



# Montara Water and Sanitary District

*Serving the Community of Montara and Moss Beach*

P.O. Box 370131  
8888 Cabrillo Hwy  
Montara, CA 94037-0131  
t: 650.728.3545 • f: 650.728.8556

---

*To sensitively manage the natural resources entrusted to our care, to provide the people of Montara - Moss Beach with reliable, high – quality water, wastewater, and trash disposal at an equitable price, and to ensure the fiscal and environmental vitality of the district for future generations. Be open to providing other services desired by our community.*

## **NOTICE OF SPECIAL MEETING**

# AGENDA

## **District Board of Directors**

8888 Cabrillo Highway  
Montara, California 94037

## **June 12, 2025 at 7:30 p.m.**

The meeting will take place in the District offices located at the above address. Seating is limited and social distancing will be practiced due to ongoing public health and safety concerns. Simultaneous public access and participation is also available remotely, via telephone or the ZOOM application:

### **ZOOM MEETING INFORMATION:**

**WEBSITE:** <https://us02web.zoom.us/j/87070644373?pwd=4dhUT7hUM0gEk67PBYS9sNEhTniwrA.1>

**MEETING ID:** 870 7064 4373

**Password** 411603

**CALL IN PHONE NUMBER:** +1 669 900 9128

INSTRUCTIONS for remote access are available at <https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>. You also may view video during the meeting via live stream or after the meeting at <https://videoplayer.telvue.com/player/wuZKb9gwEY7sMACllsr7VSJglB35kNZA/stream/159?fullscreen=true&showtabssearch=false&autostart=false>. If you experience technical difficulties or have technical questions prior to or during the meeting, please contact MWSD's IT support at (650) 728-7843.

Note: Public participation is not permitted during closed session discussion items.

### **Public Comment**

In accordance with the Government Code, members of the public may address the Board on specific agenda items when the matter is announced by the Board President. Any other item of interest that is within the subject matter jurisdiction of the District may be addressed during the Oral Comments portion of the meeting. For participants attending the meeting virtually, a "raise hand" button is available for every Zoom user wishing to speak and should be used to alert the President of the intent to comment.

Upon request, this Agenda and written agenda materials will be made available in appropriate alternative formats to persons with a disability. Request for a disability-related modification or accommodation in order to participate in the public meeting should be emailed to [info@mwsd.net](mailto:info@mwsd.net) or submitted by phone at 650-728-3545 at least two days before the meeting. Requests will be granted whenever possible and resolved in favor of accessibility. Materials related to an item on this Agenda submitted to the Board after distribution of the Agenda Packet are available in the District Clerk's office during normal business hours. Such documents may also be available on the District's web site ([www.mwsd.montara.org](http://www.mwsd.montara.org)) subject to staff's ability to post the documents before the meeting.

Due to the current *Board Room Remodel Project* and structural concerns impacting the safety of attendees and participants, physical access to the Board's meeting room is limited. Thus, attendees may observe a live stream video and sound broadcast of the meeting in the hallway directly adjacent to the entrance of the meeting room. Speaker cards are available, and public comment is allowed one person at a time, as called into the meeting by the Board President. This above protocol is designed to reasonably balance safety concerns and transparency and preserves the public's right of access and meaningful participation in Board decision-making under the Brown Act. (Gov't Code §54953(a); Cal. Const., Art. 1, section 3(b)(1))

## **CALL TO ORDER**

## **ROLL CALL**

## **PRESIDENT'S STATEMENT**

## **ORAL COMMENTS** (Items other than those on the agenda)

## **PUBLIC HEARING**

1. [Review and Possible Action Concerning Adoption of a Revised Master Fee Schedule.](#)
2. [Review and Possible Action Confirming Reports on Sewer Service Charges and Water System Reliability Charges for FY 2024-2025, and Delinquent Refuse Collection Charges and Water Service Charges for FY 2023-2024.](#)

## **CONSENT AGENDA**

1. [Approve Minutes for Regular Board Meeting May 1 and 15, 2025 and Finance Committee Meeting May 28, 2025](#)
2. [Approve Financial Statements for April 2025](#)
3. [Approve Warrants for June 1, 2025](#)
4. [SAM Flow Report](#)
5. [Monthly Review of Current Investment Portfolio](#)
6. [Connection Permit Applications Received](#)
7. [Monthly Water Production Report](#)
8. [Rain Report](#)
9. [Monthly Solar Energy Report](#)
10. [Monthly Public Agency Retirement Service Report for March 2025](#)

## **OLD BUSINESS**

## **NEW BUSINESS**

1. [Review and Possible Action Concerning Approval of 2025 - 26 Water and Sewer Budget and Capital Improvement Programs.](#)
2. [Review and Possible Action Regarding the Big Wave Agreement for Phase 2 Construction And Acquisition of Subdivision Water Utility Improvements and Dedication Of Easements \(APNs 047-311-080; 047-311-090; 047-311-100; 047-311-110; 047-311-120; 047-311-130; 047-311-140\)](#)
3. [Receipt of District Transparency Certificate of Excellence from the Special District Leadership Foundation](#)
4. [Receive San Mateo Resources Control District First Flush Report](#)
5. [Review and Action Concerning Receipt of Funding for FEMA-Declared Disasters on Behalf of Sewer Authority Mid-Coastside](#)

## **REPORTS**

1. Sewer Authority Mid-Coastside Meetings (Slater-Carter).
2. Mid-Coast Community Council Meeting
3. CSDA Report (Slater-Carter)
4. LAFCo Report (Slater-Carter)
5. Attorney's Report (Fitzgerald)
6. Directors' Reports
7. [General Manager's Report \(Heldmaier\).](#)

## **FUTURE AGENDAS**

### **CONVENE IN CLOSED SESSION**

#### **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION** (Government Code §54956.9(d)(1))

Case Name: City of Half Moon Bay v. Granada Community Services District, et al. (Santa Clara County Superior Court No. 17CV316927)

#### **CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION**

Exposure to Litigation pursuant to paragraph (2) of subdivision (d) of Gov. Code § 54956.9 (1 potential case)

#### **CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION**

Significant Exposure to Litigation pursuant to paragraph (2) of subdivision (d) of Gov. Code § 54956.9 (1 potential case - Seal Cove Emergency)

### **REPORT OF ACTION TAKEN IN CLOSED SESSION, IF ANY**

## **ADJOURNMENT**

The District has a curfew of 10:30 p.m. for all meetings. The meeting may be extended one hour by vote of the Board.