

Montara Water and Sanitary District

Serving the Community of Montara and Moss Beach

P.O. Box 370131
8888 Cabrillo Hwy
Montara, CA 94037-0131
t: 650.728.3545 • f: 650.728.8556

Mission Statement: This District will manage and care for the resources with which it is entrusted in an open and ethical manner with active public involvement; provide through local control, reliable, high-quality water, wastewater and solid waste services for the people of Montara and Moss Beach at an equitable price; and ensure the fiscal and environmental vitality of the district for current and future generations

NOTICE OF SPECIAL MEETING

(Special Meeting begins at 6:30 p.m.; see Agenda for Special Meeting below)

AGENDA

Regular Meeting

District Board of Directors

8888 Cabrillo Highway
Montara, California 94037

May 7, 2015 at 7:30 p.m.

(Regular Meeting)

CALL TO ORDER

ROLL CALL

PRESIDENT'S STATEMENT

ORAL COMMENTS (Items other than those on the agenda)

PUBLIC HEARING

CONSENT AGENDA

1. Approve Minutes for April 2, 2015.
2. Approve Financial Statements for March 2015.
3. Approve Warrants for March 1, 2014.
4. SAM Flow Report for March 2015
5. Monthly Review of Current Investment Portfolio.

6. Connection Permit Applications Received.
7. Monthly Water Production Report for March 2015.
8. Rain Report.
9. Solar Energy Report.

OLD BUSINESS

1. Review of Sewer Authority Mid-Coastside Budget.
2. Receive Alta Vista Tank Construction Report.

NEW BUSINESS

1. Review of State Water Board Drought Year Water Actions.
2. Review and Possible Action Concerning MWSD Draft Budget.
3. Review and Possible Action Concerning MWSD Sewer Staffing Assessment.
4. Review and Possible Action Concerning Filing Notice of Completion for 2014 Sewer Improvement Project and Spot Repairs.
5. Review and Possible Action Concerning Review of Refund Policy for Private Water Leaks.
6. Review and Possible Action Concerning Rebate Increases for Appliance Rebate Program.

REPORTS

1. Sewer Authority Mid-Coastside Meetings (Harvey)
2. MidCoast Community Council Meeting (Slater-Carter)
3. CSDA Report (Slater-Carter)
4. CCWD, NCCWD Committee Report (Harvey, Huber)
5. Attorney's Report (Schrickler)
6. Directors' Reports
7. General Manager's Report (Heldmaier)

FUTURE AGENDAS

ADJOURN

AGENDA – SPECIAL MEETING (6:30 p.m.)

CALL TO ORDER

ROLL CALL

ORAL COMMENTS (Items other than those on the agenda)

CONVENE IN CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATOR

(Gov't. Code §54957.6)

Agency designated representative: Clemens Heldmaier, General Manager and Austris Rungis, IEDA

Employee Organization: Unrepresented employees

RECONVENE IN OPEN SESSION AND ADJOURN TO CONVENE FOR REGULAR MEETING

The District has a curfew of 11:00 p.m. for all meetings. The meeting may be extended for one hour by vote of the Board.

NOTE: In accordance with the Government Code, members of the public may address the Board on specific agenda items when that matter is discussed by the Board. Any other items of interest that is within the subject matter jurisdiction of the District may be addressed during the Oral Comments portion of the meeting. Upon request, this agenda will be made available in appropriate alternative formats to persons with a disability. Request for a disability-related modification or an accommodation in order to participate in the public meeting should be made at (650) 728-3545. Materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet are available in the District Clerk's office during normal business hours. Such documents may also be available on the District's web site (www.mwsd.montara.org) subject to staff's ability to post the documents before the meeting.



MONTARA WATER & SANITARY
DISTRICT

BOARD OF DIRECTORS MEETING
April 2, 2015

MINUTES

REGULAR SESSION BEGAN AT 7:35 p.m.

CALL TO ORDER

ROLL CALL

Directors Present: Slater-Carter, Harvey, Boyd, Wilson and Huber

Directors Absent: None

Staff Present: General Manager, Clemens Heldmaier

Others Present: District Counsel, David Schricker

PRESIDENT'S STATEMENT – Director Boyd reported the Governor of California made a statement today calling for large cut backs in water usage. Director Boyd will be looking into the details of this request. Director Boyd further noted the cut backs our community have made over the past years should already be placing us in a good situation relative to anything he may be mandating.

General Manager Heldmaier reported he is anticipating bringing this item up at the next Board Meeting for discussion. On March 15th the State Water Resources Control Board has already passed a resolution that calls for mandatory water restrictions.

District Counsel, Dave Schricker reported from a practical standpoint, we recommend putting this item on your next agenda with an ordinance where it will be mandatory with respect to irrigation watering.

ORAL COMMENTS - Director Slater-Carter requested the General Manager to talk with the County regarding the homes on wells. Since the County permitted them, it would be up to the County to enforce the Governors mandates.

PUBLIC HEARING – None

CONSENT AGENDA –

1. Approve Minutes for March 5 and March 19, 2015.
2. Approve Financial Statements for February 2015.
3. Approve Warrants for April 1, 2015.
4. SAM Flow Report for February 2015
5. Monthly Review of Current Investment Portfolio.
6. Connection Permit Applications Received.
7. Monthly Water Production Report for February 2015.
8. Rain Report.
9. Solar Energy Report.

Director Harvey moved to approve the Consent Agenda. Director Wilson seconded the motion.

All Directors were in favor and the motion passed 5 – 0.

OLD BUSINESS – None

NEW BUSINESS –

1. Review and Possible Action Concerning Possible Leak Adjustment for 148 Marine Blvd.

General Manager Heldmaier reported the District received a request to consider an adjustment to the sewer service charge for 148 Marine due to an irrigation leak. The property owners 2014/2015 sewer service charge assessment was based on 110 HCF 2013/2014 wet weather usage. Moss Beach average usage records for two prior wet weather periods show an average of 20 HCF for single family dwelling. The total excessive usage is 90 HCF.

The District has verified the source of the water usage on the property and was able to determine that a leak in the irrigation system was at fault for the high usage. The leak was fixed and high usage ended on January 16th, 2014.

If it is determined that the leak did not enter the sewer system, per the District's refund policy, the average usage can be used to calculate the assessment.

The recommendation is to authorize a refund of \$3539.70 (90 x \$39.33) for the 14/15 sewer service charges.

Director Slater-Carter moved to authorize a refund of \$3539.70 for the 14/15 sewer service charges at 148 Marine Blvd. Director Huber seconded the motion.

All Directors were in favor and the motion carried 5 – 0.

2. Review and Possible Action Concerning Possible Leak Adjustment for 360 14th Street.

General Manager Heldmaier reported the District received a request to consider an adjustment to the water bill and sewer service charge for 360 14th St. due to an irrigation leak. The property owners 2014/2015 sewer service charge assessment was based on 66 HCF 2013/2014 wet weather usage. Customer specific usage records for two prior wet weather periods show an average of 39 HCF for the property. The total excessive usage is 27 HCF.

The District verified the source of the water usage on the property and was able to determine that a leak in the irrigation system was at fault for the high usage. Leak was fixed and high usage ended on January 30, 2015.

During the investigation of the leak refund, the customer notified the District that his property has a second unit. This was confirmed by District Staff. This property has not been assessed for two units in the past. Current County records do also not show the property as legal two unit structure, however, District records proof a successful MWSD and County legalization of the Granny Unit. Staff will assess the property as two units with a minimum sewer service charge of 32 HCF and water billing in accordance with two units going forward.

Recommendation is to authorize a refund of \$1061.91 for the 14/15 sewer service charges and apply an adjustment of \$151.78 for the water bill.

Director Wilson moved to authorize a refund of \$1061.91 for the 14/15 sewer service charges for 360 14th Street. Director Huber seconded the motion.

Director Harvey suggested to have residents take more responsibility for leaks in the future, considering the situation the whole state is in with water. Director Harvey would like to take another look into this policy.

Director Wilson suggested to have the General Manager have more control over refunds/adjustments and bring more complicated issues to the Board for their review and final decision.

All Directors were in favor and the motion carried 5 – 0.

3. Review and Possible Action Concerning Facility Mapping Updates for Water and Sewer System GIS Maps.

General Manager Heldmaier reported to improve the MWSD infrastructure management, in the summer of 2014, District staff asked Nute Engineering to begin undertaking the development of a completely new GIS database and a map book for all the MWSD Water System facilities. The only existing map source information available was a single Wall Map provided to the District at the time of purchase of the water system. Additional information was gathered from aerial photography and some GIS grade survey data collection.

The first draft of the MWSD water system including water wells, pressure stations, thousands of water pipe segments, hundreds of valves and fire hydrants, water and chemical storage tanks is now complete and presented to the Board this evening. Maps include both an aerial picture background and APN map background versions for staff convenience to help locate facilities in the field.

Nute Engineering has reviewed the first draft of maps with District staff and is developing a list of updates based on actual field locations of water facilities, and plans later this year to target areas of specific importance for more detailed survey grade data collection. It is estimated that with a moderate annual expenditure of between \$15,000 and \$25,000 on the water side for the next 5 years, the District can complete the water system facility mapping with a high degree of accuracy and bring in house a computer system including software for GIS map use and updates and for facility management which will be available to staff for daily use.

Pippin Cavagnaro, of Nute Engineering gave a brief overview of the process it took, complications he ran up against, and procedures he followed to develop the updated District system maps for both water and sewer. Mr. Cavagnaro further discussed how over the next 5 years the District can complete the water system facility mapping with a high degree of accuracy and bring in house a computer system including software for GIS map use and updates for facility management which will be available to staff for daily use.

General Manager Heldmaier noted funds will be set aside for this and will become a line item included in the next fiscal year's budget.

4. Review of Sewer Authority Mid-Coastside Budgets.

General Manager Heldmaier reported the SAM Board authorized the distribution of the Sewer Authority Mid-Coastside (SAM) Joint Powers Authority Budget to the member agencies. At this time the Budget is presented for review and discussion. The SAM Budgets will be submitted for approval by this Board at a following meeting.

General Manager Heldmaier briefly discussed some of the savings, increases and changes in the presented SAM budget:

- MWSD Collections costs will increase 17.9%
- MWSD Administration costs will increase 13.1%
- A Grade 2 Treatment Operator will increase the budget by \$70,000
- Flow Based costs for MWSD to the SAM System has increased and MWSD's share will be 21.8%. A check valve at the Montara Pump Station had failed.

Director Boyd requested the following questions be answered by SAM Staff regarding check valve problem:

1. What is staff's estimate on when the problem began?
2. Any estimation they may have of how far off the numbers might be?
3. When was the Board informed?
4. When is it going to be repaired?

The Board questions the increase percentage for administration. Is this based on flow? This is another question that needs to be answered by SAM Staff.

The taking over the responsibility of the District's collection work was discussed.

Director Wilson asked if the SAM Representatives had anything they were concerned about or wanted to bring to the attention to the MWSD Board?

Director Boyd was very happy to see that the Intertie Pipeline System Reinforcement Program Phase 3 was budgeted for in the SAM Capitalized Maintenance Budget.

The Board discussed using treated water to reduce the \$14,700.00 in water purchases for the odor control facility in El Granada.

REPORTS

1. **Sewer Authority Mid-Coastside Meetings – Director Harvey** reported at the last meeting on March 23rd, authorization was given to the GM to hire a painting company to paint rusty pipes and pumps in the treatment plant.

The Board ratified the engagement of a company to do auditing services for SAM.

The Board approved the Budget.

The Board will continue to have HMB Engineers and the HMB City Counsel submit recommendations for the Kehoe Water Course. After that is completed, the SAM Board will discuss the recommendations. Director Boyd noted every plan they have submitted has involved SAM property. The SAM Board has thoughts on what can be done with SAM property and has been willing to share our ideas to help but HMB is not interested in listening. Director Boyd strongly objects to any notion of not involving the SAM Board early on and believes that to be non-productive. Director Harvey noted the idea at the time was to compromise on that issue to keep moving forward on the repair on the intertie. The Kehoe Water Course will be discussed again at the next SAM Board Meeting. Director Slater Carter additionally noted there were some concerns raised regarding what HMB is planning to do and the possibility of flooding the SAM Facility.

Director Slater Carter additionally reported because of the labor component in the SAM Budget, there was a threat made that Granada would not pass the budget if that were not removed.

The Board met in closed session to discuss the replacement of the General Manager.

2. **MidCoast Community Council Meeting (Slater-Carter) – None**
3. **CSDA Report (Slater-Carter) – None**
4. **CCWD, NCCWD Committee Report – None**
5. **Attorney’s Report (Schricker) – None**
6. **Directors Report – None**
7. **General Manager’s Report (Heldmaier) – General Manager Heldmaier reported the success that we finally have a drill rig in town.**

An update on Alta Vista will be presented at the next meeting.

FUTURE AGENDAS-

REGULAR MEETING ENDED at 10:30 P.M.

Respectfully Submitted,

Signed _____
Secretary

Approved on the 7th May, 2015

Signed _____
President

MONTARA WATER AND SANITARY DISTRICT



**Unaudited Financial Statements for
March
2015**



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: May 7, 2015

TO: BOARD OF DIRECTORS

FROM: Clemens H. Heldmaier, General Manager

**SUBJECT: Unaudited Financial Statements – Executive
Summary**

Budget vs. Actual – Sewer July through March, 2015 Variances over \$2,000:

- 4440 Inspection Fee, \$2,289 above Budget – Three (3) new sewer connection inspection fees collected in March.
- 4460 Remodel Fees, \$5,307 above Budget – An additional two (2) permits issued in March.
- 4610 Property Tax Receipts, \$45,957 below Budget –Property tax receipts are budgeted on a smoothed twelve month basis. Budgeted variance will be eliminated as the fiscal year progresses. Also, the District's ERAF distribution of \$210,361 was allocated 100% to the Water fund to help offset the cost of the Alta Vista Tank project. No checks were received in March.
- 4710 Sewer Service Charges, \$456,722 below Budget – Sewer service charges are budgeted on a smoothed twelve month basis. Budgeted variance will be eliminated as the fiscal year progresses Additional Sewer Service charges expected later in the fiscal year to make up shortfall. No checks were received in March.
- 4760, Waste Collection Revenues, \$2,240 above Budget – Every other month true up payments have been larger than anticipated.
- **Overall Total Operating Income for the period ending March 31, 2015 was \$491,035 below budget.**
- 5400 Legal, \$12,326 below Budget – Less billing than expected to date.
- 5550, Postage, \$2,258 below Budget – Lower costs than anticipated.
- 5610 Accounting, \$5,348 below Budget – Less billing than expected to date.
- 5710, San Mateo Co. Tax Roll Charges, \$2,250 below Budget – No activity to date. Charges are deducted from remittances, reconciliation to be performed in the future.
- 5800, Labor, \$3,593 below Budget – Employee benefits line item has been reduced with less devoted staff.
- 6170 Claims, Property Damage, \$6,683 below Budget – District has not had a claim reaching the deductible as of March 31.
- 6200 Engineering, \$28,544 above Budget – General Engineering costs unable to be capitalized.

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4/22/15

Accrual Basis

Montara Water & Sanitary District Funds Balance Sheet As of March 31, 2015

	Sewer	Water	TOTAL
ASSETS			
Current Assets			
Checking/Savings			
Sewer - Bank Accounts			
Wells Fargo Operating - Sewer	534,452.96	0.00	534,452.96
LAIF Investment Fund			
Capital Reserve	3,786,604.16	0.00	3,786,604.16
Connection Fees Reserve	228,488.00	0.00	228,488.00
Operating Reserve	255,195.00	0.00	255,195.00
Total LAIF Investment Fund	4,270,287.16	0.00	4,270,287.16
Total Sewer - Bank Accounts	4,804,740.12	0.00	4,804,740.12
Water - Bank Accounts			
Wells Fargo Operating - Water	0.00	439,044.52	439,044.52
Capital Reserve	0.00	398,249.00	398,249.00
Operating Reserve	0.00	224,763.00	224,763.00
Restricted Cash			
Acq & Improv Fund	0.00	436.13	436.13
Connection Fees Reserve	0.00	122,488.00	122,488.00
Cost of Issuance	0.00	122.94	122.94
GO Bonds Fund	0.00	815,097.25	815,097.25
Total Restricted Cash	0.00	938,144.32	938,144.32
Total Water - Bank Accounts	0.00	2,000,200.84	2,000,200.84
Total Checking/Savings	4,804,740.12	2,000,200.84	6,804,940.96
Accounts Receivable			
Sewer - Accounts Receivable			
Accounts Receivable	-801.59	0.00	-801.59
Total Sewer - Accounts Receivable	-801.59	0.00	-801.59
Water - Accounts Receivable			
Accounts Receivable	0.00	-1,164.59	-1,164.59
Accounts Rec. - Backflow	0.00	7,949.51	7,949.51
Accounts Rec. - Water Residents	0.00	70,773.13	70,773.13
Unbilled Water Receivables	0.00	208,205.63	208,205.63
Total Water - Accounts Receivable	0.00	285,763.68	285,763.68
Total Accounts Receivable	-801.59	285,763.68	284,962.09
Other Current Assets			
Maint/Parts Inventory	0.00	42,656.32	42,656.32
Total Other Current Assets	0.00	42,656.32	42,656.32
Total Current Assets	4,803,938.53	2,328,620.84	7,132,559.37
Fixed Assets			
Sewer - Fixed Assets			
General Plant	1,092,847.84	0.00	1,092,847.84
Land	5,000.00	0.00	5,000.00
Other Capital Improv.			
Sewer-Original Cost	685,599.18	0.00	685,599.18
Other Cap. Improv.	2,564,810.39	0.00	2,564,810.39
Total Other Capital Improv.	3,250,409.57	0.00	3,250,409.57
Seal Cove Collection System	995,505.00	0.00	995,505.00
Sewage Collection Facility			
Collection Facility - Org. Cost	1,349,064.00	0.00	1,349,064.00
Collection Facility - Other	3,991,243.33	0.00	3,991,243.33
Total Sewage Collection Facility	5,340,307.33	0.00	5,340,307.33

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4/22/15

Accrual Basis

Montara Water & Sanitary District
Funds Balance Sheet
As of March 31, 2015

Treatment Facility	244,539.84	0.00	244,539.84
Accumulated Depreciation	-6,417,969.00	0.00	-6,417,969.00
Total Sewer - Fixed Assets	4,510,640.58	0.00	4,510,640.58
Water - Fixed Assets			
General Plant	0.00	21,984,938.43	21,984,938.43
Land & Easements	0.00	734,500.00	734,500.00
Surface Water Rights	0.00	300,000.00	300,000.00
Water Meters	0.00	1,058,985.00	1,058,985.00
Fixed Assets - Other	0.00	48,171.78	48,171.78
Accumulated Depreciation	0.00	-7,179,767.00	-7,179,767.00
Total Water - Fixed Assets	0.00	16,946,828.21	16,946,828.21
Total Fixed Assets	4,510,640.58	16,946,828.21	21,457,468.79
Other Assets			
Sewer - Other Assets			
Due from Water Fund	1,173,739.18	0.00	1,173,739.18
Employee Loan	98,819.63	0.00	98,819.63
Joint Power Authority			
SAM - Orig Collection Facility	981,592.00	0.00	981,592.00
SAM - Expansion	1,705,955.08	0.00	1,705,955.08
Total Joint Power Authority	2,687,547.08	0.00	2,687,547.08
Total Sewer - Other Assets	3,960,105.89	0.00	3,960,105.89
Water - Other Assets			
Bond Acquisition Cost OID	0.00	67,408.40	67,408.40
Bond Issue Cost	0.00	71,973.35	71,973.35
Total Water - Other Assets	0.00	139,381.75	139,381.75
Total Other Assets	3,960,105.89	139,381.75	4,099,487.64
TOTAL ASSETS	<u>13,274,685.00</u>	<u>19,414,830.80</u>	<u>32,689,515.80</u>
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Other Current Liabilities			
Sewer - Current Liabilities			
Interest Payable	12,268.68	0.00	12,268.68
Deposits Payable	12,104.00	0.00	12,104.00
PNC Equip. Loan - S/T	8,775.73	0.00	8,775.73
Total Sewer - Current Liabilities	33,148.41	0.00	33,148.41
Water - Current Liabilities			
Interest Payable	0.00	59,751.68	59,751.68
Accrued Interest	0.00	81,799.58	81,799.58
Deposits Payable	0.00	21,436.54	21,436.54
PFP Water Deposits	0.00	4,302.50	4,302.50
PNC Equip. Loan - S/T	0.00	8,775.74	8,775.74
Total Water - Current Liabilities	0.00	176,066.04	176,066.04
Payroll Liabilities			
Employee Benefits Payable	1,449.70	2,191.76	3,641.46
Total Payroll Liabilities	1,449.70	2,191.76	3,641.46
Total Other Current Liabilities	34,598.11	178,257.80	212,855.91
Total Current Liabilities	34,598.11	178,257.80	212,855.91

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 4/22/15
 Accrual Basis

Montara Water & Sanitary District
Funds Balance Sheet
 As of March 31, 2015

Long Term Liabilities			
Sewer - Long Term Liabilities			
Accrued Vacations	16,282.33	0.00	16,282.33
I-Bank Loan	866,464.43	0.00	866,464.43
PNC Equip. Loan - L/T	722,142.19	0.00	722,142.19
Total Sewer - Long Term Liabilities	1,604,888.95	0.00	1,604,888.95
Water - Long Term Liabilities			
Accrued Vacations	0.00	19,088.15	19,088.15
Deferred on Refunding	0.00	-261,800.00	-261,800.00
Due to Sewer Fund	0.00	1,173,739.18	1,173,739.18
GO Bonds - L/T	0.00	13,169,294.76	13,169,294.76
PNC Equip. Loan - L/T	0.00	722,142.21	722,142.21
SRF Loan Payable	0.00	609,552.51	609,552.51
Total Water - Long Term Liabilities	0.00	15,432,016.81	15,432,016.81
Total Long Term Liabilities	1,604,888.95	15,432,016.81	17,036,905.76
Total Liabilities	1,639,487.06	15,610,274.61	17,249,761.67
Equity			
Sewer - Equity Accounts			
Capital Assets Net	2,861,800.00	0.00	2,861,800.00
Fund Balance - Unrestricted	9,192,745.07	0.00	9,192,745.07
Retained Earnings	-440,356.11	0.00	-440,356.11
Total Sewer - Equity Accounts	11,614,188.96	0.00	11,614,188.96
Water - Equity Accounts			
Capital Assets Net	0.00	1,935,608.00	1,935,608.00
Restricted Debt Service	0.00	1,471,248.00	1,471,248.00
Unrestricted	0.00	-715,800.99	-715,800.99
Retained Earnings	0.00	440,356.11	440,356.11
Total Water - Equity Accounts	0.00	3,131,411.12	3,131,411.12
Equity Adjustment Account	407,585.42	932,051.65	1,339,637.07
Net Income	-386,576.44	-258,906.58	-645,483.02
Total Equity	11,635,197.94	3,804,556.19	15,439,754.13
TOTAL LIABILITIES & EQUITY	13,274,685.00	19,414,830.80	32,689,515.80

Montara Water & Sanitary District
Restricted and Non Restricted Cash Assets
 July 2014 through June 2015

on

July	August	September	October	November	December	January	February	March	April	May	June	Target Reserves	\$ Over/Und Targets
888,357.87	802,747.99	931,238.34	790,633.26	651,596.21	2,444,784.00	1,423,796.17	815,043.85	534,452.96					
255,195.00	255,195.00	255,195.00	255,195.00	255,195.00	255,195.00	255,195.00	255,195.00	255,195.00				255,195.00	-
4,280,646.51	4,280,646.51	4,280,646.51	4,280,646.51	4,283,549.54	4,283,550.00	4,283,549.54	4,286,604.00	3,786,604.16				1,967,000.00	2,316,549.1
228,488.00	228,488.00	228,488.00	228,488.00	228,488.00	228,488.00	228,488.00	228,488.00	228,488.00				228,488.00	-
4,764,329.51	4,764,329.51	4,764,329.51	4,764,329.51	4,767,232.54	4,767,233.00	4,767,232.54	4,770,287.00	4,270,287.16					
329,371.95	345,404.81	357,506.82	374,706.00	391,999.53	405,394.00	419,025.62	428,930.00	439,044.52					
224,763.00	224,763.00	224,763.00	224,763.00	224,763.00	224,763.00	224,763.00	224,763.00	224,763.00				224,763.00	-
398,249.00	398,249.00	398,249.00	398,249.00	398,249.00	398,249.00	398,249.00	398,249.00	398,249.00				984,835.00	(586,586.0
122,488.00	122,488.00	122,488.00	122,488.00	122,488.00	122,488.00	122,488.00	122,488.00	122,488.00				122,488.00	-
745,500.00	745,500.00	745,500.00	745,500.00	745,500.00	745,500.00	745,500.00	745,500.00	745,500.00					
133,921.50	100,174.00	41,090.64	4,227.63	436.13	436.13	436.13	436.13	436.13					
122.94	122.94	122.94	122.94	122.94	122.94	122.94	122.94	122.94					
1,289,765.42	714,547.38	715,566.11	715,566.11	727,529.63	727,529.63	1,336,827.19	767,826.40	815,097.25					
1,423,809.86	814,844.32	756,779.69	719,916.68	728,088.70	728,088.70	1,337,386.26	768,385.47	815,656.32					
8,151,369.19	7,472,826.63	7,555,354.36	7,395,085.45	7,284,416.98	9,090,939.70	8,692,940.59	7,528,146.32	6,804,940.96					

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
 July 2014 through June 2015

	TOTAL														
	Jul 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Apr 15	May 15	Jun 15	Jul '14 - Jun 15	Budget	\$ Over/B
Revenue	2,667.67	2,667.67	2,667.67	2,667.67	2,667.67	2,667.67	2,667.67	2,667.67	2,667.67	2,667.67	2,667.67	2,667.67	24,009.03	31,500.00	-7,
Live Fee (New Const)			463.00	463.00	463.00	463.00	463.00	463.00	926.00				1,852.00	3,600.00	-1,
Live Fee (Remodel)	463.00	463.00	463.00	463.00	463.00	463.00	463.00	463.00	926.00				2,315.00	1,000.00	1,
Fee (New Const)	437.00	437.00	437.00	437.00	437.00	437.00	437.00	437.00					1,748.00	3,400.00	-1,
Fee (Remodel)	963.00	1,196.00	740.00	101.00			437.00	303.00	1,774.00				3,792.00	2,000.00	1,
Fees	1,863.00	1,196.00	2,213.00	101.00	1,102.00	1,548.00	4,265.00	728.00	3,348.00				16,364.00	11,800.00	4,
Receipts	339.36	263.72	219.20	219.20	20,121.73	88,570.09	2,571.62	10,707.44					122,793.16	225,000.00	-102,
Charges		-15,351.44			1,110,592.85			85,928.81					1,181,170.22	2,183,853.00	-1,002,
Refunds, Customer	2,569.34	1,836.92	750.87	1,952.08	768.22	1,745.75	785.39	1,952.05	751.14				13,111.76	14,500.00	2,
Revenues	7,439.37	5,700.59	-9,456.18	4,939.95	24,659.82	1,205,124.36	10,289.68	101,983.97	6,766.81				1,357,448.17	2,464,653.00	-1,107,
Directors	165.91	169.03	309.96	279.02	264.86	376.28	110.18	677.00	707.70				3,059.94	3,100.00	
Meetings		250.00	326.89	125.00	250.00	375.00	250.00	125.00					1,701.89	2,500.00	-
Fees	187.50	337.50	337.50	375.00	150.00	150.00	262.50	225.00	450.00				2,137.50	2,500.00	-
Expenses	437.50	664.39	664.39	500.00	400.00	525.00	512.50	350.00	450.00				3,839.39	5,000.00	-1,
Attendance		495.00	420.00	567.50	90.00		949.49	210.00					2,000.00	2,000.00	-2,
Systems													2,731.99	6,000.00	-3,
Bond														900.00	-
Liability Insurance	1,666.82												1,666.82	1,500.00	
Income	1,666.82												1,666.82	2,400.00	-
Assessment						1,754.00							1,754.00	1,600.00	
Legal	312.50	437.50	437.50	1,437.50	750.00	475.00	662.50	487.50					4,562.50	11,000.00	-6,
Other	412.50	187.50	187.50	1,512.50	305.00	1,737.50	1,287.50	925.00					6,367.50	20,000.00	-13,

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
 July 2014 through June 2015

	Jul 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Apr 15	May 15	Jun 15	Jul '14 - Jun 15	Budget	\$ Over B
	725.00	625.00	2,950.00	1,055.00	2,212.50	1,950.00	1,412.50						10,930.00	31,000.00	-20,
TOTAL															
Office	300.00	300.00	300.00	300.00	300.00	300.00	300.00	250.00	86.36				2,896.36	3,000.00	-
Local															
Fees	429.56	2,226.66	386.35	1,921.93	323.99	121.84	872.86	824.29	77.85				7,107.48	9,000.00	-1,
	50.00	144.17	66.00	16.00	124.99	50.00	77.85	160.10	68.32				739.11	4,000.00	-3,
Publishing	273.93	177.60	308.13	248.33				9.59					1,085.90	4,000.00	-2,
Professional Services															
Printing	2,800.00	4,750.00	3,325.00	1,577.50	1,000.00	3,050.00							17,152.50	30,000.00	-12,
		4,450.00	5,000.00	600.00									10,050.00	13,000.00	-2,
Printing		3,517.50	1,676.25	2,206.38			241.25	921.25	1,489.30				10,051.93	11,500.00	-1,
Services	5,380.62	336.42					75.00						5,792.04	5,500.00	-2,
HR Support															
Services	75.41	54.72	52.88	53.79	53.79	116.06	56.52						572.56	900.00	-
Professional Services		10.00											10.00		
Professional Services	75.41	8,235.34	8,020.38	11,825.55	5,585.17	2,231.29	1,432.31	1,627.77	4,595.83				43,629.05	63,150.00	-19,
Co. Tax Roll Charges															
& Internet	49.95	664.00	653.07	639.47	664.20	656.11	130.18	1,380.18	1,337.52				6,174.68	9,000.00	-2,
Reimbursement	14.63	150.00	491.76	36.27					39.48				732.14	1,500.00	-
Materials														200.00	-
IS 457 Deferred Plan	1,322.86	1,059.91	1,067.81	1,098.61	1,051.63	1,259.15	1,109.15	1,065.71	1,069.50				10,104.33	13,065.00	-2,
Free Benefits	4,954.06	3,277.57	6,555.14	3,277.57	2,493.79	2,693.79							23,251.92	41,298.00	-18,
Life Insurance	89.53	86.74	90.64	90.64	90.64	113.36	113.36						765.55	1,139.00	-
Taxes	1,411.01	1,158.34	928.06	789.85	738.49	870.46	1,164.67	1,151.16					9,424.20	13,052.00	-3,
Management	9,125.44	6,625.44	6,625.44	6,625.44	6,625.44	6,625.44	6,625.44	6,625.44	6,625.44				63,658.91	79,129.00	-15,
Staff	8,681.22	7,980.00	8,360.00	8,740.00	8,026.56	8,854.08	8,469.12	7,699.20	8,469.12				75,279.30	97,778.00	-22,
Staff Certification	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00				1,350.00	1,890.00	-
Staff Overtime	764.86	153.36	119.28	153.36	221.52	647.52	289.68	749.76	34.08				3,133.42	2,382.00	
Staff Standby	176.92	233.10	25.90	181.30	310.80								928.02		
Pages	18,898.44	15,141.90	15,254.72	15,694.70	15,023.52	17,988.29	15,845.04	15,224.40	15,278.64				144,349.65	181,179.00	-36,
Comp Insurance															
Comp Insurance	26,586.37	17,449.68	17,337.33	22,100.84	23,459.42	23,486.11	18,831.09	20,061.93	20,306.45				1,723.57	7,856.00	-6,
													189,619.22	257,589.00	-67,
Active	28,594.46	29,337.84	30,472.79	40,234.09	35,569.97	32,163.61	21,188.10	28,288.92	30,116.30				275,966.08	405,539.00	-129,

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
 July 2014 through June 2015

	Jul 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Apr 15	May 15	Jun 15	Jul '14 - Jun 15	Budget	\$ Over B
														TOTAL	
Revenues	77,490.00	94,481.60	86,816.55	85,635.97	99,682.17	82,677.31	82,107.30	101,559.72	117,398.23				827,848.85	1,125,634.00	-297,
Fees	106,084.46	123,819.44	117,289.34	125,870.06	135,252.14	114,840.92	103,295.40	129,848.64	147,514.53				1,103,814.93	1,531,173.00	-427,
Construction Fees (New Constr)	-98,645.09	-118,118.85	-126,745.52	-120,930.11	-110,592.52	1,090,283.44	-93,005.72	-27,864.67	-140,747.72				253,633.24	933,480.00	-679,
Construction Fees (Remodel)	44,622.00			22,967.00		45,934.00		6,433.00	22,967.00				142,923.00	178,488.00	-35,
Construction Fees	8,271.00		3,809.00					9,190.00					21,270.00	50,000.00	-28,
Other Revenues	52,893.00		3,809.00	22,967.00		45,934.00		6,433.00	32,157.00				164,193.00	228,488.00	-64,
Expenses	368.50	363.21	2,903.03		3,054.62			331.16	325.76				5,957.65	8,000.00	-2,
Employee Loans	53,261.50	363.21	7,069.95	23,319.60	347.27	49,330.54	336.55	6,764.16	32,482.76				173,275.54	256,466.00	-83,
Government Program	53,261.50	363.21	7,069.95	23,319.60	347.27	49,330.54	336.55	6,764.16	32,482.76				173,275.54	256,466.00	-83,
Government Program	20,129.50		20,129.50	23,058.00	25,914.25	35,950.45	19,300.44	578,617.66	17,006.55				719,976.85	821,923.00	-101,
Government Program	20,129.50		20,129.50	23,058.00	25,914.25	35,950.45	19,300.44	578,617.66	17,006.55				719,976.85	821,923.00	-101,
Expenses	1,860.12	1,853.70	1,846.66	1,839.61	1,832.54	1,825.46	1,818.35	1,811.23	1,804.09				16,491.76	56,340.00	-39,
Government Lease Interest	5,280.00	5,280.00	5,280.00	5,280.00	5,280.00	5,280.00	5,280.00	5,280.00	5,280.00				47,520.00	36,000.00	11,
Government Lease Interest	16,283.02				13,213.59								29,496.61	52,575.00	-23,
Government Lease Interest	23,423.14	7,133.70	7,126.66	7,119.61	7,112.54	7,105.46	20,311.94	7,091.23	7,084.09				93,508.37	144,915.00	-51,
Government Lease Interest	23,423.14	7,133.70	7,126.66	30,177.61	33,026.79	43,055.91	39,612.38	585,708.89	24,090.64				813,485.22	966,838.00	-153,
Government Lease Interest	29,838.36	-6,770.49	-20,186.21	-6,858.01	-32,679.52	6,274.63	-39,275.83	-578,944.73	8,392.12				-640,209.68	-710,372.00	70,
Government Lease Interest	-88,806.73	-124,889.34	-146,931.73	-127,788.12	-143,272.04	1,096,558.07	-132,281.55	-606,809.40	-132,355.60				-386,576.44	223,108.00	-609,

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water
 July 2014 through June 2015

	TOTAL														
	Jul 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Apr 15	May 15	Jun 15	Jul '14 - Jun 15	Budget	\$ Over Budget
Revenue	2,667.67	2,667.67	2,667.67	2,667.67	2,667.67	2,667.67	2,667.67	2,667.67	2,667.67	2,667.67	2,667.67	2,667.67	24,009.03	31,500.00	-7,490.97
Live Fee (New Const)			1,363.00	463.00	926.00	463.00	463.00	463.00	463.00				3,678.00	4,500.00	-822.00
Live Fee (Remodel)			522.00	463.00									985.00	1,000.00	-15.00
Fee (New Const)			1,337.00	437.00	874.00	437.00	437.00	437.00	437.00				3,522.00	4,250.00	-728.00
Fee (Remodel)			492.00	437.00									929.00	850.00	79.00
Fees			3,714.00	1,800.00	1,800.00	900.00	900.00	900.00	900.00	324.00			324.00	10,600.00	-1,162.00
Receipts	339.38	263.72	219.20	20,121.71	88,570.07	212,802.23	10,707.43						333,023.74	225,000.00	108,023.74
Water	802.00		2,121.00				3,333.00						6,256.00	13,000.00	-6,744.00
Misc	245,713.61	54,614.47	152,862.17	115,428.97	127,728.95	144,444.97	129,914.41	143,565.35					1,266,298.45	1,846,473.00	-580,174.55
Funds, Customer					-45.07								-350.00	-6,000.00	5,604.90
Totals	249,522.66	57,282.14	159,507.56	158,833.42	140,018.35	218,921.62	147,522.51	146,779.02					1,639,202.15	2,120,573.00	-481,370.85
Directors	387.19	430.34	433.45	353.70	328.38	409.32	293.43	430.09	441.55				3,507.45	9,000.00	-5,492.55
Meetings			250.00	326.89	125.00	375.00	250.00	125.00					1,701.89	2,500.00	-798.11
Fees		187.50	337.50	375.00	150.00	150.00	262.50	225.00	450.00				2,137.50	2,500.00	-362.50
Expenses			437.50	664.39	500.00	400.00	512.50	350.00	450.00				3,839.39	5,000.00	-1,160.61
Attendance			620.39	9,328.98		2,088.00	681.00						12,097.98	15,000.00	-2,902.02
Systems			495.00	420.00	567.50	1,433.14	734.89	70.00	949.49	210.00			2,858.42	5,000.00	-2,141.58
Bond					90.00								2,731.99	6,000.00	-3,268.01
Liability Insurance	1,666.83												1,666.83	1,700.00	-33.17
Totals	1,666.83												1,666.83	2,600.00	-933.17
Assessment							2,376.00						2,376.00	2,200.00	176.00
Legal		312.50	437.50	1,437.50	750.00	475.00	662.50	487.50					4,562.50	10,000.00	-5,437.50

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water
 July 2014 through June 2015

													TOTAL		
	Jul 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Apr 15	May 15	Jun 15	Jul '14 - Jun 15	Budget	\$ Over Budget
Legal	4,260.00	2,112.50	11,175.00	8,687.50	2,162.50	3,562.50	5,550.00						41,730.00	70,000.00	-28,270.00
	4,572.50	2,550.00	12,612.50	4,970.00	9,162.50	2,162.50	6,037.50						46,292.50	80,000.00	-33,707.50
Office	300.00	300.00	1,660.00	300.00	250.00	86.36	146.80						2,896.36	3,000.00	-103.64
Local	423.94	15,548.00	656.00	146.80									146.80	146.80	
	429.56	2,272.73	457.52	323.99	121.83	824.27							16,629.94	18,000.00	-1,370.06
	144.15	750.40	215.10	606.43	540.00	592.77							7,107.46	9,000.00	-1,892.54
	273.92	177.60	308.14	248.32	9.58	68.31							1,085.87	4,000.00	-2,914.13
	2,800.00	4,750.00	3,325.00	1,577.50	1,000.00	650.00	3,050.00						17,152.50	30,000.00	-12,847.50
	4,450.00	5,000.00	600.00										10,050.00	13,000.00	-2,950.00
	3,517.50	1,676.25	12,546.09	241.25	921.25	1,489.29							20,391.63	31,500.00	-11,108.37
	336.42	1,482.51	75.00										1,893.93		
	375.00	375.00	780.00	375.00	375.00	375.00							3,030.00	2,250.00	780.00
	75.42	54.70	316.90	53.81	116.06	56.54	56.53						836.67	900.00	-63.33
	10.00	4,807.75	13,359.03	366.00									18,542.78		
	450.42	3,229.70	8,659.40	11,825.57	18,187.41	7,414.06	4,595.82						71,897.51	77,650.00	-5,752.49
	877.87	867.96	1,087.82	989.65	894.47	1,337.51							8,243.35	8,000.00	243.35
	92.43	220.73	422.15	703.94	49.14	72.83							1,688.17	2,000.00	-311.83
	2,530.05	2,421.08	2,294.18	2,501.81	2,298.40	2,729.82	2,481.39	2,396.40	2,532.59				22,185.72	29,971.00	-7,785.28
	6,023.96	180.90	175.88	181.30	181.30	181.30	181.30	222.56	280.52				27,941.89	75,902.00	-47,960.11
	3,420.45	2,717.81	2,268.36	2,331.86	2,116.06	2,489.41	2,918.79	2,774.05	2,902.54				1,585.06	2,510.00	-924.94
	9,125.46	6,625.46	6,625.46	6,625.46	6,625.46	6,625.46	6,625.46	6,625.46	6,625.46				23,939.33	31,600.00	-7,660.67
	27,127.84	23,437.76	20,985.03	24,626.68	21,513.90	24,734.45	24,597.52	22,485.51	24,304.56				63,659.09	79,129.00	-15,469.91
	550.00	450.00	550.00	550.00	550.00	550.00	550.00	550.00	2,450.00				213,813.25	328,917.00	-115,103.75
	7,114.24	3,664.91	3,664.88	3,107.27	3,389.71	4,556.10	4,223.46	4,925.97	2,919.74				6,750.00	10,710.00	-3,960.00
	1,247.60	1,248.45	1,049.32	941.81	951.42	1,154.90	2,157.91	1,675.40	1,873.11				37,566.28	43,468.00	-5,901.72
	45,165.14	35,526.58	32,774.69	35,851.22	33,030.49	39,150.86	38,172.87	36,262.34	38,172.87				12,299.92	8,120.00	4,179.92
	57,139.60	40,846.37	37,513.11	49,328.35	45,133.04	48,653.58	47,810.28	44,247.66	47,427.66				334,088.54	470,344.00	-136,255.46
	8,359.11	26,853.00	-18,493.88										8,359.11	26,853.00	-18,493.88
	418,099.65	637,180.00	-219,080.35										418,099.65	637,180.00	-219,080.35

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water
 July 2014 through June 2015

	TOTAL														
	Jul 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Apr 15	May 15	Jun 15	Jul '14 - Jun 15	Budget	\$ Over Budget
Active	59,904.44	53,173.67	54,352.17	87,176.79	92,162.82	74,438.50	68,362.50	55,346.77	62,291.38				607,209.04	892,430.00	-285,220.96
Prevention		650.00	450.00	300.00	450.00	131.75	550.00	600.00	100.00				3,231.75	2,100.00	1,131.75
Property Damage														10,000.00	-10,000.00
Replacements		32.80				1,448.48			9,695.81				11,177.09	17,500.00	-6,322.91
Maintenance															
Phone & Internet, Comm.															
Publications - Other															
Communications		32.80				1,448.48			9,695.81				11,177.09	17,500.00	-6,322.91
Training			210.00	429.00	630.00		112.23	1,670.00	210.00				3,261.23	6,000.00	-2,738.77
Attendance, Engineering															
Engineering		4,637.50	3,733.75	4,844.69	8,432.81	2,301.25	4,546.25	4,368.75	4,696.27				8,923.75	45,000.00	-36,076.25
Quality Engineering		4,637.50	3,733.75	4,844.69	8,432.81	3,143.75	7,431.25	5,831.25	4,696.27				33,827.52	25,000.00	8,827.52
Engineering													42,751.27	75,000.00	-32,248.73
Tools, Expensed		309.11	48.14	61.55	228.75	447.81	298.27	558.70	165.12				2,117.45	13,000.00	-10,882.55
Services			60.13		115.18	52.50		265.18	52.50				545.49	450.00	95.49
Mapping		300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00				2,400.00	3,600.00	-1,200.00
Utilities		300.00	360.13	300.00	415.18	352.50	300.00	565.18	352.50				2,945.49	4,050.00	-1,104.51
Gas & Equipment														1,000.00	-1,000.00
Lighting														10,000.00	-10,000.00
Log Fuel & Electricity		2,448.14	2,884.89	2,954.95	2,331.43	2,261.96	2,748.82	36,387.69	2,771.80				54,789.68	60,000.00	-5,210.32
Log Maintenance, Generators						4,583.96		3,702.00	2,849.00				11,134.96	15,000.00	-3,865.04
Log Maintenance, General						828.27		3,468.45					4,296.72		
Log Equipment, Expensed														9,996.00	-9,996.00
Lighting		2,448.14	2,884.89	2,954.95	2,331.43	7,674.19	2,748.82	43,558.14	5,620.80				70,221.36	84,996.00	-14,774.64
Maintenance, Raw Water Mains														2,000.00	-2,000.00
Maintenance, Wells			3,791.60	542.46	7.26		230.74						4,572.06	5,000.00	-427.94
Purchases				6,929.37					28,513.24				35,442.61	50,000.00	-14,557.39

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water
 July 2014 through June 2015

	Jul 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Apr 15	May 15	Jun 15	Jul '14 - Jun 15	Budget	\$ Over Budget
TOTAL							230.74		28,513.24				40,014.67	57,000.00	-16,985.33
Transmission															
Maintenance, Water Mains		4,819.21	5,214.15	4,363.61				3,675.36	26,498.41				44,570.74	2,000.00	-2,000.00
Maintenance, Water Svc Lines			730.42	9,150.75									9,881.17	50,000.00	-5,429.21
Maintenance, Tanks				636.53			53.58						690.11	30,000.00	-20,118.81
Distribution General			2,202.59	2,562.85	87.51								4,852.95	6,500.00	-5,809.81
Maintenance, Collection System									370.31				370.31	6,500.00	-1,647.01
Station/Transmission		4,819.21	8,147.16	8,715.99	9,238.26	1,042.64	53.58	3,675.36	26,868.72				62,560.92	100,000.00	-37,439.01
Materials & Filtering		262.37	5,170.42	4,302.14	4,870.75	3,907.64	7,016.39	2.50	748.22				26,280.43	21,000.00	5,280.43
Maintenance, Treatment Equip.		6.53		849.93	55.23	223.99	62.53						1,198.21	7,500.00	-6,301.71
Equipment Analysis		520.00	102.09	7,116.00	1,490.00		970.00	3,071.00	485.00				13,754.09	23,000.00	-9,245.91
Maintenance		788.90	5,272.51	12,268.07	6,415.98	4,131.63	8,048.92	3,073.50	1,233.22				41,232.73	51,500.00	-10,267.27
Repairs		849.89	811.54		2,056.31	987.66	782.37	982.10	1,076.76				7,546.63	8,500.00	-953.37
Materials		636.73	848.56	754.59	673.89	866.68	497.14	351.01	504.72				5,133.32	9,000.00	-3,866.68
Maintenance, Expensed		194.49	12.53	5.00	262.93			194.49	35.00				704.44	2,000.00	-1,295.56
Repairs		325.59			152.89			157.06					635.54	4,500.00	-3,864.46
Materials		194.49	974.85	848.56	759.59	936.82	497.14	702.56	539.72				6,473.30	15,500.00	-9,026.70
Maintenance		819.00		489.09			77.88	618.00					2,003.97		
Materials		194.49	16,629.40	26,558.28	38,105.67	31,631.89	21,131.20	61,834.79	79,072.16				295,537.86	456,146.00	-160,608.14
Maintenance		60,098.93	69,803.07	80,910.45	125,282.46	123,794.71	89,493.70	117,181.56	141,363.54				902,746.90	1,348,576.00	-445,829.10
Materials		189,423.73	-12,520.93	78,597.11	33,550.96	16,223.64	124,103.14	271,321.17	30,340.95	5,415.48			736,455.25	771,997.00	-35,541.75
Fees															
Maintenance Fees (New Constr)		52,505.50				29,984.00	6,289.00	-18,943.00	14,992.00				84,827.50	72,800.00	12,027.50
Maintenance Fees (Remodel)								2,757.00					2,757.00	2,900.00	-143.00

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water
 July 2014 through June 2015

	Jul 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Apr 15	May 15	Jun 15	Jul '14 - Jun 15	Budget	\$ Over Budget
	7,576.00		12,592.00						19,854.00				40,022.00	38,100.00	1,922.00
	60,081.50		12,592.00			29,984.00	6,289.00	-18,943.00	37,603.00				127,606.50	122,900.00	4,706.50
	2,633.14		1,082.94	1,082.94	10,880.82	605,724.68	13,503.22	47,270.85					681,095.65	1,150,436.00	-469,340.35
	62,714.64		12,592.00	1,082.94	10,880.82	635,708.68	19,792.22	28,327.85	37,603.00				808,702.15	1,273,336.00	-464,633.85
	62,714.64		12,592.00	1,082.94	10,880.82	635,708.68	19,792.22	28,327.85	37,603.00				808,702.15	1,273,336.00	-464,633.85
	1,200.00	34,547.50	59,083.36	36,863.01	34,605.00	26,397.94	560,873.36	29,566.20	656,107.45				1,439,243.82	3,196,463.00	-1,757,219.18
	1,200.00	34,547.50	59,083.36	36,863.01	34,605.00	26,397.94	560,873.36	29,566.20	656,107.45				1,439,243.82	3,196,463.00	-1,757,219.18
		5,111.07		2,042.51	5,873.13								13,026.71		
		168,745.44						166,556.27					335,301.71	1,150,436.00	-815,134.29
	1,860.12	1,853.69	1,846.66	1,839.61	1,832.54	1,825.45	1,818.35	1,811.23	1,804.09				16,491.74	56,340.00	-39,848.26
	1,860.12	175,710.20	1,846.66	3,882.12	7,705.67	1,825.45	1,818.35	168,367.50	1,804.09				364,820.16	1,308,866.00	-944,045.84
	3,060.12	210,257.70	60,930.02	40,745.13	42,310.67	28,223.39	562,691.71	197,933.70	657,911.54				1,804,063.98	4,505,329.00	-2,701,265.02
	59,654.52	-210,257.70	-48,338.02	-39,662.19	-31,429.85	607,485.29	-542,899.49	-169,605.85	-620,308.54				-995,361.83	-3,231,993.00	2,236,631.17
	249,078.25	-222,778.63	30,259.09	-6,111.23	-15,208.21	731,588.43	-271,578.32	-139,264.90	-614,893.06				-258,906.58	-2,459,996.00	2,201,089.42

TOTAL

Fees, PFP (New Constr)

Fees, PFP (Remodel)

Action Fees

Utilities, G.O.

Account Revenues

Investment Program

Improvement Program

Expenses

Operation Expenses

Debt Service - GO Bonds

Interest - Lease

Account Expenses

Montara Water & Sanitary District

Revenue & Expenditures Budget vs. Actual - Water

July 2014 through March 2015

	Jul '14 - Mar 15	Water Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
4220 · Cell Tower Lease	24,009.03	23,625.00	384.03
4400 · Fees			
4410 · Administrative Fee (New Constr)	3,678.00	3,375.00	303.00
4420 · Administrative Fee (Remodel)	985.00	750.06	234.94
4430 · Inspection Fee (New Constr)	3,522.00	3,186.00	336.00
4440 · Inspection Fee (Remodel)	929.00	639.00	290.00
4460 · Remodel Fees	324.00		
Total 4400 · Fees	9,438.00	7,950.06	1,487.94
4610 · Property Tax Receipts	333,023.74	168,750.00	164,273.74
4740 · Testing, Backflow	6,256.00	9,747.00	-3,491.00
4810 · Water Sales, Domestic	1,266,298.45	1,384,855.00	-118,556.55
4850 · Water Sales Refunds, Customer	-395.07	-4,500.00	4,104.93
4990 · Other Revenue	572.00		
Total Income	1,639,202.15	1,590,427.06	48,775.09
Expense			
5000 · Administrative			
5190 · Bank Fees	3,507.45	6,750.00	-3,242.55
5200 · Board of Directors			
5210 · Board Meetings	1,701.89	1,872.00	-170.11
5220 · Director Fees	2,137.50	1,872.00	265.50
Total 5200 · Board of Directors	3,839.39	3,744.00	95.39
5240 · CDPH Fees	12,097.98	11,250.00	847.98
5250 · Conference Attendance	2,858.42	3,753.00	-894.58
5270 · Information Systems	2,731.99	4,500.00	-1,768.01
5300 · Insurance			
5310 · Fidelity Bond	0.00	675.00	-675.00
5320 · Property & Liability Insurance	1,666.83	1,278.00	388.83
Total 5300 · Insurance	1,666.83	1,953.00	-286.17
5350 · LAFCO Assessment	2,376.00	1,647.00	729.00
5400 · Legal			
5420 · Meeting Attendance, Legal	4,562.50	7,497.00	-2,934.50
5430 · General Legal	41,730.00	52,497.00	-10,767.00
5440 · Litigation	0.00	0.00	0.00
Total 5400 · Legal	46,292.50	59,994.00	-13,701.50
5510 · Maintenance, Office	2,896.36	2,250.00	646.36
5520 · Meetings, Local	146.80	0.00	146.80
5530 · Memberships	16,629.94	13,500.00	3,129.94
5540 · Office Supplies	7,107.46	6,750.00	357.46
5550 · Postage	4,043.37	6,003.00	-1,959.63
5560 · Printing & Publishing	1,085.87	2,997.00	-1,911.13

Montara Water & Sanitary District Revenue & Expenditures Budget vs. Actual - Water July 2014 through March 2015

	Water		\$ Over Budget
	Jul '14 - Mar 15	Budget	
5600 · Professional Services			
5610 · Accounting	17,152.50	22,500.00	-5,347.50
5620 · Audit	10,050.00	9,747.00	303.00
5630 · Consulting	20,391.63	23,625.00	-3,233.37
5640 · Data Services	1,893.93		
5650 · Labor & HR Support	3,030.00	1,692.00	1,338.00
5660 · Payroll Services	836.67	675.00	161.67
5690 · Other Professional Services	18,542.78		
Total 5600 · Professional Services	71,897.51	58,239.00	13,658.51
5720 · Telephone & Internet	8,243.35	6,003.00	2,240.35
5730 · Mileage Reimbursement	1,688.17	1,503.00	185.17
5740 · Reference Materials	0.00	603.00	-603.00
5800 · Labor			
5810 · CalPERS 457 Deferred Plan	22,185.72	22,482.00	-296.28
5820 · Employee Benefits	27,941.89	56,925.00	-28,983.11
5830 · Disability Insurance	1,585.06	1,881.00	-295.94
5840 · Payroll Taxes	23,939.33	23,697.00	242.33
5900 · Wages			
5910 · Management	63,659.09	59,346.00	4,313.09
5920 · Staff	213,813.25	246,690.00	-32,876.75
5930 · Staff Certification	6,750.00	8,037.00	-1,287.00
5940 · Staff Overtime	37,566.28	32,598.00	4,968.28
5950 · Staff Standby	12,299.92	6,093.00	6,206.92
Total 5900 · Wages	334,088.54	352,764.00	-18,675.46
5960 · Worker's Comp Insurance	8,359.11	20,142.00	-11,782.89
Total 5800 · Labor	418,099.65	477,891.00	-59,791.35
Total 6000 · Administrative	607,209.04	669,330.00	-62,120.96
6000 · Operations			
6160 · Backflow Prevention	3,231.75	1,575.00	1,656.75
6170 · Claims, Property Damage	0.00	7,497.00	-7,497.00
6180 · Communications			
6185 · SCADA Maintenance	11,177.09	13,122.00	-1,944.91
Total 6180 · Communications	11,177.09	13,122.00	-1,944.91
6195 · Education & Training	3,261.23	4,500.00	-1,238.77
6200 · Engineering			
6210 · Meeting Attendance, Engineering	0.00	3,753.00	-3,753.00
6220 · General Engineering	8,923.75	38,750.00	-24,826.25
6230 · Water Quality Engineering	33,827.52	18,747.00	15,080.52
Total 6200 · Engineering	42,751.27	56,250.00	-13,498.73
6320 · Equipment & Tools, Expensed	2,117.45	9,747.00	-7,629.55
6330 · Facilities			
6335 · Alarm Services	545.49	342.00	203.49
6337 · Landscaping	2,400.00	2,700.00	-300.00
Total 6330 · Facilities	2,945.49	3,042.00	-96.51
6370 · Lab Supplies & Equipment	0.00	747.00	-747.00
6380 · Meter Reading	0.00	7,497.00	-7,497.00

Montara Water & Sanitary District Revenue & Expenditures Budget vs. Actual - Water July 2014 through March 2015

	Water		\$ Over Budget
	Jul '14 - Mar 15	Budget	
6400 · Pumping			
6410 · Pumping Fuel & Electricity	54,789.68	45,000.00	9,789.68
6420 · Pumping Maintenance, Generators	11,134.96	11,250.00	-115.04
6430 · Pumping Maintenance, General	4,296.72		
6440 · Pumping Equipment, Expensed	0.00	7,497.00	-7,497.00
Total 6400 · Pumping	<u>70,221.36</u>	<u>63,747.00</u>	<u>6,474.36</u>
6500 · Supply			
6510 · Maintenance, Raw Water Mains	0.00	1,503.00	-1,503.00
6520 · Maintenance, Wells	4,572.06	3,753.00	819.06
6530 · Water Purchases	35,442.61	37,503.00	-2,060.39
Total 6500 · Supply	<u>40,014.67</u>	<u>42,759.00</u>	<u>-2,744.33</u>
6600 · Collection/Transmission			
6610 · Hydrants	0.00	1,503.00	-1,503.00
6620 · Maintenance, Water Mains	44,570.74	37,503.00	7,067.74
6630 · Maintenance, Water Svc Lines	9,881.17	22,500.00	-12,618.83
6640 · Maintenance, Tanks	690.11	4,878.00	-4,187.89
6650 · Maint., Distribution General	4,852.95	4,878.00	-25.05
6660 · Maintenance, Collection System	370.31		
6670 · Meters	2,195.64	3,753.00	-1,557.36
Total 6600 · Collection/Transmission	<u>62,560.92</u>	<u>75,015.00</u>	<u>-12,454.08</u>
6700 · Treatment			
6710 · Chemicals & Filtering	26,280.43	15,750.00	10,530.43
6720 · Maintenance, Treatment Equip.	1,198.21	5,625.00	-4,426.79
6730 · Treatment Analysis	13,754.09	17,253.00	-3,498.91
Total 6700 · Treatment	<u>41,232.73</u>	<u>38,628.00</u>	<u>2,604.73</u>
6770 · Uniforms			
6800 · Vehicles	7,546.63	6,372.00	1,174.63
6810 · Fuel	5,133.32	6,750.00	-1,616.68
6820 · Truck Equipment, Expensed	704.44	1,503.00	-798.56
6830 · Truck Repairs	635.54	3,375.00	-2,739.46
Total 6800 · Vehicles	<u>6,473.30</u>	<u>11,628.00</u>	<u>-5,154.70</u>
6890 · Other Operations	2,003.97		
Total 6000 · Operations	<u>295,537.86</u>	<u>342,126.00</u>	<u>-46,588.14</u>
Total Expense	<u>902,746.90</u>	<u>1,011,456.00</u>	<u>-108,709.10</u>
Net Ordinary Income	736,455.25	578,971.06	157,484.19
Other Income/Expense			
7000 · Capital Account Revenues			
7100 · Connection Fees			
7110 · Connection Fees (New Constr)	84,827.50	54,603.00	30,224.50
7120 · Connection Fees (Remodel)	2,175.00	2,178.00	-3.00
7130 · Conn. Fees, PFP (New Constr)	40,022.00	28,575.00	11,447.00
7140 · Conn. Fees, PFP (Remodel)	0.00	6,822.00	-6,822.00
Total 7100 · Connection Fees	<u>127,024.50</u>	<u>92,178.00</u>	<u>35,428.50</u>

Montara Water & Sanitary District Revenue & Expenditures Budget vs. Actual - Water July 2014 through March 2015

	Jul '14 - Mar 15	Water Budget	\$ Over Budget
7600 · Bond Revenues, G.O.	681,095.65	862,830.00	-181,734.35
Total 7000 · Capital Account Revenues	808,702.15	955,008.00	-146,305.85
Total Other Income	808,702.15	955,008.00	-146,305.85
Other Expense			
8000 · Capital Improvement Program	1,439,243.82	2,397,348.00	-958,104.18
8100 · Water	1,439,243.82	2,397,348.00	-958,104.18
Total 8000 · Capital Improvement Program	1,439,243.82	2,397,348.00	-958,104.18
9000 · Capital Account Expenses			
9075 · PFP Connection Expenses	13,026.71		
9100 · Interest Expense - GO Bonds	335,301.71	1,150,436.00	-815,134.29
9125 · PNC Equipment Lease Interest	16,491.74	42,255.00	-25,763.26
9150 · SRF Loan	0.00	76,572.00	-76,572.00
Total 9000 · Capital Account Expenses	364,820.16	1,269,263.00	-904,442.84
Total Other Expense	1,804,063.98	3,666,611.00	-1,862,547.02
Net Other Income	-995,361.83	-2,711,603.00	1,716,241.17
Net Income	-258,906.58	-2,132,631.94	1,873,725.36

Montara Water & Sanitary District Revenue & Expenditures Budget vs. Actual - Sewer July 2014 through March 2015

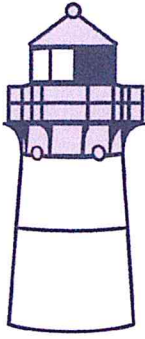
	Jul '14 - Mar 15	Sewer Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
4220 · Cell Tower Lease	24,009.03		
4400 · Fees		23,625.00	384.03
4410 · Administrative Fee (New Constr)	1,852.00	2,700.00	-848.00
4420 · Administrative Fee (Remodel)	2,315.00	747.00	1,568.00
4430 · Inspection Fee (New Constr)	1,748.00	2,547.00	-799.00
4440 · Inspection Fee (Remodel)	3,792.00	1,503.00	2,289.00
4460 · Remodel Fees	6,657.00	1,350.00	5,307.00
Total 4400 · Fees	16,364.00	8,847.00	7,517.00
4610 · Property Tax Receipts	122,793.16	168,750.00	-45,956.84
4710 · Sewer Service Charges	1,181,170.22	1,637,892.00	-456,721.78
4720 · Sewer Service Refunds, Customer	0.00	-1,503.00	1,503.00
4760 · Waste Collection Revenues	13,111.76	10,872.00	2,239.76
Total Income	1,357,448.17	1,848,483.00	-491,034.83
Expense			
5000 · Administrative		2,322.00	737.94
5190 · Bank Fees	3,059.94		
5200 · Board of Directors		1,872.00	-170.11
5210 · Board Meetings	1,701.89	1,872.00	265.50
5220 · Director Fees	2,137.50		
Total 5200 · Board of Directors	3,839.39	3,744.00	95.39
5250 · Conference Attendance	0.00	1,503.00	-1,503.00
5270 · Information Systems	2,731.99	4,500.00	-1,768.01
5300 · Insurance			
5310 · Fidelity Bond	0.00	675.00	-675.00
5320 · Property & Liability Insurance	1,666.82	1,125.00	541.82
Total 5300 · Insurance	1,666.82	1,800.00	-133.18
5350 · LAFCO Assessment	1,754.00	1,197.00	557.00
5400 · Legal			
5420 · Meeting Attendance, Legal	4,562.50	8,253.00	-3,690.50
5430 · General Legal	6,367.50	15,003.00	-8,635.50
5440 · Litigation	0.00	0.00	0.00
Total 5400 · Legal	10,930.00	23,256.00	-12,326.00
5510 · Maintenance, Office	2,896.36	2,250.00	646.36
5540 · Office Supplies	7,107.48	6,750.00	357.48
5550 · Postage	739.11	2,997.00	-2,257.89
5560 · Printing & Publishing	1,085.90	2,997.00	-1,911.10
5600 · Professional Services			
5610 · Accounting	17,152.50	22,500.00	-5,347.50
5620 · Audit	10,050.00	9,747.00	303.00
5630 · Consulting	10,051.93	8,622.00	1,429.93
5640 · Data Services	5,792.04	4,122.00	1,670.04
5650 · Labor & HR Support	0.00	1,692.00	-1,692.00
5660 · Payroll Services	572.58	675.00	-102.42
5690 · Other Professional Services	10.00		
Total 5600 · Professional Services	43,629.05	47,358.00	-3,728.95

Montara Water & Sanitary District Revenue & Expenditures Budget vs. Actual - Sewer July 2014 through March 2015

	Sewer		\$ Over Budget
	Jul '14 - Mar 15	Budget	
5710 · San Mateo Co. Tax Roll Charges		2,250.00	-2,250.00
5720 · Telephone & Internet	0.00	6,750.00	-6,750.00
5730 · Mileage Reimbursement	6,174.68	1,125.00	-392.86
5740 · Reference Materials	732.14	153.00	-153.00
5800 · Labor	0.00		
5810 · CalPERS 457 Deferred Plan	10,104.33	9,801.00	303.33
5820 · Employee Benefits	23,251.92	30,978.00	-7,726.08
5830 · Disability Insurance	765.55	855.00	-89.45
5840 · Payroll Taxes	9,424.20	9,792.00	-367.80
5900 · Wages			
5910 · Management	63,658.91	59,346.00	4,312.91
5920 · Staff	75,279.30	73,332.00	1,947.30
5930 · Staff Certification	1,350.00	1,422.00	-72.00
5940 · Staff Overtime	3,133.42	1,791.00	1,342.42
5950 · Staff Standby	928.02		
Total 5900 · Wages	144,349.65	135,891.00	8,458.65
5960 · Worker's Comp Insurance	1,723.57	5,895.00	-4,171.43
Total 5800 · Labor	189,619.22	193,212.00	-3,592.78
Total 5000 · Administrative	275,966.08	304,164.00	-28,197.92
6000 · Operations			
6170 · Claims, Property Damage	814.00	7,497.00	-6,683.00
6195 · Education & Training	0.00	747.00	-747.00
6200 · Engineering			
6210 · Meeting Attendance, Engineering	0.00	3,753.00	-3,753.00
6220 · General Engineering	51,044.00	18,747.00	32,297.00
Total 6200 · Engineering	51,044.00	22,500.00	28,544.00
6320 · Equipment & Tools, Expensed	0.00	747.00	-747.00
6330 · Facilities			
6335 · Alarm Services	3,420.72	3,753.00	-332.28
6337 · Landscaping	1,520.00	1,800.00	-280.00
Total 6330 · Facilities	4,940.72	5,553.00	-612.28
6400 · Pumping			
6410 · Pumping Fuel & Electricity	19,150.09	26,253.00	-7,102.91
Total 6400 · Pumping	19,150.09	26,253.00	-7,102.91
6600 · Collection/Transmission			
6660 · Maintenance, Collection System	0.00	15,003.00	-15,003.00
Total 6600 · Collection/Transmission	0.00	15,003.00	-15,003.00
6800 · Vehicles			
6810 · Fuel	0.00	603.00	-603.00
6820 · Truck Equipment, Expensed	0.00	117.00	-117.00
6830 · Truck Repairs	0.00	297.00	-297.00
Total 6800 · Vehicles	0.00	1,017.00	-1,017.00
6890 · Other Operations	119.00		

Montara Water & Sanitary District Revenue & Expenditures Budget vs. Actual - Sewer July 2014 through March 2015

	Jul '14 - Mar 15	Sewer Budget	\$ Over Budget
6900 · Sewer Authority Midcoastside			
6910 · SAM Collections	229,392.00	229,392.00	0.00
6920 · SAM Operations	468,018.00	468,018.00	0.00
6940 · SAM Maintenance, Collection Sys	54,371.04	29,997.00	24,374.04
6950 · SAM Maintenance, Pumping	0.00	37,503.00	-37,503.00
Total 6900 · Sewer Authority Midcoastside	751,781.04	764,910.00	-13,128.96
Total 6000 · Operations	827,848.85	844,227.00	-16,378.15
Total Expense	1,103,814.93	1,148,391.00	-44,576.07
Net Ordinary Income	253,633.24	700,092.00	-446,458.76
Other Income/Expense			
Other Income			
7000 · Capital Account Revenues			
7100 · Connection Fees			
7110 · Connection Fees (New Constr)	142,923.00	133,866.00	9,057.00
7120 · Connection Fees (Remodel)	21,270.00	37,503.00	-16,233.00
Total 7100 · Connection Fees	164,193.00	171,369.00	-7,176.00
7200 · Interest Income - LAIF	5,957.65	6,003.00	-45.35
7700 · Interest, Employee Loans	3,124.89	17,982.00	-14,857.11
Total 7000 · Capital Account Revenues	173,275.54	195,354.00	-22,078.46
Total Other Income	173,275.54	195,354.00	-22,078.46
Other Expense			
8000 · Capital Improvement Program			
8075 · Sewer	719,976.85	616,446.00	103,530.85
Total 8000 · Capital Improvement Program	719,976.85	616,446.00	103,530.85
9000 · Capital Account Expenses			
9125 · PNC Equipment Lease Interest	16,491.76	42,255.00	-25,763.24
9175 · Capital Assessment - SAM	47,520.00	27,000.00	20,520.00
9200 · I-Bank Loan	29,496.61	52,575.00	-23,078.39
Total 9000 · Capital Account Expenses	93,508.37	121,830.00	-28,321.63
Total Other Expense	813,485.22	738,276.00	75,209.22
Net Other Income	-640,209.68	-542,922.00	-97,287.68
Net Income	-386,576.44	157,170.00	-543,746.44



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **May 7, 2015**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

SUBJECT: SAM Flow Report for March 2015

The Sewer Authority Mid-Coastside (SAM) has prepared the following attached reports for the SAM Board of Directors and the California Regional Water Quality Control Board:

- Flow Report for March 2015.
- Collection System Monthly Overflow Report – March 2015.

The Average Daily Flow for Montara was 0.277 MGD in March 2015. There was no reportable overflow in March in the Montara System. SAM indicates there were 0.24 inches of rain in March 2015.

RECOMMENDATION:

Review and file.

Attachments

Sewer Authority Mid-Coastside

Monthly Collection System Activity/SSO Distribution Report, March 2015

Attachment D

March 2015

	Total	HMB	GCSD	MWSD	SAM
Roots	0	0	0	0	0
Grease	0	0	0	0	0
Mechanical	0	0	0	0	0
Wet Weather	0	0	0	0	0
Other	0	0	0	0	0
Total	0	0%	0%	0%	0%

12 Month Moving Total

	Total	HMB	GCSD	MWSD	SAM
Roots	5	0	2	3	0
Grease	3	3	0	0	0
Mechanical	2	0	0	1	1
Wet Weather	1	1	0	0	0
Other	3	2	0	1	0
Total	14	43%	14%	36%	7%

Reportable SSOs

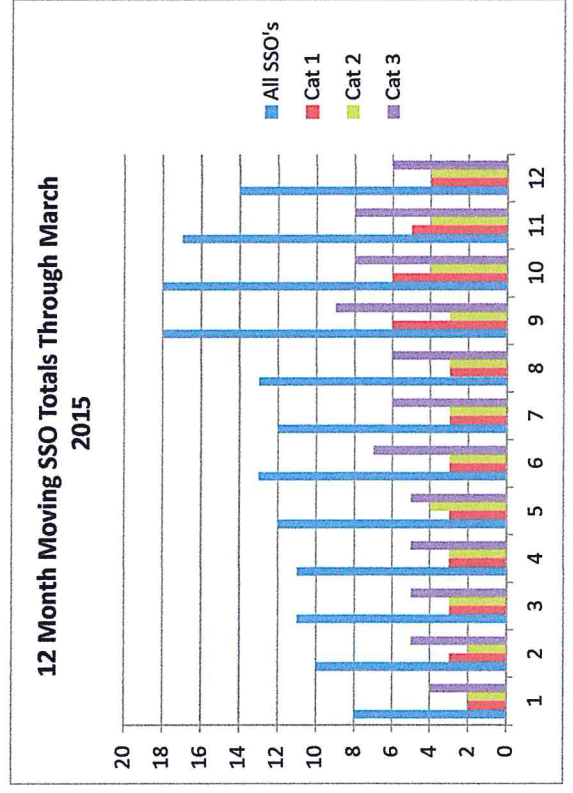
	Total	HMB	GCSD	MWSD	SAM
March 2015	0	0	0	0	0
12 Month Moving Total	14	6	2	5	1

SSOs / Year / 100 Miles

	Total	HMB	GCSD	MWSD	SAM
March 2015	0.0	0.0	0.0	0.0	0.0
12 Month Moving Total	13.4	16.2	6.0	18.5	13.7
Category 1	3.8	5.4	0.0	3.7	13.7
Category 2	3.8	8.1	0.0	3.7	0.0
Category 3	5.7	2.7	6.0	11.1	0.0
Miles of Sewers	104.5	37.0	33.2	27.0	7.3
		35.4%	31.8%	25.8%	7.0%

12 Month Rolling Total Sewer Cleaning Summary

Month	HMB	GCSD	MWSD	Total Feet	Total Miles
Apr-14	4,369	16,414	22,703	43,486	8.2
May-14	5,278	26,336	36,299	67,913	12.9
Jun-14	24,683	11,422	0	36,105	6.8
Jul-14	24,195	23,571	898	48,664	9.2
Aug-14	29,987	18,644	0	48,631	9.2
Sep-14	18,330	24,438	1,545	44,313	8.4
Oct-14	36,513	2,217	379	39,109	7.4
Nov-14	24,566	1,319	3,334	29,219	5.5
Dec-14	35,635	2,604	0	38,239	7.2
Jan-15	7,981	18,083	22,222	48,286	9.1
Feb-15	4,134	14,324	21,170	39,628	7.5
Mar-15	5,127	10,476	18,072	33,675	6.4
Annual ft	220,798	169,848	126,622	517,268	
Annual Mi.	41.8	32.2	24.0		98.0



Attachment A

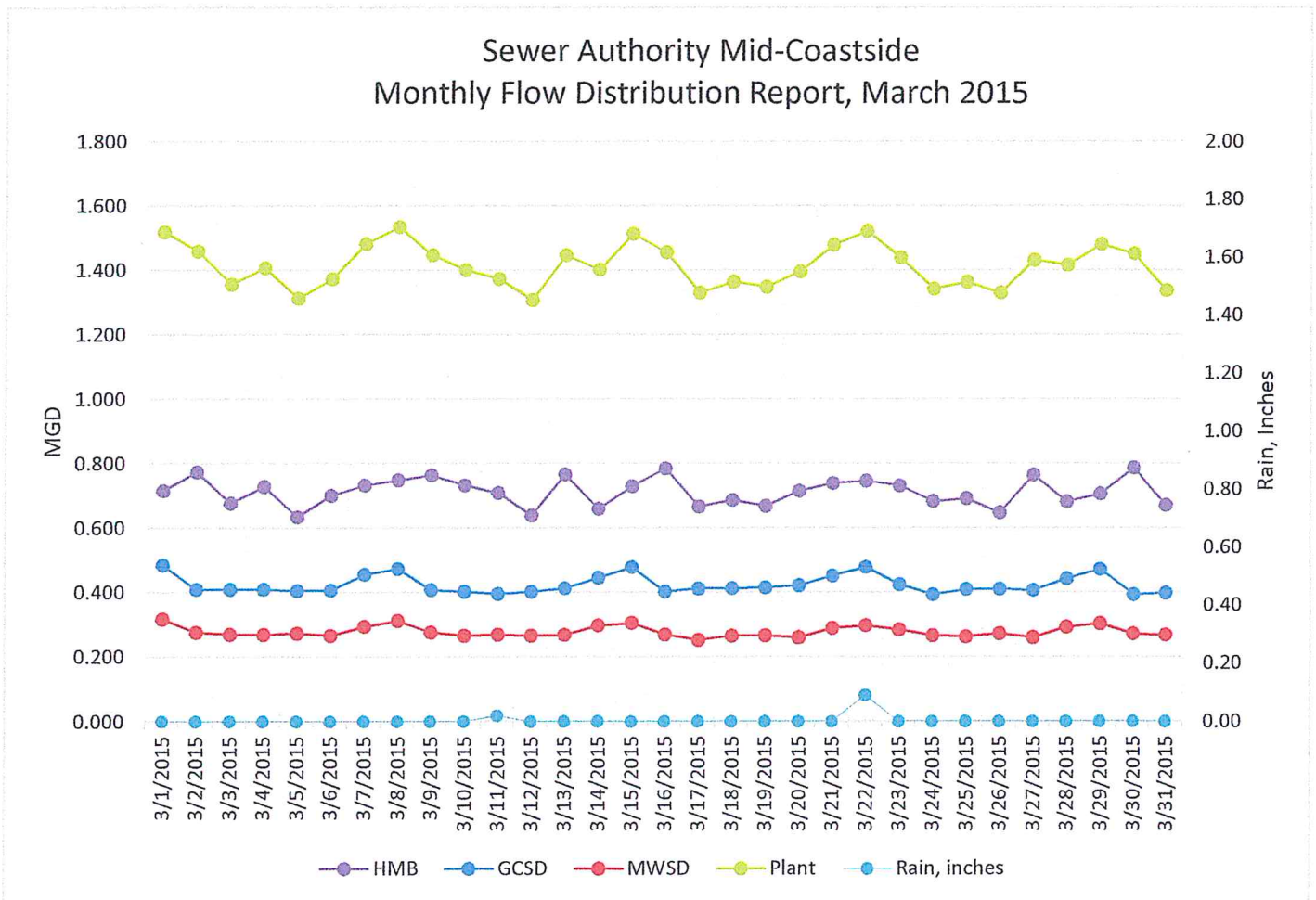
Flow Distribution Report Summary For March 2015

The daily flow report figures for the month of March 2015 have been converted to an Average Daily Flow (ADF) for each Member Agency. The results are attached for your review.

*Influent flow is calculated using the mid-plant flow meter less process water and trucked in waste

The summary of the ADF information is as follows:

	<u>MGD</u>	<u>%</u>
The City of Half Moon Bay	0.712	50.4%
Granada Community Services District	0.424	30.0%
Montara Water and Sanitary District	<u>0.277</u>	<u>19.6%</u>
Total	1.413	100.0%



Sewer Authority Mid-Coastside

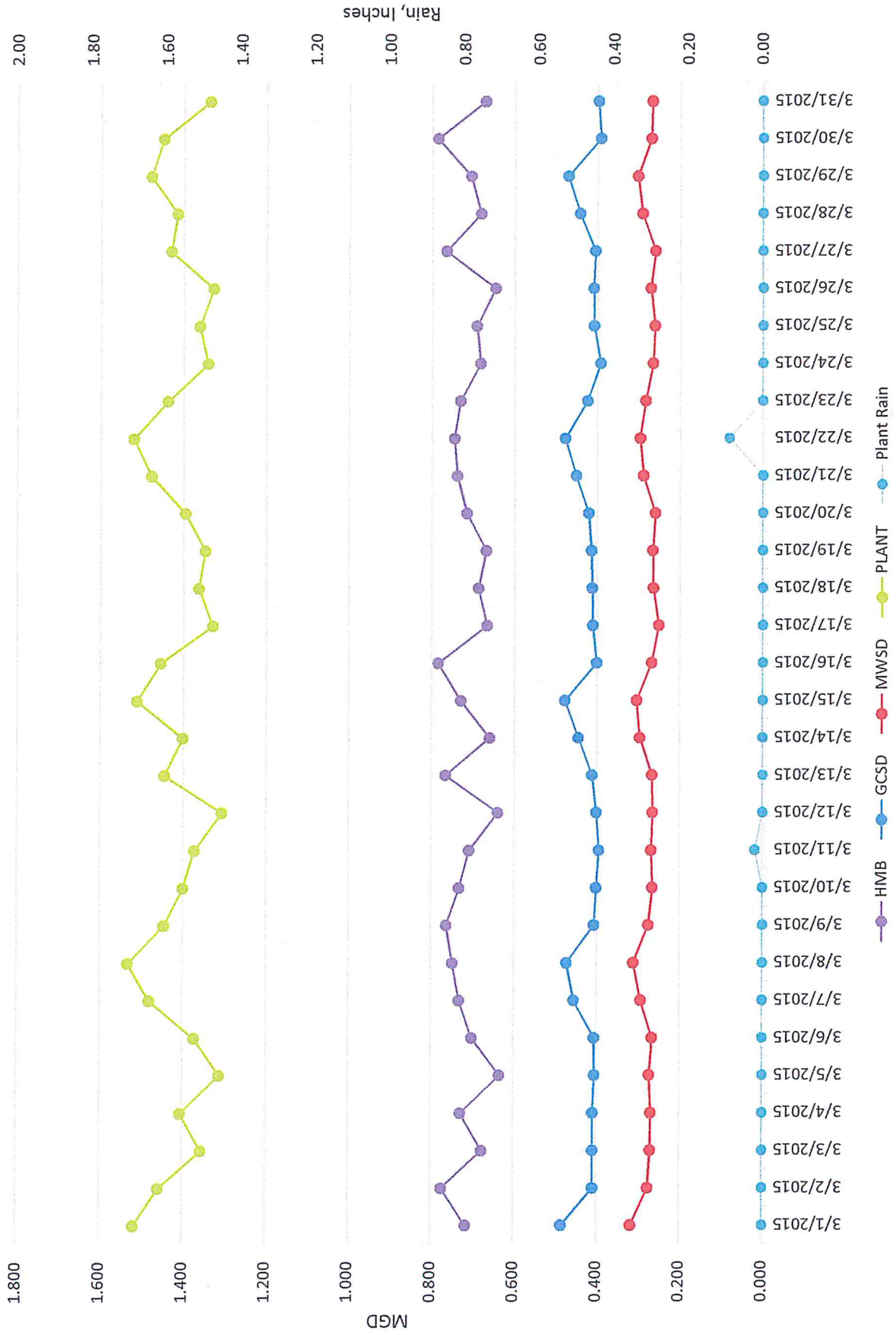
Monthly Flow Distribution Report

<u>Date</u>	<u>HMB</u>	<u>GCSD</u>	<u>MWSD</u>	<u>Plant</u>	<u>Rain Plant</u>	<u>Rain Portola</u>	<u>Rain Montara</u>
3/1/2015	0.716	0.485	0.318	1.519	0.00	0.00	0.00
3/2/2015	0.774	0.409	0.276	1.459	0.00	0.00	0.00
3/3/2015	0.677	0.409	0.270	1.356	0.00	0.00	0.00
3/4/2015	0.728	0.409	0.269	1.407	0.00	0.00	0.00
3/5/2015	0.634	0.405	0.273	1.313	0.00	0.00	0.00
3/6/2015	0.701	0.406	0.266	1.373	0.00	0.00	0.00
3/7/2015	0.732	0.455	0.294	1.481	0.00	0.00	0.00
3/8/2015	0.748	0.473	0.312	1.533	0.00	0.00	0.00
3/9/2015	0.764	0.407	0.276	1.447	0.00	0.00	0.00
3/10/2015	0.733	0.402	0.266	1.401	0.00	0.00	0.00
3/11/2015	0.709	0.395	0.269	1.373	0.02	0.03	0.01
3/12/2015	0.639	0.402	0.266	1.307	0.00	0.01	0.00
3/13/2015	0.766	0.412	0.268	1.446	0.00	0.00	0.00
3/14/2015	0.659	0.445	0.297	1.402	0.00	0.00	0.00
3/15/2015	0.729	0.478	0.305	1.512	0.00	0.00	0.00
3/16/2015	0.784	0.402	0.269	1.456	0.00	0.00	0.00
3/17/2015	0.666	0.411	0.252	1.330	0.00	0.00	0.00
3/18/2015	0.687	0.412	0.265	1.364	0.00	0.00	0.00
3/19/2015	0.668	0.414	0.266	1.348	0.00	0.00	0.00
3/20/2015	0.715	0.421	0.260	1.396	0.00	0.00	0.00
3/21/2015	0.738	0.451	0.289	1.479	0.00	0.00	0.00
3/22/2015	0.746	0.478	0.297	1.521	0.09	0.09	0.23
3/23/2015	0.731	0.424	0.284	1.439	0.00	0.00	0.00
3/24/2015	0.683	0.393	0.266	1.342	0.00	0.00	0.00
3/25/2015	0.691	0.409	0.262	1.363	0.00	0.01	0.00
3/26/2015	0.647	0.410	0.272	1.329	0.00	0.00	0.00
3/27/2015	0.765	0.406	0.260	1.431	0.00	0.00	0.00
3/28/2015	0.682	0.442	0.292	1.416	0.00	0.00	0.00
3/29/2015	0.705	0.471	0.303	1.480	0.00	0.00	0.00
3/30/2015	0.786	0.393	0.271	1.450	0.00	0.00	0.00
3/31/2015	0.671	0.398	0.268	1.337	0.00	0.00	0.00
Totals	22.075	13.132	8.601	43.807	0.11	0.14	0.24

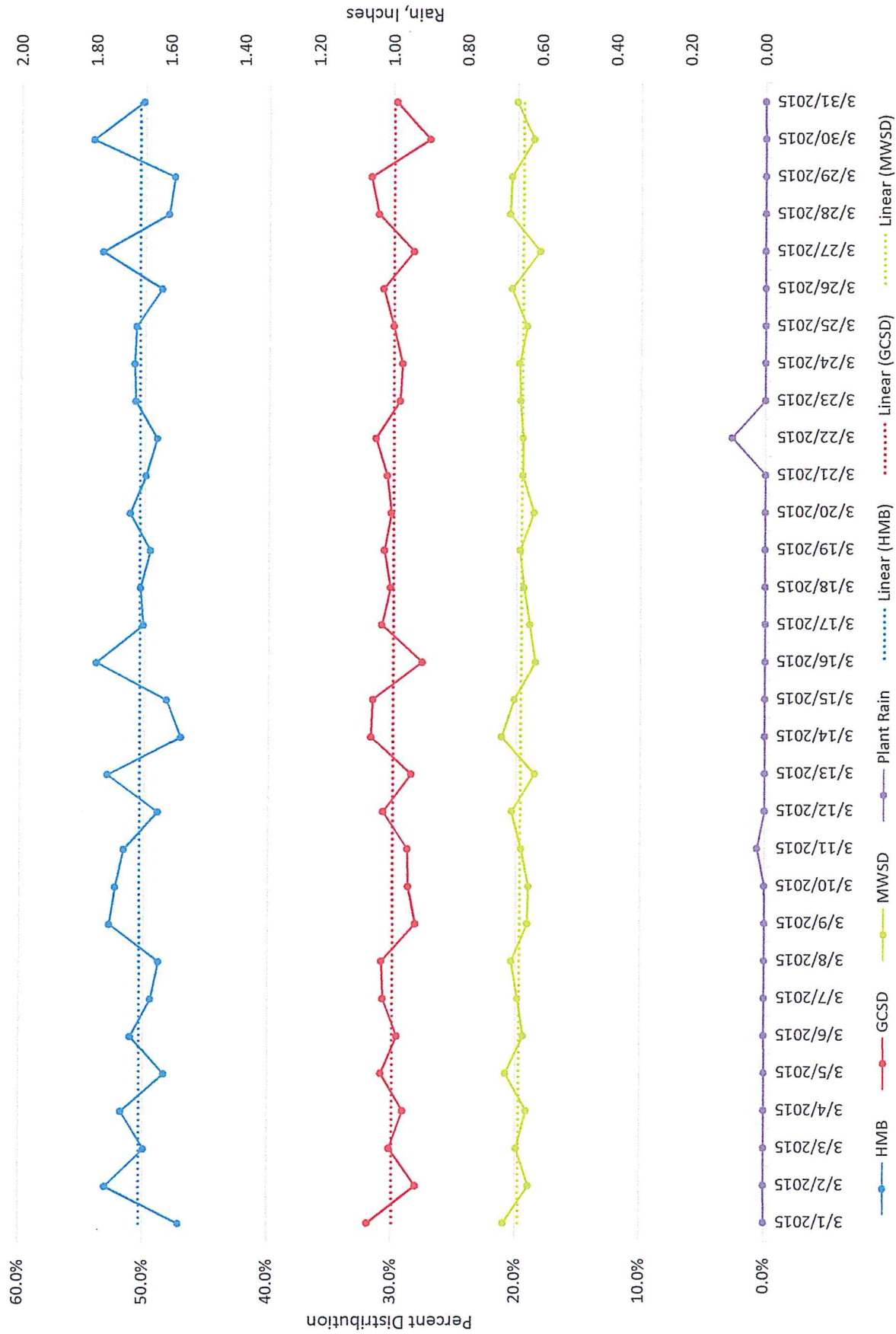
Summary

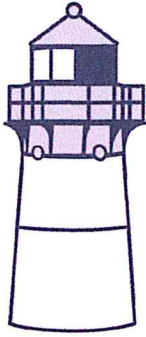
	<u>HMB</u>	<u>GCSD</u>	<u>MWSD</u>	<u>Plant</u>
Minimum	0.634	0.393	0.252	1.307
Average	0.712	0.424	0.277	1.413
Maximum	0.786	0.485	0.318	1.533
Distribution	50.4%	30.0%	19.6%	100.0%

Sewer Authority Mid-Coastside Monthly Flow Distribution Report, March 2015



Percent Distribution March 2015





MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **May 7, 2015**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

SUBJECT: Review of Current Investment Portfolio

The District's Investment Policy and Guidelines requires that the Board review the status of the current investment portfolio. The following summarizes the status of these accounts:

- The District has most of its idle sewer funds deposited in the State of California's Local Agency Investment Fund (LAIF). The Monthly Average interest rate for March 2015 was 0.278%.
- The District has set up two checking accounts that are largely backed by Federal securities: Water General Account and the Sewer General Account with Wells Fargo Bank.

RECOMMENDATION:

District staff attempts to cash manage idle funds in LAIF as long as possible before transferring to the Wells Fargo checking accounts for disbursements.



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **May 7, 2015**

TO: BOARD OF DIRECTORS

SUBJECT: Connection Permit Applications Received

As of May 7, 2015 the following new Sewer Connection Permit applications were received since the last report:

Date of Application	Property Owner	Site Address	Home Size

As of May 7, 2015 the following new Water (Private Fire Sprinkler) Connection Permit applications were received since the last report:

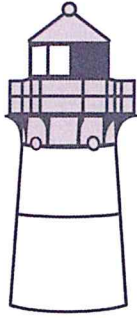
Date of Application	Property Owner	Site Address	Home Size

As of May 7, 2015 the following new Water Connection Permit applications were received since the last report:

Date of App.	Property Owner	Site Address	Home Size	Type of Connection

RECOMMENDATION:

No action is required. This is for Board information only.



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **May 7th, 2015**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

A handwritten signature in blue ink, appearing to be 'Clemens Heldmaier', written in a cursive style.

SUBJECT: Monthly Water Production Report

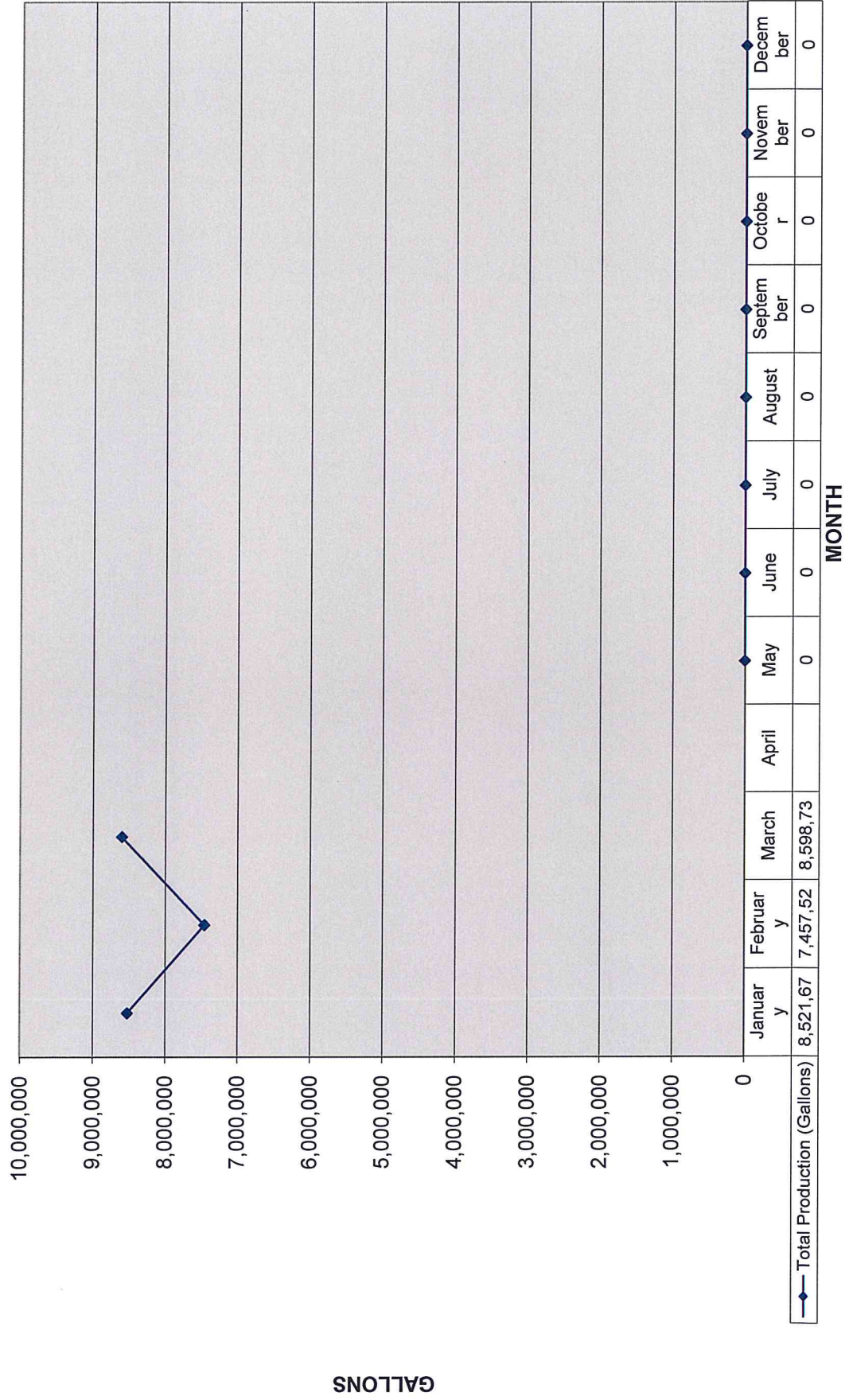
The attached two charts summarize the monthly water production for the District. The first shows a consolidated report from all sources by month. The second shows each water source the District uses, both wells and surface water. The production is shown in gallons of water produced.

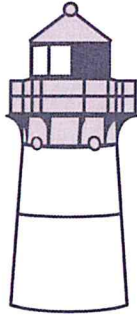
RECOMMENDATION:

No action is required. This information is presented for the Board's information only.

Attachments

Total Production 2015(Gallons)





MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **May 7th, 2015**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

A handwritten signature in blue ink, appearing to be 'Clemens Heldmaier', written in a cursive style.

SUBJECT: Rain Report

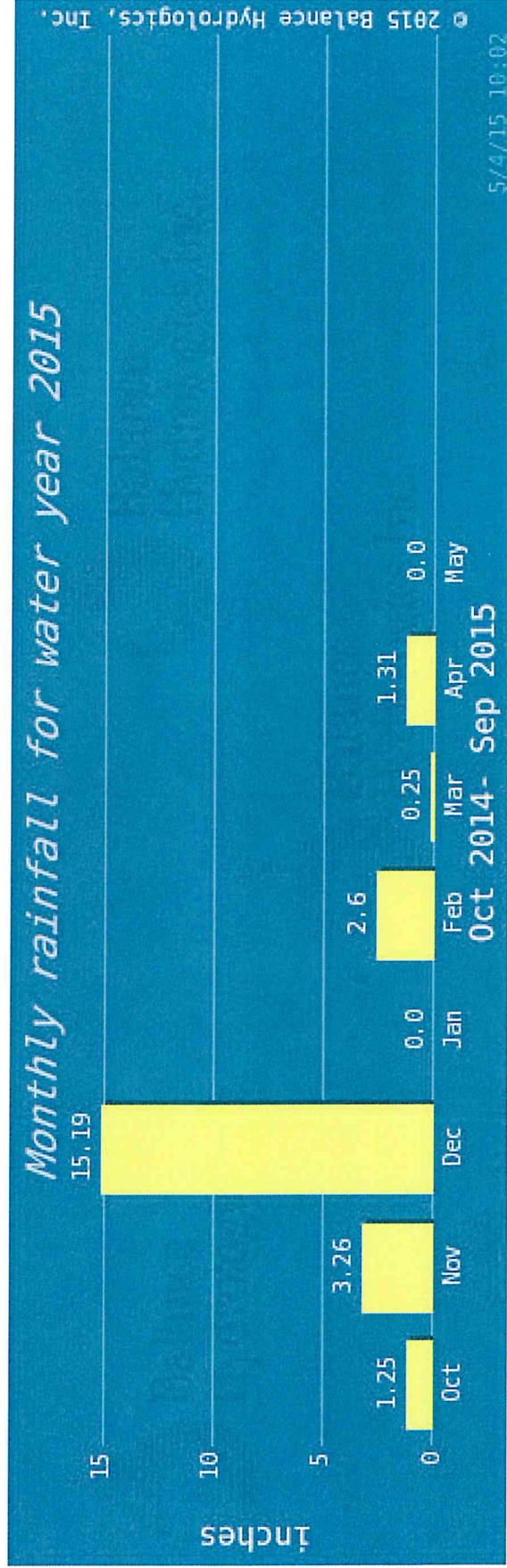
The attached chart shows the monthly rainfall at the Alta Vista Treatment Plant for the current and prior fiscal years along with the seven year average of rainfall.

RECOMMENDATION:

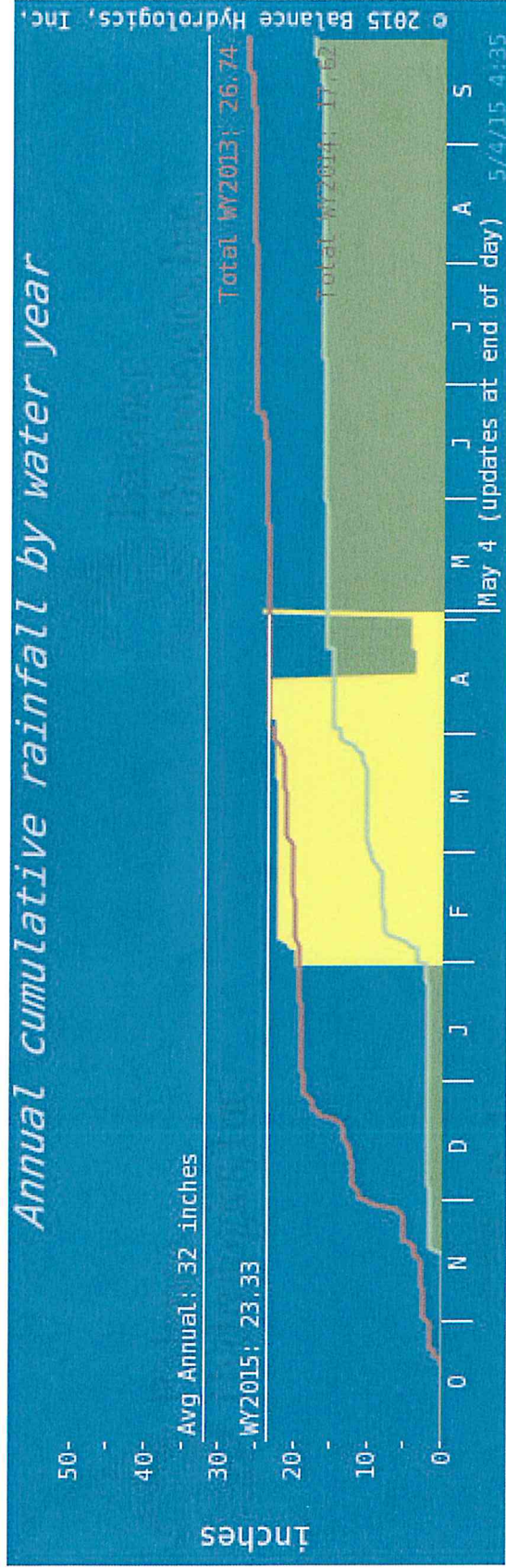
No action is required. This is presented for the Board's information only.

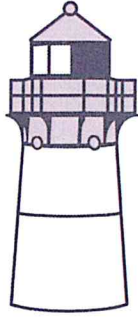
Attachment

Monthly Rainfall Report Oct 2014 – Sept 2015



Annual Cumulative Rainfall





MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **May 7th, 2015**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

A handwritten signature in blue ink, appearing to be 'Clemens Heldmaier', written in a cursive style.

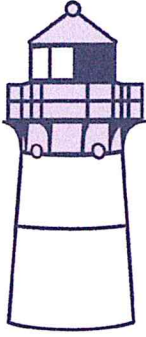
SUBJECT: Monthly Solar Energy Report

The attached chart summarizes the monthly solar production at the Alta Vista Array. Since the installation of the solar panels the District produced 33941 kWh and saved 57699 lbs of CO₂.

RECOMMENDATION:

No action is required. This information is presented for the Board's information only.

Attachments



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **May 7, 2015**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

A blue ink handwritten signature, appearing to be 'Clemens Heldmaier', written in a cursive style.

**SUBJECT: Review of Sewer Authority Mid-Coastside
Budget.**

At the last meeting we presented the SAM Budget that was approved for the Distribution to the member agencies.

A revised version was distributed to the member agencies this week.

The below list contains the addenda to the SAM Budget FY2015-16, that was discussed at the last SAM Board meeting on April 27, 2015:

- 1) \$5000 to be added to the First Flush line item, rolled up in the Laboratory testing cost center...
- 2) \$15,000 to be added to the Engineering Services Budget, called out to "Update the Recycled Water Study from 2008" - this will be done by SRT as Sole Source
- 3) \$150,000 be added to the Engineering Services Budget, called out as "CEQA Permitting Costs (reimbursable to SAM by OCP and CCWD)"
- 4) \$25,000 be added to the Engineering Services Budget, called out as "Comprehensive Hydraulic Modeling Services"

Staff will further review the SAM Budget and allow for further discussion at a later meeting.

RECOMMENDATION:

This is for Board information only.

**SAM GENERAL OPS & CAPITALIZED
MAINTENANCE BUDGET*
FISCAL YEAR 2015-16**

March 23, 2015

***With 4/30/15 addendum**

SEWER AUTHORITY MID-COASTSIDE

FY2015-16 JPA/O&M Budgeted Assessments

	<u>HMB</u>		<u>GCSD</u>		<u>MWSD</u>		<u>Total</u>
JPA/O&M Distribution	49.7%		28.5%		21.8%		100.0%
 <u>Annual Assessments</u>							
Admin General	\$ 652,291	\$	374,050	\$	286,115	\$	1,312,456
Treatment General	\$ 1,058,489	\$	606,980	\$	464,287	\$	2,129,756
NDWSCP General	\$ -	\$	-	\$	-	\$	-
 Annual JPA/O&M Total	 \$ 1,710,779	 \$	 981,030	 \$	 750,402	 \$	 3,442,212
 Monthly JPA/O&M Total	 \$ 142,565	 \$	 81,753	 \$	 62,534		

* Non-Domestic Waste Source Control Program (NDWSCP) costs are not included in assessment allocations because, except for some administrative costs, this program is funded entirely by commercial users and not the member agencies.

SEWER AUTHORITY MID-COASTSIDE

JPA/O&M Flow Calculation (using 1 year average)

Admin/Treatment	<u>HMB</u>	<u>GCSD</u>	<u>MWSD</u>	
FY 2015-16	49.7%	28.5%	21.8%	(based off Calendar Year 2014 Hours)
FY 2014-15	48.9%	31.3%	19.8%	(based off Calendar Year 2013 Hours)
Difference	1.6%	-9.0%	10.3%	

Flow Distribution - Calendar Year 2014								
	Plant	HMB	GCSD	MWSD	Other	% HMB	% GCSD	% MWSD
January 14	1.318	0.660	0.383	0.275	0.000	50.1%	29.1%	20.9%
February 14	1.592	0.735	0.514	0.343	0.000	46.2%	32.3%	21.5%
March 14	1.497	0.691	0.476	0.331	0.000	46.2%	31.8%	22.1%
April 14	1.534	0.678	0.499	0.356	0.000	44.2%	32.5%	23.2%
May 14	1.339	0.655	0.419	0.265	0.000	48.9%	31.3%	19.8%
June 14	1.348	0.682	0.411	0.255	0.000	50.6%	30.5%	18.9%
July 14	1.323	0.654	0.416	0.253	0.000	49.4%	31.4%	19.1%
August 14	1.323	0.697	0.366	0.260	0.000	52.7%	27.7%	19.7%
September 14	1.305	0.694	0.333	0.277	0.000	53.2%	25.5%	21.2%
October 14	1.293	0.695	0.324	0.273	0.000	53.8%	25.1%	21.1%
November 14	1.399	0.743	0.376	0.280	0.000	53.1%	26.9%	20.0%
December 14	3.040	1.522	0.696	0.821	0.000	50.1%	22.9%	27.0%
Jan 2014 thru Dec 2014	18.311	9.106	5.213	3.989	0.000	49.7%	28.5%	21.8%

Flow Distribution - Calendar Year 2013								
	Plant	HMB	GCSD	MWSD	Other	% HMB	% GCSD	% MWSD
January 13	1.772	0.858	0.563	0.351	0.000	48.4%	31.8%	19.8%
February 13	1.505	0.714	0.492	0.299	0.000	47.4%	32.7%	19.9%
March 13	1.506	0.715	0.479	0.312	0.000	47.5%	31.8%	20.7%
April 13	1.481	0.700	0.465	0.316	0.000	47.3%	31.4%	21.3%
May 13	1.418	0.707	0.430	0.281	0.000	49.9%	30.3%	19.8%
June 13	1.408	0.701	0.426	0.281	0.000	49.8%	30.3%	20.0%
July 13	1.389	0.669	0.450	0.270	0.000	48.2%	32.4%	19.4%
August 13	1.359	0.657	0.438	0.264	0.000	48.3%	32.2%	19.4%
September 13	1.351	0.640	0.457	0.254	0.000	47.4%	33.8%	18.8%
October 13	1.361	0.678	0.432	0.251	0.000	49.8%	31.7%	18.4%
November 13	1.394	0.721	0.401	0.272	0.000	51.7%	28.8%	19.5%
December 13	1.375	0.713	0.389	0.273	0.000	51.9%	28.3%	19.9%
Jan 2013 thru Dec 2013	17.319	8.473	5.422	3.424	0.000	48.9%	31.3%	19.8%

SEWER AUTHORITY MID-COASTSIDE

JPA/O&M Revenue Comparison

	Actual FY2013-14	FY2014-15 Budgeted Revenue	FY2015-16 Proposed Revenue	Change from FY 2014-15	
				\$	%
Member Assessments					
Admin	\$ 1,080,360	\$ 1,094,405	\$ 1,312,456	\$ 218,051	19.9%
Treatment	\$ 2,005,308	\$ 2,061,969	\$ 2,129,756	\$ 67,787	3.3%
Total	\$ 3,085,668	\$ 3,156,374	\$ 3,442,212	\$ 285,838	9.1%
Other Revenues (not from Member Assessments)					
NDWSCP	\$ 40,702	\$ 45,773	\$ 52,277	\$ 6,504	14.2%
Admin - Other	\$ 70,627	\$ 32,769	\$ 35,277	\$ 2,508	7.7%
Treatment -Other	\$ 6,335	\$ 12,000	\$ 6,000	\$ (6,000)	-50.0%
Total Other Revenue	\$ 117,663	\$ 90,542	\$ 93,554	\$ 9,012	10.0%
Total Revenues	\$ 3,203,331	\$ 3,246,916	\$ 3,535,766	\$ 294,850	9.1%

JPA/O&M Expenditure Comparison

	Actual FY2013-14	FY2014-15 Budgeted Expenditures	FY2015-16 Proposed Expenditures	Change from FY 2014-15	
				\$	%
Admin	\$ 1,159,711	\$ 1,127,174	\$ 1,347,733	\$ 220,559	19.6%
Treatment	\$ 1,930,669	\$ 2,073,969	\$ 2,135,756	\$ 61,787	3.0%
NDWSCP	\$ 49,655	\$ 45,773	\$ 52,277	\$ 6,504	14.2%
Total	\$ 3,140,035	\$ 3,246,916	\$ 3,535,766	\$ 288,850	8.9%

SEWER AUTHORITY MID-COASTSIDE

FY 2015-16

Member Agency **JPA/O&M** Assessment Comparison

City of Half Moon Bay					
	Actual	Current	Proposed	Change from FY 2014-15	
	FY2013-14	FY2014-15	FY2015-16	\$	%
Admin	\$ 540,672	\$ 535,417	\$ 652,291	\$ 116,873	21.8%
Treatment	\$ 1,003,560	\$ 1,008,780	\$ 1,058,489	\$ 49,708	4.9%
NDWSCP	\$ -	\$ -	\$ -	\$ -	
Total	\$ 1,544,232	\$ 1,544,198	\$ 1,710,779	\$ 166,582	10.8%
Monthly Total	\$ 128,686	\$ 128,683	\$ 142,565	\$ 13,882	10.8%

Granada Community Services District					
	Actual	Current	Proposed	Change from FY 2014-15	
	FY2013-14	FY2014-15	FY2015-16	\$	%
Admin	\$ 309,588	\$ 342,622	\$ 374,050	\$ 31,428	9.2%
Treatment	\$ 574,656	\$ 645,534	\$ 606,980	\$ (38,553)	-6.0%
NDWSCP	\$ -	\$ -	\$ -	\$ -	
Total	\$ 884,244	\$ 988,155	\$ 981,030	\$ (7,125)	-0.7%
Monthly Total	\$ 73,687	\$ 82,346	\$ 81,753	\$ (594)	-0.7%

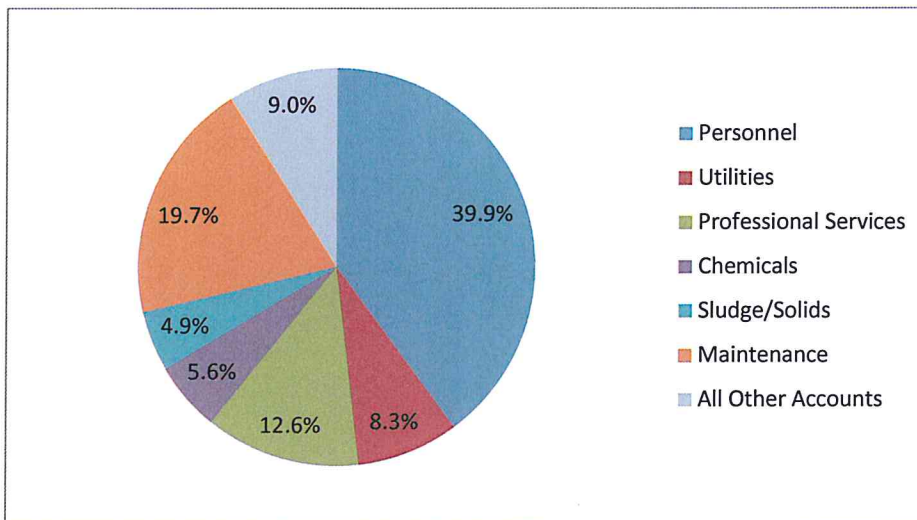
Montara Water and Sanitary District					
	Actual	Current	Proposed	Change from FY 2014-15	
	FY2013-14	FY2014-15	FY2015-16	\$	%
Admin	\$ 230,100	\$ 216,366	\$ 286,115	\$ 69,749	32.2%
Treatment	\$ 427,092	\$ 407,655	\$ 464,287	\$ 56,631	13.9%
NDWSCP	\$ -	\$ -	\$ -	\$ -	
Total	\$ 657,192	\$ 624,021	\$ 750,402	\$ 126,381	20.3%
Monthly Total	\$ 54,766	\$ 52,002	\$ 62,534	\$ 10,532	20.3%

Total	\$ 3,085,668	\$ 3,156,374	\$ 3,442,212	\$ 285,838	9.1%
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* Non-Domestic Waste Source Control Program (NDWSCP) costs are not included in assessment allocations because, except for some administrative costs, this program is funded entirely by commercial users and not the member agencies.

SEWER AUTHORITY MID-COASTSIDE
 General Operating Budget - Cost Center Roll-Up

Grouped Categories	Actual FY2013-14	FY2014-15 Budgeted Expenditures	FY2015-16 Proposed Expenditures	Change from FY 2014-15	
				\$	%
Personnel	1,087,674	1,261,447	1,410,754	\$ 149,307	11.8%
Utilities	301,613	290,180	291,748	\$ 1,569	0.5%
Professional Services	513,940	317,086	447,032	\$ 129,946	41.0%
Chemicals	180,006	192,995	198,923	\$ 5,928	3.1%
Sludge/Solids	164,283	173,372	173,372	\$ -	0.0%
Maintenance	624,510	694,715	695,715	\$ 1,000	0.1%
All Other Accounts	268,009	317,122	318,222	\$ 1,100	0.3%
Passthrough Accounts	-	-	-	\$ -	0.0%
Total	3,140,035	3,246,916	3,535,766	288,850	8.9%



General Operating
Admin, Treatment and NDWSCP

Sewer Authority Mid-Coastside

General Operating Budget

Acct #	Account Name	Actual '12-13	Actual '13-14	Budgeted Amount '14-15	Income / Expenditures to date	% to date	Projected	Projected as % of Budgeted	Budgeted Amount '15-16	Increase/ (decrease) from '14-15 Budget	Increase/ (decrease) %
Income Accounts											
4011001	Operating Fund Admin Operating HMB	1,433,016	1,544,232	1,544,198	772,098	50.0%	1,544,196	100.0%	1,710,779	166,582	10.8%
4011002	Operating Fund Admin Operating GCSB	986,348	884,244	988,155	494,076	50.0%	988,152	100.0%	981,030	-7,125	-0.7%
4011003	Operating Fund Admin Operating MWSD	645,780	657,192	624,021	312,012	50.0%	624,024	100.0%	750,402	126,381	20.3%
	Total Assessments	3,075,144	3,085,668	3,156,374	1,578,186	50.0%	3,156,372	100.0%	3,442,212	285,838	9.1%
4043001	NDWSCP Revenue-Operating	0	0	0	0	0.0%	0	0.0%	0	0	0.0%
4043003	NDWSCP Revenue - Late Fee	32,706	39,857	45,523	0	0.0%	45,523	100.0%	52,027	6,504	0.0%
4081001	Treatment Trucked Waste	238	844	250	0	0.0%	250	0.0%	250	0	0.0%
40810	Misc. Revenue	8,990	5,865	12,000	2,820	23.5%	5,640	47.0%	6,000	-6,000	-50.0%
40850	Grant Revenue	3,168	30,985	500	2,278	45.5%	4,557	91.1%	1,500	1,000	200.0%
41110	Leachate Revenue	0	0	0	0	0.0%	0	0.0%	0	0	0.0%
40610	Insurance Dividend	29,521	32,979	25,000	0	0.0%	0	0.0%	26,922	1,922	7.7%
40910	Interest Revenue Operating	8,962	6,858	7,289	3,185	43.8%	6,370	87.6%	6,855	-414	-5.7%
	Total Other Income	83,585	117,663	90,542	8,283	9.1%	62,339	68.9%	93,554	3,012	3.3%
	Total Income	3,158,729	3,203,331	3,246,916	1,586,469	48.9%	3,218,711	99.1%	3,535,766	288,850	8.9%
Expense Accounts											
50110	Directors Fees	12,300	10,300	10,200	4,100	40.2%	8,200	80.4%	10,200	0	0.0%
5021001	Productive Payroll	715,814	695,413	792,273	398,569	50.3%	797,138	100.6%	855,765	63,492	8.0%
5021002	Overtime	23,604	20,981	27,116	11,049	40.7%	22,098	81.5%	22,981	-4,135	-15.2%
5021003	Restricted Standby Pay	0	0	0	0	0.0%	0	0.0%	0	0	0.0%
5021004	Benefits	302,465	296,041	352,813	214,935	60.9%	429,870	121.8%	390,593	37,780	10.7%
5021005	Healthcare Benefits MOU Reserve	0	0	0	0	0.0%	0	0.0%	35,373	35,373	0.0%
5021006	Overtime Meals	0	0	200	0	0.0%	0	0.0%	200	200	0.0%
5021007	Temporary	35,617	36,967	41,940	9,146	21.8%	18,291	43.6%	63,770	21,830	52.1%
5021008	Retire Benefits	12,916	18,779	18,432	9,331	50.6%	18,662	101.2%	18,432	0	0.0%
5031002	Fingerprinting	0	0	0	0	0.0%	0	0.0%	0	0	0.0%
5031003	Employee Physicals	180	0	2,973	0	0.0%	0	0.0%	2,640	-333	-11.2%
5041001	Personnel Assistance	10,500	10,500	10,812	5,250	48.6%	10,500	97.1%	10,812	0	0.0%
5041002	Audit Fees	11,950	27,175	29,682	25,625	86.3%	51,250	172.7%	29,682	0	0.0%
5041003	Engineering Fees	281,079	147,071	85,000	70,512	83.0%	141,024	165.9%	265,000	180,000	211.8%
5041004	Legal Fees	74,771	103,157	78,550	31,437	40.0%	62,874	80.0%	36,050	-42,500	-54.1%
5041005	Payroll Costs	5,712	5,309	5,850	2,180	37.3%	4,360	74.5%	4,680	-1,170	-20.0%
5041006	Other Professional Services	61,554	205,655	68,692	29,271	42.6%	58,542	85.2%	57,308	-11,384	-16.6%
5041007	Special Consultant Services	0	0	0	0	0.0%	0	0.0%	20,000	20,000	0.0%
5051001	Janitorial	12,794	12,104	13,780	5,010	36.4%	10,019	72.7%	14,564	784	5.7%
5052002	Laundry Service	19,111	22,192	14,437	21,233	73.5%	21,233	147.1%	14,456	19	0.1%
5052003	Outside Lab Analysis	45,142	36,625	45,627	21,209	46.5%	42,419	93.0%	57,102	11,475	25.1%
5052004	Inspections	51,598	54,195	70,515	20,966	29.7%	41,932	59.5%	70,515	0	0.0%

General Operating
Admin, Treatment and NDWSCP

Sewer Authority Mid-Coastside

General Operating Budget

Acct #	Account Name	Actual '12-13	Actual '13-14	Budgeted Amount '14-15	Income / Expenditures to date	% to date	Projected	Projected as % of Budgeted	Budgeted Amount '15-16	Increase/ (decrease) from '14-15 Budget	Increase/ (decrease) %
5052005	Calibration	19,061	17,030	13,000	4,862	37.4%	9,724	74.8%	13,000	0	0.0%
5052009	Solid Waste	160,095	164,283	173,372	64,611	37.3%	129,223	74.5%	173,372	0	0.0%
5052013	Maintenance Project Management	19,500	405	500	429	85.8%	858	171.5%	500	0	0.0%
5054004	Technical/Consulting Services	17,259	8,074	10,200	6,471	63.4%	12,941	126.9%	5,200	-5,000	-49.0%
5054005	Video Services	0	2,000	3,300	1,000	30.3%	2,000	60.6%	3,300	0	0.0%
50810	Memberships and Dues	14,258	15,135	16,530	10,806	65.4%	21,612	130.7%	16,530	0	0.0%
50710	Printing and Publications	2,875	3,562	3,425	709	20.7%	1,419	41.4%	2,875	-750	-21.9%
50810	Skills Improvements	6,981	4,467	6,300	1,404	22.3%	2,808	44.6%	3,300	-3,000	-47.6%
50910	Meetings and Travel	3,903	1,667	4,100	146	3.6%	292	7.1%	3,100	-1,000	-24.4%
5101004	Safety Physicals	0	0	0	0	0.0%	0	0.0%	0	0	0.0%
5102001	Safety Training	7,007	3,660	5,100	2,247	44.1%	4,494	88.1%	4,400	-700	-13.7%
5102002	Safety Shoes	918	1,064	1,320	0	0.0%	0	0.0%	1,320	0	0.0%
5102003	Personal Safety Equipment	8,726	2,448	1,500	742	49.4%	1,483	98.9%	1,500	0	0.0%
5102005	Safety Equipment	6,211	5,680	4,750	5,509	116.0%	11,018	231.9%	1,750	-3,000	-63.2%
5102006	Safety Program Administration	0	4,999	25,000	0	0.0%	0	0.0%	15,000	-10,000	-40.0%
5111001	Postage	1,500	2,361	3,081	1,063	34.5%	2,126	68.0%	3,000	-81	-2.6%
5111002	Equipment Rental	99,500	33,414	66,000	13,233	20.0%	26,465	40.1%	15,000	-51,000	-77.3%
5111003	Office Supplies	4,156	6,366	5,032	1,511	30.0%	3,021	60.0%	5,032	0	0.0%
5111004	Computer/Supplies	6,576	6,366	8,670	6,810	75.1%	13,020	150.2%	8,670	0	0.0%
5111005	General Supplies	4,267	3,208	5,380	3,332	61.9%	6,663	123.9%	5,380	0	0.0%
5111006	Bad Debt Expense	1,139	0	0	1,128	98.9%	2,256	206.8%	0	0	0.0%
5121002	Liability Insurance	26,260	34,664	36,588	17,848	48.8%	35,696	97.6%	29,849	-6,739	-18.4%
5121003	Property Insurance	22,583	24,043	23,716	10,649	44.9%	21,297	89.8%	22,362	-1,354	-5.7%
5121006	Claims	35,000	0	25,000	0	0.0%	0	0.0%	25,000	0	0.0%
5121007	Dishonesty Bond Insurance	328	358	358	179	50.0%	358	99.9%	376	18	5.0%
5132001	Telephone	15,763	16,822	12,566	6,844	54.5%	13,689	108.9%	12,566	0	0.0%
5132002	Electric	258,286	270,660	260,397	117,050	45.0%	234,101	89.9%	261,702	1,305	0.5%
5132003	Natural Gas	1,573	1,454	1,893	113	6.0%	227	12.0%	1,989	96	5.1%
5132004	Water	27,077	29,499	27,890	9,759	35.0%	19,519	70.0%	28,057	167	0.6%
5141002	Mailing Machine	0	0	0	0	0.0%	0	0.0%	0	0	0.0%
5141003	Copy Machine	6,817	7,284	6,625	3,041	45.9%	6,082	91.8%	6,625	0	0.0%
5142005	Pages	0	0	0	0	0.0%	0	0.0%	0	0	0.0%
5142006	Alarm System	3,700	1,978	2,100	989	47.1%	1,978	94.2%	2,100	0	0.0%
5142007	Radio System	0	360	2,900	0	0.0%	0	0.0%	2,900	0	0.0%
5142008	Permits, Licenses and Fees	31,049	32,134	44,484	25,207	56.7%	50,414	113.3%	44,484	0	0.0%
5152001	Diesel	12,323	8,898	11,858	1,602	13.5%	3,204	27.0%	8,400	-3,458	-29.2%
5152002	Gasoline	4,203	3,435	8,065	1,506	18.7%	3,011	37.3%	4,800	-3,265	-40.5%
5152003	Lubricants	1,455	3,704	2,450	0	0.0%	0	0.0%	2,450	0	0.0%
5162001	Chemical-General	2,091	1,761	2,450	770	31.4%	1,540	62.9%	2,523	73	3.0%
5162002	Maintenance	10	13	2,250	35	1.6%	71	3.1%	2,250	0	0.0%
5162003	General	0	0	0	0	0.0%	0	0.0%	0	0	0.0%
5162004	Chemicals-Hypochlorite-Plant	59,208	48,775	56,700	26,450	46.6%	52,901	93.3%	58,450	1,750	3.1%

General Operating
Admin, Treatment and NDWSCP

Sewer Authority Mid-Coastside

General Operating Budget

Acct #	Account Name	Actual '12-13	Actual '13-14	Budgeted Amount '14-15	Income / Expenditures to date	% to date	Projected	Projected as % of Budgeted	Budgeted Amount '15-16	Increase/ (decrease) from '14-15 Budget	Increase/ (decrease) %
5162005	Chemicals-Bisulfite	51,074	46,334	41,275	20,124	48.8%	40,248	97.5%	42,575	1,300	3.1%
5162006	Chemicals-NaOCL-Pump Station	38,680	37,014	38,270	16,539	43.2%	33,079	86.4%	39,451	1,181	3.1%
5162007	Chemicals-Polymer	29,406	26,692	29,500	8,915	30.2%	17,831	60.4%	30,380	880	3.0%
5162008	Chemicals-FeCl3	17,235	19,430	24,800	6,852	27.6%	13,703	55.3%	25,544	744	3.0%
5162010	Chemicals-NaOH-Plant		0	0	0			0	0	0	
5172001	Lab Chemicals	1,619	977	1,500	571	38.1%	1,143	76.2%	1,500	0	0.0%
5172002	Lab Maintenance Supplies	189	33	1,000	1,060	106.0%	2,120	212.0%	1,000	0	0.0%
5172003	Lab General	7,649	10,891	7,750	1,497	19.3%	2,994	38.6%	7,750	0	0.0%
5172004	Public Outreach Gen Supplies	5,220	8,194	5,100	-379	-7.4%	-788	-14.9%	2,550	-2,550	-50.0%
5181001	Office Equipment	1,202	2,092	2,781	27	1.0%	55	2.0%	2,781	0	0.0%
5182002	Vehicles	5,615	2,034	6,000	2,240	37.3%	4,481	74.7%	6,000	0	0.0%
5182003	Building and Grounds	53,415	11,249	10,000	11,059	110.6%	22,119	221.2%	15,000	5,000	50.0%
5182004	Pump Station	159,102	94,943	195,000	68,758	35.3%	137,516	70.5%	178,000	-17,000	-8.7%
5182005	Plant Equipment	346,346	407,490	298,000	224,913	75.5%	449,827	150.9%	362,000	64,000	21.5%
5182013	Facility Roofing	12,450	0	30,000	0	0.0%	0	0.0%	30,000	0	0.0%
5182014	Instrumentation	1,340	0	0	0	0.0%	0	0.0%	0	0	0.0%
5184020	Leahate Delivery Expenses	0	0	0	0		0		0	0	
5184006	Sewer Line - HMB	0	0	0	0		0		0	0	
5184007	Sewer Line-GCSD	0	0	0	0		0		0	0	
5184008	Sewer Line - MWSD	0	0	0	0		0		0	0	
5184009	Lift Station - HMB	0	0	0	0		0		0	0	
5184010	Lift Station - GCSD	0	0	0	0		0		0	0	
5184011	Lift Station-MWSD	0	0	0	0		0		0	0	
5184012	SAM Collection Equipment	10	0	0	0		0		0	0	
52310	Service/Bank Charges	2	5	0	61		122		0	0	
52410	Interest Expense	0	0	0	0		0		0	0	
52510	Depreciation Expense	0	0	0	0		0		0	0	
5202001	Mechanical Tools	1,294	960	1,200	898	74.9%	1,797	149.7%	11,200	10,000	833.3%
5202002	General Tools	490	882	1,000	412	41.2%	824	82.4%	1,000	0	0.0%
53210	Fines and Penalties	0	0	0	0		0		0	0	
Total Expenses		3,301,103	3,140,035	3,246,916	1,580,512	48.68%	3,161,023	97.35%	3,535,766	288,850	8.9%

SEWER AUTHORITY MID-COASTSIDE

Administration Budget

Grouped Categories	Actual	FY2014-15	FY2015-16	Change from	
	FY2013-14	Budgeted Expenditures	Proposed Expenditures	FY 2014-15	
				\$	%
Personnel	\$ 521,798	\$ 688,944	\$ 776,929	\$ 87,985	12.8%
Utilities	\$ -	\$ -	\$ -	\$ -	0.0%
Professional Services	\$ 504,741	\$ 282,086	\$ 422,032	\$ 139,946	49.6%
Chemicals	\$ -	\$ -	\$ -	\$ -	0.0%
Sludge/Solids	\$ -	\$ -	\$ -	\$ -	0.0%
Maintenance	\$ 1,235	\$ -	\$ -	\$ -	0.0%
All Other Accounts	\$ 131,938	\$ 156,144	\$ 148,772	\$ (7,372)	-4.7%
Passthrough Accounts	\$ -	\$ -	\$ -	\$ -	0.0%
Total	1,159,711	1,127,174	1,347,733	220,559	19.6%

Administration

Sewer Authority Mid-Coastside

General Budget - Administration

Acct #	Account Name	Actual '12-13	Actual '13-14	Budgeted Amount '14-15	Income / Expenditures to date	% to date	Projected	Projected as % of Budgeted	Budgeted Amount '15-16	Increase/ (decrease) from '14-15 Budget	Increase/ (decrease) %
5162007	Chemicals-Polymer										
5162008	Chemicals-FeCl3										
5162010	Chemicals-NaOH-Plant										
5172001	Lab Chemicals										
5172002	Lab Maintenance Supplies										
5172003	Lab General										
5172004	Public Outreach Gen Supplies	2,958									
5181001	Office Equipment	1,202	2,092	2,781	27	1.0%	55	2.0%	2,781	0	0.0%
5182002	Vehicles		1,235				0				
5182003	Building and Grounds										
5182004	Pump Station										
5182005	Plant Equipment										
5182013	Facility Roofing						0				
5182014	Instrumentation										
5184020	Leahate Delivery Expenses										
5184006	Sewer Line - HMB										
5184007	Sewer Line-GCSD										
5184008	Sewer Line - MWSD										
5184009	Lift Station - HMB										
5184010	Lift Station - GCSD										
5184011	Lift Station-MWSD										
5184012	SAM Collection Equipment										
52310	Service/Bank Charges	2	5		61		122				
52410	Interest Expense										
52510	Depreciation Expense										
5202001	Mechanical Tools										
5202002	General Tools										
53210	Fines and Penalties										
Total Expenses		1,283,799	1,159,711	1,127,174	595,590	52.8%	1,191,181	105.7%	1,347,733	220,559	19.6%

**SEWER AUTHORITY MID-COASTSIDE
PROPOSED FY2015-2016 BUDGET
Class: ADMINISTRATION**

REVENUE

		Current Yr	Last Yr
40610	Insurance Dividend	\$ 26,922	\$ 25,000

SAM is a member of the California Sanitation Risk Management Authority, an insurance pool. Each year, depending on the pool's performance, CSRMA might issue dividends to pool members. Proposed anticipated dividend is approximately the 5 yr average.

40810	Misc. Revenue	\$ 1,500	\$ 500
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This is a generic revenue account for unanticipated revenue such as credits, refunds, public records fees. Proposed anticipated misc revenue is approximately the 5 yr average.

40910	Interest Revenue	\$ 6,855	\$ 7,269
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This is anticipated average 0.26% interest earned on SAM's Investment Fund, Local Agency Investment Fund (LAIF), and reduced current rate of 0.25% interest earned on SAM's FNB Money Market account. Decrease in budget is also due to reduced LAIF and Money Market balance.

Item	Approx Balance	Revenue
LAIF Jan 2015	\$2,375,234	\$6,176
Money Market Jan 2015	\$271,668	\$679

TOTAL ADMINISTRATION OTHER INCOME	\$ 35,277
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EXPENSES

50110	Directors Fees	\$ 10,200	\$ 10,200
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Fees paid to SAM Directors for Board, Committee and Special meeting attendance.

Item	No	Rate	Cost
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Regular Meetings	12	\$600	\$7,200
Committee Meetings	6	\$300	\$1,800
Special Meetings	2	\$600	\$1,200

5021001 Productive Payroll **\$ 451,934 \$ 439,701**

This salary is for one represented and three Mgmt staff in Admin. This total reflects a 3.75% merit increase for Mgmt staff and a 3.75% MOU increase for the represented employee. No step increase because represented employee in Admin is at top step.

Item	Cost
Salary	\$ 439,973
3.75% merit increase and MOU-related	\$11,961

5021002 Overtime **\$ 2,000 \$ 2,000**

This is for OT pay to represented employees. SAM has an MOU with Stationary Engineers Local 39, which specifies the conditions and amounts for overtime pay. For this account class, \$1500-1600 in overtime is historically typical, and utilized by represented employee attendance at SAM Board, Workshop and Committee meetings, special projects, and other urgent needs.

5021004 Benefits **\$ 209,357 \$ 178,296**

This account is used for management benefits and for MOU-required benefits for represented staff. SAM provides CalPERS retirement (2%@55) for four (4) "classic" employees. SAM provides insurance for one represented and three Mgmt staff in Admin, and 457K matching contributions. Medical/Dental/Life/Vision is actual cost, with 2.8% increase. LTD insurance cost increase of 5% and workers comp insurance increase of 5%, as projected by CSRMA.

Item	Cost
CalPERS retirement	\$118,407
Medical/Dental/Life/Vision	\$67,759
Life & LTD	\$3,559
Workers Comp/Medicare	\$9,632
457K Contrib	\$10,000

5021005 Healthcare Benefits MOU Reserve **\$ 25,494 \$ -**

This account budgets for the difference of actual healthcare cost versus the stipulated \$1955/month per employee cost per the MOU. In prior fiscal years, SAM accounted for all of the healthcare cost (both actual and accrued) in account #5021004. Starting this year, to increase visibility of the cost of the healthcare benefit accrual, SAM is breaking out the actual cost of the accrual in this account.

5021006 Overtime Meals \$ 100 \$ 100

This account is used for MOU-required overtime meal allowance for one represented employee in Admin (estimate of 5 overtime meals at \$20.00 ea).

5021007 Temporary Assistance \$ 63,770 \$ 41,940

SAM has a contract for the services of temporary employees. Typically this is for administrative support. This is a "no benefit" position.

This account is also for on-call expert assistance with management and OPS tasks. This is a no benefit position.

Temp	Hrly Rate	Appx Hrs	Cost
(1) Admin Assistant	\$30	1398	\$41,940
(1) Treatment/Ops Assistant	\$59	370	\$21,830

5021008 Retiree Benefits \$ 10,284 \$ 10,284

This account is for CalPERS and GASB 45 mandatory contribution towards current and future retiree medical benefits. SAM provides the minimum required CalPERS medical cost contribution for its three (3) Admin retired employees at \$115 per month.

5031003 Employee Physicals \$ 390 \$ 723

Costs associated w/various medical/pre-employment exams.

Descrip	Freq	Rate	Cost
Pre-Employment	1	\$220	\$220
Fit for Duty/Return to Work	1	\$113	\$113
Alcohol /Substance	1	\$57	\$57

5041001 Personnel Assistance \$ 10,812 \$ 10,812

For the services of day-to-day management consulting, labor relations, MOU negotiations, and grievances.

Item	Monthly		Cost
	Mos.	Fee	
Consultant	12	\$901	\$10,812

5041002 **Audit Fees** \$ 29,682 \$ 29,682

Fees for SAM's FY 2014-15 Financial audit, CA State Controllers Annual Report, Statistical Reports, and application of new Statements on Auditing Standards (SASs).

Descrip	Cost
Audit	\$21,682
Audit Support from SAM Accountant	\$8,000

5041003 **Engineering Fees** \$ 265,000 \$ 85,000

Costs associated with general SAM Engineering services, as well as unplanned engineering services associated with urgent or emergency response. Additional funding to perform Engineering work to generate a comprehensive hydraulic model of the SAM IPS system and related wet-weather storage facilities. This category does not cover engineering services needed for the design or construction management of facility rehabilitation or replacements. Replacement planning is budgeted across a longer timeframe and includes associated engineering costs.

Item	Cost
SAM Engineering Services	\$27,500
Emergency or Urgent Engineering Support	\$27,500
Update the Recycled Water Study from 2008	\$15,000
CEQA Permitting Costs	\$150,000
SAM IPS Comprehensive Hydraulic Modeling	\$45,000

5041004 **Legal Fees** \$ 36,050 \$ 78,550

These are costs associated primarily with the SAM Board's general counsel attendance at meetings and general advice to the Board, GM and Mgmt staff throughout the year. It also includes costs for a labor attorney and special counsel.

Item	Approx		Cost
	Hrly Rate	Hrs	
General Counsel	\$250	120	\$30,000
Labor Attorney	\$265	20	\$5,300
Special Counsel	\$300	2.5	\$750

5041005 Payroll Costs \$ 4,680 \$ 5,850

These are costs associated with computer payroll process service at approx \$180 per pay-period, (26). Payroll process includes printed paychecks, tax services, quarterly payroll reports, annual W-2's, and other audited reports. Decrease based on actual FY 2014-15 costs plus 3% inflation.

Item	Periods	Period	Cost
		Fee	
Payroll Service	26	\$180	\$4,680

5041006 Other Professional Services \$ 47,308 \$ 58,692

These expenses are for accounting services, website maintenance, and other services (other than legal, engineering, and technical services). Includes monthly and period accountng svcs for SAM, including monthly financial reports to the Board, budget support, NDWSCP and Member Agency billing, and other services as requested by GM and Mgmt staff. It also includes fee for Integrated Watershed Mgmt Plan participation consultant for easement recordings, records retrieval/storage, and web design support.

Item			Cost
Accounting	12	\$2,709	\$32,508
Misc. Financial Support	1	\$2,500	\$2,500
Records Retention	12	\$400	\$4,800
Web design support			\$2,500
IWMP			\$5,000

5041007 Special Consultant Services \$ 20,000 \$ -

This is an ancitipated one-time cost for FY 2015-16 set aside for consultant services related to the SAM Joint Powers Agreement.

Item	Cost
Special Consultant Services	\$20,000

5051001 Janitorial \$ 14,564 \$ 13,780

These are costs associated with Janitorial service to SAM Plant Admin and Portola Pump Station buildings and for specialty cleanings.

Item	No	Rate	Cost
Janitorial Monthly fee	12	\$721	\$8,652
Qrtly Janitorial Portola P.S	4	\$257	\$1,028
Steam Clean Restroom Tile	12	\$201	\$2,412

Admin Carpet Cleaning	6	\$412	\$2,472
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5054004	Technical/Consulting Services		\$ 5,200	\$ 10,200
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These expenses are for computer services, website maintenance, and other services (other than legal, engineering, and technical services). This includes monthly and period service to SAM's server, backup systems, email/spam, and repairs.

<u>Item</u>	<u>Cost</u>
Computer/website services	\$5,200

5054005	Video Services		\$ 3,300	\$ 3,300
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This expense is for video recordings of board meetings. This year, video recording services are included for 12 meetings.

<u>Item</u>	<u>Mtgs</u>	<u>\$/mtg</u>	<u>Cost</u>
Video Recording services	12	275	\$3,300

50610	Memberships and Dues		\$ 16,530	\$ 16,530
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These are costs associated with SAM and employee membership in professional organizations. They include CASA, BACWA, WateReuse, CWEA, CSDA, USAA Alerts, GFOA, COSTCO, AWWA and WEF.

<u>Item</u>	<u>No</u>	<u>Rate</u>	<u>Cost</u>
California Association of Sanitation Agencies			\$8,200
Bay Area Clean Water Agencies			\$2,500
WateReuse Foundation and Association			\$2,200
Ca Water Env. Assoc	13	\$140	\$1,820
CA Special District Association (CSDA)			\$950
Underground Services Alert			\$300
Government Finance Officers Association (GFOA)			\$200
Costco			\$55
AWWA			\$85
WEF			\$220

50710	Printing and Publications		\$ 2,575	\$ 2,575
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These are costs associated with printing. Includes SAM checks, envelopes, letterhead, public notices, Fed and State Mandatory posters, business forms, and other publications.

50810	Skills Improvements		\$ 600	\$ 1,200
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These are costs associated with employee skill improvements - sending employees to 1 or 2 day seminars or workshops.

Item		Rate	Cost
Various Courses	2	\$300	\$600

50910 Meetings and Travel \$ 2,000 \$ 3,000

These are costs associated with Admin employee meeting, conference, seminar costs and associated travel costs. In FY2015-16, budgeting for 4 meetings amongst CASA, WateReuse, CSDA, and CWEA.

Item		Rate	Cost
Meetings	4	\$500	\$2,000

5102001 Safety Training \$ 800 \$ 1,500

These are costs associated with safety training.

Item	No of staff	Rate	Cost
Cintas Safety Training	4	\$200	\$800

5111001 Postage \$ 2,750 \$ 2,831

These are costs associated with Admin, Treatment, and Collections departments postage, annual meter rental, reset fees, parts, shipping fees, postal rate changes, software and overnight mailings.

Item	Cost
Postage	\$1,141
Overnight	\$740
Meter Rental	\$449
Shipping	\$105
Meter Reset fees	\$80
Rate Change Software	\$235

5111003 Office Supplies \$ 4,774 \$ 4,774

These are costs associated with office supplies - paper pens, clips etc.

5111004 Computer Supplies \$ 3,670 \$ 3,670

These are costs associated with computer and computer printer supplies and software upgrades.

5111005 General Supplies \$ 4,350 \$ 4,350

For shared supplies other than those specified elsewhere (sponges, plates, restroom, batteries, garbage liners, frames, hand sanitizer, coffee, and cleaning and other various supplies).

5121002	Liability Insurance	\$ 29,849	\$ 36,588
	Liability insurance for SAM operations reduced based on 2015 actual expenditures plus avg anticipated 5% increase projected by insurance carrier, CSRMA for 2016.		
5121003	Prop Ins	\$ 22,362	\$ 23,716
	Property ins for SAM operations and mobile equipment insurance based on FY 2014-15 actuals plus avg anticipated 5% increase for property and for mobile equip insurance, as projected by CSRMA.		
5121006	Claims	\$ 25,000	\$ 25,000
	These are usually insurance deductibles associated with insurance claims.		
5121007	Dishonesty Bond Insurance	\$ 376	\$ 358
	This insurance is for protection against forgery, alteration of docs, inside /outside premises theft of monies, robbery, or safe burglary, or other property, computer fraud, funds transfer fraud. Increase of 5% due to projected increase by CSRMA.		
5132001	Telephone	\$ 12,566	\$ 12,566
	These are costs associated with SAM's telephone lines and equipment. These costs include alarm system lines, DSL line, Centrex Coastside emergency response system, incoming telephone lines and associated troubleshooting services.		
5141003	Copy Machine	\$ 6,625	\$ 6,625
	These are costs associated with SAM's newly leased photocopier, including costs for B&W and color copies, toner, and annual maintenance fees.		
5181001	Office Equipment	\$ 2,781	\$ 2,781
	These are costs for the purchase and maintenance of small office equipment including chairs, tables, file cabinets, floor signs, recorders, microphones, water units and other misc items.		

TOTAL ADMINISTRATION EXPENDITURES:

\$ 1,347,733 \$ 1,127,174

SEWER AUTHORITY MID-COASTSIDE

Treatment Budget

Grouped Categories	Actual	FY2014-15	FY2015-16	Change from	
	FY2013-14	Budgeted Expenditures	Proposed Expenditures	FY 2014-15 \$	%
Personnel	\$ 516,371	\$ 537,330	\$ 592,148	\$ 54,818	10.2%
Utilities	\$ 301,613	\$ 290,180	\$ 291,748	\$ 1,569	0.5%
Professional Services	\$ 9,199	\$ 25,000	\$ 15,000	\$ (10,000)	-40.0%
Chemicals	\$ 180,006	\$ 192,995	\$ 198,923	\$ 5,928	3.1%
Sludge/Solids	\$ 164,283	\$ 173,372	\$ 173,372	\$ -	0.0%
Maintenance	\$ 623,276	\$ 694,715	\$ 695,715	\$ 1,000	0.1%
All Other Accounts	\$ 135,921	\$ 160,378	\$ 168,850	\$ 8,472	5.3%
Passthrough Accounts	\$ -	\$ -	\$ -	\$ -	0.0%
Total	1,930,669	2,073,969	2,135,756	61,787	3.0%

General Budget - Treatment

Acct #	Account Name	Actual '12-13	Actual '13-14	Budgeted Amount '14-15	Income / Expenditures to date	% to date	Projected	Projected as % of Budgeted	Budgeted Amount '15-16	Increase/ (decrease) from '14-15 Budget	Increase/ (decrease) %
Income Accounts											
4011001	Operating Fund Admin Operating HMB	925,920	1,003,560	1,008,780	504,390	50.0%	1,008,780	100.0%	1,058,489	49,708	4.9%
4011002	Operating Fund Admin Operating GCSO	643,776	574,656	645,534	322,764	50.0%	645,528	100.0%	606,980	-38,553	-6.0%
4011003	Operating Fund Admin Operating MWSD	417,264	427,092	407,655	203,826	50.0%	407,652	100.0%	484,287	56,631	13.9%
	Total Assessments	1,986,960	2,005,308	2,061,969	1,030,980	50.0%	2,061,960	100.0%	2,129,756	67,787	3.3%
4043001	NDWSCP Revenue-Operating										
4043003	NDWSCP Revenue - Late Fee										
4081001	Treatment Trucked Waste	8,990	5,865	12,000	2,820	23.5%	5,640	47.0%	6,000	-6,000	-50.0%
40810	Misc. Revenue	2,631	195								
40850	Grant Revenue										
41110	Leachate Revenue		275								
40610	Insurance Dividend										
40910	Interest Revenue Operating										
	Total	11,622	6,335	12,000	2,820	23.5%	5,640	47.0%	6,000	-6,000	-50.0%
	Total Income	1,998,582	2,011,643	2,073,969	1,033,800	49.8%	2,067,600	99.7%	2,135,756	61,787	3.0%
Expense Accounts											
50110	Directors Fees										
5021001	Productive Payroll	273,994	327,637	330,131	169,549	51.4%	339,098	102.7%	376,437	46,306	14.0%
5021002	Overtime	21,535	18,706	25,116	10,136	40.4%	20,272	80.7%	20,981	-4,135	-16.5%
5021003	Restricted Standby Pay										
5021004	Benefits	123,276	154,688	162,629	80,135	55.4%	180,269	110.8%	168,334	5,705	3.5%
5021005	Healthcare Benefits MOU Reserve	0	0	0	0		0	0.0%	9,342	9,342	0.0%
5021006	Overtime Meals	0	0	100					100	0	0.0%
5021007	Temporary										
5021008	Retire Benefits	4,944	7,819	7,704	3,852	50.0%	7,704	100.0%	7,704	0	0.0%
5031002	Fingerprinting										
5031003	Employee Physicals	180		2,250		0.0%	0	0.0%	2,250	0	0.0%
5041001	Personnel Assistance										
5041002	Audit Fees										
5041003	Engineering Fees										
5041004	Legal Fees										
5041005	Payroll Costs										
5041006	Other Professional Services										
5041007	Special Consultant Services										
5051001	Janitorial										
5052002	Laundry Service	19,111	22,192	14,437	10,617	73.5%	21,233	147.1%	14,456	19	0.1%
5052003	Outside Lab Analysis	45,142	36,625	45,627	21,209	46.5%	42,419	93.0%	57,102	11,475	25.1%
5052004	Inspections	51,598	54,195	70,515	20,966	29.7%	41,932	59.5%	70,515	0	0.0%
5052005	Calibration	19,061	17,030	13,000	4,862	37.4%	9,724	74.8%	13,000	0	0.0%

General Budget - Treatment

Acct #	Account Name	Actual '12-13	Actual '13-14	Budgeted Amount '14-15	Income / Expenditures to date	% to date	Projected	Projected as % of Budgeted	Budgeted Amount '15-16	Increase/ (decrease) from '14-15 Budget	Increase/ (decrease) %
5052009	Solid Waste	160,095	164,283	173,372	64,611	37.3%	129,223	74.5%	173,372	0	0.0%
5052013	Maintenance Project Management	19,500	405	500	429	85.8%	858	171.5%	500	0	0.0%
5054004	Technical/Consulting Services										
5054005	Video Services										
50610	Memberships and Dues	280	148		312		624				
50710	Printing and Publications	202	645	750	0	0.0%	0	0.0%	0	-750	-100.0%
50810	Skills Improvements	6,118	3,438	4,800	992	20.7%	1,984	41.3%	2,400	-2,400	-50.0%
50910	Meetings and Travel	1,856	422	1,000	0	0.0%	0	0.0%	1,000	0	0.0%
5101004	Safety Physicals										
5102001	Safety Training	7,007	3,680	3,600	2,247	62.4%	4,494	124.8%	3,600	0	0.0%
5102002	Safety Shoes	918	1,064	1,320	0	0.0%	0	0.0%	1,320	0	0.0%
5102003	Personal Safety Equipment	8,726	2,448	1,500	742	49.4%	1,483	98.9%	1,500	0	0.0%
5102005	Safety Equipment	6,211	5,680	4,750	5,509	116.0%	11,018	231.9%	1,750	-3,000	-63.2%
5102006	Safety Program Administration		4,999	25,000	0	0.0%	0	0.0%	15,000	-10,000	-40.0%
5111001	Postage										
5111002	Equipment Rental	99,500	33,414	66,000	13,233	20.0%	26,465	40.1%	15,000	-51,000	-77.3%
5111003	Office Supplies	145	304	258	4	0.0%	9	3.4%	258	0	0.0%
5111004	Computer/Supplies		71	5,000	0	0.0%	0	0.0%	5,000	0	0.0%
5111005	General Supplies	621	877	1,030	87	8.5%	175	17.0%	1,030	0	0.0%
5111006	Bad Debt Expense										
5121002	Liability Insurance										
5121003	Property Insurance										
5121006	Claims										
5121007	Dishonesty Bond Insurance										
5132001	Telephone	11									
5132002	Electric	258,288	270,660	260,397	117,050	45.0%	234,101	89.9%	261,702	1,305	0.5%
5132003	Natural Gas	1,573	1,454	1,893	113	6.0%	227	12.0%	1,989	96	5.1%
5132004	Water	27,077	29,499	27,890	9,759	35.0%	19,519	70.0%	28,057	167	0.6%
5141002	Mailing Machine										
5141003	Copy Machine										
5142005	Pagers										
5142006	Alarm System	3,700	1,978	2,100	989	47.1%	1,978	94.2%	2,100	0	0.0%
5142007	Radio System		360	2,900	0	0.0%	0	0.0%	2,900	0	0.0%
5142008	Permits, Licenses and Fees	31,049	29,362	44,484	25,012	56.2%	50,024	112.5%	44,484	0	0.0%
5152001	Diesel	12,323	8,898	11,858	1,602	13.5%	3,204	27.0%	8,400	-3,458	-29.2%
5152002	Gasoline	4,203	3,366	8,065	1,445	17.9%	2,890	35.8%	4,800	-3,265	-40.5%
5152003	Lubricants	1,455	3,704	2,450	0	0.0%	0	0.0%	2,450	0	0.0%
5162001	Chemical-General	2,091	1,761	2,450	770	31.4%	1,540	62.9%	2,523	73	3.0%
5162002	Maintenance General	10	13	2,250	35	1.6%	71	3.1%	2,250	0	0.0%
5162004	Chemicals-Hypochlorite-Plant	59,208	48,775	56,700	26,450	46.6%	52,901	93.3%	58,450	1,750	3.1%
5162005	Chemicals-Bisulfite	51,074	46,334	41,275	20,124	48.8%	40,248	97.5%	42,575	1,300	3.1%
5162006	Chemicals-NaOCL-Pump Station	38,680	37,014	38,270	16,539	43.2%	33,079	86.4%	39,451	1,181	3.1%

General Budget - Treatment

Acct #	Account Name	Actual '12-13	Actual '13-14	Budgeted Amount '14-15	Income / Expenditures to date	% to date	Projected	Projected as % of Budgeted	Budgeted Amount '15-16	Increase/ (decrease) from '14-15 Budget	Increase/ (decrease) %
5162007	Chemicals-Polymer	29,406	26,692	29,500	8,915	30.2%	17,831	60.4%	30,380	880	3.0%
5162008	Chemicals-FeCl3	17,235	19,430	24,800	6,852	27.6%	13,703	55.3%	25,544	744	3.0%
5162010	Chemicals-NaOH-Plant										
5172001	Lab Chemicals	1,619	977	1,500	571	38.1%	1,143	76.2%	1,500	0	0.0%
5172002	Lab Maintenance Supplies	189	33	1,000	1,060	106.0%	2,120	212.0%	1,000	0	0.0%
5172003	Lab General	7,649	10,891	7,500	1,497	20.0%	2,994	39.9%	7,500	0	0.0%
5172004	Public Outreach Gen Supplies	2,262	8,194	5,100	-379	-7.4%	-758	-14.9%	2,550	-2,550	-50.0%
5181001	Office Equipment										
5182002	Vehicles	5,615	799	6,000	2,240	37.3%	4,481	74.7%	6,000	0	0.0%
5182003	Building and Grounds	53,415	11,249	10,000	11,059	110.6%	22,119	221.2%	15,000	5,000	50.0%
5182004	Pump Station	159,102	94,943	195,000	68,758	35.3%	137,516	70.5%	178,000	-17,000	-8.7%
5182005	Plant Equipment	346,346	407,490	298,000	224,913	75.5%	449,827	150.9%	362,000	64,000	21.5%
5182013	Facility Roofing	12,450	0	30,000		0.0%	0	0.0%	30,000	0	0.0%
5182014	Instrumentation	1,340	0								
5184020	Leahate Delivery Expenses	0	0				0				
5184006	Sewer Line - HMB	0									
5184007	Sewer Line - GCSD	0									
5184008	Sewer Line - MWSD	0									
5184009	Lift Station - HMB	0									
5184010	Lift Station - GCSD	0									
5184011	Lift Station-MWSD	0									
5184012	SAM Collection Equipment	10									
52310	Service/Bank Charges										
52410	Interest Expense										
52510	Depreciation Expense										
5202001	Mechanical Tools	1,294	960	1,200	898	74.9%	1,797	149.7%	11,200	10,000	833.3%
5202002	General Tools	490	882	1,000	412	41.2%	824	82.4%	1,000	0	0.0%
53210	Fines and Penalties										
Total Expenses		1,999,184	1,930,669	2,073,969	966,179	46.6%	1,832,358	93.2%	2,135,756	61,787	3.0%

**SEWER AUTHORITY MID-COASTSIDE
PROPOSED FY2015-2016 BUDGET
Class: TREATMENT**

REVENUE

		Current Yr	Last Yr
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4081001	Treatment Trucked Waste	\$ 6,000	\$ 12,000
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SAM has a program to accept trucked waste and excess irrigation water. This program generates revenue based on the volume of product discharged into the treatment plant. Reduction due to revised estimate based on FY 14-15 actual revenues.

<u>Item</u>	<u>Revenue</u>
Excess Irrigation Water	\$3,000
Trucked wastes	\$3,000

TOTAL TREATMENT OTHER INCOME		\$ 6,000	\$ 12,000
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EXPENSES

5021001	Productive Payroll	\$ 376,437	\$ 330,131
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This is salary for employees in this account class. This total reflects 3.75% MOU-related increase for the fiscal year and one (1) step increase at 5.0%. The budget includes an additional new hire of a Certified Operator II. Additionally there is reallocation of a portion of 2 employees time out of Treatment, and into Collections.

<u>Item</u>	<u></u>
Salary	\$302,182
Step increase	\$870
New Hire	\$62,760
MOU Increase	\$10,625

5021002	Overtime	\$ 20,981	\$ 25,116
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This is for overtime pay to represented employees. SAM has an MOU with Stationary Engineers Local 39. That MOU specifies the conditions and amounts for overtime pay. For this account class, we projected the FY 2015-16 total based upon the actuals thru December 2014. Overtime is used for SAM pump and lift station callouts, emergency response to alarm conditions and storm related staffing. There is a decrease in FY 2015-16 due to a lower projection of actual expenses in FY 2014-15.

5021004	Benefits	\$ 168,334	\$ 162,629
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This account is used for MOU-required benefits. SAM provides CalPERS retirement at 2%@55 for "classic" employees and 2%@62 for new hires. CalPERS retirement cost is reduced due to 1% increase in "classic" employees contribution. Medical/Dental/Life/Vision represents actual cost plus 2.8% estimated increase. LTD insurance cost increase of 5% and workers comp insurance increase of 5%. The costs include the benefits for the new hire in the Treatment department.

Item	Cost
CalPERS retirement	\$52,406
Medical/Dental/Life/Vision	\$90,949
Retiree Health Security Plan	\$522
LTD	\$1,036
Workers Comp/Medicare	\$23,421

5021005	Healthcare Benefits MOU Reserve		\$	9,342	\$	-
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This account budgets for the difference of actual healthcare cost versus the stipulated \$1955/month per employee cost per the MOU. In prior fiscal years, SAM accounted for all of the healthcare cost (both actual and accrued) in account #5021004. Starting this year, to increase visibility of the cost of the healthcare benefit accrual, SAM is breaking out the actual cost of the accrual in this account.

5021006	Overtime Meals		\$	100	\$	100
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This account is used for MOU-required overtime meals.

Item	No	Rate	Cost
Instances per year	5	\$20	\$100

5021008	Retiree Benefits		\$	7,704	\$	7,704
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This account is for CalPERS and GASB 45 mandatory contribution towards current and future retiree medical benefits. SAM provides the minimum required contribution for its two (2) Treatment retired employee at \$115 per month.

5031003	Employee Physicals		\$	2,250	\$	2,250
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Costs associated with various medical examinations and required inoculations.

Descrip	No	Rate	Cost
Hep B Series (3)	6	\$255	\$1,530
Respirator	6	\$120	\$720

5052002	Laundry Service		\$	14,456	\$	14,437
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These are costs associated with the laundering of MOU-required uniforms, safety mats, and shop rags.

Item	Units/Year	Rate	Cost
Uniform Service (per Ee)	52	\$278	\$14,456

5052003 Outside Lab Analysis \$ 57,102 \$ 45,627

These are costs associated with NPDES permit required lab analysis. This account increases due to increased First Flush cost, and Snapshot Day

Item	No	Rate	Cost
San Mateo County Labs	10	\$275	\$2,750
SBSA	12	\$2,200	\$26,400
Alpha Labs, Annual	1	\$3,473	\$3,473
First Flush	1	\$13,000	\$13,000
Pacific EcoRisk	5	\$1,930	\$9,650
Alpha Labs, Quarterly	4	\$251	\$1,004
Snapshot Day	1	\$475	\$475
Oil Wear Analysis	1	\$350	\$350

5052004 Inspections \$ 70,515 \$ 70,515

These are costs associated with required periodic inspections by third party experts of SAM facilities and equipment.

Item	Cost
Generators	\$22,915
Power Distribution	\$12,000
Boilers/Flare	\$8,000
Outfall	\$12,000
Pumps	\$5,000
Motor Control Centers	\$9,550
Cranes	\$525
Backflow Prevention	\$525

5052005 Calibration \$ 13,000 \$ 13,000

These are costs associated with regular/quarterly third party flow meter calibrations. This years budgeted amount is left at the same as it reflects current spending.

Item	No	Rate	Cost
Plant Influent Meter	4	\$250	\$1,000
Mid-Plant Meter	4	\$250	\$1,000
No 3 Water Meter	4	\$250	\$1,000
Portola	4	\$250	\$1,000
Montara	4	\$250	\$1,000
Princeton	4	\$250	\$1,000
HMB Meters	2	\$3,500	\$7,000

5052009 Solid Waste \$ 173,372 \$ 173,372

These are costs associated with disposal of Plant biosolids and solid waste.

Item	No	Rate	Cost
Biosolids	12	\$13,500	\$162,000
Solid waste	12	\$948	\$11,372

5052013 Maintenance Management \$ 500 \$ 500

These costs are for annual support for the plant and pump station maintenance management software.

50710 Printing and Publications \$ - \$ 750

There are no projected costs in FY 2015-16 associated with printing documents for Public Outreach.

50810 Skills Improvements \$ 2,400 \$ 4,800

These are costs associated with employee skill improvements for six employees.

Item	No	Rate	Cost
Various Courses	6	\$400	\$2,400

50910 Meetings and Travel \$ 1,000 \$ 1,000

These are costs associated with employee meeting, conference, seminar costs and associated travel costs.

Item	No	Rate	Cost
Various	2	\$500	\$1,000

5102001 Safety Training \$ 3,600 \$ 3,600

These are costs associated with mandated safety training.

Item	Staff	Rate	Cost
Cintas Safety Training	6	\$600	\$3,600

5102002 Safety Shoes \$ 1,320 \$ 1,320

These are costs associated with MOU-required safety shoe reimbursement. Current annual reimbursement is \$220/ employee.

Item	No	Rate	Cost
Safety shoes	6	\$220	\$1,320

5102003 Personal Safety Equipment \$ 1,500 \$ 1,500

These are costs associated with personal safety equipment such as gloves, raingear, boots, safety vests, goggles. Amount increased for more protective outerwear, to a more visible type for on-road work. SAM has an excellent safety record and these funds will help keep it that way.

Item	No	Rate	Cost
Personal Safety items	6	\$250	\$1,500

5102005 Safety Equipment \$ 1,750 \$ 4,750

These are costs associated with safety equipment other than personal equipment. These include SCBAs, etc. This account has been decreased as there are no projected costs for foul air detectors in FY 2015-16.

Item	No	Rate	Cost
SCBA Units	3	\$232	\$695
Equipment Repair & Maint	1	\$906	\$906
SCBA Tanks	3	\$50	\$150

5102006 Safety Program Documentation \$ 15,000 \$ 25,000

These monies are for safety program documentation review and updating to keep current with changing regulations. This work is highly specialized and requires professional assistance.

5111002 Equipment Rental \$ 15,000 \$ 66,000

These are costs associated with rental cost for equipment such as portable backup generators. FY 2015-16 anticipates the operation of WWFMP which eliminates the need for wet weather tanks at Portola Pump Station.

Item	No	Rate	Cost
Generators/various	2	\$7,500	\$15,000

5111003 Office Supplies \$ 258 \$ 258

These are costs associated with office supplies - paper, pens, clips etc.

5111004 Computer/ Supplies \$ 5,000 \$ 5,000

These are costs associated with computers; two computers with software will be replaced.

Item	No	Rate	Cost
Computer replacements	2	\$2,500	\$5,000

5111005 General Supplies \$ 1,030 \$ 1,030

These costs are for various supplies used in the daily operation of the SAM Plant facilities. This includes nuts, bolts and other hardware, paints, brooms and cleaning supplies, etc.

5132002 Electric **\$ 261,702 \$ 260,397**

These are electricity service costs for the plant and the three pump stations. Unknown expected increase for FY2015-16. Electricity usage varies based on wet weather flows.

Item	kWh	Rate	Cost
Plant	1,581,000	\$0.1228	\$194,147
Portola	262,000	\$0.1567	\$41,055
Princeton	71,000	\$0.1633	\$11,594
Montara	91,000	\$0.1638	\$14,906

5132003 Natural Gas **\$ 1,989 \$ 1,893**

These costs are for PG&E gas service. SAM uses natural gas for heating, hot water, and as back up to digester gas for heating the digesters at the SAM plant.

Item	BTU	Rate	Cost
Natural Gas	1300	\$1.53	\$1,989

5132004 Water **\$ 28,057 \$ 27,890**

These are potable water service costs. Potable water is used at the SAM plant and pump stations for domestic purposes, pump seal water, odor control street wash down and fire protection.

Item	No Units	Rate	Cost
Plant	990	11.53	\$11,415
Plant (Standby Fire Protection)			\$832
Portola	1890	\$7.78	\$14,704
Princeton	2	\$90.79	\$182
Montara	35	\$26.42	\$925

5142006 Alarm Service **\$ 2,100 \$ 2,100**

Fees for emergency alarm service.

Item	No	Rate	Cost
Fire Alarm Monitoring	4	\$135	\$540
Monthly Alarm Monitoring	12	\$130	\$1,560

5142007 Radio System **\$ 2,900 \$ 2,900**

These are costs associated with the use and maintenance of SAM's radio systems.

Item	No	Rate	Cost
Radio System Maintenance	1	\$2,400	\$2,400
Various repairs	1	\$500	\$500

5142008 **Permits, Licenses and Fees** \$ 44,484 \$ 44,484

These are costs associated with SAM's permits and licenses such as BAAQMD fees, NPDES fees, San Mateo County fees and other permits.

Item	Cost
Bay Area Air Quality Management District	\$16,000
CA State Water Resources Control Board	\$20,000
CA Department of Health Services	\$1,500
San Mateo County	\$800
Property Tax	\$50
BACWA Annual Permit Renewal	\$6,084
US Environmental Protection Agency	\$50

5152001 **Diesel** \$ 8,400 \$ 11,858

Diesel fuel costs. Diesel is used in emergency generators, pumps, and vehicles. Decrease reflects drop in fuel prices. Increase in gallons reflects new Vacuum Truck.

Item	Gallons	Rate	Cost
Diesel Fuel	2400	\$3.50	\$8,400

5152002 **Gasoline** \$ 4,800 \$ 8,065

Gasoline fuel costs for most of SAM's vehicles. Vehicles include one pickup for maintenance, two pickups for operations and one hybrid for administration. Decrease reflects drop in fuel prices.

Item	Gallons	Rate	Cost
Gasoline	1,600.00	\$ 3.00	\$4,800

5152003 **Lubricants** \$ 2,450 \$ 2,450

Cost of equipment lubricants including oils and greases for gear cases and bearings.

Item	Units	Rate	Cost
Oils (barrel)	2	\$725	\$1,450
Oils (bucket)	1	\$700	\$700
Greases	1	\$300	\$300

5162001 **Chemical-General** \$ 2,523 \$ 2,450

Costs for general chemicals other than those specified elsewhere. Included are potassium iodide, phenylarsine oxide, and buffer solutions for chlorine residual and other analyses.

5162002 Maintenance \$ 2,250 \$ 2,250

These are costs related to the equipment maintenance and enhancements. This includes small parts, cleaners, rags, etc.

5162004 Chemicals- Hypochlorite-Plant \$ 58,450 \$ 56,700

These are costs for the chemical used for plant effluent disinfection, sodium hypochlorite (industrial strength chlorine bleach).

Item	kgal/year	\$/kgal	Cost
NaOCl	70.00	\$835	\$58,450

5162005 Chemicals-Bisulfite \$ 42,575 \$ 41,275

These are costs for the chemical used for plant effluent dechlorination, sodium metabisulfite.

Item	lb/year	\$/lb	Cost
NaHSO ₃	32,500.00	\$1.31	\$42,575

5162006 Chemicals-NaOCl-Pump Stations \$ 39,451 \$ 38,270

These are costs for Sodium hypochlorite (industrial strength chlorine bleach).

Item	kgal/year	\$/kgal	Cost
NaOCl	47.2	\$835	\$39,451

5162007 Chemicals-Polymer \$ 30,380 \$ 29,500

These are costs for solids dewatering chemicals used to thicken biosolids for disposal.

Item	No	Rate	Cost
Polymer	10	\$3,038	\$30,380

5162008 Chemicals- FeCl₃ \$ 25,544 \$ 24,800

These are costs for ferric chloride, used for hydrogen sulfide control and for prevention of ammonium magnesium phosphate (struvite) scaling.

Item	No	Rate	Cost
FeCl ₃	4	\$6,386	\$25,544

5172001 Lab Chemicals \$ 1,500 \$ 1,500

These are SAM plant laboratory costs, other than chemical and maintenance supplies, such as glassware, filter papers, sample bottles and equipment, gloves, soaps, and other supplies used in day to day lab operation.

<u>Item</u>	<u>No</u>	<u>Rate</u>	<u>Cost</u>
Various	12	\$125	\$1,500

5172002 Lab Maintenance Supplies \$ 1,000 \$ 1,000

These are costs associated with supplies used in the SAM plant laboratory.

<u>Item</u>	<u>No</u>	<u>Rate</u>	<u>Cost</u>
Various	12	\$83	\$1,000

5172003 Lab General \$ 7,500 \$ 7,500

These are SAM plant laboratory costs, other than chemicals and maintenance supplies. They include filter paper, test kits, containers, sampler repairs.

<u>Item</u>	<u>No</u>	<u>Rate</u>	<u>Cost</u>
Various	12	\$625	\$7,500

5172004 Public Outreach Gen. Supplies \$ 2,550 \$ 5,100

These are costs associated with supplies used in support of SAM's public outreach efforts. These are primarily related to the Sewer Science program. Budget reduction reflects cutting back on newsletter and flyer materials

<u>Item</u>	<u>No</u>	<u>Rate</u>	<u>Cost</u>
Supplies	3	\$850	\$2,550

5182002 Vehicles \$ 6,000 \$ 6,000

These are costs for accessories and repairs to vehicles.

<u>Item</u>	<u>No</u>	<u>Rate</u>	<u>Cost</u>
As needed	12	\$500	\$6,000

5182003 Building and Grounds \$ 15,000 \$ 10,000

These are costs associated with the maintenance of SAM building and grounds based on past years' monthly expenditure trends and expectations for FY 2015-16. Primary tasks are clean up and tree trimming.

<u>Item</u>	<u>No</u>	<u>Rate</u>	<u>Cost</u>
Various	12	\$1,250	\$15,000

5182004 Pump Station/Collection System \$ 178,000 \$ 195,000

These are costs associated with the major repair or minor replacement of SAM Pump Station equipment. Major repairs (planned / unplanned) include pump overhauls, generator repairs, electrical system repairs, structure and appurtenance repairs, all station equipment repairs. Also included is ongoing maintenance costs for all station equipment, tools and vendors used to perform the maintenance, changes to pumping systems including PLC programming, updates to make pumping process more reliable, etc. This budget has broken out some of the planned repairs/purchases for clarity.

Item	No	Rate	Cost
Various	6	\$10,000	\$60,000
IPS Repairs (as needed)	1	\$50,000	\$50,000
Seal/Rehab Wet Well Montara	1	\$60,000	\$60,000
Replace wetwell hatches, Portola	1	\$8,000	\$8,000

5182005 **Plant Equipment** \$ **362,000** \$ **298,000**

These are costs associated with the major repair or minor replacement of SAM Plant equipment. Major repairs (planned and/or unplanned) include pump overhauls, generator repairs, electrical system repairs, tank and appurtenance repairs, all plant equipment repairs. Also included is ongoing maintenance costs for all plant equipment, tools and vendors used to perform the maintenance, changes to treatment systems including PLC programming, updates to make treatment process easier and/or more cost effective to operate, etc. This budget has broken out some of the planned repairs/purchases for clarity.

Item	No	Rate	Cost
Various repairs/improvmts.	4	\$8,000	\$32,000
Davit System	1	\$10,000	\$10,000
Replacement motors	1	\$15,000	\$15,000
Pump Parts	1	\$15,000	\$15,000
Rplc Grit Chamber Gate Valve	1	\$25,000	\$25,000
EQ Tank Set up/Gate Valve	1	\$25,000	\$25,000
SCADA Control Air to SS Basin	1	\$32,000	\$32,000
SS Gas Blower	1	\$33,000	\$33,000
Clean / Recoat Digester	1	\$175,000	\$175,000

5182013 **Facility Roofing** \$ **30,000** \$ **30,000**

Roof leaks within Administration and Mechanical Buildings put key electronic equipment at risk. This line item has been traditionally been held for facility paint work, which still needs to be done, however the roof is a higher priority at this time.

5202001 **Mechanical Tools** \$ **11,200** \$ **1,200**

Costs for mechanic's tool - both acquisition and replacements. Major addition of a crane is to facilitate pump removal at small sewer stations and to reduce injury risk.

Item	No	Rate	Cost
Various	12	\$100	\$1,200
Auto-Crane for Mechanic's Truck	\$1	\$10,000	\$10,000

5202002 **General Tools** \$ 1,000 \$ 1,000

Costs for tools other than mechanic's tools, such as tools used by operators, hand tool replacements, flashlights, cutting tools, greasing tools, and other small tools used in the day to day operation.

Item	No	Rate	Cost
Various	12	\$83	\$1,000

TOTAL TREATMENT EXPENDITURES: \$ 2,135,756 \$ 2,073,969

SEWER AUTHORITY MID-COASTSIDE
 NDWSCP Budget

Grouped Categories	Actual	FY2014-15	FY2015-16	Change from	
	FY2013-14	Budgeted Expenditures	Proposed Expenditures	FY 2014-15	
				\$	%
Personnel	\$ 49,505	\$ 35,173	\$ 41,677	\$ 6,504	18.5%
Utilities	\$ -	\$ -	\$ -	\$ -	0.0%
Professional Services	\$ -	\$ 10,000	\$ 10,000	\$ -	0.0%
Chemicals	\$ -	\$ -	\$ -	\$ -	0.0%
Sludge/Solids	\$ -	\$ -	\$ -	\$ -	0.0%
Maintenance	\$ -	\$ -	\$ -	\$ -	0.0%
All Other Accounts	\$ 150	\$ 600	\$ 600	\$ -	0.0%
Passthrough Accounts	\$ -	\$ -	\$ -	\$ -	0.0%
Total	49,655	45,773	52,277	6,504	14.2%

General Budget - NDWSCP

Acct #	Account Name	Actual '12-13	Actual '13-14	Budgeted Amount '14-15	Income / Expenditures to date	% to date	Projected	Projected as % of Budgeted	Budgeted Amount '15-16	Increase/ (decrease) from '14-15 Budget	Increase/ (decrease) %
5162003	General										
5162004	Chemicals-Hypochlorite-Plant										
5162005	Chemicals-Bisulfite										
5162006	Chemicals-NaOCL-Pump Station										
5162007	Chemicals-Polymer										
5162008	Chemicals-FeCl3										
5162010	Chemicals-NaOH-Plant										
5172001	Lab Chemicals										
5172002	Lab Maintenance Supplies										
5172003	Lab General	0		250		0.0%	0	0.0%	250	0	0.0%
5172004	Public Outreach Gen Supplies										
5181001	Office Equipment										
5182002	Vehicles										
5182003	Building and Grounds										
5182004	Pump Station										
5182005	Plant Equipment										
5182013	Facility Roofing										
5182014	Instrumentation										
5184020	Leahate Delivery Expenses										
5184006	Sewer Line - HMB										
5184007	Sewer Line-GCSD										
5184008	Sewer Line - MWSD										
5184009	Lift Station - HMB										
5184010	Lift Station - GCSD										
5184011	Lift Station-MWSD										
5184012	SAM Collection Equipment										
52310	Service/Bank Charges										
52410	Interest Expense										
52510	Depreciation Expense										
5202001	Mechanical Tools										
5202002	General Tools										
53210	Fines and Penalties										
Total Expenses		38,120	49,655	45,773	18,742	40.9%	37,485	81.9%	52,277	6,504	14.2%

**SEWER AUTHORITY MID-COASTSIDE
PROPOSED FY2015-2016 BUDGET
Class: NDWSCP**

REVENUE

		Current	
		Yr	Last Yr
4043001	NDWSCP Operating Fee	\$ 52,027	\$ 45,523
<p>This is revenue for the Non-Domestic Waste Source Control Program (NDWSCP). This is a self-funding program. The revenue is adjusted to offset the expenses. FY 2015-16 increase due to more payroll expense allocation to NDWSCP.</p>			
4043003	NDWSCP Late Fee	\$ 250	\$ 250
<p>This is revenue from anticipated late-fees of the NDWSCP.</p>			
TOTAL NDWSCP OTHER INCOME		\$ 52,277	\$ 45,773

EXPENSES

5021001	Productive Payroll	\$ 27,394	\$ 22,441
<p>This is salary for employees in this account class. This total reflects 3.75% MOU-related salary increase for the fiscal year. The increase in FY 2015-16 is due to an increased allocation of employee time to NDWSCP.</p>			
		Item	Cost
		Salary	\$26,403
		MOU increase	\$991
5021004	Benefits	\$ 12,902	\$ 11,888

This account is used for MOU-required benefits. SAM provides CalPERS retirement at 2%@55 for "classic" employees and 2%@62 for new hires. CalPERS retirement cost is reduced due to 1% increase in "classic" employees contribution. Medical/Dental/Life/Vision represents actual cost plus 2.8% estimated increase. LTD insurance cost increase of 5% and workers comp insurance increase of 5%.

Item	Cost
CalPERS retirement	\$4,860
Medical/Dental/Life/Vision	\$5,915
LTD	\$70
Workers Comp/Medicare	\$2,057

5021005	Healthcare Benefits MOU Reserve	\$ 537	\$ -
	<p>This account budgets for the difference of actual healthcare cost versus the stipulated \$1955/month per employee cost per the MOU. In prior fiscal years, SAM accounted for all of the healthcare cost (both actual and accrued) in account #5021004. Starting this year, to increase visibility of the cost of the healthcare benefit accrual, SAM is breaking out the actual cost of the accrual in this account.</p>		
5021008	Retiree Benefits	\$ 444	\$ 444
	<p>This account is for CalPERS and GASB 45 mandatory contribution towards current and future retiree medical benefits.</p>		
5041006	Other Professional Services	\$ 10,000	\$ 10,000
	<p>In FY2015/16, \$10,000 is set aside for consultant and other fees in pursuit of outsourcing some of the Inspection functions to other Agencies.</p>		
50710	Printing and Publications	\$ 100	\$ 100
	<p>These are costs associated with printing items such as best business practices posters for permitted dischargers.</p>		
50810	Skills Improvements	\$ 300	\$ 300
	<p>These are costs associated with one employee skill improvements.</p>		
50910	Meetings and Travel	\$ 100	\$ 100
	<p>These are costs associated with employee meeting, conference, seminar costs and associated travel costs.</p>		
5111001	Postage	\$ 250	\$ 250
	<p>These are costs associated with postage for NDWSCP publications.</p>		
5172003	Lab General	\$ 250	\$ 250
	<p>These are SAM plant laboratory costs, associated with the NDWSCP, other than lab chemicals and maintenance supplies.</p>		
TOTAL NDWSCP EXPENDITURES:		\$ 52,277	\$ 45,773

SEWER AUTHORITY MID-COASTSIDE

FY2015-16 Capitalized Maintenance Budgeted Assessments

	<u>HMB</u>	<u>GCSD</u>	<u>MWSD</u>	<u>Total</u>
Capitalized Maintenance Allocation	49.7%	28.5%	21.8%	100.0%
<u>Annual Assessments</u>				
Capitalized Maintenance	\$ 271,859	\$ 155,895	\$ 119,246	\$ 547,000
Annual Capitalized Maintenance Total	\$ 271,859	\$ 155,895	\$ 119,246	\$ 547,000
Monthly Capitalized Maintenance Total	\$ 22,655	\$ 12,991	\$ 9,937	

SEWER AUTHORITY MID-COASTSIDE

Capitalized Maintenance Assessment Comparison

	Actual	FY2014-15	FY2015-16	Change from	
Member Assessments	FY2013-14	Budgeted	Proposed	FY 2014-15	
		Revenue	Revenue	\$	%
Capitalized Maintenance	\$ -	\$ 320,000	\$ 547,000	\$ 227,000	70.9%
Total	\$ -	\$ 320,000	\$ 547,000	\$ 227,000	70.9%

Capitalized Maintenance from Reserves

From SAM Reserves	\$ -	\$ (180,000)	\$ (500,000)	\$ (320,000)	177.8%
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SEWER AUTHORITY MID-COASTSIDE

FY 2015-16

Member Agency Capitalized Maintenance Assessment Comparison

City of Half Moon Bay					
	Actual FY2013-14	Current FY2014-15	Proposed FY2015-16	Change from FY 2014-15	
				\$	%
Capitalized Maintenance	\$ -	\$ 156,480	\$ 271,859	\$ 115,379	73.7%
Monthly Total	\$ -	\$ 13,040	\$ 22,655	\$ 9,615	73.7%

Granada Community Services District					
	Actual FY2013-14	Current FY2014-15	Proposed FY2015-16	Change from FY 2014-15	
				\$	%
Capitalized Maintenance	\$ -	\$ 100,160	\$ 155,895	\$ 55,735	55.6%
Monthly Total	\$ -	\$ 8,347	\$ 12,991	\$ 4,645	55.6%

Montara Water and Sanitary District					
	Actual FY2013-14	Current FY2014-15	Proposed FY2015-16	Change from FY 2014-15	
				\$	%
Capitalized Maintenance	\$ -	\$ 63,360	\$ 119,246	\$ 55,886	88.2%
Monthly Total	\$ -	\$ 5,280	\$ 9,937	\$ 4,657	88.2%

Sewer Authority Mid-Coastside
Capitalized Maintenance SPINE

Capitalized Maintenance

Acct #	Account Name	Actual '12-13	Actual '13-14	Budgeted Amount '14-15	Budgeted Amount '15-16
Income Accounts					
4011004	Project Assessments - HMB	25,250	0	156,480	271,859
4011005	Project Assessments - GCSD	14,750	0	100,160	155,895
4011006	Project Assessments - MWSD	10,000	0	63,360	119,246
	Total Capitalized Maintenance Revenue	50,000	-	320,000	547,000
Capitalized Maintenance Expenditures					
	Planning for Biosolids Disposal	50,000	-	-	-
	Various Treatment Plant Work	-	-	100,000	-
	IPS Reinforcement Project - Engineering Work	-	-	100,000	-
	IPS Reinforcement Project Phase 3	-	-	300,000	1,047,000
	Total Capitalized Maintenance Expenditures	50,000	-	500,000	1,047,000
	Total to (from) Reserve	-	-	(180,000)	(500,000)

Repair / Replacement	Sewer Authority Mid-Coastside Intertie Pipeline System Reinforcement Project – Phase 3
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Improvement Description:

Rehabilitation of 2,350 feet of 12 inch diameter Force Main between Montara and Vallemar Pump Stations, Re-establishing Firm Capacity at Montara Pump Station by re-installation of a third pump, replacement of existing air valves along the Montara and Princeton Force Main, and other miscellaneous repairs.

Improvement Justification:

Replacement is required to address structural defects within the Montara to Vallemar reach of SAM Force Main. Similar defects have failed and caused this reach of FM to leak under elevated pressure. Repairs have been conducted on an emergency basis at a high cost to SAM. In addition, each leak has the potential to lead to fines or other regulatory actions, which would add additional, unplanned costs and liabilities. The Montara-Vallemar FM has failed three times over several years as a result of the same type of defect. Re-establishing firm capacity at Montara Pump Station and rehabilitation of the Montara-Vallemar reach of Force Main is required to prevent further deterioration and reduce the potential for future sanitary sewer overflows.

Funding

Fiscal 2015-16 Budget Request	\$547,000
Fiscal 2014-15 Carryover	\$300,000
SAM Emergency Reserves	<u>\$500,000</u>
Project Total	\$1,347,000

Risk

If unrepaired, it is likely that the Montara FM between Montara PS and Vallemar PS will leak in a high flow condition in the future. If a third pump is not installed at Montara Pump Station, the failure of one of the two existing pumps during a wet weather event could result in a significant SSO.

Schedule	
Board Approval - Improvement	Jan-15
Board Approval - Bids	May-15
Start Installation	Jul-15
Complete Installation	Nov-15
Board Acceptance	Dec-15

Improvement Cost Development	Total	FY14-15	FY15-16	FY16-17	FY17-18	FY19-20
Design / Consulting			\$ -	\$ -	\$ -	\$ -
Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 1,347,000	\$ 300,000	\$ 1,047,000	\$ -	\$ -	\$ -
In-house labor		\$ -	\$ -	\$ -	\$ -	\$ -
Inspection		\$ -	\$ -	\$ -	\$ -	\$ -
Contingency (10%)		\$ -		\$ -	\$ -	\$ -
Total	\$ 1,347,000	\$ 300,000	\$ 1,047,000	\$ -	\$ -	\$ -

Financial requirements	Total	FY14-15	FY15-16	FY16-17	FY17-18	FY19-20
Total	\$ 1,347,000	\$ 300,000	\$ 1,047,000	\$ -	\$ -	\$ -

Budget Summary
Admin, Treatment, NDWSCP, and Collections

Sewer Authority Mid-Coastside

Budget Summary - Admin, Treatment, NDWSCP, and Collections

Acct #	Account Name	Actual '12-13	Actual '13-14	Budgeted Amount '14-15	Income / Expenditures to date	% to date	Projected	Projected as % of Budgeted	Budgeted Amount '15-16	Increase/ (decrease) from '14-15 Budget	Increase/ (decrease) %
Income Accounts											
4011001	Operating Fund Admin Operating HMB	1,733,508	1,819,992	1,844,393	922,194	50.0%	1,844,388	100.0%	2,064,403	220,010	11.9%
4011002	Operating Fund Admin Operating GCSD	1,228,884	1,113,792	1,251,216	625,608	50.0%	1,251,216	100.0%	1,249,113	-2,103	-0.2%
4011003	Operating Fund Admin Operating MWSD	927,120	990,060	929,874	484,940	50.0%	929,880	100.0%	1,110,902	181,028	19.5%
	Total	3,889,512	3,923,844	4,025,483	2,012,742	50.0%	4,025,484	100.0%	4,424,418	398,935	9.9%
4043001	NDWSCP Revenue-Operating	32,706	39,857	45,523	0	0.0%	45,523	100.0%	52,027	6,504	14.3%
4043003	NDWSCP Revenue - Late Fee	238	844	250	0	0.0%	250	100.0%	250	0	0.0%
4081001	Treatment Trucked Waste	8,990	5,865	12,000	2,820	23.5%	5,840	47.0%	6,000	-6,000	-50.0%
4081002	Misc. Revenue	3,168	30,985	500	2,303	460.6%	4,557	911.4%	1,500	1,000	200.0%
40850	Grant Revenue	0	0	0	0	0.0%	0	0.0%	0	0	0.0%
41110	Leachate Revenue	0	275	0	0	0.0%	0	0.0%	0	0	0.0%
40610	Insurance Dividend	29,521	32,979	25,000	0	0.0%	0	0.0%	26,922	1,922	7.7%
40910	Interest Revenue Operating	8,962	6,858	7,269	3,185	43.8%	6,370	87.6%	6,855	-414	-5.7%
	Total	83,585	117,663	90,542	8,308	9.2%	62,339	68.9%	93,554	3,012	3.3%
	Total Income	3,973,097	4,041,507	4,116,025	2,021,050	49.1%	4,087,823	99.3%	4,517,972	401,947	9.8%
Expense Accounts											
50110	Directors Fees	12,300	10,300	10,200	4,100	40.2%	8,200	80.4%	10,200	0	0.0%
5021001	Productive Payroll	1,141,227	1,043,332	1,240,941	593,333	47.8%	1,186,666	95.6%	1,396,832	155,891	12.6%
5021002	Overtime	64,960	56,344	68,099	32,783	48.1%	65,666	96.3%	68,079	-20	0.0%
5021003	Restricted Standby Pay	0	0	0	0	0.0%	0	0.0%	0	0	0.0%
5021004	Benefits	513,441	471,188	591,553	313,945	53.1%	627,890	106.1%	618,533	26,980	4.6%
5021005	Healthcare Benefits MOU Reserve	0	0	0	0	0.0%	0	0.0%	68,032	68,032	0.0%
5021006	Overtime Meals	0	0	300	0	0.0%	0	0.0%	300	0	0.0%
5021007	Temporary	35,617	36,367	41,940	9,146	21.8%	18,291	43.6%	63,770	21,830	52.1%
5021008	Retire Benefits	20,591	27,837	27,492	13,861	50.4%	27,722	100.8%	27,492	0	0.0%
5031002	Fingerprinting	0	0	0	0	0.0%	0	0.0%	0	0	0.0%
5031003	Employee Physicals	180	0	4,473	438	9.8%	876	19.6%	5,040	567	12.7%
5041001	Personnel Assistance	10,500	10,500	10,812	5,250	48.6%	10,500	97.1%	10,812	0	0.0%
5041002	Audit Fees	11,950	27,175	29,682	25,625	86.3%	51,250	172.7%	29,682	0	0.0%
5041003	Engineering Fees	281,079	147,071	85,000	70,512	83.0%	141,024	165.9%	265,000	180,000	211.8%
5041004	Legal Fees	74,771	103,157	78,550	31,437	40.0%	62,874	80.0%	36,050	-42,500	-54.1%
5041005	Payroll Costs	5,712	5,309	5,850	2,180	37.3%	4,360	74.5%	4,680	-1,170	-20.0%
5041006	Other Professional Services	61,554	225,155	98,692	39,021	39.5%	78,042	79.1%	87,308	-11,384	-11.5%
5041007	Special Consultant Services	0	0	0	0	0.0%	0	0.0%	20,000	20,000	0.0%
5051001	Janitorial	12,794	12,104	13,760	5,010	36.4%	10,019	72.7%	14,564	784	5.7%
5052002	Laundry Service	22,055	24,515	16,849	12,349	73.3%	24,698	146.6%	16,868	19	0.1%
5052003	Outside Lab Analysis	45,142	38,625	45,627	21,209	46.5%	42,419	93.0%	57,102	11,475	25.1%
5052004	Inspections	51,598	54,195	70,515	20,966	29.7%	41,932	59.5%	70,515	0	0.0%

Budget Summary
Admin, Treatment, NDWSCP, and Collections

Sewer Authority Mid-Coastside

Budget Summary - Admin, Treatment, NDWSCP, and Collections

Acct #	Account Name	Actual '12-13	Actual '13-14	Budgeted Amount '14-15	Income / Expenditures to date	% to date	Projected	Projected as % of Budgeted	Budgeted Amount '15-16	Increase/ (decrease) from '14-15 Budget	Increase/ (decrease) %
5052005	Calibration	19,061	17,030	13,000	4,862	37.4%	9,724	74.8%	13,000	0	0.0%
5052009	Solid Waste	160,095	164,283	173,372	64,611	37.3%	129,223	74.5%	173,372	0	0.0%
5052013	Maintenance Project Management	19,500	405	500	429	85.8%	858	171.5%	500	0	0.0%
5054004	Technical/Consulting Services	17,259	8,074	10,200	6,471	63.4%	12,941	126.9%	5,200	-5,000	-49.0%
5054005	Video Services	0	2,000	3,300	1,000	30.3%	2,000	60.6%	3,300	0	0.0%
50610	Memberships and Dues	14,258	15,283	16,530	11,268	68.2%	22,536	136.3%	16,530	0	0.0%
50710	Printing and Publications	2,875	3,562	3,425	709	20.7%	1,419	41.4%	2,675	-750	-21.9%
50810	Skills Improvements	7,771	6,765	7,900	2,330	29.5%	4,660	59.0%	11,800	3,900	49.4%
50910	Meetings and Travel	4,473	1,867	4,600	146	3.2%	292	6.4%	3,600	-1,000	-21.7%
5101004	Safety Physicals	0	0	0	0	0.0%	0	0.0%	0	0	0.0%
5102001	Safety Training	10,767	6,680	7,500	4,647	62.0%	9,294	123.9%	6,800	-700	-8.3%
5102002	Safety Shoes	1,547	1,676	2,200	464	21.1%	979	42.2%	2,200	0	0.0%
5102003	Personal Safety Equipment	10,037	3,472	2,500	1,166	46.7%	2,337	93.5%	2,500	0	0.0%
5102005	Safety Equipment	6,340	5,811	5,574	5,743	103.0%	11,485	206.0%	2,449	-3,125	-56.1%
5102006	Safety Program Administration	0	4,999	25,000	0	0.0%	0	0.0%	15,000	-10,000	-40.0%
5111001	Postage	1,500	2,361	3,081	1,063	34.5%	2,126	69.0%	3,000	-81	-2.6%
5111002	Equipment Rental	99,500	33,414	66,000	13,233	20.0%	26,465	40.1%	15,000	-51,000	-77.3%
5111003	Office Supplies	4,266	3,593	5,289	1,511	28.6%	3,021	57.1%	5,289	0	0.0%
5111004	Computer/Supplies	6,576	6,366	8,670	6,510	75.1%	13,020	150.2%	8,670	0	0.0%
5111005	General Supplies	4,314	4,085	5,896	3,332	56.5%	6,663	113.0%	5,896	0	0.0%
5111006	Bad Debt Expense	1,139	0	0	1,128	0.0%	2,256	0.0%	0	0	0.0%
5121002	Liability Insurance	65,651	85,660	92,809	44,620	48.1%	89,240	96.2%	74,619	-18,190	-19.6%
5121003	Property Insurance	22,583	24,043	23,716	10,649	44.9%	21,297	89.8%	22,362	-1,354	-5.7%
5121006	Claims	35,000	0	25,000	0	0.0%	0	0.0%	25,000	0	0.0%
5121007	Dishonesty Bond Insurance	328	358	358	179	50.0%	358	99.9%	376	18	5.0%
5132001	Telephone	15,763	16,822	12,566	6,844	54.5%	13,689	108.9%	12,566	0	0.0%
5132002	Electric	258,288	270,660	260,397	117,050	45.0%	234,101	89.9%	261,702	1,305	0.5%
5132003	Natural Gas	1,573	1,454	1,893	113	6.0%	227	12.0%	1,989	96	5.1%
5132004	Water	29,311	32,846	31,332	10,016	32.0%	20,033	63.9%	32,099	767	2.4%
5141002	Mailing Machine	0	0	0	0	0.0%	0	0.0%	0	0	0.0%
5141003	Copy Machine	6,817	7,284	6,625	3,041	45.9%	6,082	91.8%	6,625	0	0.0%
5142005	Pagers	0	0	0	0	0.0%	0	0.0%	0	0	0.0%
5142006	Alarm System	3,700	1,978	2,100	989	47.1%	1,978	94.2%	2,100	0	0.0%
5142007	Radio System	0	360	2,900	0	0.0%	0	0.0%	2,900	0	0.0%
5142008	Permits, Licenses and Fees	31,049	32,134	44,484	25,207	56.7%	50,414	113.3%	44,484	0	0.0%
5152001	Diesel	19,092	15,014	17,858	4,092	22.9%	8,183	45.8%	14,000	-3,858	-21.6%
5152002	Gasoline	6,367	5,528	11,065	2,624	23.7%	5,249	47.4%	6,600	-4,465	-40.3%
5152003	Lubricants	1,500	3,704	2,700	0	0.0%	0	0.0%	2,700	0	0.0%
5162001	Chemical-General	2,688	1,761	2,450	770	31.4%	1,540	62.9%	2,523	73	3.0%
5162003	General	0	13	2,750	35	1.3%	71	2.6%	2,750	0	0.0%
5162004	Chemicals-Hypoclorite-Plant	59,208	48,775	56,700	26,450	46.6%	52,901	93.3%	58,450	1,750	3.1%

Budget Summary
Admin, Treatment, NDWSCP, and Collections

Sewer Authority Mid-Coastside

Budget Summary - Admin, Treatment, NDWSCP, and Collections

Acct #	Account Name	Actual '12-13	Actual '13-14	Budgeted Amount '14-15	Income / Expenditures to date	% to date	Projected	Projected as % of Budgeted	Budgeted Amount '15-16	Increase/ (decrease) from '14-15 Budget	Increase/ (decrease) %
5162005	Chemicals-Bisulfite	51,074	46,334	41,275	20,124	48.8%	40,248	97.5%	42,575	1,300	3.1%
5162006	Chemicals-NaOCL-Pump Station	38,680	37,014	38,270	16,539	43.2%	33,079	86.4%	39,451	1,181	3.1%
5162007	Chemicals-Polymer	29,406	26,682	29,500	8,915	30.2%	17,831	60.4%	30,380	880	3.0%
5162008	Chemicals-FeCl3	17,235	19,430	24,800	6,852	27.6%	13,703	55.3%	25,544	744	3.0%
5162010	Chemicals-NaOH-Plant	0	0	0	0	0	0	0	0	0	0
5172001	Lab Chemicals	1,619	977	1,500	571	38.1%	1,143	76.2%	1,500	0	0.0%
5172002	Lab Maintenance Supplies	189	33	1,000	1,060	106.0%	2,120	212.0%	1,000	0	0.0%
5172003	Lab General	7,649	10,891	7,750	1,497	19.3%	2,994	38.6%	7,750	0	0.0%
5172004	Public Outreach Gen Supplies	5,220	8,194	5,100	-379	-7.4%	-758	-14.9%	2,550	-2,550	-50.0%
5181001	Office Equipment	1,202	2,344	2,781	27	1.0%	55	2.0%	2,781	0	0.0%
5182002	Vehicles	14,959	6,163	13,500	13,014	96.4%	26,029	192.8%	11,000	-2,500	-18.5%
5182003	Building and Grounds	53,415	11,249	10,000	11,059	110.6%	22,119	221.2%	15,000	5,000	50.0%
5182004	Pump Station	159,102	94,943	195,000	68,758	35.3%	137,516	70.5%	178,000	-17,000	-8.7%
5182005	Plant Equipment	346,346	407,490	298,000	224,913	75.5%	449,827	150.9%	362,000	64,000	21.5%
5182013	Facility Roofing	12,450	0	30,000	0	0.0%	0	0.0%	30,000	0	0.0%
5182014	Instrumentation	1,340	0	0	0	0	0	0	0	0	0
5184020	Leahate Delivery Expenses	0	0	0	0	0	0	0	0	0	0
5184006	Sewer Line - HMB	0	0	0	0	0	0	0	0	0	0
5184007	Sewer Line-GCSD	0	0	0	0	0	0	0	0	0	0
5184008	Sewer Line - MWSD	0	0	0	0	0	0	0	0	0	0
5184009	Lift Station - HMB	0	0	0	0	0	0	0	0	0	0
5184010	Lift Station - GCSD	0	0	0	0	0	0	0	0	0	0
5184011	Lift Station-MWSD	0	0	0	0	0	0	0	0	0	0
5184012	SAM Collection Equipment	6,124	11,491	12,000	24,528	204.4%	49,056	408.8%	14,000	2,000	16.7%
52310	Services/Bank Charges	2	5	0	61	0	122	0	0	0	0
52410	Interest Expense	0	0	0	0	0	0	0	0	0	0
52510	Depreciation Expense	0	0	0	0	0	0	0	0	0	0
5202001	Mechanical Tools	1,294	960	1,200	898	74.9%	1,797	149.7%	11,200	10,000	833.3%
5202002	General Tools	754	1,235	1,756	476	27.1%	953	54.3%	1,756	0	0.0%
53210	Fines and Penalties	0	0	0	0	0	0	0	0	0	0
	Total Expenses	4,065,870	3,817,738	4,116,025	1,983,387	48.19%	3,966,773	96.37%	4,517,972	401,947	9.8%