



**Montara Water  
and Sanitary District**  
*Serving the Community of Montara and Moss Beach*

P.O. Box 370131  
8888 Cabrillo Hwy  
Montara, CA 94037-0131  
t: 650.728.3545 • f: 650.728.8556

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*To sensitively manage the natural resources entrusted to our care, to provide the people of Montara - Moss Beach with reliable, high – quality water, wastewater, and trash disposal at an equitable price, and to ensure the fiscal and environmental vitality of the district for future generations. Be open to providing other services desired by our community.*

# AGENDA

**District Board of Directors**

**July 1, 2021 at 7:30 p.m.**

**DUE TO COVID-19, THIS MEETING WILL BE CONDUCTED REMOTELY PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20 TEMPORARILY SUSPENDING AND MODIFYING CERTAIN TELECONFERENCE REQUIREMENTS UNDER THE RALPH M. BROWN ACT. MEMBERS OF THE PUBLIC MAY NOT ATTEND THIS MEETING IN PERSON.**

Directors, staff and the public may participate remotely via the application ZOOM:

ZOOM MEETING INFORMATION:

WEBSITE: <https://us02web.zoom.us/j/89138276726?pwd=eINybFBkcDVUV0x4TitEQm1wZCtTUT09>

MEETING ID: 891 3827 6726

Password: 659127

CALL IN PHONE NUMBER: +1 669 900 9128

INSTRUCTIONS for remote access are available at <https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>. You also may view video during the meeting via live stream or after the meeting at <https://videoplayer.telvue.com/player/wuZKb9gwEY7sMACIIsr7VSJglB35kNZA/stream/159?fullscreen=true&showtabssearch=false&autostart=false> . If you experience technical difficulties or have technical questions prior to or during the meeting, please contact MWSD's IT support at (650) 728-7843.

Note: Public participation is not permitted during closed session discussion items.

### **Public Comment**

In accordance with the Government Code, members of the public may address the Board on specific agenda items when the matter is announced by the Board President. Any other item of interest that is within the subject matter jurisdiction of the District may be addressed during the Oral Comments portion of the meeting. A "raise hand" button available for every Zoom user can be used to alert the President of the intent to comment.

Public comment also may be submitted in writing (in accordance with the three-minute per speaker limit) via email to [info@mwsd.net](mailto:info@mwsd.net) up to one-hour prior to the scheduled meeting time. Please indicate in your email the agenda item to which your comment applies. The District Clerk will read all comments into the record. Comments and materials related to an item on this Agenda submitted after distribution of the Agenda Packet are available in the District Clerk's office during normal business hours and may also be available on the District's web site ([www.mwsd.montara.org](http://www.mwsd.montara.org)) subject to staff's ability to post the documents before the meeting.

Upon request, this Agenda and written agenda materials will be made available in appropriate alternative formats to persons with a disability. Request for a disability-related modification or accommodation in order to participate in the public meeting should be emailed to [info@mwsd.net](mailto:info@mwsd.net) or submitted by phone at 650-728-3545 at least two days before the meeting. Requests will be granted whenever possible and resolved in favor of accessibility.

Subject to Change: Given the current public health emergency and the rapidly evolving federal, state, and local orders, the format of this meeting may be altered, or the meeting may be canceled. You may check on the status of the meeting by visiting the District's website at: <http://mwsd.montara.org> .

## **CALL TO ORDER**

## **ROLL CALL**

## **PRESIDENT'S STATEMENT**

## **ORAL COMMENTS** (Items other than those on the agenda)

## **PUBLIC HEARING**

## **CONSENT AGENDA**

1. [Approve Minutes for Regular Scheduled Board Meeting June 17, 2021.](#)
2. [Approve Financial Statements for May 2021.](#)
3. [Approve Warrants for July 1, 2021.](#)
4. [SAM Flow Report for May 2021.](#)
5. [Monthly Review of Current Investment Portfolio.](#)
6. [Connection Permit Applications Received.](#)
7. [Monthly Water Production Report.](#)
8. [Rain Report.](#)
9. [Monthly Solar Energy Report.](#)
10. [Monthly Public Agency Retirement Service Report for April 2021.](#)

## **OLD BUSINESS**

## **NEW BUSINESS**

1. [Discussion of Effects of Drought on Sewer Operation, Treatment and Collection System Management Challenges.](#)
2. [Review and Possible Action Concerning Adoption of Appropriations Limit for FY 2021-2022.](#)

## **REPORTS**

1. Sewer Authority Mid-Coastside Meetings (Slater-Carter).
2. MidCoast Community Council Meeting (Slater-Carter).
3. CSDA Report (Lohman).
4. LAFCo Report (Lohman).
5. Attorney's Report (Fitzgerald).
6. Directors' Reports.
7. [General Manager's Report \(Heldmaier\).](#)

## **FUTURE AGENDAS**

## **CONVENE IN CLOSED SESSION**

**CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION** (Government Code §54956.9(d)(1))

Case Name: *City of Half Moon Bay v. Granada Community Services District, et al.* (Santa Clara County Superior Court No. 17CV316927)

**CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION** Significant Exposure to Litigation pursuant to paragraph (2) of subdivision (d) of Gov. Code § 54956.9 (1 potential cases)

**CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION** (Government Code §54956.9(d)(1))

Case Name: *Montara Water and Sanitary District v. The Dow Chemical Company, et al.* (San Bernardino County Superior Court No. CGC-05-438267)

**CONFERENCE WITH REAL PROPERTY NEGOTIATORS** (Government Code §54956.8)

Property: 771 Rivera Rd., Montara, CA

Agency Negotiator(s): District General Manager; District General Counsel; District Real Estate Broker

Negotiating parties: Coast Wholesale Florists, a corporation/Miller-Havice Ranch

Under Negotiation: Price and Terms of Payment.

**REPORT OF ACTION TAKEN IN CLOSED SESSION, IF ANY**

**ADJOURNMENT**

The District has a curfew of 10:30 p.m. for all meetings. The meeting may be extended for one hour by vote of the Board.



**MONTARA WATER & SANITARY**  
**DISTRICT**

**REGULAR BOARD OF DIRECTORS MEETING**  
**June 17, 2021**

**MINUTES**

Due to COVID-19, this meeting was conducted remotely pursuant to the provisions of the Governor's Executive orders N-25-20 and N-29-20 temporarily suspending and modifying certain teleconference requirements under the Ralph M. Brown Act. Directors, staff, and the public participated remotely via the application ZOOM

**REGULAR SESSION BEGAN AT 7:33 p.m.**  
**CALL TO ORDER**  
**ROLL CALL**

Directors Present: Boyd, Dekker, Harvey, Lohman & Slater-Carter

Staff Present: Clemens Heldmaier, General Manager  
District Clerk, Tracy Beardsley

Others Present: District Counsel, Christine Fitzgerald  
District Water Engineer, Tanya Yurovski  
Kastama Consulting, Alison Kastama

**PRESIDENT'S STATEMENT**

Director Boyd reminded everyone to continue conserving water during this drought season. The district will be providing helpful information on ways to save water via mail, on-line, and subsequent meetings.

## ORAL COMMENTS

Gregg Dieguez, Montara resident, said that he is registering a concern on behalf of several residents about the levels of water supply in our water district. He urged the district to re-assess the data in its Water Master Plan from 2017, and take a hard look at the water supply situation.

Ann Roth asked if a mailing was going out in reference to water conservation tips, and will there be a moratorium to protect current customers?

General Manager Clemens Heldmaier stated everyone is anxious about the water supply situation in California. Montara Water and Sanitary District (MWSD) is independent, with its own local sources. They are monitoring water levels, and they are nowhere near dipping into reserves. They reserve half of their capacity set aside for drought contingencies. Their water is sufficient for current needs, and they are looking at new resources as well as new technologies.

Ned Brasher, asked about the status of his permit.

General Manager Clemens Heldmaier replied that the district sent him a letter.

Ned Brasher asked if the Board received the May 11<sup>th</sup> email.

The directors replied yes.

Ned Brasher asked for the best way to communicate with the Board.

General Manager Clemens Heldmaier replied to email [info@mwsd.net](mailto:info@mwsd.net) or attend a Board meeting.

Ned Brasher requested acknowledgement of his correspondence from at least one of the Directors, so he knows it has been received.

Director Lohman asked for the status of the Big Wave project.

General Manager Clemens Heldmaier said they have not received any communication from the developer or the County in the last two years or so.

## PUBLIC HEARING

### **1. Review and Possible Action Concerning Adoption of a Revised Master Fee Schedule.**

General Manager Clemens Heldmaier stated this is done every year. This list has updated fees for the next fiscal year and includes a cost-of-living increase (3.8%)

on any fees involving labor, California Construction Cost index (2.8%) to items involving construction, and a sewer service charge rate increase (9%) approved last year through the Prop 218 process. There is no water rate increase this year. Staff recommendation is to open the public hearing, consider relevant public testimony, close the public hearing, and adopt the ordinance of the Montara Water and Sanitary District restating and amending the Master Fee Schedule.

Director Boyd opened the Public Hearing, and there was no comment. He asked General Manager Clemens Heldmaier if they have received any written testimony.

General Manager Clemens Heldmaier replied no written testimony was received.

Director Slater-Carter made a motion to close the Public Hearing and Director Lohman seconded the motion. A roll call vote was taken and the motion passed unanimously 5-0.

Director Slater-Carter requested a future agenda item to discuss what the drought is doing to the Sewer Authority Mid-Coastside (SAM) and what the lower flows mean for our system, and how increasing costs are affecting the Montara Water and Sanitary District (MWSD).

Director Slater-Carter made a motion to adopt the ordinance of the Montara Water and Sanitary District restating and amending the Master Fee Schedule. Director Harvey seconded the motion. A roll call vote was taken, and the motion passed unanimously 5-0.

## **2. Review and Possible Action Confirming Reports on Sewer Service Charges and Water System Reliability Charges for FY 2021-2022 and Delinquent Refuse Collection Charges and Water Service Charges for FY 2020-2021.**

General Manager Clemens Heldmaier stated that the Health and Safety Code requires a public hearing to be held in order for sewer service charges, the water reliability charge and delinquent water and garbage charges to be placed on the property tax roll. A resolution stating the intent is also required by the tax collector of San Mateo County. Notice was published in the Half Moon Bay Review in accordance with the Code. Staff recommendation is to open the public hearing, allow pertinent public testimony, close the public hearing, and adopt the resolution of the Montara Water and Sanitary District overruling protests and confirming reports on sewer service charges and water system reliability charges for Fiscal Year 2021-2022 and delinquent refuse collection and water service charges for fiscal year 2020-2021, certifying list of lots or parcels of land and corresponding charges against said lots or parcels and directing transmittal of said certified list and charges to County Controller for entry on the current assessment roll.

Director Boyd opened the public hearing, and hearing no testimony, asked General Manager Clemens Heldmaier if any written testimony was received.

General Manager Clemens Heldmaier stated they have not received any written testimony.

Director Lohman made a motion to close the public hearing, and Director Dekker seconded it. A roll call vote was taken and the motion passed unanimously 5-0.

Director Lohman commented that one of the increased costs is due to the lawsuit from Half Moon Bay. They talk about protecting their rate payers, but their method of protecting their rate payers is having their neighboring rate payers pay for their contractual costs. He wants people to keep in mind that one of the huge expenses they have is due to the ongoing lawsuit.

Director Boyd added that Half Moon Bay is burdening their constituents with the legal costs as well—everyone gets hurt.

Director Slater-Carter commented that there are several articles on this on Coastsidebuzz.com, and the Midcoast Community Council (MCC) had a meeting regarding this. General Manager Clemens Heldmaier sent an article stating that the Coastside County Water District (CCWD) are reducing water rates to encourage growth. This means more sewage. There are increased costs in legal due to the Half Moon Bay and re-districting lawsuits. What is the percentage of overall legal costs?

General Manager Clemens Heldmaier replied it is within 4-5% range of the budget.

Director Lohman thanked Gregg Dieguez for his informative, comprehensive articles about this issue.

Director Boyd concurred.

Gregg Dieguez said that he has done as much as possible at the MCC. They can only represent the opinions of the community, and he believes that is what they did. He also mentioned that the legal costs for GCSD are about \$200,000 dollars as of the end of the year.

Director Slater-Carter made a motion to adopt the resolution of the Montara Water and Sanitary District overruling protests and confirming reports on sewer service charges and water system reliability charges for Fiscal Year 2021-2022 and delinquent refuse collection and water service charges for fiscal year 2020-2021, certifying list of lots or parcels of land and corresponding charges against said lots or parcels and directing transmittal of said certified list and charges to County Controller for entry on the current assessment roll. Director Harvey seconded the motion. A roll call vote was taken and the motion passed unanimously 5-0.



## CONSENT AGENDA - none

### OLD BUSINESS

#### 1. Review and Possible Action concerning Approval for 2021/2022 Water and Sewer Budget and Capital Improvement Programs.

General Manager Clemens Heldmaier stated the final draft of the budget was reviewed at the last meeting June 3<sup>rd</sup>, with District Accountant Peter Medina, and there were a few things not ready. The budget is up for approval tonight. It contains a 9% increase in sewer service charges, and a 3.8% cost-of-living increase for all non-exempt employees. Also, the payroll schedule now includes a salary range for Senior (Lead) Operator which closes the salary gap between the Water System Operator and Superintendent, and provides for long term employee retention. A job description for this position will be provided at the subsequent meeting. MWSD will remain at 8 full-time employees, and no new hires are planned. MWSD expects a combined revenue of 8.3 million dollars, and expenses of 9.4 million dollars, dipping into reserves for 1.1 million dollars. This is not of concern, as deferred capital improvement projects have allowed funds to be carried over to the next year, and reserves will not go below their required levels. Capital improvement expenditures will be 3.1 million dollars, their SAM assessment is 1.974 million dollars, financing expenses at 1.4 million dollars, and personnel costs at 1.37 million dollars. Staff recommendation is to authorize a 3.8% Cost of Living increase for all non-exempt employees, and adopt the resolution of the Montara Water and Sanitary District approving the budget for the fiscal year 2021-2022.

Director Dekker said with the updates to the tax roll, it is in line with what they are expecting, and should be approved as presented.

Director Boyd concurred and commended Director Dekker for his attention to detail on the financial matters of the district.

Director Dekker said his only concern is the water operations budget is running at a loss, and the water rate structure should be assessed for next fiscal year.

General Manager Clemens Heldmaier said that a water rate increase was not implemented this time. A water rate study can be initiated at any time.

Director Dekker suggested they do that.

Director Dekker made a motion to authorize a 3.8% Cost of Living increase for all non-exempt employees and adopt the resolution of the Montara Water and Sanitary District approving the budget for the fiscal year 2021-2022. Director

Lohman seconded the motion. A roll call vote was taken, and the motion passed 5-0.

## **NEW BUSINESS**

### **1. Elected Community Service Academy**

General Manager Clemens Heldmaier stated they are launching an Elected Community Service Academy to engage community members, with a committed focus on any under represented population within the District Boundaries. This Academy is to help the public understand the roles and responsibilities of directors as well as the process. There will be three major sessions. The first session will be reviewing the roles and responsibilities of elected leaders held on July 28<sup>th</sup> at 6:30pm-8:00pm. They are asking people to register on-line at MWSD.MONTARA.org, but it is not necessary to join the meeting.

Director Boyd added that they are looking for people who might step up to serve the community, taking the mystery out of the process and duties, and encouraging people to step into this with them.

Director Slater Carter added MWSD is breaking new ground for public service and transparency for the Coastside. They have done a lot of different things over the years. She encouraged other districts to do something similar--perhaps the MCC.

Gregg Dieguez asked Director Slater to make that suggestion of an Academy approach during the next MCC meeting.

## **REPORTS**

### **1. Sewer Authority Mid-Coastside Meeting (Slater-Carter)-**

Director Slater-Carter stated that they approved the Operations and Collections services budget. She suggested watching the last SAM Board meeting to see the presentation on PERS and PARS rules that the County agencies have to follow. One of the operations crew mentioned that the holding tanks in El Granada have helped to manage the plant, especially with the trouble they have had with the BODs, etc. It is clear it is useful for the day-to-day management of SAM, not just during the wet winter months.

### **2. Mid-Coast Community Council Meeting (Slater-Carter)**

Gregg Dieguez stated that they gave a letter of endorsement to Coast Pride, which opened a community center in Half Moon Bay. They commented on a Mitigated Negative Declaration occurring on Montara Mountain by American Cell Tower. They were quite concerned and wrote a strong letter of objection. He suggested

MWSD look at how it will affect the watershed, and oppose it quickly. There appears to be some movement on getting governance that reflects the Midcoast, in reference to wildfires. There will be an Advisory Council formed at the County level, and they are expected to get a seat on that to represent the Midcoast. This and wildfire issues will be discussed at the meeting on Wednesday.

**3. CSDA Report (Lohman) - none**

**4. LAFCo Report (Lohman) – none**

**5. Attorney’s Report (Fitzgerald)**

District Counsel Christine Fitzgerald stated that the Governor issued an executive order for in-person meetings to resume as of September 30, 2021. In reference to the process to impose a moratorium for water connections the Drought Contingency Plan is the place to start, which is the guiding document for delivery and consumption of water during times of water shortage or another emergency. It is informed by ongoing water supply data contained in the Water Master Plan. The district’s Contingency plan outlines the statutory authority under the Water Code that empowers the district to independently declare a water shortage emergency condition and allow it to adopt restrictions and regulations to conserve its water supply. A water supply, under the Water Code Statutory Authority, occurs when supply is reduced to a level that cannot meet ordinary demand. It can be used for an immediate emergency or a threatened shortage (where supply cannot reach future demand). Under these circumstances, the district can declare a water shortage, and can impose restrictions, including moratoria. To initiate a moratorium an update to the Water Masterplan would be required to evaluate available water supply, and if it is demonstrated the water supply cannot meet demand, a declared shortage would be considered by the Board at a public hearing. If the board makes the appropriate findings, it will declare a shortage and establish corresponding regulations aimed at implementing appropriate conservation measures. This would also trigger amendments to the district’s Public Works Plan and the County’s LCP to reflect the new water supply conditions. The State Regional Board can enforce restrictions, including banning new service connections, only if it finds a district fails to have a reliable source of water to serve its customers, which is a violation of the Clean Water Act. In that way, the state can enforce restrictions. Lastly, district regulations are clear that service connections are subject to any moratorium, water supply emergency, or drought conditions that limit water supply. If the District determines to ban new service connections, pending or future development projects will be evaluated in light of the supply and demand analysis that the District prepares in support of the moratorium and corresponding regulations at the County and district levels. That is the broad framework for any potential new service applications that might be in the pipeline.

Gregg Dieguez, asked if every Council member must attend in person, or can he/she attend via Zoom and be counted as a quorum.

District Counsel Christine Fitzgerald replied that they can still provide virtual access to the public, but the directors need to be present. If they can't be there in person, he/she must comply with the old telephonic rules. The entire Board is no longer permitted to sit virtually for a public meeting.

Gregg Dieguez asked where he can find the Drought Contingency plan.

General Manager Clemens Heldmaier said it is in the Board packet from the May 21<sup>st</sup> Board meeting.

Gregg Dieguez confirmed that the District can declare a moratorium on itself if it does the appropriate research and makes the appropriate findings.

Director Lohman stated that the County is pretty loose historically about approving wells, which affects our aquifers. Would the District have any control of the County process for approving wells?

District Counsel Christine Fitzgerald said she will do some research.

Director Slater-Carter said she recollects that when the district started allowing connections, the County started disallowing wells in the area. She reminded people on wells, that if they live within the Urban Boundaries, they can connect to MWSD.

Director Boyd suggested people with wells check the condition of the water and well from time to time.

General Manager Clemens Heldmaier said they have a Well Sampling program for concerned well owners. They also have a Well Conversion program allowing a homeowner to convert to MWSD water, with an optional financing program over a ten-year period.

**6. Directors' Report - none**

**7. General Manager's Report (Heldmaier) - none**

**FUTURE AGENDAS**

District Counsel, Christine Fitzgerald, stated that Director Lohman will be recusing himself from the item in Closed Session agenda pertaining to real property negotiations due to a conflict of interest under Government code section §87100. His video and audio will be turned off. He will not be in the meeting during this time.

**BRIEF RECESS at 8:45pm**

**CONVENE IN CLOSED SESSION 8:59pm**

**CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

(Government Code § 54956.9(d)(1))

Case Names: *City of Half Moon Bay v. Granada Community Services District, et al. (Santa Clara County Super, Crt. No. 17CV316927)*

**CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Significant Exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code §54956.9 (2 potential case)

**CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code §54956.9(D)(1))**

Case Name: *Montara Water and Sanitary District v. The Dow Chemical Company, et. al. (San Bernardino County Superior Court No. CGC-05-438267)*

**CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

(Government Code §54956.8)

Property: 771 Rivera Rd. in Montara, CA

Agency Negotiator(s): District General Manager; District General Counsel; and District Real Estate Broker

Negotiating parties: Coast Wholesale Florists, a corporation/Miller-Havice Ranch

Under Negotiation: Price and Terms of Payment

**REPORT OF ACTION TAKEN IN CLOSED SESSION, IF ANY**

**ADJOURNMENT at 10:00 pm**

The District has a curfew of 10:30 pm for all meetings. The meeting may be extending for one hour by vote of the Board.

Respectfully Submitted,

Signed \_\_\_\_\_  
Secretary

Approved on the 1st, July.

Signed \_\_\_\_\_  
President



# MONTARA WATER AND SANITARY DISTRICT AGENDA

Prepared for the Meeting Of: July 1, 2021

TO: BOARD OF DIRECTORS

FROM: Clemens H. Heldmaier, General Manager

**SUBJECT: Unaudited Financial Statements – Executive  
Summary**

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## **Budget vs. Actual – Sewer July 2020 thru May 31, 2021 - Variances over \$2,000:**

- 4220 Cell Tower Lease, \$3,670 below Budget – Decrease due to application of additional revenue for FY 19/20.
- 4400 Fees, \$14,381 above budget – Mainline extension fee collected in October.
- 4610 Property Tax Receipts, \$174,042 above Budget – Received higher property tax apportionment than anticipated.
- 4710 Sewer Service Charges, \$478,573 below Budget – One apportionment received in December, additional to be caught up later in the year.
- 4720 Sewer Service Refunds, Customers, \$38,983 above budget - Sewer adjustment for outside Urban Boundaries occurred in previous months.
- 4760 Waste Collection Revenues, \$2,145 above Budget – Slightly bit higher Franchise Fee paid in April.
- 4990 Other Revenue, \$4,964 above Budget – ACWA Rate Stabilization refund in the amount of \$4,919.21.
- **Overall Total Operating Income for the period ending May 31, 2021 was \$325,558 below budget. Total income received to date is \$2,967,188.**
- 5200 Board of Directors, \$3,317 below Budget – No election expenses paid to date.
- 5250 Conference Attendance, \$2,292 below Budget – No conferences to date, due to COVID.
- 5270 Information Systems, \$2,250 above Budget – Large bill paid to Tech Solutions for Ransomware Grand Jury/computer help for \$2,301 in May.
- 5300 Insurance, \$2,497 above Budget – Annual CSRMA renewal was paid in October. Variance will decrease as fiscal year moves forward.
- 5400 Legal, \$87,325 above Budget – Additional litigation expenses occurred during April for \$19,275 which were related to HMB vs. GCSD, MWSD.
- 5510 Maintenance, Office, \$4,018 below Budget – Planned work on District offices has been delayed.
- 5560 Printing & Publishing, \$3,412 below Budget - Additional mailings expected to take place later in fiscal year.



# MONTARA WATER AND SANITARY DISTRICT AGENDA

Prepared for the Meeting Of: July 1, 2021

TO: BOARD OF DIRECTORS

FROM: Clemens H. Heldmaier, General Manager

- 5630 Consulting, \$26,154 above Budget – Payments made to Kastama Strategic for public relations.
- 5720 Telephone & Internet, \$10,968 above Budget – Increased operational costs.
- 5800 Labor, \$6,208 above Budget – Increase in Management Wages.
- 6170 Claims, Property Damage, \$18,333 below Budget – No activity to date.
- 6200 Engineering, \$31,346 below Budget – Engineering costs capitalized in December due to continued project development.
- 6330 Facilities, \$4,343 below Budget – Alarm system fees lower than anticipated for the year.
- 6600 Collection/transmission, \$9,167 below Budget - No activity in current fiscal year.
- 6940 SAM Maintenance, Collection Sys, \$23,676 above Budget – Bill in the amount of \$9,646.42 received in May. Variance to decrease as fiscal year progresses. Budget was split evenly over 12 months.
- **Overall Total Operating Expenses for the period ending May 31, 2021 were \$42,070 below Budget.**
- **Total overall Expenses for the period ending May 31, 2021 were \$80,601 above budget. For a net ordinary Income of -\$406,159 budget vs. actual. Actual net ordinary Income is \$380,751.**
- 7100 Connection Fees, \$47,276 above Budget – Three new connections sold in May.
- 7200 Interest Income, LAIF, \$21,274 below budget – Q3 allocation lower due to lower interest rates.
- 8000 CIP, \$1,723,174 below Budget – Major projects deferred to later in fiscal year.
- 9200 I-Bank Loan, \$9,219 below Budget - Due to timing.



# MONTARA WATER AND SANITARY DISTRICT AGENDA

Prepared for the Meeting Of: July 1, 2021

TO: BOARD OF DIRECTORS

FROM: Clemens H. Heldmaier, General Manager

## **Budget vs. Actual – Water July 2020 Thru May 31, 2021 - Variances over \$2,000:**

- 4220 Cell Tower Lease, \$3,717 under Budget – Decrease due to application of additional revenue for FY 19/20.
- 4450 Mainline Extension Fees, \$83,155 above Budget – Large invoice (\$63K) to Marsha Moutrie for mainline extension in February, and mainline extension payment to Chez Santini (\$14K) in March.
- 4610 Property Tax Receipts, \$174,042 above Budget - Received higher property tax apportionment than anticipated.
- 4810 Water Sales, Domestic, \$237,921 above Budget – Difference mainly due to timing of collections.
- 4990 Other Revenue, \$6,393 above Budget - ACWA Rate Stabilization refund in the amount of \$4,919.21.
- **Overall Total Operating Income for the period ending May 31, 2021 was \$498,405 above budget. Total revenue received to date is \$2,550,363.**
- 5200 Board of Directors, \$3,317 below Budget – No election expenses paid to date.
- 5250 Conference Attendance, \$2,750 below Budget – No conferences to date, due to COVID.
- 5300 Insurance, \$4,604 below Budget – No premiums paid to date for the Property & Liability Insurance Policy.
- 5400 Legal, \$3,722 above Budget – Legal bills paid related to Meeting Attendance is larger than expected.
- 5550 Postage, \$7,686 above Budget – additional mailings going to rate payers, including prop. 218 notice.
- 5560 Printing & Publishing, \$5,246 below Budget – Additional mailings expected to take place later in fiscal year.
- 5630 Consulting, \$6,235 above Budget – Due to timing.
- 5640 Data Services, \$3,636 above Budget – Engineering data software received in August. Budget is divided evenly over 12 months.
- 5710 San Mateo Co. Tax Roll Charges, \$2,631 below Budget – Minimal charges paid to date.
- 5720 Telephone & Internet, \$18,854 above Budget – Increased operational costs.
- 5800 Labor, \$14,845 below Budget – Difference due to timing in payment of workers compensation premiums which are paid on a quarterly basis. In addition, merit increases will eventually be included and increase costs. Management wages increased in March.





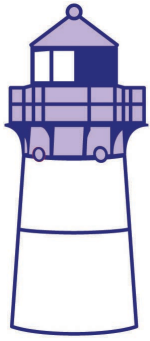
# MONTARA WATER AND SANITARY DISTRICT AGENDA

Prepared for the Meeting Of: July 1, 2021

TO: BOARD OF DIRECTORS

FROM: Clemens H. Heldmaier, General Manager

- 6170 Claims, Property Damage \$9,167 below Budget – No claims have been paid in current fiscal year.
- 6180 Communications, \$6,330 below Budget – More charges expected later in the year.
- 6195 Education & Training, \$7,611 below Budget – One recertification in current fiscal year.
- 6200 Engineering, \$135,520 below Budget – Majority of costs have been capitalized during the fiscal year. In addition, water quality engineering costs are lower than in prior year.
- 6320 Equipment & Tools, Expensed, \$6,035 below Budget – Minimal needs thus far in the fiscal year.
- 6330 Facilities, \$5,163 below Budget - Alarm services have been reduced.
- 6370 Lab Supplies & Equipment, \$2,945 below Budget – Minimal expenses paid to date.
- 6400 Pumping, \$23,284 below Budget – Large PG&E “catch-up” bill expected later in fiscal year.
- 6500 Supply, \$4,494 below Budget – One payment for water purchases have been made in May.
- 6600 Collection/Transmission, \$30,368 above Budget – Expenses are divided evenly over twelve months. This account should balance out as the FYE nears.
- 6700 Treatment, \$24,056 below Budget – Minimal activity in the current fiscal year.
- 6800 Vehicles, \$9,629 below budget – Fuel expense has been kept under budget in current fiscal year.
- **Overall Total Operating Expenses for the period ending May 31, 2021 were \$199,469 below Budget.**
- **Total overall Expenses for the period ending May 31, 2021 were \$44,371 below budget. For a net ordinary income of \$542,776 budgeted vs. actual. Actual net ordinary income is \$866,472.**
- 7100 Connection Fees, \$91,853 above Budget – One new construction connection sold in May.
- 7600 Bond Revenues, G.O. \$13,195 above Budget – Additional funds received.
- 7650 Water System Reliability, \$527,069 above Budget – Large funds received for \$309K in April.
- 8000 CIP, \$652,941 below Budget – Larger projects expected later in fiscal year.
- 9100 GO Bond interest expense \$115,154, below Budget - Difference due to timing.



# MONTARA WATER AND SANITARY DISTRICT AGENDA

**Prepared for the Meeting Of: July 1, 2021**

TO: BOARD OF DIRECTORS

FROM: Clemens H. Heldmaier, General Manager

- 9150 SRF Loan, \$35,766 below Budget – Due to timing.
- 9210 Conservation Program/Rebates, \$2,000 below Budget – Less home improvements completed than anticipated.

**RECOMMENDATION:**

This is for Board information only

**Montara Water & Sanitary District**  
**Revenue & Expenditures Budget vs. Actual - Sewer**  
 July 2020 through May 2021

	Jul '20 - May 21	Sewer Budget	\$ Over Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
4220 · Cell Tower Lease	30,704.60	34,375.00	-3,670.40
4400 · Fees			
4410 · Administrative Fee (New Constr)	4,932.00	3,300.00	1,632.00
4420 · Administrative Fee (Remodel)	548.00	916.63	-368.63
4430 · Inspection Fee (New Constr)	3,626.00	3,208.37	417.63
4440 · Inspection Fee (Remodel)	518.00	916.63	-398.63
4460 · Remodel Fees	9,265.00	3,666.63	5,598.37
4470 · Other Fees	7,500.00		
<b>Total 4400 · Fees</b>	26,389.00	12,008.26	14,380.74
4510 · Grants	136.00		
4610 · Property Tax Receipts	426,125.55	252,083.37	174,042.18
4710 · Sewer Service Charges	2,497,373.29	2,975,946.38	-478,573.09
4720 · Sewer Service Refunds, Customer	-42,649.52	-3,666.63	-38,982.89
4760 · Waste Collection Revenues	24,144.74	22,000.00	2,144.74
4990 · Other Revenue	4,964.42		
<b>Total Income</b>	2,967,188.08	3,292,746.38	-325,558.30
<b>Gross Profit</b>	2,967,188.08	3,292,746.38	-325,558.30
<b>Expense</b>			
5000 · Administrative			
5190 · Bank Fees	7,840.92	6,187.50	1,653.42
5200 · Board of Directors			
5210 · Board Meetings	3,300.00	2,750.00	550.00
5220 · Director Fees	2,550.00	1,833.37	716.63
5230 · Election Expenses	0.00	4,583.37	-4,583.37
<b>Total 5200 · Board of Directors</b>	5,850.00	9,166.74	-3,316.74
5250 · Conference Attendance	0.00	2,291.63	-2,291.63
5270 · Information Systems	5,917.00	3,666.63	2,250.37
5300 · Insurance			
5310 · Fidelity Bond	437.50	458.37	-20.87
5320 · Property & Liability Insurance	9,851.00	7,333.37	2,517.63
<b>Total 5300 · Insurance</b>	10,288.50	7,791.74	2,496.76
5350 · LAFCO Assessment	2,460.00	2,291.63	168.37
5400 · Legal			
5430 · General Legal	79,642.80	91,666.63	-12,023.83
5440 · Litigation	99,349.16		
<b>Total 5400 · Legal</b>	178,991.96	91,666.63	87,325.33
5510 · Maintenance, Office	3,315.74	7,333.37	-4,017.63
5530 · Memberships	600.00		
5540 · Office Supplies	3,769.38	5,500.00	-1,730.62
5550 · Postage	346.53	1,833.37	-1,486.84
5560 · Printing & Publishing	1,170.91	4,583.37	-3,412.46

**Montara Water & Sanitary District**  
**Revenue & Expenditures Budget vs. Actual - Sewer**  
 July 2020 through May 2021

	Jul '20 - May 21	Sewer Budget	\$ Over Budget
<b>5600 · Professional Services</b>			
5610 · Accounting	30,727.50	29,333.37	1,394.13
5620 · Audit	13,150.00	11,916.63	1,233.37
5630 · Consulting	58,237.19	32,083.37	26,153.82
5640 · Data Services	6,386.28	5,683.37	702.91
5650 · Labor & HR Support	2,348.50	2,291.63	56.87
5660 · Payroll Services	893.61	916.63	-23.02
<b>Total 5600 · Professional Services</b>	<b>111,743.08</b>	<b>82,225.00</b>	<b>29,518.08</b>
<b>5710 · San Mateo Co. Tax Roll Charges</b>	<b>119.00</b>	<b>916.63</b>	<b>-797.63</b>
5720 · Telephone & Internet	29,301.63	18,333.37	10,968.26
5730 · Mileage Reimbursement	0.00	1,375.00	-1,375.00
5740 · Reference Materials	0.00	183.37	-183.37
5790 · Other Administrative	94.45		
<b>5800 · Labor</b>			
5810 · CalPERS 457 Deferred Plan	17,102.24	16,049.00	1,053.24
5820 · Employee Benefits	40,474.70	45,004.63	-4,529.93
5830 · Disability Insurance	1,599.14	1,719.63	-120.49
5840 · Payroll Taxes	15,611.02	17,539.50	-1,928.48
5850 · PARS	16,696.08	15,640.13	1,055.95
<b>5900 · Wages</b>			
5910 · Management	118,832.66	106,526.75	12,305.91
5920 · Staff	120,657.48	122,746.25	-2,088.77
5930 · Staff Certification	1,737.50	1,650.00	87.50
5940 · Staff Overtime	3,312.13	1,613.37	1,698.76
<b>Total 5900 · Wages</b>	<b>244,539.77</b>	<b>232,536.37</b>	<b>12,003.40</b>
<b>5960 · Worker's Comp Insurance</b>	<b>2,054.46</b>	<b>3,380.63</b>	<b>-1,326.17</b>
<b>Total 5800 · Labor</b>	<b>338,077.41</b>	<b>331,869.89</b>	<b>6,207.52</b>
<b>Total 5000 · Administrative</b>	<b>699,886.51</b>	<b>577,215.87</b>	<b>122,670.64</b>
<b>6000 · Operations</b>			
6170 · Claims, Property Damage	0.00	18,333.37	-18,333.37
6195 · Education & Training	0.00	916.63	-916.63
<b>6200 · Engineering</b>			
6220 · General Engineering	23,654.25	55,000.00	-31,345.75
<b>Total 6200 · Engineering</b>	<b>23,654.25</b>	<b>55,000.00</b>	<b>-31,345.75</b>
<b>6320 · Equipment &amp; Tools, Expensed</b>	<b>0.00</b>	<b>916.63</b>	<b>-916.63</b>
<b>6330 · Facilities</b>			
6335 · Alarm Services	5,448.83	9,166.63	-3,717.80
6337 · Landscaping	4,875.00	5,500.00	-625.00
<b>Total 6330 · Facilities</b>	<b>10,323.83</b>	<b>14,666.63</b>	<b>-4,342.80</b>
<b>6400 · Pumping</b>			
6410 · Pumping Fuel & Electricity	42,781.01	41,250.00	1,531.01
<b>Total 6400 · Pumping</b>	<b>42,781.01</b>	<b>41,250.00</b>	<b>1,531.01</b>

## Montara Water & Sanitary District Revenue & Expenditures Budget vs. Actual - Sewer

July 2020 through May 2021

	Jul '20 - May 21	Sewer Budget	\$ Over Budget
<b>6600 · Collection/Transmission</b>			
6660 · Maintenance, Collection System	0.00	9,166.63	-9,166.63
<b>Total 6600 · Collection/Transmission</b>	0.00	9,166.63	-9,166.63
<b>6800 · Vehicles</b>			
6810 · Fuel	686.94	916.63	-229.69
6820 · Truck Equipment, Expensed	38.24	146.63	-108.39
6830 · Truck Repairs	87.93	916.63	-828.70
<b>Total 6800 · Vehicles</b>	813.11	1,979.89	-1,166.78
<b>6890 · Other Operations</b>	270.00		
<b>6900 · Sewer Authority Midcoastside</b>			
6910 · SAM Collections	232,973.62	232,973.62	0.00
6920 · SAM Operations	1,452,583.88	1,452,583.88	0.00
6940 · SAM Maintenance, Collection Sys	60,342.84	36,666.63	23,676.21
6950 · SAM Maintenance, Pumping	62,807.97	64,166.63	-1,358.66
<b>Total 6900 · Sewer Authority Midcoastside</b>	1,808,708.31	1,786,390.76	22,317.55
<b>Total 6000 · Operations</b>	1,886,550.51	1,928,620.54	-42,070.03
<b>Total Expense</b>	2,586,437.02	2,505,836.41	80,600.61
<b>Net Ordinary Income</b>	380,751.06	786,909.97	-406,158.91
<b>Other Income/Expense</b>			
<b>Other Income</b>			
<b>7000 · Capital Account Revenues</b>			
<b>7100 · Connection Fees</b>			
7110 · Connection Fees (New Constr)	182,002.00	91,666.63	90,335.37
7120 · Connection Fees (Remodel)	36,344.36	45,833.37	-9,489.01
7100 · Connection Fees - Other	-33,570.00		
<b>Total 7100 · Connection Fees</b>	184,776.36	137,500.00	47,276.36
<b>7200 · Interest Income - LAIF</b>	38,725.92	60,000.00	-21,274.08
<b>Total 7000 · Capital Account Revenues</b>	223,502.28	197,500.00	26,002.28
<b>Total Other Income</b>	223,502.28	197,500.00	26,002.28
<b>Other Expense</b>			
<b>8000 · Capital Improvement Program</b>			
8075 · Sewer	96,658.52	1,819,832.63	-1,723,174.11
<b>Total 8000 · Capital Improvement Program</b>	96,658.52	1,819,832.63	-1,723,174.11

**Montara Water & Sanitary District**  
**Revenue & Expenditures Budget vs. Actual - Sewer**  
 July 2020 through May 2021

	Jul '20 - May 21	Sewer Budget	\$ Over Budget
<b>9000 · Capital Account Expenses</b>			
<b>9125 · PNC Equipment Lease Interest</b>	10,622.61	12,339.25	-1,716.64
<b>9200 · I-Bank Loan</b>	12,436.06	21,655.00	-9,218.94
<b>Total 9000 · Capital Account Expenses</b>	23,058.67	33,994.25	-10,935.58
<b>Total Other Expense</b>	119,717.19	1,853,826.88	-1,734,109.69
<b>Net Other Income</b>	103,785.09	-1,656,326.88	1,760,111.97
<b>Net Income</b>	<b>484,536.15</b>	<b>-869,416.91</b>	<b>1,353,953.06</b>

## Montara Water & Sanitary District Revenue & Expenditures Budget vs. Actual - Water

July 2020 through May 2021

	Jul '20 - May 21	Water Budget	\$ Over Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
4220 · Cell Tower Lease	30,658.14	34,375.00	-3,716.86
4400 · Fees			
4410 · Administrative Fee (New Constr)	5,480.00	4,583.37	896.63
4420 · Administrative Fee (Remodel)	548.00		
4430 · Inspection Fee (New Constr)	5,180.00	3,666.63	1,513.37
4440 · Inspection Fee (Remodel)	518.00	916.63	-398.63
4450 · Mainline Extension Fees	85,904.87	2,750.00	83,154.87
4460 · Remodel Fees	0.00	1,833.37	-1,833.37
4470 · Other Fees	488.81		
<b>Total 4400 · Fees</b>	<b>98,119.68</b>	<b>13,750.00</b>	<b>84,369.68</b>
4510 · Grants	136.00		
4610 · Property Tax Receipts	426,125.50	252,083.37	174,042.13
4740 · Testing, Backflow	15,828.00	16,500.00	-672.00
4810 · Water Sales, Domestic	1,975,920.62	1,738,000.00	237,920.62
4850 · Water Sales Refunds, Customer	-2,817.01	-2,750.00	-67.01
4990 · Other Revenue	6,392.54		
<b>Total Income</b>	<b>2,550,363.47</b>	<b>2,051,958.37</b>	<b>498,405.10</b>
<b>Gross Profit</b>	<b>2,550,363.47</b>	<b>2,051,958.37</b>	<b>498,405.10</b>
<b>Expense</b>			
5000 · Administrative			
5235 · Bond Issue Costs - Expense	66,381.00		
5190 · Bank Fees	1,713.97	1,375.00	338.97
5200 · Board of Directors			
5210 · Board Meetings	3,300.00	2,750.00	550.00
5220 · Director Fees	2,550.00	1,833.37	716.63
5230 · Election Expenses	0.00	4,583.37	-4,583.37
<b>Total 5200 · Board of Directors</b>	<b>5,850.00</b>	<b>9,166.74</b>	<b>-3,316.74</b>
5240 · CDPH Fees	12,004.40	10,083.37	1,921.03
5250 · Conference Attendance	0.00	2,750.00	-2,750.00
5265 · Amortization Expense	79,220.05		
5270 · Information Systems	5,917.00	4,583.37	1,333.63
5300 · Insurance			
5310 · Fidelity Bond	437.50	458.37	-20.87
5320 · Property & Liability Insurance	0.00	4,583.37	-4,583.37
<b>Total 5300 · Insurance</b>	<b>437.50</b>	<b>5,041.74</b>	<b>-4,604.24</b>
5350 · LAFCO Assessment	2,716.00	2,291.63	424.37
5400 · Legal			
5420 · Meeting Attendance, Legal	12,319.75		
5430 · General Legal	83,069.30	91,666.63	-8,597.33
<b>Total 5400 · Legal</b>	<b>95,389.05</b>	<b>91,666.63</b>	<b>3,722.42</b>

## Montara Water & Sanitary District Revenue & Expenditures Budget vs. Actual - Water

July 2020 through May 2021

	Water		
	Jul '20 - May 21	Budget	\$ Over Budget
5510 · Maintenance, Office	5,865.50	7,333.37	-1,467.87
5530 · Memberships	24,081.00	24,750.00	-669.00
5540 · Office Supplies	6,487.10	5,500.00	987.10
5550 · Postage	11,352.73	3,666.63	7,686.10
5560 · Printing & Publishing	1,170.91	6,416.63	-5,245.72
5600 · Professional Services			
5610 · Accounting	30,727.50	29,333.37	1,394.13
5620 · Audit	13,150.00	11,916.63	1,233.37
5630 · Consulting	56,651.28	50,416.63	6,234.65
5640 · Data Services	6,386.27	2,750.00	3,636.27
5650 · Labor & HR Support	2,348.50	2,291.63	56.87
5660 · Payroll Services	893.61	916.63	-23.02
<b>Total 5600 · Professional Services</b>	<b>110,157.16</b>	<b>97,624.89</b>	<b>12,532.27</b>
5710 · San Mateo Co. Tax Roll Charges	119.00	2,750.00	-2,631.00
5720 · Telephone & Internet	37,187.17	18,333.37	18,853.80
5730 · Mileage Reimbursement	42.00	1,833.37	-1,791.37
5740 · Reference Materials	0.00	733.37	-733.37
5790 · Other Administrative	667.61	916.63	-249.02
5800 · Labor			
5810 · CalPERS 457 Deferred Plan	41,669.86	41,202.37	467.49
5820 · Employee Benefits	96,809.19	98,646.13	-1,836.94
5830 · Disability Insurance	3,696.88	4,356.00	-659.12
5840 · Payroll Taxes	43,806.05	46,994.75	-3,188.70
5850 · PARS	36,616.94	35,470.38	1,146.56
5900 · Wages			
5910 · Management	118,832.88	106,526.75	12,306.13
5920 · Staff	414,219.71	426,031.87	-11,812.16
5930 · Staff Certification	10,337.50	10,450.00	-112.50
5940 · Staff Overtime	45,383.43	50,215.88	-4,832.45
5950 · Staff Standby	24,338.32	21,086.12	3,252.20
<b>Total 5900 · Wages</b>	<b>613,111.84</b>	<b>614,310.62</b>	<b>-1,198.78</b>
5960 · Worker's Comp Insurance	10,998.35	20,573.63	-9,575.28
<b>Total 5800 · Labor</b>	<b>846,709.11</b>	<b>861,553.88</b>	<b>-14,844.77</b>
<b>Total 5000 · Administrative</b>	<b>1,313,468.26</b>	<b>1,158,370.62</b>	<b>155,097.64</b>
6000 · Operations			
6160 · Backflow Prevention	1,514.98	916.63	598.35
6170 · Claims, Property Damage	0.00	9,166.63	-9,166.63
6180 · Communications			
6185 · SCADA Maintenance	4,815.71	11,916.63	-7,100.92
6180 · Communications - Other	770.93		
<b>Total 6180 · Communications</b>	<b>5,586.64</b>	<b>11,916.63</b>	<b>-6,329.99</b>
6195 · Education & Training	639.27	8,250.00	-7,610.73



## Montara Water & Sanitary District Revenue & Expenditures Budget vs. Actual - Water

July 2020 through May 2021

	Water Jul '20 - May 21	Water Budget	\$ Over Budget
<b>6200 · Engineering</b>			
6220 · General Engineering	1,351.88	18,333.37	-16,981.49
6230 · Water Quality Engineering	64,794.38	183,333.37	-118,538.99
<b>Total 6200 · Engineering</b>	66,146.26	201,666.74	-135,520.48
<b>6320 · Equipment &amp; Tools, Expensed</b>	4,964.77	11,000.00	-6,035.23
<b>6330 · Facilities</b>			
6335 · Alarm Services	1,139.03	4,583.37	-3,444.34
6337 · Landscaping	12,031.72	13,750.00	-1,718.28
<b>Total 6330 · Facilities</b>	13,170.75	18,333.37	-5,162.62
<b>6370 · Lab Supplies &amp; Equipment</b>	721.26	3,666.63	-2,945.37
<b>6380 · Meter Reading</b>	120.94		
<b>6400 · Pumping</b>			
6410 · Pumping Fuel & Electricity	69,460.10	82,500.00	-13,039.90
6420 · Pumping Maintenance, Generators	8,013.92	13,750.00	-5,736.08
6430 · Pumping Maintenance, General	38.22	4,583.37	-4,545.15
6440 · Pumping Equipment, Expensed	12.94	641.63	-628.69
6400 · Pumping - Other	665.89		
<b>Total 6400 · Pumping</b>	78,191.07	101,475.00	-23,283.93
<b>6500 · Supply</b>			
6510 · Maintenance, Raw Water Mains	0.00	2,291.63	-2,291.63
6520 · Maintenance, Wells	8,426.89	4,583.37	3,843.52
6530 · Water Purchases	21,454.10	27,500.00	-6,045.90
<b>Total 6500 · Supply</b>	29,880.99	34,375.00	-4,494.01
<b>6600 · Collection/Transmission</b>			
6610 · Hydrants	3,351.11	916.63	2,434.48
6620 · Maintenance, Water Mains	41,719.90	45,833.37	-4,113.47
6630 · Maintenance, Water Svc Lines	34,787.00	13,750.00	21,037.00
6640 · Maintenance, Tanks	4,222.85	3,666.63	556.22
6650 · Maint., Distribution General	3,428.80	7,333.37	-3,904.57
6660 · Maintenance, Collection System	830.00		
6670 · Meters	11,456.25	2,291.63	9,164.62
6600 · Collection/Transmission - Other	4,363.93		
<b>Total 6600 · Collection/Transmission</b>	104,159.84	73,791.63	30,368.21
<b>6700 · Treatment</b>			
6710 · Chemicals & Filtering	20,682.75	18,333.37	2,349.38
6720 · Maintenance, Treatment Equip.	5,535.57	18,333.37	-12,797.80
6730 · Treatment Analysis	27,642.00	41,250.00	-13,608.00
<b>Total 6700 · Treatment</b>	53,860.32	77,916.74	-24,056.42
<b>6770 · Uniforms</b>	1,234.56	1,833.37	-598.81

## Montara Water & Sanitary District Revenue & Expenditures Budget vs. Actual - Water

July 2020 through May 2021

	Water		
	Jul '20 - May 21	Budget	\$ Over Budget
<b>6800 · Vehicles</b>			
6810 · Fuel	5,239.11	9,166.63	-3,927.52
6820 · Truck Equipment, Expensed	216.70	1,833.37	-1,616.67
6830 · Truck Repairs	498.26	4,583.37	-4,085.11
<b>Total 6800 · Vehicles</b>	5,954.07	15,583.37	-9,629.30
<b>6890 · Other Operations</b>	4,277.26		
<b>Total 6000 · Operations</b>	370,422.98	569,891.74	-199,468.76
<b>Total Expense</b>	1,683,891.24	1,728,262.36	-44,371.12
<b>Net Ordinary Income</b>	866,472.23	323,696.01	542,776.22
<b>Other Income/Expense</b>			
<b>Other Income</b>			
<b>7000 · Capital Account Revenues</b>			
<b>7100 · Connection Fees</b>			
7110 · Connection Fees (New Constr)	89,474.00	91,666.63	-2,192.63
7130 · Conn. Fees, PFP (New Constr)	143,817.59	45,833.37	97,984.22
7140 · Conn. Fees, PFP (Remodel)	16,130.73		
7100 · Connection Fees - Other	-20,069.00		
<b>Total 7100 · Connection Fees</b>	229,353.32	137,500.00	91,853.32
<b>7600 · Bond Revenues, G.O.</b>	1,067,761.84	1,054,566.37	13,195.47
<b>7650 · Water System Reliability</b>	1,443,735.58	916,666.63	527,068.95
<b>Total 7000 · Capital Account Revenues</b>	2,740,850.74	2,108,733.00	632,117.74
<b>Total Other Income</b>	2,740,850.74	2,108,733.00	632,117.74
<b>Other Expense</b>			
<b>8000 · Capital Improvement Program</b>			
<b>8100 · Water</b>	363,413.08	1,016,354.13	-652,941.05
<b>Total 8000 · Capital Improvement Program</b>	363,413.08	1,016,354.13	-652,941.05
<b>9000 · Capital Account Expenses</b>			
9100 · Interest Expense - GO Bonds	93,457.35	208,611.00	-115,153.65
9125 · PNC Equipment Lease Interest	10,622.64	12,339.25	-1,716.61
9150 · SRF Loan	34,797.83	70,564.00	-35,766.17
9210 · Conservation Program/Rebates	750.00	2,750.00	-2,000.00
<b>Total 9000 · Capital Account Expenses</b>	139,627.82	294,264.25	-154,636.43
<b>Total Other Expense</b>	503,040.90	1,310,618.38	-807,577.48
<b>Net Other Income</b>	2,237,809.84	798,114.62	1,439,695.22
<b>Net Income</b>	<b>3,104,282.07</b>	<b>1,121,810.63</b>	<b>1,982,471.44</b>

**Montara Water & Sanitary District**  
**Funds Balance Sheet**  
As of May 31, 2021

	Sewer	Water	TOTAL
<b>ASSETS</b>			
<b>Current Assets</b>			
<b>Checking/Savings</b>			
<b>Sewer - Bank Accounts</b>			
Wells Fargo Operating - Sewer	4,092,353.08	0.00	4,092,353.08
LAIF Investment Fund			
Capital Reserve	4,008,979.19	0.00	4,008,979.19
Connection Fees Reserve	194,600.00	0.00	194,600.00
Operating Reserve	406,882.00	0.00	406,882.00
<b>Total LAIF Investment Fund</b>	<b>4,610,461.19</b>	<b>0.00</b>	<b>4,610,461.19</b>
<b>Total Sewer - Bank Accounts</b>	<b>8,702,814.27</b>	<b>0.00</b>	<b>8,702,814.27</b>
<b>Water - Bank Accounts</b>			
Wells Fargo Operating - Water	0.00	874,439.48	874,439.48
Capital Reserve	0.00	398,249.00	398,249.00
Operating Reserve	0.00	46,009.00	46,009.00
SRF Reserve	0.00	48,222.00	48,222.00
<b>Restricted Cash</b>			
2020 GO Bonds Fund - Chase	0.00	647,976.56	647,976.56
Connection Fees Reserve	0.00	253,020.00	253,020.00
GO Bonds Fund	0.00	3,943.92	3,943.92
<b>Total Restricted Cash</b>	<b>0.00</b>	<b>904,940.48</b>	<b>904,940.48</b>
<b>Total Water - Bank Accounts</b>	<b>0.00</b>	<b>2,271,859.96</b>	<b>2,271,859.96</b>
<b>Total Checking/Savings</b>	<b>8,702,814.27</b>	<b>2,271,859.96</b>	<b>10,974,674.23</b>
<b>Accounts Receivable</b>			
<b>Sewer - Accounts Receivable</b>			
Accounts Receivable	-1,925.84	0.00	-1,925.84
Sewer - Accounts Receivable - Other	-10,061.79	0.00	-10,061.79
<b>Total Sewer - Accounts Receivable</b>	<b>-11,987.63</b>	<b>0.00</b>	<b>-11,987.63</b>
<b>Water - Accounts Receivable</b>			
Accounts Receivable	0.00	5,244.60	5,244.60
Accounts Rec. - Backflow	0.00	19,376.11	19,376.11
Accounts Rec. - Water Residents	0.00	377,926.09	377,926.09
Unbilled Water Receivables	0.00	264,854.59	264,854.59
<b>Total Water - Accounts Receivable</b>	<b>0.00</b>	<b>667,401.39</b>	<b>667,401.39</b>
<b>Total Accounts Receivable</b>	<b>-11,987.63</b>	<b>667,401.39</b>	<b>655,413.76</b>
<b>Other Current Assets</b>			
Prepaid Expenses	6,060.00	6,060.00	12,120.00
Maint/Parts Inventory	0.00	42,656.32	42,656.32
<b>Total Other Current Assets</b>	<b>6,060.00</b>	<b>48,716.32</b>	<b>54,776.32</b>
<b>Total Current Assets</b>	<b>8,696,886.64</b>	<b>2,987,977.67</b>	<b>11,684,864.31</b>
<b>Fixed Assets</b>			
<b>Sewer - Fixed Assets</b>			
General Plant	6,549,969.71	0.00	6,549,969.71
Land	5,000.00	0.00	5,000.00
<b>Other Capital Improv.</b>			
Sewer-Original Cost	685,599.18	0.00	685,599.18
Other Cap. Improv.	2,564,810.39	0.00	2,564,810.39
<b>Total Other Capital Improv.</b>	<b>3,250,409.57</b>	<b>0.00</b>	<b>3,250,409.57</b>
Seal Cove Collection System	995,505.00	0.00	995,505.00
<b>Sewage Collection Facility</b>			
Collection Facility - Org. Cost	1,349,064.00	0.00	1,349,064.00
Collection Facility - Other	3,991,243.33	0.00	3,991,243.33
<b>Total Sewage Collection Facility</b>	<b>5,340,307.33</b>	<b>0.00</b>	<b>5,340,307.33</b>
Treatment Facility	244,539.84	0.00	244,539.84
Accumulated Depreciation	-9,345,853.00	0.00	-9,345,853.00
<b>Total Sewer - Fixed Assets</b>	<b>7,039,878.45</b>	<b>0.00</b>	<b>7,039,878.45</b>

**Montara Water & Sanitary District**  
**Funds Balance Sheet**  
As of May 31, 2021

6/9/21

Accrual Basis

<b>Water - Fixed Assets</b>			
General Plant	0.00	28,221,310.18	28,221,310.18
Land & Easements	0.00	734,500.00	734,500.00
Surface Water Rights	0.00	300,000.00	300,000.00
Water Meters	0.00	1,058,985.00	1,058,985.00
Fixed Assets - Other	0.00	48,171.78	48,171.78
Accumulated Depreciation	0.00	-12,791,924.00	-12,791,924.00
<b>Total Water - Fixed Assets</b>	<u>0.00</u>	<u>17,571,042.96</u>	<u>17,571,042.96</u>
<b>Total Fixed Assets</b>	7,039,878.45	17,571,042.96	24,610,921.41
<b>Other Assets</b>			
<b>Sewer - Other Assets</b>			
Def'd Amts Related to Pensions	89,022.00	0.00	89,022.00
<b>Joint Power Authority</b>			
SAM - Orig Collection Facility	981,592.00	0.00	981,592.00
SAM - Expansion	1,705,955.08	0.00	1,705,955.08
<b>Total Joint Power Authority</b>	<u>2,687,547.08</u>	<u>0.00</u>	<u>2,687,547.08</u>
<b>Total Sewer - Other Assets</b>	2,776,569.08	0.00	2,776,569.08
<b>Water - Other Assets</b>			
Def'd Amts Related to Pensions	0.00	172,205.00	172,205.00
Due from Sewer	0.00	283,585.00	283,585.00
<b>Total Water - Other Assets</b>	<u>0.00</u>	<u>455,790.00</u>	<u>455,790.00</u>
<b>Total Other Assets</b>	2,776,569.08	455,790.00	3,232,359.08
<b>TOTAL ASSETS</b>	<u><b>18,513,334.17</b></u>	<u><b>21,014,810.63</b></u>	<u><b>39,528,144.80</b></u>
<b>LIABILITIES &amp; EQUITY</b>			
<b>Liabilities</b>			
<b>Current Liabilities</b>			
<b>Accounts Payable</b>			
Accounts Payable - Sewer	211,917.11	0.00	211,917.11
Accounts Payable - Water	0.00	71,216.93	71,216.93
<b>Total Accounts Payable</b>	211,917.11	71,216.93	283,134.04
<b>Other Current Liabilities</b>			
Water - Net Pension Liability	0.00	-53,067.00	-53,067.00
Sewer - Net Pension Liability	-28,484.00	0.00	-28,484.00
<b>Sewer - Current Liabilities</b>			
Accrued Vacations	7,058.69	0.00	7,058.69
Deposits Payable	17,131.93	0.00	17,131.93
Interest Payable	-656.12	0.00	-656.12
PNC Equip. Loan - S/T	10,187.79	0.00	10,187.79
<b>Total Sewer - Current Liabilities</b>	<u>33,722.29</u>	<u>0.00</u>	<u>33,722.29</u>
<b>Water - Current Liabilities</b>			
Accrued Vacations	0.00	19,382.98	19,382.98
Construction Deposits Payable	0.00	-232.34	-232.34
Deposits Payable	0.00	-13,027.96	-13,027.96
PFP Water Deposits	0.00	4,302.50	4,302.50
PNC Equip. Loan - S/T	0.00	10,187.76	10,187.76
SRF Loan Payable X109 - Current	0.00	86,736.93	86,736.93
Temporary Construction Meter	0.00	28,060.01	28,060.01
<b>Total Water - Current Liabilities</b>	<u>0.00</u>	<u>135,409.88</u>	<u>135,409.88</u>
<b>Payroll Liabilities</b>			
Employee Benefits Payable	13,862.91	0.00	13,862.91
<b>Total Payroll Liabilities</b>	<u>13,862.91</u>	<u>0.00</u>	<u>13,862.91</u>
<b>Total Other Current Liabilities</b>	<u>19,101.20</u>	<u>82,342.88</u>	<u>101,444.08</u>
<b>Total Current Liabilities</b>	231,018.31	153,559.81	384,578.12
<b>Long Term Liabilities</b>			
<b>Sewer - Long Term Liabilities</b>			
Due to Water Fund	283,585.00	0.00	283,585.00
Accrued Vacations	16,419.93	0.00	16,419.93
I-Bank Loan	694,575.67	0.00	694,575.67
PNC Equip. Loan - L/T	422,013.42	0.00	422,013.42
<b>Total Sewer - Long Term Liabilities</b>	<u>1,416,594.02</u>	<u>0.00</u>	<u>1,416,594.02</u>

**Montara Water & Sanitary District**  
**Funds Balance Sheet**  
As of May 31, 2021

<b>Water - Long Term Liabilities</b>			
2020 GO Bonds	0.00	7,050,811.48	7,050,811.48
Accrued Vacations	0.00	21,526.17	21,526.17
Deferred on Refunding	0.00	-150,668.00	-150,668.00
PNC Equip. Loan - L/T	0.00	422,013.48	422,013.48
SRF Loan Payable - X109	0.00	2,875,134.12	2,875,134.12
	<hr/>	<hr/>	<hr/>
<b>Total Water - Long Term Liabilities</b>	0.00	10,218,817.25	10,218,817.25
<b>Deferred Inflows (Pensions)</b>			
Sewer	19,149.00	0.00	19,149.00
Water	0.00	35,547.00	35,547.00
	<hr/>	<hr/>	<hr/>
<b>Total Deferred Inflows (Pensions)</b>	19,149.00	35,547.00	54,696.00
<b>Total Long Term Liabilities</b>	<hr/>	<hr/>	<hr/>
	1,435,743.02	10,254,364.25	11,690,107.27
<b>Total Liabilities</b>	<hr/>	<hr/>	<hr/>
	1,666,761.33	10,407,924.06	12,074,685.39
<b>Equity</b>			
<b>Sewer - Equity Accounts</b>			
Capital Assets Net	3,408,252.20	0.00	3,408,252.20
Fund Balance - Unrestricted	8,646,292.87	0.00	8,646,292.87
Retained Earnings	1,720,542.76	0.00	1,720,542.76
	<hr/>	<hr/>	<hr/>
<b>Total Sewer - Equity Accounts</b>	13,775,087.83	0.00	13,775,087.83
<b>Water - Equity Accounts</b>			
Capital Assets Net	0.00	2,868,858.70	2,868,858.70
Restricted Debt Service	0.00	1,384,997.90	1,384,997.90
Unrestricted	0.00	-1,562,801.59	-1,562,801.59
Retained Earnings	0.00	-1,720,542.76	-1,720,542.76
	<hr/>	<hr/>	<hr/>
<b>Total Water - Equity Accounts</b>	0.00	970,512.25	970,512.25
<b>Equity Adjustment Account</b>	2,586,948.86	6,532,092.25	9,119,041.11
<b>Net Income</b>	484,536.15	3,104,282.07	3,588,818.22
	<hr/>	<hr/>	<hr/>
<b>Total Equity</b>	16,846,572.84	10,606,886.57	27,453,459.41
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<hr/>	<hr/>	<hr/>
	<b>18,513,334.17</b>	<b>21,014,810.63</b>	<b>39,528,144.80</b>

**Montara Water & Sanitary District**  
**Revenue & Expenditures Budget vs. Actual - Water**  
July 2020 through June 2021

**Assets and Reserves Information**

Year to Date Cash Information	July	August	September	October	November	December	January	February	March	April	May	June	Target Reserves	\$ Over/(Under) Targets	% Over/Under Targets
<b>Sewer - Operations</b>															
Wells Fargo Operating - Sewer	1,775,920.55	1,643,549.38	1,546,367.03	1,316,959.67	1,169,724.02	3,832,413.04	3,542,900.72	3,355,614.30	3,014,999.59	4,788,939.59	4,092,353.08				
<b>Sewer - Reserve Accounts</b>															
LAIF -															
Capital Reserve	3,970,253.27	3,970,253.27	3,970,253.27	3,970,253.27	3,996,677.54	3,996,677.54	4,003,947.81	4,003,947.81	4,003,947.81	4,008,979.19	4,008,979.19		3,162,272.00	807,981.27	126%
Connection Fees Reserve	194,600.00	194,600.00	194,600.00	194,600.00	194,600.00	194,600.00	194,600.00	194,600.00	194,600.00	194,600.00	194,600.00		150,000.00	44,600.00	130%
Operating Reserve	406,882.00	406,882.00	406,882.00	406,882.00	406,882.00	406,882.00	406,882.00	406,882.00	406,882.00	406,882.00	406,882.00		455,607.00	(48,725.00)	89%
Sub-total	4,571,735.27	4,571,735.27	4,571,735.27	4,571,735.27	4,598,159.54	4,598,159.54	4,605,429.81	4,605,429.81	4,605,429.81	4,610,461.19	4,610,461.19	-			
<b>Water - Operations</b>															
Wells Fargo Operating - Water	723,431.14	739,953.42	757,180.73	773,986.51	789,133.92	805,523.74	820,089.57	835,713.60	848,122.46	861,909.05	874,439.48		314,230.00	409,201.14	230%
<b>Water - Reserve Accounts</b>															
Wells Fargo Bank-															
Capital Reserve	398,249.00	398,249.00	398,249.00	398,249.00	398,249.00	398,249.00	398,249.00	398,249.00	398,249.00	398,249.00	398,249.00		1,858,750.00	(1,460,501.00)	21%
Connection Fees Reserve	253,020.00	253,020.00	253,020.00	253,020.00	253,020.00	253,020.00	253,020.00	253,020.00	253,020.00	253,020.00	253,020.00		150,000.00	103,020.00	169%
SRF Reserve	48,222.00	48,222.00	48,222.00	48,222.00	48,222.00	48,222.00	48,222.00	48,222.00	48,222.00	48,222.00	48,222.00		48,222.00	-	100%
Additional Reserve	46,009.00	46,009.00	46,009.00	46,009.00	46,009.00	46,009.00	46,009.00	46,009.00	46,009.00	46,009.00	46,009.00				
Sub-total	745,500.00	745,500.00	745,500.00	745,500.00	745,500.00	745,500.00	745,500.00	745,500.00	745,500.00	745,500.00	745,500.00	-			
<b>Water - Restricted accounts</b>															
JP Morgan Chase - Water 2020 GO Bonds Fund	-	-	-	-	-	-	-	491,772.66	-	-	647,976.56				
First Republic Bank - Water GO Bonds Fund	1,476,753.57	913,486.11	920,220.52	920,220.52	4,123.92	4,093.92	4,063.92	4,033.92	4,003.92	3,973.92	3,943.92				
Sub-total	1,476,753.57	913,486.11	920,220.52	920,220.52	4,123.92	4,093.92	4,063.92	495,806.58	4,003.92	3,973.92	651,920.48	-			
Total Cash and equivalents	<b>9,293,340.53</b>	<b>8,614,224.18</b>	<b>8,541,003.55</b>	<b>8,328,401.97</b>	<b>7,306,641.40</b>	<b>9,985,690.24</b>	<b>9,717,984.02</b>	<b>10,038,064.29</b>	<b>9,218,055.78</b>	<b>11,010,783.75</b>	<b>10,974,674.23</b>	-			

**Montara Water & Sanitary District**  
**Revenue & Expenditures Budget vs. Actual - Water**  
July 2020 through June 2021

												TOTAL			
	Jul 20	Aug 20	Sep 20	Oct 20	Nov 20	Dec 20	Jan 21	Feb 21	Mar 21	Apr 21	May 21	Jul '20 - Jun 21	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>															
<b>Income</b>															
<b>4220 - Cell Tower Lease</b>	-1,566.14	3,217.50	3,217.50	3,217.51	3,217.51	3,217.51	3,217.51	3,217.51	3,217.51	3,265.34	3,265.34	30,704.60	37,500.00	-6,795.40	81.88%
<b>4400 - Fees</b>															
<b>4410 - Administrative Fee (New Constr)</b>	0.00	0.00	1,096.00	548.00	1,644.00	1,096.00	0.00	548.00	0.00	0.00	0.00	4,932.00	3,600.00	1,332.00	137.0%
<b>4420 - Administrative Fee (Remodel)</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	548.00	0.00	548.00	1,000.00	-452.00	54.8%
<b>4430 - Inspection Fee (New Constr)</b>	0.00	0.00	518.00	518.00	1,036.00	1,036.00	0.00	518.00	0.00	0.00	0.00	3,626.00	3,500.00	126.00	103.6%
<b>4440 - Inspection Fee (Remodel)</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	518.00	0.00	518.00	1,000.00	-482.00	51.8%
<b>4460 - Remodel Fees</b>	0.00	0.00	0.00	932.00	1,700.00	504.00	504.00	3,746.00	30.00	1,729.00	120.00	9,265.00	4,000.00	5,265.00	231.63%
<b>4470 - Other Fees</b>	0.00	0.00	0.00	7,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,500.00			
<b>Total 4400 - Fees</b>	0.00	0.00	1,614.00	9,498.00	4,380.00	2,636.00	504.00	4,812.00	30.00	2,795.00	120.00	26,389.00	13,100.00	13,289.00	201.44%
<b>4510 - Grants</b>	0.00	136.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	136.00			
<b>4610 - Property Tax Receipts</b>	0.00	59.41	51,647.64	17,973.24	26,530.77	125,148.01	84,793.20	24,092.40	1,206.74	92,080.96	2,593.18	426,125.55	275,000.00	151,125.55	154.96%
<b>4710 - Sewer Service Charges</b>	0.00	0.00	0.00	0.00	872.48	1,674,562.22	654.36	-342,361.58	0.00	1,163,645.81	0.00	2,497,373.29	3,246,487.00	-749,113.71	76.93%
<b>4720 - Sewer Service Refunds, Customer</b>	0.00	0.00	-166.60	-1,660.74	-23,554.99	0.00	-1,584.24	-6,750.24	0.00	0.00	-8,932.71	-42,649.52	-4,000.00	-38,649.52	1,066.24%
<b>4760 - Waste Collection Revenues</b>	1,454.35	3,806.28	1,383.63	2,955.50	1,176.49	2,929.67	1,072.52	2,908.33	1,350.03	3,743.10	1,364.84	24,144.74	24,000.00	144.74	100.6%
<b>4990 - Other Revenue</b>	0.00	9.51	0.00	0.00	0.00	28.80	0.00	4.08	0.00	4,919.21	2.82	4,964.42			
<b>Total Income</b>	-111.79	7,228.70	57,696.17	31,983.51	12,622.26	1,808,522.21	88,657.35	-314,077.50	5,804.28	1,270,449.42	-1,586.53	2,967,188.08	3,592,087.00	-624,898.92	82.6%
<b>Gross Profit</b>	-111.79	7,228.70	57,696.17	31,983.51	12,622.26	1,808,522.21	88,657.35	-314,077.50	5,804.28	1,270,449.42	-1,586.53	2,967,188.08	3,592,087.00	-624,898.92	82.6%
<b>Expense</b>															
<b>5000 - Administrative</b>															
<b>5190 - Bank Fees</b>	2,634.56	528.05	564.02	463.68	574.11	463.56	576.28	489.46	515.39	471.26	560.55	7,840.92	6,750.00	1,090.92	116.16%
<b>5200 - Board of Directors</b>															
<b>5210 - Board Meetings</b>	0.00	300.00	150.00	300.00	450.00	300.00	300.00	300.00	450.00	0.00	750.00	3,300.00	3,000.00	300.00	110.0%
<b>5220 - Director Fees</b>	0.00	0.00	0.00	0.00	0.00	0.00	300.00	0.00	1,762.50	450.00	37.50	2,550.00	2,000.00	550.00	127.5%
<b>5230 - Election Expenses</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%
<b>Total 5200 - Board of Directors</b>	0.00	300.00	150.00	300.00	450.00	300.00	600.00	300.00	2,212.50	450.00	787.50	5,850.00	10,000.00	-4,150.00	58.5%
<b>5250 - Conference Attendance</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%
<b>5270 - Information Systems</b>	0.00	50.00	0.00	300.00	2,016.50	0.00	300.00	262.50	62.50	624.25	2,301.25	5,917.00	4,000.00	1,917.00	147.93%
<b>5300 - Insurance</b>															
<b>5310 - Fidelity Bond</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	437.50	0.00	0.00	437.50	500.00	-62.50	87.5%
<b>5320 - Property &amp; Liability Insurance</b>	0.00	0.00	0.00	9,851.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,851.00	8,000.00	1,851.00	123.14%
<b>Total 5300 - Insurance</b>	0.00	0.00	0.00	9,851.00	0.00	0.00	0.00	0.00	437.50	0.00	0.00	10,288.50	8,500.00	1,788.50	121.04%

**Montara Water & Sanitary District**  
**Revenue & Expenditures Budget vs. Actual - Water**  
July 2020 through June 2021

TOTAL

	Jul 20	Aug 20	Sep 20	Oct 20	Nov 20	Dec 20	Jan 21	Feb 21	Mar 21	Apr 21	May 21	Jul '20 - Jun 21	Budget	\$ Over Budget	% of Budget	
5350 - LAFCO Assessment	0.00	0.00	0.00	0.00	0.00	2,460.00	0.00	0.00	0.00	0.00	0.00	2,460.00	2,500.00	-40.00	98.4%	
5400 - Legal																
5430 - General Legal	0.00	1,291.00	4,424.00	2,424.00	4,354.00	3,910.00	3,559.75	4,878.25	7,549.75	11,095.50	36,156.55	79,642.80	100,000.00	-20,357.20	79.64%	
5440 - Litigation	0.00	6,000.00	495.00	2,055.00	4,755.00	2,430.00	16,350.90	23,657.92	24,330.32	19,275.02	0.00	99,349.16				
Total 5400 - Legal	0.00	7,291.00	4,919.00	4,479.00	9,109.00	6,340.00	19,910.65	28,536.17	31,880.07	30,370.52	36,156.55	178,991.96	100,000.00	78,991.96	178.98%	
5510 - Maintenance, Office	0.00	260.00	453.92	310.00	260.00	260.00	310.00	260.00	260.00	570.00	371.82	3,315.74	8,000.00	-4,684.26	41.45%	
5530 - Memberships	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	600.00	0.00	600.00				
5540 - Office Supplies	108.03	235.76	402.55	435.15	352.48	477.26	667.47	275.43	569.70	168.89	76.66	3,769.38	6,000.00	-2,230.62	62.82%	
5550 - Postage	0.00	0.00	78.03	19.80	78.03	0.00	42.64	0.00	78.03	50.00	0.00	346.53	2,000.00	-1,653.47	17.33%	
5560 - Printing & Publishing	0.00	233.80	202.50	492.70	24.36	19.24	135.33	15.35	19.90	27.73	0.00	1,170.91	5,000.00	-3,829.09	23.42%	
5600 - Professional Services																
5610 - Accounting	0.00	2,500.00	5,250.00	2,050.00	2,100.00	3,350.00	4,127.50	2,950.00	2,050.00	2,950.00	3,400.00	30,727.50	32,000.00	-1,272.50	96.02%	
5620 - Audit	0.00	4,000.00	0.00	0.00	9,150.00	0.00	0.00	0.00	0.00	0.00	0.00	13,150.00	13,000.00	150.00	101.15%	
5630 - Consulting	8,925.00	1,994.72	515.52	15,194.61	6,027.28	445.40	4,177.27	9,250.67	4,563.42	6,733.52	409.78	58,237.19	35,000.00	23,237.19	166.39%	
5640 - Data Services	0.00	6,386.28	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,386.28	6,200.00	186.28	103.01%	
5650 - Labor & HR Support	0.00	427.00	213.50	213.50	213.50	213.50	213.50	213.50	213.50	213.50	213.50	2,348.50	2,500.00	-151.50	93.94%	
5660 - Payroll Services	72.32	74.13	75.94	75.94	75.94	75.94	139.64	75.94	75.94	75.94	75.94	893.61	1,000.00	-106.39	89.36%	
Total 5600 - Professional Services	8,997.32	15,382.13	6,054.96	17,534.05	17,566.72	4,084.84	8,657.91	12,490.11	6,902.86	9,972.96	4,099.22	111,743.08	89,700.00	22,043.08	124.57%	
5710 - San Mateo Co. Tax Roll Charges	0.00	0.00	0.00	0.00	119.00	0.00	0.00	0.00	0.00	0.00	0.00	119.00	1,000.00	-881.00	11.9%	
5720 - Telephone & Internet	2,528.07	2,611.86	2,577.39	2,627.61	2,639.53	2,430.89	2,759.98	197.30	5,100.39	3,089.07	2,739.54	29,301.63	20,000.00	9,301.63	146.51%	
5730 - Mileage Reimbursement	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00	-1,500.00	0.0%	
5740 - Reference Materials	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200.00	-200.00	0.0%	
5790 - Other Administrative	0.00	0.00	0.00	0.00	-5.55	100.00	0.00	0.00	0.00	0.00	0.00	94.45				
5800 - Labor																
5810 - CalPERS 457 Deferred Plan	1,450.81	1,400.09	1,460.70	1,442.30	1,402.98	1,471.84	1,401.15	1,342.74	2,832.18	1,441.63	1,455.82	17,102.24	17,508.00	-405.76	97.68%	
5820 - Employee Benefits	3,972.16	3,972.16	3,972.16	3,972.16	3,972.16	2,886.11	3,545.55	3,545.56	3,545.56	3,545.56	3,545.56	40,474.70	49,096.00	-8,621.30	82.44%	
5830 - Disability Insurance	144.61	144.61	0.00	289.22	144.61	144.61	144.61	144.61	147.42	147.42	147.42	1,599.14	1,876.00	-276.86	85.24%	
5840 - Payroll Taxes	1,481.29	972.22	1,039.98	1,019.87	976.89	852.70	1,532.80	1,468.97	3,096.71	1,577.04	1,592.55	15,611.02	19,134.00	-3,522.98	81.59%	
5850 - PARS	1,415.89	1,355.47	1,390.36	1,390.37	1,373.11	1,443.80	1,373.11	1,337.75	2,809.37	1,421.10	1,385.75	16,696.08	17,062.00	-365.92	97.86%	
5900 - Wages																
5910 - Management	8,998.16	8,998.16	8,998.16	8,998.16	8,998.16	9,010.66	8,998.16	8,998.16	28,478.40	9,178.24	9,178.24	118,832.66	116,211.00	2,621.66	102.26%	
5920 - Staff	11,553.04	10,589.88	11,114.15	11,114.15	10,609.87	11,618.44	10,609.88	10,105.60	11,618.44	11,114.15	10,609.88	120,657.48	133,905.00	-13,247.52	90.11%	
5930 - Staff Certification	200.00	200.00	200.00	200.00	200.00	200.00	100.00	0.00	87.50	175.00	175.00	1,737.50	1,800.00	-62.50	96.53%	
5940 - Staff Overtime	0.00	213.69	575.31	312.31	254.78	230.12	328.75	98.62	295.87	147.93	854.75	3,312.13	1,760.00	1,552.13	188.19%	
Total 5900 - Wages	20,751.20	20,001.73	20,887.62	20,624.62	20,062.81	21,059.22	20,036.79	19,202.38	40,480.21	20,615.32	20,817.87	244,539.77	253,676.00	-9,136.23	96.4%	
5960 - Worker's Comp Insurance	0.00	0.00	0.00	640.89	0.00	0.00	642.33	0.00	0.00	771.24	0.00	2,054.46	3,688.00	-1,633.54	55.71%	
Total 5800 - Labor	29,215.96	27,846.28	28,750.82	29,379.43	27,932.56	27,858.28	28,676.34	27,042.01	52,911.45	29,519.31	28,944.97	338,077.41	362,040.00	-23,962.59	93.38%	



**Montara Water & Sanitary District**  
**Revenue & Expenditures Budget vs. Actual - Water**  
July 2020 through June 2021

													TOTAL		
	Jul 20	Aug 20	Sep 20	Oct 20	Nov 20	Dec 20	Jan 21	Feb 21	Mar 21	Apr 21	May 21	Jul '20 - Jun 21	Budget	\$ Over Budget	% of Budget
<b>Total 5000 · Administrative</b>	43,483.94	54,738.88	44,153.19	66,192.42	61,116.74	44,794.07	62,636.60	69,868.33	100,950.29	75,913.99	76,038.06	699,886.51	629,690.00	70,196.51	111.15%
<b>6000 · Operations</b>															
6170 · Claims, Property Damage	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20,000.00	-20,000.00	0.0%
6195 · Education & Training	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
<b>6200 · Engineering</b>															
6210 · Meeting Attendance, Engineering	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6220 · General Engineering	3,705.00	0.00	2,470.00	1,330.00	2,185.00	3,866.00	760.00	950.00	2,973.25	3,515.00	1,900.00	23,654.25	60,000.00	-36,345.75	39.42%
<b>Total 6200 · Engineering</b>	3,705.00	0.00	2,470.00	1,330.00	2,185.00	3,866.00	760.00	950.00	2,973.25	3,515.00	1,900.00	23,654.25	60,000.00	-36,345.75	39.42%
6320 · Equipment & Tools, Expensed	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
<b>6330 · Facilities</b>															
6335 · Alarm Services	391.80	391.80	682.06	518.82	391.80	496.80	776.54	391.79	496.80	518.82	391.80	5,448.83	10,000.00	-4,551.17	54.49%
6337 · Landscaping	0.00	500.00	500.00	0.00	200.00	0.00	0.00	3,675.00	0.00	0.00	0.00	4,875.00	6,000.00	-1,125.00	81.25%
<b>Total 6330 · Facilities</b>	391.80	891.80	1,182.06	518.82	591.80	496.80	776.54	4,066.79	496.80	518.82	391.80	10,323.83	16,000.00	-5,676.17	64.52%
<b>6400 · Pumping</b>															
6410 · Pumping Fuel & Electricity	3,269.52	3,332.03	3,428.52	3,276.88	3,233.16	2,906.73	2,717.73	15,635.88	13.28	2,478.60	2,488.68	42,781.01	45,000.00	-2,218.99	95.07%
<b>Total 6400 · Pumping</b>	3,269.52	3,332.03	3,428.52	3,276.88	3,233.16	2,906.73	2,717.73	15,635.88	13.28	2,478.60	2,488.68	42,781.01	45,000.00	-2,218.99	95.07%
<b>6600 · Collection/Transmission</b>															
6660 · Maintenance, Collection System	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00	-10,000.00	0.0%
<b>Total 6600 · Collection/Transmission</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00	-10,000.00	0.0%
<b>6800 · Vehicles</b>															
6810 · Fuel	0.00	0.00	0.00	0.00	0.00	436.09	0.00	0.00	0.00	250.85	0.00	686.94	1,000.00	-313.06	68.69%
6820 · Truck Equipment, Expensed	0.00	0.00	0.00	0.00	0.00	30.54	0.00	0.00	0.00	7.70	0.00	38.24	160.00	-121.76	23.9%
6830 · Truck Repairs	0.00	0.00	0.00	0.00	0.00	45.88	0.00	0.00	0.00	42.05	0.00	87.93	1,000.00	-912.07	8.79%
<b>Total 6800 · Vehicles</b>	0.00	0.00	0.00	0.00	0.00	512.51	0.00	0.00	0.00	300.60	0.00	813.11	2,160.00	-1,346.89	37.64%
6890 · Other Operations	0.00	0.00	0.00	0.00	0.00	0.00	0.00	270.00	0.00	0.00	0.00	270.00			
<b>6900 · Sewer Authority Midcoastside</b>															
6910 · SAM Collections	21,179.42	21,179.42	21,179.42	21,179.42	21,179.42	21,179.42	21,179.42	21,179.42	21,179.42	21,179.42	21,179.42	232,973.62	254,153.00	-21,179.38	91.67%
6920 · SAM Operations	132,053.08	132,053.08	132,053.08	132,053.08	132,053.08	132,053.08	132,053.08	132,053.08	132,053.08	132,053.08	132,053.08	1,452,583.88	1,584,637.00	-132,053.12	91.67%
6940 · SAM Maintenance, Collection Sys	0.00	0.00	0.00	0.00	0.00	0.00	50,696.42	0.00	0.00	0.00	9,646.42	60,342.84	40,000.00	20,342.84	150.86%
6950 · SAM Maintenance, Pumping	2,171.92	0.00	19,108.27	0.00	9,879.87	8,506.33	8,860.83	0.00	3,750.00	10,530.75	0.00	62,807.97	70,000.00	-7,192.03	89.73%
<b>Total 6900 · Sewer Authority Midcoastside</b>	155,404.42	153,232.50	172,340.77	153,232.50	163,112.37	161,738.83	212,789.75	153,232.50	156,982.50	163,763.25	162,878.92	1,808,708.31	1,948,790.00	-140,081.69	92.81%
<b>Total 6000 · Operations</b>	162,770.74	157,456.33	179,421.35	158,358.20	169,122.33	169,520.87	217,044.02	174,155.17	160,465.83	170,576.27	167,659.40	1,886,550.51	2,103,950.00	-217,399.49	89.67%
<b>Total Expense</b>	206,254.68	212,195.21	223,574.54	224,550.62	230,239.07	214,314.94	279,680.62	244,023.50	261,416.12	246,490.26	243,697.46	2,586,437.02	2,733,640.00	-147,202.98	94.62%

**Montara Water & Sanitary District**  
**Revenue & Expenditures Budget vs. Actual - Water**  
July 2020 through June 2021

													TOTAL		
	Jul 20	Aug 20	Sep 20	Oct 20	Nov 20	Dec 20	Jan 21	Feb 21	Mar 21	Apr 21	May 21	Jul '20 - Jun 21	Budget	\$ Over Budget	% of Budget
<b>Net Ordinary Income</b>	-206,366.47	-204,966.51	-165,878.37	-192,567.11	-217,616.81	1,594,207.27	-191,023.27	-568,101.00	-255,611.84	1,023,959.16	-245,283.99	380,751.06	858,447.00	-477,695.94	44.35%
<b>Other Income/Expense</b>															
<b>Other Income</b>															
<b>7000 · Capital Account Revenues</b>															
<b>7100 · Connection Fees</b>															
<b>7110 · Connection Fees (New Constr)</b>	0.00	177.00	0.00	0.00	27,337.00	42,914.00	0.00	26,819.00	0.00	0.00	84,755.00	182,002.00	100,000.00	82,002.00	182.0%
<b>7120 · Connection Fees (Remodel)</b>	0.00	0.00	0.00	22,518.36	0.00	12,753.00	0.00	1,073.00	0.00	0.00	0.00	36,344.36	50,000.00	-13,655.64	72.69%
<b>7100 · Connection Fees - Other</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-33,570.00	0.00	0.00	-33,570.00			
<b>Total 7100 · Connection Fees</b>	0.00	177.00	0.00	22,518.36	27,337.00	55,667.00	0.00	27,892.00	-33,570.00	0.00	84,755.00	184,776.36	150,000.00	34,776.36	123.18%
<b>7200 · Interest Income - LAIF</b>	16,680.86	0.00	0.00	9,743.41	0.00	0.00	7,270.27	0.00	0.00	5,031.38	0.00	38,725.92	60,000.00	-21,274.08	64.54%
<b>Total 7000 · Capital Account Revenues</b>	16,680.86	177.00	0.00	32,261.77	27,337.00	55,667.00	7,270.27	27,892.00	-33,570.00	5,031.38	84,755.00	223,502.28	210,000.00	13,502.28	106.43%
<b>Total Other Income</b>	16,680.86	177.00	0.00	32,261.77	27,337.00	55,667.00	7,270.27	27,892.00	-33,570.00	5,031.38	84,755.00	223,502.28	210,000.00	13,502.28	106.43%
<b>Other Expense</b>															
<b>8000 · Capital Improvement Program</b>															
<b>8075 · Sewer</b>	6,393.00	0.00	26,516.55	12,670.00	8,250.50	6,041.50	201,461.75	-92,523.53	-81,762.50	6,095.00	3,516.25	96,658.52	1,985,272.00	-1,888,613.48	4.87%
<b>Total 8000 · Capital Improvement Program</b>	6,393.00	0.00	26,516.55	12,670.00	8,250.50	6,041.50	201,461.75	-92,523.53	-81,762.50	6,095.00	3,516.25	96,658.52	1,985,272.00	-1,888,613.48	4.87%
<b>9000 · Capital Account Expenses</b>															
<b>9125 · PNC Equipment Lease Interest</b>	583.84	0.00	1,166.88	1,154.09	1,141.26	1,128.41	1,115.52	1,102.61	1,089.66	1,076.68	1,063.66	10,622.61	13,461.00	-2,838.39	78.91%
<b>9200 · I-Bank Loan</b>	1,843.77	0.00	0.00	0.00	0.00	0.00	10,592.29	0.00	0.00	0.00	0.00	12,436.06	21,655.00	-9,218.94	57.43%
<b>Total 9000 · Capital Account Expenses</b>	2,427.61	0.00	1,166.88	1,154.09	1,141.26	1,128.41	11,707.81	1,102.61	1,089.66	1,076.68	1,063.66	23,058.67	35,116.00	-12,057.33	65.66%
<b>Total Other Expense</b>	8,820.61	0.00	27,683.43	13,824.09	9,391.76	7,169.91	213,169.56	-91,420.92	-80,672.84	7,171.68	4,579.91	119,717.19	2,020,388.00	-1,900,670.81	5.93%
<b>Net Other Income</b>	7,860.25	177.00	-27,683.43	18,437.68	17,945.24	48,497.09	-205,899.29	119,312.92	47,102.84	-2,140.30	80,175.09	103,785.09	-1,810,388.00	1,914,173.09	-5.73%
<b>Net Income</b>	<b>-198,506.22</b>	<b>-204,789.51</b>	<b>-193,561.80</b>	<b>-174,129.43</b>	<b>-199,671.57</b>	<b>1,642,704.36</b>	<b>-396,922.56</b>	<b>-438,788.08</b>	<b>-208,509.00</b>	<b>1,021,818.86</b>	<b>-165,108.90</b>	<b>484,536.15</b>	<b>-951,941.00</b>	<b>1,436,477.15</b>	<b>-50.9%</b>

**Montara Water & Sanitary District**  
**Revenue & Expenditures Budget vs. Actual - Water**  
July 2020 through June 2021

													TOTAL		
	Jul 20	Aug 20	Sep 20	Oct 20	Nov 20	Dec 20	Jan 21	Feb 21	Mar 21	Apr 21	May 21	Jul '20 - Jun 21	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>															
<b>Income</b>															
4220 · Cell Tower Lease	-1,612.56	3,217.51	3,217.51	3,217.50	3,217.50	3,217.50	3,217.50	3,217.50	3,217.50	3,265.34	3,265.34	30,658.14	37,500.00	-6,841.86	81.76%
<b>4400 · Fees</b>															
4410 · Administrative Fee (New Constr)	0.00	548.00	548.00	548.00	1,644.00	1,096.00	0.00	548.00	0.00	548.00	0.00	5,480.00	5,000.00	480.00	109.6%
4420 · Administrative Fee (Remodel)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	548.00	0.00	548.00			
4430 · Inspection Fee (New Constr)	0.00	518.00	518.00	518.00	1,554.00	1,036.00	0.00	518.00	0.00	518.00	0.00	5,180.00	4,000.00	1,180.00	129.5%
4440 · Inspection Fee (Remodel)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	518.00	0.00	518.00	1,000.00	-482.00	51.8%
4450 · Mainline Extension Fees	0.00	548.00	0.00	0.00	0.00	0.00	0.00	69,738.87	15,618.00	0.00	0.00	85,904.87	3,000.00	82,904.87	2,863.5%
4460 · Remodel Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	-2,000.00	0.0%
4470 · Other Fees	0.00	0.00	0.00	0.00	0.00	488.81	0.00	0.00	0.00	0.00	0.00	488.81			
<b>Total 4400 · Fees</b>	0.00	1,614.00	1,066.00	1,066.00	3,198.00	2,620.81	0.00	70,804.87	15,618.00	2,132.00	0.00	98,119.68	15,000.00	83,119.68	654.13%
4510 · Grants	0.00	136.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	136.00			
4610 · Property Tax Receipts	0.00	59.38	51,647.64	17,973.23	26,530.78	125,148.01	84,793.20	24,092.40	1,206.75	92,080.94	2,593.17	426,125.50	275,000.00	151,125.50	154.96%
4740 · Testing, Backflow	1,913.00	3,355.00	1,680.00	1,800.00	1,200.00	1,080.00	0.00	0.00	1,800.00	2,400.00	600.00	15,828.00	18,000.00	-2,172.00	87.93%
4810 · Water Sales, Domestic	385,849.40	-29,524.82	386,903.98	-13,418.45	354,601.75	-36,984.64	336,998.88	-48,840.26	340,063.05	-26,905.07	327,176.80	1,975,920.62	1,896,000.00	79,920.62	104.22%
4850 · Water Sales Refunds, Customer	-1,037.10	0.00	0.00	-277.92	745.73	-1,861.17	-221.78	-164.77	0.00	0.00	0.00	-2,817.01	-3,000.00	182.99	93.9%
4990 · Other Revenue	0.00	40.52	0.00	0.00	0.00	28.80	447.98	353.22	0.00	5,519.21	2.81	6,392.54			
<b>Total Income</b>	385,112.74	-21,102.41	444,515.13	10,360.36	389,493.76	93,249.31	425,235.78	49,462.96	361,905.30	78,492.42	333,638.12	2,550,363.47	2,238,500.00	311,863.47	113.93%
<b>Gross Profit</b>	385,112.74	-21,102.41	444,515.13	10,360.36	389,493.76	93,249.31	425,235.78	49,462.96	361,905.30	78,492.42	333,638.12	2,550,363.47	2,238,500.00	311,863.47	113.93%
<b>Expense</b>															
<b>5000 · Administrative</b>															
5235 · Bond Issue Costs - Expense	0.00	0.00	0.00	0.00	0.00	66,381.00	0.00	0.00	0.00	0.00	0.00	66,381.00			
5190 · Bank Fees	146.01	123.25	177.54	171.45	205.30	209.05	319.90	99.21	115.61	89.51	57.14	1,713.97	1,500.00	213.97	114.27%
<b>5200 · Board of Directors</b>															
5210 · Board Meetings	0.00	300.00	150.00	300.00	450.00	300.00	300.00	300.00	450.00	0.00	750.00	3,300.00	3,000.00	300.00	110.0%
5220 · Director Fees	0.00	0.00	0.00	0.00	0.00	0.00	300.00	0.00	1,762.50	450.00	37.50	2,550.00	2,000.00	550.00	127.5%
5230 · Election Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%
<b>Total 5200 · Board of Directors</b>	0.00	300.00	150.00	300.00	450.00	300.00	600.00	300.00	2,212.50	450.00	787.50	5,850.00	10,000.00	-4,150.00	58.5%
5240 · CDPH Fees	0.00	0.00	0.00	0.00	2,848.00	9,156.40	0.00	0.00	0.00	0.00	0.00	12,004.40	11,000.00	1,004.40	109.13%
5250 · Conference Attendance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,000.00	-3,000.00	0.0%
5265 · Amortization Expense	0.00	0.00	0.00	0.00	0.00	30,092.40	0.00	49,127.65	0.00	0.00	0.00	79,220.05			
5270 · Information Systems	0.00	50.00	0.00	300.00	2,016.50	0.00	300.00	262.50	62.50	624.25	2,301.25	5,917.00	5,000.00	917.00	118.34%

**Montara Water & Sanitary District**  
**Revenue & Expenditures Budget vs. Actual - Water**  
July 2020 through June 2021

													TOTAL		
	Jul 20	Aug 20	Sep 20	Oct 20	Nov 20	Dec 20	Jan 21	Feb 21	Mar 21	Apr 21	May 21	Jul '20 - Jun 21	Budget	\$ Over Budget	% of Budget
<b>5300 - Insurance</b>															
5310 - Fidelity Bond	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	437.50	0.00	0.00	437.50	500.00	-62.50	87.5%
5320 - Property & Liability Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%
<b>Total 5300 - Insurance</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	437.50	0.00	0.00	437.50	5,500.00	-5,062.50	7.96%
<b>5350 - LAFCO Assessment</b>	0.00	0.00	0.00	0.00	0.00	2,716.00	0.00	0.00	0.00	0.00	0.00	2,716.00	2,500.00	216.00	108.64%
<b>5400 - Legal</b>															
5420 - Meeting Attendance, Legal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,224.25	0.00	11,095.50	0.00	12,319.75			
5430 - General Legal	0.00	8,059.00	4,679.00	12,051.00	7,531.00	8,297.50	18,377.75	7,026.00	17,048.05	0.00	0.00	83,069.30	100,000.00	-16,930.70	83.07%
<b>Total 5400 - Legal</b>	0.00	8,059.00	4,679.00	12,051.00	7,531.00	8,297.50	18,377.75	8,250.25	17,048.05	11,095.50	0.00	95,389.05	100,000.00	-4,610.95	95.39%
<b>5510 - Maintenance, Office</b>	0.00	2,809.77	453.92	310.00	260.00	260.00	310.00	260.00	260.00	570.00	371.81	5,865.50	8,000.00	-2,134.50	73.32%
<b>5530 - Memberships</b>	445.00	0.00	0.00	7,253.00	15,701.00	682.00	0.00	0.00	0.00	0.00	0.00	24,081.00	27,000.00	-2,919.00	89.19%
<b>5540 - Office Supplies</b>	108.01	235.77	402.51	435.14	352.50	477.26	667.43	279.73	569.70	168.88	2,790.17	6,487.10	6,000.00	487.10	108.12%
<b>5550 - Postage</b>	1,210.48	1,534.07	809.28	1,158.39	1,104.62	1,092.46	1,052.25	1,256.32	841.67	1,293.19	0.00	11,352.73	4,000.00	7,352.73	283.82%
<b>5560 - Printing &amp; Publishing</b>	0.00	233.81	202.50	492.71	24.36	19.24	135.32	15.35	19.90	27.72	0.00	1,170.91	7,000.00	-5,829.09	16.73%
<b>5600 - Professional Services</b>															
5610 - Accounting	0.00	2,500.00	5,250.00	2,050.00	2,100.00	3,350.00	4,127.50	2,950.00	2,050.00	2,950.00	3,400.00	30,727.50	32,000.00	-1,272.50	96.02%
5620 - Audit	0.00	4,000.00	0.00	0.00	9,150.00	0.00	0.00	0.00	0.00	0.00	0.00	13,150.00	13,000.00	150.00	101.15%
5630 - Consulting	7,339.11	1,994.71	515.53	15,194.61	6,027.27	445.40	4,177.27	9,250.65	4,563.43	6,733.53	409.77	56,651.28	55,000.00	1,651.28	103.0%
5640 - Data Services	0.00	6,386.27	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,386.27	3,000.00	3,386.27	212.88%
5650 - Labor & HR Support	0.00	427.00	213.50	213.50	213.50	213.50	213.50	213.50	213.50	213.50	213.50	2,348.50	2,500.00	-151.50	93.94%
5660 - Payroll Services	72.32	74.13	75.94	75.94	75.94	75.94	139.64	75.94	75.94	75.94	75.94	893.61	1,000.00	-106.39	89.36%
<b>Total 5600 - Professional Services</b>	7,411.43	15,382.11	6,054.97	17,534.05	17,566.71	4,084.84	8,657.91	12,490.09	6,902.87	9,972.97	4,099.21	110,157.16	106,500.00	3,657.16	103.43%
<b>5710 - San Mateo Co. Tax Roll Charges</b>	0.00	0.00	0.00	0.00	119.00	0.00	0.00	0.00	0.00	0.00	0.00	119.00	3,000.00	-2,881.00	3.97%
<b>5720 - Telephone &amp; Internet</b>	3,204.25	2,729.67	3,036.27	3,391.29	2,827.15	3,151.46	4,657.18	526.68	5,861.48	3,959.49	3,842.25	37,187.17	20,000.00	17,187.17	185.94%
<b>5730 - Mileage Reimbursement</b>	0.00	6.00	6.00	6.00	6.00	6.00	6.00	0.00	0.00	6.00	0.00	42.00	2,000.00	-1,958.00	2.1%
<b>5740 - Reference Materials</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	800.00	-800.00	0.0%
<b>5790 - Other Administrative</b>	0.00	0.00	0.00	0.00	-5.56	300.00	0.00	296.67	76.50	0.00	0.00	667.61	1,000.00	-332.39	66.76%
<b>5800 - Labor</b>															
5810 - CalPERS 457 Deferred Plan	3,810.16	3,573.68	3,748.25	3,732.53	3,522.70	3,799.16	3,703.77	3,413.57	5,151.65	3,693.27	3,521.12	41,669.86	44,948.00	-3,278.14	92.71%
5820 - Employee Benefits	7,270.47	8,262.44	7,270.47	7,270.47	8,948.68	11,009.38	8,679.32	8,679.31	8,679.31	11,214.85	9,524.49	96,809.19	107,614.00	-10,804.81	89.96%
5830 - Disability Insurance	333.08	333.08	0.00	666.16	333.08	333.08	333.08	333.08	344.08	344.08	344.08	3,696.88	4,752.00	-1,055.12	77.8%
5840 - Payroll Taxes	4,178.76	3,469.02	3,647.61	3,650.30	3,458.00	3,516.73	4,188.94	3,842.99	5,743.22	4,151.85	3,958.63	43,806.05	51,267.00	-7,460.95	85.45%
5850 - PARS	3,324.35	3,093.86	3,211.54	3,211.54	3,154.25	3,394.58	3,154.25	3,034.08	4,773.30	3,299.62	2,965.57	36,616.94	38,695.00	-2,078.06	94.63%

**Montara Water & Sanitary District**  
**Revenue & Expenditures Budget vs. Actual - Water**  
July 2020 through June 2021

													TOTAL		
	Jul 20	Aug 20	Sep 20	Oct 20	Nov 20	Dec 20	Jan 21	Feb 21	Mar 21	Apr 21	May 21	Jul '20 - Jun 21	Budget	\$ Over Budget	% of Budget
<b>5900 - Wages</b>															
<b>5910 - Management</b>	8,998.18	8,998.18	8,998.18	8,998.18	8,998.18	9,010.68	8,998.18	8,998.18	28,478.42	9,178.26	9,178.26	118,832.88	116,211.00	2,621.88	102.26%
<b>5920 - Staff</b>	39,625.96	36,300.35	37,985.83	38,100.77	37,018.65	39,989.91	37,797.27	34,984.04	40,253.73	38,506.40	33,656.80	414,219.71	464,762.00	-50,542.29	89.13%
<b>5930 - Staff Certification</b>	900.00	900.00	900.00	900.00	900.00	900.00	900.00	900.00	987.50	1,075.00	1,075.00	10,337.50	11,400.00	-1,062.50	90.68%
<b>5940 - Staff Overtime</b>	3,789.68	4,208.91	4,956.95	4,838.34	3,464.77	3,788.85	4,879.26	3,281.22	3,163.71	3,323.04	5,688.70	45,383.43	54,781.00	-9,397.57	82.85%
<b>5950 - Staff Standby</b>	2,698.60	2,231.74	2,132.81	2,171.37	2,113.62	2,193.25	2,182.45	2,072.33	2,203.97	2,190.08	2,148.10	24,338.32	23,003.00	1,335.32	105.81%
<b>Total 5900 - Wages</b>	56,012.42	52,639.18	54,973.77	55,008.66	52,495.22	55,882.69	54,757.16	50,235.77	75,087.33	54,272.78	51,746.86	613,111.84	670,157.00	-57,045.16	91.49%
<b>5960 - Worker's Comp Insurance</b>	0.00	0.00	0.00	3,648.01	0.00	0.00	3,652.79	0.00	0.00	3,697.55	0.00	10,998.35	22,444.00	-11,445.65	49.0%
<b>Total 5800 - Labor</b>	74,929.24	71,371.26	72,851.64	77,187.67	71,911.93	77,935.62	78,469.31	69,538.80	99,778.89	80,674.00	72,060.75	846,709.11	939,877.00	-93,167.89	90.09%
<b>Total 5000 - Administrative</b>	87,454.42	102,834.71	88,823.63	120,590.70	122,918.51	205,161.23	113,553.05	142,703.25	134,187.17	108,931.51	86,310.08	1,313,468.26	1,263,677.00	49,791.26	103.94%
<b>6000 - Operations</b>															
<b>6160 - Backflow Prevention</b>	0.00	0.00	0.00	0.00	0.00	573.51	0.00	744.64	0.00	196.83	0.00	1,514.98	1,000.00	514.98	151.5%
<b>6170 - Claims, Property Damage</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00	-10,000.00	0.0%
<b>6180 - Communications</b>															
<b>6185 - SCADA Maintenance</b>	0.00	196.26	0.00	0.00	0.00	4,619.45	0.00	0.00	0.00	0.00	0.00	4,815.71	13,000.00	-8,184.29	37.04%
<b>6180 - Communications - Other</b>	0.00	0.00	0.00	0.00	0.00	0.00	504.85	0.00	0.00	266.08	0.00	770.93			
<b>Total 6180 - Communications</b>	0.00	196.26	0.00	0.00	0.00	4,619.45	504.85	0.00	0.00	266.08	0.00	5,586.64	13,000.00	-7,413.36	42.97%
<b>6195 - Education &amp; Training</b>	0.00	0.00	65.35	0.00	0.00	185.77	235.00	153.15	0.00	0.00	0.00	639.27	9,000.00	-8,360.73	7.1%
<b>6200 - Engineering</b>															
<b>6210 - Meeting Attendance, Engineering</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
<b>6220 - General Engineering</b>	0.00	0.00	0.00	600.00	0.00	0.00	0.00	0.00	0.00	725.00	26.88	1,351.88	20,000.00	-18,648.12	6.76%
<b>6230 - Water Quality Engineering</b>	0.00	3,442.50	3,060.00	7,095.00	4,716.25	2,040.00	0.00	1,302.50	15,888.75	17,995.63	9,253.75	64,794.38	200,000.00	-135,205.62	32.4%
<b>Total 6200 - Engineering</b>	0.00	3,442.50	3,060.00	7,695.00	4,716.25	2,040.00	0.00	1,302.50	15,888.75	18,720.63	9,280.63	66,146.26	220,000.00	-153,853.74	30.07%
<b>6320 - Equipment &amp; Tools, Expensed</b>	52.52	236.94	204.25	667.03	377.93	77.86	817.22	309.89	87.33	1,644.48	489.32	4,964.77	12,000.00	-7,035.23	41.37%
<b>6330 - Facilities</b>															
<b>6335 - Alarm Services</b>	0.00	0.00	290.26	127.02	0.00	105.00	384.73	0.00	105.00	127.02	0.00	1,139.03	5,000.00	-3,860.97	22.78%
<b>6337 - Landscaping</b>	0.00	350.00	550.00	850.00	850.00	850.00	1,050.00	4,581.72	1,050.00	1,900.00	0.00	12,031.72	15,000.00	-2,968.28	80.21%
<b>Total 6330 - Facilities</b>	0.00	350.00	840.26	977.02	850.00	955.00	1,434.73	4,581.72	1,155.00	2,027.02	0.00	13,170.75	20,000.00	-6,829.25	65.85%
<b>6370 - Lab Supplies &amp; Equipment</b>	0.00	30.59	0.00	0.00	0.00	0.00	0.00	0.00	0.00	690.67	0.00	721.26	4,000.00	-3,278.74	18.03%
<b>6380 - Meter Reading</b>	22.94	63.00	35.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	120.94			
<b>6400 - Pumping</b>															
<b>6410 - Pumping Fuel &amp; Electricity</b>	4,652.82	6,356.95	5,064.76	7,524.55	5,493.10	5,062.25	5,086.12	17,021.31	3,901.24	4,985.42	4,311.58	69,460.10	90,000.00	-20,539.90	77.18%
<b>6420 - Pumping Maintenance, Generators</b>	0.00	0.00	0.00	0.00	2,888.00	1,690.00	0.00	843.92	0.00	2,592.00	0.00	8,013.92	15,000.00	-6,986.08	53.43%
<b>6430 - Pumping Maintenance, General</b>	0.00	0.00	0.00	0.00	0.00	38.22	0.00	0.00	0.00	0.00	0.00	38.22	5,000.00	-4,961.78	0.76%

**Montara Water & Sanitary District**  
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July 2020 through June 2021

													TOTAL		
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6440 · Pumping Equipment, Expensed	0.00	0.00	0.00	0.00	0.00	12.94	0.00	0.00	0.00	0.00	0.00	12.94	700.00	-687.06	1.85%
6400 · Pumping - Other	0.00	0.00	665.89	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	665.89			
<b>Total 6400 · Pumping</b>	<b>4,652.82</b>	<b>6,356.95</b>	<b>5,730.65</b>	<b>7,524.55</b>	<b>8,381.10</b>	<b>6,803.41</b>	<b>5,086.12</b>	<b>17,865.23</b>	<b>3,901.24</b>	<b>7,577.42</b>	<b>4,311.58</b>	<b>78,191.07</b>	<b>110,700.00</b>	<b>-32,508.93</b>	<b>70.63%</b>
<b>6500 · Supply</b>															
6510 · Maintenance, Raw Water Mains	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%
6520 · Maintenance, Wells	255.16	0.00	270.00	183.49	0.00	6,869.57	0.00	0.00	0.00	662.50	186.17	8,426.89	5,000.00	3,426.89	168.54%
6530 · Water Purchases	0.00	0.00	0.00	0.00	6,769.30	0.00	0.00	7,816.60	0.00	0.00	6,868.20	21,454.10	30,000.00	-8,545.90	71.51%
<b>Total 6500 · Supply</b>	<b>255.16</b>	<b>0.00</b>	<b>270.00</b>	<b>183.49</b>	<b>6,769.30</b>	<b>6,869.57</b>	<b>0.00</b>	<b>7,816.60</b>	<b>0.00</b>	<b>662.50</b>	<b>7,054.37</b>	<b>29,880.99</b>	<b>37,500.00</b>	<b>-7,619.01</b>	<b>79.68%</b>
<b>6600 · Collection/Transmission</b>															
6610 · Hydrants	593.00	0.00	2,758.11	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,351.11	1,000.00	2,351.11	335.11%
6620 · Maintenance, Water Mains	0.00	0.00	5,361.11	0.00	0.00	14,413.21	121.73	0.00	0.00	5,349.94	16,473.91	41,719.90	50,000.00	-8,280.10	83.44%
6630 · Maintenance, Water Svc Lines	0.00	0.00	0.00	13,499.71	1,015.72	12,640.65	2,933.36	4,697.56	0.00	0.00	0.00	34,787.00	15,000.00	19,787.00	231.91%
6640 · Maintenance, Tanks	2,129.18	0.00	0.00	0.00	0.00	985.76	114.65	0.00	900.00	0.00	93.26	4,222.85	4,000.00	222.85	105.57%
6650 · Maint., Distribution General	0.00	0.00	37.10	0.00	28.36	3,240.00	0.00	0.00	123.34	0.00	0.00	3,428.80	8,000.00	-4,571.20	42.86%
6660 · Maintenance, Collection System	0.00	0.00	0.00	0.00	0.00	0.00	830.00	0.00	0.00	0.00	0.00	830.00			
6670 · Meters	0.00	0.00	0.00	0.00	0.00	4,421.45	639.50	0.00	0.00	0.00	6,395.30	11,456.25	2,500.00	8,956.25	458.25%
6600 · Collection/Transmission - Other	0.00	0.00	0.00	0.00	3,865.87	0.00	0.00	0.00	0.00	0.00	498.06	4,363.93			
<b>Total 6600 · Collection/Transmission</b>	<b>2,722.18</b>	<b>0.00</b>	<b>8,156.32</b>	<b>13,499.71</b>	<b>4,909.95</b>	<b>35,701.07</b>	<b>4,639.24</b>	<b>4,697.56</b>	<b>1,023.34</b>	<b>5,349.94</b>	<b>23,460.53</b>	<b>104,159.84</b>	<b>80,500.00</b>	<b>23,659.84</b>	<b>129.39%</b>
<b>6700 · Treatment</b>															
6710 · Chemicals & Filtering	817.82	7.16	905.36	2,503.00	8,309.88	311.19	357.99	3,116.59	402.59	3,169.78	781.39	20,682.75	20,000.00	682.75	103.41%
6720 · Maintenance, Treatment Equip.	0.00	965.69	1,725.10	72.72	1,939.77	0.00	8.36	0.00	0.00	6.27	817.66	5,535.57	20,000.00	-14,464.43	27.68%
6730 · Treatment Analysis	4,889.00	967.55	3,580.90	4,502.30	886.40	6,373.05	1,101.85	823.88	2,394.87	991.40	1,130.80	27,642.00	45,000.00	-17,358.00	61.43%
<b>Total 6700 · Treatment</b>	<b>5,706.82</b>	<b>1,940.40</b>	<b>6,211.36</b>	<b>7,078.02</b>	<b>11,136.05</b>	<b>6,684.24</b>	<b>1,468.20</b>	<b>3,940.47</b>	<b>2,797.46</b>	<b>4,167.45</b>	<b>2,729.85</b>	<b>53,860.32</b>	<b>85,000.00</b>	<b>-31,139.68</b>	<b>63.37%</b>
6770 · Uniforms	0.00	0.00	800.00	214.05	0.00	177.91	0.00	0.00	0.00	42.60	0.00	1,234.56	2,000.00	-765.44	61.73%
<b>6800 · Vehicles</b>															
6810 · Fuel	484.10	630.00	417.01	704.22	671.92	175.18	521.84	575.93	574.56	395.11	89.24	5,239.11	10,000.00	-4,760.89	52.39%
6820 · Truck Equipment, Expensed	0.00	181.91	0.00	10.80	0.00	-19.64	0.00	0.00	51.33	-7.70	0.00	216.70	2,000.00	-1,783.30	10.84%
6830 · Truck Repairs	0.00	66.26	0.00	0.00	239.58	-45.88	73.28	58.96	108.11	-2.05	0.00	498.26	5,000.00	-4,501.74	9.97%
<b>Total 6800 · Vehicles</b>	<b>484.10</b>	<b>878.17</b>	<b>417.01</b>	<b>715.02</b>	<b>911.50</b>	<b>109.66</b>	<b>595.12</b>	<b>634.89</b>	<b>734.00</b>	<b>385.36</b>	<b>89.24</b>	<b>5,954.07</b>	<b>17,000.00</b>	<b>-11,045.93</b>	<b>35.02%</b>
6890 · Other Operations	0.00	0.00	0.00	0.00	0.00	35.23	0.00	4,167.03	75.00	0.00	0.00	4,277.26			
<b>Total 6000 · Operations</b>	<b>13,896.54</b>	<b>13,494.81</b>	<b>25,790.20</b>	<b>38,553.89</b>	<b>38,052.08</b>	<b>64,832.68</b>	<b>14,780.48</b>	<b>46,213.68</b>	<b>25,662.12</b>	<b>41,730.98</b>	<b>47,415.52</b>	<b>370,422.98</b>	<b>621,700.00</b>	<b>-251,277.02</b>	<b>59.58%</b>
<b>Total Expense</b>	<b>101,350.96</b>	<b>116,329.52</b>	<b>114,613.83</b>	<b>159,144.59</b>	<b>160,970.59</b>	<b>269,993.91</b>	<b>128,333.53</b>	<b>188,916.93</b>	<b>159,849.29</b>	<b>150,662.49</b>	<b>133,725.60</b>	<b>1,683,891.24</b>	<b>1,885,377.00</b>	<b>-201,485.76</b>	<b>89.31%</b>
<b>Net Ordinary Income</b>	<b>283,761.78</b>	<b>-137,431.93</b>	<b>329,901.30</b>	<b>-148,784.23</b>	<b>228,523.17</b>	<b>-176,744.60</b>	<b>296,902.25</b>	<b>-139,453.97</b>	<b>202,056.01</b>	<b>-72,170.07</b>	<b>199,912.52</b>	<b>866,472.23</b>	<b>353,123.00</b>	<b>513,349.23</b>	<b>245.37%</b>

**Montara Water & Sanitary District**  
**Revenue & Expenditures Budget vs. Actual - Water**  
July 2020 through June 2021

													TOTAL		
	Jul 20	Aug 20	Sep 20	Oct 20	Nov 20	Dec 20	Jan 21	Feb 21	Mar 21	Apr 21	May 21	Jul '20 - Jun 21	Budget	\$ Over Budget	% of Budget
<b>Other Income/Expense</b>															
<b>Other Income</b>															
<b>7000 · Capital Account Revenues</b>															
<b>7100 · Connection Fees</b>															
7110 · Connection Fees (New Constr)	0.00	0.00	0.00	0.00	18,407.00	42,337.00	0.00	25,769.00	-15,446.00	0.00	18,407.00	89,474.00	100,000.00	-10,526.00	89.47%
7130 · Conn. Fees, PFP (New Constr)	0.00	40,727.18	11,659.02	19,209.24	21,018.85	9,831.20	290.36	25,968.63	484.00	14,629.11	0.00	143,817.59	50,000.00	93,817.59	287.64%
7140 · Conn. Fees, PFP (Remodel)	13,999.37	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,131.36	0.00	16,130.73			
7100 · Connection Fees - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-20,069.00	0.00	0.00	-20,069.00			
<b>Total 7100 · Connection Fees</b>	13,999.37	40,727.18	11,659.02	19,209.24	39,425.85	52,168.20	290.36	51,737.63	-35,031.00	16,760.47	18,407.00	229,353.32	150,000.00	79,353.32	152.9%
<b>7600 · Bond Revenues, G.O.</b>	0.00	0.00	6,734.41	7,120.97	18,776.69	553,113.38	0.00	82,175.23	4,918.21	384,209.56	10,713.39	1,067,761.84	1,150,436.00	-82,674.16	92.81%
7650 · Water System Reliability	0.00	0.00	0.00	0.00	0.00	515,604.46	0.00	569,676.48	0.00	358,454.64	0.00	1,443,735.58	1,000,000.00	443,735.58	144.37%
<b>Total 7000 · Capital Account Revenues</b>	13,999.37	40,727.18	18,393.43	26,330.21	58,202.54	1,120,886.04	290.36	703,589.34	-30,112.79	759,424.67	29,120.39	2,740,850.74	2,300,436.00	440,414.74	119.15%
<b>Total Other Income</b>	13,999.37	40,727.18	18,393.43	26,330.21	58,202.54	1,120,886.04	290.36	703,589.34	-30,112.79	759,424.67	29,120.39	2,740,850.74	2,300,436.00	440,414.74	119.15%
<b>Other Expense</b>															
<b>8000 · Capital Improvement Program</b>															
8100 · Water	14,307.00	4,686.25	19,151.17	52,593.10	37,111.01	58,525.33	8,365.92	37,152.78	93,053.19	33,853.58	4,613.75	363,413.08	1,108,750.00	-745,336.92	32.78%
<b>Total 8000 · Capital Improvement Program</b>	14,307.00	4,686.25	19,151.17	52,593.10	37,111.01	58,525.33	8,365.92	37,152.78	93,053.19	33,853.58	4,613.75	363,413.08	1,108,750.00	-745,336.92	32.78%
<b>9000 · Capital Account Expenses</b>															
9100 · Interest Expense - GO Bonds	0.00	17,765.69	0.00	0.00	0.00	57,107.38	0.00	18,584.28	0.00	0.00	0.00	93,457.35	208,611.00	-115,153.65	44.8%
9125 · PNC Equipment Lease Interest	583.84	0.00	1,166.88	1,154.09	1,141.27	1,128.41	1,115.53	1,102.61	1,089.66	1,076.68	1,063.67	10,622.64	13,461.00	-2,838.36	78.91%
9150 · SRF Loan	0.00	0.00	0.00	0.00	0.00	35,246.85	-449.02	0.00	0.00	0.00	0.00	34,797.83	70,564.00	-35,766.17	49.31%
9210 · Conservation Program/Rebates	0.00	150.00	0.00	0.00	100.00	300.00	0.00	0.00	0.00	0.00	200.00	750.00	3,000.00	-2,250.00	25.0%
<b>Total 9000 · Capital Account Expenses</b>	583.84	17,915.69	1,166.88	1,154.09	1,241.27	93,782.64	666.51	19,686.89	1,089.66	1,076.68	1,263.67	139,627.82	295,636.00	-156,008.18	47.23%
<b>Total Other Expense</b>	14,890.84	22,601.94	20,318.05	53,747.19	38,352.28	152,307.97	9,032.43	56,839.67	94,142.85	34,930.26	5,877.42	503,040.90	1,404,386.00	-901,345.10	35.82%
<b>Net Other Income</b>	-891.47	18,125.24	-1,924.62	-27,416.98	19,850.26	968,578.07	-8,742.07	646,749.67	-124,255.64	724,494.41	23,242.97	2,237,809.84	896,050.00	1,341,759.84	249.74%
<b>Net Income</b>	<b>282,870.31</b>	<b>-119,306.69</b>	<b>327,976.68</b>	<b>-176,201.21</b>	<b>248,373.43</b>	<b>791,833.47</b>	<b>288,160.18</b>	<b>507,295.70</b>	<b>77,800.37</b>	<b>652,324.34</b>	<b>223,155.49</b>	<b>3,104,282.07</b>	<b>1,249,173.00</b>	<b>1,855,109.07</b>	<b>248.51%</b>

## Montara Water & Sanitary District

### Check Detail

June 21 - 30, 2021

Date	Num	Name	Paid Amount	
<b>WARRANTS ON 7/1/2021 AGENDA</b>				
SPLIT				
06/03/2021	12310	A-B Communications	-176.51	PAID
06/03/2021	12311	ACWA/JPIA	-13,070.05	PAID
06/03/2021	12312	Aztec Gardens	-850.00	PAID
06/03/2021	12313	CalPERS 457 Plan	-6,725.37	PAID
06/03/2021	12314	CoastsideNet, Inc.	-81.35	PAID
06/03/2021	12315	Comcast	-276.48	PAID
06/04/2021	12327	Huntington National Bank	-12,740.00	PAID
06/04/2021	12328	IEDA	-427.00	PAID
06/03/2021	12316	Kastama Strategic Consulting	-4,567.50	PAID
06/03/2021	12317	KBA Document Solutions	-63.36	PAID
06/03/2021	12319	PCT	-900.00	PAID
06/03/2021	12320	Rauch Communication Consultants, Inc.	-1,647.75	PAID
06/09/2021	12334	Tech Solutions	-852.50	PAID
06/09/2021	12335	U.S. Bank	-997.50	PAID
06/03/2021	12322	U.S. Bank PARS	-9,037.69	PAID
06/03/2021	12323	USPS	-76.00	PAID
06/03/2021	12325	White Glove Housekeeping	-520.00	PAID
06/23/2021	12336	A-B Communications	-173.75	
06/23/2021	12340	AT&T	-426.51	
06/23/2021	12341	AT&T	-475.23	
06/23/2021	12342	AT&T	-3,805.61	
06/23/2021	12343	AT&T	-208.79	
06/23/2021	12344	AT&T	-482.79	
06/23/2021	12346	Bay Alarm Company	-220.50	
06/23/2021	12348	Cintas	-35.94	
06/23/2021	12351	Fitzgerald Law Offices	-56,337.34	
06/23/2021	12353	Jim Harvey	-225.00	
06/28/2021	12377	Kastama Strategic Consulting	-5,906.25	
06/23/2021	12354	Kathryn Slater-Carter	-334.14	
06/28/2021	12378	KBA Document Solutions	-79.14	
06/23/2021	12360	Office Depot	-98.40	
06/28/2021	12379	Pacific Gas & Electric	-5,994.82	
06/23/2021	12361	PARS	-819.55	
06/23/2021	12362	Peter Dekker	-300.00	
06/23/2021	12364	Ric Lohman	-225.00	
06/23/2021	12365	Scott Boyd	-225.00	
06/23/2021	12369	Standard Insurance Co.	-491.50	



Montara Water & Sanitary District

Check Detail

June 21 - 30, 2021

Date	Num	Name	Paid Amount	
WATER				
06/09/2021	12329	County of San Mateo-LAFCO(Wtr)	-3,156.00	PAID
06/09/2021	12331	Hassette Ace Hardware	-396.16	PAID
06/03/2021	12326	Industrial Emergency Council	-935.14	PAID
06/03/2021	12318	Pacific Gas & Electric	-771.95	PAID
06/09/2021	12332	Pacific Gas & Electric	-1,766.60	PAID
06/03/2021	12321	SRT Consultants	-18,263.13	PAID
06/09/2021	12333	State Water Resources Control Board	-120,555.57	PAID
06/23/2021	12337	American Water Works Association	-459.00	
06/23/2021	12338	Andreini Brothers, Inc.	-1,770.55	
06/23/2021	12339	Andreini Brothers, Inc.	-156.39	
06/23/2021	12345	Balance Hydrologics, Inc.	-17,381.16	
06/23/2021	12347	BSK Lab	-323.80	
06/23/2021	12376	Derek Dye	-61.85	
06/23/2021	12349	Esbro Chemical	-290.42	
06/23/2021	12350	Evoqua Water Technologies	-12,515.00	
06/23/2021	12355	McMaster-Carr Supply Co.	-47.45	
06/23/2021	12357	Mossa Excavation	-11,508.06	
06/23/2021	12356	MWSD GO BOND	-444,859.57	
06/23/2021	12358	North Coast County Water District	-450.00	
06/28/2021	12380	Pacific Gas & Electric	-175.72	
06/23/2021	12363	R & B Company	-7,165.84	
06/23/2021	12374	Ronald Smith	-100.00	
06/23/2021	12370	Strawflower Electronics, Inc.	-13.00	
06/23/2021	12371	USA Blue Book	-67.04	
06/23/2021	12372	Wells Fargo Remittance Center	-3,765.53	

Montara Water & Sanitary District  
Check Detail  
June 21 - 30, 2021

Date	Num	Name	Paid Amount	
SEWER				
06/09/2021	12330	County of San Mateo-LAFCO(Swr)	-2,858.00	PAID
06/23/2021	12352	Hue & Cry Security Systems, Inc.	-391.80	
06/23/2021	12359	Nute Engineering	-10,814.75	
06/23/2021	12366	Sewer Authority Mid-Coastside	-21,179.42	
06/23/2021	12367	Sewer Authority Mid-Coastside	-132,053.08	
06/23/2021	12368	Sewer Authority Mid-Coastside	-19,751.26	



# MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **July 1, 2021**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

**SUBJECT: SAM Flow Report for May 2021**

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The Sewer Authority Mid-Coastside (SAM) has prepared the following attached reports for the SAM Board of Directors and the California Regional Water Quality Control Board:

- Flow Report for May 2021.
- Collection System Monthly Overflow Report – May 2021.

The Average Daily Flow for Montara was 0.233 MGD in May 2021. There was no reportable overflow in May in the Montara System. SAM indicates there were 0.16 inches of rain in May 2021.

## RECOMMENDATION:

Review and file.

Attachments

# Sewer Authority Mid-Coastside

Monthly Collection System Activity/SSO Distribution Report, May 2021

Attachment C

## May 2021

	Total	Number of S.S.O.'s			
		HMB	GCSD	MWSD	SAM
Roots	0	0	0	0	0
Grease	0	0	0	0	0
Mechanical	0	0	0	0	0
Wet Weather	0	0	0	0	0
Other	0	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## 12 Month Moving Total

	Total	12 month rolling Number			
		HMB	GCSD	MWSD	SAM
Roots	2	0	1	1	0
Grease	0	0	0	0	0
Mechanical	0	0	0	0	0
Wet Weather	0	0	0	0	0
Other	2	1	0	1	0
<b>Total</b>	<b>4</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>0</b>
		<b>25%</b>	<b>25%</b>	<b>50%</b>	<b>0%</b>

## Reportable SSOs

	Total	Reportable Number of S.S.O.'s			
		HMB	GCSD	MWSD	SAM
May 2021	0	0	0	0	0
12 Month Moving Total	4	1	1	2	0

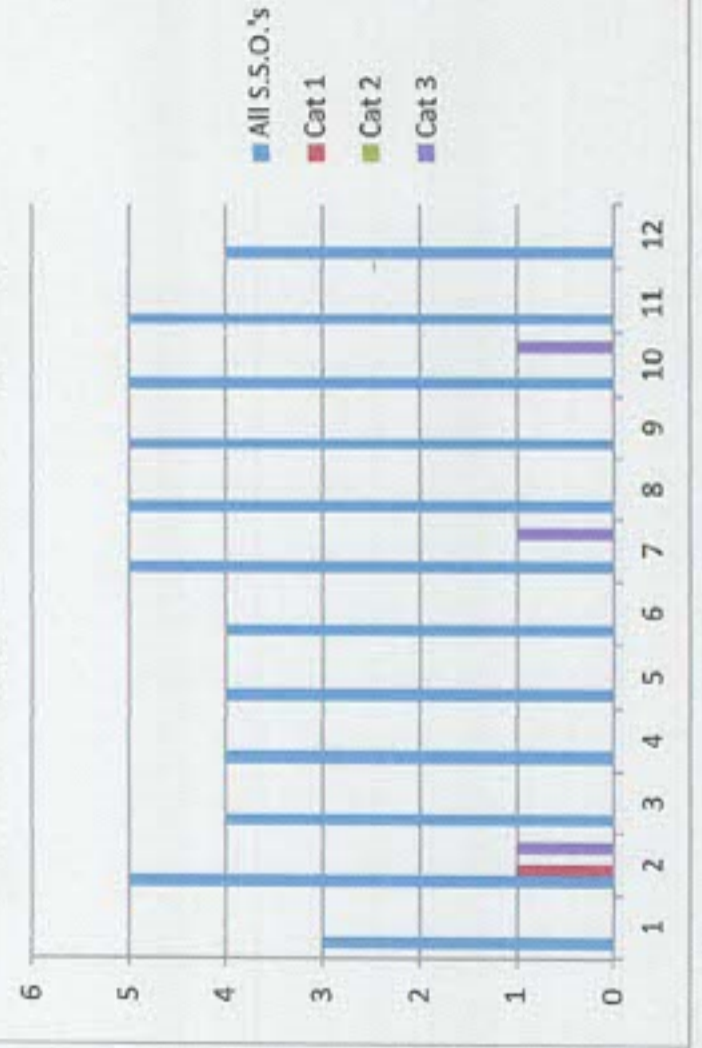
## SSOs / Year / 100 Miles

	Total	Number of S.S.O.'s / Year/100 Miles			
		HMB	GCSD	MWSD	SAM
May 2021	0.0	0.0	0.0	0.0	0.0
12 Month Moving Total	3.8	2.7	3.0	7.4	0.0
Category 1	1.0	0.0	3.0	0.0	0.0
Category 2	0.0	0.0	0.0	0.0	0.0
Category 3	2.9	2.7	0.0	7.4	0.0
Miles of Sewers	104.5	37.0	33.2	27.0	7.3
		<b>35.4%</b>	<b>31.8%</b>	<b>25.8%</b>	<b>7.0%</b>

## 12 Month Rolling Total Sewer Cleaning Summary

Month	HMB	GCSD	MWSD	Total Feet	Total Miles
June - 20	11,026	17,691	6,463	35,180	6.7
July - 20	16,890	18,514	14,262	49,666	9.4
Aug - 20	15,475	20,299	7,883	43,657	8.3
Sept - 20	12,942	18,428	4,067	35,437	6.7
Oct - 20	11,459	14,887	8,999	35,345	6.7
Nov - 20	11,229	23,059	9,482	43,770	8.3
Dec - 20	17,235	16,367	4,540	38,142	7.2
Jan - 21	9,147	11,987	2,909	24,043	4.6
Feb - 21	8,887	7,652	5,483	22,022	4.2
Mar - 21	12,401	11,943	4,691	29,035	5.5
April - 21	10,839	2,172	6,565	19,576	3.7
May - 21	12,472	986	6,281	19,739	3.7
<b>Annual ft</b>	<b>150,002</b>	<b>163,985</b>	<b>81,625</b>	<b>395,612</b>	
<b>Annual Mi.</b>	<b>28.4</b>	<b>31.1</b>	<b>15.5</b>		<b>74.9</b>

12 Month Moving SSO Totals Through May 2021



Attachment A

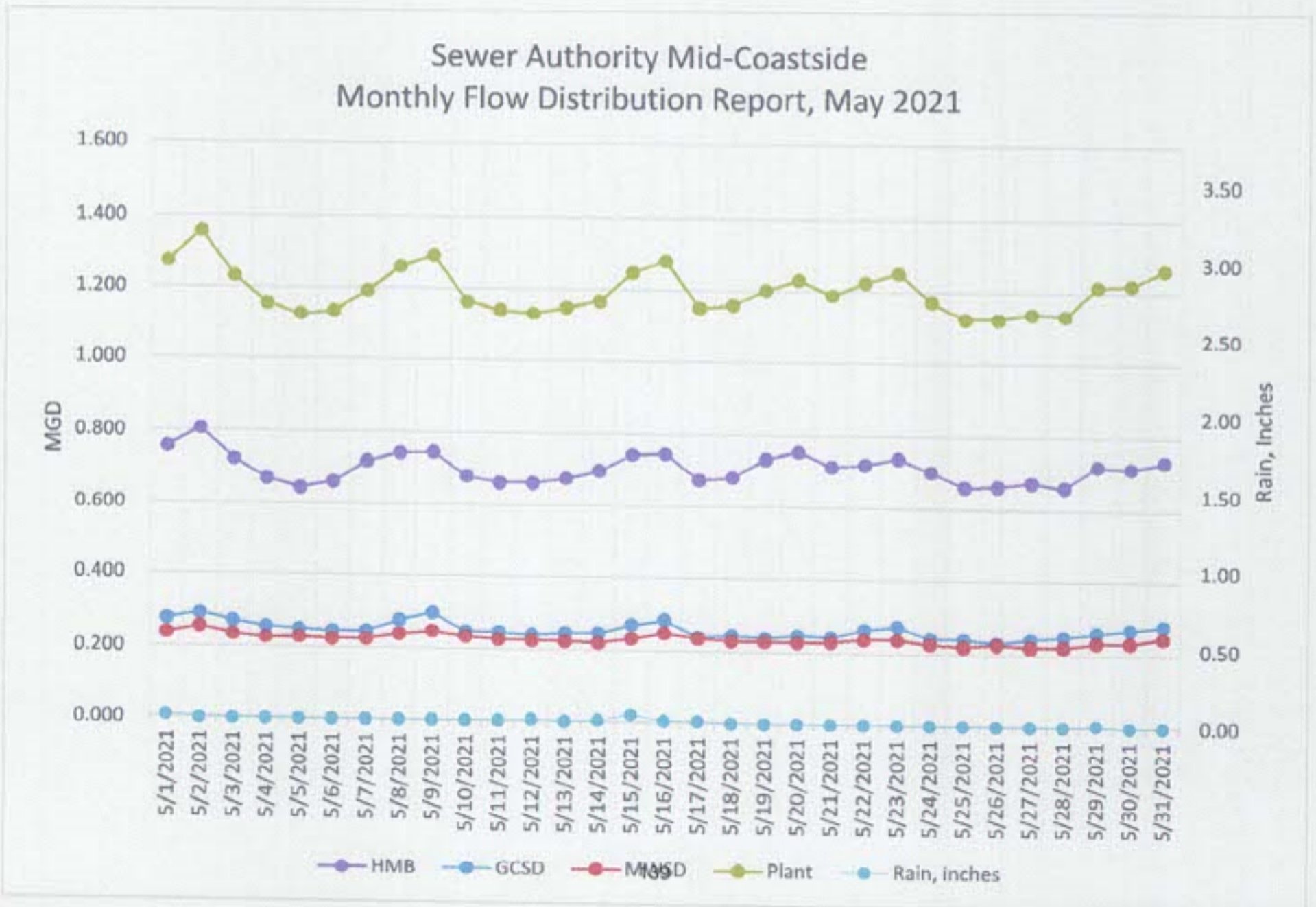
Flow Distribution Report Summary for May 2021

The daily flow report figures for the month of May 2021 have been converted to an Average

Daily Flow (ADF) for each Member Agency.  
The results are attached for your review.

The summary of the ADF information is as follows:

	<u>MGD</u>	<u>%</u>
The City of Half Moon Bay	0.706	59.0%
Granada Community Services District	0.258	21.6%
Montara Water and Sanitary District	<u>0.233</u>	<u>19.4%</u>
Total	1.197	100.0%

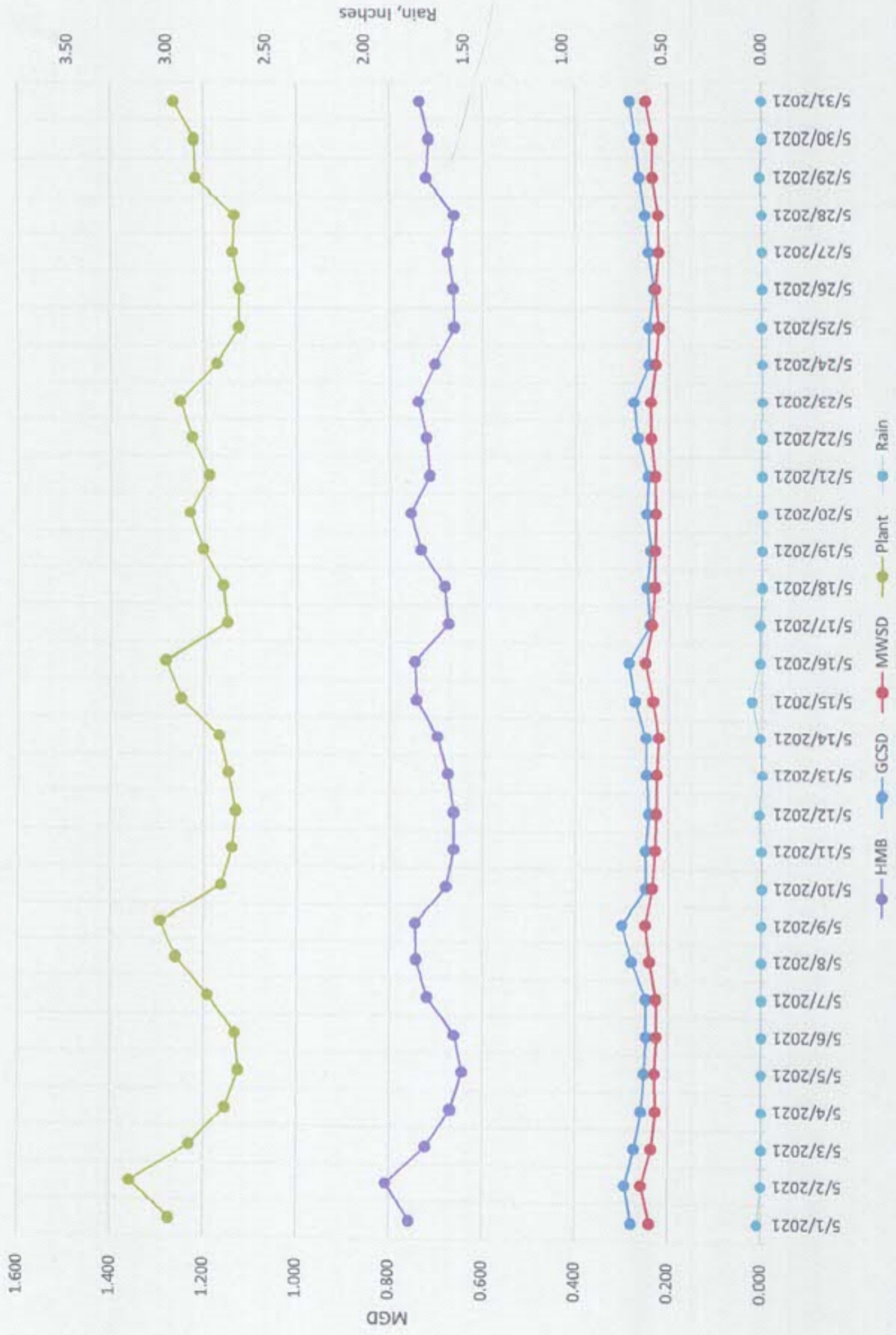


# Sewer Authority Mid-Coastside

## Monthly Flow Distribution Report for May 2021

<u>Date</u>	<u>HMB</u>	<u>GCSD</u>	<u>MWSD</u>	<u>Plant</u>	<u>Rain Plant</u>	<u>Rain Portola</u>	<u>Rain Montara</u>
5/1/2021	0.757	0.279	0.239	1.275	0.02	0.00	0.06
5/2/2021	0.808	0.293	0.257	1.358	0.00	0.00	0.00
5/3/2021	0.722	0.274	0.236	1.232	0.00	0.00	0.00
5/4/2021	0.669	0.258	0.227	1.154	0.00	0.00	0.00
5/5/2021	0.644	0.252	0.229	1.125	0.00	0.00	0.00
5/6/2021	0.661	0.247	0.225	1.133	0.00	0.00	0.00
5/7/2021	0.718	0.248	0.226	1.192	0.00	0.00	0.00
5/8/2021	0.742	0.279	0.240	1.261	0.00	0.00	0.00
5/9/2021	0.744	0.300	0.249	1.293	0.00	0.00	0.00
5/10/2021	0.679	0.249	0.235	1.163	0.00	0.00	0.00
5/11/2021	0.662	0.249	0.228	1.139	0.00	0.00	0.00
5/12/2021	0.663	0.242	0.226	1.131	0.01	0.01	0.01
5/13/2021	0.675	0.248	0.225	1.148	0.00	0.00	0.00
5/14/2021	0.697	0.249	0.221	1.167	0.01	0.03	0.03
5/15/2021	0.743	0.273	0.234	1.250	0.05	0.00	0.05
5/16/2021	0.746	0.286	0.250	1.282	0.01	0.00	0.00
5/17/2021	0.674	0.240	0.236	1.150	0.01	0.00	0.01
5/18/2021	0.682	0.247	0.230	1.159	0.00	0.00	0.00
5/19/2021	0.733	0.239	0.229	1.202	0.00	0.00	0.00
5/20/2021	0.755	0.248	0.228	1.231	0.00	0.00	0.00
5/21/2021	0.715	0.244	0.230	1.189	0.00	0.00	0.00
5/22/2021	0.721	0.266	0.238	1.226	0.00	0.00	0.00
5/23/2021	0.738	0.276	0.238	1.252	0.00	0.00	0.00
5/24/2021	0.703	0.243	0.227	1.172	0.00	0.00	0.00
5/25/2021	0.662	0.242	0.221	1.124	0.00	0.00	0.00
5/26/2021	0.664	0.232	0.228	1.124	0.00	0.00	0.00
5/27/2021	0.675	0.243	0.221	1.139	0.00	0.00	0.00
5/28/2021	0.662	0.250	0.222	1.134	0.00	0.00	0.00
5/29/2021	0.721	0.263	0.234	1.217	0.01	0.00	0.00
5/30/2021	0.716	0.272	0.234	1.222	0.00	0.00	0.00
5/31/2021	0.734	0.283	0.248	1.265	0.00	0.00	0.00
<b>Totals</b>	<b>21.885</b>	<b>8.012</b>	<b>7.211</b>	<b>37.108</b>	<b>0.12</b>	<b>0.04</b>	<b>0.16</b>
<b>Summary</b>							
	<u>HMB</u>	<u>GCSD</u>	<u>MWSD</u>	<u>Plant</u>			
Minimum	0.644	0.232	0.221	1.124			
<b>Average</b>	<b>0.706</b>	<b>0.258</b>	<b>0.233</b>	<b>1.197</b>			
Maximum	0.808	0.300	0.257	1.358			
<b>Distribution</b>	<b>59.0%</b>	<b>21.6%</b>	<b>19.4%</b>	<b>100.0%</b>			

### Sewer Authority Mid-Coastside Monthly Flow Distribution Report, May 2021

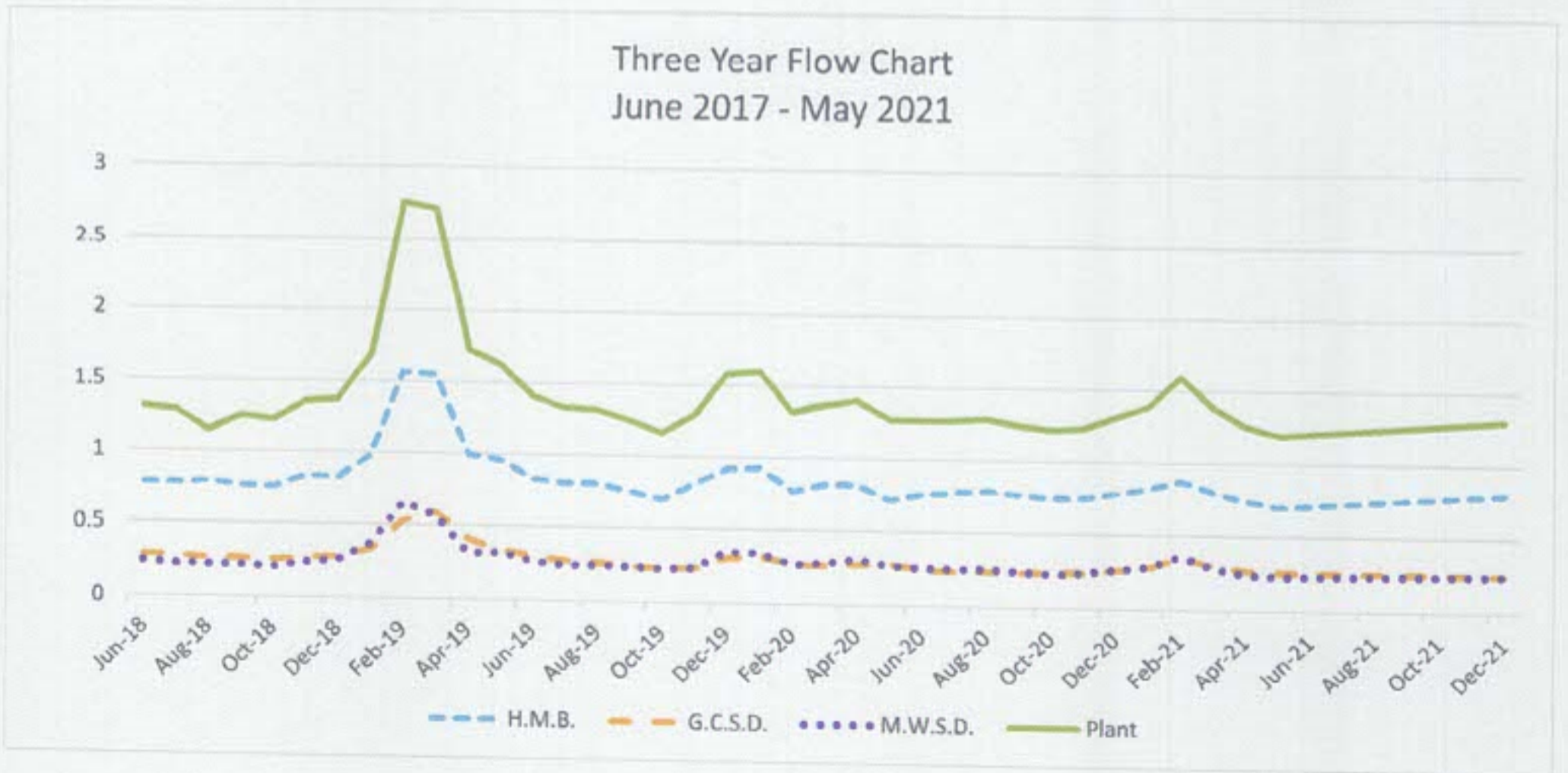
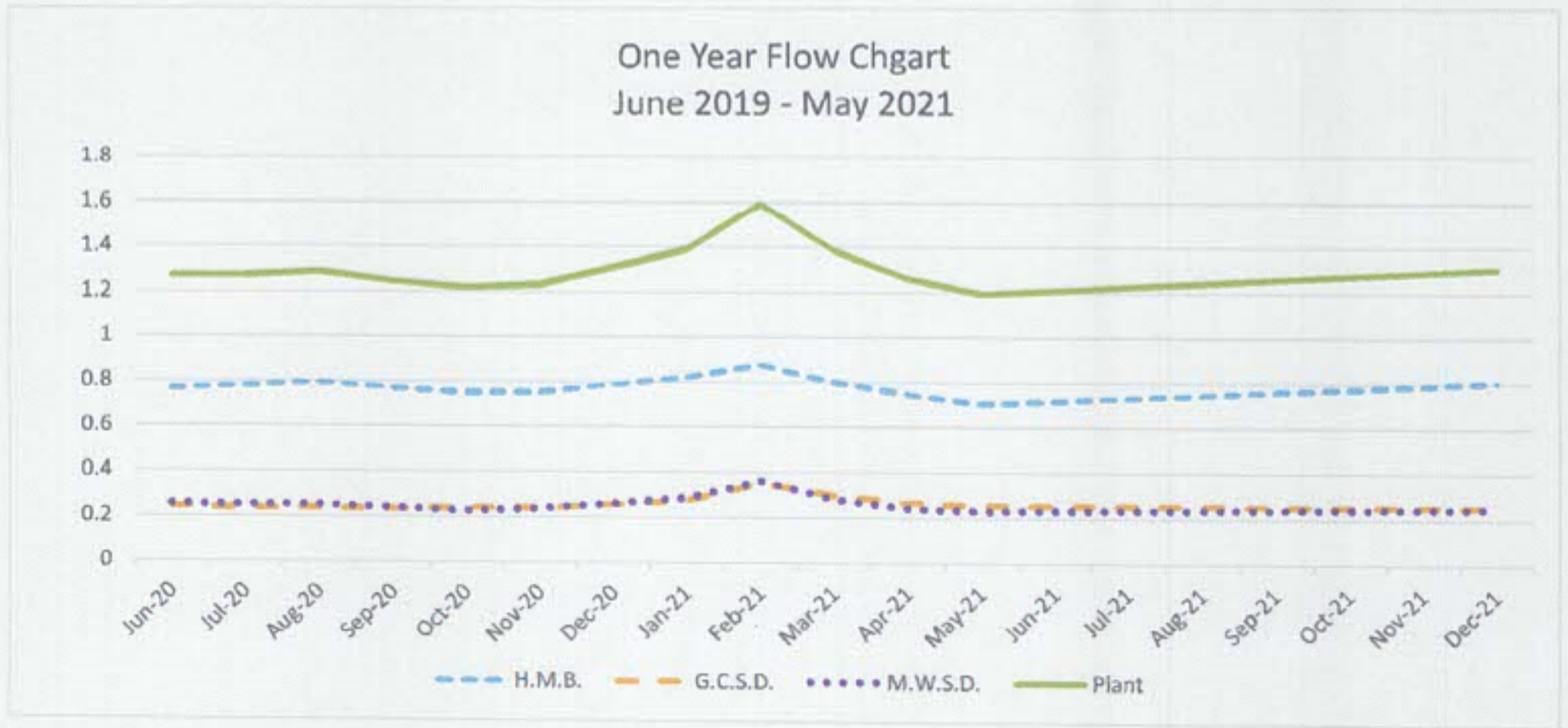


# Percent Distribution May 2021





Most recent flow calibration March 2021 PS, March 2021 Plant



# Flow based percent distribution based for past year





# MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: July 1, 2021

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

**SUBJECT: Review of Current Investment Portfolio**

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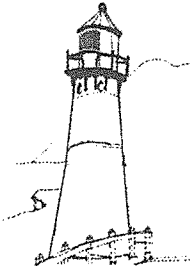
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The District's Investment Policy and Guidelines requires that the Board review the status of the current investment portfolio. The following summarizes the status of these accounts:

- The District has most of its idle sewer funds deposited in the State of California's Local Agency Investment Fund (LAIF). The Monthly Average interest rate for May 2021 was 0.315%.
- The District has one checking account with Wells Fargo Bank for Water and Sewer Funds that is largely backed by Federal securities.

## RECOMMENDATION:

District staff attempts to cash manage idle funds in LAIF as long as possible before transferring to the Wells Fargo checking accounts for disbursements.



# MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: July 1, 2021

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

**SUBJECT: Connection Permit Applications Received**

As of July 1, 2021 the following new Sewer Connection Permit application was received since the last report:

Date of Application	Property Owner	Site Address	Home Size

As of July 1, 2021 the following new Water (Private Fire Sprinkler) Connection Permit application was received since the last report:

Date of Application	Property Owner	Site Address	Home Size

As of July 1, 2021 the following new Water Connection Permit application was received since the last report:

Date of App.	Property Owner	Site Address	Home Size	Type of Connection

**RECOMMENDATION:**

No action is required. This is for Board information only.



# MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: July 1st, 2021

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

**SUBJECT: Monthly Water Production Report**

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The attached two charts summarize the monthly water production for the District.

The first shows a consolidated from all sources by month. The second shows each water source the District uses, both wells and surface water. The production is shown in gallons of water produced.

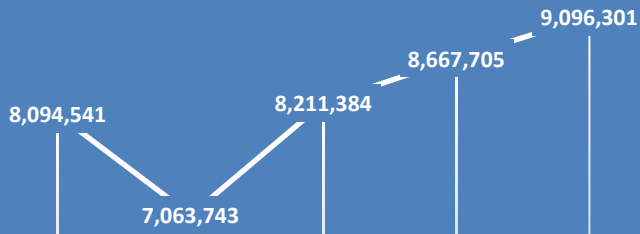
## RECOMMENDATION:

No action is required. These reports are provided for the Board's information only.

Attachments: 2

# TOTAL PRODUCTION 2021 (GALLONS)

GALLONS



	January	February	March	April	May	June	July	August	September	October	November	December
Total Production (Gallons)	8,094,541	7,063,743	8,211,384	8,667,705	9,096,301							

MONTH





# MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting of: July 1st, 2021

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

**SUBJECT: Rain Report**

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The attached chart shows the monthly rainfall at Alta Vista Treatment Plant for the current and prior water years along with seven-year average rain fall.

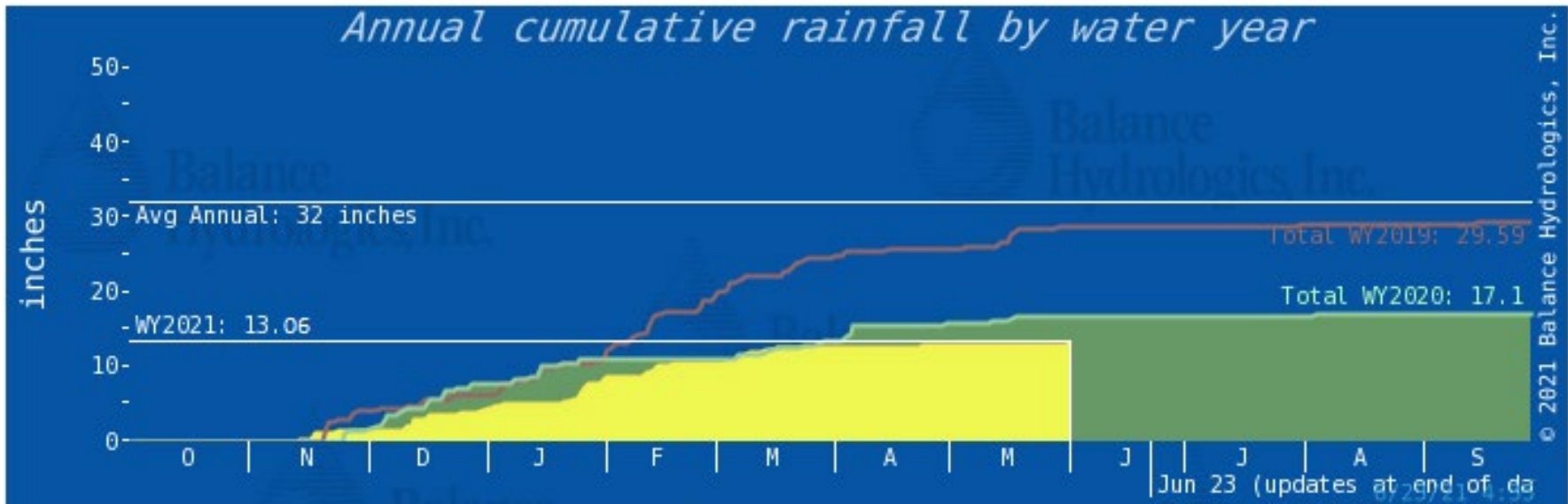
## RECOMMENDATION:

No action is required. These reports are provided for the Board's information only.

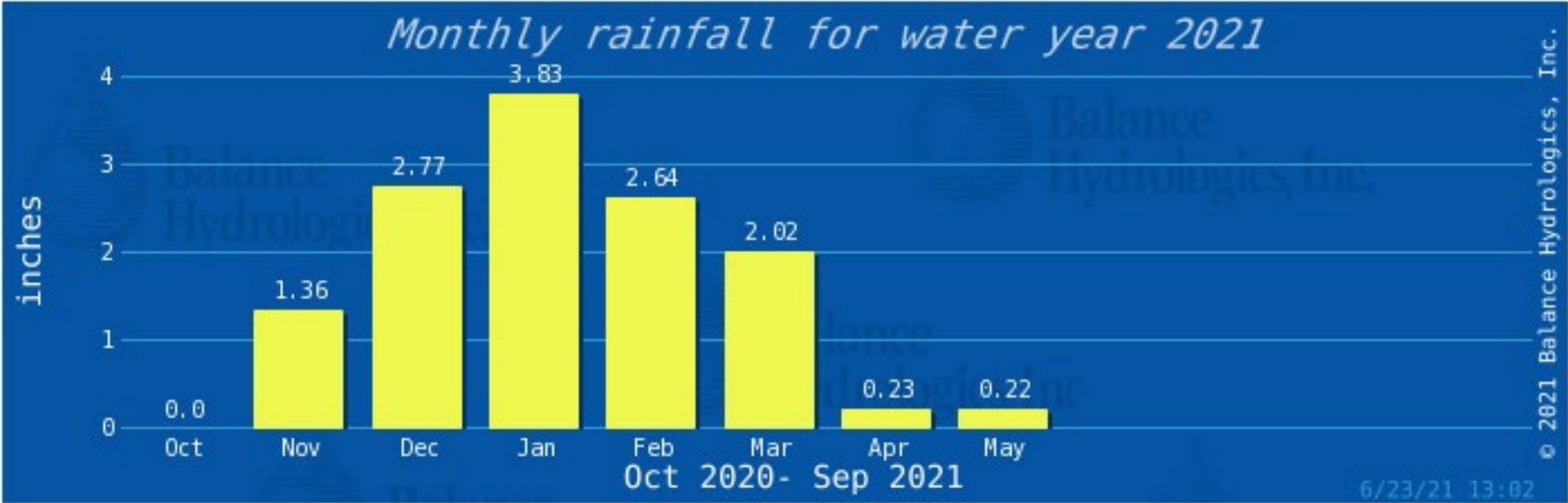
Attachments: 2



# Annual Cumulative Rainfall



# Monthly Cumulative Rainfall





# MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: July 1st, 2021

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

**SUBJECT: Monthly Solar Energy Report**

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The attached chart summarizes the monthly solar production at the Alta Vista Array. Since the installation of the solar panels the District produced 46,447 kWh and saved 78,958 lbs of CO<sub>2</sub>.

## RECOMMENDATION:

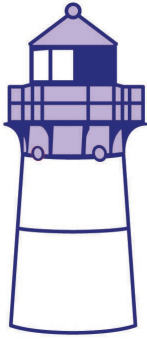
No action is required. This information is provided for the Board's information only.

Attachments: 1

## SOLAR ENERGY PRODUCED IN 2021 (kWh)



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
total kWh	108	121	197	156	219							



# MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **July 1, 2021**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

**SUBJECT: Monthly Public Agency Retirement Service  
Report for April 2021.**

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The District has received the monthly PARS report for April 2021.

Contributions are calculated on a bi-weekly basis, and contributions are made on a monthly basis.

The following monthly reports are submitted as consent agenda items on a monthly basis.

RECOMMENDATION:

This is for Board information only.

Attachment

JUN 09 2021

**Montara Water and Sanitary Dist  
Retirement Enhancement Plan**

Monthly Account Report for the Period  
4/1/2021 to 4/30/2021

Clemens H. Heldmaier  
General Manager  
Montara Water and Sanitary Dist  
P.O. Box 370131  
Montara, CA 94037

Plan ID: P7-REP15A

**Account Summary**

Source	Beginning Balance as of 4/1/2021	Contributions	Earnings	Expenses	Distributions	Transfers	Ending Balance as of 4/30/2021
Contributions	\$1,130,575.19	\$15,965.83	\$38,893.69	\$528.53	\$1,117.12	\$0.00	\$1,183,789.06
<b>TOTAL</b>	<b>\$1,130,575.19</b>	<b>\$15,965.83</b>	<b>\$38,893.69</b>	<b>\$528.53</b>	<b>\$1,117.12</b>	<b>\$0.00</b>	<b>\$1,183,789.06</b>

**Investment Selection**

**PARS Capital Appreciation INDEX PLUS**

**Investment Objective**

The primary goal of the Capital Appreciation objective is growth of principal. The major portion of the assets are invested in equity securities and market fluctuations are expected.

**Investment Return**

Source	1-Month	3-Months	1-Year	Annualized Return			Plan's Inception Date
				3-Years	5-Years	10-Years	
GENERAL	3.41%	8.19%	34.57%	12.15%	11.66%	-	03/08/16

Information as provided by US Bank, Trustee for PARS; Not FDIC Insured; No Bank Guarantee; May Lose Value.

Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.

Account balances are inclusive of Trust Administration, Trustee and Investment Management fees.

Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.

# April 2021 PARS Statement

## Detail Information

PARS Beginning Balance as of April 1, 2021 \$ 1,130,575.19

**Contributions:**

March 15, 2021 Calculation

Wages	\$ 33,671.31	
Employer - 6.92%	\$ 2,360.36	
Employee - 7.75%	\$ 2,609.53	
Contributions Subtotal	\$ 4,969.89	

March 31, 2021 Calculation

Wages	\$ 74,498.25	
Employer - 6.92%	\$ 5,222.33	
Employee - 7.75%	\$ 5,773.61	
Contributions Subtotal	\$ 10,995.94	

Rounding

Total Contributions thru March	\$ 15,965.83	
Rounding	-	
	\$ 15,965.83	

Earnings	\$38,893.69	
Expenses	\$ (528.53)	
Distributions	\$ (1,117.12)	
PARS Ending Balance as of April 2021	\$ 1,183,789.06	

Fund Impact - PARS Wages		
Sewer	Water	Total
\$ 10,136.22	\$ 23,535.10	\$ 33,671.31
\$ 710.55	\$ 1,649.81	\$ 2,360.36
\$ 29,940.65	\$ 44,557.61	\$ 74,498.25
\$ 2,098.84	\$ 3,123.49	\$ 5,222.33



# MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **July 1, 2021**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

**SUBJECT: DISCUSSION OF EFFECTS OF DROUGHT ON SEWER OPERATION, TREATMENT AND COLLECTION SYSTEM MANAGEMENT CHALLENGES.**

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The three communities on the Coastside Granada Community Services District, Half Moon Bay and Montara Water and Sanitary District share a sewer transport and treatment system owned and operated by a Joint Powers Authority (JPA) since the 1970s. In addition to gravity and collection systems owned and managed by each agency, all the sewage for these communities is treated in a centralized treatment plant facility last upgraded in the mid 1990's and owned and operated by SAM

Low flows in the sewer systems as a result drought and water conservation efforts has caused many changes to the O&M of the Coastside sewer systems including increased root growth requiring extra cleaning. Low flows are also causing debris build-up requiring extra flushing, increased percentage of BOD per gallon of sewage treated which caused more corrosion and negatively affects treatment bacteria.

SAM is studying how more concentrated sewage needs a higher level of treatment, and the plant can benefit of more equalization and equipment redundancy to ensure sewage is treated to a save level and can even retreat sewage which may not meet discharge requirements after a first pass through the plant. This increase in BOD ratio is likely be a contributing factor to why SAM is seeing inflow spikes at the plant have been much higher than seasonal spikes observed 5 years ago and has resulted in some discharge violations and potential fines from the State. Recently SAM has hired aspecial consultants to assistem them with researching options and possible different methods to try to manages these issues, and provide recommendations for short term and long term solutions.

The impacts to MWSD are significant. The extra cleaning efforts (as much as doubling the time and frequency of cleaning required) because of the increased time and costs to clean out the roots and solid debris and wipes from the system which can cause more SSO (sewer system overflows). Additionally, the sewer flow is more sluggish and becomes septic which causes increase odors (rotten egg smells) and hydrogen sulfide gas production which leads to sulfuric acid attack on sewer pumps wet wells, maintenance ports and pipes which fail sooner due to corrosion, rust and deterioration.

One significant action MWSD can take is to help in this problem is to promote composting and worm bins for food waste, increase restaurant grease trap inspections, and encourage people not put food down their garbage disposal or into dish washers drains. Also Strongly discouraging flushing so-called "flushable wipes". These do not break down in the sewer system and hang up on any sharp surface or turn and is a leading cause of sewer spills and damage to our environment.





# **MONTARA WATER AND SANITARY DISTRICT AGENDA**

For Meeting Of: **July 1, 2021**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

Additionally, the District's budget is reduced is by the decrease in Sewer Service Charge revenues due to the mainly flow based assessment system.

## RECOMMENDATION:

This item is for board information only.



# MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **July 1, 2021**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

**SUBJECT: Review and Possible Action Concerning  
Adoption of Appropriations Limit for FY 2021-  
2022**

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Article XIII B of the California State Constitution, commonly referred to as the Gann Initiative or Gann Appropriations Limit, was adopted by California voters in 1980 and placed limits on the amount of proceeds of taxes that State and local agencies can appropriate and spend each year.

The limit is different for every agency and changes each year. The annual limit is based on the amount of tax proceeds that were authorized to be spent in fiscal year 1978-79, modified for changes in inflation and population. Inflationary adjustments are based on increases in the California per capita income and changes in County population.

The appropriation limit for the prior fiscal year was \$2,478,038. Factoring in San Mateo County's County overall area's change in population (0.75%), and the change in the California per capita personal income (5.73%) provides the appropriation limit for the new fiscal year. This information is found in the State Department of Finance report received in May 2020. Based on these adjustments the appropriation limit for Fiscal Year 2020-2021 is \$2,600,380. This is the maximum amount of tax proceeds the District is able to spend in fiscal year 2021-2022. As the attached worksheet shows, the District is \$1,226,453 below its Gann Limit.

Section 7910 of the State Government Code requires a governing body to annually adopt, by resolution, an Appropriations Limit for the upcoming fiscal year.

## RECOMMENDATION:

Adopt Resolution No. \_\_\_\_\_, Resolution of the Montara Water and Sanitary District Determining the 2021-2022 Appropriation Limit.

Attachment

# MONTARA WATER AND SANITARY DISTRICT

## Appropriation Limit FY 2021/2022

USER FEES	SUB-TOTAL	TOTAL	
<b>SEWER</b>			<b>ASSUMPTIONS:</b>  FY 20/21 Appropriations Limit: \$2,478,038  May 2021 State Department of Finance Report:  Per Capita Personal Income Increase: 5.73%  San Mateo County Population Change = (0.75%)  Unincorporated Populartion change = (1.73%)  <u><b>Calculations:</b></u>  1.0573 X (0.9925)=(1.0493703)  1.0493703 X \$2,478,038 = 2,600,380  <b>\$2,478,038</b> <b>APPROPRIATIONS</b> <b>LIMIT FOR FY 21/22</b>  \$2,600,380 - \$1,373,927 <b>\$1,226,453</b> <b>BELOW GANN LIMIT</b>
Sewer Service Charges	\$ 3,484,472.00		
Sewer Connection Fees	\$ 150,000.00		
Application and Inspection Fees	\$ 13,100.00		
<b>WATER</b>			
Water Sales and Charges	\$ 1,900,000.00		
Water Connnection Fees	\$ 150,000.00		
Water Application Fees	\$ 13,000.00		
Water Reliability Charge	\$ 1,000,000.00		
<b>TOTAL</b>		<b>\$ 6,710,572.00</b>	
<b>LESS:</b>			
Total Operating Expenses-Sewer	\$ 2,917,565.00		
Total Operating Expenses-Water	\$ 1,978,896.00		
<b>Debt Instruments:</b>			
Water Loan Costs	\$ 321,016.00		
Sewer Loan Costs	\$ 132,388.00		
<b>TOTAL</b>		<b>\$ 5,349,865.00</b>	
<b>USER FEES IN EXCESS OF COSTS:</b>		<b>\$ 1,360,707.00</b>	
<b>ADD:</b>			
User Fees in Excess of Costs:	\$ 1,360,707.00		
Taxes	\$ 555,500.00		
Franchise Fee	\$ 25,000.00		
Interest Income	\$ 40,000.00		
Operating Income or loss (From Audit)	\$ (607,280.00)		
<b>TOTAL</b>		<b>\$ 1,373,927.00</b>	
<b>TOTAL APPROPRIATIONS SUBJECT TO LIMIT FOR FY 2020/21:</b>		<b>\$ 1,373,927.00</b>	



# MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **July 1, 2021**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

**SUBJECT: General Manager's Report**

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## OPERATIONS REPORT

June 2021

### 811 Dig Alerts

- 6/1/2021 – Vallemar St., trench to install utilities
  - Julianna Ave., trench to install utilities
- 6/2/2021 – 131 Madrone, replace gas riser
- 6/7/2021 – 540 Stetson, boring to install water meter
  - Franklin St., pole and anchor change out
  - Stetson St., install sewer main and reconnect laterals
- 6/8/2021 – 1292 Birch, install grounding rod
  - 901 Corona, install pole
  - 150 Los Banos, instal grounding rod near electrical pattern
- 6/14/2021 – Cedar St., sewer main replacement
  - 2120 Vallemar, concrete repair at meter
  - Admiral St., sewer main replacement
- 6/22/2021 – 330 California, repair gas line
  - 76 Precita, ground rods near electrical panel
  - 540 Stetson, tractor utility trenching
  - Cabrillo Hwy, directional boring under highway
  - 30 Bernal, instal temporary power pole
  - 8485 Cabrillo Hwy, install landscape & fence line
  - 419 7<sup>th</sup>, install retaining wall
  - 2120 Vallemar, concrete repair at meter
- 6/23/2021 – 131 Madrone, replace gas riser
  - 160 Bernal, ground rods near electrical panel
  - 1148 Birch, repair leaking water main
  - 1015 Pearl, sewer lateral replacement
- 6/25/2021 – 307 California, foundation replacement
  - 33 California, repair gas line
  - 8485 Cabrillo hwy, install landscape
  - 776 Stetson, repair gas leak



# MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **July 1, 2021**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

## Work Orders

- 6/3/2021 – 533 California, discolored water, customer at dead end of old steel line. Flushed main till water was clear and had a strong residual.
  - 1198 Main, research into if there were any leaks at addresss during the year of 2019
  - 850 Stetson, Profile requested. Profile taken, no leak deteced on profiled usage
- 6/4/2021 – 620 Edison, Profile requested. Profile taken, leak in irrigation system. Let customer know what was found.
  - 421 Terrace, customer had discolored water. Issue was from from leak repair shut down, water flushed and issue resolved
- 6/9/2021 – 312 14<sup>th</sup>, Profile requested. Profile taken, 5 spikes in usage but no indicator as to cause of issue, let customer know information
  - 2305 Carlos - Profile requested. Profile taken, leak since January 4<sup>th</sup>. Let customer know that there is an ongoing leak
- 6/10/2021 – 1021 Acacia, customer does not have water. Failed PRv as well as hose left on was causing issue with second florr fixtures not getting water, informed customer of issue.
- 6/15/2021 – 655 Stetson, Profile requested. Profile taken,possible toilet leak. Told customer what issue could be and dropped off some toilet detecor tabs.
- 6/20/2021 – 151 Val Verde, locate meter for plumbing work to be done. Meter located and issue resolved.

## Repairs and Leaks

- 6/1/2021 – Repair broken sample point at AVTP for steel tank
- 6/11/2021 – 540 Stetson new service tap and install
- 6/23/2021 – 1148 Birch repaired leaking PFP water service

## Other Projects

- Replaced Booster Pump #2 at AVTP – previous pump was not repairable (install date of that pump was 2002)
- Excavated to locate the other end of Cypress Water main at Highway 1 crossing
- Removed approximatly 200' of old deterating 2” steel pipe that was hot but no longer needed. Added new blow-off assembly & kicker alongside Highway 1



# MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **July 1, 2021**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

**Projects:** This year's Sewer Improvement Project is progressing as planned.

**General Manager Leave:** The General Manager will be out of the office from July 9, 19-23, and August 4-6.

**Covid-19:** MWSD offices remain closed to the public since March 16, 2020. SOP's for Covid-19 office and employee safety were updated since new health orders were issued. Non-essential construction and permitting is allowed in SMC and MWSD operations is working at full capacity always adhering to social distancing guidelines.

A partial reopening plan is currently under preparation.

RECOMMENDATION:

This is for Board information only.