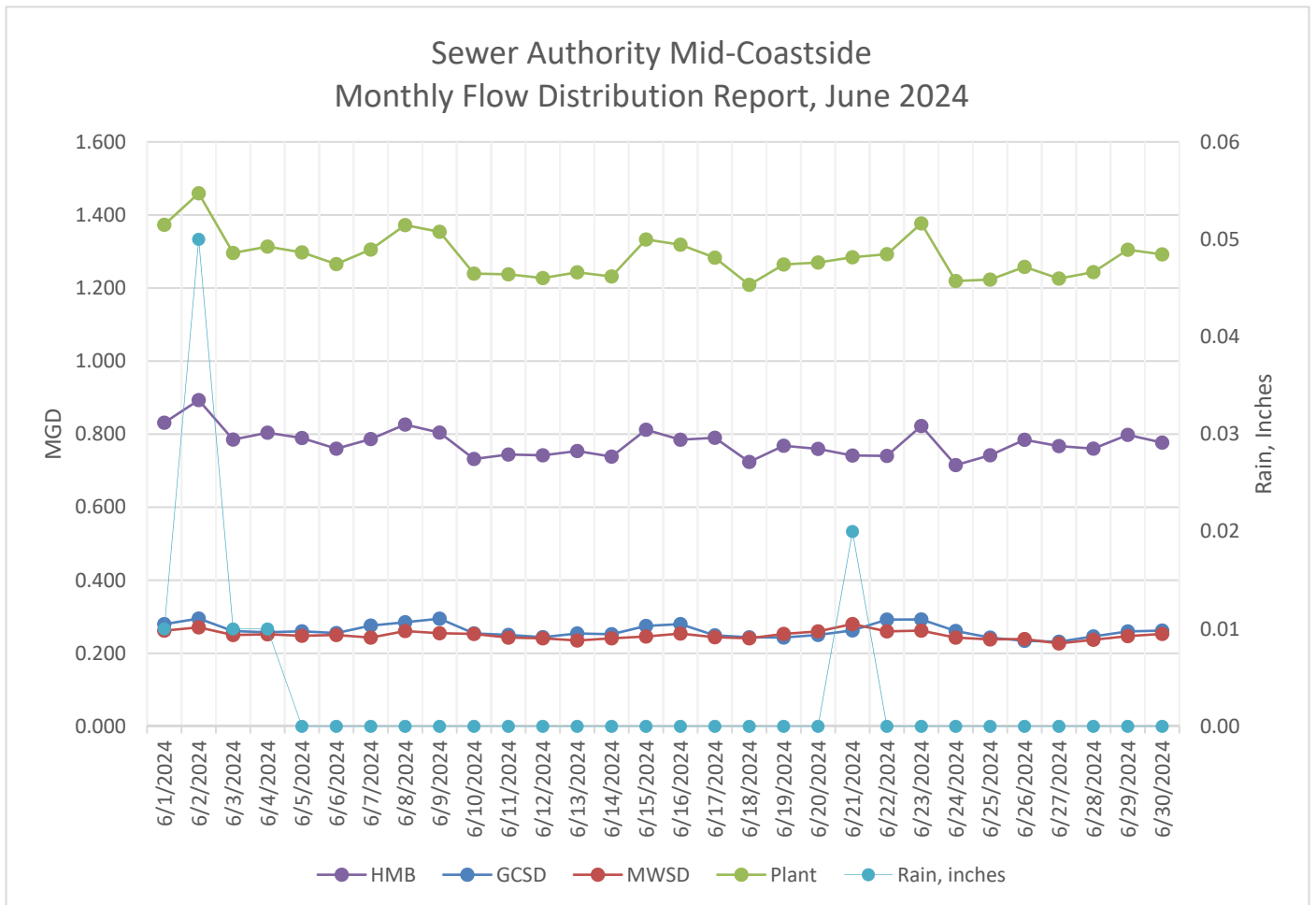
Flow Distribution Report Summary for June 2024

The daily flow report figures for the month of June 2024 have been converted to an Average

Daily Flow (ADF) for each Member Agency.
The results are attached for your review.

The summary of the ADF information is as follows:

	<u>MGD</u>	<u>%</u>
The City of Half Moon Bay	0.776	60.28%
Granada Community Services District	0.262	20.32%
Montara Water and Sanitary District	<u>0.250</u>	<u>19.39%</u>
Total	1.287	100.0%



Sewer Authority Mid-Coastside

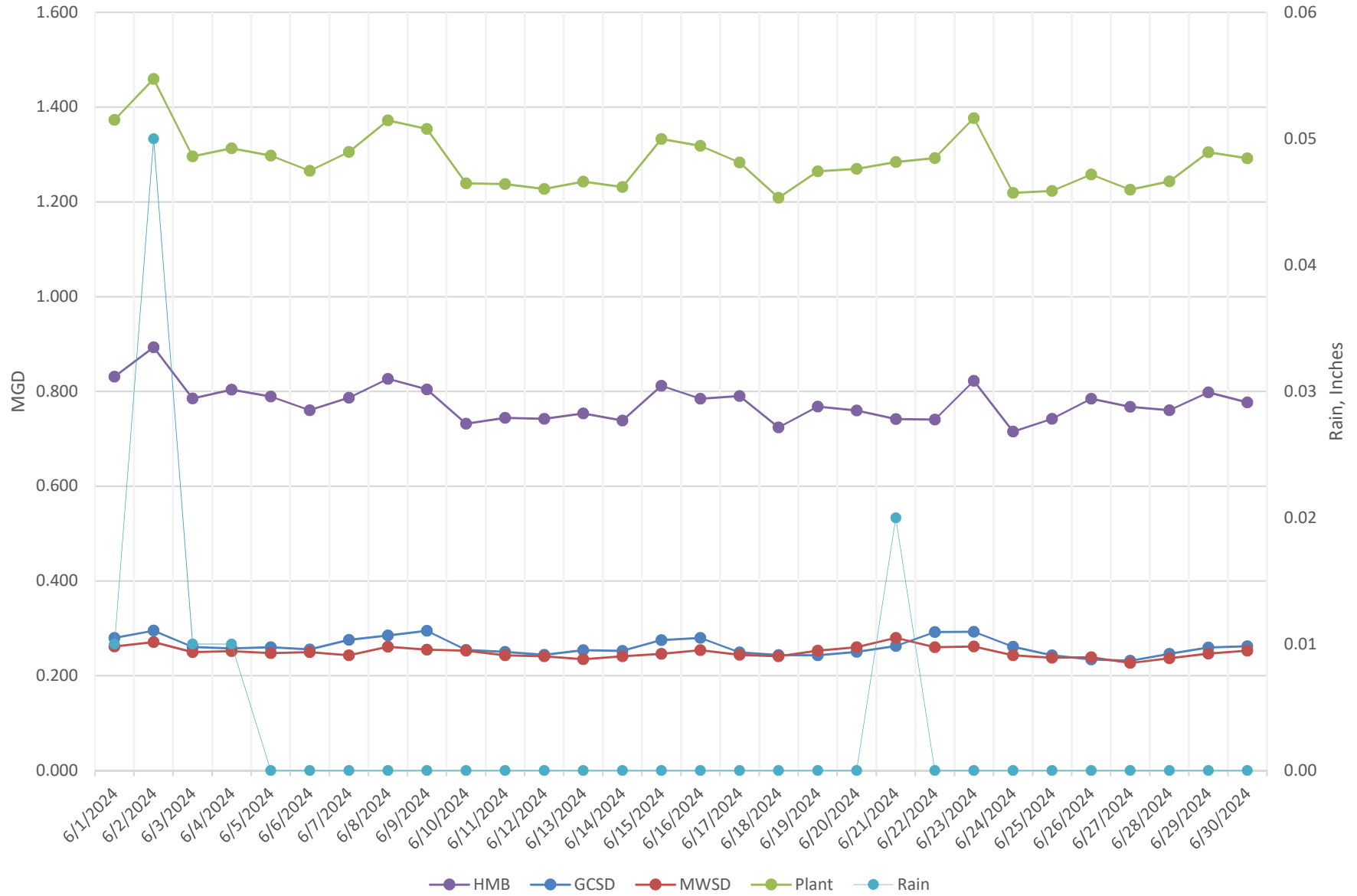
Monthly Flow Distribution Report for June 2024

<u>Date</u>	<u>HMB</u>	<u>GCSD</u>	<u>MWSD</u>	<u>Plant</u>	<u>Rain Plant</u>	<u>Rain Portola</u>	<u>Rain Montara</u>
6/1/2024	0.831	0.280	0.262	1.373	0.01	0.00	0.00
6/2/2024	0.893	0.295	0.271	1.459	0.05	0.03	0.03
6/3/2024	0.785	0.261	0.250	1.296	0.01	0.02	0.02
6/4/2024	0.804	0.257	0.252	1.313	0.01	0.00	0.00
6/5/2024	0.789	0.260	0.248	1.298	0.00	0.00	0.00
6/6/2024	0.760	0.255	0.250	1.266	0.00	0.00	0.00
6/7/2024	0.786	0.276	0.243	1.305	0.00	0.00	0.00
6/8/2024	0.826	0.285	0.261	1.372	0.00	0.00	0.00
6/9/2024	0.804	0.295	0.255	1.354	0.00	0.00	0.00
6/10/2024	0.732	0.254	0.253	1.239	0.00	0.00	0.01
6/11/2024	0.744	0.250	0.243	1.238	0.00	0.00	0.00
6/12/2024	0.742	0.244	0.241	1.227	0.00	0.00	0.00
6/13/2024	0.754	0.254	0.235	1.243	0.00	0.00	0.00
6/14/2024	0.738	0.252	0.241	1.232	0.00	0.00	0.00
6/15/2024	0.812	0.275	0.246	1.333	0.00	0.00	0.00
6/16/2024	0.785	0.280	0.254	1.319	0.00	0.00	0.00
6/17/2024	0.790	0.249	0.244	1.283	0.00	0.00	0.00
6/18/2024	0.724	0.244	0.241	1.209	0.00	0.00	0.00
6/19/2024	0.768	0.243	0.253	1.264	0.00	0.00	0.00
6/20/2024	0.760	0.250	0.260	1.270	0.00	0.00	0.00
6/21/2024	0.741	0.263	0.280	1.284	0.02	0.02	0.03
6/22/2024	0.740	0.292	0.260	1.293	0.00	0.00	0.00
6/23/2024	0.822	0.293	0.262	1.377	0.00	0.00	0.00
6/24/2024	0.715	0.261	0.243	1.219	0.00	0.00	0.00
6/25/2024	0.742	0.243	0.238	1.223	0.00	0.00	0.00
6/26/2024	0.785	0.234	0.239	1.258	0.00	0.00	0.00
6/27/2024	0.767	0.232	0.227	1.226	0.00	0.00	0.00
6/28/2024	0.760	0.246	0.237	1.244	0.00	0.00	0.00
6/29/2024	0.798	0.260	0.247	1.305	0.00	0.00	0.00
6/30/2024	0.777	0.262	0.253	1.292	0.00	0.00	0.00
Totals	23.278	7.847	7.489	38.614	0.100	0.070	0.090

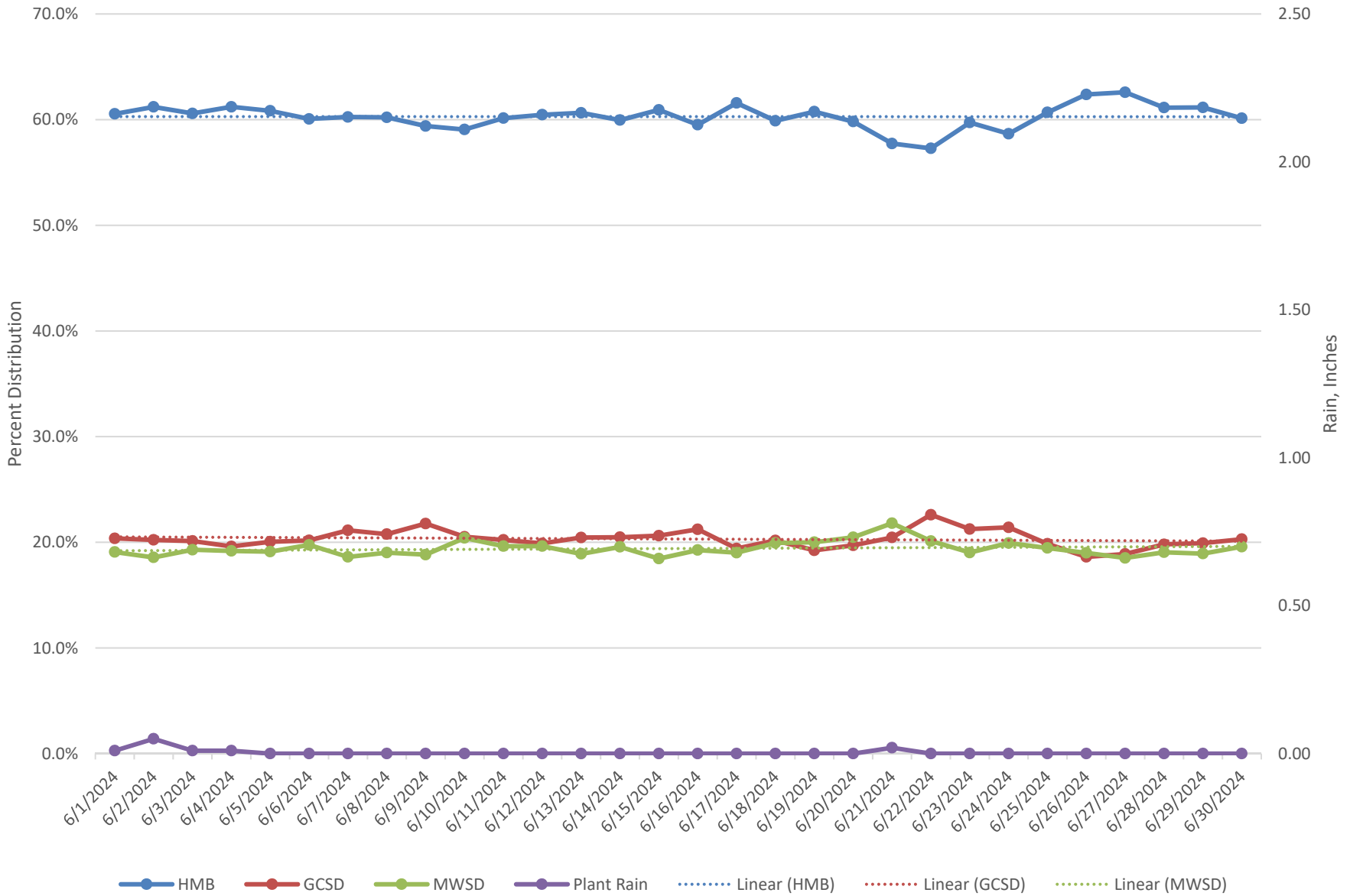
Summary

	<u>HMB</u>	<u>GCSD</u>	<u>MWSD</u>	<u>Plant</u>
Minimum	0.715	0.232	0.227	1.209
Average	0.776	0.262	0.250	1.287
Maximum	0.893	0.295	0.280	1.459
Distribution	60.28%	20.32%	19.39%	100.0%

Sewer Authority Mid-Coastside Monthly Flow Distribution Report, June 2024

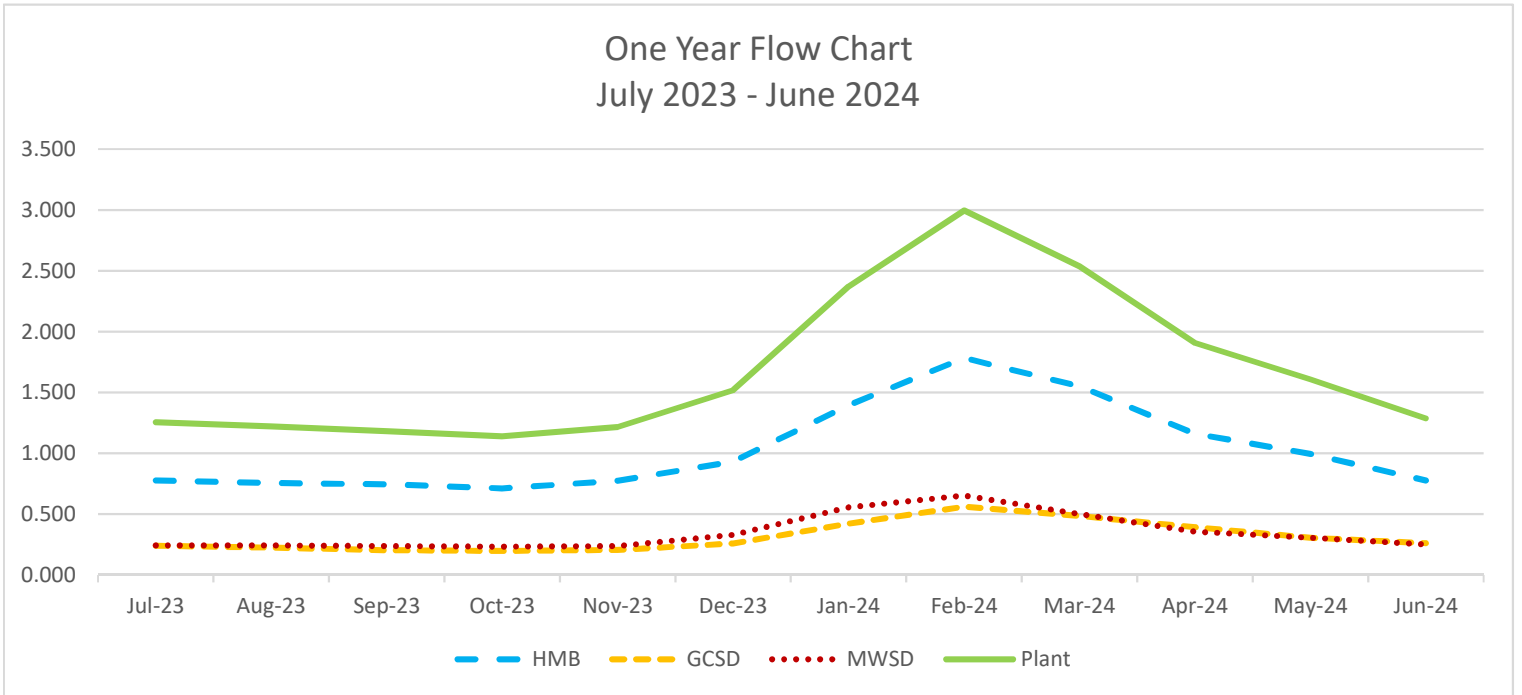


Percent Distribution June 2024

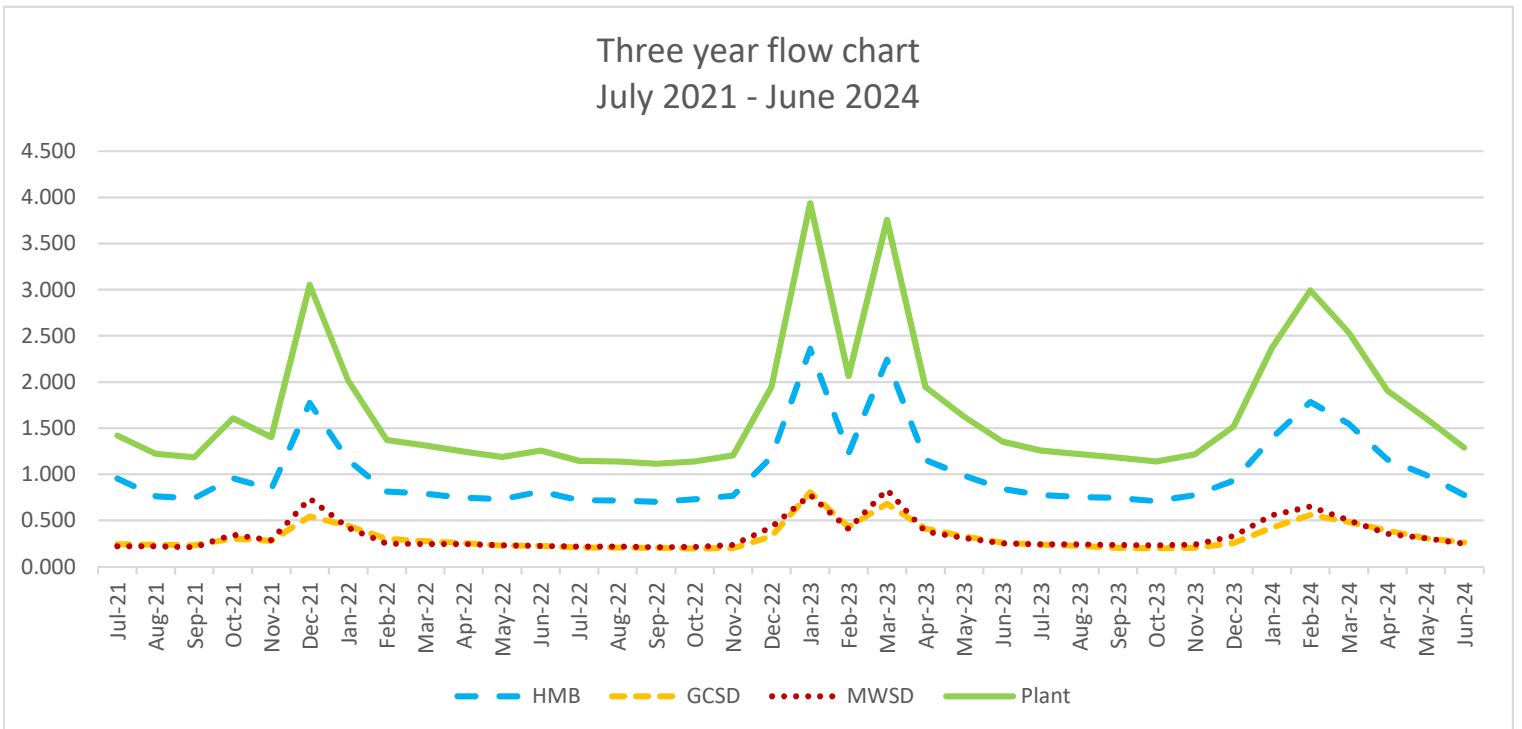


Most recent flow calibration January 2024 PS, January 2024 Plant inf

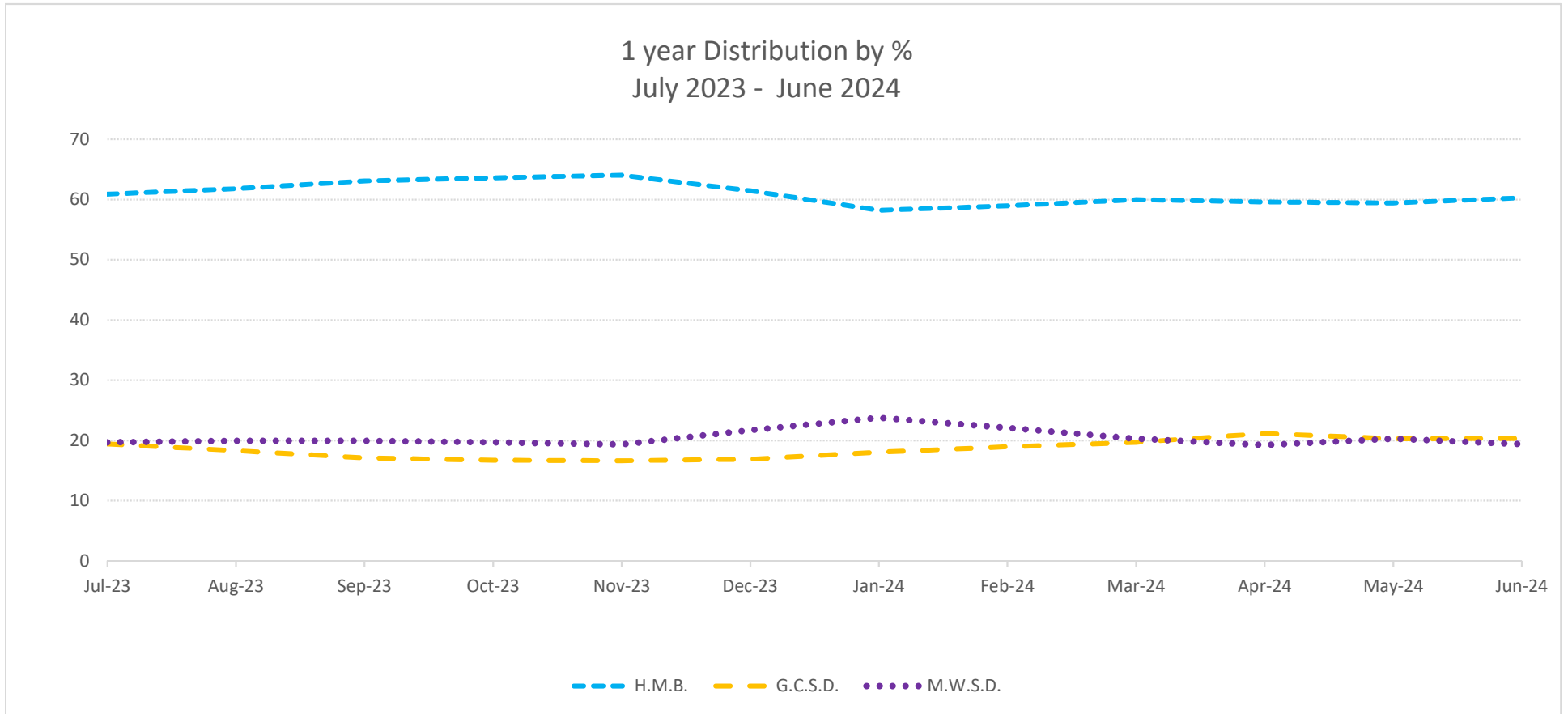
One Year Flow Chart
July 2023 - June 2024



Three year flow chart
July 2021 - June 2024



Flow based percent distribution based for past year





MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: August 15, 2024

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

A handwritten signature in blue ink, appearing to read 'Clemens'.

SUBJECT: Review of Current Investment Portfolio

The District's Investment Policy and Guidelines requires that the Board review the status of the current investment portfolio. The following summarizes the status of these accounts:

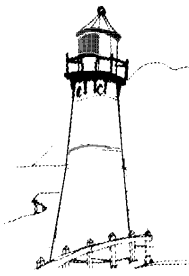
- The District has some of its idle sewer funds deposited in the State of California's Local Agency Investment Fund (LAIF). The Monthly Average interest rate for July 2024 was 4.516%. In early June 2024 staff moved most of the District's idle sewer funds into a new sewer account with the California Asset Management Program (CAMP) to take advantage of the higher interest returns. The current 7 day yield for 8/5/24 was 5.43%.

- The District has most of its idle water funds deposited in the California Asset Management Program (CAMP). The current 7 day yield for 8/5/24 was 5.43%.

- The District has one checking account with Wells Fargo Bank for Water and Sewer Funds that is largely backed by Federal securities.

RECOMMENDATION:


District staff attempts to cash manage idle funds in CAMP as long as possible before transferring to the Wells Fargo checking accounts for disbursements.



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **August 15, 2024**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager 

SUBJECT: Connection Permit Applications Received

As of August 15, 2024 the following new **Sewer Connection Permit** application was received since the last report:

Date of Application	Property Owner	Site Address	Home Size

As of August 15, 2024 the following new **Water (Private Fire Sprinkler) Connection Permit** application was received since the last report:

Date of Application	Property Owner	Site Address	Home Size

As of August 15, 2024 the following new **Water Connection Permit** application was received since the last report:

Date of App.	Property Owner	Site Address	Home Size	Type of Connection

RECOMMENDATION:

No action is required. This is for Board information only.



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of August 15th, 2024

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager *CH*

SUBJECT: Monthly Water Production Report

The attached two charts summarize the monthly water production for the District.

The first shows a consolidated from all sources by month. The second shows each water source the District uses, both wells and surface water. The production is shown in gallons of water produced.

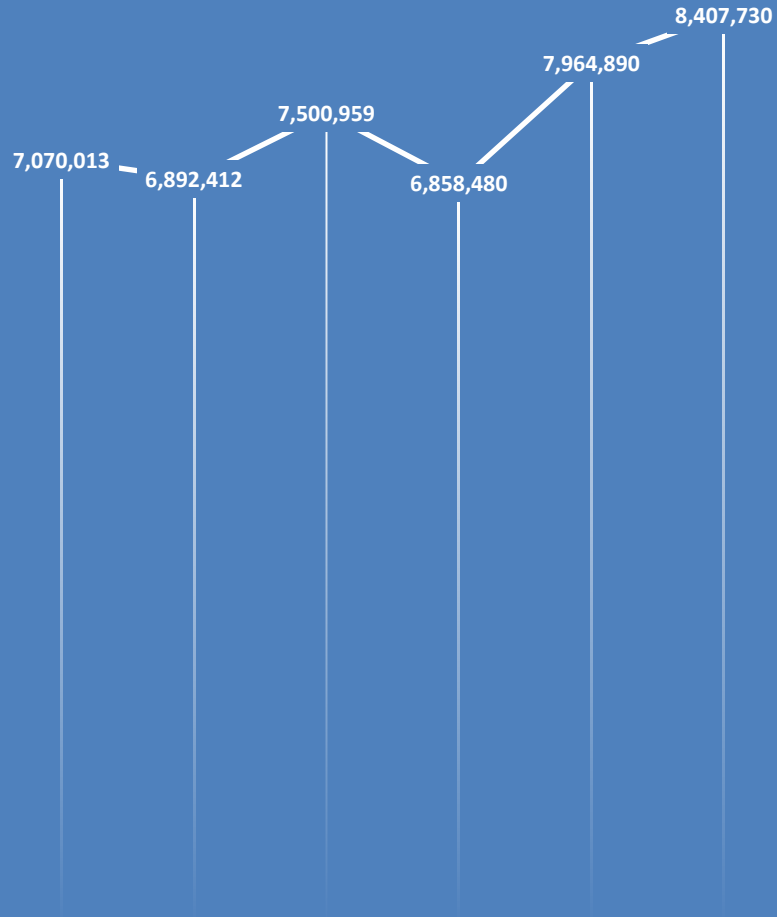
RECOMMENDATION:

No action is required. These reports are provided for the Board's information only.

Attachments: 2

TOTAL PRODUCTION 2024 (GALLONS)

GALLONS



	January	February	March	April	May	June	July	August	September	October	November	December
Total Production (Gallons)	7,070,013	6,892,412	7,500,959	6,858,480	7,964,890	8,407,730						

MONTH



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting of August 15th, 2024

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager 

SUBJECT: Rain Report

The attached chart shows the monthly rainfall at Alta Vista Treatment Plant for the current and prior water years along with seven-year average rain fall.

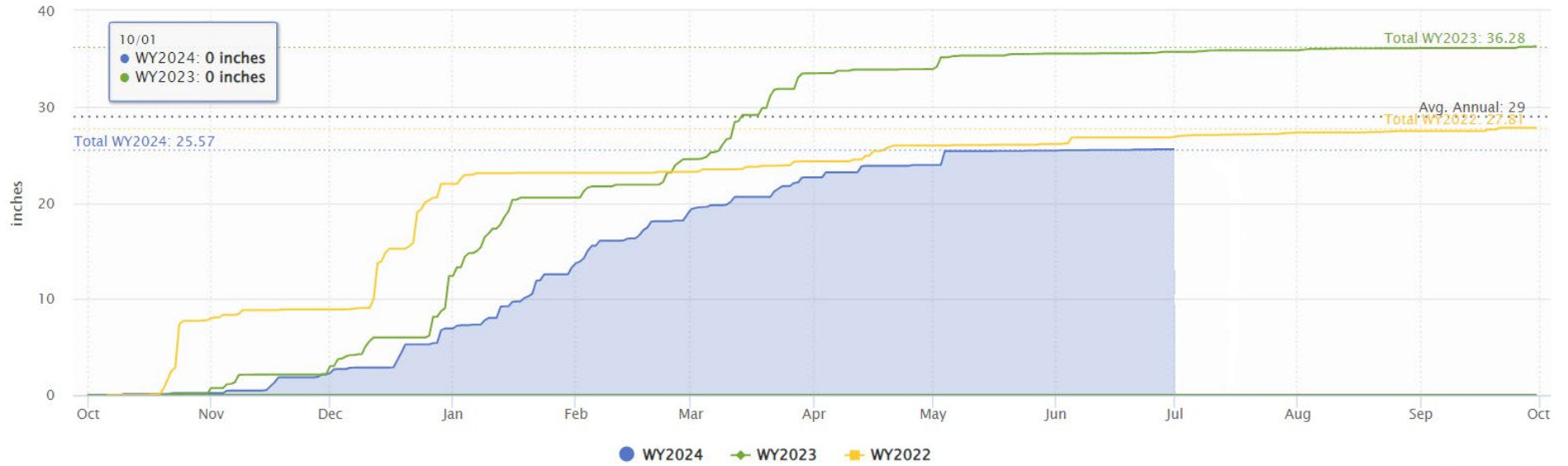
RECOMMENDATION:

No action is required. These reports are provided for the Board's information only.

Attachments: 2

Annual Cumulative Rainfall

Cumulative Rainfall by Water Year



Monthly Cumulative Rainfall

Monthly Rainfall for Current Water Year





MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: August 15th, 2024

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager *CH*

SUBJECT: Monthly Solar Energy Report

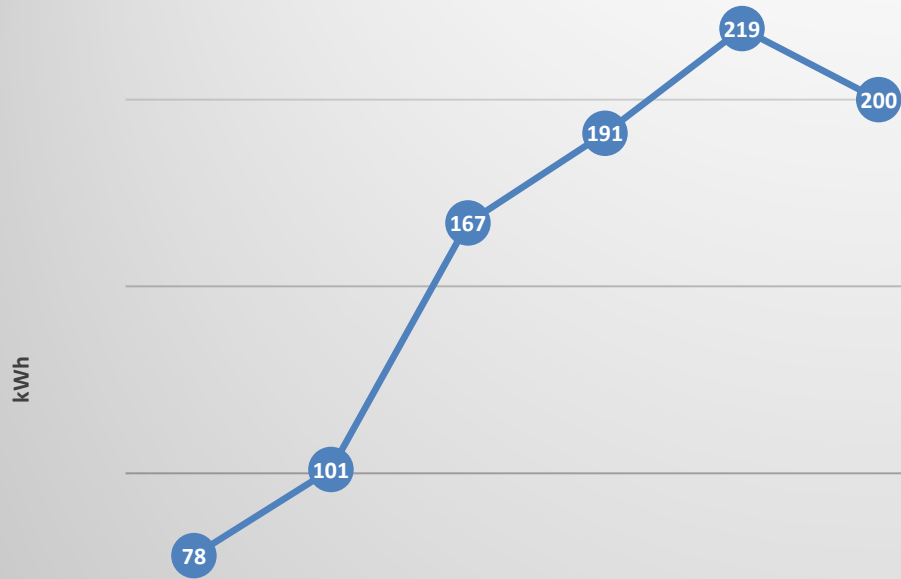
The attached chart summarizes the monthly solar production at the Alta Vista Array. Since the installation of the solar panels the District produced 52,038kWh and saved 88,465 lbs of CO₂.

RECOMMENDATION:

No action is required. This information is provided for the Board's information only.

Attachments: 1

SOLAR ENERGY PRODUCED IN 2024 (kWh)



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
total kWh	78	101	167	191	219	200						



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of **August 15, 2024**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager *CH*

**SUBJECT: Monthly Public Agency Retirement
Service Report for May 2024.**

The District has received the monthly PARS report for May 2024.

Contributions are calculated on a bi-weekly basis, and contributions are made on a monthly basis.

The following monthly reports are submitted as consent agenda items on a monthly basis.

RECOMMENDATION:

This is for Board information only.

Attachment



**Montara Water and Sanitary Dist
Retirement Enhancement Plan**

**Monthly Account Report for the Period
5/1/2024 to 5/31/2024**

Clemens H. Heldmaier
General Manager
Montara Water and Sanitary Dist
P.O. Box 370131
Montara, CA 94037

Plan ID: P7-REP15A

Account Summary

Source	Beginning Balance as of 5/1/2024	Contributions	Earnings	Expenses	Distributions	Transfers	Ending Balance as of 5/31/2024
Contributions	\$1,583,304.09	\$13,239.98	\$59,333.57	\$730.56	\$56,231.69	\$0.00	\$1,598,915.39
TOTAL	\$1,583,304.09	\$13,239.98	\$59,333.57	\$730.56	\$56,231.69	\$0.00	\$1,598,915.39

Investment Selection

PARS Capital Appreciation - Index

Investment Objective

The primary goal of the Capital Appreciation - Index objective is growth of principal. The major portion of the assets are invested in equity securities and market fluctuations are expected.

Investment Return

Source	1-Month	3-Months	1-Year	Annualized Return			Plan's Inception Date
				3-Years	5-Years	10-Years	
GENERAL	3.76%	2.68%	17.47%	3.29%	8.78%	-	03/08/16

Information as provided by US Bank, Trustee for PARS; Not FDIC Insured; No Bank Guarantee; May Lose Value

Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.

Account balances are inclusive of Trust Administration, Trustee and Investment Management fees.

Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.

May 2024 PARS Statement Detail

PARS beginning Balance as of May 1, 2024 \$ 1,583,304.08

Contributions:

April 15, 2024 Calculation

Wages paid	47,640.00		
Employer - 7.30%		\$	3,477.72
Employee - 7.75%		\$	3,692.10
Contribution subtotal			\$ 7,169.82

Fund Impact - PARS Wages		
Sewer	Water	Total
16,534.48	31,105.52	47,640.00
1,207.02	2,270.70	3,477.72

April 30, 2024 Calculation

Wages paid	40,333.28		
Employer - 7.30%		\$	2,944.33
Employee - 7.75%		\$	3,125.83
Contribution Subtotal			\$ 6,070.16

Fund Impact - PARS Wages		
Sewer	Water	Total
12,790.48	27,542.80	40,333.28
933.71	2,010.62	2,944.33

Total Contributions thru April \$ 13,239.98

Rounding \$ -

Earnings/(Losses) \$ 59,333.57

Expenses \$ (730.56)

Distributions \$ (56,231.69)

PARS Ending Balance as of May 31, 2024 \$ 1,598,915.38



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: August 15, 2024

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager 

SUBJECT: Review and Possible Action Concerning UC Davis Bodega Marine Center Permit for Scientific Ocean Current Monitoring Project.

Since 2009 the MWSD is hosting High-Definition-Radar units used for Scientific Research at the office property. A system of similar radar units is installed around San Francisco Bay and the California Coastline. The radar units are monitoring ocean currents in real time and are helping to understand regional current patterns. The data is also used by the California Coastguard in search and rescue missions.

In 2015 the responsibility for the project was transferred from the Romberg Tiburon Center to the Bodega Marine Center. The current agreement allowing access to the MWSD property was extended in 2019 and is expiring in December 2024. The Bodega Marine Center requested a further extension of the agreement.

RECOMMENDATION:

Adopt Resolution No. ____, Resolution of the Montara Water and Sanitary District Approving and Authorizing Execution of Permit for Scientific Ocean Current Monitoring.

RESOLUTION NO. _____

RESOLUTION OF THE MONTARA WATER AND SANITARY DISTRICT APPROVING AND AUTHORIZING EXECUTION OF PERMIT FOR SCIENTIFIC OCEAN CURRENT MONITORING (UC Davis Bodega Bay Marine Laboratory)

WHEREAS, the University of California Davis Bodega Bay Marine Laboratory proposes to continue to undertake the responsibilities for operating and maintaining an ocean current radar monitoring project (“Project”) and facilities located on this District’s property and formerly owned and operated by the San Francisco State University Romberg Center; and

WHEREAS, the Project is operated in conjunction with similar monitoring stations along the State’s coastline and provides valuable scientific information; and

WHEREAS, this Board encourages scientific endeavors advancing knowledge of the earth’s natural conditions; and

WHEREAS, this Board previously approved a 5-year permit that expires on December 31, 2024 and now desires to approve and authorize the execution of the permit for another 5-year term as hereinafter referenced;

NOW THEREFORE, be it resolved by the Board of the Montara Water and Sanitary District, a public agency in the County of San Mateo, California, as follows:

That certain document entitled, “Revocable Permit to Enter Property” by and between the Regents of the University of California, on behalf of the Bodega Bay Marine Laboratory, a copy of which permit is on file in the Administrative Offices of the District, to which copy reference is hereby made for the full particulars thereof, is hereby approved and the General Manager is hereby authorized and directed to execute said permit for and on behalf of the Montara Water and Sanitary District.

President, Montara Water and Sanitary District

RESOLUTION NO. _____

RESOLUTION OF THE MONTARA WATER AND SANITARY DISTRICT APPROVING AND AUTHORIZING EXECUTION OF PERMIT FOR SCIENTIFIC OCEAN CURRENT MONITORING (UC Davis Bodega Bay Marine Laboratory)

COUNTERSIGNED:

Secretary, Montara Water and Sanitary District

* * * *

I HEREBY CERTIFY that the foregoing Resolution No. _____ was duly and regularly adopted and passed by the Board of the Montara Water and Sanitary District, County of San Mateo, California, at a regular meeting thereof held on the 15th day of August, 2024, by the following vote:

AYES, Directors:

NOES, Directors:

ABSENT, Directors:

Secretary, Montara Water and Sanitary District



Montara Water & Sanitary District

Serving the Communities of Montara and Moss Beach

P.O. Box 370131

Tel: (650) 728-3545

8888 Cabrillo Highway

Fax: (650) 728-8556

Montara, CA 94037-0131

E-mail: mwsd@coastside.net

Visit Our Web Site: <http://www.mwsd.montara.com>

To: UC Davis Bodega Marine Laboratory
PO Box 247
2099 Westshore Road
Bodega Bay, CA 94923
Attention: Tara N. Barbier

From: Clemens Heldmaier, General Manager
Montara Water and Sanitary District ("MWSD")

Subject: Revocable Permit to Enter Property

PERMISSION IS HEREBY GRANTED to the Regents of the University of California, a California corporation, on behalf of the Bodega Marine Laboratory ("Permittee"), to enter upon and use that portion of MWSD's property defined hereinafter as the "Premises" to conduct activities related to Permittee's radar ocean current monitoring project ("Project") subject to the following terms and conditions.

1. Term. The Term of this permit ("Permit") is five (5) years commencing on January 1, 2025 and expiring on December 31, 2029.

2. Premises. The Premises ("Premises") includes, collectively, unimproved portions of MWSD's property upon and within which a pole-mounted radar transmitter and a pole-mounted radar receiver have been installed as described and depicted in Exhibit "A," entitled "CODAR/CENCOOS SFSU Site Assessment Report," dated September 26, 2014, attached hereto and incorporated herein. Permittee's activities shall be conducted solely on the Premises, except that Permittee shall have reasonable pedestrian ingress and egress privileges to and from the Premises and use of MWSD's vehicle parking area in conjunction with use of the Premises.

3. Permission Revocable. This Permit does not constitute a deed, grant of easement, lease, conveyance, or transfer of any property interest in or to the Premises or any other portion of MWSD's property. This Permit is revocable, and may be terminated without cause at any time at the will of MWSD, effective upon not less than twenty four (24) hours' prior notice thereof. Notwithstanding the foregoing, this Permit may be terminated for cause immediately upon notice from MWSD to Permittee. Subject to the provisions of paragraph 6 regarding restoration of the Premises, Permittee shall terminate its use of the Premises upon conclusion of the Project upon giving MWSD not less than thirty (30) days' prior written notice thereof.

4. Notification Prior to Entry. Permittee shall notify MWSD in writing by mail, facsimile or e-mail of Permittee's commencement of its activities hereunder not less than three (3) business days prior to Permittee's initial entry upon the Premises. Permittee shall notify MWSD by telephone, e-mail or facsimile not less than twenty four hours prior to Permittee's subsequent entry upon the Premises; provided that, on occasions when Permittee intends to visit the Premises on an uninterrupted daily basis, Permittee may give a single notification of the estimated duration of those visits and Permittee's estimated time of arrival and departure on each day thereof.

5. No Interference. Permittee shall conduct all activities permitted hereunder in an efficient and expeditious manner. Permittee's activities shall be conducted so as not to interfere in any manner with MWSD's activities, business and related operations conducted on and within MWSD's property and improvements.

6. Condition, Maintenance of Premises. Permittee hereby accepts the Premises in its "as is" condition, and assumes all risks associated therewith. Except for the structures depicted in Exhibit A, Permittee shall not construct, install or place any improvements, structures, supplies, materials or equipment in, upon, over or under the Premises, and shall not alter the Premises or otherwise change the configuration thereof. Permittee shall maintain the Premises in a clean, neat and orderly condition. Upon expiration of the duration of the use permitted hereunder or earlier expiration of the Term or termination of this Permit, Permittee shall restore the Premises to the condition substantially conforming to that existing upon commencement of Permittee's use thereof.

7. Hazardous Substances. Permittee shall not use, generate, store or dispose of any Hazardous Material on, under, over, about or within the Premises in violation of any law or regulation. Permittee agrees to defend, indemnify and hold harmless MWSD, its governing Board, officers, employees, and agents from and against any and all losses, liabilities, claims and/or costs (including reasonable attorneys, consultants, and experts fees and costs associated with litigation) arising from any breach of Permittee's

agreement contained in the first sentence of this paragraph. The foregoing provisions shall not be deemed a limitation upon the provisions of paragraph 9 (Hold Harmless). As used in this paragraph, "Hazardous Material" shall mean petroleum or any petroleum product, asbestos, any substance known by the State of California to cause cancer and/or reproductive toxicity, and/or any substance, chemical or waste that is identified as hazardous, toxic or dangerous in any applicable federal, state or local law or regulation. The provisions of this paragraph shall survive the expiration of the Term or termination of this Permit.

8. Release. Permittee hereby acknowledges that MWSD's property is used for conducting the business and operation of its publicly owned water and sewerage systems and that portions of the property within which the Premises is located are unimproved, may contain vehicles, machines, equipment, materials and supplies used by MWSD for conducting the business and operation of those systems and that such operation is of an industrial or commercial nature involving risks of personal injury and property damage. Permittee further acknowledges that it is familiar with MWSD's operations and properties, and that Permittee has inspected the Premises. Permittee hereby assumes any and all risks associated with entering upon, occupying, and using the Premises and all other portions of MWSD's property used or traversed in conjunction with this Permit, and hereby releases MWSD, its governing Board, officers, employees, consultants and agents (collectively, "Indemnitees") from any and all liabilities arising from Permittee's use and occupancy of the Premises and from entering and traversing any other portions of MWSD's property.

Permittee hereby expressly waives any rights which may accrue to Permittee under the provisions of California Civil Code Section 1542, which provides:

"A general release does not extend to claims which the creditor does not know or suspect to exist in his favor at the time of executing the release, which if known by him must have materially affected his settlement with the debtor."

9. Hold Harmless. Permittee hereby agrees to defend, indemnify, and save harmless MWSD, its governing Board, officers, employees, consultants and agents (collectively, "Indemnitees") from and against any and all claims, suits, actions, liability, loss, damage, expense, or costs (including reasonable attorneys, consultants, and experts fees and costs associated with litigation) of every nature, kind, or description, which may be brought against, suffered, or sustained by Indemnitees arising out of or in connection with Permittee's entry upon, use and occupancy of the Premises, or otherwise arising out of Permittee's exercise of the privileges granted hereunder, but only in proportion to and to the extent such claims, suits, actions, liability, loss, damage, expense, or costs are caused by or result from the negligent or intentional acts or omissions of Permittee.

The duty of Permittee to indemnify and save harmless as set forth herein includes the duty to defend as set forth in Section 2778 of the California Civil Code; provided, however, that nothing herein contained shall be construed to require Permittee to indemnify Indemnitees against any responsibility or liability in contravention of Section 2782 of the California Civil Code.

10. Insurance. Permittee shall acquire and maintain under a policy or policies provided by an insurer or insurers admitted in California, or provide under a self-insurance program approved by MWSD, public liability insurance covering the activities of Permittee, its employees, volunteers, agents or representatives conducted pursuant to this Permit that provides a combined limit of not less than One Million Dollars (\$1,000,000) per occurrence and aggregate.

Prior to initial entry upon the Premises, Permittee shall furnish MWSD with:

(i) Certificate(s) and (ii) copy(ies) of information or declaration pages of the policy or policies of insurance required hereunder or (iii) other evidence of coverage satisfactory to MWSD, with original endorsements:

(a) Precluding cancellation or reduction in coverage before the expiration of thirty (30) days after MWSD shall have received written notification of cancellation or reduction in coverage by first class mail;

(b) Providing that Permittee's Insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability (cross liability endorsement);

(c) Naming MWSD, its governing Board, officers, employees, consultants and agents as additional insureds; and

(d) Providing that Permittee's Insurance shall be primary insurance with respect to MWSD, its its governing Board, officers, employees, consultants and agents, and that any insurance or self-insurance maintained by them shall be in excess of Permittee's Insurance and not contributory with it.

11. Abandonment. In the event that Permittee fails to use the Premises for the use permitted hereunder, or otherwise shall fail to exercise its privileges hereunder, or shall fail to comply with any of the conditions herein contained, or in the event that this Permit shall be revoked, then all privileges of Permittee hereunder shall forthwith cease and terminate.

12. Notices. Written notices required or convenient hereunder to MWSD shall be addressed to:

Montara Water and Sanitary District
P.O. Box 370131
Montara, CA 94037
Attn: General Manager

Phone: (650) 728-3545
Facsimile: (650) 728-8556
E-mail: mwsd@coastside.net

and to Permittee, Real Estate Services
University of California Davis
255 Cousteau Place
Davis, CA 95618
Attn: Assistant Director

Phone: (530) 752-0250
E-mail: rrlake@ucdavis.edu

13. Transferability. This Permit or the privileges granted to Permittee hereunder shall not be assigned or otherwise transferred by Permittee without the prior written consent of MWSD which may be granted or denied solely at MWSD's absolute discretion.

14. Prior Permits.

The parties further acknowledge that a prior permit for the same purpose as under this Permit had been granted by MWSD to Permittee and which expired on December 31, 2024 ("Prior Permit"). The Prior Permit had been issued for substantially the same purpose as a permit granted by MWSD to the San Francisco State University Romberg Tiburon Center ("Romberg"). Permittee acknowledged in the Prior Permit and continues to acknowledge and hereby represent and assure MWSD that Permittee has agreed to undertake the activities previously performed by Romberg, that Romberg has relinquished all interests it had in the prior permit and that as between Permittee and Romberg, this Permit supersedes the prior permit. Permittee hereby agrees to, and shall, assume all responsibility for the consequences of its transaction with Romberg in assuming the activities and use permitted hereunder and agrees that the provisions of Paragraph 9 (Hold Harmless) includes such consequences, including those activities and uses permitted under the Prior Permit. This provision and the hold harmless provision in Paragraph 9 shall survive the termination of the Permits.

Dated: _____, 2024

Clemens Heldmaier, General Manager

The foregoing Permit and its terms and conditions are hereby acknowledged and accepted.

Dated: _____

Regents of the University of California, a California corporation

By: _____

Dave Lawlor, Vice Chancellor and
Chief Financial Officer

CODAR / CENCOOS SFSU Site Assessment Report

Friday, September 26, 2014

Max Hubbard
Chad Whelan



Summary:

Site assessments for 14 CENCOOS radar stations were performed during the month of September 2014. Majority of sites were visited by CODAR technician Max Hubbard and Jim Pettigrew. Repairs were performed when possible during the site visits, or during follow up visits (see individual site sections). All the computers for the six San Francisco Bay sites were replaced with brand new mac-minis running Release 7 Update 1 SeaSonde software (with license keys). On the new R7 computers AIS antennas and receivers were installed on the sites where it was an immediate option. Back up drives were replaced as needed at all sites. Most of the antennas in the network are old box style and could use upgrading to new dome style at some point. Nearly all receiver USB cables are old style without ferrets and could use upgrading.

Sites in the network need angsegs and first order line reviews. Antenna patterns need to be updated excluding some of the SF Bay sites, which have had recent patterns.

A major concern from SF State Technician Jim Pettigrew is who will be valid site license holders for the network. This will affect who has valid authorization to access the sites for repairs during the CODAR monitoring contract. This issue should be addressed by the relevant CENCOOS personnel.

CODAR/CENCOOS SFSU Sites Assessment Report

Montara Water Sanitation Plant	
Site Code	MONT
Frequency / Bandwidth	12.189901 MHz / 51.5 kHz
Antenna Type	Separated Transmit and Receive Box Style
Antenna Pattern	Measured April, 2008
Receiver Serial Number	2007224
Transmitter Serial Number	2006165
Mac Computer Model	Mac mini mid 2010
Mac OS Version	10.6.8
CODAR software version	Release 7 Update 1 with License Key
CODAR firmware version	3.18
UPS	None
Internet Access	Coastside DSL
Landowner / License	Sanitation District

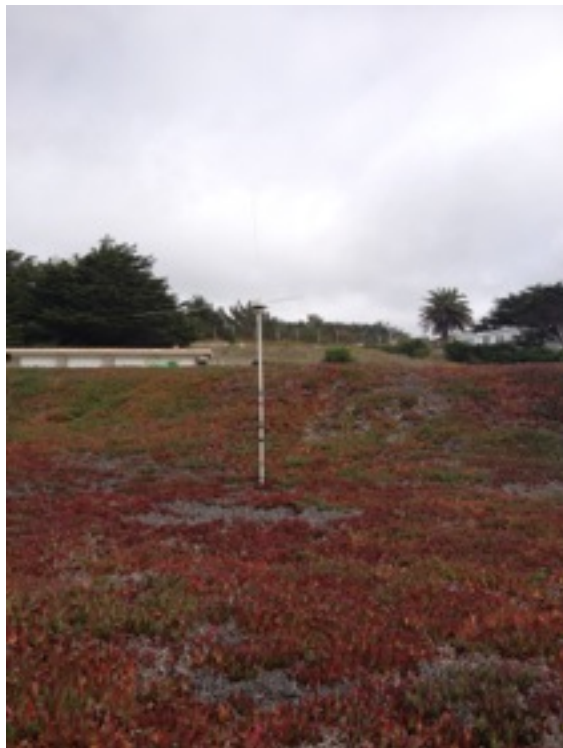
Current Site Condition:

Site is operating normally and getting expected range. Enclosure is in the water plant building. Typical sea air corrosion on the two separated antennas. Minimal dirt present on electronics fans inside of electronics enclosure. Cable runs are underground from the building housing and appear to be adequate. Site has authorized multi-static suite from earlier CODAR testing. During site assessment period hard disk of the computer was reported to be filling up by Marcel and Jim. This was due to TimeSeries logging from earlier multi-static work, this has been shut off and files have been cleared off the hard disk.

Recommendations for Site Repair / Upgrade:

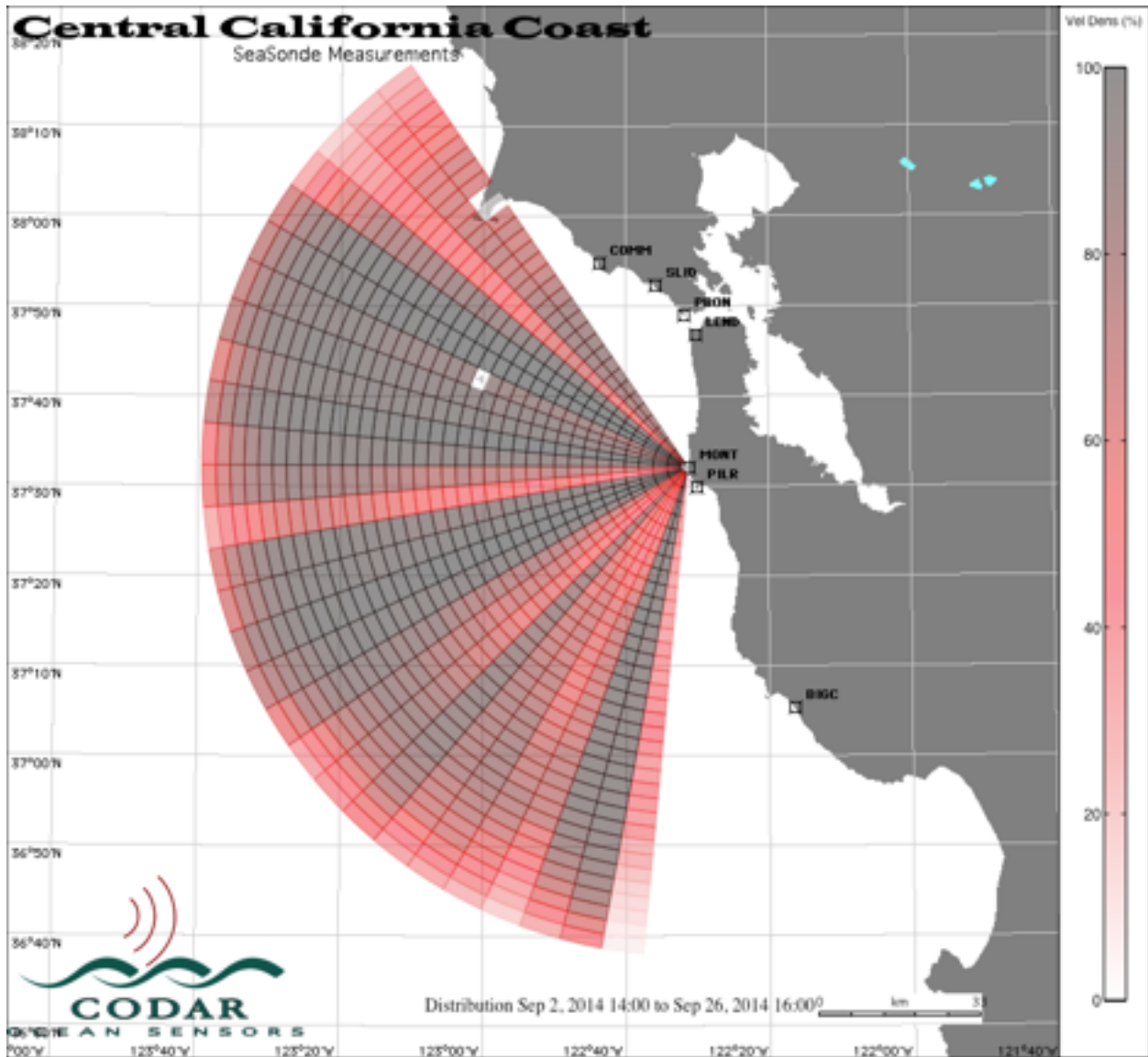
- Installation of AIS for antenna pattern generation
- Antenna pattern needs updating
- Installation of UPS

CODAR/CENCOOS SFSU Sites Assessment Report

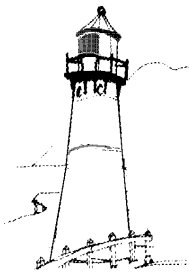


Clockwise from top: Receive antenna, transmit antenna, sea-air corrosion on Rx antenna, electronics.

CODAR/CENCOOS SFSU Sites Assessment Report



Radial distribution for MONT site. Site gets excellent range and radial density coverage.



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **August 15, 2024**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager 

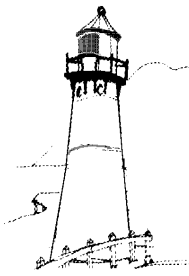
**SUBJECT: Review and Possible Action Concerning
Adoption of a Workplace Violence Prevention
Plan**

As part of the District's ongoing commitment to workplace safety, staff seeks approval of a comprehensive Workplace Violence Prevention Plan (WVPP) in accordance with Senate Bill 553. The plan is designed to ensure the safety and well-being of all employees and visitors by proactively identifying, mitigating, and addressing the risks associated with workplace violence.

Workplace violence is a serious concern that can have significant consequences for both individuals and organizations. It encompasses a range of behaviors, including physical violence, threats, harassment, intimidation, and other forms of aggressive behavior. Research indicates that workplace violence can result in physical injuries, psychological trauma, decreased productivity, increased absenteeism, and damage to the organization's reputation.

The primary purpose of the Workplace Violence Prevention Plan is to create a safe and secure work environment where all employees feel respected, valued, and protected. By implementing proactive measures and providing resources for prevention, intervention, and response, we aim to minimize the risk of workplace violence and its potential impact on our workforce and operations.

The WVPP establishes a comprehensive program outlining the District's commitment to preventing workplace violence and defining prohibited behaviors. The WVPP clarifies reporting procedures, disciplinary measures, and support services available to employees. The WVPP includes ongoing training sessions for employees at all levels to increase awareness of workplace violence, recognize warning signs, and learn effective de-escalation techniques. Specialized training will be offered to managers/supervisors to enhance their ability to address and respond to incidents appropriately. The WVPP also establishes clear channels of communication for reporting concerns or incidents related to workplace violence. Employees will be encouraged to report any observed or experienced incidents promptly and confidentially. The WVPP outlines protocols and procedures for responding to emergencies or incidents of workplace violence, including protocols for coordinating with law enforcement, providing medical assistance, and supporting affected individuals.



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **August 15, 2024**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

Finally, the WVPP will be reviewed regularly and evaluated for effectiveness through incident analysis, feedback mechanisms, and periodic reassessment of risk factors. This process will allow the District to identify areas for improvement and make necessary adjustments to our strategies and protocols.

RECOMMENDATION:

Move adoption of *Resolution of the Board of Directors of the Montara Water & Sanitary District Adopting a Workplace Violence Prevention Plan*

Attachments

RESOLUTION NO. _____

RESOLUTION OF THE BOARD OF DIRECTORS OF THE MONTARA WATER AND SANITARY DISTRICT ADOPTING A WORKPLACE VIOLENCE PREVENTION PLAN

WHEREAS, the safety and well-being of all employees are paramount to the success of the Montara Water and Sanitary District (“District”); and

WHEREAS, incidents of workplace violence pose a serious threat to the physical and psychological health of the employee; and

WHEREAS, it is essential for the District to maintain a safe and secure work environment for all employees; and

WHEREAS, implementing a comprehensive Workplace Violence Prevention Plan is a proactive measure to mitigate the risks associated with workplace violence and foster a culture of safety and respect within the workplace.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Montara Water and Sanitary, as follows:

SECTION 1. The Workplace Violence Prevention Plan, attached to this resolution as “Exhibit A”, is hereby adopted.

SECTION 2. The Manager of the District is authorized to implement the Workplace Violence Prevention Plan.

President, Montara Water and Sanitary District

COUNTERSIGNED:

Secretary, Montara Water and Sanitary District

* * * *

RESOLUTION NO. _____

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE MONTARA WATER AND
SANITARY DISTRICT ADOPTING A WORKPLACE VIOLENCE PREVENTION PLAN**

I HEREBY CERTIFY that the foregoing Resolution No. _____ was duly and regularly passed and adopted by the Board of the Montara Water and Sanitary District, County of San Mateo, California, at a Regular Meeting thereof held on the 15th day of August, 2024, by the following vote:

AYES, Directors:

NOES, Directors:

ABSENT, Directors:

Secretary, Montara Water and Sanitary District

WORKPLACE VIOLENCE PREVENTION PLAN OF THE MONTARA WATER AND SANITARY DISTRICT

The Montara Water and Sanitary District’s (“District”) Workplace Violence Prevention Plan (“WVPP or Plan”) addresses the hazards known to be associated with the four types of workplace violence as defined by Labor Code (LC) section 6401.9.

Effective Date: July 1, 2024

Date of Last Review:

Date of Last Revision:

DEFINITIONS

Emergency - Unanticipated circumstances that can be life threatening or pose a risk of significant injuries to employees or other persons.

Engineering controls - An aspect of the built space or a device that removes a hazard from the workplace or creates a barrier between the employee and the hazard.

Log - The violent incident log required by LC section 6401.9.

Plan - The workplace violence prevention plan required by LC section 6401.9.

Serious injury or illness - Any injury or illness occurring in a place of employment or in connection with any employment that requires inpatient hospitalization for other than medical observation or diagnostic testing, or in which an employee suffers an amputation, the loss of an eye, or any serious degree of permanent disfigurement, but does not include any injury or illness or death caused by an accident on a public street or highway, unless the accident occurred in a construction zone.

Threat of violence - Any verbal or written statement, including, but not limited to, texts, electronic messages, social media messages, or other online posts, or any behavioral or physical conduct, that conveys an intent, or that is reasonably perceived to convey an intent, to cause physical harm or to place someone in fear of physical harm, and that serves no legitimate purpose.

Workplace Violence - Any act of violence or threat of violence that occurs in a place of employment. *Workplace violence* includes, but is not limited to, the following:

- The threat or use of physical force against an employee that results in, or has a high likelihood of resulting in, injury, psychological trauma, or stress, regardless of whether the employee sustains an injury.
- An incident involving a threat or use of a firearm or other dangerous weapon, including the use of common objects as weapons, regardless of whether the employee sustains an injury.
- The following four workplace violence types:
 - o **Type 1 violence** - Workplace violence committed by a person who has no legitimate business at the worksite and includes violent acts by anyone who enters the workplace or approaches employees with the intent to commit a crime.
 - o **Type 2 violence** - Workplace violence directed at employees by customers, clients, patients, students, or visitors.
 - o **Type 3 violence** - Workplace violence against an employee by a present or former employee, supervisor, or manager.

- o **Type 4 violence** - Workplace violence committed in the workplace by a person who does not work there but has or is known to have had a personal relationship with an employee.

- *Workplace violence* does not include lawful acts of self-defense or defense of others.

Work practice controls - Procedures and rules which are used to effectively reduce workplace violence hazards.

RESPONSIBILITY

This District Manager is designated as the WVPP administrator and has the authority and responsibility for implementing the provisions of this Plan. All supervisors are responsible for implementing and maintaining the WVPP in their work areas and for answering employee questions about the WVPP.

EMPLOYEE ACTIVE INVOLVEMENT

The District ensures the following policies and procedures to obtain the active involvement of employees and authorized employee representatives in developing and implementing the Plan:

- Management will work with and allow employees and authorized employee representatives to participate in:
 - o Identifying, evaluating, and determining corrective measures to prevent workplace violence. Management will have a monthly safety committee meeting to discuss identification of workplace violence related concerns/hazards, evaluate those hazards and/or concerns, and how to correct them. These meetings could involve brainstorming sessions, discussions of recent incidents, and reviews of safety procedures.
 - o Designing and implementing training Employees are encouraged to participate in designing and implementing training programs, and their suggestions are incorporated into the training materials.
 - o Reporting and investigating workplace violence incidents. Employees are to report any workplace violence incidents to their supervisors or directors immediately.
- Management will ensure that all workplace violence policies and procedures within this Plan are clearly communicated and understood by all employees. Managers and supervisors will enforce the rules fairly and uniformly.
- All employees will follow all Plan directives, policies, and procedures, and assist in maintaining a safe work environment.
- The Plan shall be in effect at all times and in all work areas and be specific to the hazards and corrective measures for each work area and operation.

EMPLOYEE COMPLIANCE

The District's system to ensure that employees comply with the rules and work practices that are designed to make the workplace more secure, and do not engage in threats or physical actions which create a security hazard for others in the workplace, include at a minimum:

- Training employees, supervisors, and managers in the provisions of the WVPP

- Effective procedures to ensure that supervisory and nonsupervisory employees comply with the WVPP
- Provide re-training to employees whose safety performance is deficient with the WVPP
- Recognizing employees who demonstrate safe work practices that promote the WVPP in the workplace by nominating them for Em Awards
- Discipline employees for failure to comply with the WVPP

COMMUNICATION WITH EMPLOYEES

The District recognizes that open, two-way communication between management, staff and other employers about workplace violence issues is essential to a safe and productive workplace. The following communication system is designed to facilitate a continuous flow of workplace violence prevention information between management and staff in a form that is readily understandable by all employees, and consists of one or more of the following:

- New employee orientation includes workplace violence prevention policies and procedures
- Workplace violence prevention training programs
- Regularly scheduled meetings that address security issues and potential workplace violence hazards
- Effective communication between employees and supervisors about workplace violence prevention and violence concerns
- Posted or distributed workplace violence prevention information
- Clear direction as to how employees can report a violent incident, threat, or other workplace violence concern to employer or law enforcement without fear of reprisal or adverse action
 - o Employees can anonymously report a violent incident, threat, of other violence concerns via letter to their supervisor or General Manager _____.
 - o Call 911 for immediate emergency response.
- Employees will not be prevented from accessing their mobile or other communication devices to seek emergency assistance, assess the safety of a situation, or communicate with a person to verify their safety. Employees' concerns will be investigated in a timely manner, and they will be informed of the results of the investigation and any corrective actions to be taken.
- Updates on the status of investigations and corrective actions are provided to employees through email and at safety meetings. These updates could include information about the progress of investigations, the results of investigations, and any corrective actions taken.

COORDINATION WITH OTHER EMPLOYERS

The District will implement the following effective procedures to coordinate implementation of the Plan with other employers to ensure that those employers and employees understand their respective roles, as provided in the Plan.

- All employees will be trained on workplace violence prevention.
- Workplace violence incidents involving any employee are reported, investigated, and recorded.

- At a multiemployer worksite, ensure that if District employees experience a workplace violence incident, the District will record the information in a violent incident log and shall also provide a copy of that log to the controlling employer.

WORKPLACE VIOLENCE INCIDENT REPORTING PROCEDURE

The District will implement the following effective procedures to ensure that:

- All threats or acts of workplace violence are reported to an employee's supervisor or manager, who will inform the WVPP administrator. This will be accomplished by email or cell. If that's not possible, employees will report incidents directly to the WVPP administrator.
- Employees can report incidents to their supervisor, HR, or anonymously in writing. A strict non-retaliation policy is in place, and any instances of retaliation are dealt with swiftly and decisively.
- An employee who retaliates against a coworker for reporting an incident could be disciplined or terminated.

EMERGENCY RESPONSE PROCEDURES

The District has in place the following specific measures to handle actual or potential workplace violence emergencies:

- Effective means to alert employees of the presence, location, and nature of workplace violence emergencies by the following: Alarm systems, PA announcements Radios will be used to alert employees of emergencies. The alarms will be audible alarms and visual alarms.
- Evacuation or sheltering Plans. Follow the evacuation assembly maps if evacuation is needed and shelter in place is suggested. In the event of an emergency, including a Workplace Violence Emergency, contact the following: **Responsible Persons/Job Title/Position/ Phone # Email: Clemens Heldmaier/ GM/ 650-7666982/clemens@mwsd.net; Julian Martinez/Superintendent of Operations/650-7666986/julian@mwsd.net**

WORKPLACE VIOLENCE HAZARD IDENTIFICATION AND EVALUATION

The following policies and procedures are established and required to be conducted by the District to ensure that workplace violence hazards are identified and evaluated:

- Periodic Inspections shall be conducted when the Plan is first established, after each workplace violence incident, and whenever the employer is made aware of a new or previously unrecognized hazard, in accordance with the below assessment guidelines
- During inspections, review all submitted/reported concerns of potential hazards:
 - o Safety suggestion box
 - o Voicemail/email/text messages

Periodic Inspections

Periodic inspections of workplace violence hazards will identify unsafe conditions and work practices. This may require assessment for more than one type of workplace violence. Periodic inspections to identify and evaluate workplace violence and hazards will be performed by the following designated personnel in the following areas of the workplace:

Specific Person Name/Job Title & Area/Department/Specific location: Clemens Heldmaier/General Manager/Administration/downstairs office building and publicly accessible areas including board room; Julian Martinez/Superintendent of Operations/Operations sites and Upstairs office building_____

Periodic Inspections for workplace violence hazards include assessing:

- The exterior and interior of the workplace for its attractiveness to robbers
- The need for violence surveillance measures, such as mirrors and cameras
- Procedures for employee response during a robbery or other criminal act, including our policy prohibiting employees, who are not security guards, from confronting violent persons or persons committing a criminal act
- Procedures for reporting suspicious persons or activities
- Effective location and functioning of emergency buttons and alarms
- Posting of emergency telephone numbers for law enforcement, fire, and medical services
- Whether employees have access to a telephone with an outside line
- Whether employees have effective escape routes from the workplace
- Whether employees have a designated safe area where they can go to in an emergency
- Adequacy of workplace security systems, such as door locks, entry codes or badge readers, security windows, physical barriers, and restraint systems
- Frequency and severity of threatening or hostile situations that may lead to violent acts by persons who are service recipients of our establishment
- Effectiveness of systems and procedures that warn others of actual or potential workplace violence danger or that summon assistance, e.g., alarms or panic buttons
- How well District management and employees communicate with each other
- Access to and freedom of movement within the workplace by non-employees, including recently discharged employees or persons with whom one of our employees is having a dispute
- Frequency and severity of employees' reports of threats of physical or verbal abuse by managers, supervisors, or other employees
- Any prior violent acts, threats of physical violence, verbal abuse, property damage or other signs of strain or pressure in the workplace

WORKPLACE VIOLENCE HAZARD CORRECTION

Workplace violence hazards will be evaluated and corrected in a timely manner. The District will implement the following effective procedures to correct workplace violence hazards that are identified:

- If an imminent workplace violence hazard exists that cannot be immediately abated without

endangering employee(s), all exposed employee(s) will be removed from the situation except those necessary to correct the existing condition. Employees need to correct the hazardous condition will be provided with the necessary protection.

- All corrective actions taken will be documented and dated on the appropriate forms.
- Corrective measures for workplace violence hazards will be specific to a given work area.
- Make the workplace unattractive to robbers by:
 - o Improving lighting and fencing around and at the workplace.
 - o Utilizing surveillance measures, such as cameras, to provide information as to what is going on outside and inside the workplace and to dissuade criminal activity.
 - o Install security surveillance cameras in and around the workplace.
- Provide workplace violence systems, such as door locks, violence windows, physical barriers, emergency alarms.
- Post emergency telephone numbers for law enforcement, fire, and medical services
- Control, access to, and freedom of movement within, the workplace by non-employees, include recently discharged employees or persons with whom one of our employees is having a dispute.
- Install effective systems to warn others of a violence danger or to summon assistance, e.g., alarms or panic buttons.
- Ensure employees have access to a telephone with an outside line. Provide employee training/re-training (refreshers) on the WVPP, which could include but not limited to the following:
 - o Recognizing and handling threatening or hostile situations that may lead to violent acts by persons who are service recipients of our establishment.
 - o Ensure that all reports of violent acts, threats of physical violence, verbal abuse, property damage or other signs of strain or pressure in the workplace are handled effectively by management and that the person making the report is not subject to retaliation by the person making the threat.
 - o Improve how well management and employees communicate with each other.
 - o Procedures for reporting suspicious persons, activities, and packages.
 - o Provide/review employee, supervisor, and management training on emergency action procedures.
- Ensure adequate employee escape routes.
- Increase awareness by employees, supervisors, and managers of the warning signs of potential workplace violence.
- Ensure that employee disciplinary and discharge procedures address the potential for workplace violence.
- Establish a policy for prohibited practices such as a no-weapons policy in our Injury and Illness Prevention Program.

PROCEDURES FOR POST-INCIDENT RESPONSE AND INVESTIGATION

After a workplace violence incident, the WVPP administrator will implement the following post-incident procedures:

- Visit the scene of an incident as soon as safe and practicable.
- Interview involved parties, such as employees, witnesses, law enforcement, and/or security personnel.

- Review security footage of existing security cameras if applicable.
- Examine the workplace for security risk factors associated with the incident, including any previous reports of inappropriate behavior by the perpetrator.
- Determine the cause of the incident.
- Take corrective action to prevent similar incidents from occurring.
- Record the findings and ensuring corrective actions are taken.
- Obtain any reports completed by law enforcement.
- The violent incident log will be used for every workplace violence incident and will include information, such as:
 - o The date, time, and location of the incident.
 - o The workplace violence type or types involved in the incident.
 - o A detailed description of the incident.
 - o A classification of who committed the violence, including whether the perpetrator was a client or customer, family or friend of a client or customer, stranger with criminal intent, coworker, supervisor or manager, partner or spouse, parent or relative, or other perpetrator.
 - o A classification of circumstances at the time of the incident, including, but not limited to, whether the employee was completing usual job duties, working in poorly lit areas, rushed, working during a low staffing level, isolated or alone, unable to get help or assistance, working in a community setting, or working in an unfamiliar or new location.
 - o A classification of where the incident occurred, such as in the workplace, parking lot or other area outside the workplace, or other area.
 - o The type of incident, including, but not limited to, whether it involved any of the following:
 - Physical attack without a weapon, including, but not limited to, biting, choking, grabbing, hair pulling, kicking, punching, slapping, pushing, pulling, scratching, or spitting.
 - Attack with a weapon or object, including, but not limited to, a firearm, knife, or other object.
 - Threat of physical force or threat of the use of a weapon or other object.
 - Sexual assault or threat, including, but not limited to, rape, attempted rape, physical display, or unwanted verbal or physical sexual contact.
 - Animal attack.
 - Other.
 - o Consequences of the incident, including, but not limited to:
 - Whether security or law enforcement was contacted and their response.
 - Actions taken to protect employees from a continuing threat or from any other hazards identified as a result of the incident.
 - Information about the person completing the log, including their name, job title, and the date completed.
- Reviewing all previous incidents
- Support and resources, such as counseling services, are provided to affected employees.
- Ensure that no personal identifying information is recorded or documented in the written investigation report. This includes information which would reveal identification of any person involved in a violent incident, such as the person's name, address, electronic mail address, telephone number, social security number, or other information that, alone or in combination with other publicly available information, reveals the person's identity.

TRAINING AND INSTRUCTION

All employees, including managers and supervisors, will have training and instruction on general and job-specific workplace violence practices. These sessions could involve presentations, discussions, and practical exercises. Training and instruction will be provided as follows:

- When the WVPP is first established.
- Annually to ensure all employees understand and comply with the Plan.
- Whenever a new or previously unrecognized workplace violence hazard has been identified and when changes are made to the Plan. The additional training may be limited to addressing the new workplace violence hazard or changes to the Plan.

The District will provide its employees with training and instruction on the Definitions contained in this Plan and the requirements listed below:

- The employer's WVPP, how to obtain a copy of the employer's Plan at no cost, and how to participate in development and implementation of the employer's Plan
- How to report workplace violence incidents or concerns to the employer or law enforcement without fear of reprisal.
- Workplace violence hazards specific to the employees' jobs, the corrective measures the District has implemented, how to seek assistance to prevent or respond to violence, and strategies to avoid physical harm.
- The violent incident log and how to obtain copies of records pertaining to hazard identification, evaluation and correction, training records, and violent incident logs.
- Opportunities the District has for interactive questions and answers with a person knowledgeable about the Plan.
- Strategies to avoid/prevent workplace violence and physical harm, such as:
 - How to recognize workplace violence hazards including the risk factors associated with the four types of workplace violence.
 - Ways to defuse hostile or threatening situations.
- How to recognize alerts, alarms, or other warnings about emergency conditions and how to use identified escape routes or locations for sheltering.
- Employee routes of escape.
- Emergency medical care provided in the event of any violent act upon an employee.
- Post-event trauma counseling for employees desiring such assistance.

Note: *Employers must use training material appropriate in content and vocabulary to the educational level, literacy, and language of employees.*

EMPLOYEE ACCESS TO THE WRITTEN WVPP

The District ensures that the WVPP Plan shall be in writing and shall be available and easily accessible to employees, authorized employee representatives, and representatives of Cal/OSHA at all times. This will be accomplished by:

- Whenever an employee or designated representative requests a copy of the written WVPP, the District will provide the requester with a printed copy of the WVPP, unless the employee or designated representative agrees to receive an electronic copy.
- The District will provide unobstructed access through a District server or website, which allows an employee to review, print, and email the current version of the WVPP. Unobstructed access means that the employee, as part of their regular work duties, predictably and routinely uses the electronic means to communicate with management or co-employees.

RECORDKEEPING

To the extent required under LC §6401.7, subd. (k), the District will:

- Create and maintain records of workplace violence hazard identification, evaluation, and correction, for a minimum of five (5) years.
- Create and maintain training records for a minimum of one (1) year and include the following:
 - o Training dates
 - o Contents or a summary of the training sessions
 - o Names and qualifications of persons conducting the training
 - o Names and job titles of all persons attending the training sessions
- Maintain violent incident logs for minimum of five (5) years.
- Maintain records of workplace violence incident investigations for a minimum of five (5) years. The records shall not contain medical information per subdivision (j) of section 56.05 of the Civil Code.
- Make available to Cal/OSHA upon request for examination and copying all records of workplace violence hazard identification, evaluation, and correction, training, incident logs and workplace violence incident investigations required by LC section 6401.9(f)

EMPLOYEE ACCESS TO RECORDS

The following records shall be made available to employees and their representatives, upon request and without cost, for examination and copying within fifteen (15) calendar days of a request:

- Records of workplace violence hazard identification, evaluation, and correction
- Training records
- Violent incident logs

REVIEW AND REVISION OF THE WVPP

The WVPP will be reviewed for effectiveness:

- At least annually
- When a deficiency is observed or becomes apparent

- After a workplace violence incident
- As needed

Review and revision of the WVPP will include the procedures listed in the EMPLOYEE ACTIVE INVOLVEMENT section of this WVPP, as well as the following procedures to obtain the active involvement of employees and authorized employee representatives in reviewing the Plan's effectiveness:

- Review of the WVPP should include, but is not limited to:
 - o Review of incident investigations and the violent incident log.
 - o Assessment of the effectiveness of security systems, including alarms, emergency response, and security personnel availability (if applicable).
- Review that violence risks are being properly identified, evaluated, and corrected. Any necessary revisions are made promptly and communicated to all employees. These revisions could involve changes to procedures, updates to contact information, and additions to training materials.

EMPLOYER REPORTING RESPONSIBILITIES

As required by California Code of Regulations (CCR), Title 8, Section 342(a). Reporting Work-Connected Fatalities and Serious Injuries, the District will immediately report to Cal/OSHA any serious injury or illness (as defined by CCR, Title 8, Section 330(h)), or death (including any due to Workplace Violence) of an employee occurring in a place of employment or in connection with any employment.

ACKNOWLEDGEMENT OF WORKPLACE VIOLENCE PREVENTION PLAN ADMINISTRATOR

I, Clemens Heldmaier, Manager of the Montara Water and Sanitary District, hereby authorize and ensure the establishment, implementation, and maintenance of this written workplace violence prevention Plan and the documents/forms within this written Plan. I am committed to promoting a culture of safety and violence prevention in the District's workplace and believe that these policies and procedures will help the District achieve that goal.

Clemens Heldmaier, District Manager

Signature


Date



MONTARA WATER AND SANITARY DISTRICT AGENDA

Prepared for the Meeting Of: August 15, 2024

TO: BOARD OF DIRECTORS

FROM: Clemens H. Heldmaier, General Manager 

**SUBJECT: Review Budget Update for Superintendent
Position**

An administrative error was discovered during the first payroll period of FY 2024-2025 and we would like to take this time to correct.

In April 2024 a study was performed by the District's employment counsel, Boucher Law, PC and discovered that the salary schedule for the Superintendent position was below market rate. The result of the study was an update to the Superintendent salary schedule effective the pay period of April 15, 2024.

This increase was not taken into account during the budget process to develop the FY 24-25 budget. Instead, our accountant used the previous salary schedule as the basis for increase. As a result, the previously adopted budget on June 20, 2024 did not accurately reflect the salary schedule for the superintendent.

Fiscal impact: The overall fiscal impact on the FY 24-25 is as follows:

Sewer Personnel: Increase of \$6,503

Water Personnel: Increase of \$6,873

Total: \$13,376

Attachments:

Salary Schedule

Recommendation: This is for Board information only

Position	Salary										
	Range	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
Operations Manager	\$180,691										
	\$144,684	\$144,684	\$148,301	\$152,009	\$155,809	\$159,704	\$163,697	\$167,789	\$171,984	\$176,284	\$180,691
Superintendent	\$179,716										
	\$143,904	\$143,904	\$147,502	\$151,189	\$154,969	\$158,843	\$162,814	\$166,885	\$171,057	\$175,333	\$179,716
Senior Operator	\$132,195										
	\$105,852	\$105,852	\$108,498	\$111,211	\$113,991	\$116,841	\$119,762	\$122,756	\$125,825	\$128,970	\$132,195
Water System Operator	\$103,280										
	\$82,699	\$82,699	\$84,767	\$86,886	\$89,058	\$91,285	\$93,567	\$95,906	\$98,304	\$100,761	\$103,280
Maintenance Worker I	\$89,672										
	\$71,803	\$71,803	\$73,598	\$75,438	\$77,323	\$79,257	\$81,238	\$83,269	\$85,351	\$87,484	\$89,672
Account Specialist	\$85,735										
	\$68,650	\$68,650	\$70,366	\$72,125	\$73,929	\$75,777	\$77,671	\$79,613	\$81,603	\$83,643	\$85,735
District Clerk	\$85,735										
	\$68,650	\$68,650	\$70,366	\$72,125	\$73,929	\$75,777	\$77,671	\$79,613	\$81,603	\$83,643	\$85,735
District Clerk/Admin. Services Manager	\$122,806										
	\$98,334	\$98,334	\$100,793	\$103,313	\$105,895	\$108,543	\$111,256	\$114,038	\$116,889	\$119,811	\$122,806

2.5 % step increases

	Increase 1.11%	1-Jul-20	Increase 3.81%	1-Jul-21	Increase 5.00%	1-Jul-22	Increase 4.19%	1-Jul-23	Increase 3.77%	1-Jul-24
Operations Manager	1.011	\$122,771	1.0381	\$127,448	1.05	\$133,821	1.0419	\$139,428	1.0377	\$144,684
Superintendent	1.011	\$115,058	1.0381	\$119,441	1.05	\$125,413	1.0419	\$138,676	1.0377	\$143,904
Senior Operator	-	-	-	93,242	1.05	97,904	1.0419	102,006	1.0377	\$105,852
Water System Operator	1.011	\$70,174	1.0381	\$72,848	1.05	\$76,490	1.0419	\$79,695	1.0377	\$82,699
Maintenance Worker	1.011	\$60,927	1.0381	\$63,249	1.05	\$66,411	1.0419	\$69,194	1.0377	\$71,803
Account Specialist	1.011	\$58,252	1.0381	\$60,472	1.05	\$63,496	1.0419	\$66,156	1.0377	\$68,650
District Clerk	1.011	\$58,252	1.0381	\$60,472	1.05	\$63,496	1.0419	\$66,156	1.0377	\$68,650
District Clerk/Admin. Services Manager						\$90,951	1.0419	\$94,762	1.0377	\$98,334



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **August 15, 2024**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager *CH*

**SUBJECT: Review and Possible Action Concerning
Employee Wellness Program.**

The District has an established Wellness Program for its full-time employees whereby the District contributes twenty-five dollars (\$25.00) monthly towards a health or fitness expenditure of their choice, upon proper documentation by the employee.

The District was once more awarded a Wellness Grant of \$320 in July from the Association of California Water Agencies Joint Powers Insurance Authority (ACWA JPIA). Voluntary Wellness programs of formal and informal activities are designed to improve the health and well-being employees and reduce or eliminate personal problems affecting employee health and work productivity. Wellness programs have the potential to decrease absenteeism, improve productivity, improve employee retention, leads to a more energetic, positive and productive workplace, lower overall health care costs, and reduce on-the-job accidents and injuries.

The program is authorized from September to September each year. If all employees participate and ask for the full monthly reimbursement the annual cost would amount to a total of \$2,400. This year the MWSD employees used to date a total of \$661.20 dollars.

Recommendation:

Authorize up to \$2,400 of District funds for contributions to MWSD full time employee's participation in wellness activities of \$25 per month per employee after proof of payment by the employee.

Attachment



July 10, 2024

Tracy Beardsley - clerk.mwsd@coastside.net
Clemens Heldmaier - mwsd@coastside.net
Montara Water & Sanitary District

RE: ACWA JPIA 2024 Wellness Grant

Dear Tracy and Clemens,

Congratulations! The 2024 Wellness Grant Application for Montara Water & Sanitary District has been approved in the amount of \$320. We will send a check directly to your agency within 30 days of this letter. Please be on the lookout for the check and promptly deposit it upon receipt.

Before spending your grant funds, please review the important guidelines for the proper use and documentation of wellness grant funds on page 2 of this letter and keep them for future reference.

If you have any questions regarding your grant, please contact me at (916) 474-1773. Thank you for your participation.

A handwritten signature in black ink, appearing to read 'JR' or 'Jackie Rech'.

Jackie Rech
Employee Benefits Specialist

GUIDELINES FOR SPENDING AND DOCUMENTING THE USE OF GRANT FUNDS

- **Grant funds may not be spent on food or drink.** This includes groceries, restaurants or other food/drink vendors. The only exceptions are as follows:
 - Classes about nutrition and healthy cooking will be allowed. Food purchased for use in the class (i.e. to cook the demonstration meal with or as examples of nutritious food) may be purchased with grant dollars. However, any other food brought into the class (i.e. breakfast or lunch) must be purchased outside of grant dollars.
 - Restaurant/food/grocery gift cards given as a prize for participating in a fitness or weight loss challenge.
- **Gift Cards - Guidelines**
 - Gift cards should not be the core of your wellness program. They cannot be used as a fitness stipend. They may be used only to supplement a well-rounded wellness campaign.
 - If given as a prize for participating in or winning a fitness or weight loss challenge, then there is no restriction on the type of gift card that may be purchased.
 - If not tied to a fitness or weight loss challenge, then the gift card must be fitness related. Examples include – yoga or other fitness studios or classes, sporting goods stores like Dicks, Big 5 or REI, athletic shoe or fitness apparel stores like Athleta, Adidas, Merrell, Nike, Under Armour, etc.
- **Safety equipment**, services, and training are not considered eligible wellness grant expenses.
- **Teambuilding** events, while worthwhile, are not considered eligible wellness grant expenses.
- **Please save your receipts** for your purchases. Once you have used the funds, submit them to the JPIA at jrech@acwajpia.com. All funds must be used and receipts submitted by **June 23, 2025**.



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **August 15, 2024**

FROM: Clemens Heldmaier, General Manager

SUBJECT: General Manager's Report

Operations Report JUNE

811 dig Alerts

- 6/4/24- 990 Acacia. Residential property work. Marked main and valves within USA marks.
 - 431 Farallone. Residential property work, footings/foundation work. Remark, marks checked and clearly visible.
 - 427 7th. Residential property work, grading/site prep. Marked water main within USA marks.
 - 965 Irving. Work for utilities distribution, electric/existing assets. Mains and valves marked around USA marks.
 - 65 Bernal, entire street. Work for Sewer pipe bursting project. Mains and service lines marked.
 - CA-1, north parking lot Montara beach. No water within USA marks, contractor notified.
- 6/5/24- Work for Hardiman Construction, sewer pipe bursting project.
 - 175 Marine, entire street. Remark, marks checked and clearly visible.
 - 1040 Park, entire street. Remark, marks checked and clearly visible.
 - 151 Alton, entire street. Remark, marks checked and clearly visible.
 - 1190 Howells, entire street. Remark, marks checked and clearly visible.
 - 1412 SVR, Howells to Crescent. Remark, marks checked and clearly visible.
 - 1175 Harte, Portola to Ivy. Remark, marks checked and clearly visible.
 - 1380 Ivy, Howells to Alamo. Remark, marks checked and clearly visible.
 - 1128 Crescent. Remark, marks checked and clearly visible.
 - 1112 Crescent, Harte to SVR. Remark, marks checked and clearly visible.
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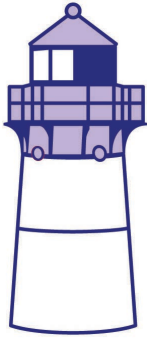


MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **August 15, 2024**

FROM: Clemens Heldmaier, General Manager

- 6/6/24- 401 Cypress. Work for utilities distribution, gas. Service line and meter box marked.
 - 443 5th. Residential property work, footing/foundation work. Spoke with contractor, no water where they will be working.
 - 8450 CA-1. Work type environmental, soil sampling/boring. Main marked within USA marks.
- 6/7/24- Date and Franklin. Work for utilities distribution, electric poles. No water near the power pole. Mains marked in street.
 - 831 Kelmore. Work to install new assets, water-pipeline/aqueduct.
 - 290 Las Flores. Work for utilities distribution, electric poles. No water near the power pole.
- 6/10/24- 286 3rd. Work for road work/culvert. Marked main and hydrant around USA marks.
 - 363 7th. Residential property work. Marked service line and meter box.
- 6/11/24- 1321 Cedar. Work for tree removal/stump grinding. No water within USA marks.
 - 586 6th. Work for concrete/pavers. No water within area contractor is working.
- 6/13/24- 5997 CA-1. Work for grading. No water within USA marks.
 - 1015 Birch. Work for utilities distribution, electric pole. Main and service line marked around and within USA marks.
 - 990 Acacia. Residential property work for utilities locations. Mains marked.
 - 140 Beach Way. Work for utilities distribution, communications/existing assets. Mains and service lines marked within and around USA marks.
- 6/18/24-140 Beach way. Work for utilities distribution, communications/existing assets. Mains and service lines marked within new extended USA marks.
- 6/20/24- 1100 Le Conte. Non-resident property work. All water lines marked within area.
- 6/24/24- 5997 CA-1. Work for asphalt/pavement work. No water within USA marks.
 - 600 Marine. Work for soil sampling/boring. No MWSD water within USA marks.



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **August 15, 2024**

FROM: Clemens Heldmaier, General Manager

- 5973 CA-1. Work for asphalt/pavement work. No water within USA marks.
- 431 Farallone. Residential property work, fence/gate/wall. Re-marked and verified within USA.
- 6/25/24- 566 8th. Work for utilities distribution, electric pole. Marked mains and service lines.
- 6/27/24- 8138 CA-1. Work for utilities distribution, electric pole. No water within USA marks.
 - 9400 CA-1. Non-residential property work, grading/paving parking lot. Marked Mains and service lines within USA marks.
- 6/28/24- 541 Cypress. Work for utilities distribution, power pole. Marked service line and meter within USA.
 - 511 Cypress. Work for utilities distribution, electric pole. No water within USA.

Work Orders

- 6/4/24- 630 Stetson. Customer is concerned about high usage. Manual read was taken, no flow indicated at time of inspection. Unable to pull profile, old meter swapped out for new one. Customer emailed.
- 6/6/24- 324 12th. A concerned resident called about a potential water leak. MWSD operator found a drain pipe flowing water, the address in question has a well.
 - 665 Stetson. The customer called about water coming out of the ground in front of his house. MWSD operator inspected meter and found 0.10 gpm leak indication, leak is on customer's side of meter. Contacted customer and dropped of toilet dye tablets.
- 6/7/24- 330 Virginia. MOVO. Final read taken, water turned off at meter, door tag left.
- 6/10/24- 496 6th. Customer called and needed location of meter. Photo of meter location emailed to customer.
- 6/13/24- Address appeared on leak report with no address. Meter located, 750 San Pedro Mnt Rd. Leak indicator on, profile pulled and sent to customer.
- 6/14/24- 452 6th. MOVO. Final read taken and water left on.
 - 511 7th. Customer is concerned about high water pressure at house. MWSD operator verified psi at house and nearest hydrant



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **August 15, 2024**

FROM: Clemens Heldmaier, General Manager

- @122psi. Spoke with customer, they hired a plumber to replace pressure reducer at house.
- 171 6th. Customer is concerned about high water usage. Meter inspected, no flow indicated. Profile pulled, no leak found. Customer emailed findings and spoken with.
- 350 13th. Customer is concerned about high water usage and request a profile. Leak indicator not present but a flow of 0.05 gpm noted. Profile pulled and emailed to customer.
- 6/18/24- 462 Nevada. MOVO. Final read taken, water turned off at meter, door tag left.
 - 700 Stetson. Customer request water be shut off at meter. Water shut off at meter while the customer replaced a leaking hose bib, water turned on once they finished.
 - 510 6th. Customer is complaining about water in front of house. Follow up with leak investigation; While slight cl₂ residual present there was no leak found in service lines. The customers have been contacted.
- 6/21/24- 750 San Pedro Mnt Rd. Customer called and said they have very low water flow at house. MWSD operator contacted customer and resolved issue.
 - 1227 Birch. Customer is concerned about high usage and requests assistance. No flow indicated on meter face, Profile pulled and emailed to customer.
 - 1171 Date. Customer is concerned about potential water leak. 1.45 gpm leak indicated on meter face. Once the house valve was shut active flow stopped. The customer contacted a plumber to fix leak.
- 6/24/24- 818 Etheldore. Customer concerned about potential leak. No leak indicator on, profile pulled and emailed to customer.
 - 1400 Main. Customer is concerned about potential leak. Profile pulled and small leak obvious. Customer notified and they are contacting a plumber.
- 6/25/24- 1175 Birch. MOVO. Final read taken, water shut off at meter, door tag left.
 - 377 14th. Customer concerned about potential leak in front of house. Active flow 0.5-1.0 gpm, total cl₂ 0.20. Water leaking in street, location is noted and will be monitored.



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **August 15, 2024**

FROM: Clemens Heldmaier, General Manager

- 6/26/24- 60 Wylvale. Customer states water from faucet has strong chlorine smell and would like information. New home owners, cl2 residual at house 0.80. spoke with customer.
- 6/27/24- 495 6th. MOVO. Final read taken, water turned off at meter, door tag left.
 - 385 7th. Customer is concerned about high usage. Meter face showing active flow of 1.4 gpm. Profile pulled and sent to customer.
- 6/28/24- 1212 Birch. A customer noticed a sink hole near manhole cover. SAM notified.
 - 1400 Main. Profile requested by customer. Profile pulled and leak is still active, finding emailed to customer.

After Hours Call Outs

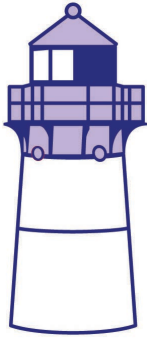
- 6/2/24- AVTP low cl2 alarm after backwash. Inspect and clean post cl2 pump, flush cl2 line, and breakdown/clean cl2 injection point.
- 6/15/24- Power outage at AVTP, ATS failed to transfer power again. Able to establish power for coms. Calcon visit to help diagnose, replace effluent bray valve.
- 6/21/24- Montara Fire Department Training notification.
 - 1171 Date Leak investigation. The customer had a leak on property, able to stop flow by shutting off house valve. The customer called a plumber.
- 6/28/24- AVTP air compressor failure. Temporary compressor installed.
- 6/29/24- Call for running water at 1356 Birch. Shut water off at house valve and door tagged address.
 - Low School House Tank alarm. Reset comms and corrected issues.
- 6/30/24- Call from concerned customer about potential leak at end of Cedar. Scheduled repair for Tuesday.

Repairs and Leaks

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Miscellaneous

- Operation Dead Endpoint Absent Reads. O.D.E.A.R.
 - 133 missed reads.



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **August 15, 2024**

FROM: Clemens Heldmaier, General Manager

- 6 missed reads not on missed read report.
- 5 High Usages
- 8, 0 reads
- 4 MIA meters located.
- Cleanout and rearrange School House building for Cal-Fire radio equipment project.
 - Replace all floor boards at School House building.

Maintenance

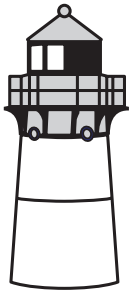
- 7 dead meters replaced.
- Portola Well 3. Pulled well pump and all plumbing. Replaced pump, motor, check valves. Found low flow issues to be from large hole in drop pipe.

Newsletter: The August/September edition of the MWSD Newsletter is attached to this report

RECOMMENDATION:

This is for Board information only.

Attachment



Montara Water & Sanitary District

Staying Ahead of our Local Community Needs

Montara Water and Sanitary District (MWSD) works every day to deliver water, garbage and sewer services for the residents of Montara and Moss Beach. Over 6,000 residents rely on our services for their homes and businesses.

August-
September 2024

News for You: Keeping Up with Our Sewer Needs!
Remember: Never Flush Wipes - Trash 'Em!

Keeping Up with Our Sewer Needs!

Every year, MWSD and our contractors work to stay ahead of our aging infrastructure. This includes work in our streets and near your homes.

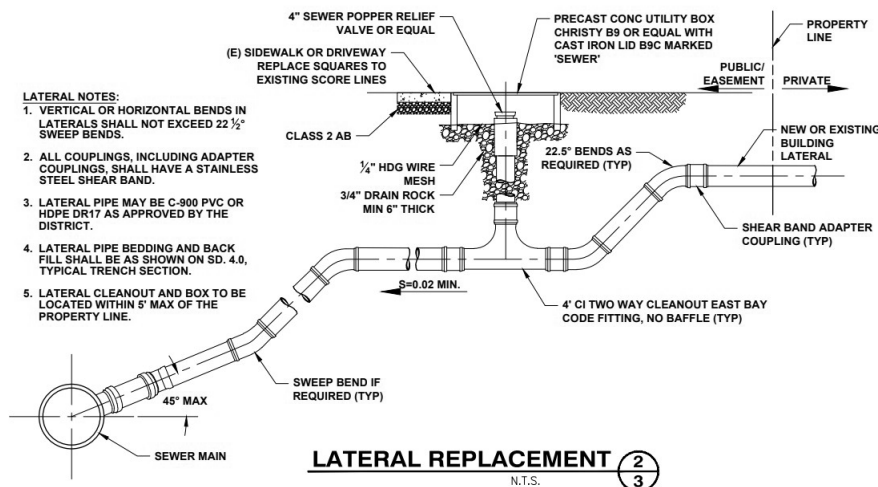
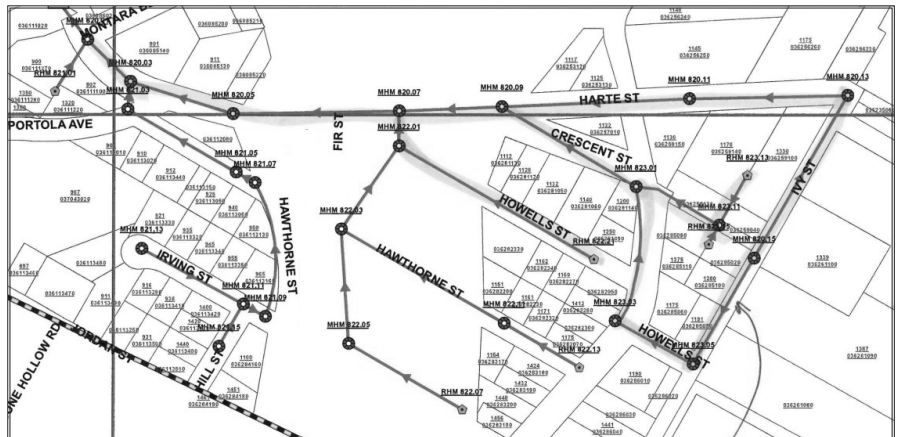
Over the last year, our contractors have been hard at work rehabilitating and replacing portions of our sewer collection system. This includes the sewer mains in the street, along with connections to your homes and businesses. Our Sewer Improvement Program has been focused on sewer mains (and private laterals for willing participants) in the areas of Cedar and Birch, Park Way and Marine, Alton, Bernal, Harte, Crescent, Howells, Ivy, as well as 7th at Highway 1.

Our current Capital Improvement Program continues the rehabilitation of Medium and High Priority Sewer Mains, which will update and seal an estimated 40+ sewer laterals, conduct miscellaneous maintenance and spot repairs as well as continue to update and harden the main sewer running parallel to Highway 1.

Never Flush Wipes - Trash 'Em!

Wipes, paper towels and similar products can clog sewers and cause backups. Even wipes labeled "flushable" will interfere with sewage collection. Place wipes in the trash!

Only flush toilet paper, pee and poop!

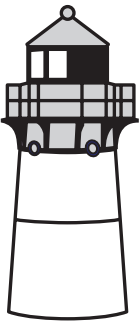


Our contractor is also inspecting and cleaning pipes throughout the district. This work identifies needed spot repairs that will improve cleaning efficiency, as well as reduces Sanitary Sewer Overflows and Inflow and Infiltration (I&I) into our sewer collection system.

I&I is rainfall entering our sewers from from cracked sewer pipes or joints, or stormwater system connections that inappropriately push rainwater into sanitary sewers. Rain in our sewer system multiplies what the sewage we must treat; sometimes this can overwhelm our system and spill sewage into the ocean.

MWSD is committed to providing safe public access via ZOOM teleconference for our regularly scheduled public meetings.

Board Meetings on the 1st and 3rd Thursday of each month at 7:30 p.m. at 8888 Cabrillo Highway, Montara.
Call: (650) 728-3545 Email: info@mwsd.net Visit: mwsd.montara.org



Montara Water & Sanitary District

Un paso adelante de las necesidades de nuestra comunidad local

Montara Water and Sanitary District (MWSD) trabaja todos los días para brindar servicios de suministro de agua, recolección de basura y alcantarillado a los habitantes de Montara y Moss Beach. Más de 6,000 residentes dependen de nuestros servicios para sus hogares y negocios.

Agosto-septiembre de 2024

Novedades para usted: Nos mantenemos al día con nuestras necesidades de alcantarillado
Recuerde: Nunca deseche las toallitas húmedas en el WC, ¡deséchelas en la basura!

Nos mantenemos al día con nuestras necesidades de alcantarillado

Todos los años, MWSD y nuestros contratistas trabajamos para adelantarnos a cualquier problema que pueda ocasionar nuestra infraestructura anticuada. Esto incluye trabajar en nuestras calles y cerca de sus hogares.

Durante el año pasado, nuestros contratistas trabajaron intensamente para rehabilitar y reemplazar varias partes de nuestro sistema de recolección de aguas residuales. Esto incluye las tuberías principales de alcantarillado en la calle, y también las conexiones con sus hogares y negocios.

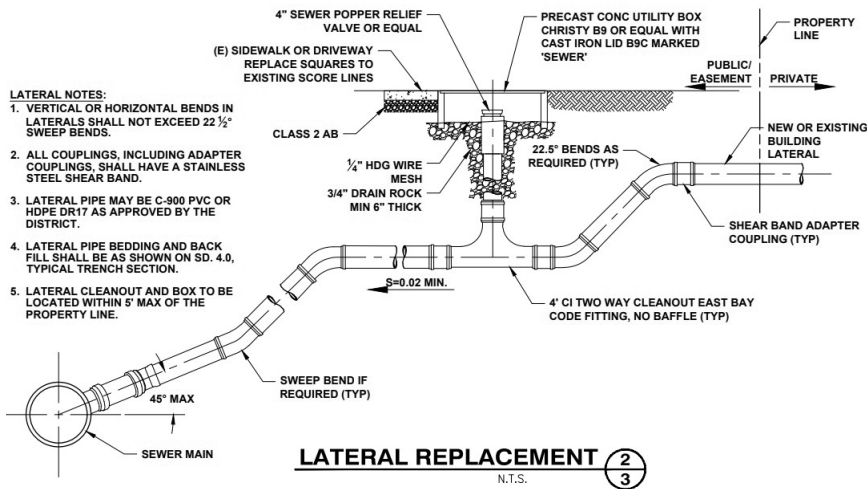
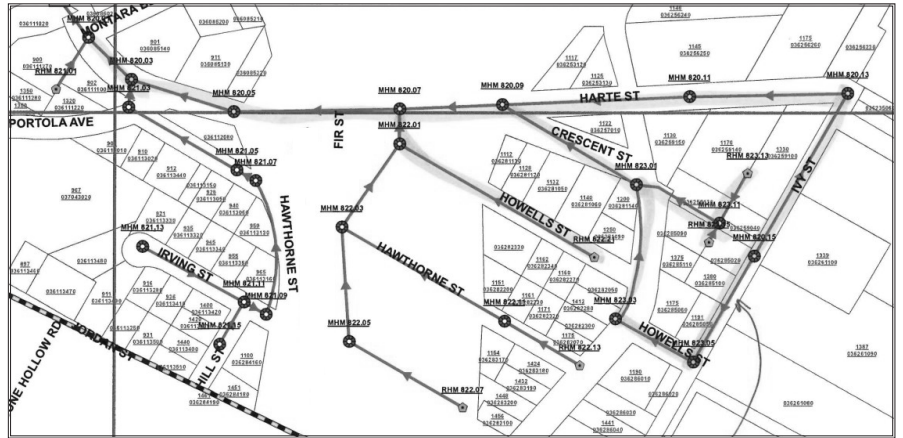
Nuestro Programa de mejoras de alcantarillado se ha concentrado en las tuberías principales (y en las conexiones laterales privadas para los participantes dispuestos) en las áreas de Cedar y Birch, Parkway y Marine, Alton, Bernal, Harte, Crescent, Howells, Ivy, así como en 7th y la Carretera 1.

Nuestro actual Programa de mejoras de capital continúa con la rehabilitación de las tuberías principales de alcantarillado de prioridad media y alta, lo que actualizará y sellará aproximadamente más de 40 conexiones laterales de alcantarillado, llevará a cabo mantenimiento y reparaciones puntuales, y continuará actualizando y reforzando la tubería principal de alcantarillado que corre paralela a la Carretera 1.

Nunca deseche las toallitas húmedas en el WC, ¡deséchelas en la basura!

Las toallitas húmedas, las toallas de papel y otros productos similares pueden tapan la cañería y obstruir el alcantarillado. Incluso las toallitas húmedas comercializadas con la etiqueta "desechable en el WC" afectan el alcantarillado. Deseche las toallitas húmedas en la basura.

Su WC está diseñado únicamente para desechar orina, heces y papel higiénico.



Además, nuestro contratista está inspeccionando y limpiando tuberías en todo el distrito. Este trabajo identifica las reparaciones puntuales necesarias que mejorarán la eficiencia de limpieza, y también reduce los desbordes de agua del drenaje sanitario y el influjo e infiltración (I&I) en nuestro sistema de recolección de aguas residuales.

El I&I consiste en la entrada de lluvia a nuestras alcantarillas a causa de tuberías o juntas de alcantarillado agrietadas, o de conexiones del sistema de aguas pluviales que introducen inadecuadamente el agua de lluvia hacia el alcantarillado sanitario. La lluvia en nuestro sistema de alcantarillado multiplica las aguas residuales que debemos tratar; a veces esto puede desbordar nuestro sistema y verter las aguas residuales al océano.

MWSD tiene el compromiso de brindar un acceso seguro al público a nuestras reuniones públicas programadas regularmente a través de teleconferencias por ZOOM.

Las reuniones de la Junta tienen lugar el 1er y el 3er jueves de cada mes a las 7:30 p.m. en 8888 Cabrillo Highway, Montara. Llame al: (650) 728-3545 Email: info@mwsd.net Visite: mwsd.montara.org