



# MONTARA WATER & SANITARY DISTRICT

Serving the Communities of Montara and Moss Beach

P.O. Box 370131  
8888 Cabrillo Highway

Tel: (650) 728-3545  
Fax: (650) 728-8556

Mission Statement: This District will manage and care for the resources with which it is entrusted in an open and ethical manner with active public involvement; provide through local control, reliable, high-quality water, wastewater and solid waste services for the people of Montara and Moss Beach at an equitable price; and ensure the fiscal and environmental vitality of the district for current and future generations.

**NOTICE OF SPECIAL MEETING**  
**(Special Meeting begins at 6:30 p.m.; see Agenda for Special Meeting below)**

# AGENDA

Regular Meeting

**District Board of Directors**

8888 Cabrillo Highway  
Montara, California 94037

**February 6, 2014 at 7:30 p.m.**  
**(Regular Meeting)**

**CALL TO ORDER**

**ROLL CALL**

**PRESIDENT'S STATEMENT**

**ORAL COMMENTS** (Items other than those on the agenda)

**PUBLIC HEARING**

**CONSENT AGENDA**

1. Approve Minutes for January 16, 2014.
2. Approve Financial Statements for December 2013.
3. Approve Warrants for February 1, 2014.
4. SAM Flow Report for December 2013.
5. Monthly Review of Current Investment Portfolio.
6. Connection Permit Applications Received.
7. Monthly Water Production Report for December 2013.
8. Rain Report.
9. Solar Energy Report.

## **OLD BUSINESS**

1. Review and Possible Action Concerning District Strategic Plan.

## **NEW BUSINESS**

1. Review and Possible Action Concerning Receipt of Fiscal Year 2012-13 Audit.
2. Review and Possible Action Concerning Resolution of Commendation for Bob Ptacek.
3. Review and Possible Action Concerning Authorization to Bid the 2014 Sewer Improvement Project and Spot Repairs.
4. Review and Possible Action Concerning Authorization to Bid the Pump Station Control Panel Upgrades – Phase 1 Project.
5. Review and Possible Action Concerning Schoolhouse Tank II Ribbon Cutting Ceremony.
6. Review and Possible Action Concerning Authorization to Bid the Alta Vista Tank II Construction Project.
7. Review and Possible Action Concerning Replacement of Real Time Water Quality Monitoring Equipment for North Airport Water Treatment Plant.
8. Review and Possible Action Concerning Update of the District's Emergency Response and Recovery Plan.
9. Review and Possible Action Concerning Update of the District's Emergency Preparedness Policy.
10. Review and Possible Action Concerning Designation of District Representative to the Local Agency Formation Commission Special District Selection Committee.
11. Review and Possible Action Concerning Cost of Living Increase for Non-Exempt Employees.
12. Review and Possible Action Concerning Cancellation of Next Regular Scheduled Meeting February 20, 2014.

## **REPORTS**

1. Sewer Authority Mid-Coastside Meetings (Harvey)
2. MidCoast Community Council Meeting (Slater-Carter)
3. CSDA Report (Slater-Carter)
4. CCWD Committee Report (Harvey, Huber)
5. Attorney's Report (Schrickler)
6. Directors' Reports
7. General Manager's Report (Heldmaier)

## **FUTURE AGENDAS**

## **ADJOURN**

# **AGENDA – SPECIAL MEETING**

**(6:30 p.m.)**

**CALL TO ORDER**

**ROLL CALL**

**ORAL COMMENTS** (Items other than those on the agenda)

**CONVENE IN CLOSED SESSION**

**CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

(Gov't. C. §54956.9(d)(1))

Names of cases:

- (i) Montara Water and Sanitary District v. County of San Mateo, etc. et al., Resp.; Big Wave LLC, Real Party in Interest, San Mateo Cnty. Super. Ct. No. CIV 505205

**PUBLIC EMPLOYEE EVALUATION** (Gov't. Code §54957)

**RECONVENE IN OPEN SESSION AND ADJOURN TO  
CONVENE FOR REGULAR MEETING**

The District has a curfew of 11:00 p.m. for all meetings. The meeting may be extended for one hour by vote of the Board.

NOTE: In accordance with the Government Code, members of the public may address the Board on specific agenda items when that matter is discussed by the Board. Any other items of interest that is within the subject matter jurisdiction of the District may be addressed during the Oral Comments portion of the meeting. Upon request, this agenda will be made available in appropriate alternative formats to persons with a disability. Request for a disability-related modification or an accommodation in order to participate in the public meeting should be made at (650) 728-3545. Materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet are available in the District Clerk's office during normal business hours. Such documents may also be available on the District's web site ([www.mwsd.montara.org](http://www.mwsd.montara.org)) subject to staff's ability to post the documents before the meeting.