



**Montara Water
and Sanitary District**
Serving the Community of Montara and Moss Beach

P.O. Box 370131
8888 Cabrillo Hwy
Montara, CA 94037-0131
t: 650.728.3545 • f: 650.728.8556

To sensitively manage the natural resources entrusted to our care, to provide the people of Montara - Moss Beach with reliable, high – quality water, wastewater, and trash disposal at an equitable price, and to ensure the fiscal and environmental vitality of the district for future generations. Be open to providing other services desired by our community.

AGENDA

District Board of Directors

September 2, 2021 at 7:30 p.m.

DUE TO COVID-19, THIS MEETING WILL BE CONDUCTED REMOTELY PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20 TEMPORARILY SUSPENDING AND MODIFYING CERTAIN TELECONFERENCE REQUIREMENTS UNDER THE RALPH M. BROWN ACT. MEMBERS OF THE PUBLIC MAY NOT ATTEND THIS MEETING IN PERSON.

Directors, staff and the public may participate remotely via the application ZOOM:

ZOOM MEETING INFORMATION:

WEBSITE: <https://us02web.zoom.us/j/81924500985?pwd=ejhGYnVSMVNLalFnWENIQjNDVndxZz09>

MEETING ID: 819 2450 0985

Password: 784262

CALL IN PHONE NUMBER: +1 669 900 9128

INSTRUCTIONS for remote access are available at <https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>. You also may view video during the meeting via live stream or after the meeting at <https://videoplayer.telvue.com/player/wuZKb9gwEY7sMACIIsr7VSJglB35kNZA/stream/159?fullscreen=true&showtabssearch=false&autostart=false> . If you experience technical difficulties or have technical questions prior to or during the meeting, please contact MWSD's IT support at (650) 728-7843.

Note: Public participation is not permitted during closed session discussion items.

Public Comment

In accordance with the Government Code, members of the public may address the Board on specific agenda items when the matter is announced by the Board President. Any other item of interest that is within the subject matter jurisdiction of the District may be addressed during the Oral Comments portion of the meeting. A "raise hand" button available for every Zoom user can be used to alert the President of the intent to comment.

Public comment also may be submitted in writing (in accordance with the three-minute per speaker limit) via email to info@mwsd.net up to one-hour prior to the scheduled meeting time. Please indicate in your email the agenda item to which your comment applies. The District Clerk will read all comments into the record. Comments and materials related to an item on this Agenda submitted after distribution of the Agenda Packet are available in the District Clerk's office during normal business hours and may also be available on the District's web site (www.mwsd.montara.org) subject to staff's ability to post the documents before the meeting.

Upon request, this Agenda and written agenda materials will be made available in appropriate alternative formats to persons with a disability. Request for a disability-related modification or accommodation in order to participate in the public meeting should be emailed to info@mwsd.net or submitted by phone at 650-728-3545 at least two days before the meeting. Requests will be granted whenever possible and resolved in favor of accessibility.

Subject to Change: Given the current public health emergency and the rapidly evolving federal, state, and local orders, the format of this meeting may be altered, or the meeting may be canceled. You may check on the status of the meeting by visiting the District's website at: <http://mwsd.montara.org> .

CALL TO ORDER

ROLL CALL

PRESIDENT'S STATEMENT

ORAL COMMENTS (Items other than those on the agenda)

PUBLIC HEARING

CONSENT AGENDA

1. [Approve Minutes for Regular Scheduled Board Meeting August 19, 2021.](#)
2. [Approve Financial Statements for July 2021.](#)
3. [Approve Warrants for September 1, 2021.](#)
4. [SAM Flow Report for July 2021.](#)
5. [Monthly Review of Current Investment Portfolio.](#)
6. [Connection Permit Applications Received.](#)
7. [Monthly Water Production Report.](#)
8. [Rain Report.](#)
9. [Monthly Solar Energy Report.](#)
10. [Monthly Public Agency Retirement Service Report for June 2021.](#)

OLD BUSINESS (none)

NEW BUSINESS

1. [Review and Possible Action Regarding the Big Wave NPA Main Extension Dedication.](#)
2. [Review and Possible Action Concerning Employee Wellness Program.](#)
3. [Review and Possible Action Concerning ACWA Region 5 Board Election.](#)
4. [Review and Possible Action Concerning Support for Cathy Green for Office of ACWA Vice President.](#)
5. [Report of Committee of Green Foothill's Concerns about ABAG's Goals.](#)
6. [Information about Composting Solid Waste Services beginning January 2022.](#)

REPORTS

1. Sewer Authority Mid-Coastside Meetings (Slater-Carter).
2. MidCoast Community Council Meeting (Slater-Carter).
3. CSDA Report (Lohman).
4. LAFCo Report (Lohman).
5. Attorney's Report (Fitzgerald).
6. Directors' Reports.
7. [General Manager's Report \(Heldmaier\).](#)

FUTURE AGENDAS
CONVENE IN CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code §54956.9(d)(1))
Case Name: *City of Half Moon Bay v. Granada Community Services District, et al.* (Santa Clara County Superior Court No. 17CV316927)

CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION Significant Exposure to Litigation pursuant to paragraph (2) of subdivision (d) of Gov. Code § 54956.9 (2 potential case)

CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION
(Government Code §54956.9(d)(4)) Initiation of Litigation (1 potential case)

REPORT OF ACTION TAKEN IN CLOSED SESSION, IF ANY

ADJOURNMENT

The District has a curfew of 10:30 p.m. for all meetings. The meeting may be extended for one hour by vote of the Board.



MONTARA WATER & SANITARY
DISTRICT

REGULAR BOARD OF DIRECTORS MEETING
August 19, 2021

MINUTES

Due to COVID-19, this meeting was conducted remotely pursuant to the provisions of the Governor's Executive orders N-25-20 and N-29-20 temporarily suspending and modifying certain teleconference requirements under the Ralph M. Brown Act. Directors, staff, and the public participated remotely via the application ZOOM

REGULAR SESSION BEGAN AT 7:33 p.m.
CALL TO ORDER
ROLL CALL

Directors Present: Boyd, Dekker, Lohman, Harvey, and Slater-Carter

Directors Absent: None

Staff Present: Clemens Heldmaier, General Manager
District Clerk, Tracy Beardsley

Others Present: District Counsel, Christine Fitzgerald
District Accountant, Peter Medina
Kastama Consulting, Alison Kastama

PRESIDENT'S STATEMENT –

Director Boyd announced that the Country is in a state of water disruption and he encourages everyone to conserve. The Governor has issued a directive that

everyone conserves even more, and for communities like theirs, where they have already been conserving so much, it is difficult to find ways to conserve even more. You never know how long a drought is going to be and they need to be prepared to weather some long ones.

ORAL COMMENTS

Director Lohman stated that a while back the Montara Water and Sanitary District (MWSD) took the initiative to write Caltrans about the Caltrans property and asked if there was a response regarding their offer to help alleviate the fire danger, etc.?

General Manager Clemens Heldmaier replied that there was a response acknowledging the letter and some maintenance on the property would be done.

Director Boyd noted that there was also some concern about an abandoned house with power lines connected to it used for unauthorized activities. The power connection has now been severed.

Director Slater-Carter stated that she attended the California Association of Sewer Agencies (CASA) meeting last week and there was a presentation on the Paradise fire and how it spread incredibly fast. She urged people to have their valuables packed and close at hand, should an evacuation happen. Some years ago, state legislature allowed people to take their animals to emergency centers with them, so have your animals' crates close by as well.

Gregg Dieguez said that he also wrote a letter to Caltrans about that house and they responded that all the utilities have been cut off. Also, they will not remove the eucalyptus trees but will limb up some of the trees and remove underbrush. He doesn't feel that response is adequate. He feels the eucalyptus trees are too close to the Montara assets. Also, the longest droughts were in the Middle Ages at 141 and 220 years.

Director Slater-Carter said there are bills in the California State Assembly proposing to take away single family zoning from Counties and Cities and make ministerial permits for adding up to eight residences on a single lot. SB-10 will take away legality of neighborhood or community passed ordinances for open space and allow the creation of a 10-unit apartment building. Please go to LivableCalifornia.org and write your legislature.

Director Boyd asked who is sponsoring these bills.

Director Slater-Carter replied Scott Wiener and Toni Atkins.

General Manager Clemens Heldmaier asked Director Slater-Carter to forward him the links and he will forward it to the other Board members.

Director Boyd inquired about the money behind that.

Director Slater-Carter replied that it is the big investment agencies and real estate. Affordability of these units are not mentioned. It takes away any control from the County as to what size unit goes on a single-family lot and there has been things done in the legislature in the past to take away the ability of water and sewer districts to fund what is needed to make these kinds of additions to the community. It appears that our legislature doesn't care what it costs people to live in this state; they just want to cram everyone in during an incredible drought. She hears people saying "put in desalinization," but that is very expensive.

Gregg Dieguez said that he wrote to every senator and assembly person about these bills and also wrote an article about it in May. He also has a copy of the Bosco reply from the Association of Bay Area Governments (ABAG) Environmental Impact Report (EIR). In order to justify the regional housing needs assessment goals, they had to file an EIR. ABAG completely ignored the Bay Delta Plan. And that is the thing threatening the 59% cutback for many of the Bay Area water agencies (not ours). If anyone is interested in getting a copy, please let him know. But this shows the degree to which they are pushing housing without concern about the cost of the water or the lifestyle of the people who live here.

PUBLIC HEARING - none

CONSENT AGENDA

- 1. Approve Minutes for Regular Scheduled Board Meeting May 20, June 3, July 1, July 17, and Special Meeting July 28, 2021.**
- 2. Approve Financial Statements for June 2021**
- 3. Approve Warrants for August 19, 2021**
- 4. SAM Flow Report for June 2021**
- 5. Monthly Review of Current Investment Portfolio**
- 6. Connection Permit Applications Received**
- 7. Monthly Water Production Report**
- 8. Rain Report**
- 9. Monthly Solar Energy Report**
- 10. Monthly Public Agency Retirement Service Report for May 2021**

Director Slater-Carter requested that item 4 the SAM Flow report and item 8 the Rain Report be pulled for discussion.

Director Lohman made a motion to approve the remainder of the Consent Agenda, and Director Slater-Carter seconded the motion. A roll-call vote was taken, and the motion passed 5-0.

Director Slater-Carter wanted to point out that the Flow Report shows that Half Moon Bay is at 61.2% flow during the last month. With all the development going

on in Half Moon Bay, what is going on? They are paying for operations for 61.2%, but only paying 50% of the equipment and upgrades to the plant, while they are consuming 61.2%.

Director Lohman added that it is good to keep watching this. Half Moon Bay's flows keep going up and their hotel hasn't even connected yet.

Director Slater-Carter said she talked to former Director Lou Wall, and he pointed out that in the Rain Report there has been more fog in the last month in precipitation than they had in rain in the two previous months.

Director Boyd displayed the Rain Report. Most of the small amounts are probably due to fog. The yellow area is this year (13 inches), and last year in green (17 inches), and in 2019 there was 29 inches. The average is 32 inches. So, in the past three years, they haven't reached the average. This year, it appears they will be good if they hit half the average.

Director Dekker made a motion to approve items 4, the SAM Flow Report and item 8, the Rain Report. Director Slater-Carter seconded the motion. A roll-call vote was taken, and the motion passed unanimously 5-0.

OLD BUSINESS - none

NEW BUSINESS

- 1. Review and Possible Action Concerning California Asset Management Program (CAMP) Additional Investment Option and Revisions to District Investment and Reserve Policies Allowing CAMP as Investment Option.**

General Manager Clemens Heldmaier thanked District Accountant Peter Medina for bringing this to their attention again. The District would like to deposit the money collected from the water reliability charges to a separate fund at the California Asset Management Program (CAMP), rather than letting it sit in the bank. It is similar to their Local Agency Investment Fund (LAIF). Staff recommends the adoption of three resolutions: authorizing revisions to the District's Reserve Policy, authorizing revisions to the District's Investment Policy, and authorizing the District to join as a participant of the California Asset Management Trust.

District Accountant Peter Medina stated that they discussed this last year, and as the money has been coming in, the fiscal year has ended. Last year, the Capital Improvement Project (CIP) expenditures were far below budget. The funds budgeted for CIP are not always utilized at the projected time for various reasons. So, they have additional cash on-hand. This will allow for better transparency, as it is not just sitting in the operational fund, but placed in a separate account, and they can reimburse operations for the costs for the various projects throughout the year.

It will require some discussion regarding the frequency for reimbursement and a couple of other items. CAMP is little better than Chase or Wells Fargo, but not as good as LAIF. In terms of safety and transparency, it is a good idea to move the funds out of the operational account and show the rate payers that they are separate. Unfortunately, only one LAIF account is allowed; so, this is the next best option in his opinion.

Director Dekker agreed that this is a good idea to move the additional funds that is just sitting in the account. They need to pay attention to the development of these funds. They have implemented the water reliability charge and they intend to use it. It is a good solution for the funds. CAMP's interest isn't very high, but it is during these times when interest just isn't very high.

District Accountant Peter Medina stated that CAMP is an established mature fund, and follows the same principles as LAIF in terms of security of principle and liquidity.

Director Boyd looked at the Board of Trustees and noted that they are made up of all public employees.

Director Slater-Carter made a motion to adopt the resolution authorizing revisions to the District's Reserve policy. Director Dekker seconded the motion. A roll-call vote was taken and the motion passed unanimously 5-0.

Director Slater-Carter made a motion to adopt the resolution authorizing revisions to the District's Investment Policy, and Director Harvey seconded the motion. A roll-call vote was taken, and the motion passed unanimously 5-0.

Director Slater-Carter made a motion to adopt the resolution authorizing the District to join with other public agencies as a participant of the California Asset Management Trust. Director Dekker seconded the motion. A roll-call vote was taken, and the motion passed unanimously 5-0.

REPORTS

1. Sewer Authority Mid-Coastside (SAM) Meeting (Slater-Carter)-

Director Lohman said they reviewed and approved the financial reports through the year. After closed session it was noted that SAM has closed out and agreed to one of the lawsuits from a former employee terminated during the re-organization.

Director Harvey asked the status of option one, two, and three.

Director Slater-Carter said that will be discussed at the next SAM meeting.

Director Boyd commended the staff at SAM for working so hard on resolving issues at the treatment facility, dealing with things happening and what is coming into the plant. He supports their very diligent, determined and serious effort that Kishen is leading. The article in the paper didn't capture the urgency of getting to the bottom of this problem, and he is glad to see they are pushing hard.

Director Slater-Carter added that Brown and Caldwell are doing a very thorough job. It is expensive. Without the fines they are up over a half a million dollars, and this is not budgeted for. But it has to be done. There is a Biological Oxygen Demand (BOD) program, started in the 1990s, for source control. Unfortunately, this didn't get followed up on earlier and they are a little late in the game. However, they are in the game now and what they will be doing in terms of improving plant oxygen and source control is common practice.

Director Boyd added that the program is called the Non-Domestic Wastewater Source Control Program. SAM has had this in place for years for businesses, not homes, that are discharging into the system. They all get to be part of this because they put things into the system that homes don't. The idea is to work with them to avoid things that cause problems for the system. Upsetting the plant, as Director Slater-Carter pointed out, is very expensive. It is a big, biological organism, and if you make it sick, then it can't do its job.

2. Mid-Coast Community Council Meeting (MCC) (Slater-Carter)

Gregg Dieguez stated he wrote an article on SAM, and asked for any feedback. The MCC continues to be slow in getting focused local governance for their priorities. There is a scoping project to help research the needs out here and will probably take another month to start. There is also a grant for a new Fire Marshall who will hopefully have Mid-coast priorities. The County will be forming an advisory group which will include representation from the Mid Coast Council.

Director Slater-Carter said she doubts the needs have changed significantly in the last 30 years; they only get more desperate.

Gregg Dieguez thanked MWSD for their submission to the Local Hazard Mitigation Plan and is in process of reading the entire Local Hazard Mitigation plan. This will be a worthy effort, and should result in some grant funds. He didn't see anything from SAM and asked who is submitting for SAM.

3. California Special Districts Association (CSDA) Report (Lohman) –

Director Lohman said there was no meeting.

Director Slater-Carter said she and Director Lohman are going to the CSDA conference at the end of the month.

4. Local Agency Formation Commission (LAFCo) Report (Lohman)

Director Lohman said the last meeting was canceled and the next one is next week. A letter was sent to the East Palo Alto Sanitary District notifying them that the consultants will be coming.

5. Attorney's Report (Fitzgerald)

District Legal Counsel Christine Fitzgerald said that Director Slater-Carter is correct about SB-9 and SB-10. It is very concerning that both bills are exempt from the Environmental Quality Act. Ministerial approvals are exempt from environmental review.

Director Slater-Carter added they are also exempt from the Coastal Act. If this passes, they need to reconsider their connection fees, so they are based on the increased need in infrastructure that is required when any unit comes in. They need to protect their water and sewer district because the State won't.

District Legal Counsel Christine Fitzgerald said she is working with staff in determining fees for pending ADU projects. If these bills pass, the District will have to re-assess fees and it will be a big decision, requiring input from the district engineers.

6. Directors' Report

Director Slater-Carter said she attended the CASA conference. CASA has been working with CSDA on getting legislation passed re-labeling packaging for personal wipes to remove the word "flushable." It will also take some education on our part teaching people to stop flushing them. The topics were about crew and staff, aging population, and some commentary on drought. The major discussion was about the State and how it has decided that sewer agencies and treatment plants should be removing things put in upstream. They want processes at sewer plants put in place to test for these things. Some of these things are in such low concentration, they have yet to develop a test to determine if it is above or below acceptable concentration. They were talking about PFAS, with 1000 different components, and the state wants them to look at every one of them. PFAS are particularly problematic for recycled water. They also want the sewer plants to remove microplastics from solid waste. They are not as small as microfibers, but that may be on the horizon. The State also wants bio-solids used agriculturally, rather than taken to the dump. So, the regulators are working on all of these things for sewer plants. She requested for a future agenda item that the Board encourage SAM to get a committee going on rebuilding SAM so they can put the technology in an appropriate format. They are dealing with 19th/20th century technology that they are going to be doing add-ons to. SAM needs to start the planning process now. They need to have a community board meeting to find out what the priorities of SAM are, like cost. This would be after the lawsuit is over. They need to start planning for the next twenty years so future Boards have a road map for where

they are going with SAM. She wants to see an honest assessment of the current and potential hazards on the Coastside (e.g., sea level rise, earthquakes, tsunamis, liquefaction), so there is a way to keep the sewers running in the event of these catastrophes.

Director Boyd added that he is glad that they are talking about detecting, measuring, and monitoring the perfluoro chemicals that Director Slater-Carter is talking about. These are fluorine-based chemicals and they are complex organic compounds. PFAS are one of the principal ingredients in Scotchguard. When a garment treated with Scotchguard is washed, some of it washes away and goes down to the sewer treatment plant. These chemicals were added to the Stockholm Convention in 2009 as persistent organic pollutants. These are things you don't want to spread out in the soil. They are pollutants. Any chemicals you buy, eventually goes to the sewer plant where it is then cleaned up.

7. General Manager's Report (Heldmaier) - none

FUTURE AGENDAS

BRIEF RECESS at 8:34 pm

CONVENE IN CLOSED SESSION 8:39 pm

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

(Government Code § 54956.9(d)(1))

Case Names: *City of Half Moon Bay v. Granada Community Services District, et al. (Santa Clara County Super, Crt. No. 17CV316927)*

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant Exposure to Litigation pursuant to Paragraph (2) of subdivision (d) of Government Code §54956.9 (1 potential case)

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

(Government Code § 54956.9(d)(1))

Case Names *Montara Water and Sanitary District v. The Dow Chemical Company, et al. (San Bernardino County Superior Court No. CGC-05-438267)*

CONFERENCE INVOLVING A JOINT POWERS AGENCY – SEWER

AUTHORITY MID-COASTSIDE (Government Code §54956.96) **CONFERENCE**

WITH LEGAL COUNSEL- ANTICIPATED LITIGATION Significant Exposure to Litigation pursuant to paragraph (2) of subdivision (d) of Government Code §54956.9 (1 potential case) MWSD representatives on SAM Joint Powers Agency Board: Kathryn Slater-Carter, Director; Ric Lohman, Director

REPORT OF ACTION TAKEN IN CLOSED SESSION, IF ANY

ADJOURNMENT at 10:20 pm

The district has a curfew of 10:30 pm for all meetings. The meeting may be extending for one hour by vote of the Board.

Respectfully Submitted,

Signed _____
Secretary

Approved on the 2nd, September.

Signed _____
President



MONTARA WATER AND SANITARY DISTRICT AGENDA

Prepared for the Meeting Of: **September 2, 2021**

TO: BOARD OF DIRECTORS

FROM: Clemens H. Heldmaier, General Manager

**SUBJECT: Unaudited Financial Statements – Executive
Summary**

Budget vs. Actual – Sewer July 2021 - Variances over \$2,000:

- 4710 Sewer Service Charges, \$290,373 below Budget – Budget divided evenly over twelve months. Revenue received during July 2021 was accrued back to Fiscal Year 20-21. Variance will balance throughout the year.
- 4720 Sewer Service Refunds, Customers, \$5,369 above budget - Sewer service adjustment for customer who had water leak in July 2021.
- **Overall Total Operating Income for the period ending July 31, 2021 was \$295,753 below budget. Total income received to date is \$3,813.**
- 5190 Bank Fees, \$2,156 over Budget – Annual fee for I-Bank was paid in July.
- 5200 Board of Directors, \$7,125 below Budget – No election expenses paid to date.
- 5400 Legal, \$16,667 below Budget – No expenses to date.
- 5610 Accounting, \$3,250 below Budget – Due to timing.
- 6910 SAM Collections, \$27,664 below Budget – Due to timing.
- 6940 SAM Maintenance, Collection Sys, \$3,333 below Budget – Due to timing.
- 6950 SAM Maintenance, Pumping, \$5,833 below Budget – Due to timing.
- **Overall Total Operating Expenses for the period ending July 31, 2021 were \$42,974 below Budget.**
- **Total overall Expenses for the period ending July 31, 2021 were \$68,786 above budget. For a net ordinary Income of -\$226,968 budget vs. actual. Actual net ordinary Income is -\$170,407.**
- 7100 Connection Fees, \$12,500 below Budget – No connections to date.
- 7200 Interest Income, LAIF, \$6,236 below budget – Q1 allocation lower due to lower interest rates.
- 8000 CIP, \$151,205 below Budget – Minimal activity to date.
- 9200 I-Bank Loan, \$8,827 below Budget - Due to timing.



MONTARA WATER AND SANITARY DISTRICT AGENDA

Prepared for the Meeting Of: **September 2, 2021**

TO: BOARD OF DIRECTORS

FROM: Clemens H. Heldmaier, General Manager

Budget vs. Actual – Water July 2021 - Variances over \$2,000:

- 4810 Water Sales, Domestic, \$194,152 above Budget – Difference mainly due to timing of collections.
- **Overall Total Operating Income for the period ending July 31, 2021 was \$194,713 above budget. Total revenue received to date is \$355,379.**
- 5200 Board of Directors, \$7,125 below Budget – No election expenses paid to date.
- 5400 Legal, \$11,667 below Budget – No expenses paid to date.
- 5530 Memberships, \$2,250 below Budget – No expenses paid to date.
- 5610 Accounting, \$3,250 below Budget – Due to timing.
- 5800 Labor, \$11,979 below Budget – Difference due to timing in payment of workers compensation premiums which are paid on a quarterly basis.
- 6200 Engineering, \$9,500 below Budget – Minimal costs paid to date.
- 6400 Pumping, \$2,690 below Budget – Minimal costs to date.
- 6500 Supply, \$3,981 below Budget – Minimal costs to date.
- 6600 Collection/Transmission, \$7,833 below Budget – No expenses to date.
- 6700 Treatment, \$4,662 above Budget – Larger costs than anticipated.
- **Overall Total Operating Expenses for the period ending July 31, 2021 were \$24,518 below Budget.**
- **Total overall Expenses for the period ending July 31, 2021 were \$63,264 below budget. For a net ordinary income of \$257,977 budgeted vs. actual. Actual net ordinary income is \$253,736.**
- 7100 Connection Fees, \$10,369 below Budget – No new connections to date.
- 7600 Bond Revenues, G.O. \$81,962 below Budget – Due to timing.
- 8000 CIP, \$74,372 below Budget – Minimal projects started to date.
- 9100 GO Bond interest expense \$40,190 below Budget - Difference due to timing.
- 9150 SRF Loan, \$33,819 below Budget – Difference due to timing.

RECOMMENDATION:

This is for Board information only

Montara Water & Sanitary District Revenue & Expenditures Budget vs. Actual - Sewer

July 2021

| | Jul 21 | Sewer Budget | \$ Over Budget |
|--|-----------|-----------------|----------------|
| Ordinary Income/Expense | | | |
| Income | | | |
| 4220 · Cell Tower Lease | 6,654.28 | 6,435.00 | 219.28 |
| 4400 · Fees | | | |
| 4410 · Administrative Fee (New Constr) | 0.00 | 300.00 | -300.00 |
| 4420 · Administrative Fee (Remodel) | 0.00 | 83.33 | -83.33 |
| 4430 · Inspection Fee (New Constr) | 0.00 | 291.67 | -291.67 |
| 4440 · Inspection Fee (Remodel) | 0.00 | 83.33 | -83.33 |
| 4460 · Remodel Fees | 1,891.00 | 333.33 | 1,557.67 |
| Total 4400 · Fees | 1,891.00 | 1,091.66 | 799.34 |
| 4610 · Property Tax Receipts | 0.00 | 0.00 | 0.00 |
| 4710 · Sewer Service Charges | 0.00 | 290,372.67 | -290,372.67 |
| 4720 · Sewer Service Refunds, Customer | -5,785.92 | -416.67 | -5,369.25 |
| 4760 · Waste Collection Revenues | 1,053.19 | 2,083.33 | -1,030.14 |
| Total Income | 3,812.55 | 299,565.99 | -295,753.44 |
| Gross Profit | 3,812.55 | 299,565.99 | -295,753.44 |
| Expense | | | |
| 5000 · Administrative | | | |
| 5190 · Bank Fees | 2,739.72 | 583.33 | 2,156.39 |
| 5200 · Board of Directors | | | |
| 5210 · Board Meetings | 0.00 | 250.00 | -250.00 |
| 5220 · Director Fees | 0.00 | 625.00 | -625.00 |
| 5230 · Election Expenses | 0.00 | 6,250.00 | -6,250.00 |
| Total 5200 · Board of Directors | 0.00 | 7,125.00 | -7,125.00 |
| 5250 · Conference Attendance | 0.00 | 208.33 | -208.33 |
| 5270 · Information Systems | 0.00 | 333.33 | -333.33 |
| 5300 · Insurance | | | |
| 5310 · Fidelity Bond | 0.00 | 41.67 | -41.67 |
| 5320 · Property & Liability Insurance | 1,176.00 | 416.67 | 759.33 |
| Total 5300 · Insurance | 1,176.00 | 458.34 | 717.66 |
| 5350 · LAFCO Assessment | 0.00 | 208.33 | -208.33 |
| 5400 · Legal | | | |
| 5430 · General Legal | 0.00 | 16,666.67 | -16,666.67 |
| Total 5400 · Legal | 0.00 | 16,666.67 | -16,666.67 |
| 5510 · Maintenance, Office | 0.00 | 666.67 | -666.67 |
| 5540 · Office Supplies | 0.00 | 541.67 | -541.67 |
| 5550 · Postage | 0.00 | 33.33 | -33.33 |
| 5560 · Printing & Publishing | 46.90 | 125.00 | -78.10 |

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer

July 2021

| | Jul 21 | Sewer Budget | \$ Over Budget |
|---|------------------|------------------|-------------------|
| 5600 · Professional Services | | | |
| 5610 · Accounting | 0.00 | 3,250.00 | -3,250.00 |
| 5620 · Audit | 0.00 | 1,125.00 | -1,125.00 |
| 5630 · Consulting | 5,148.83 | 4,166.67 | 982.16 |
| 5640 · Data Services | 899.50 | 541.67 | 357.83 |
| 5650 · Labor & HR Support | 213.50 | 208.33 | 5.17 |
| 5660 · Payroll Services | 73.48 | 83.33 | -9.85 |
| Total 5600 · Professional Services | 6,335.31 | 9,375.00 | -3,039.69 |
| 5710 · San Mateo Co. Tax Roll Charges | 0.00 | 16.67 | -16.67 |
| 5720 · Telephone & Internet | 3,033.81 | 1,666.67 | 1,367.14 |
| 5730 · Mileage Reimbursement | 0.00 | 16.67 | -16.67 |
| 5740 · Reference Materials | 0.00 | 0.00 | 0.00 |
| 5800 · Labor | | | |
| 5810 · CalPERS 457 Deferred Plan | 1,511.73 | 1,530.33 | -18.60 |
| 5820 · Employee Benefits | 3,545.56 | 3,651.92 | -106.36 |
| 5830 · Disability Insurance | 147.42 | 161.75 | -14.33 |
| 5840 · Payroll Taxes | 1,084.62 | 1,672.42 | -587.80 |
| 5850 · PARS | 1,460.40 | 1,494.67 | -34.27 |
| 5900 · Wages | | | |
| 5910 · Management | 9,178.24 | 9,878.08 | -699.84 |
| 5920 · Staff | 11,674.71 | 11,721.50 | -46.79 |
| 5930 · Staff Certification | 175.00 | 150.00 | 25.00 |
| 5940 · Staff Overtime | 588.74 | 28.33 | 560.41 |
| Total 5900 · Wages | 21,616.69 | 21,777.91 | -161.22 |
| 5960 · Worker's Comp Insurance | 0.00 | 196.25 | -196.25 |
| Total 5800 · Labor | 29,366.42 | 30,485.25 | -1,118.83 |
| Total 5000 · Administrative | 42,698.16 | 68,510.26 | -25,812.10 |
| 6000 · Operations | | | |
| 6170 · Claims, Property Damage | 0.00 | 1,666.67 | -1,666.67 |
| 6195 · Education & Training | 0.00 | 83.33 | -83.33 |
| 6200 · Engineering | | | |
| 6220 · General Engineering | 570.00 | 2,500.00 | -1,930.00 |
| Total 6200 · Engineering | 570.00 | 2,500.00 | -1,930.00 |
| 6320 · Equipment & Tools, Expensed | 0.00 | 0.00 | 0.00 |
| 6330 · Facilities | | | |
| 6335 · Alarm Services | 127.02 | 416.67 | -289.65 |
| 6337 · Landscaping | 0.00 | 500.00 | -500.00 |
| Total 6330 · Facilities | 127.02 | 916.67 | -789.65 |
| 6400 · Pumping | | | |
| 6410 · Pumping Fuel & Electricity | 3,107.16 | 3,750.00 | -642.84 |
| Total 6400 · Pumping | 3,107.16 | 3,750.00 | -642.84 |

Montara Water & Sanitary District Revenue & Expenditures Budget vs. Actual - Sewer

July 2021

| | Jul 21 | Sewer Budget | \$ Over Budget |
|--|-------------|-----------------|----------------|
| 6600 · Collection/Transmission | | | |
| 6660 · Maintenance, Collection System | 0.00 | 833.33 | -833.33 |
| Total 6600 · Collection/Transmission | 0.00 | 833.33 | -833.33 |
| 6770 · Uniforms | 0.00 | 16.67 | -16.67 |
| 6800 · Vehicles | | | |
| 6810 · Fuel | 0.00 | 83.33 | -83.33 |
| 6820 · Truck Equipment, Expensed | 0.00 | 13.33 | -13.33 |
| 6830 · Truck Repairs | 0.00 | 83.33 | -83.33 |
| Total 6800 · Vehicles | 0.00 | 179.99 | -179.99 |
| 6900 · Sewer Authority Midcoastside | | | |
| 6910 · SAM Collections | 0.00 | 27,664.42 | -27,664.42 |
| 6920 · SAM Operations | 127,717.35 | 127,717.33 | 0.02 |
| 6940 · SAM Maintenance, Collection Sys | 0.00 | 3,333.33 | -3,333.33 |
| 6950 · SAM Maintenance, Pumping | 0.00 | 5,833.33 | -5,833.33 |
| Total 6900 · Sewer Authority Midcoastside | 127,717.35 | 164,548.41 | -36,831.06 |
| Total 6000 · Operations | 131,521.53 | 174,495.07 | -42,973.54 |
| Total Expense | 174,219.69 | 243,005.33 | -68,785.64 |
| Net Ordinary Income | -170,407.14 | 56,560.66 | -226,967.80 |
| Other Income/Expense | | | |
| Other Income | | | |
| 7000 · Capital Account Revenues | | | |
| 7100 · Connection Fees | | | |
| 7110 · Connection Fees (New Constr) | 0.00 | 8,333.33 | -8,333.33 |
| 7120 · Connection Fees (Remodel) | 0.00 | 4,166.67 | -4,166.67 |
| Total 7100 · Connection Fees | 0.00 | 12,500.00 | -12,500.00 |
| 7200 · Interest Income - LAIF | 3,764.31 | 10,000.00 | -6,235.69 |
| Total 7000 · Capital Account Revenues | 3,764.31 | 22,500.00 | -18,735.69 |
| Total Other Income | 3,764.31 | 22,500.00 | -18,735.69 |
| Other Expense | | | |
| 8000 · Capital Improvement Program | | | |
| 8075 · Sewer | 7,656.50 | 158,861.25 | -151,204.75 |
| Total 8000 · Capital Improvement Program | 7,656.50 | 158,861.25 | -151,204.75 |

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
 July 2021

| | Jul 21 | Sewer Budget | \$ Over Budget |
|--|--------------------|--------------------|--------------------|
| 9000 · Capital Account Expenses | | | |
| 9125 · PNC Equipment Lease Interest | 1,174.89 | 1,037.55 | 137.34 |
| 9200 · I-Bank Loan | 1,765.38 | 10,592.00 | -8,826.62 |
| Total 9000 · Capital Account Expenses | 2,940.27 | 11,629.55 | -8,689.28 |
| Total Other Expense | 10,596.77 | 170,490.80 | -159,894.03 |
| Net Other Income | -6,832.46 | -147,990.80 | 141,158.34 |
| Net Income | -177,239.60 | -91,430.14 | -85,809.46 |

Montara Water & Sanitary District Revenue & Expenditures Budget vs. Actual - Water

July 2021

| | Jul 21 | Water Budget | | \$ Over Budget |
|--|-------------------|-------------------|------|-------------------|
| Ordinary Income/Expense | | | | |
| Income | | | | |
| 4220 · Cell Tower Lease | 0.00 | | 0.00 | 0.00 |
| 4400 · Fees | | | | |
| 4410 · Administrative Fee (New Constr) | 0.00 | 416.67 | | -416.67 |
| 4430 · Inspection Fee (New Constr) | 0.00 | 333.33 | | -333.33 |
| 4440 · Inspection Fee (Remodel) | 0.00 | 83.33 | | -83.33 |
| 4450 · Mainline Extension Fees | 0.00 | 250.00 | | -250.00 |
| 4460 · Remodel Fees | 0.00 | 0.00 | | 0.00 |
| Total 4400 · Fees | 0.00 | 1,083.33 | | -1,083.33 |
| 4610 · Property Tax Receipts | 0.00 | 0.00 | | 0.00 |
| 4740 · Testing, Backflow | 3,000.00 | 1,500.00 | | 1,500.00 |
| 4810 · Water Sales, Domestic | 352,485.37 | 158,333.33 | | 194,152.04 |
| 4850 · Water Sales Refunds, Customer | -105.92 | -250.00 | | 144.08 |
| Total Income | 355,379.45 | 160,666.66 | | 194,712.79 |
| Gross Profit | 355,379.45 | 160,666.66 | | 194,712.79 |
| Expense | | | | |
| 5000 · Administrative | | | | |
| 5190 · Bank Fees | 30.00 | 125.00 | | -95.00 |
| 5200 · Board of Directors | | | | |
| 5210 · Board Meetings | 0.00 | 250.00 | | -250.00 |
| 5220 · Director Fees | 0.00 | 625.00 | | -625.00 |
| 5230 · Election Expenses | 0.00 | 6,250.00 | | -6,250.00 |
| Total 5200 · Board of Directors | 0.00 | 7,125.00 | | -7,125.00 |
| 5240 · CDPH Fees | 0.00 | 1,083.33 | | -1,083.33 |
| 5250 · Conference Attendance | 0.00 | 250.00 | | -250.00 |
| 5270 · Information Systems | 0.00 | 416.67 | | -416.67 |
| 5300 · Insurance | | | | |
| 5310 · Fidelity Bond | 0.00 | 41.67 | | -41.67 |
| 5320 · Property & Liability Insurance | 0.00 | 416.67 | | -416.67 |
| Total 5300 · Insurance | 0.00 | 458.34 | | -458.34 |
| 5350 · LAFCO Assessment | 0.00 | 250.00 | | -250.00 |
| 5400 · Legal | | | | |
| 5430 · General Legal | 0.00 | 11,666.67 | | -11,666.67 |
| Total 5400 · Legal | 0.00 | 11,666.67 | | -11,666.67 |
| 5510 · Maintenance, Office | 0.00 | 666.67 | | -666.67 |
| 5530 · Memberships | 0.00 | 2,250.00 | | -2,250.00 |
| 5540 · Office Supplies | 0.00 | 541.67 | | -541.67 |
| 5550 · Postage | 1,299.86 | 750.00 | | 549.86 |
| 5560 · Printing & Publishing | 46.90 | 416.67 | | -369.77 |

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water

July 2021

| | Jul 21 | Water Budget | \$ Over Budget |
|---|------------------|-------------------|-------------------|
| 5600 · Professional Services | | | |
| 5610 · Accounting | 0.00 | 3,250.00 | -3,250.00 |
| 5620 · Audit | 0.00 | 1,125.00 | -1,125.00 |
| 5630 · Consulting | 5,148.82 | 4,583.33 | 565.49 |
| 5640 · Data Services | 899.50 | 541.67 | 357.83 |
| 5650 · Labor & HR Support | 213.50 | 166.67 | 46.83 |
| 5660 · Payroll Services | 73.50 | 83.33 | -9.83 |
| Total 5600 · Professional Services | 6,335.32 | 9,750.00 | -3,414.68 |
| 5710 · San Mateo Co. Tax Roll Charges | 0.00 | 0.00 | 0.00 |
| 5720 · Telephone & Internet | 3,545.86 | 2,083.33 | 1,462.53 |
| 5730 · Mileage Reimbursement | 0.00 | 125.00 | -125.00 |
| 5740 · Reference Materials | 0.00 | 66.67 | -66.67 |
| 5790 · Other Administrative | 0.00 | 0.00 | 0.00 |
| 5800 · Labor | | | |
| 5810 · CalPERS 457 Deferred Plan | 3,542.96 | 3,671.92 | -128.96 |
| 5820 · Employee Benefits | 9,524.49 | 8,939.67 | 584.82 |
| 5830 · Disability Insurance | 344.08 | 388.17 | -44.09 |
| 5840 · Payroll Taxes | 3,418.03 | 4,204.42 | -786.39 |
| 5850 · PARS | 2,980.50 | 3,198.58 | -218.08 |
| 5900 · Wages | | | |
| 5910 · Management | 9,178.26 | 9,878.08 | -699.82 |
| 5920 · Staff | 33,992.11 | 43,910.58 | -9,918.47 |
| 5930 · Staff Certification | 875.00 | 950.00 | -75.00 |
| 5940 · Staff Overtime | 5,791.39 | 4,805.50 | 985.89 |
| 5950 · Staff Standby | 2,282.01 | 2,310.25 | -28.24 |
| Total 5900 · Wages | 52,118.77 | 61,854.41 | -9,735.64 |
| 5960 · Worker's Comp Insurance | 0.00 | 1,650.83 | -1,650.83 |
| Total 5800 · Labor | 71,928.83 | 83,908.00 | -11,979.17 |
| Total 5000 · Administrative | 83,186.77 | 121,933.02 | -38,746.25 |
| 6000 · Operations | | | |
| 6160 · Backflow Prevention | 0.00 | 83.33 | -83.33 |
| 6170 · Claims, Property Damage | 0.00 | 833.33 | -833.33 |
| 6180 · Communications | | | |
| 6185 · SCADA Maintenance | 0.00 | 1,083.33 | -1,083.33 |
| Total 6180 · Communications | 0.00 | 1,083.33 | -1,083.33 |
| 6195 · Education & Training | 275.00 | 750.00 | -475.00 |
| 6200 · Engineering | | | |
| 6220 · General Engineering | 500.00 | 1,666.67 | -1,166.67 |
| 6230 · Water Quality Engineering | 0.00 | 8,333.33 | -8,333.33 |
| Total 6200 · Engineering | 500.00 | 10,000.00 | -9,500.00 |
| 6320 · Equipment & Tools, Expensed | 40.40 | 666.67 | -626.27 |

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water

July 2021

| | Jul 21 | Water Budget | \$ Over Budget |
|---|------------|-----------------|----------------|
| 6330 · Facilities | | | |
| 6335 · Alarm Services | 127.02 | 166.67 | -39.65 |
| 6337 · Landscaping | 0.00 | 1,250.00 | -1,250.00 |
| Total 6330 · Facilities | 127.02 | 1,416.67 | -1,289.65 |
| 6370 · Lab Supplies & Equipment | 0.00 | 333.33 | -333.33 |
| 6380 · Meter Reading | 0.00 | 41.67 | -41.67 |
| 6400 · Pumping | | | |
| 6410 · Pumping Fuel & Electricity | 6,117.99 | 7,500.00 | -1,382.01 |
| 6420 · Pumping Maintenance, Generators | 0.00 | 833.33 | -833.33 |
| 6430 · Pumping Maintenance, General | 0.00 | 416.67 | -416.67 |
| 6440 · Pumping Equipment, Expensed | 0.00 | 58.33 | -58.33 |
| Total 6400 · Pumping | 6,117.99 | 8,808.33 | -2,690.34 |
| 6500 · Supply | | | |
| 6510 · Maintenance, Raw Water Mains | 0.00 | 208.33 | -208.33 |
| 6520 · Maintenance, Wells | 394.38 | 1,250.00 | -855.62 |
| 6530 · Water Purchases | 0.00 | 2,916.67 | -2,916.67 |
| Total 6500 · Supply | 394.38 | 4,375.00 | -3,980.62 |
| 6600 · Collection/Transmission | | | |
| 6610 · Hydrants | 0.00 | 416.67 | -416.67 |
| 6620 · Maintenance, Water Mains | 0.00 | 4,166.67 | -4,166.67 |
| 6630 · Maintenance, Water Svc Lines | 0.00 | 1,666.67 | -1,666.67 |
| 6640 · Maintenance, Tanks | 0.00 | 416.67 | -416.67 |
| 6650 · Maint., Distribution General | 0.00 | 833.33 | -833.33 |
| 6670 · Meters | 0.00 | 333.33 | -333.33 |
| Total 6600 · Collection/Transmission | 0.00 | 7,833.34 | -7,833.34 |
| 6700 · Treatment | | | |
| 6710 · Chemicals & Filtering | 9,400.00 | 1,666.67 | 7,733.33 |
| 6720 · Maintenance, Treatment Equip. | 0.00 | 1,250.00 | -1,250.00 |
| 6730 · Treatment Analysis | 678.97 | 2,500.00 | -1,821.03 |
| Total 6700 · Treatment | 10,078.97 | 5,416.67 | 4,662.30 |
| 6770 · Uniforms | 0.00 | 166.67 | -166.67 |
| 6800 · Vehicles | | | |
| 6810 · Fuel | 657.14 | 583.33 | 73.81 |
| 6820 · Truck Equipment, Expensed | 0.00 | 166.67 | -166.67 |
| 6830 · Truck Repairs | 40.00 | 416.67 | -376.67 |
| 6800 · Vehicles - Other | 226.01 | | |
| Total 6800 · Vehicles | 923.15 | 1,166.67 | -243.52 |
| Total 6000 · Operations | 18,456.91 | 42,975.01 | -24,518.10 |
| Total Expense | 101,643.68 | 164,908.03 | -63,264.35 |
| Net Ordinary Income | 253,735.77 | -4,241.37 | 257,977.14 |

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water

July 2021

| | Jul 21 | Water Budget | \$ Over Budget |
|---|-------------------|-------------------|-------------------|
| Other Income/Expense | | | |
| Other Income | | | |
| 7000 · Capital Account Revenues | | | |
| 7100 · Connection Fees | | | |
| 7110 · Connection Fees (New Constr) | 0.00 | 8,333.33 | -8,333.33 |
| 7130 · Conn. Fees, PFP (New Constr) | 2,131.36 | 4,166.67 | -2,035.31 |
| Total 7100 · Connection Fees | 2,131.36 | 12,500.00 | -10,368.64 |
| 7600 · Bond Revenues, G.O. | 0.00 | 81,962.17 | -81,962.17 |
| 7650 · Water System Reliability | 0.00 | 0.00 | 0.00 |
| Total 7000 · Capital Account Revenues | 2,131.36 | 94,462.17 | -92,330.81 |
| Total Other Income | 2,131.36 | 94,462.17 | -92,330.81 |
| Other Expense | | | |
| 8000 · Capital Improvement Program | | | |
| 8100 · Water | 25,523.75 | 99,895.83 | -74,372.08 |
| Total 8000 · Capital Improvement Program | 25,523.75 | 99,895.83 | -74,372.08 |
| 9000 · Capital Account Expenses | | | |
| 9100 · Interest Expense - GO Bonds | 0.00 | 40,190.00 | -40,190.00 |
| 9125 · PNC Equipment Lease Interest | 518.78 | 1,037.55 | -518.77 |
| 9150 · SRF Loan | 0.00 | 33,819.00 | -33,819.00 |
| 9210 · Conservation Program/Rebates | 150.00 | 0.00 | 150.00 |
| Total 9000 · Capital Account Expenses | 668.78 | 75,046.55 | -74,377.77 |
| Total Other Expense | 26,192.53 | 174,942.38 | -148,749.85 |
| Net Other Income | -24,061.17 | -80,480.21 | 56,419.04 |
| Net Income | 229,674.60 | -84,721.58 | 314,396.18 |

Montara Water & Sanitary District
Funds Balance Sheet
As of July 31, 2021

8/26/21

Accrual Basis

| | Sewer | Water | TOTAL |
|--|---------------------|---------------------|----------------------|
| ASSETS | | | |
| Current Assets | | | |
| Checking/Savings | | | |
| Sewer - Bank Accounts | | | |
| Wells Fargo Operating - Sewer | 3,536,057.78 | 0.00 | 3,536,057.78 |
| LAIIF Investment Fund | | | |
| Capital Reserve | 4,012,743.50 | 0.00 | 4,012,743.50 |
| Connection Fees Reserve | 194,600.00 | 0.00 | 194,600.00 |
| Operating Reserve | 406,882.00 | 0.00 | 406,882.00 |
| Total LAIF Investment Fund | 4,614,225.50 | 0.00 | 4,614,225.50 |
| Total Sewer - Bank Accounts | 8,150,283.28 | 0.00 | 8,150,283.28 |
| Water - Bank Accounts | | | |
| Wells Fargo Operating - Water | 0.00 | 904,988.43 | 904,988.43 |
| Capital Reserve | 0.00 | 398,249.00 | 398,249.00 |
| Operating Reserve | 0.00 | 46,009.00 | 46,009.00 |
| SRF Reserve | 0.00 | 48,222.00 | 48,222.00 |
| Restricted Cash | | | |
| 2020 GO Bonds Fund - Chase | 0.00 | 1,117,227.94 | 1,117,227.94 |
| Connection Fees Reserve | 0.00 | 253,020.00 | 253,020.00 |
| GO Bonds Fund | 0.00 | 3,883.92 | 3,883.92 |
| Total Restricted Cash | 0.00 | 1,374,131.86 | 1,374,131.86 |
| Total Water - Bank Accounts | 0.00 | 2,771,600.29 | 2,771,600.29 |
| Total Checking/Savings | 8,150,283.28 | 2,771,600.29 | 10,921,883.57 |
| Accounts Receivable | | | |
| Sewer - Accounts Receivable | | | |
| Accounts Receivable | -3,610.60 | 0.00 | -3,610.60 |
| Sewer - Accounts Receivable - Other | -10,061.79 | 0.00 | -10,061.79 |
| Total Sewer - Accounts Receivable | -13,672.39 | 0.00 | -13,672.39 |
| Water - Accounts Receivable | | | |
| Accounts Receivable | 0.00 | -3,398.41 | -3,398.41 |
| Accounts Rec. - Backflow | 0.00 | 19,738.11 | 19,738.11 |
| Accounts Rec. - Water Residents | 0.00 | 372,974.98 | 372,974.98 |
| Unbilled Water Receivables | 0.00 | 337,726.55 | 337,726.55 |
| Total Water - Accounts Receivable | 0.00 | 727,041.23 | 727,041.23 |
| Total Accounts Receivable | -13,672.39 | 727,041.23 | 713,368.84 |
| Other Current Assets | | | |
| Maint/Parts Inventory | 0.00 | 42,656.32 | 42,656.32 |
| Total Other Current Assets | 0.00 | 42,656.32 | 42,656.32 |
| Total Current Assets | 8,136,610.89 | 3,541,297.84 | 11,677,908.73 |
| Fixed Assets | | | |
| Sewer - Fixed Assets | | | |
| General Plant | 6,837,741.71 | 0.00 | 6,837,741.71 |
| Land | 5,000.00 | 0.00 | 5,000.00 |
| Other Capital Improv. | | | |
| Sewer-Original Cost | 685,599.18 | 0.00 | 685,599.18 |
| Other Cap. Improv. | 2,564,810.39 | 0.00 | 2,564,810.39 |
| Total Other Capital Improv. | 3,250,409.57 | 0.00 | 3,250,409.57 |
| Seal Cove Collection System | 995,505.00 | 0.00 | 995,505.00 |
| Sewage Collection Facility | | | |
| Collection Facility - Org. Cost | 1,349,064.00 | 0.00 | 1,349,064.00 |
| Collection Facility - Other | 3,991,243.33 | 0.00 | 3,991,243.33 |
| Total Sewage Collection Facility | 5,340,307.33 | 0.00 | 5,340,307.33 |
| Treatment Facility | 244,539.84 | 0.00 | 244,539.84 |
| Accumulated Depreciation | -9,831,527.00 | 0.00 | -9,831,527.00 |
| Total Sewer - Fixed Assets | 6,841,976.45 | 0.00 | 6,841,976.45 |

Montara Water & Sanitary District
Funds Balance Sheet
As of July 31, 2021

8/26/21

Accrual Basis

| | | | |
|--|----------------------|----------------------|----------------------|
| Water - Fixed Assets | | | |
| General Plant | 0.00 | 28,621,510.27 | 28,621,510.27 |
| Land & Easements | 0.00 | 734,500.00 | 734,500.00 |
| Surface Water Rights | 0.00 | 300,000.00 | 300,000.00 |
| Water Meters | 0.00 | 1,058,985.00 | 1,058,985.00 |
| Fixed Assets - Other | 0.00 | 48,171.78 | 48,171.78 |
| Accumulated Depreciation | 0.00 | -13,818,078.00 | -13,818,078.00 |
| Total Water - Fixed Assets | 0.00 | 16,945,089.05 | 16,945,089.05 |
| Total Fixed Assets | 6,841,976.45 | 16,945,089.05 | 23,787,065.50 |
| Other Assets | | | |
| Sewer - Other Assets | | | |
| Def'd Amts Related to Pensions | 89,022.00 | 0.00 | 89,022.00 |
| Joint Power Authority | | | |
| SAM - Orig Collection Facility | 981,592.00 | 0.00 | 981,592.00 |
| SAM - Expansion | 1,705,955.08 | 0.00 | 1,705,955.08 |
| Total Joint Power Authority | 2,687,547.08 | 0.00 | 2,687,547.08 |
| Total Sewer - Other Assets | 2,776,569.08 | 0.00 | 2,776,569.08 |
| Water - Other Assets | 0.00 | 455,790.00 | 455,790.00 |
| Total Other Assets | 2,776,569.08 | 455,790.00 | 3,232,359.08 |
| TOTAL ASSETS | 17,755,156.42 | 20,942,176.89 | 38,697,333.31 |
| LIABILITIES & EQUITY | | | |
| Liabilities | | | |
| Current Liabilities | | | |
| Accounts Payable | | | |
| Accounts Payable - Sewer | 190,940.47 | 0.00 | 190,940.47 |
| Accounts Payable - Water | 0.00 | 102,365.68 | 102,365.68 |
| Total Accounts Payable | 190,940.47 | 102,365.68 | 293,306.15 |
| Other Current Liabilities | | | |
| Water - Net Pension Liability | 0.00 | -53,067.00 | -53,067.00 |
| Sewer - Net Pension Liability | -28,484.00 | 0.00 | -28,484.00 |
| Sewer - Current Liabilities | | | |
| Accrued Vacations | 7,251.27 | 0.00 | 7,251.27 |
| Deposits Payable | 14,376.93 | 0.00 | 14,376.93 |
| PNC Equip. Loan - S/T | 63,037.21 | 0.00 | 63,037.21 |
| Total Sewer - Current Liabilities | 84,665.41 | 0.00 | 84,665.41 |
| Water - Current Liabilities | | | |
| Accrued Vacations | 0.00 | 21,485.96 | 21,485.96 |
| Construction Deposits Payable | 0.00 | -232.34 | -232.34 |
| Deposits Payable | 0.00 | -17,572.46 | -17,572.46 |
| GO Bonds - S/T | 0.00 | 905,740.37 | 905,740.37 |
| Interest Payable | 0.00 | 33,491.36 | 33,491.36 |
| PFP Water Deposits | 0.00 | 4,302.50 | 4,302.50 |
| PNC Equip. Loan - S/T | 0.00 | 63,037.17 | 63,037.17 |
| SRF Loan Payable X109 - Current | 0.00 | 176,456.25 | 176,456.25 |
| Temporary Construction Meter | 0.00 | 26,968.48 | 26,968.48 |
| Total Water - Current Liabilities | 0.00 | 1,213,677.29 | 1,213,677.29 |
| Payroll Liabilities | | | |
| Employee Benefits Payable | -1,900.13 | 0.00 | -1,900.13 |
| Total Payroll Liabilities | -1,900.13 | 0.00 | -1,900.13 |
| Total Other Current Liabilities | 54,281.28 | 1,160,610.29 | 1,214,891.57 |
| Total Current Liabilities | 245,221.75 | 1,262,975.97 | 1,508,197.72 |
| Long Term Liabilities | | | |
| Sewer - Long Term Liabilities | | | |
| Due to Water Fund | 283,585.00 | 0.00 | 283,585.00 |
| Accrued Vacations | 18,632.99 | 0.00 | 18,632.99 |
| I-Bank Loan | 662,792.83 | 0.00 | 662,792.83 |
| PNC Equip. Loan - L/T | 353,643.77 | 0.00 | 353,643.77 |
| Total Sewer - Long Term Liabilities | 1,318,654.59 | 0.00 | 1,318,654.59 |

Montara Water & Sanitary District
Funds Balance Sheet
As of July 31, 2021

| | | | |
|--|----------------------|----------------------|----------------------|
| Water - Long Term Liabilities | | | |
| 2020 GO Bonds | 0.00 | 6,145,071.11 | 6,145,071.11 |
| Accrued Vacations | 0.00 | 40,514.99 | 40,514.99 |
| Deferred on Refunding | 0.00 | -150,668.00 | -150,668.00 |
| PNC Equip. Loan - L/T | 0.00 | 353,643.83 | 353,643.83 |
| SRF Loan Payable - X109 | 0.00 | 2,698,677.87 | 2,698,677.87 |
| | <hr/> | <hr/> | <hr/> |
| Total Water - Long Term Liabilities | 0.00 | 9,087,239.80 | 9,087,239.80 |
| Deferred Inflows (Pensions) | | | |
| Sewer | 19,149.00 | 0.00 | 19,149.00 |
| Water | 0.00 | 35,547.00 | 35,547.00 |
| | <hr/> | <hr/> | <hr/> |
| Total Deferred Inflows (Pensions) | 19,149.00 | 35,547.00 | 54,696.00 |
| Total Long Term Liabilities | <hr/> | <hr/> | <hr/> |
| | 1,337,803.59 | 9,122,786.80 | 10,460,590.39 |
| Total Liabilities | <hr/> | <hr/> | <hr/> |
| | 1,583,025.34 | 10,385,762.77 | 11,968,788.11 |
| Equity | | | |
| Sewer - Equity Accounts | | | |
| Capital Assets Net | 3,408,252.20 | 0.00 | 3,408,252.20 |
| Fund Balance - Unrestricted | 8,646,292.87 | 0.00 | 8,646,292.87 |
| Retained Earnings | 815,756.40 | 0.00 | 815,756.40 |
| | <hr/> | <hr/> | <hr/> |
| Total Sewer - Equity Accounts | 12,870,301.47 | 0.00 | 12,870,301.47 |
| Water - Equity Accounts | | | |
| Capital Assets Net | 0.00 | 2,868,858.70 | 2,868,858.70 |
| Restricted Debt Service | 0.00 | 1,384,997.90 | 1,384,997.90 |
| Unrestricted | 0.00 | -1,562,801.59 | -1,562,801.59 |
| Retained Earnings | 0.00 | -815,756.40 | -815,756.40 |
| | <hr/> | <hr/> | <hr/> |
| Total Water - Equity Accounts | 0.00 | 1,875,298.61 | 1,875,298.61 |
| Equity Adjustment Account | 3,479,069.21 | 8,451,440.91 | 11,930,510.12 |
| Net Income | -177,239.60 | 229,674.60 | 52,435.00 |
| | <hr/> | <hr/> | <hr/> |
| Total Equity | 16,172,131.08 | 10,556,414.12 | 26,728,545.20 |
| TOTAL LIABILITIES & EQUITY | <hr/> | <hr/> | <hr/> |
| | 17,755,156.42 | 20,942,176.89 | 38,697,333.31 |

Montara Water & Sanitary District
Restricted and Non Restricted Cash Assets
July 2021 through June 2022

Assets and Reserves Information

| Year to Date Cash Information | July | August | September | October | November | December | January | February | March | April | May | June | Target Reserves | \$ Over/(Under) Targets | % Over/Under Targets |
|------------------------------------|----------------------|----------|-----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|-----------------|-------------------------|----------------------|
| Sewer - Operations | | | | | | | | | | | | | | | |
| Wells Fargo Operating - Sewer | 3,536,057.78 | | | | | | | | | | | | | | |
| Sewer - Reserve Accounts | | | | | | | | | | | | | | | |
| LAIF - | | | | | | | | | | | | | | | |
| Capital Reserve | 4,012,743.50 | | | | | | | | | | | | 3,015,825.00 | 996,918.50 | 133% |
| Connection Fees Reserve | 194,600.00 | | | | | | | | | | | | 150,000.00 | 44,600.00 | 130% |
| Operating Reserve | 406,882.00 | | | | | | | | | | | | 486,261.00 | (79,379.00) | 84% |
| Sub-total | 4,614,225.50 | - | - | - | - | - | - | - | - | - | - | - | | | |
| Water - Operations | | | | | | | | | | | | | | | |
| Wells Fargo Operating - Water | 904,988.43 | | | | | | | | | | | | 329,816.00 | 575,172.43 | 274% |
| Water - Reserve Accounts | | | | | | | | | | | | | | | |
| Wells Fargo Bank- | | | | | | | | | | | | | | | |
| Capital Reserve | 398,249.00 | | | | | | | | | | | | 1,948,750.00 | (1,550,501.00) | 20% |
| Connection Fees Reserve | 253,020.00 | | | | | | | | | | | | 150,000.00 | 103,020.00 | 169% |
| SRF Reserve | 48,222.00 | | | | | | | | | | | | 48,222.00 | - | 100% |
| Additional Reserve | 46,009.00 | | | | | | | | | | | | | | |
| Sub-total | 745,500.00 | - | - | - | - | - | - | - | - | - | - | - | | | |
| Water - Restricted accounts | | | | | | | | | | | | | | | |
| JP Morgan Chase - Water | | | | | | | | | | | | | | | |
| 2020 GO Bonds Fund | 1,117,227.94 | | | | | | | | | | | | | | |
| First Republic Bank - Water | | | | | | | | | | | | | | | |
| GO Bonds Fund | 3,883.92 | | | | | | | | | | | | | | |
| Sub-total | 3,883.92 | - | - | - | - | - | - | - | - | - | - | - | | | |
| Total Cash and equivalents | 10,921,883.57 | - | - | - | - | - | - | - | - | - | - | - | | | |

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
July 2021 through June 2022

| | | | | | | | | | | | | | TOTAL | | | |
|--|-----------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|------------------|---------------------|----------------------|---------------|
| | Jul 21 | Aug 21 | Sep 21 | Oct 21 | Nov 21 | Dec 21 | Jan 22 | Feb 22 | Mar 22 | Apr 22 | May 22 | Jun 22 | Jul '21 - Jun 22 | Budget | \$ Over Budget | % of Budget |
| Ordinary Income/Expense | | | | | | | | | | | | | | | | |
| Income | | | | | | | | | | | | | | | | |
| 4220 · Cell Tower Lease | 6,654.28 | | | | | | | | | | | | 6,654.28 | 77,220.00 | -70,565.72 | 8.62% |
| 4400 · Fees | | | | | | | | | | | | | | | | |
| 4410 · Administrative Fee (New Constr) | 0.00 | | | | | | | | | | | | 0.00 | 3,600.00 | -3,600.00 | 0.0% |
| 4420 · Administrative Fee (Remodel) | 0.00 | | | | | | | | | | | | 0.00 | 1,000.00 | -1,000.00 | 0.0% |
| 4430 · Inspection Fee (New Constr) | 0.00 | | | | | | | | | | | | 0.00 | 3,500.00 | -3,500.00 | 0.0% |
| 4440 · Inspection Fee (Remodel) | 0.00 | | | | | | | | | | | | 0.00 | 1,000.00 | -1,000.00 | 0.0% |
| 4460 · Remodel Fees | 1,891.00 | | | | | | | | | | | | 1,891.00 | 4,000.00 | -2,109.00 | 47.28% |
| Total 4400 · Fees | 1,891.00 | | | | | | | | | | | | 1,891.00 | 13,100.00 | -11,209.00 | 14.44% |
| 4510 · Grants | 0.00 | | | | | | | | | | | | 0.00 | | | |
| 4610 · Property Tax Receipts | 0.00 | | | | | | | | | | | | 0.00 | 277,750.00 | -277,750.00 | 0.0% |
| 4710 · Sewer Service Charges | 0.00 | | | | | | | | | | | | 0.00 | 3,484,472.00 | -3,484,472.00 | 0.0% |
| 4720 · Sewer Service Refunds, Customer | -5,785.92 | | | | | | | | | | | | -5,785.92 | -5,000.00 | -785.92 | 115.72% |
| 4760 · Waste Collection Revenues | 1,053.19 | | | | | | | | | | | | 1,053.19 | 25,000.00 | -23,946.81 | 4.21% |
| Total Income | 3,812.55 | | | | | | | | | | | | 3,812.55 | 3,872,542.00 | -3,868,729.45 | 0.1% |
| Gross Profit | 3,812.55 | | | | | | | | | | | | 3,812.55 | 3,872,542.00 | -3,868,729.45 | 0.1% |
| Expense | | | | | | | | | | | | | | | | |
| 5000 · Administrative | | | | | | | | | | | | | | | | |
| 5190 · Bank Fees | 2,739.72 | | | | | | | | | | | | 2,739.72 | 7,000.00 | -4,260.28 | 39.14% |
| 5200 · Board of Directors | | | | | | | | | | | | | | | | |
| 5210 · Board Meetings | 0.00 | | | | | | | | | | | | 0.00 | 3,000.00 | -3,000.00 | 0.0% |
| 5220 · Director Fees | 0.00 | | | | | | | | | | | | 0.00 | 7,500.00 | -7,500.00 | 0.0% |
| 5230 · Election Expenses | 0.00 | | | | | | | | | | | | 0.00 | 75,000.00 | -75,000.00 | 0.0% |
| Total 5200 · Board of Directors | 0.00 | | | | | | | | | | | | 0.00 | 85,500.00 | -85,500.00 | 0.0% |
| 5250 · Conference Attendance | 0.00 | | | | | | | | | | | | 0.00 | 2,500.00 | -2,500.00 | 0.0% |
| 5270 · Information Systems | 0.00 | | | | | | | | | | | | 0.00 | 4,000.00 | -4,000.00 | 0.0% |
| 5300 · Insurance | | | | | | | | | | | | | | | | |
| 5310 · Fidelity Bond | 0.00 | | | | | | | | | | | | 0.00 | 500.00 | -500.00 | 0.0% |
| 5320 · Property & Liability Insurance | 1,176.00 | | | | | | | | | | | | 1,176.00 | 5,000.00 | -3,824.00 | 23.52% |
| Total 5300 · Insurance | 1,176.00 | | | | | | | | | | | | 1,176.00 | 5,500.00 | -4,324.00 | 21.38% |
| 5350 · LAFCO Assessment | 0.00 | | | | | | | | | | | | 0.00 | 2,500.00 | -2,500.00 | 0.0% |
| 5400 · Legal | | | | | | | | | | | | | | | | |
| 5430 · General Legal | 0.00 | | | | | | | | | | | | 0.00 | 200,000.00 | -200,000.00 | 0.0% |
| Total 5400 · Legal | 0.00 | | | | | | | | | | | | 0.00 | 200,000.00 | -200,000.00 | 0.0% |
| 5510 · Maintenance, Office | 0.00 | | | | | | | | | | | | 0.00 | 8,000.00 | -8,000.00 | 0.0% |
| 5540 · Office Supplies | 0.00 | | | | | | | | | | | | 0.00 | 6,500.00 | -6,500.00 | 0.0% |
| 5550 · Postage | 0.00 | | | | | | | | | | | | 0.00 | 400.00 | -400.00 | 0.0% |
| 5560 · Printing & Publishing | 46.90 | | | | | | | | | | | | 46.90 | 1,500.00 | -1,453.10 | 3.13% |
| 5600 · Professional Services | | | | | | | | | | | | | | | | |
| 5610 · Accounting | 0.00 | | | | | | | | | | | | 0.00 | 39,000.00 | -39,000.00 | 0.0% |
| 5620 · Audit | 0.00 | | | | | | | | | | | | 0.00 | 13,500.00 | -13,500.00 | 0.0% |
| 5630 · Consulting | 5,148.83 | | | | | | | | | | | | 5,148.83 | 50,000.00 | -44,851.17 | 10.3% |

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
July 2021 through June 2022

| | | | | | | | | | | | | | TOTAL | | | |
|---|------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|------------------|-------------------|--------------------|--------------|
| | Jul 21 | Aug 21 | Sep 21 | Oct 21 | Nov 21 | Dec 21 | Jan 22 | Feb 22 | Mar 22 | Apr 22 | May 22 | Jun 22 | Jul '21 - Jun 22 | Budget | \$ Over Budget | % of Budget |
| 5640 · Data Services | 899.50 | | | | | | | | | | | | 899.50 | 6,500.00 | -5,600.50 | 13.84% |
| 5650 · Labor & HR Support | 213.50 | | | | | | | | | | | | 213.50 | 2,500.00 | -2,286.50 | 8.54% |
| 5660 · Payroll Services | 73.48 | | | | | | | | | | | | 73.48 | 1,000.00 | -926.52 | 7.35% |
| Total 5600 · Professional Services | 6,335.31 | | | | | | | | | | | | 6,335.31 | 112,500.00 | -106,164.69 | 5.63% |
| 5710 · San Mateo Co. Tax Roll Charges | 0.00 | | | | | | | | | | | | 0.00 | 200.00 | -200.00 | 0.0% |
| 5720 · Telephone & Internet | 3,033.81 | | | | | | | | | | | | 3,033.81 | 20,000.00 | -16,966.19 | 15.17% |
| 5730 · Mileage Reimbursement | 0.00 | | | | | | | | | | | | 0.00 | 200.00 | -200.00 | 0.0% |
| 5740 · Reference Materials | 0.00 | | | | | | | | | | | | 0.00 | 0.00 | 0.00 | 0.0% |
| 5800 · Labor | | | | | | | | | | | | | | | | |
| 5810 · CalPERS 457 Deferred Plan | 1,511.73 | | | | | | | | | | | | 1,511.73 | 18,364.00 | -16,852.27 | 8.23% |
| 5820 · Employee Benefits | 3,545.56 | | | | | | | | | | | | 3,545.56 | 43,823.00 | -40,277.44 | 8.09% |
| 5830 · Disability Insurance | 147.42 | | | | | | | | | | | | 147.42 | 1,941.00 | -1,793.58 | 7.6% |
| 5840 · Payroll Taxes | 1,084.62 | | | | | | | | | | | | 1,084.62 | 20,069.00 | -18,984.38 | 5.4% |
| 5850 · PARS | 1,460.40 | | | | | | | | | | | | 1,460.40 | 17,936.00 | -16,475.60 | 8.14% |
| 5900 · Wages | | | | | | | | | | | | | | | | |
| 5910 · Management | 9,178.24 | | | | | | | | | | | | 9,178.24 | 118,537.00 | -109,358.76 | 7.74% |
| 5920 · Staff | 11,674.71 | | | | | | | | | | | | 11,674.71 | 140,658.00 | -128,983.29 | 8.3% |
| 5930 · Staff Certification | 175.00 | | | | | | | | | | | | 175.00 | 1,800.00 | -1,625.00 | 9.72% |
| 5940 · Staff Overtime | 588.74 | | | | | | | | | | | | 588.74 | 340.00 | 248.74 | 173.16% |
| Total 5900 · Wages | 21,616.69 | | | | | | | | | | | | 21,616.69 | 261,335.00 | -239,718.31 | 8.27% |
| 5960 · Worker's Comp Insurance | 0.00 | | | | | | | | | | | | 0.00 | 2,355.00 | -2,355.00 | 0.0% |
| Total 5800 · Labor | 29,366.42 | | | | | | | | | | | | 29,366.42 | 365,823.00 | -336,456.58 | 8.03% |
| Total 5000 · Administrative | 42,698.16 | | | | | | | | | | | | 42,698.16 | 822,123.00 | -779,424.84 | 5.19% |
| 6000 · Operations | | | | | | | | | | | | | | | | |
| 6170 · Claims, Property Damage | 0.00 | | | | | | | | | | | | 0.00 | 20,000.00 | -20,000.00 | 0.0% |
| 6195 · Education & Training | 0.00 | | | | | | | | | | | | 0.00 | 1,000.00 | -1,000.00 | 0.0% |
| 6200 · Engineering | | | | | | | | | | | | | | | | |
| 6220 · General Engineering | 570.00 | | | | | | | | | | | | 570.00 | 30,000.00 | -29,430.00 | 1.9% |
| Total 6200 · Engineering | 570.00 | | | | | | | | | | | | 570.00 | 30,000.00 | -29,430.00 | 1.9% |
| 6320 · Equipment & Tools, Expensed | 0.00 | | | | | | | | | | | | 0.00 | 0.00 | 0.00 | 0.0% |
| 6330 · Facilities | | | | | | | | | | | | | | | | |
| 6335 · Alarm Services | 127.02 | | | | | | | | | | | | 127.02 | 5,000.00 | -4,872.98 | 2.54% |
| 6337 · Landscaping | 0.00 | | | | | | | | | | | | 0.00 | 6,000.00 | -6,000.00 | 0.0% |
| Total 6330 · Facilities | 127.02 | | | | | | | | | | | | 127.02 | 11,000.00 | -10,872.98 | 1.16% |
| 6400 · Pumping | | | | | | | | | | | | | | | | |
| 6410 · Pumping Fuel & Electricity | 3,107.16 | | | | | | | | | | | | 3,107.16 | 45,000.00 | -41,892.84 | 6.91% |
| Total 6400 · Pumping | 3,107.16 | | | | | | | | | | | | 3,107.16 | 45,000.00 | -41,892.84 | 6.91% |
| 6600 · Collection/Transmission | | | | | | | | | | | | | | | | |
| 6660 · Maintenance, Collection System | 0.00 | | | | | | | | | | | | 0.00 | 10,000.00 | -10,000.00 | 0.0% |
| Total 6600 · Collection/Transmission | 0.00 | | | | | | | | | | | | 0.00 | 10,000.00 | -10,000.00 | 0.0% |
| 6770 · Uniforms | 0.00 | | | | | | | | | | | | 0.00 | 200.00 | -200.00 | 0.0% |
| 6800 · Vehicles | | | | | | | | | | | | | | | | |
| 6810 · Fuel | 0.00 | | | | | | | | | | | | 0.00 | 1,000.00 | -1,000.00 | 0.0% |

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
July 2021 through June 2022

| | | | | | | | | | | | | | TOTAL | | | |
|--|--------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------------------|----------------------|----------------------|----------------|
| | Jul 21 | Aug 21 | Sep 21 | Oct 21 | Nov 21 | Dec 21 | Jan 22 | Feb 22 | Mar 22 | Apr 22 | May 22 | Jun 22 | Jul '21 - Jun 22 | Budget | \$ Over Budget | % of Budget |
| 6820 · Truck Equipment, Expensed | 0.00 | | | | | | | | | | | | 0.00 | 160.00 | -160.00 | 0.0% |
| 6830 · Truck Repairs | 0.00 | | | | | | | | | | | | 0.00 | 1,000.00 | -1,000.00 | 0.0% |
| Total 6800 · Vehicles | 0.00 | | | | | | | | | | | | 0.00 | 2,160.00 | -2,160.00 | 0.0% |
| 6900 · Sewer Authority Midcoastside | | | | | | | | | | | | | | | | |
| 6910 · SAM Collections | 0.00 | | | | | | | | | | | | 0.00 | 331,973.00 | -331,973.00 | 0.0% |
| 6920 · SAM Operations | 127,717.35 | | | | | | | | | | | | 127,717.35 | 1,532,608.00 | -1,404,890.65 | 8.33% |
| 6940 · SAM Maintenance, Collection Sys | 0.00 | | | | | | | | | | | | 0.00 | 40,000.00 | -40,000.00 | 0.0% |
| 6950 · SAM Maintenance, Pumping | 0.00 | | | | | | | | | | | | 0.00 | 70,000.00 | -70,000.00 | 0.0% |
| Total 6900 · Sewer Authority Midcoastside | 127,717.35 | | | | | | | | | | | | 127,717.35 | 1,974,581.00 | -1,846,863.65 | 6.47% |
| Total 6000 · Operations | 131,521.53 | | | | | | | | | | | | 131,521.53 | 2,093,941.00 | -1,962,419.47 | 6.28% |
| Total Expense | 174,219.69 | | | | | | | | | | | | 174,219.69 | 2,916,064.00 | -2,741,844.31 | 5.97% |
| Net Ordinary Income | -170,407.14 | | | | | | | | | | | | -170,407.14 | 956,478.00 | -1,126,885.14 | -17.82% |
| Other Income/Expense | | | | | | | | | | | | | | | | |
| Other Income | | | | | | | | | | | | | | | | |
| 7000 · Capital Account Revenues | | | | | | | | | | | | | | | | |
| 7100 · Connection Fees | | | | | | | | | | | | | | | | |
| 7110 · Connection Fees (New Constr) | 0.00 | | | | | | | | | | | | 0.00 | 100,000.00 | -100,000.00 | 0.0% |
| 7120 · Connection Fees (Remodel) | 0.00 | | | | | | | | | | | | 0.00 | 50,000.00 | -50,000.00 | 0.0% |
| Total 7100 · Connection Fees | 0.00 | | | | | | | | | | | | 0.00 | 150,000.00 | -150,000.00 | 0.0% |
| 7200 · Interest Income - LAIF | 3,764.31 | | | | | | | | | | | | 3,764.31 | 40,000.00 | -36,235.69 | 9.41% |
| Total 7000 · Capital Account Revenues | 3,764.31 | | | | | | | | | | | | 3,764.31 | 190,000.00 | -186,235.69 | 1.98% |
| Total Other Income | 3,764.31 | | | | | | | | | | | | 3,764.31 | 190,000.00 | -186,235.69 | 1.98% |
| Other Expense | | | | | | | | | | | | | | | | |
| 8000 · Capital Improvement Program | | | | | | | | | | | | | | | | |
| 8075 · Sewer | 7,656.50 | | | | | | | | | | | | 7,656.50 | 1,906,335.00 | -1,898,678.50 | 0.4% |
| Total 8000 · Capital Improvement Program | 7,656.50 | | | | | | | | | | | | 7,656.50 | 1,906,335.00 | -1,898,678.50 | 0.4% |
| 9000 · Capital Account Expenses | | | | | | | | | | | | | | | | |
| 9125 · PNC Equipment Lease Interest | 1,174.89 | | | | | | | | | | | | 1,174.89 | 11,535.00 | -10,360.11 | 10.19% |
| 9200 · I-Bank Loan | 1,765.38 | | | | | | | | | | | | 1,765.38 | 20,700.00 | -18,934.62 | 8.53% |
| Total 9000 · Capital Account Expenses | 2,940.27 | | | | | | | | | | | | 2,940.27 | 32,235.00 | -29,294.73 | 9.12% |
| Total Other Expense | 10,596.77 | | | | | | | | | | | | 10,596.77 | 1,938,570.00 | -1,927,973.23 | 0.55% |
| Net Other Income | -6,832.46 | | | | | | | | | | | | -6,832.46 | -1,748,570.00 | 1,741,737.54 | 0.39% |
| Net Income | -177,239.60 | | | | | | | | | | | | -177,239.60 | -792,092.00 | 614,852.40 | 22.38% |

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water
July 2021 through June 2022

| | | | | | | | | | | | | | TOTAL | | | |
|--|-------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|-------------------|---------------------|----------------------|---------------|
| | Jul 21 | Aug 21 | Sep 21 | Oct 21 | Nov 21 | Dec 21 | Jan 22 | Feb 22 | Mar 22 | Apr 22 | May 22 | Jun 22 | Jul '21 - Jun 22 | Budget | \$ Over Budget | % of Budget |
| Ordinary Income/Expense | | | | | | | | | | | | | | | | |
| Income | | | | | | | | | | | | | | | | |
| 4220 · Cell Tower Lease | 0.00 | | | | | | | | | | | | 0.00 | 0.00 | 0.00 | 0.0% |
| 4400 · Fees | | | | | | | | | | | | | | | | |
| 4410 · Administrative Fee (New Constr) | 0.00 | | | | | | | | | | | | 0.00 | 5,000.00 | -5,000.00 | 0.0% |
| 4430 · Inspection Fee (New Constr) | 0.00 | | | | | | | | | | | | 0.00 | 4,000.00 | -4,000.00 | 0.0% |
| 4440 · Inspection Fee (Remodel) | 0.00 | | | | | | | | | | | | 0.00 | 1,000.00 | -1,000.00 | 0.0% |
| 4450 · Mainline Extension Fees | 0.00 | | | | | | | | | | | | 0.00 | 3,000.00 | -3,000.00 | 0.0% |
| 4460 · Remodel Fees | 0.00 | | | | | | | | | | | | 0.00 | 0.00 | 0.00 | 0.0% |
| Total 4400 · Fees | 0.00 | | | | | | | | | | | | 0.00 | 13,000.00 | -13,000.00 | 0.0% |
| 4510 · Grants | 0.00 | | | | | | | | | | | | 0.00 | | | |
| 4610 · Property Tax Receipts | 0.00 | | | | | | | | | | | | 0.00 | 277,750.00 | -277,750.00 | 0.0% |
| 4740 · Testing, Backflow | 3,000.00 | | | | | | | | | | | | 3,000.00 | 18,000.00 | -15,000.00 | 16.67% |
| 4810 · Water Sales, Domestic | 352,485.37 | | | | | | | | | | | | 352,485.37 | 1,900,000.00 | -1,547,514.63 | 18.55% |
| 4850 · Water Sales Refunds, Customer | -105.92 | | | | | | | | | | | | -105.92 | -3,000.00 | 2,894.08 | 3.53% |
| Total Income | 355,379.45 | | | | | | | | | | | | 355,379.45 | 2,205,750.00 | -1,850,370.55 | 16.11% |
| Gross Profit | 355,379.45 | | | | | | | | | | | | 355,379.45 | 2,205,750.00 | -1,850,370.55 | 16.11% |
| Expense | | | | | | | | | | | | | | | | |
| 5000 · Administrative | | | | | | | | | | | | | | | | |
| 5190 · Bank Fees | 30.00 | | | | | | | | | | | | 30.00 | 1,500.00 | -1,470.00 | 2.0% |
| 5200 · Board of Directors | | | | | | | | | | | | | | | | |
| 5210 · Board Meetings | 0.00 | | | | | | | | | | | | 0.00 | 3,000.00 | -3,000.00 | 0.0% |
| 5220 · Director Fees | 0.00 | | | | | | | | | | | | 0.00 | 7,500.00 | -7,500.00 | 0.0% |
| 5230 · Election Expenses | 0.00 | | | | | | | | | | | | 0.00 | 75,000.00 | -75,000.00 | 0.0% |
| Total 5200 · Board of Directors | 0.00 | | | | | | | | | | | | 0.00 | 85,500.00 | -85,500.00 | 0.0% |
| 5240 · CDPH Fees | 0.00 | | | | | | | | | | | | 0.00 | 13,000.00 | -13,000.00 | 0.0% |
| 5250 · Conference Attendance | 0.00 | | | | | | | | | | | | 0.00 | 3,000.00 | -3,000.00 | 0.0% |
| 5270 · Information Systems | 0.00 | | | | | | | | | | | | 0.00 | 5,000.00 | -5,000.00 | 0.0% |
| 5300 · Insurance | | | | | | | | | | | | | | | | |
| 5310 · Fidelity Bond | 0.00 | | | | | | | | | | | | 0.00 | 500.00 | -500.00 | 0.0% |
| 5320 · Property & Liability Insurance | 0.00 | | | | | | | | | | | | 0.00 | 5,000.00 | -5,000.00 | 0.0% |
| Total 5300 · Insurance | 0.00 | | | | | | | | | | | | 0.00 | 5,500.00 | -5,500.00 | 0.0% |
| 5350 · LAFCO Assessment | 0.00 | | | | | | | | | | | | 0.00 | 3,000.00 | -3,000.00 | 0.0% |
| 5400 · Legal | | | | | | | | | | | | | | | | |
| 5430 · General Legal | 0.00 | | | | | | | | | | | | 0.00 | 140,000.00 | -140,000.00 | 0.0% |
| Total 5400 · Legal | 0.00 | | | | | | | | | | | | 0.00 | 140,000.00 | -140,000.00 | 0.0% |
| 5510 · Maintenance, Office | 0.00 | | | | | | | | | | | | 0.00 | 8,000.00 | -8,000.00 | 0.0% |
| 5530 · Memberships | 0.00 | | | | | | | | | | | | 0.00 | 27,000.00 | -27,000.00 | 0.0% |
| 5540 · Office Supplies | 0.00 | | | | | | | | | | | | 0.00 | 6,500.00 | -6,500.00 | 0.0% |
| 5550 · Postage | 1,299.86 | | | | | | | | | | | | 1,299.86 | 9,000.00 | -7,700.14 | 14.44% |
| 5560 · Printing & Publishing | 46.90 | | | | | | | | | | | | 46.90 | 5,000.00 | -4,953.10 | 0.94% |
| 5600 · Professional Services | | | | | | | | | | | | | | | | |
| 5610 · Accounting | 0.00 | | | | | | | | | | | | 0.00 | 39,000.00 | -39,000.00 | 0.0% |

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water
July 2021 through June 2022

| | | | | | | | | | | | | | TOTAL | | | |
|---|------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|------------------|---------------------|----------------------|--------------|
| | Jul 21 | Aug 21 | Sep 21 | Oct 21 | Nov 21 | Dec 21 | Jan 22 | Feb 22 | Mar 22 | Apr 22 | May 22 | Jun 22 | Jul '21 - Jun 22 | Budget | \$ Over Budget | % of Budget |
| 5620 · Audit | 0.00 | | | | | | | | | | | | 0.00 | 13,500.00 | -13,500.00 | 0.0% |
| 5630 · Consulting | 5,148.82 | | | | | | | | | | | | 5,148.82 | 55,000.00 | -49,851.18 | 9.36% |
| 5640 · Data Services | 899.50 | | | | | | | | | | | | 899.50 | 6,500.00 | -5,600.50 | 13.84% |
| 5650 · Labor & HR Support | 213.50 | | | | | | | | | | | | 213.50 | 2,000.00 | -1,786.50 | 10.68% |
| 5660 · Payroll Services | 73.50 | | | | | | | | | | | | 73.50 | 1,000.00 | -926.50 | 7.35% |
| Total 5600 · Professional Services | 6,335.32 | | | | | | | | | | | | 6,335.32 | 117,000.00 | -110,664.68 | 5.42% |
| 5710 · San Mateo Co. Tax Roll Charges | 0.00 | | | | | | | | | | | | 0.00 | 0.00 | 0.00 | 0.0% |
| 5720 · Telephone & Internet | 3,545.86 | | | | | | | | | | | | 3,545.86 | 25,000.00 | -21,454.14 | 14.18% |
| 5730 · Mileage Reimbursement | 0.00 | | | | | | | | | | | | 0.00 | 1,500.00 | -1,500.00 | 0.0% |
| 5740 · Reference Materials | 0.00 | | | | | | | | | | | | 0.00 | 800.00 | -800.00 | 0.0% |
| 5790 · Other Administrative | 0.00 | | | | | | | | | | | | 0.00 | 0.00 | 0.00 | 0.0% |
| 5800 · Labor | | | | | | | | | | | | | | | | |
| 5810 · CalPERS 457 Deferred Plan | 3,542.96 | | | | | | | | | | | | 3,542.96 | 44,063.00 | -40,520.04 | 8.04% |
| 5820 · Employee Benefits | 9,524.49 | | | | | | | | | | | | 9,524.49 | 107,276.00 | -97,751.51 | 8.88% |
| 5830 · Disability Insurance | 344.08 | | | | | | | | | | | | 344.08 | 4,658.00 | -4,313.92 | 7.39% |
| 5840 · Payroll Taxes | 3,418.03 | | | | | | | | | | | | 3,418.03 | 50,453.00 | -47,034.97 | 6.78% |
| 5850 · PARS | 2,980.50 | | | | | | | | | | | | 2,980.50 | 38,383.00 | -35,402.50 | 7.77% |
| 5900 · Wages | | | | | | | | | | | | | | | | |
| 5910 · Management | 9,178.26 | | | | | | | | | | | | 9,178.26 | 118,537.00 | -109,358.74 | 7.74% |
| 5920 · Staff | 33,992.11 | | | | | | | | | | | | 33,992.11 | 526,927.00 | -492,934.89 | 6.45% |
| 5930 · Staff Certification | 875.00 | | | | | | | | | | | | 875.00 | 11,400.00 | -10,525.00 | 7.68% |
| 5940 · Staff Overtime | 5,791.39 | | | | | | | | | | | | 5,791.39 | 57,666.00 | -51,874.61 | 10.04% |
| 5950 · Staff Standby | 2,282.01 | | | | | | | | | | | | 2,282.01 | 27,723.00 | -25,440.99 | 8.23% |
| Total 5900 · Wages | 52,118.77 | | | | | | | | | | | | 52,118.77 | 742,253.00 | -690,134.23 | 7.02% |
| 5960 · Worker's Comp Insurance | 0.00 | | | | | | | | | | | | 0.00 | 19,810.00 | -19,810.00 | 0.0% |
| Total 5800 · Labor | 71,928.83 | | | | | | | | | | | | 71,928.83 | 1,006,896.00 | -934,967.17 | 7.14% |
| Total 5000 · Administrative | 83,186.77 | | | | | | | | | | | | 83,186.77 | 1,463,196.00 | -1,380,009.23 | 5.69% |
| 6000 · Operations | | | | | | | | | | | | | | | | |
| 6160 · Backflow Prevention | 0.00 | | | | | | | | | | | | 0.00 | 1,000.00 | -1,000.00 | 0.0% |
| 6170 · Claims, Property Damage | 0.00 | | | | | | | | | | | | 0.00 | 10,000.00 | -10,000.00 | 0.0% |
| 6180 · Communications | | | | | | | | | | | | | | | | |
| 6185 · SCADA Maintenance | 0.00 | | | | | | | | | | | | 0.00 | 13,000.00 | -13,000.00 | 0.0% |
| Total 6180 · Communications | 0.00 | | | | | | | | | | | | 0.00 | 13,000.00 | -13,000.00 | 0.0% |
| 6195 · Education & Training | 275.00 | | | | | | | | | | | | 275.00 | 9,000.00 | -8,725.00 | 3.06% |
| 6200 · Engineering | | | | | | | | | | | | | | | | |
| 6220 · General Engineering | 500.00 | | | | | | | | | | | | 500.00 | 20,000.00 | -19,500.00 | 2.5% |
| 6230 · Water Quality Engineering | 0.00 | | | | | | | | | | | | 0.00 | 100,000.00 | -100,000.00 | 0.0% |
| Total 6200 · Engineering | 500.00 | | | | | | | | | | | | 500.00 | 120,000.00 | -119,500.00 | 0.42% |
| 6320 · Equipment & Tools, Expensed | 40.40 | | | | | | | | | | | | 40.40 | 8,000.00 | -7,959.60 | 0.51% |
| 6330 · Facilities | | | | | | | | | | | | | | | | |
| 6335 · Alarm Services | 127.02 | | | | | | | | | | | | 127.02 | 2,000.00 | -1,872.98 | 6.35% |
| 6337 · Landscaping | 0.00 | | | | | | | | | | | | 0.00 | 15,000.00 | -15,000.00 | 0.0% |
| Total 6330 · Facilities | 127.02 | | | | | | | | | | | | 127.02 | 17,000.00 | -16,872.98 | 0.75% |

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water
July 2021 through June 2022

| | | | | | | | | | | | | | TOTAL | | | |
|---|-------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|-------------------|---------------------|----------------------|----------------|
| | Jul 21 | Aug 21 | Sep 21 | Oct 21 | Nov 21 | Dec 21 | Jan 22 | Feb 22 | Mar 22 | Apr 22 | May 22 | Jun 22 | Jul '21 - Jun 22 | Budget | \$ Over Budget | % of Budget |
| 6370 · Lab Supplies & Equipment | 0.00 | | | | | | | | | | | | 0.00 | 4,000.00 | -4,000.00 | 0.0% |
| 6380 · Meter Reading | 0.00 | | | | | | | | | | | | 0.00 | 500.00 | -500.00 | 0.0% |
| 6400 · Pumping | | | | | | | | | | | | | | | | |
| 6410 · Pumping Fuel & Electricity | 6,117.99 | | | | | | | | | | | | 6,117.99 | 90,000.00 | -83,882.01 | 6.8% |
| 6420 · Pumping Maintenance, Generators | 0.00 | | | | | | | | | | | | 0.00 | 10,000.00 | -10,000.00 | 0.0% |
| 6430 · Pumping Maintenance, General | 0.00 | | | | | | | | | | | | 0.00 | 5,000.00 | -5,000.00 | 0.0% |
| 6440 · Pumping Equipment, Expensed | 0.00 | | | | | | | | | | | | 0.00 | 700.00 | -700.00 | 0.0% |
| Total 6400 · Pumping | 6,117.99 | | | | | | | | | | | | 6,117.99 | 105,700.00 | -99,582.01 | 5.79% |
| 6500 · Supply | | | | | | | | | | | | | | | | |
| 6510 · Maintenance, Raw Water Mains | 0.00 | | | | | | | | | | | | 0.00 | 2,500.00 | -2,500.00 | 0.0% |
| 6520 · Maintenance, Wells | 394.38 | | | | | | | | | | | | 394.38 | 15,000.00 | -14,605.62 | 2.63% |
| 6530 · Water Purchases | 0.00 | | | | | | | | | | | | 0.00 | 35,000.00 | -35,000.00 | 0.0% |
| Total 6500 · Supply | 394.38 | | | | | | | | | | | | 394.38 | 52,500.00 | -52,105.62 | 0.75% |
| 6600 · Collection/Transmission | | | | | | | | | | | | | | | | |
| 6610 · Hydrants | 0.00 | | | | | | | | | | | | 0.00 | 5,000.00 | -5,000.00 | 0.0% |
| 6620 · Maintenance, Water Mains | 0.00 | | | | | | | | | | | | 0.00 | 50,000.00 | -50,000.00 | 0.0% |
| 6630 · Maintenance, Water Svc Lines | 0.00 | | | | | | | | | | | | 0.00 | 20,000.00 | -20,000.00 | 0.0% |
| 6640 · Maintenance, Tanks | 0.00 | | | | | | | | | | | | 0.00 | 5,000.00 | -5,000.00 | 0.0% |
| 6650 · Maint., Distribution General | 0.00 | | | | | | | | | | | | 0.00 | 10,000.00 | -10,000.00 | 0.0% |
| 6670 · Meters | 0.00 | | | | | | | | | | | | 0.00 | 4,000.00 | -4,000.00 | 0.0% |
| Total 6600 · Collection/Transmission | 0.00 | | | | | | | | | | | | 0.00 | 94,000.00 | -94,000.00 | 0.0% |
| 6700 · Treatment | | | | | | | | | | | | | | | | |
| 6710 · Chemicals & Filtering | 9,400.00 | | | | | | | | | | | | 9,400.00 | 20,000.00 | -10,600.00 | 47.0% |
| 6720 · Maintenance, Treatment Equip. | 0.00 | | | | | | | | | | | | 0.00 | 15,000.00 | -15,000.00 | 0.0% |
| 6730 · Treatment Analysis | 678.97 | | | | | | | | | | | | 678.97 | 30,000.00 | -29,321.03 | 2.26% |
| Total 6700 · Treatment | 10,078.97 | | | | | | | | | | | | 10,078.97 | 65,000.00 | -54,921.03 | 15.51% |
| 6770 · Uniforms | 0.00 | | | | | | | | | | | | 0.00 | 2,000.00 | -2,000.00 | 0.0% |
| 6800 · Vehicles | | | | | | | | | | | | | | | | |
| 6810 · Fuel | 657.14 | | | | | | | | | | | | 657.14 | 7,000.00 | -6,342.86 | 9.39% |
| 6820 · Truck Equipment, Expensed | 0.00 | | | | | | | | | | | | 0.00 | 2,000.00 | -2,000.00 | 0.0% |
| 6830 · Truck Repairs | 40.00 | | | | | | | | | | | | 40.00 | 5,000.00 | -4,960.00 | 0.8% |
| 6800 · Vehicles - Other | 226.01 | | | | | | | | | | | | 226.01 | | | |
| Total 6800 · Vehicles | 923.15 | | | | | | | | | | | | 923.15 | 14,000.00 | -13,076.85 | 6.59% |
| Total 6000 · Operations | 18,456.91 | | | | | | | | | | | | 18,456.91 | 515,700.00 | -497,243.09 | 3.58% |
| Total Expense | 101,643.68 | | | | | | | | | | | | 101,643.68 | 1,978,896.00 | -1,877,252.32 | 5.14% |
| Net Ordinary Income | 253,735.77 | | | | | | | | | | | | 253,735.77 | 226,854.00 | 26,881.77 | 111.85% |
| Other Income/Expense | | | | | | | | | | | | | | | | |
| Other Income | | | | | | | | | | | | | | | | |
| 7000 · Capital Account Revenues | | | | | | | | | | | | | | | | |
| 7100 · Connection Fees | | | | | | | | | | | | | | | | |
| 7110 · Connection Fees (New Constr) | 0.00 | | | | | | | | | | | | 0.00 | 100,000.00 | -100,000.00 | 0.0% |
| 7130 · Conn. Fees, PFP (New Constr) | 2,131.36 | | | | | | | | | | | | 2,131.36 | 50,000.00 | -47,868.64 | 4.26% |
| Total 7100 · Connection Fees | 2,131.36 | | | | | | | | | | | | 2,131.36 | 150,000.00 | -147,868.64 | 1.42% |

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water
July 2021 through June 2022

| | | | | | | | | | | | | | TOTAL | | | |
|---|-------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|-------------------|---------------------|----------------------|------------------|
| | Jul 21 | Aug 21 | Sep 21 | Oct 21 | Nov 21 | Dec 21 | Jan 22 | Feb 22 | Mar 22 | Apr 22 | May 22 | Jun 22 | Jul '21 - Jun 22 | Budget | \$ Over Budget | % of Budget |
| 7600 · Bond Revenues, G.O. | 0.00 | | | | | | | | | | | | 0.00 | 983,546.00 | -983,546.00 | 0.0% |
| 7650 · Water System Reliability | 0.00 | | | | | | | | | | | | 0.00 | 0.00 | 0.00 | 0.0% |
| Total 7000 · Capital Account Revenues | 2,131.36 | | | | | | | | | | | | 2,131.36 | 1,133,546.00 | -1,131,414.64 | 0.19% |
| Total Other Income | 2,131.36 | | | | | | | | | | | | 2,131.36 | 1,133,546.00 | -1,131,414.64 | 0.19% |
| Other Expense | | | | | | | | | | | | | | | | |
| 8000 · Capital Improvement Program | | | | | | | | | | | | | | | | |
| 8100 · Water | 25,523.75 | | | | | | | | | | | | 25,523.75 | 1,198,750.00 | -1,173,226.25 | 2.13% |
| Total 8000 · Capital Improvement Program | 25,523.75 | | | | | | | | | | | | 25,523.75 | 1,198,750.00 | -1,173,226.25 | 2.13% |
| 9000 · Capital Account Expenses | | | | | | | | | | | | | | | | |
| 9100 · Interest Expense - GO Bonds | 0.00 | | | | | | | | | | | | 0.00 | 77,805.00 | -77,805.00 | 0.0% |
| 9125 · PNC Equipment Lease Interest | 518.78 | | | | | | | | | | | | 518.78 | 11,535.00 | -11,016.22 | 4.5% |
| 9150 · SRF Loan | 0.00 | | | | | | | | | | | | 0.00 | 66,647.00 | -66,647.00 | 0.0% |
| 9210 · Conservation Program/Rebates | 150.00 | | | | | | | | | | | | 150.00 | 0.00 | 150.00 | 100.0% |
| Total 9000 · Capital Account Expenses | 668.78 | | | | | | | | | | | | 668.78 | 155,987.00 | -155,318.22 | 0.43% |
| Total Other Expense | 26,192.53 | | | | | | | | | | | | 26,192.53 | 1,354,737.00 | -1,328,544.47 | 1.93% |
| Net Other Income | -24,061.17 | | | | | | | | | | | | -24,061.17 | -221,191.00 | 197,129.83 | 10.88% |
| Net Income | 229,674.60 | | | | | | | | | | | | 229,674.60 | 5,663.00 | 224,011.60 | 4,055.71% |

Montara Water & Sanitary District Check Detail

August 26 - 31, 2021

| Date | Num | Name | Paid Amount |
|---------------------------------------|-----|------|-------------|
| WARRANTS FOR 09/02/2021 AGENDA | | | |

| |
|--------------|
| SPLIT |
|--------------|

| | | | |
|------------|-------|--|------------|
| 08/27/2021 | 12484 | A-B Communications | -180.65 |
| 08/27/2021 | 12487 | AT&T | -3,800.21 |
| 08/27/2021 | 12488 | AT&T | -425.80 |
| 08/27/2021 | 12489 | AT&T | -833.71 |
| 08/27/2021 | 12490 | AT&T | -208.44 |
| 08/27/2021 | 12491 | AT&T | -828.94 |
| 08/30/2021 | 12516 | CalPERS 457 Plan | -6,604.09 |
| 08/27/2021 | 12514 | Clemens H Heldmaier | -140.40 |
| 08/27/2021 | 12498 | Fitzgerald Law Offices | -38,956.23 |
| 08/27/2021 | 12501 | KBA Document Solutions | -93.77 |
| 08/27/2021 | 12503 | Office Depot | -376.55 |
| 08/27/2021 | 12504 | PARS | -819.55 |
| 08/30/2021 | 12517 | Pitney Bowes Global Financial Services | -140.00 |
| 08/27/2021 | 12509 | Standard Insurance Co. | -491.50 |
| 08/27/2021 | 12515 | Tech Solutions | -665.00 |
| 08/27/2021 | 12510 | The Graphicworks | -234.76 |
| 08/30/2021 | 12518 | U.S. Bank PARS | -7,972.40 |

Montara Water & Sanitary District Check Detail

August 26 - 31, 2021

| Date | Num | Name | Paid Amount | |
|--------------|-------|-------------------------------|-------------|------|
| WATER | | | | |
| 08/18/2021 | 12483 | Ned Brasher | -1,066.00 | PAID |
| 08/27/2021 | 12485 | A T & T Mobility | -447.24 | |
| 08/27/2021 | 12486 | Andreini Brothers, Inc. | -3,875.00 | |
| 08/27/2021 | 12492 | Balance Hydrologics, Inc. | -9,192.30 | |
| 08/27/2021 | 12493 | BSK Lab | -2,443.90 | |
| 08/27/2021 | 12494 | Calcon Systems, Inc. | -2,667.40 | |
| 08/27/2021 | 12495 | Core & Main | -7,254.19 | |
| 08/27/2021 | 12497 | Esbro Chemical | -461.31 | |
| 08/27/2021 | 12499 | Hach Company | -4,863.97 | |
| 08/27/2021 | 12505 | Princeton Welding | -437.50 | |
| 08/27/2021 | 12511 | USA Blue Book | -649.47 | |
| 08/27/2021 | 12512 | Wells Fargo Remittance Center | -3,643.55 | |
| 08/27/2021 | 12513 | Michael Medlin rebate | -150.00 | |

Montara Water & Sanitary District Check Detail

August 26 - 31, 2021

| Date | Num | Name | Paid Amount |
|------------|-------|----------------------------------|-------------|
| SEWER | | | |
| 08/27/2021 | 12496 | Engineering Data Software Corp. | -8,383.50 |
| 08/27/2021 | 12500 | Hue & Cry Security Systems, Inc. | -391.80 |
| 08/27/2021 | 12502 | Nute Engineering | -17,075.50 |
| 08/27/2021 | 12506 | Sewer Authority Mid-Coastside | -27,664.41 |
| 08/27/2021 | 12507 | Sewer Authority Mid-Coastside | -127,717.35 |
| 08/27/2021 | 12508 | Sewer Authority Mid-Coastside | -5,451.01 |



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **September 2, 2021**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager *CH*

SUBJECT: SAM Flow Report for July 2021

The Sewer Authority Mid-Coastside (SAM) has prepared the following attached reports for the SAM Board of Directors and the California Regional Water Quality Control Board:

- Flow Report for July 2021.
- Collection System Monthly Overflow Report – July 2021.

The Average Daily Flow for Montara was 0.223 MGD in June 2021. There was no reportable overflow in July in the Montara System. SAM indicates there were 0.31 inches of rain in July 2021.

RECOMMENDATION:

Review and file.

Attachments

Sewer Authority Mid-Coastside

Monthly Collection System Activity/SSO Distribution Report, July 2021

Attachment C

July 2021

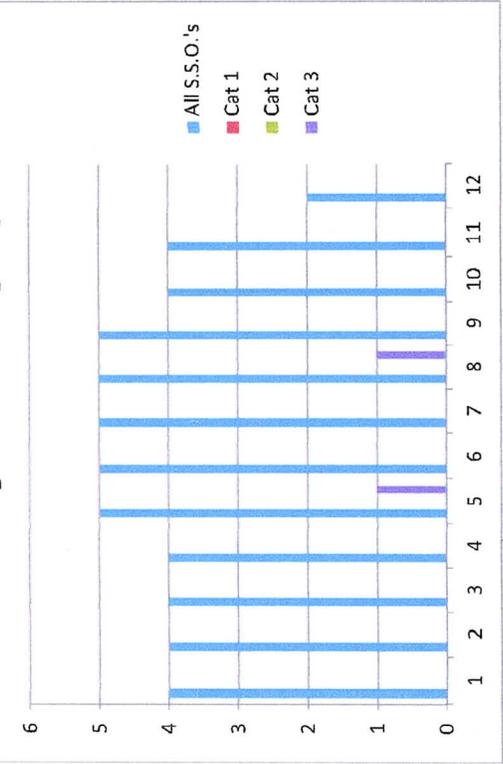
12 Month Rolling Total Sewer Cleaning Summary

| | | Number of S.S.O.'s | | | | | |
|--------------|----------|--------------------|----------|----------|------------|-------------|--|
| Total | HMB | GCSD | MWSD | SAM | Total Feet | Total Miles | |
| Roots | 0 | 0 | 0 | 0 | | | |
| Grease | 0 | 0 | 0 | 0 | | | |
| Mechanical | 0 | 0 | 0 | 0 | | | |
| Wet Weather | 0 | 0 | 0 | 0 | | | |
| Other | 0 | 0 | 0 | 0 | | | |
| Total | 0 | 0 | 0 | 0 | | | |

| | | 12 month rolling Number | | | | | |
|--------------|----------|-------------------------|----------|----------|------------|-------------|--|
| Total | HMB | GCSD | MWSD | SAM | Total Feet | Total Miles | |
| Roots | 0 | 0 | 1 | 0 | | | |
| Grease | 0 | 0 | 0 | 0 | | | |
| Mechanical | 0 | 0 | 0 | 0 | | | |
| Wet Weather | 0 | 0 | 0 | 0 | | | |
| Other | 1 | 0 | 1 | 0 | | | |
| Total | 2 | 0 | 2 | 0 | | | |
| | 0% | 0% | 100% | 0% | | | |

| Month | HMB | GCSD | MWSD | Total Feet | Total Miles |
|-------------------|----------------|----------------|---------------|----------------|-------------|
| Aug - 20 | 15,475 | 20,299 | 7,883 | 43,657 | 8.3 |
| Sept - 20 | 12,942 | 18,428 | 4,067 | 35,437 | 6.7 |
| Oct - 20 | 11,459 | 14,887 | 8,999 | 35,345 | 6.7 |
| Nov - 20 | 11,229 | 23,059 | 9,482 | 43,770 | 8.3 |
| Dec - 20 | 17,235 | 16,367 | 4,540 | 38,142 | 7.2 |
| Jan - 21 | 9,147 | 11,987 | 2,909 | 24,043 | 4.6 |
| Feb - 21 | 8,887 | 7,652 | 5,483 | 22,022 | 4.2 |
| Mar - 21 | 12,401 | 11,943 | 4,691 | 29,035 | 5.5 |
| April - 21 | 10,839 | 2,172 | 6,565 | 19,576 | 3.7 |
| May - 21 | 12,472 | 986 | 6,281 | 19,739 | 3.7 |
| June - 21 | 10,450 | 3,278 | 4,743 | 18,471 | 3.5 |
| July - 21 | 13,852 | 9,054 | 3,571 | 26,477 | 5.0 |
| Annual ft. | 146,388 | 140,112 | 69,214 | 355,714 | |
| Annual Mi. | 27.7 | 26.5 | 13.1 | | 67.4 |

12 Month Moving SSO Totals Through July 2021



July 2021

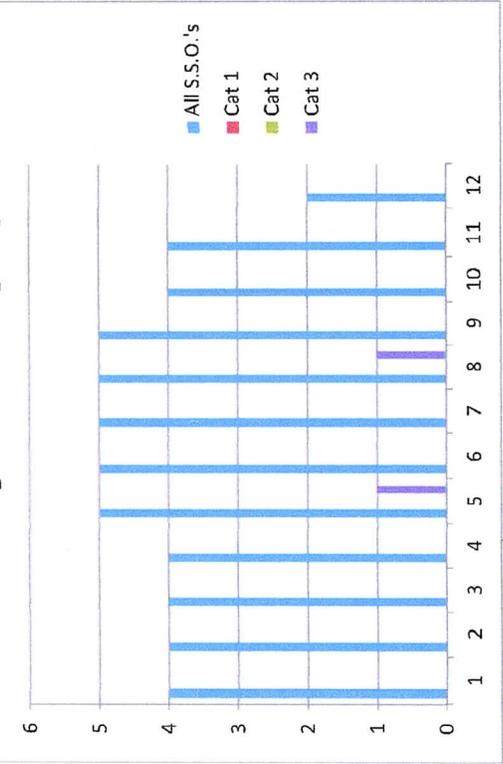
12 Month Rolling Total Sewer Cleaning Summary

| | | Number of S.S.O.'s | | | | | |
|--------------|----------|--------------------|----------|----------|------------|-------------|--|
| Total | HMB | GCSD | MWSD | SAM | Total Feet | Total Miles | |
| Roots | 0 | 0 | 0 | 0 | | | |
| Grease | 0 | 0 | 0 | 0 | | | |
| Mechanical | 0 | 0 | 0 | 0 | | | |
| Wet Weather | 0 | 0 | 0 | 0 | | | |
| Other | 0 | 0 | 0 | 0 | | | |
| Total | 0 | 0 | 0 | 0 | | | |

| | | 12 month rolling Number | | | | | |
|--------------|----------|-------------------------|----------|----------|------------|-------------|--|
| Total | HMB | GCSD | MWSD | SAM | Total Feet | Total Miles | |
| Roots | 0 | 0 | 1 | 0 | | | |
| Grease | 0 | 0 | 0 | 0 | | | |
| Mechanical | 0 | 0 | 0 | 0 | | | |
| Wet Weather | 0 | 0 | 0 | 0 | | | |
| Other | 1 | 0 | 1 | 0 | | | |
| Total | 2 | 0 | 2 | 0 | | | |
| | 0% | 0% | 100% | 0% | | | |

| | | Reportable Number of S.S.O.'s | | | | | |
|-----------------------|-----|-------------------------------|------|-----|------------|-------------|--|
| Total | HMB | GCSD | MWSD | SAM | Total Feet | Total Miles | |
| July 2021 | 0 | 0 | 0 | 0 | | | |
| 12 Month Moving Total | 2 | 0 | 2 | 0 | | | |

12 Month Moving SSO Totals Through July 2021



July 2021

12 Month Rolling Total Sewer Cleaning Summary

| | | Number of S.S.O.'s / Year/100 Miles | | | | | |
|------------------------|--------------|-------------------------------------|-------------|-------------|------------|-------------|--|
| Total | HMB | GCSD | MWSD | SAM | Total Feet | Total Miles | |
| July 2021 | 0.0 | 0.0 | 0.0 | 0.0 | | | |
| 12 Month Moving Total | 1.9 | 0.0 | 7.4 | 0.0 | | | |
| Category 1 | 0.0 | 0.0 | 0.0 | 0.0 | | | |
| Category 2 | 0.0 | 0.0 | 0.0 | 0.0 | | | |
| Category 3 | 1.9 | 0.0 | 7.4 | 0.0 | | | |
| Miles of Sewers | 104.5 | 37.0 | 33.2 | 27.0 | | | |
| | | 35.4% | 31.8% | 25.8% | | 7.0% | |

Attachment A

Flow Distribution Report Summary for July 2021

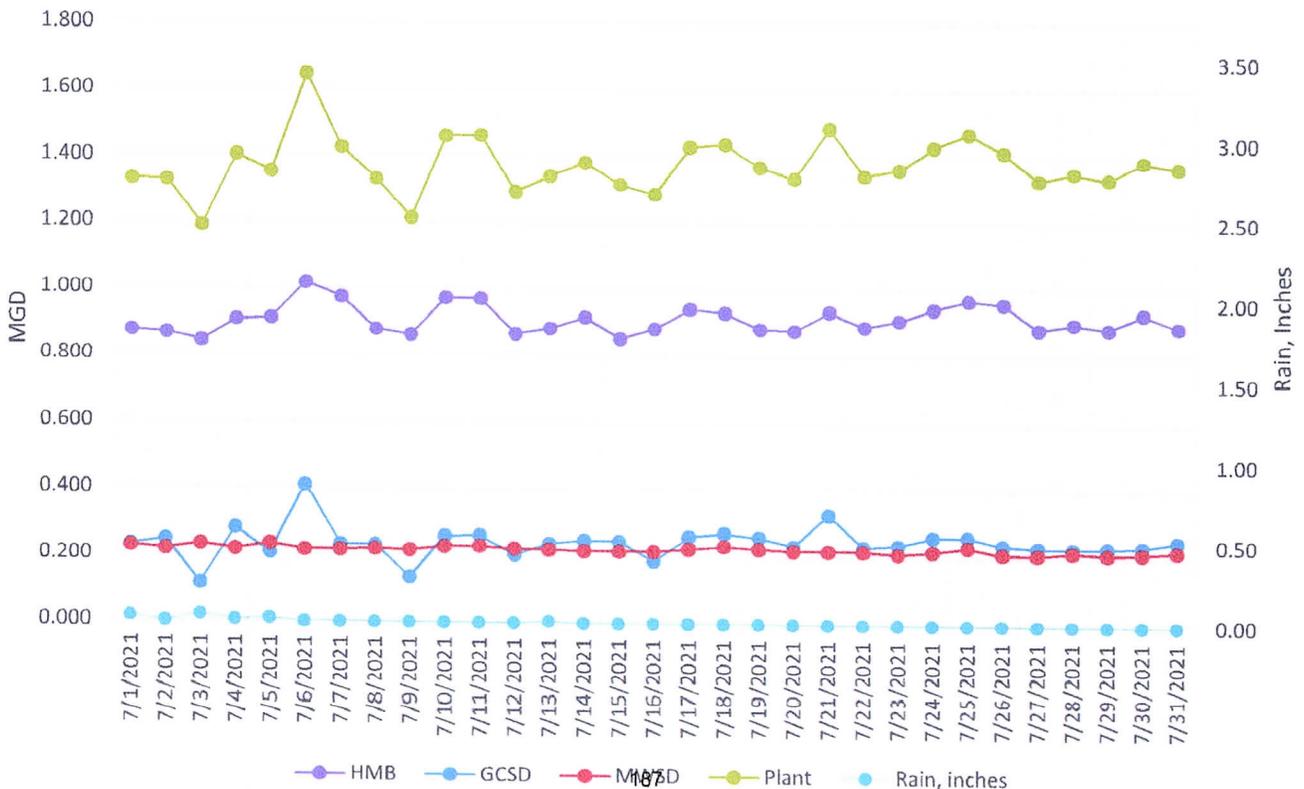
The daily flow report figures for the month of July 2021 have been converted to an Average

Daily Flow (ADF) for each Member Agency.
The results are attached for your review.

The summary of the ADF information is as follows:

| | <u>MGD</u> | <u>%</u> |
|-------------------------------------|--------------|--------------|
| The City of Half Moon Bay | 0.910 | 66.2% |
| Granada Community Services District | 0.243 | 17.7% |
| Montara Water and Sanitary District | <u>0.221</u> | <u>16.1%</u> |
| Total | 1.374 | 100.0% |

Sewer Authority Mid-Coastside
Monthly Flow Distribution Report, July 2021



Sewer Authority Mid-Coastside

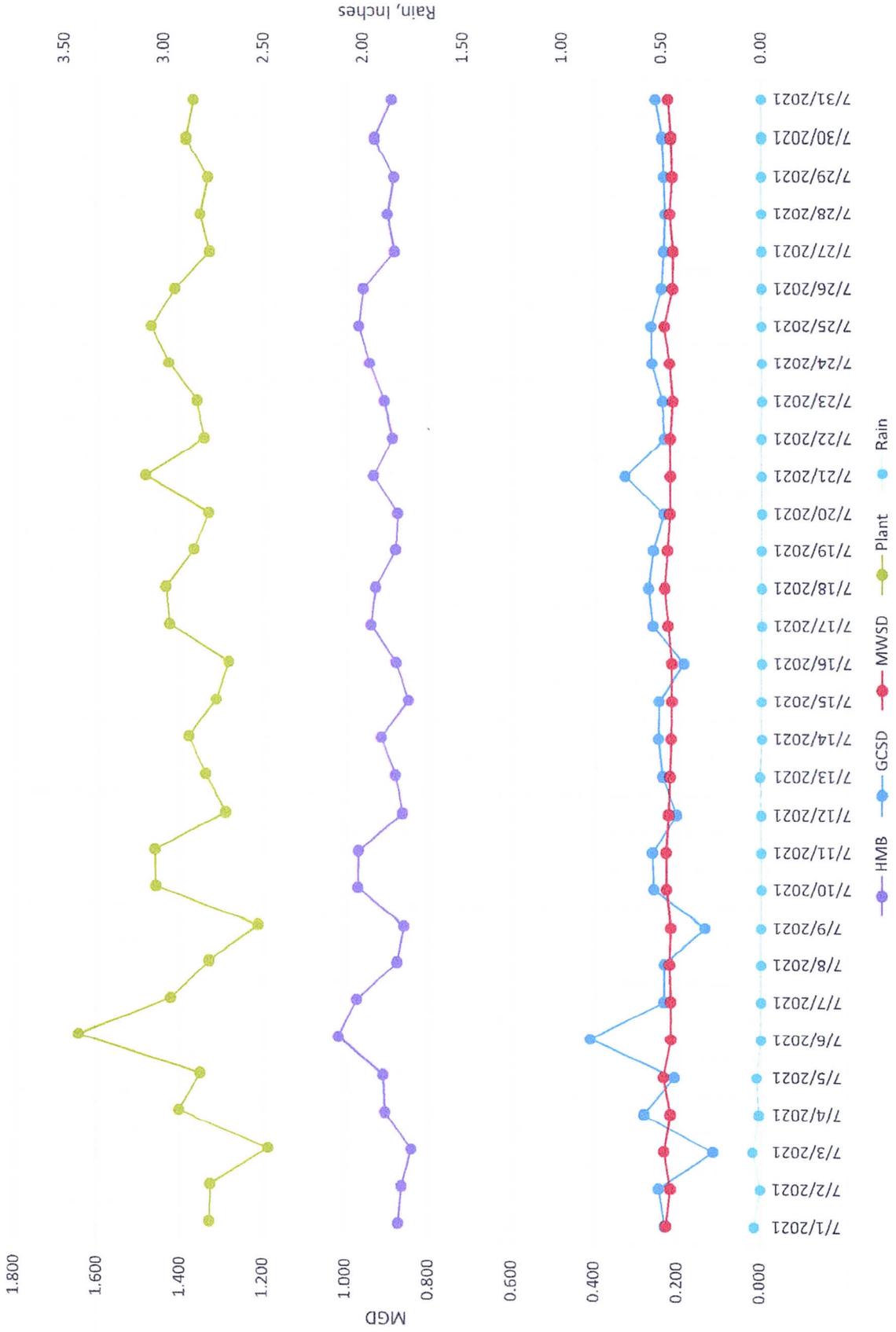
Monthly Flow Distribution Report for July 2021

| <u>Date</u> | <u>HMB</u> | <u>GCSD</u> | <u>MWSD</u> | <u>Plant</u> | <u>Rain Plant</u> | <u>Rain Portola</u> | <u>Rain Montara</u> |
|---------------|---------------|--------------|--------------|---------------|-------------------|---------------------|---------------------|
| 7/1/2021 | 0.873 | 0.230 | 0.226 | 1.329 | 0.03 | 0.05 | 0.04 |
| 7/2/2021 | 0.865 | 0.245 | 0.216 | 1.326 | 0.00 | 0.00 | 0.01 |
| 7/3/2021 | 0.842 | 0.114 | 0.232 | 1.188 | 0.04 | 0.00 | 0.02 |
| 7/4/2021 | 0.906 | 0.281 | 0.217 | 1.404 | 0.01 | 0.01 | 0.02 |
| 7/5/2021 | 0.911 | 0.207 | 0.234 | 1.352 | 0.02 | 0.02 | 0.03 |
| 7/6/2021 | 1.019 | 0.411 | 0.216 | 1.646 | 0.00 | 0.00 | 0.03 |
| 7/7/2021 | 0.975 | 0.233 | 0.217 | 1.425 | 0.00 | 0.00 | 0.03 |
| 7/8/2021 | 0.878 | 0.233 | 0.220 | 1.331 | 0.00 | 0.00 | 0.00 |
| 7/9/2021 | 0.861 | 0.135 | 0.217 | 1.213 | 0.00 | 0.00 | 0.00 |
| 7/10/2021 | 0.973 | 0.259 | 0.228 | 1.460 | 0.00 | 0.00 | 0.00 |
| 7/11/2021 | 0.971 | 0.262 | 0.229 | 1.462 | 0.00 | 0.00 | 0.00 |
| 7/12/2021 | 0.865 | 0.204 | 0.223 | 1.292 | 0.00 | 0.00 | 0.03 |
| 7/13/2021 | 0.882 | 0.239 | 0.220 | 1.341 | 0.01 | 0.02 | 0.03 |
| 7/14/2021 | 0.916 | 0.249 | 0.217 | 1.382 | 0.00 | 0.01 | 0.02 |
| 7/15/2021 | 0.852 | 0.247 | 0.216 | 1.315 | 0.00 | 0.00 | 0.05 |
| 7/16/2021 | 0.882 | 0.187 | 0.216 | 1.285 | 0.00 | 0.00 | 0.00 |
| 7/17/2021 | 0.942 | 0.262 | 0.225 | 1.429 | 0.00 | 0.00 | 0.00 |
| 7/18/2021 | 0.931 | 0.273 | 0.233 | 1.437 | 0.00 | 0.00 | 0.00 |
| 7/19/2021 | 0.882 | 0.261 | 0.226 | 1.369 | 0.00 | 0.00 | 0.00 |
| 7/20/2021 | 0.878 | 0.235 | 0.221 | 1.334 | 0.00 | 0.00 | 0.00 |
| 7/21/2021 | 0.936 | 0.329 | 0.220 | 1.485 | 0.00 | 0.00 | 0.00 |
| 7/22/2021 | 0.890 | 0.234 | 0.220 | 1.344 | 0.00 | 0.00 | 0.00 |
| 7/23/2021 | 0.910 | 0.239 | 0.213 | 1.362 | 0.00 | 0.00 | 0.00 |
| 7/24/2021 | 0.945 | 0.264 | 0.221 | 1.430 | 0.00 | 0.00 | 0.00 |
| 7/25/2021 | 0.970 | 0.266 | 0.234 | 1.470 | 0.00 | 0.00 | 0.00 |
| 7/26/2021 | 0.960 | 0.241 | 0.214 | 1.415 | 0.00 | 0.00 | 0.00 |
| 7/27/2021 | 0.884 | 0.235 | 0.212 | 1.331 | 0.00 | 0.00 | 0.00 |
| 7/28/2021 | 0.902 | 0.231 | 0.220 | 1.353 | 0.00 | 0.00 | 0.00 |
| 7/29/2021 | 0.885 | 0.235 | 0.214 | 1.334 | 0.00 | 0.00 | 0.00 |
| 7/30/2021 | 0.932 | 0.238 | 0.217 | 1.387 | 0.00 | 0.00 | 0.00 |
| 7/31/2021 | 0.891 | 0.254 | 0.224 | 1.369 | 0.00 | 0.00 | 0.00 |
| Totals | 28.209 | 7.533 | 6.858 | 42.600 | 0.11 | 0.11 | 0.31 |

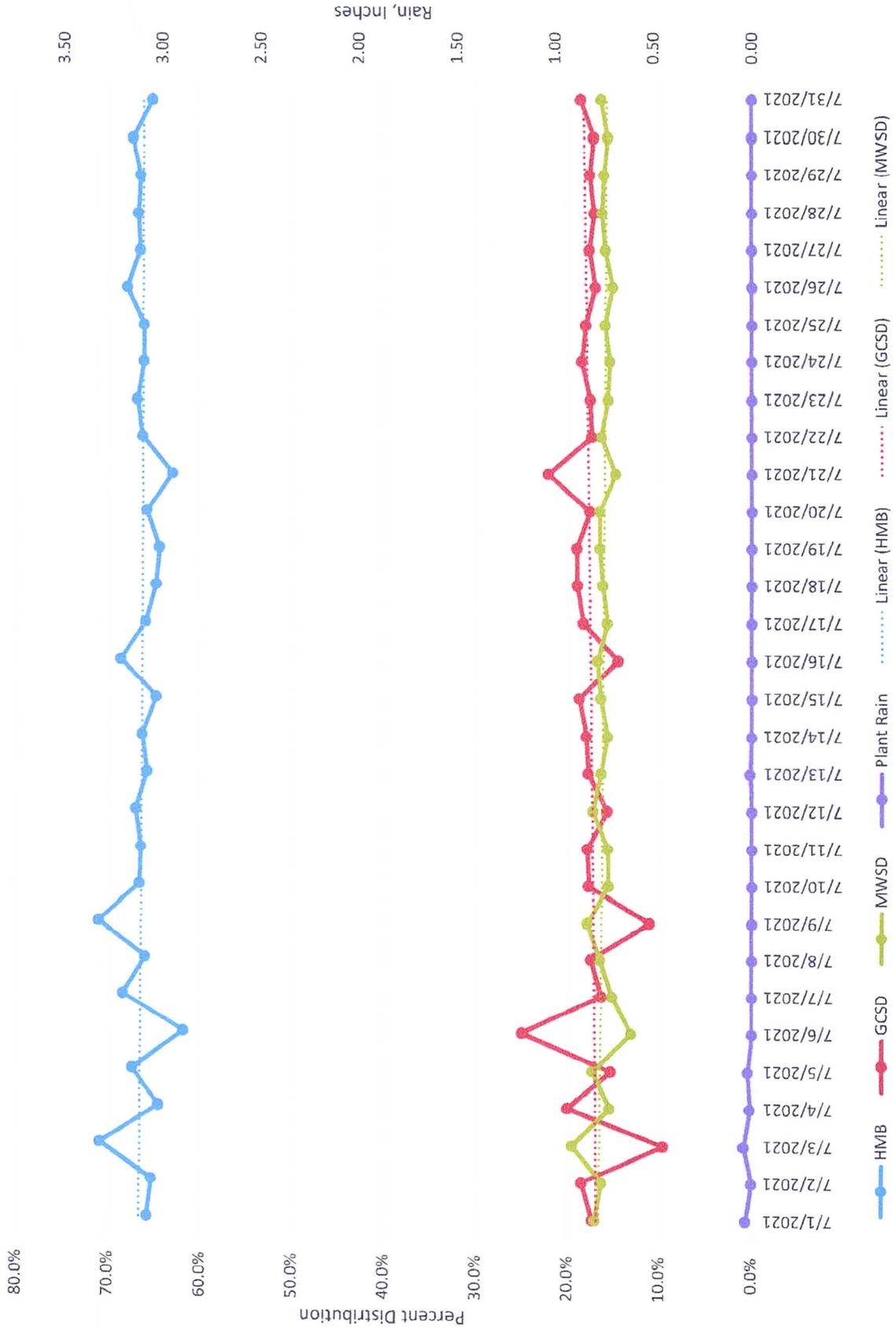
Summary

| | <u>HMB</u> | <u>GCSD</u> | <u>MWSD</u> | <u>Plant</u> |
|---------------------|--------------|--------------|--------------|---------------|
| Minimum | 0.842 | 0.114 | 0.212 | 1.188 |
| Average | 0.910 | 0.243 | 0.221 | 1.374 |
| Maximum | 1.019 | 0.411 | 0.234 | 1.646 |
| Distribution | 66.2% | 17.7% | 16.1% | 100.0% |

Sewer Authority Mid-Coastside Monthly Flow Distribution Report, July 2021



Percent Distribution July 2021

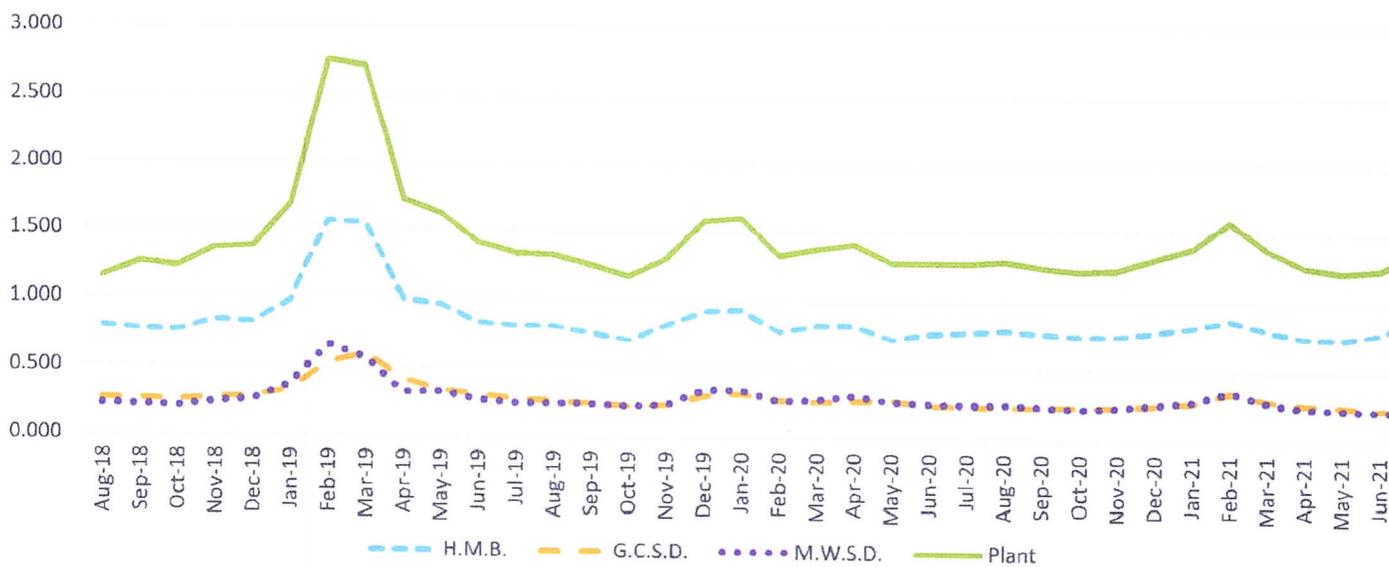


Most recent flow calibration March 2021 PS, March 2021 Plant

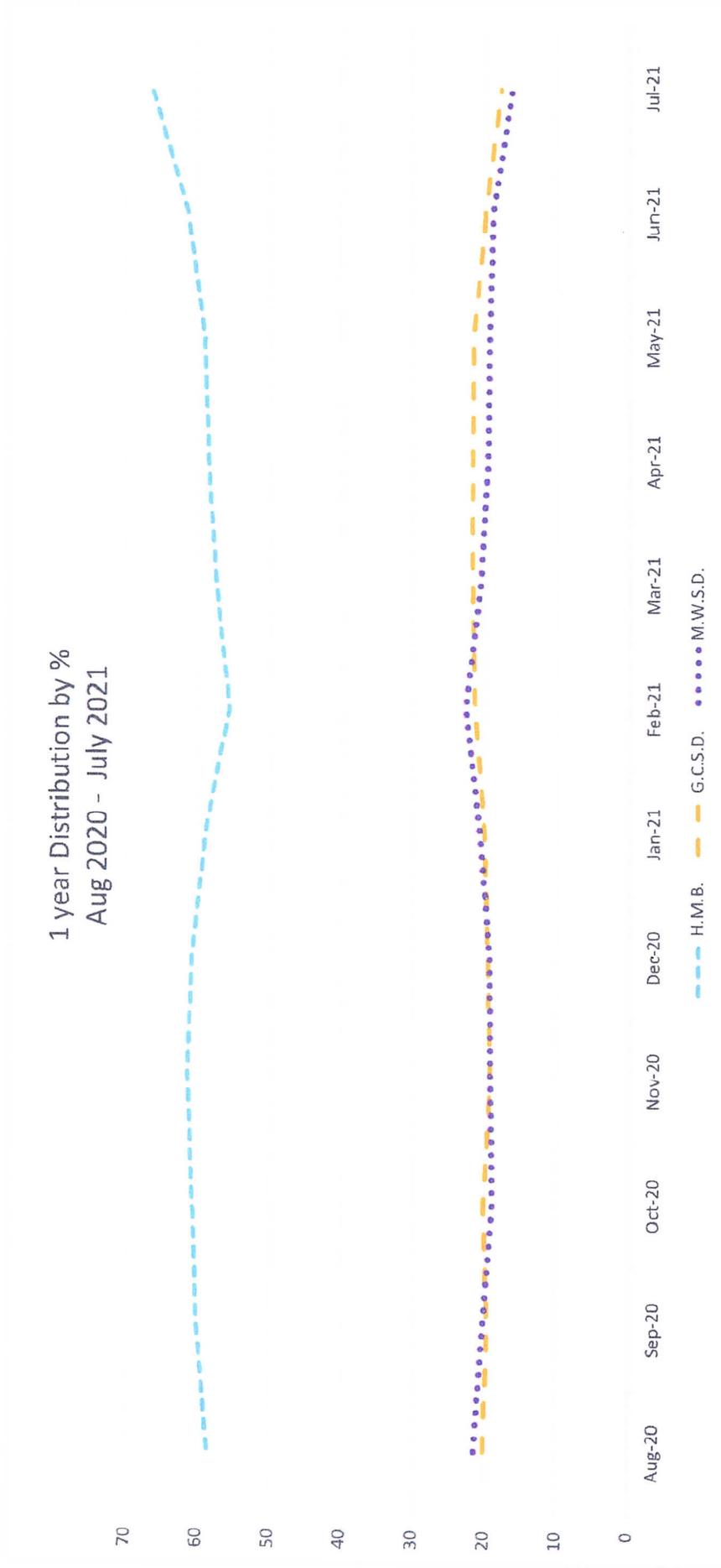
One Year Flow Chgart
Aug 2019 - July 2021



Three Year Flow Chart
Aug 2017 - July 2021



Flow based percent distribution based for past year





MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: September 2, 2021

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

SUBJECT: Review of Current Investment Portfolio

The District's Investment Policy and Guidelines requires that the Board review the status of the current investment portfolio. The following summarizes the status of these accounts:

- The District has most of its idle sewer funds deposited in the State of California's Local Agency Investment Fund (LAIF). The Monthly Average interest rate for July 2021 was 0.221%.
- The District has one checking account with Wells Fargo Bank for Water and Sewer Funds that is largely backed by Federal securities.

RECOMMENDATION:

District staff attempts to cash manage idle funds in LAIF as long as possible before transferring to the Wells Fargo checking accounts for disbursements.



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **September 2, 2021**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

SUBJECT: Connection Permit Applications Received

As of September 2, 2021 the following new Sewer Connection Permit application was received since the last report:

| Date of Application | Property Owner | Site Address | Home Size |
|---------------------|-----------------------|-----------------------------|-----------|
| 08-23-21 | Moss Beach Associates | 2190 Vallemar, Moss Beach | SFD |
| 08-04-21 | Suncal Properties | 989 Ocean Blvd., Moss Beach | SFD |

As of September 2, 2021 the following new Water (Private Fire Sprinkler) Connection Permit application was received since the last report:

| Date of Application | Property Owner | Site Address | Home Size |
|---------------------|-----------------------|-----------------------------|-----------|
| 08-23-21 | Moss Beach Associates | 2190 Vallemar, Moss Beach | SFD |
| 08-04-21 | Suncal Properties | 989 Ocean Blvd., Moss Beach | SFD |

As of September 2, 2021 the following new Water Connection Permit application was received since the last report:

| Date of App. | Property Owner | Site Address | Home Size | Type of Connection |
|--------------|-----------------------|-----------------------------|-----------|--------------------|
| 08-23-21 | Moss Beach Associates | 2190 Vallemar, Moss Beach | SFD | 08-23-21 |
| 08-04-21 | Suncal Properties | 989 Ocean Blvd., Moss Beach | SFD | 08-04-21 |

RECOMMENDATION:

No action is required. This is for Board information only.



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: September 2nd, 2021

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager *CH*

SUBJECT: Monthly Water Production Report

The attached two charts summarize the monthly water production for the District.

The first shows a consolidated from all sources by month. The second shows each water source the District uses, both wells and surface water. The production is shown in gallons of water produced.

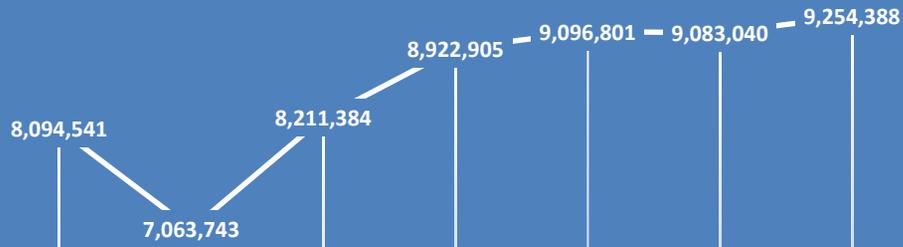
RECOMMENDATION:

No action is required. These reports are provided for the Board's information only.

Attachments: 2

TOTAL PRODUCTION 2021 (GALLONS)

GALLONS



| | January | February | March | April | May | June | July | August | September | October | November | December |
|----------------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|--------|-----------|---------|----------|----------|
| Total Production (Gallons) | 8,094,541 | 7,063,743 | 8,211,384 | 8,922,905 | 9,096,801 | 9,083,040 | 9,254,388 | | | | | |

MONTH



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting of: September 2nd, 2021

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

A handwritten signature in blue ink, appearing to be 'C Heldmaier'.

SUBJECT: Rain Report

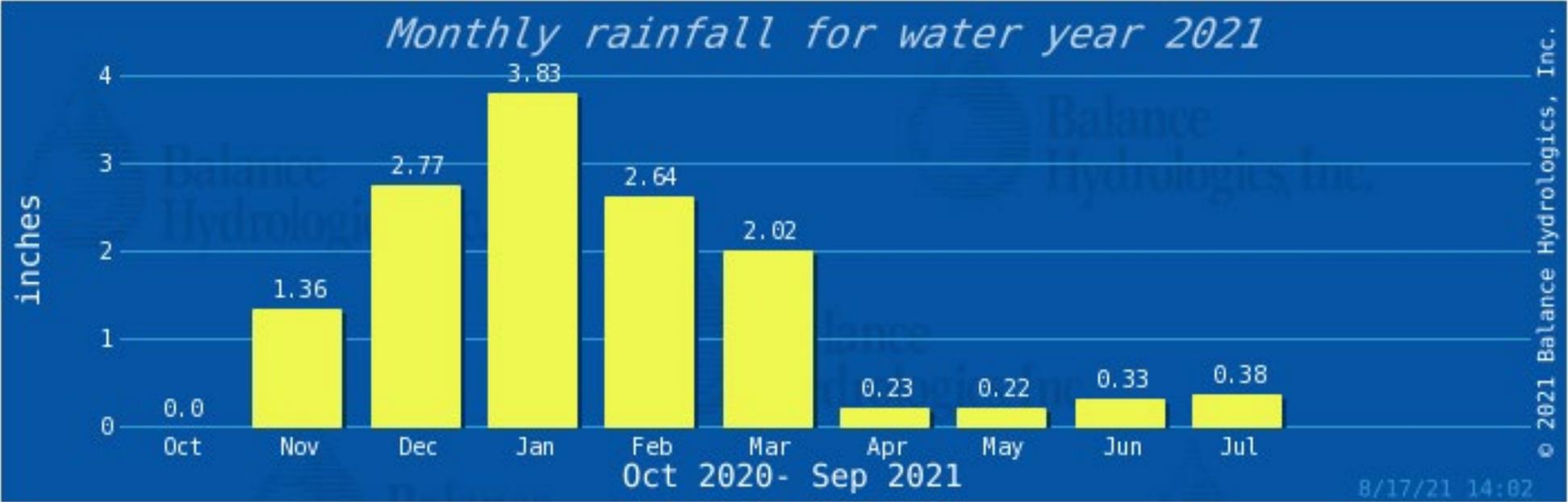
The attached chart shows the monthly rainfall at Alta Vista Treatment Plant for the current and prior water years along with seven-year average rain fall.

RECOMMENDATION:

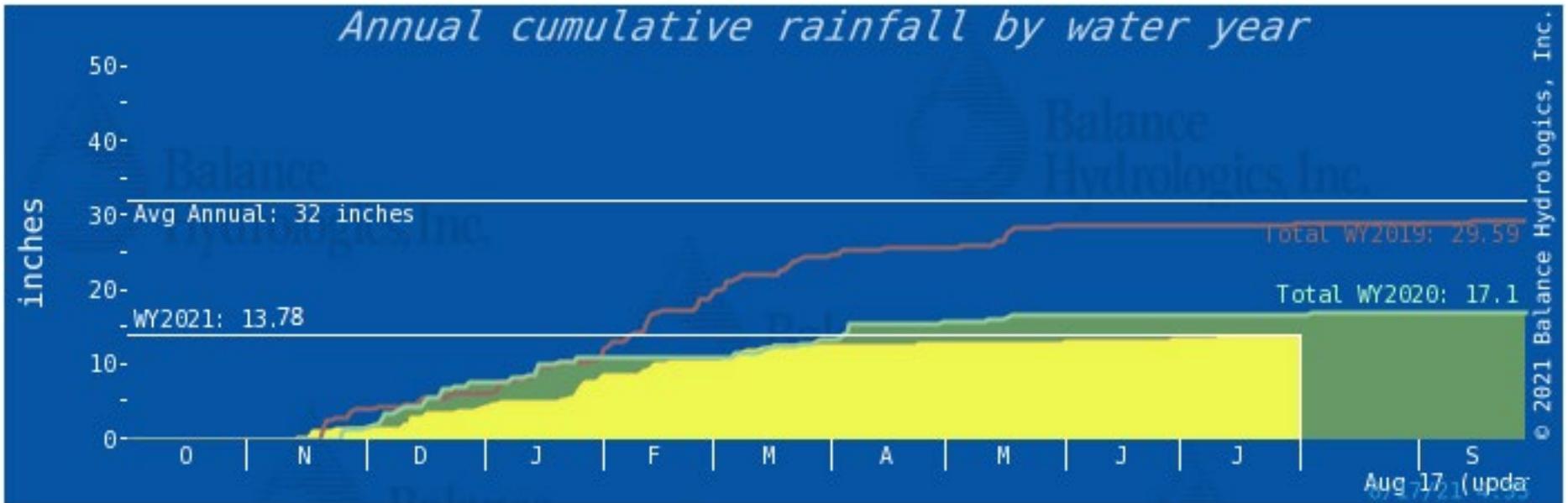
No action is required. These reports are provided for the Board's information only.

Attachments: 2

Monthly Cumulative Rainfall



Annual Cumulative Rainfall





MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: September 2nd, 2021

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

SUBJECT: Monthly Solar Energy Report

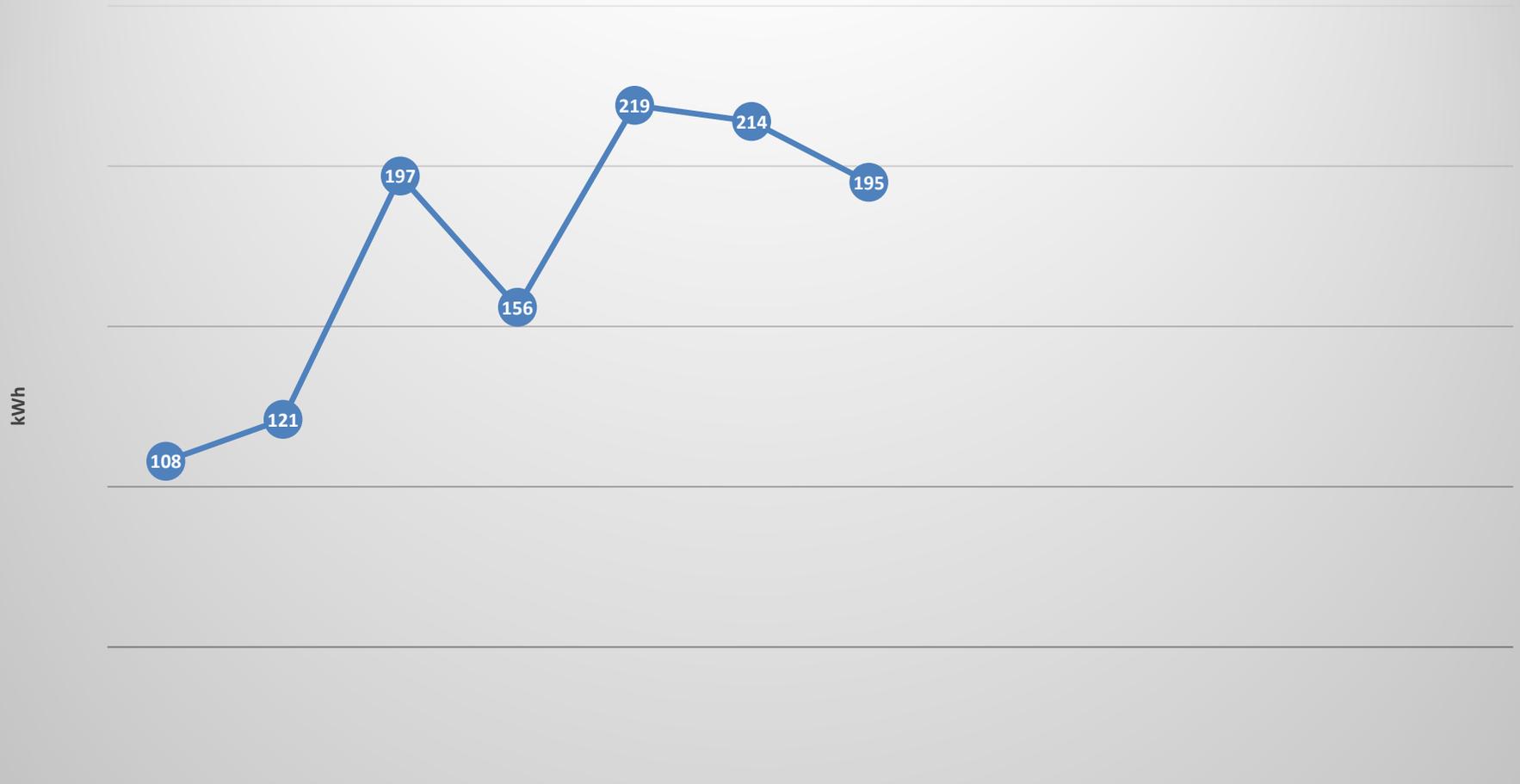
The attached chart summarizes the monthly solar production at the Alta Vista Array. Since the installation of the solar panels the District produced 46,743 kWh and saved 79,462 lbs of CO₂.

RECOMMENDATION:

No action is required. This information is provided for the Board's information only.

Attachments: 1

SOLAR ENERGY PRODUCED IN 2021 (kWh)



| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
|-----------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| total kWh | 108 | 121 | 197 | 156 | 219 | 214 | 195 | | | | | |



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **September 2, 2021**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager *CH*

**SUBJECT: Monthly Public Agency Retirement Service
Report for June 2021.**

The District has received the monthly PARS report for June 2021.

Contributions are calculated on a bi-weekly basis, and contributions are made on a monthly basis.

The following monthly reports are submitted as consent agenda items on a monthly basis.

RECOMMENDATION:

This is for Board information only.

Attachment

TRUSTED SOLUTIONS. LASTING RESULTS.

**Montara Water and Sanitary Dist
Retirement Enhancement Plan**

**Monthly Account Report for the Period
6/1/2021 to 6/30/2021**

Clemens H. Heldmaier
General Manager
Montara Water and Sanitary Dist
P.O. Box 370131
Montara, CA 94037

Plan ID: P7-REP15A

Account Summary

| Source | Beginning Balance as of 6/1/2021 | Contributions | Earnings | Expenses | Distributions | Transfers | Ending Balance as of 6/30/2021 |
|---------------|----------------------------------|-------------------|--------------------|-----------------|-------------------|---------------|--------------------------------|
| Contributions | \$1,202,914.36 | \$9,037.69 | \$15,933.70 | \$561.04 | \$1,117.12 | \$0.00 | \$1,226,207.59 |
| TOTAL | \$1,202,914.36 | \$9,037.69 | \$15,933.70 | \$561.04 | \$1,117.12 | \$0.00 | \$1,226,207.59 |

Investment Selection

PARS Capital Appreciation INDEX PLUS

Investment Objective

The primary goal of the Capital Appreciation objective is growth of principal. The major portion of the assets are invested in equity securities and market fluctuations are expected.

Investment Return

| Source | 1-Month | 3-Months | 1-Year | Annualized Return | | | Plan's Inception Date |
|---------|---------|----------|--------|-------------------|---------|----------|-----------------------|
| | | | | 3-Years | 5-Years | 10-Years | |
| GENERAL | 0% | 4.35% | 28.45% | 11.92% | 11.63% | - | 03/08/16 |

Information as provided by US Bank, Trustee for PARS; Not FDIC Insured; No Bank Guarantee; May Lose Value.

Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.

Account balances are inclusive of Trust Administration, Trustee and Investment Management fees.

Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.

MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **September 2, 2021**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager



SUBJECT: Review and Possible Action Regarding the Big Wave NPA Main Extension Dedication

The County of San Mateo has approved the Coastal Development Permit (CDP) for the Big Wave North Parcel Alternative (NPA) in 2015. The CDP as written and amended, required Big Wave NPA to obtain water service for domestic and fire protection from the District.

The Subdivision Agreement for Phase I included improvements required to provide the Big Wave NPA development with the fire service per the Fire District requirements. The improvements included a 12-inch-diameter water main extension from the District's Alta Vista Zone to the Big Wave NPA. Other improvements required by the CDP and for the development of the Big Wave NPA will be included at a future date in the Phase II agreement that would require a separate authorization by the MWSD Board.

The Applicant, Big Wave NPA, Big Wave LLC, a California Limited Liability Corporation, being the owner/developer of water utility improvements to serve a subdivision project approved by the County of San Mateo in a final subdivision map entitled, "Big Wave Subdivision Map No. 945" and Parcel Map entitled, "Parcel Map No. 1128 Lands of Big Wave Group" on real property located in unincorporated San Mateo County lying within the Montara Water & Sanitary District's ("District") service area and designated as Assessor Parcel Numbers 047-311-060, 047-312-040 ("Property"), has completed construction of an extension of the District's water main located in Airport Street to the Property's northwesterly border corner ("Phase I Improvements") in accordance with the Agreement, as more particularly described in the Phase 1 Improvements Construction Documents approved by the District.

The Applicant declared that the Phase 1 Improvements were built for public use, and upon their acceptance by the Board of Directors of District, all right, title and interest of the undersigned in and to said water system improvements shall vest in the District.

The District's Water System Engineer reviewed the project during construction, approved the as-built drawings for the main extension, and recommended the main for acceptance.

RECOMMENDATION: Adopt MWSD Board Resolution No. _____ and Accept the Phase I Water Main improvements into the District.

Attachments

RESOLUTION NO. _____

RESOLUTION OF THE MONTARA WATER AND SANITARY DISTRICT ACCEPTING OFFER OF DEDICATION OF SUBDIVISION WATER UTILITY IMPROVEMENTS (Big Wave; APNS 047-311-060, 047-312-040)

WHEREAS, Big Wave, LLC, a California Limited Liability Corporation ("Applicant") is constructing a subdivision and mixed-use development project known as "The Big Wave Community" on real property located in the County of San Mateo, California ("Project"), as approved by the Board of Supervisors of the County of San Mateo, Permit File Number 2013-0045, on May 19, 2015 (as subsequently amended on July 23, 2019); and

WHEREAS, in accordance with the Montara Water and Sanitary District ("District") Code, Applicant submitted an application for Water Service by the District's water system to serve the Project, which requires the financing, construction and dedication to the District of a Main Extension beyond the District's existing facilities for Phase I of the Project's water utility improvements, to wit: a new 12-inch-diameter, 5,868-foot-long, C900 PVC pipeline extension to the District's water distribution system, located primarily in the westerly shoulder in Airport Street and extending from approximately Los Banos Avenue to the Property's southeasterly border corner approximately 1,000 feet north of the intersection of Stanford Street ("Phase 1 Improvements"); and

WHEREAS, Applicant submitted preliminary design plans and specifications of the Phase 1 Improvements titled "Big Wave Community, APN 047-311-060 and 047-312-040, Airport Street, Princeton-By-The-Sea, CA", dated December 13, 2018 as revised August 9, 2019, prepared by Sandis Civil Engineers Surveyors Planners; and

WHEREAS, pursuant to District Code Section 5-4.207, the District Board approved the plans and specifications of the Phase 1 Improvements along with an agreement by and between District and Applicant entitled "Agreement for Phased Construction and Acquisition of Subdivision Water Utility Improvements" ("Agreement"); and

WHEREAS, Applicant has completed construction and installation of the Phase 1 Improvements for public use and has made an offer of dedication granting to District all right, title and interest in and to said improvements for inclusion into the District's water system pursuant to the Agreement (said offer of dedication is attached hereto as Exhibit "A" and incorporated herein by this reference); and

WHEREAS, based on the approval by the District's Engineer and the recommendation of the District's General Manager for conformance with District's requirements, the District Board desires to approve completion of the Phase 1

RESOLUTION NO. _____

RESOLUTION OF THE MONTARA WATER AND SANITARY DISTRICT ACCEPTING OFFER OF DEDICATION OF SUBDIVISION WATER UTILITY IMPROVEMENTS (Big Wave; APNS 047-311-060, 047-312-040)

Improvements and accept the Applicant's offer of dedication of the Phase 1 Improvements for public use.

NOW, THEREFORE, be it resolved by the Board of the Montara Water and Sanitary District, a public agency in the County of San Mateo, California, as follows:

1. The foregoing Recitals are true and correct.
2. The District hereby approves and accepts the Phase 1 Improvements, as described herein.
3. The President of the District's Board and the Secretary of the District are hereby authorized to execute and attest thereto, respectively, a Certificate of Acceptance of the Phase 1 Improvements.
4. The District's acceptance of the Phase 1 Improvements is conditional upon the warranty of said improvements by the Applicant for a period of one year from this date of acceptance.
5. The District Manager is hereby authorized to present a certified copy of this Resolution and/or Certificate of Acceptance in a form approved by the District's General Counsel to the Assessor-County Clerk-Recorder of the County of San Mateo for recordation in the Official Records of said County.
6. This Resolution is effective upon its adoption.

President, Montara Water and Sanitary District

COUNTERSIGNED:

Secretary, Montara Water and Sanitary District

* * * *

I HEREBY CERTIFY that the foregoing Resolution No. _____ duly and regularly adopted and passed by the Board of the Montara Water and Sanitary

RESOLUTION NO. _____

**RESOLUTION OF THE MONTARA WATER AND SANITARY
DISTRICT ACCEPTING OFFER OF DEDICATION OF
SUBDIVISION WATER UTILITY IMPROVEMENTS (Big Wave;
APNS 047-311-060, 047-312-040)**

District, County of San Mateo, California, at a Special Adjourned Meeting thereof held on the 2nd day of September 2021, by the following vote:

AYES, Directors:

ABSTENTION:

NOES, Directors:

ABSENT, Directors:

Secretary, Montara Water and Sanitary District

Board of Directors
Montara Water & Sanitary District
8888 Cabrillo Hwy
Montara, California 94037

Re: Dedication of Phase 1 Improvements to District Water System Pursuant to *Agreement For Phased Construction And Acquisition Of Subdivision Water Utility Improvements*, recorded with San Mateo County Assessor-County Clerk-Recorder on 02/28/20, Document #2020-018284 ("Agreement")

Big Wave LLC, a California Limited Liability Corporation, being the owner/developer of water utility improvements to serve a subdivision project approved by the County of San Mateo in a final subdivision map entitled, "Big Wave Subdivision Map No. 945" and Parcel Map entitled, "Parcel Map No. 1128 Lands of Big Wave Group" on real property located in unincorporated San Mateo County lying within the Montara Water & Sanitary District's ("District") service area and designated as Assessor Parcel Numbers 047-311-060, 047-312-040 ("Property"), has completed construction of an extension of the District's water main located in Airport Street to the Property's northwesterly border corner ("Phase 1 Improvements") in accordance with the Agreement, as more particularly described in the Phase 1 Improvements Construction Documents approved by the District.

Owner/developer hereby declares that the Phase 1 Improvements were built for public use, and upon their acceptance by the Board of Directors of District, all right, title and interest of the undersigned in and to said water system improvements shall vest in the District. The undersigned fully guarantees all work for the Phase 1 Improvements for a period of one (1) year from the Board of Director's acceptance thereof, and agrees to either make repairs or to pay for repairs of failure of said water system improvements during said one (1) year period, which result from original installation or materials used therein.

Owner/developer agrees, as a condition precedent to District's acceptance of the Phase 1 Improvements, to submit to District a bond, cash deposit or equivalent in the amount of ten percent (10%) of the costs of construction of the Phase 1 Improvements guaranteeing and securing to District the owner and/or developer's compliance with the provisions of Paragraph 10 of the Agreement for a period of one (1) year after acceptance of the Phase 1 Improvements by District. Owner and/or developer shall provide District copies of all

(cont. next page)

invoices for and proof of payment of the costs of construction of the Phase 1 Improvements concurrently with submittal of the bond or cash deposit.

Dated: 8/23/2021

Big Wave, LLC, a California Limited Liability Corporation

By:  _____

Jeffrey Peck
Managing Member of Big Wave, LLC, a California Limited Liability Corporation



DEFECTIVE MATERIALS AND WORKMANSHIP (WARRANTY) BOND

Bond No **4428567W**
Premium Included

KNOW ALL MEN BY THESE PRESENTS:

That, **Big Wave, LLC**, as Principal, and **SureTec Insurance Company**, a corporation organized under the laws of the State of Texas and authorized to do a surety business in the State of California, as Surety, are held and firmly bound unto the **Montara Water & Sanitary District** in the sum of **Eighty-Eight Thousand Dollars**, lawful money of the United States of America, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents:

WHEREAS, on **September 12, 2019**, the said Principal, entered into an agreement (the "Agreement") for Public and On Site Improvements for: **Big Wave Community** ; for the sum of **Eight Hundred Eighty Thousand Dollars (\$880,000.00)**; and,

WHEREAS, under the terms of the specifications for said work, the said Principal is required to give a bond to protect the Obligee against defective work or labor done or defective materials furnished for a period of one year from and after the date of the completion and acceptance by **Montara Water & Sanitary District**.

NOW, THEREFORE, if the said Principal shall for a period of one year from and after the date of the completion and acceptance of same by said Obligee pay the reasonable and necessary cost of repair of defective work or labor done or defective materials furnished in the performance of the Agreement, then the above obligation to be void; otherwise to remain in full force and effect;

PROVIDED, HOWEVER, Surety and Principal shall be given reasonable notice and opportunity to cure any such defects as a condition precedent to Surety's liability hereunder.

SEALED with our seals and dated this 23rd day August, 2021.

Big Wave, LLC

BY: _____

BY: Mary Baez
Mary Baez, Attorney-in-Fact

SureTec Insurance Company

3033 Fifth Avenue ▪ Suite 300 ▪ San Diego, CA 92103
619-400-4100 ▪ Toll Free 800-288-0351 ▪ Fax 619-400-4101

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

CIVIL CODE § 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
County of San Mateo)
On August 23, 2021 before me, Deborah M. Knipp, Notary Public
Date Here Insert Name and Title of the Officer
personally appeared Mary Baez
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature Deborah M. Knipp
Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: _____ Document Date: _____
Number of Pages: _____ Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____
 Corporate Officer — Title(s): _____
 Partner — Limited General
 Individual Attorney in Fact
 Trustee Guardian or Conservator
 Other: _____
Signer Is Representing: _____

Signer's Name: _____
 Corporate Officer — Title(s): _____
 Partner — Limited General
 Individual Attorney in Fact
 Trustee Guardian or Conservator
 Other: _____
Signer Is Representing: _____

JOINT LIMITED POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That SureTec Insurance Company, a Corporation duly organized and existing under the laws of the State of Texas and having its principal office in the County of Harris, Texas and Markel Insurance Company (the "Company"), a corporation duly organized and existing under the laws of the state of Illinois, and having its principal administrative office in Glen Allen, Virginia, does by these presents make, constitute and appoint:

Mary Baez, Gregory D. McCartney, Sylvia McGovern

Their true and lawful agent(s) and attorney(s)-in-fact, each in their separate capacity if more than one is named above, to make, execute, seal and deliver for and on their own behalf, individually as a surety or jointly, as co-sureties, and as their act and deed any and all bonds and other undertaking in suretyship provided, however, that the penal sum of any one such instrument executed hereunder shall not exceed the sum of:

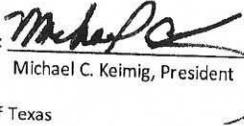
Fifteen Million and 00/100 Dollars (\$15,000,000.00)

This Power of Attorney is granted and is signed and sealed under and by the authority of the following Resolutions adopted by the Board of Directors of SureTec Insurance Company and Markel Insurance Company:

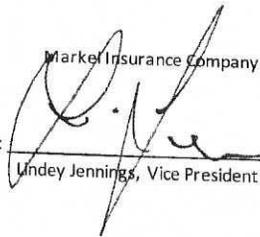
"RESOLVED, That the President, any Senior Vice President, Vice President, Assistant Vice President, Secretary, Assistant Secretary, Treasurer or Assistant Treasurer and each of them hereby is authorized to execute powers of attorney, and such authority can be executed by use of facsimile signature, which may be attested or acknowledged by any officer or attorney, of the company, qualifying the attorney or attorneys named in the given power of attorney, to execute in behalf of, and acknowledge as the act and deed of the SureTec Insurance Company and Markel Insurance Company, as the case may be, all bond undertakings and contracts of suretyship, and to affix the corporate seal thereto."

IN WITNESS WHEREOF, Markel Insurance Company and SureTec Insurance Company have caused their official seal to be hereunto affixed and these presents to be signed by their duly authorized officers on the 24th day of March, 2021.

SureTec Insurance Company

By: 
Michael C. Keimig, President

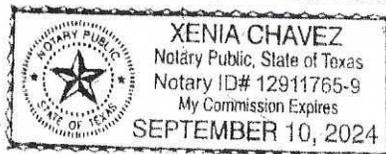


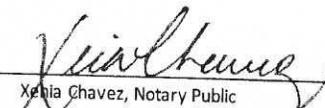
Markel Insurance Company
By: 
Lindsey Jennings, Vice President

State of Texas
County of Harris:

On this 24th day of March, 2021 A. D., before me, a Notary Public of the State of Texas, in and for the County of Harris, duly commissioned and qualified, came THE ABOVE OFFICERS OF THE COMPANIES, to me personally known to be the individuals and officers described in, who executed the preceding instrument, and they acknowledged the execution of same, and being by me duly sworn, disposed and said that they are the officers of the said companies aforesaid, and that the seals affixed to the proceeding instrument are the Corporate Seals of said Companies, and the said Corporate Seals and their signatures as officers were duly affixed and subscribed to the said instrument by the authority and direction of the said companies, and that Resolutions adopted by the Board of Directors of said Companies referred to in the preceding instrument is now in force.

IN TESTIMONY WHEREOF, I have hereunto set my hand, and affixed my Official Seal at the County of Harris, the day and year first above written.

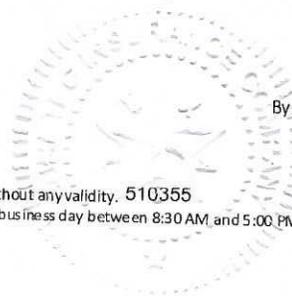


By: 
Xenia Chavez, Notary Public
My commission expires 9/10/2024

We, the undersigned Officers of SureTec Insurance Company and Markel Insurance Company do hereby certify that the original POWER OF ATTORNEY of which the foregoing is a full, true and correct copy is still in full force and effect and has not been revoked.

IN WITNESS WHEREOF, we have hereunto set our hands, and affixed the Seals of said Companies, on the 23rd day of August, 2021.

SureTec Insurance Company
By: 
M. Brent Beaty, Assistant Secretary



Markel Insurance Company
By: 
Andrew Marquis, Assistant Secretary



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **September 2, 2021**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager *CH*

**SUBJECT: Review and Possible Action Concerning
Employee Wellness Program.**

The District has an established Wellness Program for its full-time employees whereby the District will contribute twenty-five dollars (\$25.00) monthly towards a health or fitness expenditure of their choice, upon proper documentation by the employee.

The District was once more awarded a Wellness Grant over \$272 in July from the Association of California Water Agencies Joint Powers Insurance Authority (ACWA JPIA). Voluntary Wellness programs of formal and informal activities are designed to improve the health and well-being employees and reduce or eliminate personal problems affecting employee health and work productivity. Wellness programs have the potential to decrease absenteeism, improve productivity, improve employee retention, leads to a more energetic, positive and productive workplace, lower overall health care costs, and reduce on-the-job accidents and injuries. The current pandemic has further increased the need to support and encourage employees self-care.

The program was authorized from September to September each year. If all employees participate and ask for the full monthly reimbursement the annual cost would amount to a total of \$2,120. Last year the MWSD employees used \$559.83.

Recommendation:

Authorize up to \$2,120 of District funds for contributions to MWSD full time employee's participation in wellness activities of \$25 per month per employee after proof of payment by the employee.

Attachment



July 12, 2021

Clemens Heldmaier - mwsd@coastside.net
Tracy Beardsley - clerk.mwsd@coastside.net
Montara Water & Sanitary District

RE: ACWA JPIA 2021 Wellness Grant

Dear Clemens and Tracy,

Congratulations! The 2021 Wellness Grant Application for Montara Water & Sanitary District has been approved in the amount of \$272. Due to an overwhelming response this year, it was necessary for us to reduce the 2021 amounts awarded to 85% of the amount requested. We will send a check directly to your agency no later than August 6th.

Please follow the guidelines below to ensure proper use and documentation of wellness grant funds.

- Please save your receipts for your purchases. Once you have used the funds, submit them to the JPIA at jrech@acwajpia.com. All funds must be used by **June 24, 2022**.
- If you are interested in engaging a speaker from Anthem Blue Cross for your wellness program, please let me know and I will put you in touch with the appropriate contact at Anthem. You will pay the speaker directly using your wellness funds.
- Safety equipment, services, and training are not considered eligible wellness grant expenses. However, wellness grant funds may be used to purchase face coverings for employees to help stop the spread of COVID-19. This does not include masks and respirators required by field employees as part of their job duties.
- Teambuilding events, luncheons or food for staff will only be considered a reimbursable wellness grant expense if food or luncheon is composed of healthy food choices, **and** has a wellness component (e.g. a wellness speaker or wellness activity). Please see the attached for a list of sample food items eligible for Wellness Grant funds. We hope this will help generate some ideas for promoting healthy eating.

If you have any questions regarding your grant, please contact me at (916) 474-1773. Thank you for your participation.

A handwritten signature in black ink, appearing to read 'Jackie Rech', is positioned above the typed name.

Jackie Rech
Employee Benefits Account Manager



SAMPLE FOOD ITEMS ELIGIBLE FOR WELLNESS GRANT FUNDS

Focus should be on lean/healthy proteins, vegetables, fruits, nuts, whole grains, low fat cheese and items low in saturated fat and processed sugar.

Breakfast items:

- Whole fruit juices, such as orange, apple, grapefruit, pineapple, mango, coconut water, or fruit blend juices.
- Eggs
- Whole grain breads, English muffins, tortillas
- Veggie or Turkey Bacon/Sausage
- Whole grain cereals without sugar coating
- Fruit
- Oatmeal
- Reduced fat cottage cheese

Lunch items:

- Green or veggie salad
- Grilled chicken or fish
- Baked potato
- Sandwiches with whole grain bread, encouraging sensible condiments and plenty of veggies
- Vegetables
- Healthy Soups*

Snacks: fruit, vegetables, whole grains, nuts, low fat cheese, pretzels.

You may provide healthy snacks with wellness grant funds without tying it to a wellness activity.

SAMPLE FOOD ITEMS INELIGIBLE FOR WELLNESS GRANT FUNDS

- Pizza
- Hamburgers
- Mexican food, unless an effort has been made to modify as a healthy option
- BBQ red meat

Below are some websites with information on healthy food options:

- [Weight Watchers Recipe page](#)
- [Fooducate](#)
- [Nutrition.gov](#)

ACWA JPIA
PO BOX 619082
Roseville, CA 95661-3700
(800) 231-5742

California Bank and Trust
520 Capitol Mall
Suite 100
Sacramento, CA 95814-4714

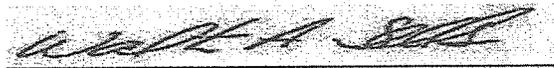
1216
Date: 07/27/2021

Pay To
The Order Of MONTARA WATER AND SANITARY DISTRICT

Two Hundred Seventy Two Dollars

\$\$\$272.00**

MONTARA WATER AND SANITARY DISTRICT
P.O. BOX 370131
MONTARA, CA 94037
United States



Void after 6 months

ACWA JPIA
V000625--MONTARA WATER AND SANITARY DISTRICT
Print As: MONTARA WATER AND SANITARY DISTRICT

P.O. BOX 370131
MONTARA, CA 94037

1216
California Bank and Trust
CBTGen_1961 1961
Date: 07/27/2021

| Date | Bill # | Reference Number | Agency | Amount Entered | Term Discount | Amount Paid |
|--------------------------|---|------------------|--------|----------------|---------------|-------------|
| Appl | Memo | Department ID | | | | |
| 07/22/2021 | 7222021 | | | | | |
| 25005--EB Accounts Payab | Montara Water & Sanit...Wellness Grant 2021-2 | P80 | JPIA | \$272.00 | \$0.00 | \$272.00 |
| Net Amount: | | | | | | \$272.00 |



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **September 2, 2021**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager 

**SUBJECT: Review and Possible Action Concerning ACWA
Region 5 Board Election.**

The Association of California Water Agencies (ACWA) Region 5 is asking its members to elect chair, vice chair, and board members. Electronic submittal of the ballot is required by September 30, 2021.

The leadership of ACWA's ten geographical Regions is integral to the leadership of the Association as a whole. The Chair and Vice Chair of Region 5 serve on ACWA's Statewide Board of Directors and recommend all committee appointments for Region 5. Members of the Region 5 Board determine the direction and focus of region issues and activities. Additionally, they support the fulfillment of ACWA's goals.

RECOMMENDATION:

Review the attached election ballot, suggest suitable candidates to be elected and direct the General Manager to submit the ballot.

Attachments

From: [ACWA Regions](#)
To: cheldmaier@coastside.net
Subject: Reminder: ACWA Region 5 Election Ballot
Date: Monday, August 16, 2021 3:07:14 PM

Click [here](#) if you are having trouble viewing this message.



TO: ACWA REGION 5 MEMBER AGENCY BOARD PRESIDENT
AND GENERAL MANAGER

Ballot for Region 5 Board Election for the 2022-2023 Term

It is time to elect the 2022-2023 ACWA Region 5 chair, vice chair and board members who will represent and serve the members of Region 5. Attached you will find the official ballot which includes the Region 5 Nominating Committee's recommended slate, as well as individual candidates running for the Region 5 Board.

Your agency is entitled to cast only one vote. Please review the attached ballot and have your agency's authorized representative cast its vote for the slate as recommended by the Region 5 Nominating Committee **or** cast its vote for an individual Region 5 chair, vice chair and three to five board members.

2022-2023 ACWA Region 5 Ballot is located [HERE](#).
Region 5 Rules and Regulations are located [HERE](#).

Submit the electronic ballot to ACWA by September 30, 2021.
(Ballots received after September 30 will **not** be accepted.)

Remember, Your vote is important. Region 5 Board members are elected to represent the issues, concerns and needs of your region. The Region 5 chair and vice chair will serve on ACWA's Board of Directors for the next two-year term beginning January 1, 2022. Additionally, the newly elected chair and vice chair will make the Region 5 committee appointment recommendations to the ACWA president for the 2022-2023 term. Also, either the chair or vice chair will hold a seat on the ACWA Finance Committee.

If you have questions, please contact your Regional Affairs Representative, [Jennifer Rotz](#) or call (916) 441-4545.

Thank you for your careful consideration and participation in the Region 5 election process.



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980 9th Street, Suite 1000, Sacramento, CA 95814
We hope you enjoy receiving email notices and updates from ACWA. At any time you can click [here](#) to unsubscribe
or to change your subscription preferences.

OFFICIAL REGION 5 Board Ballot

2022-2023 TERM



Please return completed ballot by Sept. 30, 2021

E-mail: regionelections@acwa.com
Mail: ACWA
980 9th Street, Suite 1000
Sacramento, CA 95814

General Voting Instructions:

- 1 You may either vote for the slate recommended by the Region 5 Nominating Committee or vote for individual region board members. Please mark the appropriate box to indicate your decision.
- 2 Please complete your agency information. The authorized representative is determined by your agency in accordance with your agency's policies and procedures.

1

Nominating Committee's Recommended Slate

- I concur with the Region 5 Nominating Committee's recommended slate below.

CHAIR: John L. Varela, Director, Santa Clara Valley Water District

VICE CHAIR: Jack Burgett, Vice President, Board of Directors, North Coast County Water District

BOARD MEMBERS:

- **Ernesto A. Avila**, Board Vice President, Contra Costa Water District
- **Mary Bannister**, Director, Pajaro Valley Water Management Agency
- **Sarah Palmer**, Director, Zone 7 Water Agency
- **Katherine A. Stewart**, Director/Board President, Vandenberg Village Community Services District
- **Floyd Wicks**, Director, Montecito Water District

OR

Individual Board Candidate Nominations

- I do not concur with the Region 5 Nominating Committee's recommended slate. I will vote for individual candidates below as indicated.

CANDIDATES FOR CHAIR: (CHOOSE ONE)

- Sarah Palmer**, Director, Zone 7 Water Agency
- Katherine A. Stewart**, Director/Board President, Vandenberg Village Community SD
- John H. Weed**, Director, Alameda County Water District
- John L. Varela**, Director, Santa Clara Valley Water District

CANDIDATES FOR VICE CHAIR: (CHOOSE ONE)

- Ernesto A. Avila**, Board Vice President, Contra Costa Water District
- Mary Bannister**, Director, Pajaro Valley Water Management Agency
- Jack Burgett**, Vice President, Board of Directors, North Coast County Water District
- Katherine A. Stewart**, Director/Board President, Vandenberg Village Community SD
- John H. Weed**, Director, Alameda County Water District

CANDIDATES FOR BOARD MEMBERS: (MAX OF 5 CHOICES)

- Ernesto A. Avila**, Board Vice President, Contra Costa Water District
- Mary Bannister**, Director, Pajaro Valley Water Management Agency
- Jack Burgett**, Vice President, Board of Directors, North Coast County Water District
- Sarah Palmer**, Director, Zone 7 Water Agency
- Paul Seger**, Director/Board President, Diablo Water District
- Katherine A. Stewart**, Director/Board President, Vandenberg Village Community SD
- John H. Weed**, Director, Alameda County Water District
- Floyd Wicks**, Director, Montecito Water District

2

AGENCY NAME

AUTHORIZED REPRESENTATIVE

DATE



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: September 2, 2021

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager *CH*

**SUBJECT: Review and Possible Action Concerning
Support for Cathy Green for Office of ACWA
Vice President.**

This item has been requested by director Slater Carter.

Cathy Green is seeking broad demonstration of support from California agencies for her candidacy for the office of Vice President for the Association of California Water Agencies (ACWA). She would like to make ACWA a resource and sounding board for all water agencies in California. Cathy Green is the only candidate for the office.

RECOMMENDATION:

Approve Resolution No.____, Resolution of the Montara Water and Sanitary District (MWSD) to Support Orange County Water District (OCWD) First Vice President Cathy Green as a Candidate for the Office of ACWA Vice President.

RESOLUTION NO. ____

RESOLUTION OF THE MONTARA WATER AND SANITARY DISTRICT (MWSD) TO SUPPORT ORANGE COUNTY WATER DISTRICT (OCWD) FIRST VICE PRESIDENT CATHY GREEN AS A CANDIDATE FOR THE OFFICE OF ACWA VICE PRESIDENT

WHEREAS, the Association of California Water Agencies (ACWA) has announced that a Nominating Committee has been formed to develop a slate for the ACWA election of its statewide lead officer positions of President and Vice President; and,

WHEREAS, the individual who fills the ACWA Vice President position needs to possess a working knowledge of water industry issues and concerns, connections with water professionals throughout the state, strength of character and leadership capabilities, and experience in matters related to the performance of the duties of the office; and,

WHEREAS, this person must be able to provide the dedication of time and energy to effectively serve in this capacity; and,

WHEREAS, MWSD recognizes that Director Green has served on the ACWA Board since 2016, and on the ACWA Board Executive Committee since 2020; and,

WHEREAS, Director Green has served as ACWA Region 10 Chair (2018-19) and is now serving her second term as ACWA Region 10 Vice Chair (2016-17, 2020-current), and she has served as ACWA Region 10 Board member since 2012; and,

WHEREAS, Director Green has served on the ACWA Water Quality Committee (2012-current) and the ACWA Energy Committee (2019-current), and she previously served on the ACWA State Legislative Committee (2012-15); and,

WHEREAS, Director Green has served in a leadership role at Orange County Water District. She was elected to the OCWD Board of Directors (OCWD Board) in November 2010 and was re-elected in 2012, 2016 and 2020. She was selected by the OCWD Board to serve as its 2015 and 2016 President. She currently serves as First Vice President, a position she previously held in 2013, 2014, and since 2019; and,

WHEREAS, Director Green currently serves as the Chair of the Water Advisory Committee of Orange County (WACO), Chair of the OCWD Water Issues Committee, and Vice Chair of the OCWD Communications and Legislative Liaison Committee; and,

WHEREAS, prior to her service on OCWD's Board, Director Green was elected to two consecutive terms on the Huntington Beach City Council (2002-2010) where she served two terms as Mayor (2003, 2009). Director Green has been involved as a council liaison and active community member on many city boards, commissions, and committees; and,

WHEREAS, it is the opinion of MWSD's Board of Directors that Director Green possesses all of the qualities needed to fulfill the duties of the office of ACWA Vice President; and,



BIOGRAPHY

Cathy Green, 1st Vice President | Division 6

Orange County Water District

Service Area: Parts of: Fountain Valley and Huntington Beach

Cathy Green was elected to the Orange County Water District (OCWD) Board of Directors in November 2010 and was re-elected in 2012, 2016 and 2020. She was selected by the board to serve as its 2015 and 2016 president. She currently serves as 1st vice president, a position she previously held in 2013, 2014 and 2020.



Prior to Director Green's service on OCWD's board, she was elected to two consecutive terms on the Huntington Beach City Council where she served two terms as mayor. Director Green has been involved as a council liaison and committee member on many city boards, commissions and committees. She served on the Orange County Transportation Authority Board and was a director of OC Clean Tech.

Director Green's leadership in the water industry includes serving as an active member of the Association of California Water Agencies (ACWA) since 2012, including serving on ACWA's Executive Committee since 2020, the ACWA Board since 2016, and the Region 10 Board since 2012. She held the position of ACWA Region 10 Chair from 2018-2019 and served as Vice Chair since 2020, and previously from 2016-2017. Director Green has also served on several ACWA Committees including the Water Quality Committee since 2012, the Energy Committee since 2019, and the State Legislative Committee from 2012-2015.

Director Green serves on the boards of the Huntington Valley Boys and Girls Club and the Orange County Explorer Program; serves on the Huntington Beach City School District Medi-Cal Collaborative; is a director of the Prime Health Foundation and the Huntington Beach Hospital; is a member of the American Legion Unit 133 Auxiliary, Huntington Beach Community Emergency Response Team (CERT) and the Elks Lodge 1959; and is on the Advisory Board of the Bolsa Chica Conservancy. She is a founding member of Amigos de Bolsa Chica.

In addition, her community involvement has included serving as president of the Therapeutic Riding Center and the Huntington Beach Community Clinic, chair of the Orange County Emergency Medical Care Committee and of Explorer's/Learning for Life, first aid chair of Huntington Beach CERT, and board member of the OC Boy Scouts of America Council and American Family Housing.

Director Green is the recipient of many awards. Her most recent is a 2020 Boys and Girls Clubs of America National Service to Youth Award. In 2010, she was the recipient of the Spurgeon Award, and, in 2005, she was named Woman of the Year by then State Senator John Campbell. Other awards include the 2006 United Way Excellence in Child Care Planning, the 2007 Peace Maker Award from the Greater Huntington Beach Interfaith Council and the Golden West College Pillar of Achievement Award. She has also been recognized as Huntington Beach's Citizen of the Year by the Huntington Beach Chamber of Commerce, a Huntington Beach Soroptimist's Woman of Distinction and a Bolsa Chica Conservancy Conservator of the Year.

Director Green is a registered nurse and holds a degree in law. As a nurse, Director Green worked in the health care areas of intensive care, student health, community health, and patient advocacy. In addition to nursing, she gained experience with a variety of environmental projects while associated with Lockhart and Associates.

Director Green and her husband Peter have been residents of Huntington Beach since 1970 where they raised their two children Teresa and Tom.

ELECT CATHY GREEN AS ACWA VICE PRESIDENT

COMMITMENT · EXPERIENCE · LEADERSHIP



ACWA BOARD MEMBER

- Executive Committee (2020-current)
- Region 10 Chair (2018-19)
- Region 10 Vice Chair (2016-17, 2020-current)
- Region 10 Board Member (2012-current)

ACWA COMMITTEES

- Water Quality Committee (2012-current)
- Energy Committee (2019-current)
- State Legislative Committee (2012-2015)

ORANGE COUNTY WATER DISTRICT, Director (2010-current)

- President 2015-16
- 1st Vice President (2013, 2014, 2019-current)
- Water Advisory Committee of Orange County (WACO): Chair
- Water Issues Committee: Chair
- Communications/Legislative Liaison Committee: Vice Chair

CIVIC LEADERSHIP

- City of Huntington Beach Mayor (2003, 2009)
- Councilwoman (2002-2010)

PROFESSIONAL EXPERIENCE

- Registered Nurse
- Law degree

My vision for ACWA is to embrace its motto -- Bringing Water Together -- which, for me, is about unifying ACWA members and working collaboratively with diverse stakeholders to find smart solutions to the challenges we are now facing.



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **September 2, 2021**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

A handwritten signature in blue ink, appearing to be 'Clemens'.

**SUBJECT: Report of Committee of Green Foothill's
concerns about ABAG's Goals**

President Boyd requested this item be brought to the board's attention.

The Association of Bay Area Governments (ABAG) is setting local goals for additional housing needs. ABAG has recently suggested large increases in planned housing units in rural areas resulting in urban sprawl. Of immediate concern for the Committee of Green Foothills is the Coyote Valley in Santa Clara County, however also San Mateo County is faced with drastic housing increases in rural areas.

RECOMMENDATION:

This is for board information only.

Attachment

Tell ABAG to Stop Threatening Coyote Valley and Rural Lands



Before-and-after satellite photos show the impact of sprawl housing on open space in southern San Jose

Santa Clara County open spaces are at risk! The Association of Bay Area Governments (ABAG) is pushing Santa Clara County to put sprawl housing on open space, farmlands, ranchlands, and natural habitats where no urban services exist. Fortunately, Santa Clara County is pushing back. Please tell ABAG to uphold Santa Clara County's appeal and stop allocating massive amounts of housing on undeveloped open space!

What's Happening: ABAG Is Promoting Sprawl, Contradicting State Policy and ABAG's Own Goals

ABAG is the regional planning agency responsible for, among other things, determining how much additional housing is needed in each part of the Bay Area. This is known as the Bay Area's Regional Housing Needs Allocation (RHNA). RHNA assigns a share of our needed future housing to each city and county based on a methodology approved by ABAG.

Every eight years, RHNA allocation numbers are revised. ABAG is working on a revised number right now. Under the previous allocation, ABAG respected its obligation to protect open space and concentrate proposed housing where it is most appropriate – in cities. It assigned relatively little residential development to rural, undeveloped areas of Santa Clara and San Mateo Counties.

Unfortunately, in the most recent revision, ABAG proposed a more than 1,000% increase in the number of planned housing units – that is 3,125 units compared to 277 in the last cycle – in unincorporated Santa Clara County. Since the vast majority of unincorporated Santa Clara County is rural, this puts Coyote Valley and other rural areas at risk of urban-level development.

San Mateo County and other Bay Area counties also experienced very large increases in planned housing units in rural areas. These drastic increases contradict one of the objectives of RHNA in state law, specifically that of “promoting infill development and socioeconomic equity, the protection of environmental and agricultural resources, the encouragement of efficient development patterns, and the achievement of the region's greenhouse gas reductions targets.” This state law recognizes what ABAG seems to have forgotten – that building sprawl development in open spaces is bad for the environment.

Why It's Important: Housing Should Be Built Where It Will Promote Climate Resilience and Equity

Building thousands of homes in areas without water lines, sewers, power, sometimes even without roads, and far from hospitals, fire stations, police, and government services is simply a bad idea. It would destroy farmlands, ranchlands, habitats, and even floodplains – all areas where massive growth should not happen, areas that help in strengthening our climate resilience. It imposes greenhouse gas and other pollutants on everyone else, and affordable housing is often unworkable due to the distance from jobs, public transportation, and services.

Santa Clara County has asked ABAG not to promote sprawl, and to rethink its methodology. ABAG's answer has only been to suggest that the County should negotiate with cities to absorb some of the housing it proposes to allocate to rural areas. This is not a tenable long-term solution and furthermore is not guaranteed to work. It is ABAG's responsibility to allocate housing quotas appropriately.

[We too have weighed in on this situation](#), co-authoring two letters to ABAG with other environmental groups to address the issue. We will be submitting additional comments in support of the County's position to help protect Coyote Valley and other open space.

What You Can Do: Support the County's Final Appeal to ABAG to Protect Open Space

Join us in submitting comments supporting Santa Clara County in their final chance to appeal to ABAG. Email ABAG and ask them to stop pushing sprawl proposals on unincorporated open space lands in Coyote Valley and the rest of Santa Clara County.

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MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **September 2, 2021**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

**SUBJECT: Information about Composting Waste Services
beginning January 2022**

As required by SB 1383, Recology of the Coast (ROTC) will begin weekly Greenwaste and compostable material pickup in the residential areas starting January 3, 2022. All materials, food, Greenwaste and some paper materials, will be comingled in the current 96 gallon cart. The currently allowed second thirty gallon cart will be disallowed when the new program begins January 2022.

Education and outreach to all customers regarding the new program will begin in September 2021 by mail, online and website, on NEXTDOOR and in the Half Moon Bay Review.

The board will be asked to adopt SB 1383 by Ordinance according to CalRecycle's guidelines at a subsequent meeting.

MWSD and Recology Management are currently in negotiations about the resulting cost to the ratepayer.

Recommendation:

This is for board information only



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **September 2, 2021**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager 

SUBJECT: General Manager's Report

OPERATIONS REPORT

August 2021

811 Dig Alerts

- 8-02-2021- Harte st x George st, Sewer main replacement, mark all of cedar from harte to george
 - 601 Stetson x Carlos st, Sewer main replacement, mark all of street from 601 stetson to 590 carlos st
 - 520 Franklin x Tamarind st, install culvert, new driveway, ADU unit and new garage
 - Wave ave x Terrace ave, sewer main and lateral replacement, mark all intersection of Wave ave and Terrace st
- 8-04-2021- 534 Stetson st x Kelmores st, transformer changeout, mark 25' radius around pole and anchor
- 8-06-2021- 2120 Vallemar st x CA 1, concrete repair at meter, mark front of house main to meter
- 8-11-2021- San Lucas ave x San Ramon ave, sewer main replacement, mark on east side of San Lucas ave in front of 854 San Ramon Ave
- 8-11-2021- 403 5th st x East ave, sewer main repair, mark in front of 403 5th st, 70 SE of intersection of 5th and East
 - California ave x Ellendale rd, sewer main replacement, work takes place on california ave in front of 423 california
 - California ave x Ellendale rd, sewer main repair, work takes place in front of 439 california ave
- 8-17-2021- California ave X Ellendale, sewer main replacement, Mark all of California ave from CA 1 to Ellendale rd
 - San Lucas ave x San Ramon ave, sewer main replacement, mark in front of 180 and 140 San Lucas for sewer main replacement
 - 51 Julianna ave x Vallemar st, trench to install gas and electric, mark in front of address for gas and electric
 - 2009 Vallemar st, repair water main, mark in front of 2009 Vallemar for water main repair
- 8-20-2021- 1030 Etheldore ave, mark for gas leak repair by PGE

Work Orders

- 8-02-2021- Two move in move outs, 960 Lancaster and 830 sierra st
- 8-03-2021- Profile for potential leak at 551 Franklin st
- 8-05-2021- move in move out for 314 11th st



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **September 2, 2021**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

- 8-06-2021- high usage profile to explain large bill/usage 297 16th st. seems to be irrigation issue, advised customer to locate all lines and watch for leaks during run time
 - 461 Marine blvd, constant leak at a home for sale, needed profile to find leak and determine length of run time
 - 1026 Birch st. leak notice received and checked on repairs with a profile. Sent customer leak adjustment policy
- 8-09-2021- move in move out for 830 Sierra st, 538 Kelmore st, and 266 6th st.
- 8-10-2021- 570 Sierra st, tampered transmitter that needed to be repaired and reprogrammed
 - 130 11th st, profile for leak notice and check for leak stoppage
 - 297 16th st. profile from high water usage, leak was from new irrigation system. Performed leak adjustment for customer
- 8-13-2021 Cabrillo USD, Le Conte Ave, a parent called into the office to inform MWSD of water gushing out of water box at Farallone View School. Upon arrival DD and NC communicated with Principal for shut off and discovered meter gaskets had failed and 2' flange to be bent. Replaced flange on school side of meter and 2 new gaskets on front and back of meter.
 - Move in move out for 179 11th st and 830 Sierra st

After Hours Call Outs

- 8-12-2021 Farallone view school, Plumber working on service line for school and needed water shut off
- 8-13-2021 Vallemar Street Leaking Main- previous emergency repair has failed

Repairs and Leaks

- 8-3-2021 - Hydrant 80 at the intersection of Cypress and Cabrillo Highway was hit over the weekend, DD and JM shut down hydrant. Replace underground pipework and replace hydrant bury and new hydrant breakway collar. Install 2 bollards to protect hydrant.
- 8-19-2021 - Vallemar Street, dig up previous emergency night repair and reclamp tar coated steel main, add second clamp preemptively for a compromised area section to repair. Mastic coat exposed steel main



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **September 2, 2021**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

General

- 8-4-2021 Main extension on Howells st for new home at 1170 Howells st. Add 100' of new 6" main northbound on Sunshine Valley Rd at Howells st. Tap main for connection for PFP and domestic service.
- August 10th and 11th - Perform 3rd quarter sampling for State requirements

Projects: This year's Sewer Improvement Project is progressing as planned.

General Manager Leave: The General Manager will be out of the office from September 3-7, September 17 and 20.

Covid-19: MWSD offices remain closed to the public since March 16, 2020. SOP's for Covid-19 office and employee safety were updated since new health orders were issued. Non-essential construction and permitting is allowed in SMC and MWSD operations is working at full capacity always adhering to social distancing guidelines.

A partial reopening plan is currently under preparation.

RECOMMENDATION:

This is for Board information only.