

**Montara Water
and Sanitary District**
Serving the Community of Montara and Moss Beach

P.O. Box 370131
8888 Cabrillo Hwy
Montara, CA 94037-0131
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Mission Statement: This District will manage and care for the resources with which it is entrusted in an open and ethical manner with active public involvement; provide through local control, reliable, high-quality water, wastewater and solid waste services for the people of Montara and Moss Beach at an equitable price; and ensure the fiscal and environmental vitality of the district for current and future generations

AGENDA

Regular Meeting

District Board of Directors

8888 Cabrillo Highway
Montara, California 94037

December 4, 2014 at 7:30 p.m.

CALL TO ORDER

ROLL CALL

PRESIDENT'S STATEMENT

ORAL COMMENTS (Items other than those on the agenda)

PUBLIC HEARING

CONSENT AGENDA

1. Approve Minutes for November 6, 2014.
2. Approve Financial Statements for October 2014.
3. Approve Warrants for December 1, 2014.
4. SAM Flow Report for October 2014.
5. Monthly Review of Current Investment Portfolio.
6. Connection Permit Applications Received.
7. Monthly Water Production Report for October 2014.
8. Rain Report.
9. Solar Energy Report.

OLD BUSINESS

1. Review and Possible Action Concerning Adoption of Sewer Authority Mid-Coastside Guidelines for Recycled Water.

NEW BUSINESS

1. Consideration of Changing the Date of District Elections.
2. Review and Possible Action Concerning Cancellation of Next Regular Scheduled Meetings December 18, 2014 and January 1, 2015.

REPORTS

3. Sewer Authority Mid-Coastside Meetings (Harvey)
4. MidCoast Community Council Meeting (Slater-Carter)
5. CSDA Report (Slater-Carter)
6. CCWD, NCCWD Committee Report (Harvey, Huber)
7. Attorney's Report (Schricker)
8. Directors' Reports
9. General Manager's Report (Heldmaier)

FUTURE AGENDAS

ADJOURNMENT

The District has a curfew of 11:00 p.m. for all meetings. The meeting may be extended for one hour by vote of the Board.

NOTE: In accordance with the Government Code, members of the public may address the Board on specific agenda items when that matter is discussed by the Board. Any other items of interest that is within the subject matter jurisdiction of the District may be addressed during the Oral Comments portion of the meeting. Upon request, this agenda will be made available in appropriate alternative formats to persons with a disability. Request for a disability-related modification or an accommodation in order to participate in the public meeting should be made at (650) 728-3545. Materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet are available in the District Clerk's office during normal business hours. Such documents may also be available on the District's web site (www.mwsd.montara.org) subject to staff's ability to post the documents before the meeting.



MONTARA WATER & SANITARY
DISTRICT

BOARD OF DIRECTORS MEETING
November 6, 2014

MINUTES

REGULAR SESSION BEGAN AT 7:40 p.m.

CALL TO ORDER

ROLL CALL

Directors Present: Slater-Carter, Harvey, Boyd, and Huber

Directors Absent: Wilson

Staff Present: General Manager, Clemens Heldmaier,
District Clerk, Judy Gromm

Others Present: District Counsel, Dave Schricker
District Accountant, Peter Medina

PRESIDENT'S STATEMENT – Director Boyd congratulated the Coastside for another peaceful election, and congratulated all the newly elected officials.

ORAL COMMENTS - Director Slater-Carter asked the General Manager for an update on the new Alta Vista Tank Project.

General Manager Heldmaier reported a press release was released today about the exciting news the project had been started almost two weeks ago. The District is scheduled to see the new tank in operation in December 2015.

General Manager Heldmaier noted the State Water Resources Control Board published a consumption report yesterday that showed consumption per capital throughout the state. We had participated in all their surveys regarding this consumption report but the District was not included in the report. Mr. Heldmaier talked to a representative for the data base and was told only urban water suppliers are listed.

Only water suppliers that have more than 3000 connections and certain acres per production limit are included in this report. However, there were smaller suppliers listed. The representative was happy I have requested to be on their list. General Manager Heldmaier further reported our consumption is 60 gallons per person per day which the District has previously stated to have had the lowest consumption per capita in the state. We had looked at this very thoroughly and no one else in the state could claim anything lower. The report is offering information that the consumption rates are coming back in the 50's from some other agencies. When asked how this could be, the answer was the data which was submitted is left unchecked. While there is a very small margin of error that comes to the production data, big errors occur with estimation of how much percent is actually domestic water use and how much is commercial water use. Also, simple population numbers are very unreliable for some agencies. The representative mentioned that there was a huge margin for error here and this was more of a guideline, or a tool for water agencies to check how they are performing.

General Manager suggested we not take this report seriously. We know the District is doing very well and our consumption per capita figures are very accurate.

PUBLIC HEARING –

1. Review and Possible Action Concerning Biannual Update of Conflict of Interest Code.

General Manager Heldmaier reported the Political Reform Act requires every local government agency to review its conflict of Interest Code every two years. No later than September 1, 2014, each agency must submit a notice indicating whether or not an amendment is necessary. If changes are to be made the new resolution must be submitted to the County with 90 days after submitting the Notice. The current code was adopted in August 2012. A minor change to reflect the addition of the Operations Manager position has been prepared in the attachments.

President Boyd opened the Public Hearing.

Hearing no testimony from the Public, Director Slater-Carter moved to close the Public Hearing. Director Harvey seconded the motion.

All Directors were in favor and the motion passed 4 – 0.

Director Huber moved to adopt the next Resolution in line, A Resolution Amending Conflict of Interest Code of the Montara Water & Sanitary District. Director Slater-Carter seconded the motion.

A roll call vote was called for;

Ayes: Slater-Carter, Harvey, Boyd and Huber
Noes: None

Absent: Wilson

All Directors were in favor and the motion passed 4 – 0.

CONSENT AGENDA –

1. Approve Minutes for October 2, 2014.
2. Approve Financial Statements for September 2014.
3. Approve Warrants for November 1, 2014.
4. SAM Flow Report for September 2014.
5. Monthly Review of Current Investment Portfolio.
6. Connection Permit Applications Received.
7. Monthly Water Production Report for September 2014.
8. Rain Report.
9. Solar Energy Report.

Director Harvey moved to approve the Consent Agenda. Director Slater-Carter seconded the motion.

All Directors were in favor and the motion passed 4 – 0.

OLD BUSINESS –

NEW BUSINESS –

1. **Review and Possible Action Concerning Receipt of Audit for Fiscal Year 2013-2014.**

This Item was moved to # 2. New Business.

General Manager Heldmaier reported Vavrinek, Trine, Day & Co. completed the audit for the Fiscal Year ending on June 30, 2014.

The finance committee reviewed the audit on October 30.

Ahmad Alwawi, a representative from VTD and Peter Medina, District Accountant are present to answer any questions from the Board or Public.

Mr. Medina gave a brief review of the audit process and reported the District received a clean audit.

Bill Kehoe, a Moss Beach resident, reported there was a lot of heat going on with the previous Board during the last budget/audit process. Mr. Kehoe is happy with the way the Board worked during the last fiscal year during the budget and audit process. Mr. Kehoe further noted he and many residents of the Moss Beach and Montara community believe this Board is

doing a great job. Mr. Kehoe thanked the Board and asked them to keep up the good work.

Director Huber reported the Finance Committee did have a chance to review the audit, and many questions had already been answered. However, on page 9 of the Audit, he questioned if a line item (capacity rights) was really a capital asset.

Mr. Alwawi explained the capacity rights were payments the District had made over the years regarding capacity rights to SAM. It's better to describe these as capacity rights rather than investment. It's not truly an investment as the Accounting Standards define as an investment. To us from an audit perspective, it's an asset. An intangible asset because it's related to infrastructure. Nothing you can amortize or depreciate.

Mr. Huber additionally asked for clarification on the line item named "Deferred charge on refunding (\$261,798) listed on the same page.

Mr. Medina explained this occurred in 2012 when the District refinanced the Go Bonds. Part of the transaction created an asset which was chosen to be amortized through the continued life of the bonds.

Director Slater-Carter noted one of the things that came out of the Finance Committee meeting would be a master list of all assets. This originally came out of the question regarding how we would list our 20% of SAM.

Director Slater-Carter additionally thanked the General Manager for the clarification notes and further noted the transparency of the District is vital to our community. Additionally, Director Slater-Carter requested to see what percentage of our expenses were spent on wages and benefits and believes when we do rate increases we are able to explain to our rate payers exactly where their money is going. Director Slater-Carter requests something very simple the public can review and made easily available to the community.

Director Huber moved to acknowledge receipt of the Annual Audit for the period ending June 30, 2014. Direct the General Manager to send a copy to the County of San Mateo, the State Controller, Standard & Poors, post on the District webpage and to make copies on file available to the public. Director Harvey seconded the motion.

All Directors were in favor and the motion passed 4 – 0.

2. Review and Possible Action Concerning Prop 218 Notice to Increase 2015 Solid Waste Disposal Fees by 1.77%.

This Item was moved to # 1. New Business.

General Manager Heldmaier reported in 2013 the District negotiated a contract with increased services, the same weekly pickup of refuse and recycling and biweekly green waste service. Service now also includes standardized containers and single stream recycling.

The franchise agreement with Recology of the Coast requires the District to annually increase the solid waste disposal rates by January 1 in accordance with an agreed upon formula. Pursuant to Article 6, Section 6.02 A of the October 1, 2013 Franchise Agreement, Recology of the Coast provided the attached calculations required for the rate increase effective January 1, 2015. The formula results in a 1.77% rate increase.

Notices will be mailed to all 1728 property owners and customers in Montara and Moss Beach notifying them about the planned rate increase for January 1. A Public Hearing at which all protests will be formally counted to determine whether or not the proposed rate limits should be approved in accordance with Prop 218 is scheduled for January 15, 2015.

Director Slater-Carter moved to authorize the General Manager to distribute the Prop 218 notice to all property owners in the District. Director Harvey seconded the motion.

All Directors were in favor and the motion passed 4 – 0.

3. Review and Possible Action Concerning Sewer authority Mid-Coastside Guidelines for Recycled Water.

General Manager Heldmaier reported staff was informed by Sewer Authority Mid-Coastside, that the SAM Board approved Guidelines for Recycled Water to be distributed to the Member Agencies for review and approval.

To date the principles have not been received. SAM indicated the possibility to send the document before this meeting.

Director Boyd reported the District just this morning had just received the draft and there has not been sufficient time to review. It was recommended the Guidelines for Recycled Water to be placed as an item on the agenda for the next meeting on December 4th.

Director Harvey pointed out the language in the guidelines will need to be refined.

4. Review and Possible Action to Adopt Resolution of Application to San Mateo County Local Agency Commission for Amendment to Sphere of Influence and Approval of Extraterritorial Service for MWSD.

General Manager Heldmaier reported this item relates to the “Big Wave North Parcel Alternative” project (“NPA”) consisting of a Wellness Center for

the developmentally disabled and related commercial uses on property adjacent to the Pillar Ridge Manufactured Home Park but currently located outside MWSD's boundaries. The Addendum to the Final Environmental Impact Report for the NPA is scheduled to be considered by the County Planning Commission on November 12, 2014 in the multiuse room of El Granada Elementary School, 400 Santiago Avenue, Half Moon Bay. The Addendum lists MWSD as the provider for water service for the project and staff has responded to comments to the Addendum regarding the District's capability of providing that service. If the Planning Commission certifies the Addendum and approves related development entitlements, the next action calls for the Board of Supervisors' approval of the project, including issuance of a Coastal Development Permit, approval of major and minor subdivisions, and a development agreement with the County and other entitlements.

Since the NPA is located outside MWSD's boundaries, an amendment to MWSD's Sphere of Influence and approval for extraterritorial service by the San Mateo County Local Agency Formation Commission ("LAFCO") is required. Those actions are initiated by adoption of a resolution by MWSD's Board. Under an initial timeline provided by LAFCO it appeared that the agency would be considering our applications in January 2015. However, since the date for the county's Planning Commission review of the project has slipped after we received that initial timeline and staff does not have an estimated time for the Board of Supervisors review, action at this time would be premature. Therefore, this matter is on the agenda as an information item and for such discussion as the Board may desire. At such time as Planning Commission certification of the Addendum and the Commission and Board of Supervisors have granted the related entitlements, consideration of the LAFCO actions may proceed.

This item will be brought up again at the January 15th meeting along with a resolution for the Boards consideration at that time.

5. Review and Possible Action concerning Labor Compliance Services for Alta Vista Storage Tank Project.

General Manager Heldmaier reported there is no discussion or action on this topic required at this time.

6. Review and Possible Action Concerning ACWA JPIA Commitment to Excellence Program.

General Manager Heldmaier reported the District is a member of the Association of California Water Agencies Joint Powers Insurance Agency and participated recently in a voluntary annual Workers Compensation Risk Assessment with the organization. In addition to the ACWA JPIA program, the District participates in an ongoing Safety Training and Risk Assessment

program that is shared with the Sewer Authority Mid-Coastside and Coastside County Water District.

The ACWA representative introduced the Commitment to Excellence Program. The program targets areas that expose members and the insurance pool to the most frequent and highest valued claims. Members are asked to consider supporting and adopting best practices that reduce losses. Members are not required to adopt specific programs or policies as part of their commitment.

Director Slater-Carter moved to have the Board sign the certificate and to authorize the General Manager to send a copy to ACWA JPIA. Director Huber seconded the motion.

All Directors were in favor and the motion passed 4 – 0.

REPORTS

- 1. Sewer Authority Mid-Coastside Meetings – Director Harvey** reported at the last meeting on October 22nd, Rob Hopkins, General Manager reported there would be a change to the upper structure of 2 supervisor positions when Tony Pullin retires. The two positions will be rotational and will be for both treatment and field operations and both positions will work under the General Manager.

The Board approved the Guidelines for Recycle Water.

The Board confirmed the salary adjustments and guidelines for the Technical Services Supervisor and the Supervisor for Administrative Services.

The adoption of Proposition 1 was discussed and the Board decided not to adopt a resolution in support.

- 2. MidCoast Community Council Meeting (Slater-Carter) – Dave Olson** reported the Council will be drafting another letter regarding Big Wave at their next meeting to be held next week.

The Princeton and Coastal Connection Plans have been seriously discussed lately. Information can be reviewed on the MCC Website.

There was a presentation on the erosion emergency repair at surfers beach at the last meeting. The two proposals are for temporary repair, and will last 5 to 7 years. A permanent solution is being examined and will be determined at a later date.

3. **CSDA Report (Slater-Carter) – None**
4. **CCWD, NCCWD Committee Report – None**
5. **Attorney’s Report (Schricker) – District Counsel reported, he would be unable to attend the December 4th meeting.**
6. **Directors Report – None**
7. **General Manager’s Report (Heldmaier) – General Manager Heldmaier reported there is a chance the second meeting in November may be cancelled.**

FUTURE AGENDAS-

REGULAR MEETING ENDED at 8:57 P.M.

Respectfully Submitted,

Signed _____
Secretary

Approved on the 4th December, 2014

Signed _____
President

MONTARA WATER AND SANITARY DISTRICT



**Unaudited Financial Statements for
October
2014**



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: December 4, 2014

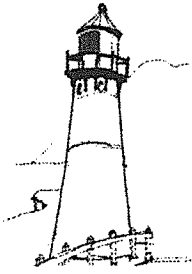
TO: BOARD OF DIRECTORS

FROM: Clemens H. Heldmaier, General Manager

**SUBJECT: Unaudited Financial Statements – Executive
Summary**

Budget vs. Actual – Sewer July through October, 2014 Variances over \$2,000:

- 4610 Property Tax Receipts, \$74,178 below Budget – First Property Tax roll remittance is typically received in December. Budgeted revenue of \$225,000 is split evenly between twelve months.
- 4710 Sewer Service Charges, \$743,303 below Budget – First Sewer Service Charge remittance is typically received in December. Budgeted revenue of \$2,183,853 is split evenly between twelve months.
- 4760 Waste Collection Revenues, \$2,277 above Budget – Franchise Fees collected are higher in even months with the odd months acting as a true up.
- **Overall Total Operating Income for the period ending October 31, 2014 was \$812,924 below budget.**
- 5430 General Legal, \$4,556 below Budget – Additional legal expenses anticipated in future months.
- 5610 Accounting, \$2,450 below Budget – Additional costs anticipated later in the fiscal year.
- 5620 Audit, \$5,118 above Budget – Audit fees are billed upon release of the issued financial statements. The total cost of the audit is smoothed out over the year. As months progress the variance will be eliminated.
- 5640 Data Services, \$4,453 above Budget – Bill paid to Engineering Data Services for Fiscal year 2014-2015 sewer service charges update to San Mateo County. As months progress the variance will be eliminated.
- 5800 Labor, \$2,398 below Budget – Reduced cost in the District's Employee Benefits line item.
- 6170 Claims, Property Damage, \$3,332 below Budget – No claims to date.
- 6200 Engineering, \$5,047 above Budget – General Engineering costs unable to be capitalized in October.
- 6410 Pumping Fuel & Electricity, \$4,063 below Budget – Timing difference. Three (3) months of activity currently booked at this time. Year-end accrual makes up difference.
- 6660 Maintenance, Collection System, \$6,668 below Budget – No activity to date.



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: December 4, 2014

TO: BOARD OF DIRECTORS

FROM: Clemens H. Heldmaier, General Manager

- 6950 SAM Maintenance, Pumping, \$16,668 below Budget – No activity to date.
- **Overall Total Operating Expenses for the period ending October 31, 2014 were \$27,007 below Budget.**
- 7100 Connection Fees, \$26,472 above Budget – Three (3) new construction connection fees have been received to date.
- 7200 Interest Income, LAIF, \$2,668 below Budget – Adjustment needed to book 1st quarter LAIF interest.
- 7700 Interest, Employee Loans, \$6,550 below Budget – Account is budgeted on the cash basis, and includes Principal & Interest payments, therefore leaving the Principal portion as the variance. Principal portion is reflected on the balance sheet by reducing the receivable.
- 8075 Sewer, \$213,449 below Budget – Activity to date includes SAM capital assessments. The Sewer Capital Improvement Program is currently in process.
- 9125 PNC Equipment Lease Interest, \$11,380 below Budget – Account is budgeted on the cash basis, and includes Principal & Interest payments, therefore leaving the Principal portion as the variance. Principal portion is reflected on the balance sheet by reducing the liability.
- 9175 Capital Assessment - SAM, \$12,000 below Budget – No activity to date. Budget of \$36,000 is split evenly between twelve months.
- 9200 I-Bank Loan, \$25,755 below Budget – Account is budgeted on the cash basis, and includes Principal & Interest payments, therefore leaving the Principal portion as the variance. Principal portion is reflected on the balance sheet by reducing the liability.



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: December 4, 2014

TO: BOARD OF DIRECTORS

FROM: Clemens H. Heldmaier, General Manager

- **Budget vs. Actual – Water July through October, 2014 Variances over \$2,000:**
- 4610 Property Tax Receipts, \$74,178 below Budget – First Property Tax roll remittance is typically received in December. Budgeted revenue of \$225,000 is split evenly between twelve months.
- 4810 Water Sales Domestic, \$8,086 below Budget – Reduced consumption by District rate payers.
- 4850 Water Sales Refunds, Customer, \$2,000 below Budget – No activity to date.
- **Overall Total Operating Income for the period ending October 31, 2014 was \$79,521 below budget.**
- 5240 CDPH Fees, \$4,329 above Budget – 100% billed in October. Budget is split evenly between twelve months.
- 5430 General Legal, \$5,785 below Budget – Additional costs anticipated later in the fiscal year.
- 5530 Memberships, \$5,576 below Budget – Invoices for Membership Dues typically are received later in the fiscal year.
- 5610 Accounting, \$2,450 below Budget – Additional costs anticipated later in the fiscal year.
- 5620 Audit, \$5,118 above Budget - Audit fees are billed upon release of the issued financial statements. The total cost of the audit is smoothed out over the year. As months progress the variance will be eliminated.
- 5630 Consulting, \$5,306 below Budget – Additional costs anticipated later in the fiscal year.
- 5800 Labor, \$27,569 below Budget – Staff time has steadily reduced through the current fiscal year. In addition to reduced staff time the District has had a water operator's position become open. Workers compensation insurance costs are billed quarterly and have yet to be invoiced. Lastly the District has experienced reduced cost in the District's Employee Benefits line item.
- 6170 Claims, Property Damage, \$3,332 below Budget – No claims to date.
- 6185 SCADA Maintenance. \$5,799 below Budget – Lower costs than anticipated to date.
- 6200 Engineering, \$11,784 below Budget – Expenses which cannot be capitalized are lower than anticipated. The majority of engineering costs are to be capitalized at fiscal year-end.
- 6320 Equipment & Tools, Expensed, \$3,913 below Budget – less purchases than anticipated.
- 6380 Meter Reading, \$3,332 below Budget – No activity to date.



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: December 4, 2014

TO: BOARD OF DIRECTORS

FROM: Clemens H. Heldmaier, General Manager

- 6400 Pumping, \$20,044 below Budget – Lower costs to date than anticipated.
- 6500 Supply, \$7,741 below Budget – Lower costs to date than anticipated.
- 6600 Collection/Transmission, \$11,658 below Budget – Lower costs to date than anticipated.
- 6800 Vehicles, \$2,391 below Budget – Lower costs to date than anticipated.
- **Overall Total Operating Expenses for the period ending October 31, 2014 were \$70,568 below Budget.**
- 7100 Connection Fees, \$29,663 above Budget – More connections issued in the current fiscal year than anticipated. All connections received this year have been for new construction.
- 7600 Bond Revenues, G.O. \$379,764 below Budget – Budget split evenly between twelve months creating a large variance until funds are received. Funds are typically received in December.
- 8100 Water CIP, \$933,794 below Budget – Budget is split evenly for twelve months. Large expenses anticipated with the progression of the Alta Vista Tank Project.
- 9075 PFP Connection Expenses, \$5,111 above Budget – SRT Consultants expensed in August. No Budget created for item. – **Item to be investigated.**
- 9100 Interest Expense G.O. Bonds, \$406,473 below Budget - Budget includes Principal & Interest payments, therefore leaving the Principal portion as the variance.
- 9125 PNC Equipment Lease Interest, \$11,380 below Budget - Account is budgeted on the cash basis, and includes Principal & Interest payments, therefore leaving the Principal portion as the variance. Principal portion is reflected on the balance sheet by reducing the liability.
- 9150 SRF Loan, \$34,032 below Budget – No re-payment activity to date.

RECOMMENDATION:

This is for Board information only

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
 July through October 2014

12:51 PM
 11/11/14
 Accrual Basis

	Sewer		
	Jul - Oct 14	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
4220 · Cell Tower Lease	10,670.68	10,500.00	170.68
4400 · Fees			
4410 · Administrative Fee (New Constr)	463.00	1,200.00	-737.00
4420 · Administrative Fee (Remodel)	926.00	332.00	594.00
4430 · Inspection Fee (New Constr)	437.00	1,132.00	-695.00
4440 · Inspection Fee (Remodel)	1,278.00	668.00	610.00
4460 · Remodel Fees	2,269.00	600.00	1,669.00
Total 4400 · Fees	5,373.00	3,932.00	1,441.00
4610 · Property Tax Receipts	822.28	75,000.00	-74,177.72
4710 · Sewer Service Charges	-15,351.44	727,952.00	-743,303.44
4720 · Sewer Service Refunds, Customer	0.00	-668.00	668.00
4780 · Waste Collection Revenues	7,109.21	4,832.00	2,277.21
Total Income	8,623.73	821,548.00	-812,924.27
Expense			
5000 · Administrative			
5190 · Bank Fees	923.92	1,032.00	-108.08
5200 · Board of Directors			
5210 · Board Meetings	701.89	832.00	-130.11
5220 · Director Fees	900.00	832.00	68.00
Total 5200 · Board of Directors	1,601.89	1,664.00	-62.11
5250 · Conference Attendance	0.00	668.00	-668.00
5270 · Information Systems	495.00	2,000.00	-1,505.00
5300 · Insurance			
5310 · Fidelity Bond	0.00	300.00	-300.00
5320 · Property & Liability Insurance	1,666.82	500.00	1,166.82
Total 5300 · Insurance	1,666.82	800.00	866.82
5350 · LAFCO Assessment	0.00	532.00	-532.00
5400 · Legal			
5420 · Meeting Attendance, Legal	2,187.50	3,668.00	-1,480.50
5430 · General Legal	2,112.50	6,668.00	-4,555.50
5440 · Litigation	0.00	0.00	0.00
Total 5400 · Legal	4,300.00	10,336.00	-6,036.00
5510 · Maintenance, Office	600.00	1,000.00	-400.00
5520 · Meetings, Local	361.10	3,000.00	2,638.90
5540 · Office Supplies	3,042.57	1,332.00	1,710.57
5550 · Postage	276.17	1,332.00	-1,055.83
5560 · Printing & Publishing	451.53	1,332.00	-880.47
5600 · Professional Services			
5610 · Accounting	7,550.00	10,000.00	-2,450.00
5620 · Audit	9,450.00	4,332.00	5,118.00
5630 · Consulting	5,193.75	3,832.00	1,361.75
5640 · Data Services	6,284.54	1,832.00	4,452.54
5650 · Labor & HR Support	0.00	752.00	-752.00
5660 · Payroll Services	235.89	300.00	-64.11
5690 · Other Professional Services	10.00	21,048.00	21,038.00
Total 5600 · Professional Services	28,724.18	7,676.18	21,048.00

Montara Water & Sanitary District Revenue & Expenditures Budget vs. Actual - Sewer July through October 2014

	Jul - Oct 14	Sewer Budget	\$ Over Budget
5710 · San Mateo Co. Tax Roll Charges		1,000.00	-1,000.00
5720 · Telephone & Internet	0.00	3,000.00	-993.51
5730 · Mileage Reimbursement	2,006.49	500.00	-204.71
5740 · Reference Materials	295.29	68.00	-68.00
5800 · Labor	0.00		
5810 · CalPERS 457 Deferred Plan	4,549.19	4,356.00	193.19
5820 · Employee Benefits	8,231.63	13,768.00	-5,536.37
5830 · Disability Insurance	266.91	380.00	-113.09
5840 · Payroll Taxes	4,287.26	4,352.00	-64.74
5900 · Wages			
5910 · Management	29,001.76	26,376.00	2,625.76
5920 · Staff	33,761.22	32,592.00	1,169.22
5930 · Staff Certification	600.00	632.00	-32.00
5940 · Staff Overtime	1,190.86	796.00	394.86
5950 · Staff Standby	435.92		
Total 5900 · Wages	64,989.76	60,396.00	4,593.76
5960 · Worker's Comp Insurance	1,149.47	2,620.00	-1,470.53
Total 5800 · Labor	83,474.22	85,872.00	-2,397.78
Total 5000 · Administrative	128,219.18	135,184.00	-6,964.82
6000 · Operations			
6170 · Claims, Property Damage	0.00	3,332.00	-3,332.00
6195 · Education & Training	0.00	332.00	-332.00
6200 · Engineering			
6210 · Meeting Attendance, Engineering	0.00	1,668.00	-1,668.00
6220 · General Engineering	15,047.00	8,332.00	6,715.00
Total 6200 · Engineering	15,047.00	10,000.00	5,047.00
6320 · Equipment & Tools, Expensed	0.00	332.00	-332.00
6330 · Facilities			
6335 · Alarm Services	1,138.34	1,668.00	-529.66
6337 · Landscaping	570.00	800.00	-230.00
Total 6330 · Facilities	1,708.34	2,468.00	-759.66
6400 · Pumping			
6410 · Pumping Fuel & Electricity	7,605.47	11,668.00	-4,062.53
Total 6400 · Pumping	7,605.47	11,668.00	-4,062.53
6600 · Collection/Transmission			
6660 · Maintenance, Collection System	0.00	6,668.00	-6,668.00
Total 6600 · Collection/Transmission	0.00	6,668.00	-6,668.00
6800 · Vehicles			
6810 · Fuel	0.00	268.00	-268.00
6820 · Truck Equipment, Expensed	0.00	52.00	-52.00
6830 · Truck Repairs	0.00	132.00	-132.00
Total 6800 · Vehicles	0.00	452.00	-452.00

Montara Water & Sanitary District Revenue & Expenditures Budget vs. Actual - Sewer July through October 2014

	Jul - Oct 14	Sewer Budget	\$ Over Budget
6900 · Sewer Authority Midcoastside			
6910 · SAM Collections	101,952.00	101,952.00	0.00
6920 · SAM Operations	208,008.00	208,008.00	0.00
6940 · SAM Maintenance, Collection Sys	13,883.81	13,332.00	551.81
6950 · SAM Maintenance, Pumping	0.00	16,668.00	-16,668.00
Total 6900 · Sewer Authority Midcoastside	323,843.81	339,960.00	-16,116.19
Total 6000 · Operations	348,204.62	375,212.00	-27,007.38
Total Expense	476,423.80	510,396.00	-33,972.20
Net Ordinary Income	-467,800.07	311,152.00	-778,952.07
Other Income/Expense			
7000 · Capital Account Revenues			
7100 · Connection Fees	79,669.00	76,164.00	3,505.00
7110 · Connection Fees (New Constr)	44,622.00	59,496.00	-14,874.00
7120 · Connection Fees (Remodel)	12,080.00	16,668.00	-4,588.00
7100 · Connection Fees - Other	22,967.00		
Total 7100 · Connection Fees	159,338.00	161,328.00	-2,000.00
7200 · Interest Income - LAIF	0.00	2,668.00	-2,668.00
7700 · Interest, Employee Loans	1,442.23	7,992.00	-6,549.77
Total 7000 · Capital Account Revenues	160,780.23	86,824.00	-73,956.23
Total Other Income	81,111.23	86,824.00	-5,712.77
Other Expense			
8000 · Capital Improvement Program			
8075 · Sewer	60,527.00	273,976.00	-213,449.00
Total 8000 · Capital Improvement Program	60,527.00	273,976.00	-213,449.00
9000 · Capital Account Expenses			
9125 · PNC Equipment Lease Interest	7,400.09	18,780.00	-11,379.91
9175 · Capital Assessment - SAM	0.00	12,000.00	-12,000.00
9200 · I-Bank Loan	13,606.35	39,361.00	-25,754.65
Total 9000 · Capital Account Expenses	21,006.44	70,141.00	-49,134.56
Total Other Expense	81,533.44	344,117.00	-262,583.56
Net Other Income	-422.21	-257,293.00	256,870.79
Net Income	-468,222.28	53,859.00	-522,081.28

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water
 July through October 2014

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 Accrual Basis

	Jul - Oct 14	Water Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
4220 · Cell Tower Lease	10,670.68	10,500.00	170.68
4400 · Fees			
4410 · Administrative Fee (New Constr)	1,826.00	1,500.00	326.00
4420 · Administrative Fee (Remodel)	985.00	333.36	651.64
4430 · Inspection Fee (New Constr)	1,774.00	1,416.00	358.00
4440 · Inspection Fee (Remodel)	929.00	284.00	645.00
Total 4400 · Fees	5,514.00	3,533.36	1,980.64
4610 · Property Tax Receipts	822.30	75,000.00	-74,177.70
4740 · Testing, Backflow	2,923.00	4,332.00	-1,409.00
4810 · Water Sales, Domestic	607,406.42	615,492.00	-8,085.58
4850 · Water Sales Refunds, Customer	0.00	-2,000.00	2,000.00
Total Income	627,336.40	706,857.36	-79,520.96
Expense			
5000 · Administrative			
5190 · Bank Fees	1,604.68	3,000.00	-1,395.32
5200 · Board of Directors			
5210 · Board Meetings	701.89	832.00	-130.11
5220 · Director Fees	900.00	832.00	68.00
Total 5200 · Board of Directors	1,601.89	1,664.00	-62.11
5240 · CDPH Fees	9,328.98	5,000.00	4,328.98
5250 · Conference Attendance	620.39	1,668.00	-1,047.61
5270 · Information Systems	1,335.00	2,000.00	-665.00
5300 · Insurance			
5310 · Fidelity Bond	0.00	300.00	-300.00
5320 · Property & Liability Insurance	1,666.83	568.00	1,098.83
Total 5300 · Insurance	1,666.83	868.00	798.83
5350 · LAFCO Assessment	0.00	732.00	-732.00
5400 · Legal			
5420 · Meeting Attendance, Legal	2,187.50	3,332.00	-1,144.50
5430 · General Legal	17,547.50	23,332.00	-5,784.50
5440 · Litigation	0.00	0.00	0.00
Total 5400 · Legal	19,735.00	26,664.00	-6,929.00
5510 · Maintenance, Office	600.00	1,000.00	-400.00
5520 · Meetings, Local	370.40	0.00	370.40
5530 · Memberships	423.94	6,000.00	-5,576.06
5540 · Office Supplies	3,159.81	3,000.00	159.81
5550 · Postage	1,159.65	2,668.00	-1,508.35
5560 · Printing & Publishing	451.52	1,332.00	-880.48
5600 · Professional Services			
5610 · Accounting	7,550.00	10,000.00	-2,450.00
5620 · Audit	9,450.00	4,332.00	5,118.00
5630 · Consulting	5,193.75	10,500.00	-5,306.25
5640 · Data Services	903.92		
5650 · Labor & HR Support	1,125.00	752.00	373.00
5660 · Payroll Services	499.92	300.00	199.92
5690 · Other Professional Services	10.00		
Total 5600 · Professional Services	24,732.59	25,884.00	-1,151.41

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water
July through October 2014

	Jul - Oct 14	Water Budget	\$ Over Budget
5720 · Telephone & Internet	3,044.05	2,668.00	376.05
5730 · Mileage Reimbursement	364.91	668.00	-303.09
5740 · Reference Materials	0.00	268.00	-268.00
5800 · Labor			
5810 · CalPERS 457 Deferred Plan	9,747.12	9,992.00	-244.88
5820 · Employee Benefits	10,201.46	25,300.00	-15,098.54
5830 · Disability Insurance	538.08	836.00	-297.92
5840 · Payroll Taxes	10,738.48	10,532.00	206.48
5900 · Wages			
5910 · Management	29,001.84	26,376.00	2,625.84
5920 · Staff	96,177.31	109,640.00	-13,462.69
5930 · Staff Certification	2,100.00	3,572.00	-1,472.00
5840 · Staff Overtime	17,551.30	14,488.00	3,063.30
5950 · Staff Standby	4,487.18	2,708.00	1,779.18
Total 5900 · Wages	149,317.63	156,784.00	-7,466.37
5960 · Worker's Comp Insurance	4,284.66	8,952.00	-4,667.34
Total 5800 · Labor	184,827.43	212,396.00	-27,568.57
Total 6000 · Administrative	255,027.07	297,480.00	-42,452.93
6000 · Operations			
6160 · Backflow Prevention	1,400.00	700.00	700.00
6170 · Claims, Property Damage	0.00	3,332.00	-3,332.00
6180 · Communications			
6185 · SCADA Maintenance	32.80	5,832.00	-5,799.20
Total 6180 · Communications	32.80	5,832.00	-5,799.20
6195 · Education & Training	639.00	2,000.00	-1,361.00
6200 · Engineering			
6210 · Meeting Attendance, Engineering	0.00	1,668.00	-1,668.00
6220 · General Engineering	3,733.75	15,000.00	-11,266.25
6230 · Water Quality Engineering	9,482.19	8,332.00	1,150.19
Total 6200 · Engineering	13,215.94	25,000.00	-11,784.06
6320 · Equipment & Tools, Expensed	418.80	4,332.00	-3,913.20
6330 · Facilities			
6335 · Alarm Services	60.13	152.00	-91.87
6337 · Landscaping	900.00	1,200.00	-300.00
Total 6330 · Facilities	960.13	1,352.00	-391.87
6370 · Lab Supplies & Equipment	0.00	332.00	-332.00
6380 · Meter Reading	0.00	3,332.00	-3,332.00
6400 · Pumping			
6410 · Pumping Fuel & Electricity	8,287.98	20,000.00	-11,712.02
6420 · Pumping Maintenance, Generators	0.00	5,000.00	-5,000.00
6440 · Pumping Equipment, Expensed	0.00	3,332.00	-3,332.00
Total 6400 · Pumping	8,287.98	28,332.00	-20,044.02
6500 · Supply			
6510 · Maintenance, Raw Water Mains	0.00	668.00	-668.00
6520 · Maintenance, Wells	4,334.06	1,668.00	2,666.06
6530 · Water Purchases	6,929.37	16,668.00	-9,738.63
Total 6500 · Supply	11,263.43	19,004.00	-7,740.57

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water
July through October 2014

	Water		
	Jul - Oct 14	Budget	\$ Over Budget
6600 · Collection/Transmission			
6610 · Hydrants	0.00	668.00	-668.00
6620 · Maintenance, Water Mains	14,396.97	16,668.00	-2,271.03
6630 · Maintenance, Water Svc Lines	730.42	10,000.00	-9,269.58
6640 · Maintenance, Tanks	636.53	2,168.00	-1,531.47
6650 · Maint., Distribution General	4,765.44	2,168.00	2,597.44
6670 · Meters	1,153.00	1,668.00	-515.00
Total 6600 · Collection/Transmission	21,682.36	33,340.00	-11,657.64
6700 · Treatment			
6710 · Chemicals & Filtering	9,734.93	7,000.00	2,734.93
6720 · Maintenance, Treatment Equip.	856.46	2,500.00	-1,643.54
6730 · Treatment Analysis	7,738.09	7,668.00	70.09
Total 6700 · Treatment	18,329.48	17,168.00	1,161.48
6770 · Uniforms	1,661.43	2,832.00	-1,170.57
6800 · Vehicles			
6810 · Fuel	2,239.88	3,000.00	-760.12
6820 · Truck Equipment, Expensed	212.02	668.00	-455.98
6830 · Truck Repairs	325.59	1,500.00	-1,174.41
Total 6800 · Vehicles	2,777.49	5,168.00	-2,390.51
6890 · Other Operations	819.00	152,056.00	-70,568.16
Total 6000 · Operations	81,487.84	449,536.00	-113,021.09
Total Expense	336,514.91	449,536.00	113,021.09
Net Ordinary Income	290,821.49	257,321.36	33,500.13
Other Income/Expense			
7000 · Capital Account Revenues			
7100 · Connection Fees			
7110 · Connection Fees (New Constr)	52,505.50	24,268.00	28,237.50
7120 · Connection Fees (Remodel)	0.00	968.00	-968.00
7130 · Conn. Fees, PFP (New Constr)	18,125.49	12,700.00	5,425.49
7140 · Conn. Fees, PFP (Remodel)	0.00	3,032.00	-3,032.00
Total 7100 · Connection Fees	70,630.99	40,968.00	29,662.99
7600 · Bond Revenues, G.O.	3,716.08	383,480.00	-379,763.92
Total 7000 · Capital Account Revenues	74,347.07	424,448.00	-350,100.93
Total Other Income	74,347.07	424,448.00	-350,100.93
Other Expense			
8000 · Capital Improvement Program			
8100 · Water	131,693.87	1,065,488.00	-933,794.13
Total 8000 · Capital Improvement Program	131,693.87	1,065,488.00	-933,794.13

Montara Water & Sanitary District Revenue & Expenditures Budget vs. Actual - Water July through October 2014

	Jul - Oct 14	Water Budget	\$ Over Budget
9000 · Capital Account Expenses			
9075 · PFP Connection Expenses	5,111.07		
9100 · Interest Expense - GO Bonds	168,745.44	575,218.00	-406,472.56
9125 · PNC Equipment Lease Interest	7,400.08	18,780.00	-11,379.92
9150 · SRF Loan	0.00	34,032.00	-34,032.00
Total 9000 · Capital Account Expenses	181,256.59	628,030.00	-446,773.41
Total Other Expense	312,950.46	1,693,518.00	-1,380,567.54
Net Other Income	-238,603.39	-1,269,070.00	1,030,466.61
Net Income	52,218.10	-1,011,748.64	1,063,966.74

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 Accrual Basis

Montara Water & Sanitary District Funds Balance Sheet As of October 31, 2014

	Sewer	Water	TOTAL
ASSETS			
Current Assets			
Checking/Savings			
Sewer - Bank Accounts			
Wells Fargo Operating - Sewer	790,633.26	0.00	790,633.26
LAIIF Investment Fund			
Capital Reserve	4,280,646.51	0.00	4,280,646.51
Connection Fees Reserve	228,488.00	0.00	228,488.00
Operating Reserve	255,195.00	0.00	255,195.00
Total LAIF Investment Fund	<u>4,764,329.51</u>	<u>0.00</u>	<u>4,764,329.51</u>
Total Sewer - Bank Accounts	5,554,962.77	0.00	5,554,962.77
Water - Bank Accounts			
Wells Fargo Operating - Water	0.00	374,706.22	374,706.22
Capital Reserve	0.00	398,249.00	398,249.00
Operating Reserve	0.00	224,763.00	224,763.00
Restricted Cash			
Acq & Improv Fund	0.00	4,227.63	4,227.63
Connection Fees Reserve	0.00	122,488.00	122,488.00
Cost of Issuance	0.00	122.94	122.94
GO Bonds Fund	0.00	715,566.11	715,566.11
Total Restricted Cash	<u>0.00</u>	<u>842,404.68</u>	<u>842,404.68</u>
Total Water - Bank Accounts	0.00	<u>1,840,122.90</u>	<u>1,840,122.90</u>
Total Checking/Savings	5,554,962.77	1,840,122.90	7,395,085.67
Accounts Receivable			
Sewer - Accounts Receivable			
Accounts Receivable	21,642.74	0.00	21,642.74
Total Sewer - Accounts Receivable	21,642.74	0.00	21,642.74
Water - Accounts Receivable			
Accounts Receivable	0.00	-1,332.26	-1,332.26
Accounts Rec. - Backflow	0.00	8,502.51	8,502.51
Accounts Rec. - Water Residents	0.00	101,286.36	101,286.36
Unbilled Water Receivables	0.00	208,205.63	208,205.63
Total Water - Accounts Receivable	<u>0.00</u>	<u>316,662.24</u>	<u>316,662.24</u>
Total Accounts Receivable	21,642.74	316,662.24	338,304.98
Other Current Assets			
Maint/Parts Inventory	0.00	42,656.32	42,656.32
Total Other Current Assets	<u>0.00</u>	<u>42,656.32</u>	<u>42,656.32</u>
Total Current Assets	5,576,605.51	2,199,441.46	7,776,046.97
Fixed Assets			
Sewer - Fixed Assets			
General Plant	1,092,847.84	0.00	1,092,847.84
Land	5,000.00	0.00	5,000.00
Other Capital Improv.			
Sewer-Original Cost	685,599.18	0.00	685,599.18
Other Cap. Improv.	2,564,810.39	0.00	2,564,810.39
Total Other Capital Improv.	<u>3,250,409.57</u>	<u>0.00</u>	<u>3,250,409.57</u>
Seal Cove Collection System	995,505.00	0.00	995,505.00
Sewage Collection Facility			
Collection Facility - Org. Cost	1,349,064.00	0.00	1,349,064.00
Collection Facility - Other	3,991,243.33	0.00	3,991,243.33
Total Sewage Collection Facility	<u>5,340,307.33</u>	<u>0.00</u>	<u>5,340,307.33</u>

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 Accrual Basis

Montara Water & Sanitary District
Funds Balance Sheet
As of October 31, 2014

Treatment Facility	244,539.84	0.00	244,539.84
Accumulated Depreciation	-6,417,969.00	0.00	-6,417,969.00
Total Sewer - Fixed Assets	4,510,640.58	0.00	4,510,640.58
Water - Fixed Assets			
General Plant	0.00	21,984,938.43	21,984,938.43
Land & Easements	0.00	734,500.00	734,500.00
Surface Water Rights	0.00	300,000.00	300,000.00
Water Meters	0.00	1,058,985.00	1,058,985.00
Fixed Assets - Other	0.00	48,171.78	48,171.78
Accumulated Depreciation	0.00	-7,179,767.00	-7,179,767.00
Total Water - Fixed Assets	0.00	16,946,828.21	16,946,828.21
Total Fixed Assets	4,510,640.58	16,946,828.21	21,457,468.79
Other Assets			
Sewer - Other Assets			
Due from Water Fund	1,173,739.18	0.00	1,173,739.18
Employee Loan	107,125.97	0.00	107,125.97
Joint Power Authority			
SAM - Orig Collection Facility	981,592.00	0.00	981,592.00
SAM - Expansion	1,705,955.08	0.00	1,705,955.08
Total Joint Power Authority	2,687,547.08	0.00	2,687,547.08
Total Sewer - Other Assets	3,968,412.23	0.00	3,968,412.23
Water - Other Assets			
Bond Acquisition Cost OID	0.00	67,408.40	67,408.40
Bond Issue Cost	0.00	71,973.35	71,973.35
Total Water - Other Assets	0.00	139,381.75	139,381.75
Total Other Assets	3,968,412.23	139,381.75	4,107,793.98
TOTAL ASSETS	<u>14,055,658.32</u>	<u>19,285,651.42</u>	<u>33,341,309.74</u>
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Other Current Liabilities			
Sewer - Current Liabilities			
Deposits Payable	4,583.00	0.00	4,583.00
PNC Equip. Loan - S/T	23,259.07	0.00	23,259.07
Total Sewer - Current Liabilities	27,842.07	0.00	27,842.07
Water - Current Liabilities			
Accrued Interest	0.00	81,799.58	81,799.58
Deposits Payable	0.00	16,422.54	16,422.54
GO Bonds - S/T	0.00	408,661.77	408,661.77
PFP Water Deposits	0.00	4,302.50	4,302.50
PNC Equip. Loan - S/T	0.00	23,259.07	23,259.07
Total Water - Current Liabilities	0.00	534,445.46	534,445.46
Payroll Liabilities			
Employee Benefits Payable	1,478.82	2,060.97	3,539.79
Total Payroll Liabilities	1,478.82	2,060.97	3,539.79
Total Other Current Liabilities	29,320.89	536,506.43	565,827.32
Total Current Liabilities	29,320.89	536,506.43	565,827.32

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 Accrual Basis

Montara Water & Sanitary District
Funds Balance Sheet
As of October 31, 2014

Long Term Liabilities			
Sewer - Long Term Liabilities			
Accrued Vacations	16,282.33	0.00	16,282.33
I-Bank Loan	863,787.76	0.00	863,787.76
PNC Equip. Loan - L/T	722,142.19	0.00	722,142.19
Total Sewer - Long Term Liabilities	1,602,212.28	0.00	1,602,212.28
Water - Long Term Liabilities			
Accrued Vacations	0.00	19,088.15	19,088.15
Deferred on Refunding	0.00	-261,800.00	-261,800.00
Due to Sewer Fund	0.00	1,173,739.18	1,173,739.18
GO Bonds - L/T	0.00	13,169,294.76	13,169,294.76
PNC Equip. Loan - L/T	0.00	722,142.21	722,142.21
SRF Loan Payable	0.00	609,552.51	609,552.51
Total Water - Long Term Liabilities	0.00	15,432,016.81	15,432,016.81
Total Long Term Liabilities	1,602,212.28	15,432,016.81	17,034,229.09
Total Liabilities	1,631,533.17	15,968,523.24	17,600,056.41
Equity			
Sewer - Equity Accounts			
Capital Assets Net	2,861,800.00	0.00	2,861,800.00
Fund Balance - Unrestricted	9,192,745.07	0.00	9,192,745.07
Retained Earnings	417,948.26	0.00	417,948.26
Total Sewer - Equity Accounts	12,472,493.33	0.00	12,472,493.33
Water - Equity Accounts			
Capital Assets Net	0.00	2,197,403.00	2,197,403.00
Restricted Debt Service	0.00	1,471,248.00	1,471,248.00
Unrestricted	0.00	-977,595.99	-977,595.99
Retained Earnings	0.00	-417,948.26	-417,948.26
Total Water - Equity Accounts	0.00	2,273,106.75	2,273,106.75
Equity Adjustment Account	419,854.10	991,803.33	1,411,657.43
Net Income	-468,222.28	52,218.10	-416,004.18
Total Equity	12,424,125.15	3,317,128.18	15,741,253.33
TOTAL LIABILITIES & EQUITY	14,055,658.32	19,285,651.42	33,341,309.74

**Montara Water & Sanitary District
Restricted and Non Restricted Cash Assets
July 2014 through June 2015**



Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
July 2014 through June 2015

	TOTAL												Budget	\$ Over Budget	% of Budget			
	Jul 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Apr 15	May 15	Jun 15				Jul '14 - Jun 15		
Ordinary Income/Expense																		
Income																		
4220 - Cell Tower Lease	2,667.67	2,667.67	2,667.67	2,667.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,670.68	31,500.00	-20,829.32	33.88%	
4400 - Fees																		
4410 - Administrative Fee (New Constr)	0.00	0.00	463.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	463.00	3,600.00	-3,137.00	12.86%	
4420 - Administrative Fee (Remodel)	463.00	0.00	463.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	926.00	1,000.00	-74.00	92.6%	
4430 - Inspection Fee (New Constr)	0.00	0.00	437.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	437.00	3,400.00	-2,963.00	12.85%	
4440 - Inspection Fee (Remodel)	437.00	0.00	740.00	101.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,278.00	2,000.00	-722.00	63.9%	
4460 - Remodel Fees	963.00	1,196.00	110.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,269.00	1,800.00	469.00	128.06%	
Total 4400 - Fees	1,863.00	1,196.00	2,213.00	101.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,373.00	11,800.00	-6,427.00	45.53%	
4610 - Property Tax Receipts	339.35	0.00	263.72	219.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	822.28	225,000.00	-224,177.72	0.37%	
4710 - Sewer Service Charges	0.00	0.00	-15,351.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-15,351.44	2,183,853.00	-2,199,204.44	-0.7%	
4720 - Sewer Service Refunds, Customer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-2,000.00	2,000.00	0.0%	
4760 - Waste Collection Revenues	2,569.34	1,836.92	750.87	1,952.08	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,109.21	14,500.00	-7,390.79	49.03%	
Total Income	7,439.37	5,700.59	-9,466.18	4,999.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,623.73	2,464,653.00	-2,456,029.27	0.35%	
Expense																		
5000 - Administrative																		
5190 - Bank Fees	165.91	169.03	309.96	279.02	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	923.92	3,100.00	-2,176.08	29.8%	
5200 - Board of Directors																		
5210 - Board Meetings	0.00	250.00	326.89	125.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	701.89	2,500.00	-1,798.11	28.08%	
5220 - Director Fees	0.00	187.50	337.50	375.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	900.00	2,500.00	-1,600.00	36.0%	
5230 - Election Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%	
Total 5200 - Board of Directors	0.00	437.50	664.39	500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,601.89	5,000.00	-3,398.11	32.04%	
5250 - Conference Attendance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	-2,000.00	0.0%	
5270 - Information Systems	0.00	495.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	495.00	6,000.00	-5,505.00	8.25%	
5300 - Insurance																		
5310 - Fidelity Bond	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	900.00	-900.00	0.0%	
5320 - Property & Liability Insurance	1,666.82	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,666.82	1,500.00	166.82	111.12%	
Total 5300 - Insurance	1,666.82	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,666.82	2,400.00	-733.18	69.45%	
5350 - LAFCO Assessment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,600.00	-1,600.00	0.0%	
5400 - Legal																		
5420 - Meeting Attendance, Legal	0.00	312.50	437.50	1,437.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,187.50	11,000.00	-8,812.50	19.89%	
5430 - General Legal	0.00	412.50	187.50	1,512.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,112.50	20,000.00	-17,887.50	10.56%	
5440 - Litigation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%	

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
July 2014 through June 2016

	Jul 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Apr 15	May 15	Jun 15	Jul '14 - Jun 15	Budget	\$ Over Budget	% of Budget
Total 5400 - Legal	0.00	725.00	625.00	2,950.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,300.00	31,000.00	-26,700.00	13.87%
5510 - Maintenance, Office	0.00	300.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	600.00	3,000.00	-2,400.00	20.0%
5520 - Meetings - Local	0.00	0.00	150.00	211.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	361.10	0.00	361.10	100.0%
5540 - Office Supplies	0.00	429.56	2,226.66	386.35	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,042.57	9,000.00	-5,957.43	33.81%
5550 - Postage	50.00	144.17	66.00	16.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	276.17	4,000.00	-3,723.83	6.9%
5560 - Printing & Publishing	0.00	273.93	0.00	177.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	451.53	4,000.00	-3,548.47	11.29%
5600 - Professional Services																
5610 - Accounting	0.00	2,800.00	0.00	4,750.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,550.00	30,000.00	-22,450.00	25.17%
5620 - Audit	0.00	0.00	4,450.00	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,450.00	13,000.00	-3,550.00	72.69%
5630 - Consulting	0.00	0.00	3,517.50	1,676.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,193.75	11,500.00	-6,306.25	45.16%
5640 - Data Services	0.00	5,380.62	0.00	903.92	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,284.54	5,500.00	784.54	114.26%
5660 - Labor & HR Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,250.00	-2,250.00	0.0%
5660 - Payroll Services	75.41	54.72	52.88	52.88	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	235.89	900.00	-664.11	26.21%
5690 - Other Professional Services	0.00	0.00	0.00	10.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10.00	0.00	-10.00	100.0%
Total 5600 - Professional Services	75.41	8,235.34	8,020.38	12,393.05	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	28,724.18	63,150.00	-34,425.82	45.49%
5710 - San Mateo Co. Tax Roll Charges																
5720 - Telephone & Internet	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,000.00	-3,000.00	0.0%
5730 - Mileage Reimbursement	49.95	664.00	653.07	639.47	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,006.49	9,000.00	-6,993.51	22.29%
5740 - Reference Materials	0.00	14.63	0.00	280.66	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	295.29	1,500.00	-1,204.71	19.69%
5800 - Labor																
5810 - CalPERS 457 Deferred Plan	1,322.86	1,059.91	1,067.81	1,098.61	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,549.19	13,065.00	-8,515.81	34.62%
5820 - Employee Benefits	4,954.05	0.00	0.00	3,277.57	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,231.63	41,298.00	-33,066.37	19.93%
5830 - Disability Insurance	0.00	88.53	86.74	90.64	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	266.91	1,139.00	-872.09	23.43%
5840 - Payroll Taxes	1,411.01	1,158.34	928.06	789.85	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,287.26	13,052.00	-8,764.74	32.65%
5900 - Wages																
5910 - Management	9,125.44	6,625.44	6,625.44	6,625.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	29,001.76	79,129.00	-50,127.24	36.65%
5920 - Staff	8,661.22	7,960.00	8,360.00	8,740.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	33,761.22	97,778.00	-64,016.78	34.53%
5930 - Staff Certification	150.00	150.00	150.00	150.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	600.00	1,890.00	-1,290.00	31.75%
5940 - Staff Overtime	764.85	153.36	119.28	153.36	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,190.66	2,362.00	-1,171.34	49.99%
5950 - Staff Standby	176.92	233.10	0.00	25.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	435.92			
Total 5900 - Wages	18,898.44	15,141.90	15,264.72	15,694.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	64,989.76	181,179.00	-116,189.24	35.87%
5960 - Worker's Comp Insurance																
5960 - Worker's Comp Insurance	0.00	0.00	0.00	1,149.47	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,149.47	7,866.00	-6,716.53	14.63%
Total 5800 - Labor	26,586.37	17,449.68	17,337.33	22,100.84	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	83,474.22	257,569.00	-174,114.78	32.41%
Total 5000 - Administrative	28,594.46	29,337.84	30,052.79	40,234.09	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	128,219.18	405,539.00	-277,319.82	31.62%

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
July 2014 through June 2015

	Jul 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Apr 15	May 15	Jun 15	TOTAL		% of Budget	
													Jul'14 - Jun 15	Budget		\$ Over Budget
6000 - Operations																
6170 - Claims, Property Damage	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00	-10,000.00	0.0%
6195 - Education & Training	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
6200 - Engineering																
6210 - Meeting Attendance, Engineering	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%
6220 - General Engineering	0.00	0.00	6,212.50	8,934.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,047.00	0.00	25,000.00	-9,963.00	60.19%
Total 6200 - Engineering	0.00	0.00	6,212.50	8,934.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,047.00	0.00	30,000.00	-14,963.00	50.16%
6320 - Equipment & Tools, Expensed																
6330 - Facilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
6335 - Alarm Services	0.00	359.40	419.54	359.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,138.34	0.00	5,000.00	-3,861.66	22.77%
6337 - Landscaping	0.00	190.00	190.00	190.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	570.00	0.00	2,400.00	-1,830.00	23.75%
6330 - Facilities - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total 6330 - Facilities	0.00	549.40	609.54	549.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,708.34	0.00	7,400.00	-5,691.66	23.09%
6400 - Pumping																
6410 - Pumping Fuel & Electricity	0.00	2,558.39	2,504.51	2,542.57	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,605.47	0.00	35,000.00	-27,394.53	21.73%
Total 6400 - Pumping	0.00	2,558.39	2,504.51	2,542.57	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,605.47	0.00	35,000.00	-27,394.53	21.73%
6600 - Collection/Transmission																
6660 - Maintenance, Collection System	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20,000.00	-20,000.00	0.0%
Total 6600 - Collection/Transmission	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20,000.00	-20,000.00	0.0%
6800 - Vehicles																
6810 - Fuel	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	800.00	-800.00	0.0%
6820 - Truck Equipment, Expensed	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	160.00	-160.00	0.0%
6830 - Truck Repairs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	400.00	-400.00	0.0%
Total 6800 - Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,360.00	-1,360.00	0.0%
6900 - Sewer Authority Midcoastside																
6910 - SAM Collections	25,488.00	25,488.00	25,488.00	25,488.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	101,952.00	0.00	305,853.00	-203,901.00	33.33%
6920 - SAM Operations	52,002.00	52,002.00	52,002.00	52,002.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	208,008.00	0.00	624,021.00	-416,013.00	33.33%
6930 - SAM Prior Year Adjustment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6940 - SAM Maintenance, Collection Sys	0.00	13,893.81	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	13,893.81	0.00	40,000.00	-26,116.19	34.71%
6950 - SAM Maintenance, Pumping	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50,000.00	-50,000.00	0.0%
Total 6900 - Sewer Authority Midcoastside	77,490.00	91,372.81	77,490.00	77,490.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	323,843.81	0.00	1,019,874.00	-696,030.15	31.75%

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
July 2014 through June 2015

	Jul 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Apr 15	May 15	Jun 15	Jul 14 - Jun 15	Budget	\$ Over Budget	% of Budget
	TOTAL															
Total 6000 - Operations	77,490.00	94,481.60	86,816.55	89,416.47	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	346,204.62	1,125,634.00	-777,429.38	-30.93%
Total Expense	105,084.46	123,819.44	116,889.34	129,650.56	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	476,423.80	1,531,173.00	-1,054,749.20	31.12%
Net Ordinary Income	-99,645.09	-118,118.85	-126,325.52	-124,710.61	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-467,800.07	933,480.00	-1,401,280.07	-50.11%
Other Income/Expense																
Other Income																
7000 - Capital Account Revenues																
7100 - Connection Fees																
7110 - Connection Fees (New Constr)	44,622.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	44,622.00	178,488.00	-133,866.00	25.0%
7120 - Connection Fees (Remodel)	8,271.00	0.00	3,809.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12,080.00	50,000.00	-37,920.00	24.16%
7100 - Connection Fees - Other	0.00	0.00	0.00	22,967.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	22,967.00			
Total 7100 - Connection Fees	52,893.00	0.00	3,809.00	22,967.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	79,669.00	228,488.00	-148,819.00	34.87%
7200 - Interest Income - LAIF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,000.00	-8,000.00	0.0%
7700 - Interest, Employee Loans	368.50	363.21	357.92	352.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,442.23	23,974.00	-22,531.77	6.02%
Total 7000 - Capital Account Revenues	53,261.50	363.21	4,166.92	23,319.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	81,111.23	260,462.00	-179,350.77	31.14%
Total Other Income	53,261.50	363.21	4,166.92	23,319.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	81,111.23	260,462.00	-179,350.77	31.14%
Other Expense																
8000 - Capital Improvement Program																
8075 - Sewer	5,280.00	5,280.00	25,409.50	24,557.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60,527.00	821,923.00	-761,395.00	7.36%
Total 8000 - Capital Improvement Program	5,280.00	5,280.00	25,409.50	24,557.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60,527.00	821,923.00	-761,395.00	7.36%
8000 - Capital Account Expenses																
9125 - PNC Equipment Lease Interest	1,860.12	1,853.70	1,846.66	1,839.61	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,400.09	56,340.00	-48,939.91	13.14%
9175 - Capital Assessment - SAM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	36,000.00	-36,000.00	0.0%
9200 - IBank Loan	13,606.35	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	13,606.35	52,575.00	-38,968.65	25.88%
Total 9000 - Capital Account Expenses	15,466.47	1,853.70	1,846.66	1,839.61	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	21,006.44	144,915.00	-123,908.56	14.5%
Total Other Expense	20,746.47	7,133.70	27,256.16	26,397.11	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	81,533.44	966,838.00	-885,304.56	8.43%
Net Other Income	32,515.03	-6,770.49	-23,089.24	-3,077.51	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-422.21	-706,376.00	705,953.79	0.06%
Net Income	-66,130.06	-124,889.34	-149,414.76	-127,768.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-468,222.28	227,104.00	-695,326.28	-206.17%

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water
July 2014 through June 2015

	Jul 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Apr 15	May 15	Jun 15	Jul '14 - Jun 15	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense																
Income																
4220 - Cell Tower Lease	2,667.67	2,667.67	2,667.67	2,667.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,670.68	31,500.00	-20,829.32	33.88%
4400 - Fees																
4410 - Administrative Fee (New Constr)	0.00	0.00	1,363.00	463.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,826.00	4,500.00	-2,674.00	40.58%
4420 - Administrative Fee (Remodel)	0.00	0.00	522.00	463.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	985.00	1,000.00	-15.00	98.5%
4430 - Inspection Fee (New Constr)	0.00	0.00	1,337.00	437.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,774.00	4,250.00	-2,476.00	41.74%
4440 - Inspection Fee (Remodel)	0.00	0.00	492.00	437.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	929.00	850.00	79.00	109.29%
Total 4400 - Fees	0.00	0.00	3,714.00	1,800.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,514.00	10,600.00	-5,086.00	52.02%
4810 - Property Tax Receipts	339.38	0.00	263.72	219.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	822.30	225,000.00	-224,177.70	0.37%
4740 - Testing, Backflow	802.00	0.00	0.00	2,121.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,923.00	13,000.00	-10,077.00	22.49%
4810 - Water Sales, Domestic	245,713.61	54,614.47	152,862.17	154,216.17	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	607,406.42	1,846,473.00	-1,239,066.58	32.9%
4850 - Water Sales Refunds, Customer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-6,000.00	6,000.00	0.0%
Total Income	249,522.66	57,282.14	159,507.56	161,024.04	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	627,336.40	2,120,573.00	-1,493,236.60	29.58%
Expense																
5000 - Administrative																
5190 - Bank Fees	387.19	430.34	433.45	353.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,604.68	9,000.00	-7,395.32	17.83%
5200 - Board of Directors																
5210 - Board Meetings	0.00	250.00	326.89	125.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	701.89	2,500.00	-1,798.11	28.08%
5220 - Director Fees	0.00	187.50	337.50	375.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	900.00	2,500.00	-1,600.00	36.0%
5230 - Election Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total 5200 - Board of Directors	0.00	437.50	664.39	500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,601.89	5,000.00	-3,398.11	32.04%
5240 - CDPH Fees	0.00	0.00	0.00	9,328.98	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,328.98	15,000.00	-5,671.02	62.19%
5250 - Conference Attendance	0.00	620.39	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	620.39	5,000.00	-4,379.61	12.41%
5270 - Information Systems	0.00	495.00	840.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,335.00	6,000.00	-4,665.00	22.25%
5300 - Insurance																
5310 - Fidelity Bond	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	900.00	-900.00	0.0%
5320 - Property & Liability Insurance	1,666.83	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,666.83	1,700.00	-33.17	96.05%
Total 5300 - Insurance	1,666.83	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,666.83	2,600.00	-933.17	64.11%
5350 - LAFCO Assessment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,200.00	-2,200.00	0.0%

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water
July 2014 through June 2015

	Jul 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Apr 15	May 15	Jun 15	Jul '14 - Jun 15	TOTAL			
														Budget	\$ Over Budget	% of Budget	
5400 - Legal																	
5420 - Meeting Attendance, Legal	0.00	312.50	437.50	1,437.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,187.50	10,000.00	-7,812.50	21.88%	
5430 - General Legal	0.00	4,260.00	2,112.50	11,175.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	17,547.50	70,000.00	-52,452.50	25.07%	
5440 - Litigation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%	
Total 5400 - Legal	0.00	4,572.50	2,550.00	12,612.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	19,735.00	80,000.00	-60,265.00	24.67%	
5510 - Maintenance, Office	0.00	300.00	0.00	300.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	600.00	3,000.00	-2,400.00	20.0%	
5520 - Meetings, Local	0.00	0.00	159.30	211.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	370.40	0.00	370.40	100.0%	
5530 - Memberships	0.00	423.94	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	423.94	18,000.00	-17,576.06	2.36%	
5540 - Office Supplies	0.00	429.56	2,272.73	457.52	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,159.81	9,000.00	-5,840.19	35.11%	
5550 - Postage	50.00	144.15	750.40	215.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,159.65	8,000.00	-6,840.35	14.5%	
5560 - Printing & Publishing	0.00	273.92	0.00	177.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	451.52	4,000.00	-3,548.48	11.29%	
5600 - Professional Services																	
5610 - Accounting	0.00	2,800.00	0.00	4,750.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,550.00	30,000.00	-22,450.00	25.17%	
5620 - Audit	0.00	0.00	4,450.00	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,450.00	13,000.00	-3,550.00	72.69%	
5630 - Consulting	0.00	0.00	3,517.50	1,676.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,193.75	31,500.00	-26,306.25	16.49%	
5640 - Data Services	0.00	0.00	0.00	903.92	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	903.92	0.00	903.92	0.0%	
5650 - Labor & HR Support	375.00	375.00	375.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,125.00	2,250.00	-1,125.00	50.0%	
5660 - Payroll Services	75.42	54.70	316.90	52.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	499.92	900.00	-400.08	55.55%	
5690 - Other Professional Services	0.00	0.00	0.00	10.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10.00	0.00	10.00	100.0%	
Total 5600 - Professional Services	450.42	3,229.70	8,659.40	12,393.07	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	24,732.59	77,650.00	-52,917.41	31.85%	
5720 - Telephone & Internet	210.40	877.87	867.96	1,087.82	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,044.05	8,000.00	-4,955.95	38.05%	
5730 - Mileage Reimbursement	0.00	92.43	61.43	211.05	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	364.91	2,000.00	-1,635.09	18.25%	
5740 - Reference Materials	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	800.00	-800.00	0.0%	
5800 - Labor																	
5810 - CalPERS 457 Deferred Plan	2,530.05	2,421.08	2,294.18	2,501.81	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,747.12	29,971.00	-20,223.88	32.52%	
5820 - Employee Benefits	6,023.96	0.00	0.00	4,177.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,201.46	75,902.00	-65,700.54	13.44%	
5830 - Disability Insurance	0.00	180.90	175.88	181.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	538.08	2,510.00	-1,971.92	21.44%	
5840 - Payroll Taxes	3,420.45	2,717.81	2,268.36	2,331.86	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,738.48	31,600.00	-20,861.52	33.98%	
5900 - Wages																	
5910 - Management	9,125.46	6,625.46	6,625.46	6,625.46	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	29,001.84	79,129.00	-50,127.16	36.65%	
5920 - Staff	27,127.84	23,437.76	20,985.03	24,626.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	96,177.31	328,917.00	-232,739.69	29.24%	
5930 - Staff Certification	550.00	550.00	450.00	550.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,100.00	10,710.00	-8,610.00	19.61%	

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water
July 2014 through June 2015

	Jul 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Apr 15	May 15	Jun 15	Jul '14 - Jun 15	Budget	\$ Over Budget	% of Budget
5940 - Staff Overtime	7,114.24	3,664.91	3,664.88	3,107.27	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	17,851.30	43,468.00	-25,916.70	40.38%
5950 - Staff Standby	1,247.60	1,248.45	1,049.32	941.81	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,487.18	8,120.00	-3,632.82	55.26%
Total 5900 - Wages	45,165.14	35,526.58	32,774.69	35,851.22	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	149,317.63	470,344.00	-321,026.37	31.75%
5960 - Worker's Comp Insurance	0.00	0.00	0.00	4,284.66	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,284.66	26,853.00	-22,568.34	15.96%
Total 5900 - Labor	57,139.60	40,846.37	37,513.11	49,328.35	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	184,827.43	637,180.00	-452,352.57	29.01%
Total 5000 - Administrative	59,904.44	53,173.67	54,772.17	87,176.79	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	255,027.07	892,430.00	-637,402.93	28.58%
6000 - Operations																
6160 - Backflow Prevention	0.00	650.00	450.00	300.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,400.00	2,100.00	-700.00	66.67%
6170 - Claims, Property Damage	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00	-10,000.00	0.0%
6180 - Communications																
6185 - SCADA Maintenance	0.00	32.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	32.80	17,500.00	-17,467.20	0.19%
6187 - Telephone & Internet, Comm.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total 6180 - Communications	0.00	32.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	32.80	17,500.00	-17,467.20	0.19%
6195 - Education & Training	0.00	0.00	210.00	429.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	639.00	6,000.00	-5,361.00	10.65%
6200 - Engineering																
6210 - Meeting Attendance, Engineering	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%
6220 - General Engineering	0.00	0.00	3,733.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,733.75	45,000.00	-41,266.25	8.3%
6230 - Water Quality Engineering	0.00	4,637.50	0.00	4,844.69	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,482.19	25,000.00	-15,517.81	37.93%
Total 6200 - Engineering	0.00	4,637.50	3,733.75	4,844.69	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	13,215.94	75,000.00	-61,784.06	17.62%
6320 - Equipment & Tools, Expensed	0.00	309.11	48.14	61.55	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	418.80	13,000.00	-12,581.20	3.22%
6330 - Facilities																
6335 - Alarm Services	0.00	0.00	60.13	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60.13	450.00	-389.87	13.36%
6337 - Landscaping	0.00	300.00	300.00	300.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	900.00	3,600.00	-2,700.00	25.0%
6330 - Facilities - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total 6330 - Facilities	0.00	300.00	360.13	300.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	960.13	4,050.00	-3,089.87	23.71%
6370 - Lab Supplies & Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
6380 - Meter Reading	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00	-10,000.00	0.0%
6400 - Pumping																

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water
July 2014 through June 2015

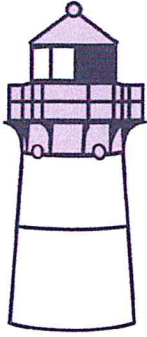
	Jul 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Apr 15	May 15	Jun 15	Jul '14 - Jun 15	Budget	\$ Over Budget	% of Budget
TOTAL																
6410 · Pumping Fuel & Electricity	0.00	2,448.14	2,884.89	2,954.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,287.98	60,000.00	-51,712.02	13.81%
6420 · Pumping Maintenance, Generators	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,000.00	-15,000.00	0.0%
6440 · Pumping Equipment, Expensed	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,996.00	-9,996.00	0.0%
Total 6400 · Pumping	0.00	2,448.14	2,884.89	2,954.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,287.98	84,996.00	-76,708.02	9.75%
6500 · Supply																
6510 · Maintenance, Raw Water Mains	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	-2,000.00	0.0%
6520 · Maintenance, Wells	0.00	0.00	3,791.60	542.46	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,334.06	5,000.00	-665.94	86.68%
6530 · Water Purchases	0.00	0.00	0.00	6,929.37	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,929.37	50,000.00	-43,070.63	13.86%
Total 6500 · Supply	0.00	0.00	3,791.60	7,471.83	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,263.43	57,000.00	-45,736.57	19.76%
6600 · Collection/Transmission																
6610 · Hydrants	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	-2,000.00	0.0%
6620 · Maintenance, Water Mains	0.00	4,819.21	5,214.15	4,363.61	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14,396.97	50,000.00	-35,603.03	28.79%
6630 · Maintenance, Water Svc Lines	0.00	0.00	730.42	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	730.42	30,000.00	-29,269.58	2.44%
6640 · Maintenance, Tanks	0.00	0.00	0.00	636.53	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	636.53	6,500.00	-5,863.47	9.79%
6650 · Maint, Distribution General	0.00	0.00	2,202.59	2,562.85	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,765.44	6,500.00	-1,734.56	73.31%
6670 · Meters	0.00	0.00	0.00	1,153.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,153.00	5,000.00	-3,847.00	23.06%
Total 6600 · Collection/Transmission	0.00	4,819.21	8,147.16	8,715.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	21,682.36	100,000.00	-78,317.64	21.68%
6700 · Treatment																
6710 · Chemicals & Filtering	0.00	262.37	5,170.42	4,302.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,734.93	21,000.00	-11,265.07	46.36%
6720 · Maintenance, Treatment Equip.	0.00	6.53	0.00	849.93	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	856.46	7,500.00	-6,643.54	11.42%
6730 · Treatment Analysis	0.00	520.00	102.09	7,116.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,738.09	23,000.00	-15,261.91	33.64%
Total 6700 · Treatment	0.00	788.90	5,272.51	12,268.07	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18,329.48	51,500.00	-33,170.52	35.59%
6770 · Uniforms																
6800 · Vehicles	0.00	849.89	811.54	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,661.43	8,500.00	-6,838.57	19.55%
6810 · Fuel	0.00	636.73	848.56	754.59	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,239.88	9,000.00	-6,760.12	24.89%
6820 · Truck Equipment, Expensed	194.49	12.53	0.00	5.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	212.02	2,000.00	-1,787.98	10.6%
6830 · Truck Repairs	0.00	325.59	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	325.59	4,500.00	-4,174.41	7.24%
Total 6800 · Vehicles	194.49	974.85	848.56	759.59	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,777.49	15,500.00	-12,722.51	17.92%
6890 · Other Operations																
6890 · Other Operations	0.00	819.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	819.00	8,000.00	-7,181.00	10.24%

**Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water
July 2014 through June 2015**

	Jul 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Apr 15	May 15	Jun 15	Jul '14 - Jun 15	Budget	\$ Over Budget	% of Budget
Total 6000 - Operations	194.49	16,629.40	26,558.28	38,105.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	81,487.84	456,146.00	-374,658.16	17.86%
Total Expense	60,088.93	69,803.07	81,330.45	125,282.46	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	336,514.91	1,348,576.00	-1,012,061.09	24.95%
Net Ordinary Income	189,423.73	-12,520.93	78,177.11	35,741.58	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	290,821.49	771,997.00	-481,175.51	37.67%
Other Income/Expense																
Other Income																
7000 - Capital Account Revenues																
7100 - Connection Fees																
7110 - Connection Fees (New Constr)	52,505.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	52,505.50	72,800.00	-20,294.50	72.12%
7120 - Connection Fees (Remodel)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,900.00	-2,900.00	0.0%
7130 - Conn. Fees, PFP (New Constr)	7,576.00	0.00	12,592.00	-2,042.51	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18,125.49	38,100.00	-19,974.51	47.57%
7140 - Conn. Fees, PFP (Remodel)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,100.00	-9,100.00	0.0%
7150 - Connection Fees, Well Conv.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%	
Total 7100 - Connection Fees	60,081.50	0.00	12,592.00	-2,042.51	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	70,630.99	122,900.00	-52,269.01	57.47%
7600 - Bond Revenues, G.O.	2,633.14	0.00	0.00	1,082.94	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,716.08	1,150,436.00	-1,146,719.92	0.32%
Total 7000 - Capital Account Revenues	62,714.64	0.00	12,592.00	-959.57	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	74,347.07	1,273,336.00	-1,198,988.93	5.84%
Total Other Income	62,714.64	0.00	12,592.00	-959.57	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	74,347.07	1,273,336.00	-1,198,988.93	5.84%
Other Expense																
8000 - Capital Improvement Program																
8100 - Water	1,200.00	34,547.50	59,083.36	36,863.01	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	131,693.87	3,196,463.00	-3,064,769.13	4.12%
Total 8000 - Capital Improvement Program	1,200.00	34,547.50	59,083.36	36,863.01	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	131,693.87	3,196,463.00	-3,064,769.13	4.12%
9000 - Capital Account Expenses																
9075 - PFP Connection Expenses	0.00	5,111.07	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,111.07	0.00	5,111.07	100.0%
9100 - Interest Expense - GO Bonds	0.00	168,745.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	168,745.44	1,150,436.00	-981,690.56	14.67%
9125 - PNC Equipment Lease Interest	1,860.12	1,853.69	1,846.66	1,839.61	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,400.08	56,340.00	-48,939.92	13.14%
9150 - SRF Loan	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	102,090.00	-102,090.00	0.0%	
Total 9000 - Capital Account Expenses	1,860.12	175,710.20	1,846.66	1,839.61	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	181,256.59	1,308,866.00	-1,127,609.41	13.85%

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water
July 2014 through June 2015

	Jul 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Apr 15	May 15	Jun 15	Jul '14 - Jun 15	Budget	\$ Over Budget	% of Budget	
														TOTAL			
Total Other Expense	3,060.12	210,257.70	60,930.02	38,702.62	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	312,950.46	4,505,329.00	-4,192,378.54	6.95%	
Net Other Income	59,654.52	-210,257.70	-48,338.02	-39,662.19	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-238,603.39	-3,231,993.00	2,993,389.61	7.38%	
Net Income	249,078.25	-222,778.63	28,839.09	-3,920.61	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	52,218.10	-2,459,996.00	2,512,214.10	-2.12%	



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **December 4, 2014**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

A handwritten signature in blue ink, appearing to be 'Clemens Heldmaier'. The signature is fluid and cursive, with a long horizontal stroke at the end.

SUBJECT: SAM Flow Report for October 2014

The Sewer Authority Mid-Coastside (SAM) has prepared the following attached reports for the SAM Board of Directors and the California Regional Water Quality Control Board:

- Flow Report for October 2014.
- Collection System Monthly Overflow Report – October 2014.

The Average Daily Flow for Montara was 0.273 MGD in October 2014. There was no reportable overflow in October in the Montara System. SAM indicates there were 1.26 inches of rain in October 2014.

RECOMMENDATION:

Review and file.

Attachments

Sewer Authority Mid-Coastside

Monthly Collection System Activity/SSO Distribution Report, October 2014

Attachment D

October 2014

	Total	Number			
		HMB	GSD	MWSD	SAM
Roots	0	0	0	0	0
Grease	0	0	0	0	0
Mechanical	0	0	0	0	0
Wet Weather	0	0	0	0	0
Other	0	0	0	0	0
Total	0	0	0%	0%	0%

12 Month Moving Total

	Total	Number			
		HMB	GSD	MWSD	SAM
Roots	2	0	1	1	0
Grease	3	3	0	0	0
Mechanical	3	2	0	0	1
Wet Weather	0	0	0	0	0
Other	4	3	1	0	0
Total	12	8	2	1	1
		67%	17%	8%	8%

Reportable SSOs

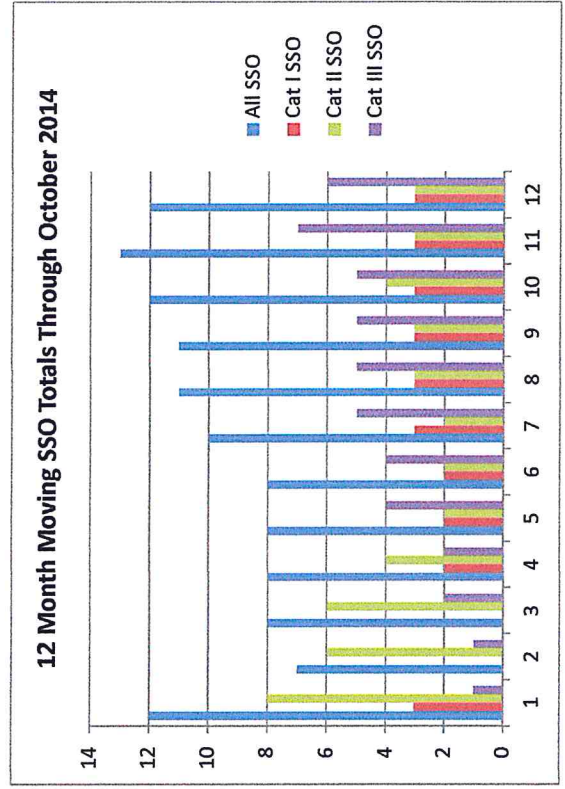
	Total	Number			
		HMB	GSD	MWSD	SAM
October 2014	0	0	0	0	0
12 Month Moving Total	12	8	2	1	1

SSOs / Year / 100 Miles

	Total	Number			
		HMB	GSD	MWSD	SAM
October 2014	0.0	0.0	0.0	0.0	0.0
12 Month Moving Total	11.5	21.6	6.0	3.7	13.7
Category 1	2.9	5.4	0.0	0.0	13.7
Category 2	2.9	8.1	0.0	0.0	0.0
Category 3	5.7	8.1	6.0	3.7	0.0
Miles of Sewers	104.5	37.0	33.2	27.0	7.3
		35.4%	31.8%	25.8%	7.0%

12 Month Rolling Total Sewer Cleaning Summary

Month	HMB	GSD	MWSD	Total Feet	Total Miles
Nov-13	19,335	3,006	4,473	26,814	5.1
Dec-13	36,715	282	0	36,997	7.0
Jan-14	5,153	16,084	22,555	43,792	8.3
Feb-14	2,893	11,781	22,467	37,141	7.0
Mar-14	7,559	20,183	15,861	43,603	8.3
Apr-14	4,369	16,414	22,703	43,486	8.2
May-14	5,278	26,336	36,299	67,913	12.9
Jun-14	24,683	11,422	0	36,105	6.8
Jul-14	24,195	23,571	898	48,664	9.2
Aug-14	29,987	18,644	0	48,631	9.2
Sep-14	18,330	24,438	1,545	44,313	8.4
Oct-14	36,513	2,217	379	39,109	7.4
Annual ft	215,010	174,378	127,180	516,568	
Annual Mi.	40.7	33.0	24.1		97.8



Attachment A

Flow Distribution Report Summary For October 2014

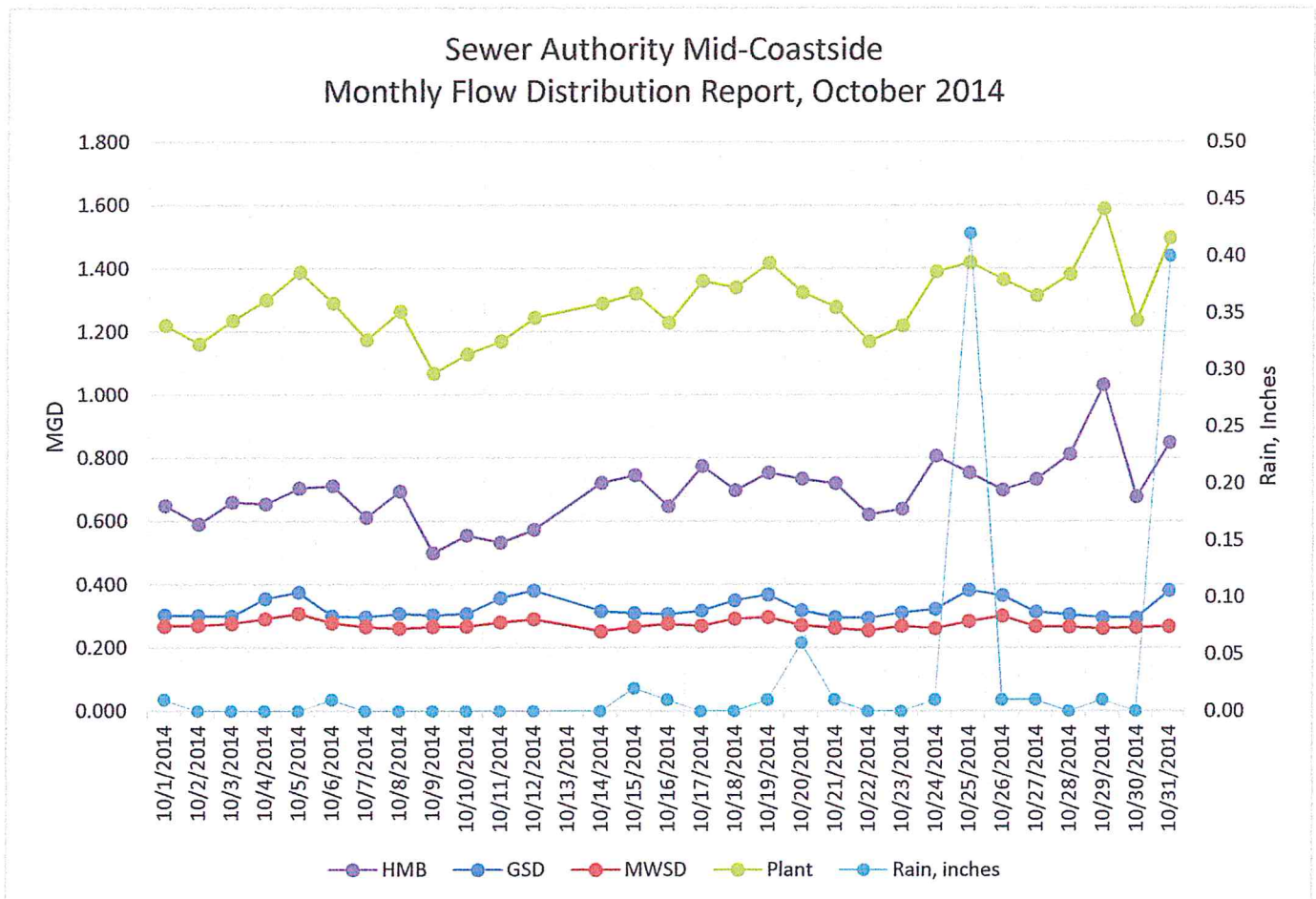
The daily flow report figures for the month of October 2014 have been converted to an Average Daily Flow (ADF) for each Member Agency. The results are attached for your review.

*Influent flow is calculated using the mid-plant flow meter less process water and trucked in waste

*Montara Pump Station flows were adjusted for October 16 - 31, due to equipment issues, using adjacent flow values.

The summary of the ADF information is as follows:

	<u>MGD</u>	<u>%</u>
The City of Half Moon Bay	0.695	53.8%
Granada Sanitary District	0.324	25.1%
Montara Water and Sanitary District	<u>0.273</u>	<u>21.1%</u>
Total	1.293	100.0%



Sewer Authority Mid-Coastside

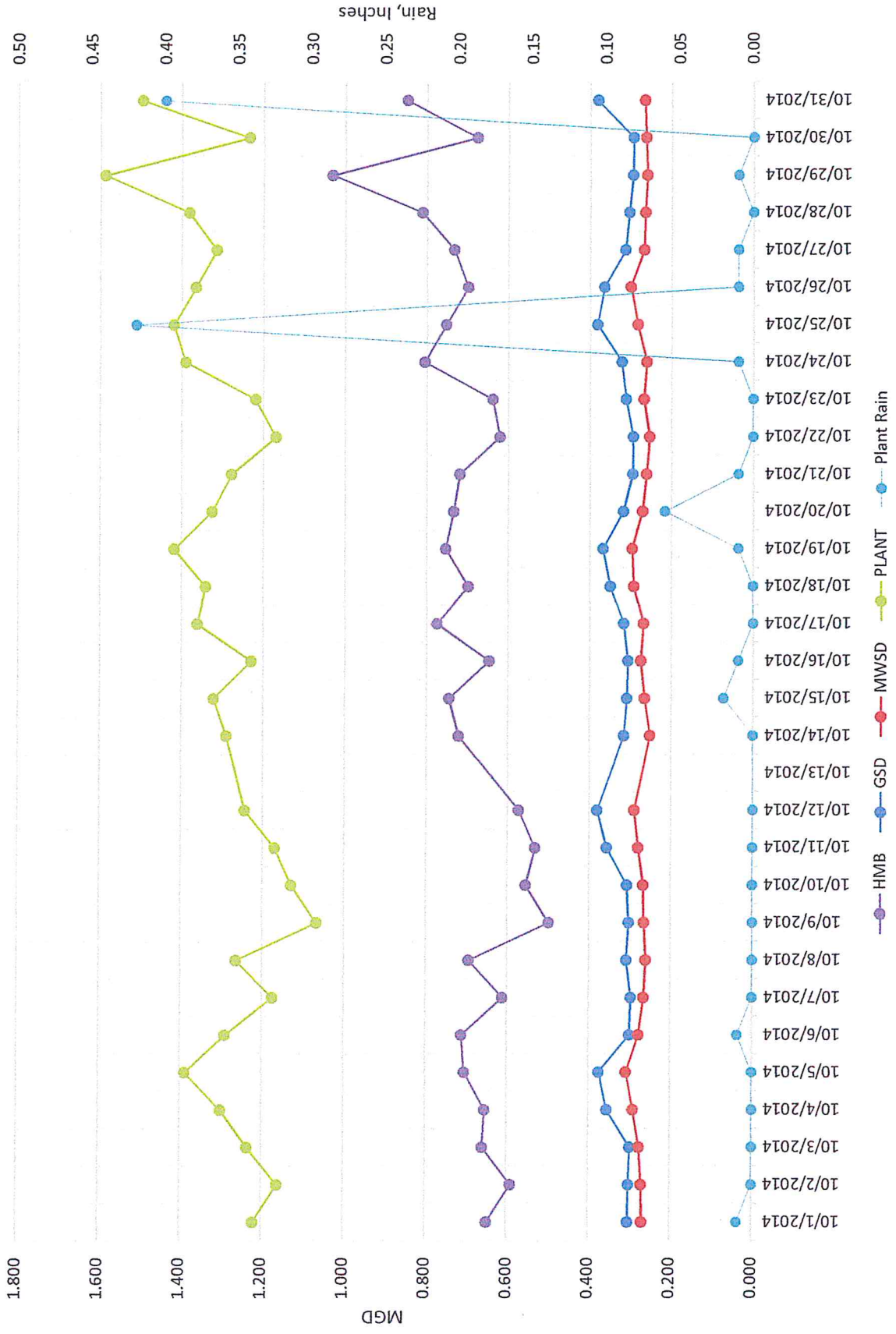
Monthly Flow Distribution Report

<u>Date</u>	<u>HMB</u>	<u>GSD</u>	<u>MWSD</u>	<u>Plant</u>	<u>Rain Plant</u>	<u>Rain Portola</u>	<u>Rain Montara</u>
10/1/2014	0.649	0.303	0.268	1.220	0.01	0.01	0.01
10/2/2014	0.591	0.301	0.270	1.162	0.00	0.00	0.00
10/3/2014	0.661	0.299	0.276	1.236	0.00	0.00	0.00
10/4/2014	0.655	0.355	0.291	1.301	0.00	0.00	0.00
10/5/2014	0.705	0.375	0.308	1.388	0.00	0.00	0.00
10/6/2014	0.712	0.300	0.278	1.290	0.01	0.00	0.00
10/7/2014	0.612	0.297	0.266	1.175	0.00	0.00	0.00
10/8/2014	0.695	0.308	0.261	1.264	0.00	0.00	0.00
10/9/2014	0.499	0.303	0.266	1.068	0.00	0.00	0.00
10/10/2014	0.555	0.307	0.267	1.129	0.00	0.00	0.00
10/11/2014	0.533	0.357	0.280	1.170	0.00	0.00	0.00
10/12/2014	0.573	0.381	0.290	1.244	0.00	0.00	0.00
10/14/2014	0.722	0.316	0.252	1.290	0.00	0.00	0.00
10/15/2014	0.746	0.309	0.266	1.321	0.02	0.06	0.09
10/16/2014	0.647	0.306	0.276	1.229	0.01	0.00	0.00
10/17/2014	0.775	0.317	0.269	1.361	0.00	0.00	0.00
10/18/2014	0.698	0.350	0.292	1.340	0.00	0.00	0.00
10/19/2014	0.754	0.368	0.296	1.418	0.01	0.00	0.00
10/20/2014	0.735	0.318	0.272	1.325	0.06	0.09	0.13
10/21/2014	0.720	0.296	0.262	1.278	0.01	0.00	0.00
10/22/2014	0.621	0.294	0.254	1.169	0.00	0.00	0.00
10/23/2014	0.639	0.311	0.269	1.219	0.00	0.00	0.00
10/24/2014	0.806	0.322	0.262	1.390	0.01	0.00	0.00
10/25/2014	0.754	0.382	0.284	1.420	0.42	0.20	0.35
10/26/2014	0.699	0.365	0.301	1.365	0.01	0.01	0.00
10/27/2014	0.733	0.313	0.268	1.314	0.01	0.00	0.00
10/28/2014	0.812	0.304	0.266	1.382	0.00	0.00	0.00
10/29/2014	1.032	0.295	0.261	1.588	0.01	0.00	0.00
10/30/2014	0.677	0.294	0.264	1.235	0.00	0.00	0.00
10/31/2014	0.849	0.381	0.267	1.497	0.40	0.38	0.68
Totals	20.860	9.730	8.197	38.787	0.99	0.75	1.26

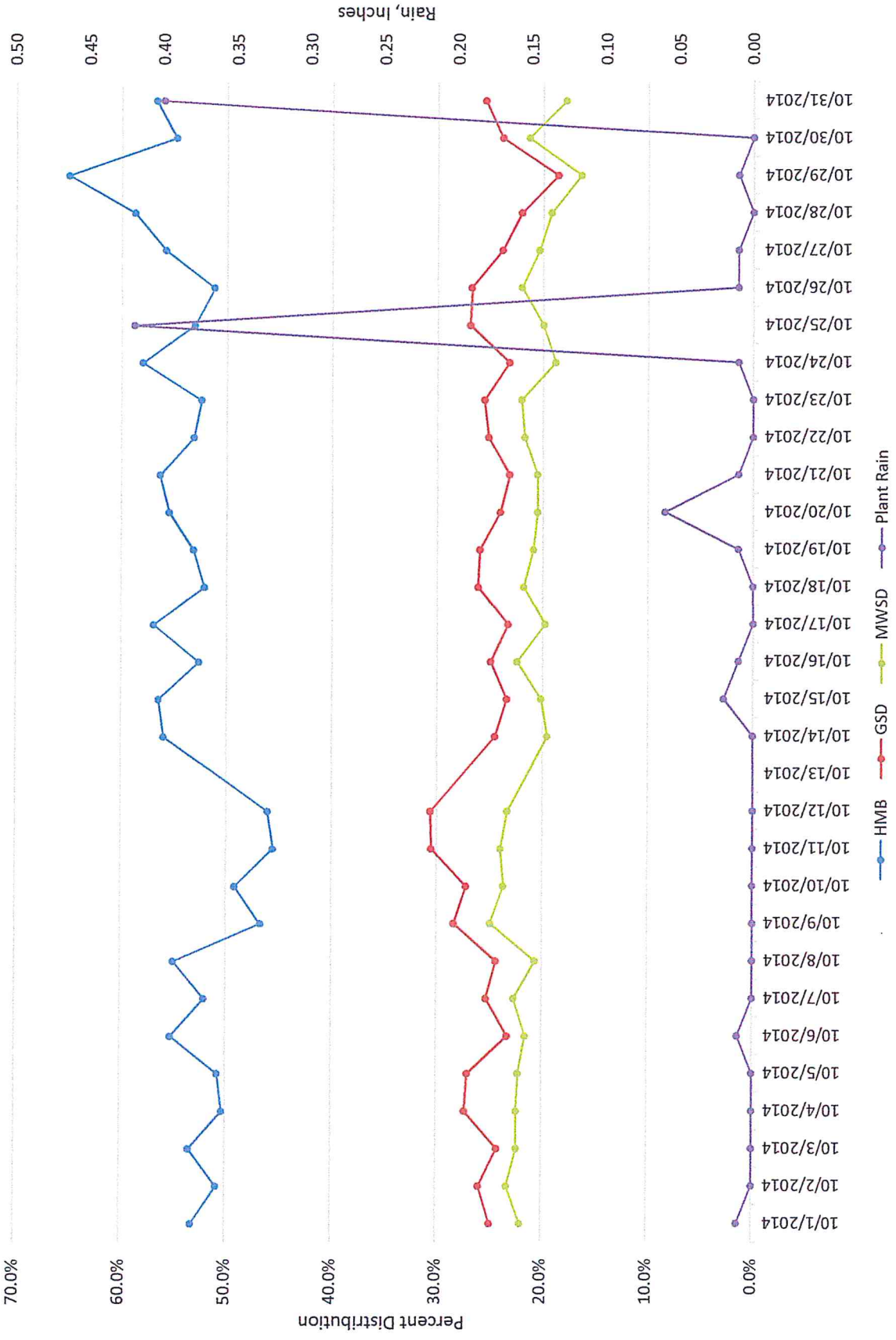
Summary

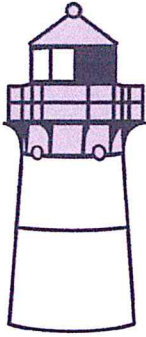
	<u>HMB</u>	<u>GSD</u>	<u>MWSD</u>	<u>Plant</u>
Minimum	0.499	0.294	0.252	1.068
Average	0.695	0.324	0.273	1.293
Maximum	1.032	0.382	0.308	1.588
Distribution	53.8%	25.1%	21.1%	100.0%

Sewer Authority Mid-Coastside Monthly Flow Distribution Report, October 2014



Percent Distribution October 2014





MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **December 4, 2014**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

SUBJECT: Review of Current Investment Portfolio

The District's Investment Policy and Guidelines requires that the Board review the status of the current investment portfolio. The following summarizes the status of these accounts:

- The District has most of its idle sewer funds deposited in the State of California's Local Agency Investment Fund (LAIF). The Monthly Average interest rate for October 2014 was 0.261%.
- The District has set up two checking accounts that are largely backed by Federal securities: Water General Account and the Sewer General Account with Wells Fargo Bank.

RECOMMENDATION:

District staff attempts to cash manage idle funds in LAIF as long as possible before transferring to the Wells Fargo checking accounts for disbursements.



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **December 4, 2014**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

SUBJECT: Connection Permit Applications Received

As of December 4, 2014 the following new Sewer Connection Permit applications were received since the last report:

Date of Application	Property Owner	Site Address	Home Size
11/20/2014	H. Guerra	1150 Date Street	SFD
11/13/2014	Allen Price	390 12 th Street	SFD

As of December 4, 2014 the following new Water (Private Fire Sprinkler) Connection Permit applications were received since the last report:

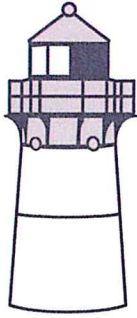
Date of Application	Property Owner	Site Address	Home Size
11/20/2014	H. Guerra	1150 Date Street	SFD

As of December 4, 2014 the following new Water Connection Permit applications were received since the last report:

Date of App.	Property Owner	Site Address	Home Size	Type of Connection
11/20/2014	H. Guerra	1150 Date Street	SFD	Domestic

RECOMMENDATION:

No action is required. This is for Board information only.



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **December 4th, 2014**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

A handwritten signature in blue ink, appearing to be 'Clemens Heldmaier', written in a cursive style.

SUBJECT: Monthly Water Production Report

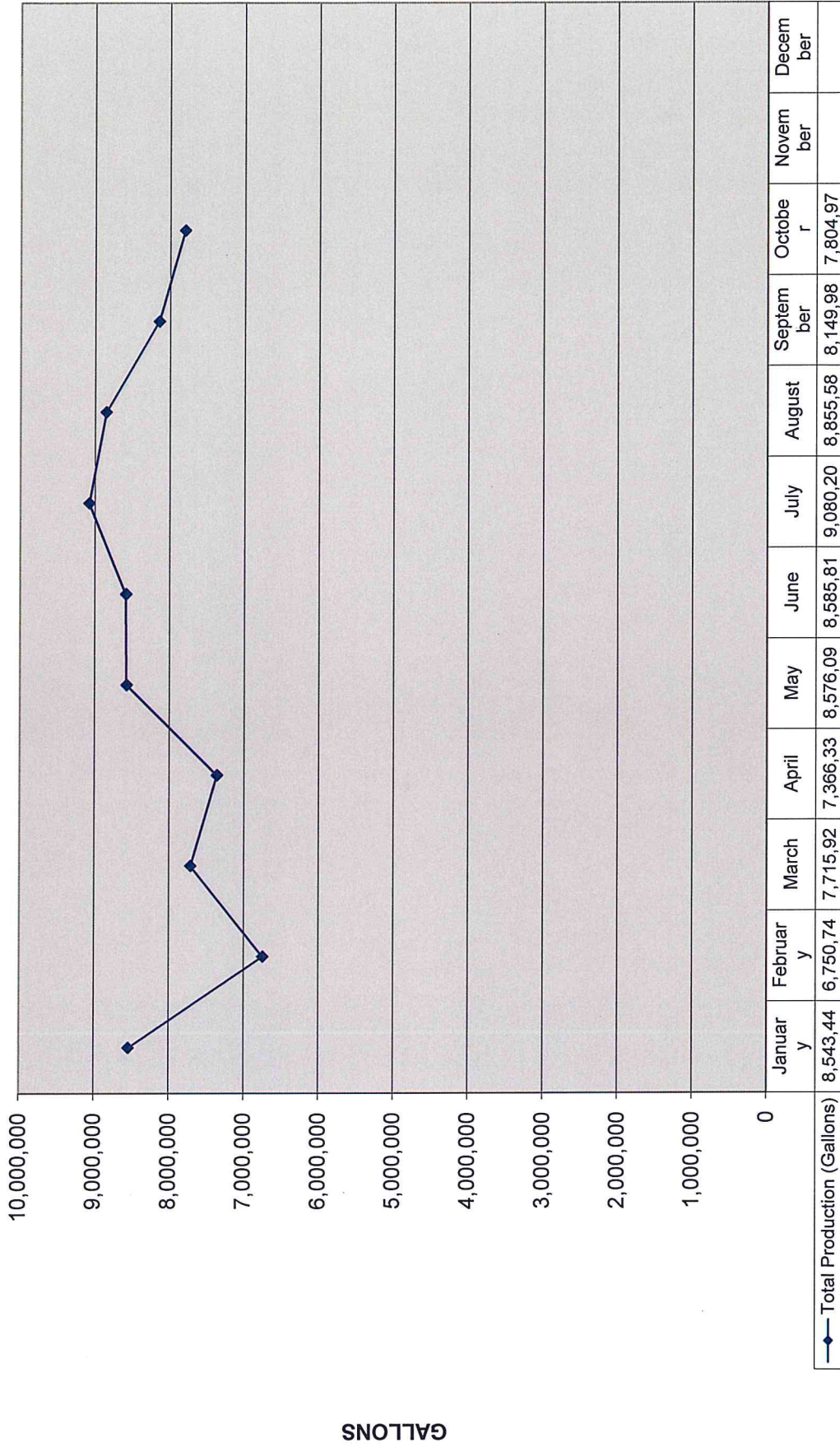
The attached two charts summarize the monthly water production for the District. The first shows a consolidated report from all sources by month. The second shows each water source the District uses, both wells and surface water. The production is shown in gallons of water produced.

RECOMMENDATION:

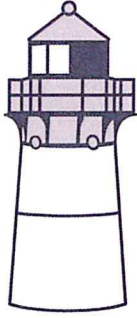
No action is required. This information is presented for the Board's information only.

Attachments

Total Production 2014(Gallons)



GALLONS



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **December 4th, 2014**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

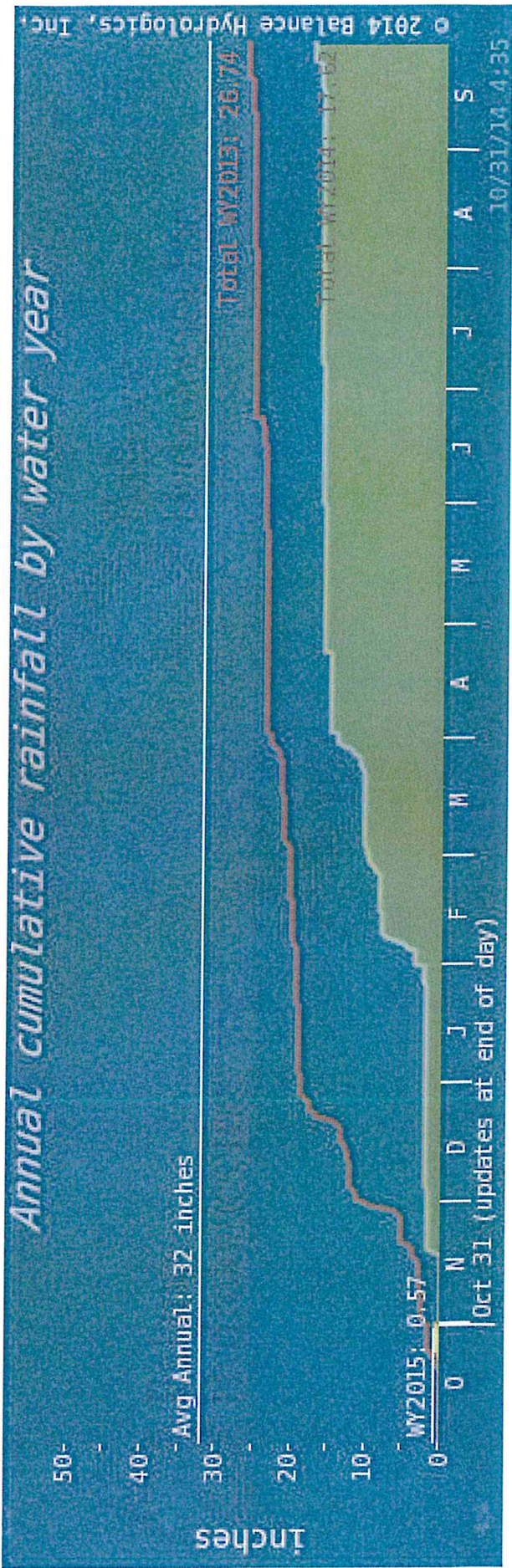
SUBJECT: Rain Report

The attached chart shows the monthly rainfall at the Alta Vista Treatment Plant for the current and prior fiscal years along with the seven year average of rainfall.

RECOMMENDATION:

No action is required. This is presented for the Board's information only.

Attachment



Rain Report 2013-2014 Water Year

Monthly rainfall for water year 2015

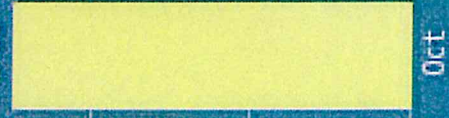
1.25

1.0

0.5

0.0

Inches

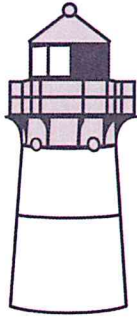


Oct 2014- Sep 2015

10/31/14 13:02

© 2014 Balance Hydrologics, Inc.

Rain Report Monthly 2014- 2015 Water Year



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **December 4th, 2014**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

SUBJECT: Monthly Solar Energy Report

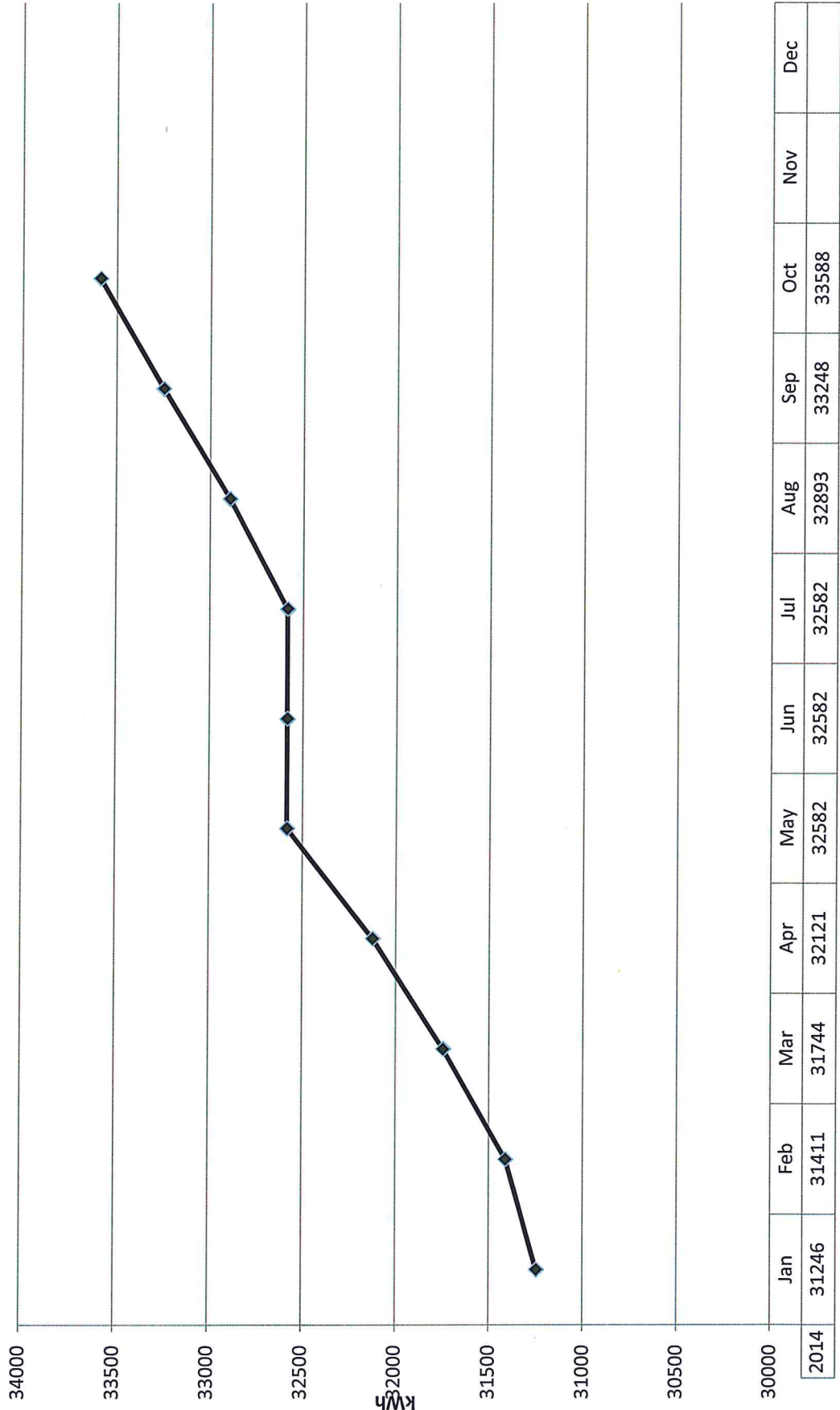
The attached chart summarizes the monthly solar production at the Alta Vista Array. Since the installation of the solar panels the District produced 33588 kWh and saved 57101 lbs of CO₂.

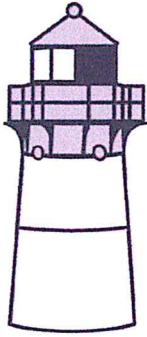
RECOMMENDATION:

No action is required. This information is presented for the Board's information only.

Attachments

SOLAR ENERGY PRODUCED IN 2014 (kWh)





MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **December 4, 2014**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

A handwritten signature in blue ink, appearing to be 'Clemens Heldmaier', written in a cursive style.

SUBJECT: Review and Possible Action Concerning Sewer Authority Mid-Coastside Guidelines for Recycled Water.

The Guiding Principles for Recycled Water Project between SAM, CCWD and MWSD were presented at the November 6 meeting.

The principles lay out basic terms and conditions to which SAM CCWD and MWSD will agree to finance, design, construct and operate the Phase 1 Project. Phase 1 is intended to provide recycled water to the Ocean Colony Partners (OCP) golf course only.

RECOMMENDATION:

Adopt Resolution No. _____, Resolution of the Montara Water and Sanitary District Approving and Authorizing Execution of Guiding Principles for Recycled Water Project.

GUIDING PRINCIPLES FOR RECYCLED WATER PROJECT BETWEEN SAM, CCWD AND MWSD

BASIS FOR AGREEMENT

The Sewer Authority Mid-Coastside (SAM) is responsible for the treatment and disposal of wastewater collected from within its service area. Within the SAM service area, two agencies, the Coastside County Water District (CCWD) and the Montara Water and Sanitary District (MWSD) are retail water suppliers for their respective service areas.

The parties (SAM – CCWD – MWSD) intend that a recycled water treatment facility shall be constructed at the SAM treatment plant in order to treat the wastewater generated to a water quality level sufficient for its use as recycled water for distribution and sale by CCWD. Phase 1 of the project (Phase 1) is intended to provide recycled water to the Ocean Colony Partners (OCP) golf course only.

Phase 1 has been proposed consisting of two components:

- (A) A Recycled water treatment facility located at the SAM plant, the capacity of which shall be designed, at a minimum, to serve recycled water to OCP's golf courses
- (B) Recycled water transmission and distribution systems for CCWD's service area, specifically for transmitting recycled water to OCP's golf courses

The parties intend to proceed with the design and construction of Phase 1 with funds secured by the parties to self-fund Phase 1. If grants or low interest financing provided by the federal or state governments is available, these funds will be pursued. The parties further intend that SAM shall be reimbursed for its expenditures for Phase 1.

It is anticipated by the parties that after Phase 1 is completed, additional recycled water projects will be studied for potential benefits and funding. The recycled water plant will be designed to handle additional recycled water projects after Phase 1.

These Guiding Principles shall serve as the basis for an agreement or agreements among SAM as the producer of recycled water and CCWD and MWSD as distributors of recycled water.

TERMS AND CONDITIONS

The purpose of the Agreement is to set out the basic terms and conditions pursuant to which SAM, CCWD and MWSD will agree to finance, design, construct and operate the Phase 1 Project, including the following:

1. **Jurisdiction:** SAM will be the producer of the recycled water. CCWD and MWSD will be the distributors of recycled water to all recycled water customers within their respective service areas.
2. **Point(s) of Delivery:** The Point or Points of Delivery of recycled water from SAM to CCWD and MWSD, respectively, shall be defined as that point or points in the recycled water treatment facility immediately downstream of the last treatment unit and from which delivery of recycled water is made to CCWD and MWSD.
3. **Design and Construction:** SAM will be responsible for the design, construction, and operation of the recycled water treatment facilities for Phase 1 with input from CCWD and MWSD (and future Phases). The facilities will be designed to satisfy the water quality specified by the CCWD and MWSD and the combined production requirements of CCWD and MWSD; provided, that in no event shall said requirements exceed the maximum flow rate of SAM's treatment facilities; provided, further, that SAM shall have the final authority with regard to determining selection of treatment technology.

CCWD and MWSD shall be responsible for the design, construction, and operation of all facilities for the transmission and distribution of recycled water within their respective service areas.

4. **CEQA:** The parties will be responsible for complying with the California Environmental Quality Act (CEQA) for the components of Phase 1 which each proposes to construct, with the understanding that the parties shall cooperate with each other and coordinate their efforts for CEQA compliance.
5. **Permits:** As much as practicable and for the sake of expediency, the parties will jointly apply for permits from the San Francisco Bay Regional Water Quality Control Board and the California Department of Public Health, for all permits necessary to construct Phase 1. If not practicable or expedient, then the parties will apply separately for such permits pertaining to their respective components of the Phase 1 Project.
6. **Financing:** The financing for Phase 1 is agreed to be self-funded by the parties. Ideally SAM will secure the needed funding for Phase 1. If SAM is unable to fully fund Phase 1 and CCWD is able to fund and provide all or part of the financing for Phase 1, the monies provided by CCWD will be repaid by SAM to CCWD over time. The specific details of any repayment will be specified at the time funding is finalized.
The parties also intend to apply for grant or low interest financing provided by the federal or state governments (Collectively, "Grant Funding") for the design and construction of Phase 1. The parties shall jointly apply for such financing to the extent allowable under Grant Funding programs; provided, that if such financing is based on ownership of the individual components, i.e., SAM's recycling treatment facilities, CCWD's transmission and distribution facilities and MWSD's transmission and distribution facilities, then the parties shall apply for Grant Funding

corresponding to ownership, but in any event, the parties shall cooperate with and assist each other in obtaining Grant Funding.

7. **Facilities ' Ownership:** SAM will own, operate and maintain the recycled water treatment facilities to the point(s) of delivery to CCWD and MWSD. CCWD and MWSD will own, operate and maintain their respective recycled water transmission and distribution facilities downstream of the point of delivery.
8. **Operation and Maintenance:** SAM will operate and maintain the recycled water treatment facilities to the point(s) of delivery. CCWD and MWSD will operate and maintain their respective recycled water transmission and distribution facilities downstream of the point of delivery.
9. **Records:** Without limitation upon record-keeping requirements, SAM shall keep and maintain accurate records of recycled water production and the volume of recycled water provided to CCWD and MWSD, respectively. The records or the data contained therein shall be provided periodically to CCWD and MWSD and upon demand as CCWD and MWSD may require.
10. **Access to Treatment Facilities:** MWSD and CCWD shall have reasonable access to the recycled water treatment facilities during construction and from and after SAM's acceptance thereof to ascertain SAM's compliance with the terms and conditions of the agreement entered into in pursuance of these Guiding Principles.
11. **Dispute Resolution:** Disputes regarding the interpretation of, or performance under, the agreement entered into in pursuance of these Guiding Principles shall be resolved initially by meeting and conferring between or among the parties to the dispute and if not resolved thereby, by submittal to mediation.
12. **Successors:** The agreement entered into in pursuance of these Guiding Principles shall be binding upon and inure to the benefit of the successors and assigns of the parties thereto.
13. **Reimbursement:** SAM shall be reimbursed by CCWD and MWSD for all costs incurred by SAM for the Phase 1 Project which are not reimbursed by Grant Funding. Such costs shall be allocated between CCWD and MWSD in proportion to the flow of recycled water allocated to them in the Project.
14. **Effect:** These Guiding Principles shall be effective upon the last of the dates of execution hereinafter set forth and shall be incorporated in an agreement or agreements between and among the parties for the implementation of the Project. These Guiding Principles are merely a statement of the terms upon which the parties may be interested in pursuing further negotiations. An agreement outlining the final details of Phase 1 shall be entered into prior to commencing the design and construction of Phase 1.

Signature Page

IN WITNESS WHEREOF, the parties (below) have executed these Guiding Principles upon the dates hereinafter listed below and agree to the intent and principles of these guidelines:

SAM

General Manager: _____ Date: _____

Board President: _____ Date: _____

CCWD

General Manager: _____ Date: _____

Board President: _____ Date: _____

MWSD

General Manager: _____ Date: _____

Board President: _____ Date: _____

City of HALF MOON BAY

City Manager: _____ Date: _____

Mayor: _____ Date: _____

GRANADA COMMUNITY SERVICES DISTRICT

General Manager: _____ Date: _____

Board President: _____ Date: _____

RESOLUTION NO. _____

RESOLUTION OF THE MONTARA WATER AND SANITARY DISTRICT APPROVING AND AUTHORIZING EXECUTION OF GUIDING PRINCIPLES FOR RECYCLED WATER PROJECT

directed to execute said document for and on behalf of the Montara Water and Sanitary District.

2. The District Secretary is hereby authorized and directed to transmit a certified copy of this resolution together with an original counterpart of the aforesaid Guiding Principles signed on behalf of the Montara Water and Sanitary District to the Board of Directors of Sewer Authority Mid-Coastside with copies to GCSD, HMB and CCWD.

President, Montara Water and Sanitary District

COUNTERSIGNED:

Secretary, Montara Water and Sanitary District

* * * *

I HEREBY CERTIFY that the foregoing Resolution No. _____ was duly and regularly adopted and passed by the Board of the Montara Water and Sanitary District, County of San Mateo, California, at a meeting thereof held on the ___ day of _____ 2014, by the following vote:

AYES, Directors:

NOES, Directors:

ABSENT, Directors:

Secretary, Montara Water and Sanitary District

RESOLUTION OF THE MONTARA WATER AND SANITARY DISTRICT APPROVING AND AUTHORIZING EXECUTION OF GUIDING PRINCIPLES FOR RECYCLED WATER PROJECT

WHEREAS, Sewer Authority Mid-Coastside (SAM), a joint powers authority, treats and disposes of wastewater collected within its service area that includes the wastewater service areas of Montara Water and Sanitary District (MWSD), the City of Half Moon Bay (HMB), and the Granada Community Services District (GCSD), which agencies are the member agencies of SAM; and

WHEREAS, Coastside County Water District (CCWD), the territory of which lies adjacent to portions of the respective territories of MWSD, GCSD and HMB, is a water producer and distributor/retailer; and

WHEREAS, MWSD is also a water producer and distributor/retailer; and

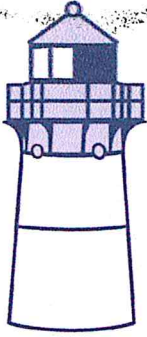
WHEREAS, SAM, CCWD and MWSD desire that a recycled water treatment facility shall be constructed at the SAM treatment plant in order to treat its generated wastewater to a water quality level sufficient for use as recycled water for distribution and sale by CCWD; and

WHEREAS, there has been presented to and reviewed by this Board a proposed statement of principles for development of a recycled water project in phases entitled, "Guiding Principles for Recycled Water Project between SAM, CCWD and MWSD;" and

WHEREAS, this Board desires to approve and authorize execution of the aforesaid Guiding Principles as a statement of the terms upon which the parties may be interested in pursuing further negotiations in pursuance of a recycled water project;

NOW THEREFORE, be it resolved by the Board of the Montara Water and Sanitary District, a public agency in the County of San Mateo, California, as follows:

1. That certain document entitled, "Guiding Principles for Recycled Water Project between SAM, CCWD and MWSD" (form Version 7), a copy of which document is on file in the Administrative Offices of the District, to which copy reference is hereby made for the full particulars thereof, is hereby approved and the President of this Board and the General Manager are hereby authorized and



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting of: **December 4, 2014**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

SUBJECT: Consideration of Changing the Date of District Elections

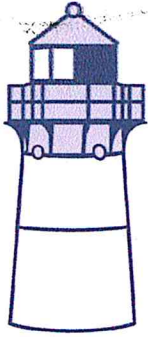
The District Board has, at numerous times, discussed the possibility of changing District elections from the current date of the first Tuesday after the first Monday in November of odd-numbered years to the same date as the Statewide General Election, held on the first Tuesday after the first Monday of November in even-numbered years. The primary reason for changing the date is to provide for greater voter participation. That goal is supported by statistics provided by the County Elections Office over a number of years.

For example, the City of Half Moon Bay changed its election date from November of odd-numbered years to November of even-numbered years as result of a voter initiative in 2010. That City's election turnout in 2009 was 27.8% of the registered voters, while the turnout in 2012, after the change to even-numbered years, was 82.9%. Although figures are not yet available for 2014, the City's estimated turnout for 2014 is over 70%. By comparison, the District's voter participation in the November 2013 election was 25.9%.

Complete County-wide statistics for more recent elections are not yet available online. However, for comparison purposes, reference to the odd-year consolidated municipal, school and special district elections in the County of San Mateo are instructive and show similar low turnout results. For example on November 3, 2009, the local consolidated election turnout County-wide was 27.84%, the November 8, 2011 turnout was 28.69% and the November 5, 2013 turnout was 19.65%. Again, for comparison, the County-wide turnout for the November 6, 2012 Presidential and Statewide General Election brought a 79.83% turnout.

Another positive effect of the potential change to even election years would be monetary savings. County staff has provided the District with a cost estimate for 2015 elections of \$8,500. For a potential 2016 election the County anticipates charging the District only \$6,000.

District Counsel has prepared a resolution initiating the election date change. If adopted, it would be sent to the County Board of Supervisors for approval. Under the Elections Code the County Elections Official is required to prepare an impact analysis, including a cost analysis, of the consolidation of the District's election with the elections held on the Statewide General Election date for the Board of



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting of: **December 4, 2014**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

Supervisors. That Board must approve the District's resolution unless it finds that the ballot style, voting equipment, or computer capacity is such that additional elections or materials cannot be handled. Within 30 days after the approval of the resolution, the Elections Official must notify all registered voters of the District of the approval of the resolution by the Board of Supervisors. The notice shall be delivered by mail and at the cost of the District.

As a result of the date change, District Board members whose terms will expire in December of 2015 would continue in office until December 2016 and Board members whose terms will expire in December of 2017 would continue in office until December 2018. The staggered terms of office established under the District's Principal Act (Sanitary District Act of 1923) would be preserved by the extended terms.

RECOMMENDATION: Discuss and Schedule Consideration of Resolution Changing Election Date at the Meeting of January 15, 2014

MWSD, Board of Directors, Voter Participation

Election Year	Number of Registered Voters	Ballots Cast	Turnout [%]
Nov. 2013	3814	987	25.9
Nov. 2011	uncontested		
Nov. 2009	uncontested		
Nov. 2007	3759	1281	34.1

City of Half Moon Bay, City Council Members, Voter Participation

Election Year	Number of Registered Voters	Ballots Cast	Turnout [%]
Nov. 2014	no statement of votes to date		Estimated >70%
Nov. 2012	6585	5459	82.9
Nov. 2009	6286	1745	27.8

30	MONTARA WATER AND SANITARY DISTRICT MEMBERS, BOARD OF DIRECTORS													
	Registration	Ballots Cast	Turnout (%)		MONTARA WATER AND Vote for 3 DARIN E WALKER	J DWIGHT WILSON	BRANDON KWAN	JIM HARVEY	BILL HUBER	BOB PTACEK				
3301	895	238	26.6		80	141	35	153	144	86				
3303	701	135	19.4		31	80	26	69	80	48				
3304	1,356	387	28.5		57	178	51	355	202	181				
3306	829	238	28.7		48	130	39	139	153	110				
3307	20	8	40.0		1	7	0	8	8	0				
3314	3	0	0.0		0	0	0	0	0	0				
3542	0	0	0.0		0	0	0	0	0	0				
Early Voting Totals	3,814	2	0.1		0	0	0	2	2	1				
Absentee Totals	3,814	702	18.4		170	392	110	370	437	295				
Election Day Totals	3,814	283	7.4		57	144	48	182	148	129				
Grand Totals	3,814	987	25.9		227	536	158	554	587	425				

**November 5, 2013 Consolidated Municipal, School & Special District Election
Mark Church, Chief Elections Officer, County of San Mateo**

Official Results, November 5, 2013

EAST PALO ALTO SANITARY DISTRICT MEMBERS, BOARD OF DIRECTORS

Number To Vote For: 2 Complete Precincts: 12 of 12

DENNIS C. SCHERZER	499	41.55%
JOAN SYKES-MIESSI	466	38.80%
EDRICK L. HAGGANS	236	19.65%

GRANADA SANITARY DISTRICT MEMBERS, BOARD OF DIRECTORS

Number To Vote For: 3 Complete Precincts: 6 of 6

RIC LOHMAN	506	18.08%
LEONARD D. WOREN	493	17.61%
DAVID SEATON	466	16.65%
MARC PASSEN	451	16.11%
CHARLES H. HALL SR	443	15.83%
Gael Erickson	440	15.72%

LOS TRANCOS COUNTY WATER DISTRICT MEMBERS, BOARD OF DIRECTORS

Number To Vote For: 3 Complete Precincts: 4 of 4

CHARLIE KRENZ	152	35.35%
STANLEY R GAGE	123	28.60%
WILLIAM SLOAN COATS	107	24.88%
GEORGE A. LEE	48	11.16%

MENLO PARK FIRE PROTECTION DISTRICT MEMBERS, BOARD OF DIRECTORS

Number To Vote For: 3 Complete Precincts: 66 of 66

PETER F. CARPENTER	4,904	22.97%
CHUCK BERNSTEIN	4,577	21.44%
REX JANSON	4,383	20.53%
JACK NELSON	3,900	18.27%
CAROLYN CLARKE	3,582	16.78%

MIDCOAST COMMUNITY COUNCIL MEMBERS

Number To Vote For: 4 Complete Precincts: 10 of 10

DAVE OLSON	1,054	24.56%
CHRIS JOHNSON	995	23.18%
JOEL F. JANOE	854	19.90%
ERIN R DEINZER	836	19.48%
CLAUDE R. WINDELL	553	12.88%

MID-PENINSULA WATER DISTRICT MEMBERS, BOARD OF DIRECTORS

Number To Vote For: 3 Complete Precincts: 25 of 25

DAVE WARDEN	3,216	31.54%
BETTY L. LINVILL	2,533	24.84%
ALBERT STUEBING	2,380	23.34%
MICHAEL MALEKOS	2,067	20.27%

MONTARA WATER AND SANITARY DISTRICT MEMBERS, BOARD OF DIRECTORS

Number To Vote For: 3 Complete Precincts: 7 of 7

BILL HUBER	587	23.60%
JIM HARVEY	554	22.28%
J DWIGHT WILSON	536	21.85%
BOB PTACEK	425	17.09%
DARIN E WALKER	227	9.13%
BRANDON KWAN	158	6.35%

**BELMONT-REDWOOD SHORES SCHOOL DISTRICT MEASURE R
(2/3 APPROVAL REQUIRED)**

Complete Precincts: 38 of 38

YES	5,551	71.98%
NO	2,161	28.02%

**LAS LOMITAS ELEMENTARY SCHOOL DISTRICT MEASURE S
(55% APPROVAL REQUIRED)**

Complete Precincts: 18 of 18

BONDS YES	2,305	73.95%
BONDS NO	812	26.05%

**MENLO PARK CITY SCHOOL DISTRICT MEASURE W
(55% APPROVAL REQUIRED)**

Complete Precincts: 21 of 21

BONDS YES	4,222	75.33%
BONDS NO	1,383	24.67%

**SAN MATEO-FOSTER CITY SCHOOL DISTRICT MEASURE P
(55% APPROVAL REQUIRED)**

Complete Precincts: 75 of 75

BONDS YES	8,002	46.53%
BONDS NO	9,195	53.47%

TOWN OF ATHERTON MEASURE X (2/3 APPROVAL REQUIRED)

Complete Precincts: 8 of 8

YES	1,466	73.37%
NO	532	26.63%

CITY OF BRISBANE MEASURE T (MAJORITY REQUIRED)

Complete Precincts: 3 of 3

YES	881	77.08%
NO	262	22.92%

CITY OF FOSTER CITY MEASURE U (MAJORITY REQUIRED)

Complete Precincts: 14 of 14

YES	3,077	73.21%
NO	1,126	26.79%

CITY OF PACIFICA MEASURE V (MAJORITY REQUIRED)

Complete Precincts: 28 of 28

YES	2,575	34.13%
NO	4,970	65.87%

TOWN OF PORTOLA VALLEY MEASURE Q (MAJORITY REQUIRED)

Complete Precincts: 3 of 3

YES	1,035	86.25%
NO	165	13.75%

**November 6, 2007 Consolidated Municipal, School & Special Election
Warren Slocum, Chief Elections Officer County of San Mateo**

Official Election Results, November 6, 2007

TOWN OF WOODSIDE MEMBER, TOWN COUNCIL, DISTRICT 5		Complete Precincts: 9 of 9	534	100.00%
DAVID BUROW				
TOWN OF WOODSIDE MEMBER, TOWN COUNCIL, DISTRICT 7		Complete Precincts: 9 of 9		
PETER MASON			546	100.00%
BROADMOOR POLICE PROTECTION DISTRICT MEMBERS, BOARD OF DIRECTORS		Complete Precincts: 4 of 4		
J. WAYNE JOHNSON			519	66.80%
REBECCA C. HUSTED			258	33.20%
COASTSIDE COUNTY WATER DISTRICT MEMBERS, BOARD OF DIRECTORS		Number To Vote For: 3	18 of 18	
KEN COVERDELL			2,004	31.77%
JIM LARIMER			1,886	29.90%
BOB FELDMAN			1,783	28.27%
MARIO M. VAZQUEZ			634	10.05%
HALF MOON BAY FIRE PROTECTION DISTRICT MEMBERS, BOARD OF DIRECTORS		Number To Vote For: 3	18 of 18	
DOUG MACKINTOSH			1,435	18.64%
JOHN DRAPER			1,377	17.88%
GREGG A. HOSFELDT			1,328	17.25%
BERT SILVA			1,287	16.71%
JERRY C. DONOVAN			1,286	16.70%
RON TABORSKI			813	10.56%
JOHN J. SZABO			174	2.25%
LOS TRANCOS COUNTY WATER DISTRICT MEMBERS, BOARD OF DIRECTORS		Number To Vote For: 2	4 of 4	
CHARLES KRENZ			186	44.50%
MIKE WARD			122	29.19%
RICHARD SWAN			110	26.32%

MENLO PARK FIRE PROTECTION DISTRICT MEMBERS, BOARD OF DIRECTORS		Number To Vote For: 2	66 of 66	
BART SPENCER			4,744	44.37%
PETER OHTAKI			4,415	41.29%
JOHN OSMER			1,534	14.35%
MIDCOAST COMMUNITY COUNCIL COUNCILMEMBERS		Number To Vote For: 3	10 of 10	
NEIL MERRILLEES			1,266	29.07%
DEBORAH LARDIE			1,050	24.11%
LEONARD D. WOREN			758	17.41%
HOWARD RICHARD LIEBERMAN			649	14.90%
BOB PTACEK			632	14.51%
MONTARA WATER AND SANITARY DISTRICT MEMBERS, BOARD OF DIRECTORS		Number To Vote For: 2	6 of 6	
SCOTT BOYD			728	36.44%
KATHRYN SLATER-CARTER			675	33.76%
RICHARD BULAN			595	29.76%
POINT MONTARA FIRE PROTECTION DISTRICT MEMBERS, BOARD OF DIRECTORS		Complete Precincts: 5 of 5		
CHRISTOPHER R. CILIA			744	66.02%
VINCE WILLIAMS			383	33.98%
BURLINGAME ELEMENTARY SCHOOL DISTRICT MEASURE A		Complete Precincts: 29 of 29		
BONDS YES			3,650	63.90%
BONDS NO			2,052	36.10%
CITY OF SOUTH SAN FRANCISCO MEASURE B		Complete Precincts: 38 of 38		
YES			4,865	72.99%
NO			1,800	27.01%

CITY OF SOUTH SAN FRANCISCO MEASURE C		Complete Precincts: 38 of 38		
YES			4,205	63.47%
NO			2,420	36.53%
CITY OF REDWOOD CITY MEASURE D		Complete Precincts: 51 of 51		
YES			5,738	79.96%
NO			1,438	20.04%
CITY OF REDWOOD CITY MEASURE E		Complete Precincts: 51 of 51		
YES			5,807	81.08%
NO			1,355	18.92%
CITY OF SAN BRUNO MEASURE F		Complete Precincts: 28 of 28		
YES			2,570	49.07%
NO			2,667	50.93%
MENLO PARK FIRE PROTECTION DISTRICT MEASURE G		Complete Precincts: 66 of 66		
YES			4,594	73.62%
NO			1,646	26.38%
COLMA FIRE PROTECTION DISTRICT MEASURE H		Complete Precincts: 5 of 5		
YES			634	67.09%
NO			311	32.91%

**November 4, 2014 Statewide General Election
Mark Church, Chief Elections Officer, County of San Mateo**

Semi-Official Results, November 18, 2014

CITY OF EAST PALO ALTO MEMBERS, CITY COUNCIL		
Number To Vote For: 2	14	of 14
Complete Precincts:		
RUBEN ABRICA	1,433	35.91%
DONNA RUTHERFORD	1,386	34.74%
KIMBERLY CARLTON	1,171	29.35%
CITY OF HALF MOON BAY MEMBERS, CITY COUNCIL		
Number To Vote For: 3	8	of 8
Complete Precincts:		
DEBORAH B. PENROSE	2,200	22.35%
DEBORAH RUDDOCK	1,905	19.36%
RICK KOWALCZYK	1,366	13.88%
ALLAN ALIFANO	1,314	13.35%
DAVID C. EBLOVI	1,243	12.63%
DON PRESTOSZ	1,176	11.95%
HARVEY RARBACK	638	6.48%
TOWN OF HILLSBOROUGH MEMBERS, CITY COUNCIL		
Number To Vote For: 2	8	of 8
Complete Precincts:		
LAURENCE M. MAY	2,010	38.31%
MARIE CHUANG	1,920	36.59%
CHRISTY LIM	1,317	25.10%
CITY OF MENLO PARK MEMBERS, CITY COUNCIL		
Number To Vote For: 3	25	of 25
Complete Precincts:		
PETER OHTAKI	5,143	20.73%
KIRSTEN KEITH	4,550	18.34%
RICH CLINE	4,271	17.21%
DREW COMBS	3,924	15.81%
KELLY FERGUSON	3,508	14.14%
KRISTIN DURISSETI	3,416	13.77%

CITY OF PACIFICA MEMBERS, CITY COUNCIL		
Number To Vote For: 3	28	of 28
Complete Precincts:		
SUE DIGRE	5,258	20.21%
MICHAEL "MIKE" O'NEILL	4,476	17.20%
JOHN KEENER	4,346	16.70%
ERIC RUCHAMES	3,653	14.04%
VICTOR A. SPANO	3,364	12.93%
MATT DOUGHERTY	2,776	10.67%
THERESE M. DYER	2,146	8.25%
COASTSIDE FIRE PROTECTION DISTRICT MEMBER, BOARD OF DIRECTORS		
Complete Precincts:	23	of 23
BRUCE MACKIMMIE	2,648	43.29%
MICHAEL P. CLARDY	1,759	28.76%
BILL KEHOE	1,710	27.95%
MIDPENINSULA REGIONAL OPEN SPACE DISTRICT MEMBER, BOARD OF DIRECTORS, WARD 6		
Complete Precincts:	88	of 88
LARRY HASSETT	11,772	69.17%
BRANDON LEWKE	5,247	30.83%
PENINSULA HEALTH CARE DISTRICT MEMBERS, BOARD OF DIRECTORS		
Number To Vote For: 3	130	of 130
Complete Precincts:		
HELEN GALLIGAN	25,121	34.46%
LAWRENCE W. CAPPEL	18,900	25.92%
DENNIS ZELL	16,049	22.01%
DOUGLAS RADTKE	12,836	17.61%
SAN MATEO COUNTY HARBOR DISTRICT MEMBERS, BOARD OF COMMISSIONERS (Full Term)		
Number To Vote For: 2	475	of 475
Complete Precincts:		
NICOLE DAVID	66,964	32.12%
ROBERT BERNARDO	48,340	23.18%
JAMES "JIM" TUCKER	48,048	23.04%
KIMBERLEY COLLINS	24,441	11.72%
BRIAN ROGERS	11,950	5.73%
SHAWN MOONEY	8,756	4.20%

SAN MATEO COUNTY HARBOR DISTRICT MEMBER, BOARD OF COMMISSIONERS (Short Term)		
Complete Precincts:	475	of 475
TOM MATTUSCH	54,820	48.69%
WILL HOLSINGER	45,112	40.06%
ROBERT S. GRANT	12,668	11.25%
SEQUOIA HEALTHCARE DISTRICT MEMBERS, BOARD OF DIRECTORS		
Number To Vote For: 3	188	of 188
Complete Precincts:		
GERALD "JERRY" SHEFFREN	25,686	25.91%
JOHN J. "JACK" HICKEY	21,625	21.81%
ARTHUR J. FARO	19,692	19.86%
JOHN MCDOWELL	17,862	18.02%
MARK J. DE PAULA	14,277	14.40%
PROPOSITION 1 (MAJORITY REQUIRED)		
Complete Precincts:	475	of 475
YES	116,408	73.94%
NO	41,022	26.06%
PROPOSITION 2 (MAJORITY REQUIRED)		
Complete Precincts:	475	of 475
YES	113,292	73.80%
NO	40,227	26.20%
PROPOSITION 45 (MAJORITY REQUIRED)		
Complete Precincts:	475	of 475
YES	67,956	43.59%
NO	87,960	56.41%
PROPOSITION 46 (MAJORITY REQUIRED)		
Complete Precincts:	475	of 475
YES	50,713	32.14%
NO	107,056	67.86%

17	CITY OF HALF MOON BAY MEMBERS, CITY COUNCIL														
	Registration	Ballots Cast	Turnout (%)		CITY OF HALF MOON BAY Vote for 2 JOHN CHARLES ULLOM	MARINA M. FRASER	"FARMER" JOHN MULLER	HARVEY RARBACK							
3320	713	596	83.6		158	200	330	247							
3321	787	635	80.7		138	263	354	214							
3322	812	641	78.9		150	228	388	236							
3323	976	828	84.8		177	365	502	272							
3324	956	798	83.5		209	278	430	303							
3325	868	717	82.6		170	278	404	252							
3326	996	834	83.7		199	349	499	289							
3327	477	410	86.0		107	174	205	158							
Early Voting Totals	6,585	38	0.6		9	15	23	17							
Absentee Totals	6,585	3,243	49.2		770	1,312	1,873	1,230							
Election Day Totals	6,585	2,178	33.1		530	808	1,246	737							
Grand Totals	6,585	5,459	82.9		1,309	2,135	3,142	1,984							

Absentee Totals 12	CITY OF HALF MOON BAY MEMBERS, CITY COUNCIL														
	Registration	Ballots Cast	Turnout (%)	CITY OF HALF MOON BAY Vote for 3 CHARLES T. HOELZEL	DAN HANDLER	ALLAN ALIFANO	NAOMI PATRIDGE	RICK KOWALCZYK	SOFIA M. FREER	DEBORAH RUDDOCK	GEORGE MUTEFF				
14TH CONGRESSIONAL DISTRICT	6,286	1,745	27.8	280	621	769	874	646	553	629	528				
19TH ASSEMBLY DISTRICT	6,286	1,745	27.8	280	621	769	874	646	553	629	528				
3RD SUPERVISORIAL DISTRICT	6,286	1,745	27.8	280	621	769	874	646	553	629	528				
8TH SENATORIAL DISTRICT	6,286	1,745	27.8	280	621	769	874	646	553	629	528				
BOARD OF EQUALIZATION DISTRICT	6,286	1,745	27.8	280	621	769	874	646	553	629	528				
CITY OF HALF MOON BAY	6,286	1,745	27.8	280	621	769	874	646	553	629	528				
COASTSIDE COUNTY WATER	6,286	1,745	27.8	280	621	769	874	646	553	629	528				
COASTSIDE FIRE PROTECTION	6,286	1,745	27.8	280	621	769	874	646	553	629	528				
DISTRICT HEADING 2	6,286	1,745	27.8	280	621	769	874	646	553	629	528				
GRANADA SANITARY DISTRICT	1,422	389	27.4	25	91	70	88	96	71	84	75				
SAN MATEO COUNTY	6,286	1,745	27.8	280	621	769	874	646	553	629	528				
Absentee Totals	6,286	1,745	27.8	280	621	769	874	646	553	629	528				

November 3, 2009 Consolidated Municipal, School & Special District Election
Warren Slocum, Chief Elections Officer, County of San Mateo

Official Results

Total Registration and Turnout		393 of 393	
Complete Precincts:	393	of	393
Total Registered Voters	277,759		
Precinct Registration	277,759		
Precinct Ballots Cast	26,341	9.48%	
Early Voting Ballots Cast	287	0.10%	
Vote By Mail Ballots Cast	50,712	18.26%	
Total Ballots Cast	77,340	27.84%	
SAN MATEO UNION HIGH SCHOOL DISTRICT MEMBERS, GOVERNING BOARD			
Number To Vote For: 3	163	of	163
Complete Precincts:	163	of	163
PETER H. HANLEY	17,321	24.63%	
LINDA LEES DWYER	16,033	22.80%	
ROBERT H. GRIFFIN	14,580	20.73%	
MIKE LOY	13,197	18.76%	
GUADALUPE ORTIZ	9,197	13.08%	
SEQUOIA UNION HIGH SCHOOL DISTRICT MEMBERS, GOVERNING BOARD			
Number To Vote For: 2	174	of	174
Complete Precincts:	174	of	174
CHRIS THOMSEN	10,873	22.24%	
ALAN SARVER	9,720	19.89%	
VIRGINIA CHANG KIRALY	8,085	16.54%	
BOB FERRANDO	5,529	11.31%	
NOHEMA FERNANDEZ	4,190	8.57%	
JACQUELINE WALLACE GREENE	3,752	7.68%	
BETH "MS. INJA" INJASOULIAN	3,528	7.22%	
NORIA ZASSLOW	3,202	6.55%	
HILLSBOROUGH CITY SCHOOL DIST. MEMBERS, GOVERNING BOARD			
Number To Vote For: 3	12	of	12
Complete Precincts:	12	of	12
MARY ELLEN BENNINGER	1,394	31.02%	
STEVEN M. KOURY	1,326	29.51%	
LYNNE ESSELSTEIN	1,133	26.21%	
STEVEN GANS	641	14.26%	
REDWOOD CITY SCHOOL DISTRICT MEMBERS, GOVERNING BOARD			
Number To Vote For: 2	64	of	64
Complete Precincts:	64	of	64
HILARY S. PAULSON	5,037	32.85%	
MARIA DIAZ-SLOCUM	4,661	30.43%	
JOHN J. "JACK" HICKEY	2,920	19.07%	
LEA CUNIBERTI-DURAN	2,697	17.61%	
SAN BRUNO PARK SCHOOL DISTRICT MEMBERS, GOVERNING BOARD			
Number To Vote For: 3	23	of	23
Complete Precincts:	23	of	23
WILLIAM "SKIP" HENDERSON	2,554	26.97%	
HENRY C. SANCHEZ	2,221	23.45%	
JAMES R. PRESCOTT	2,044	21.56%	
CHARLES "CHUCK" ZELNIK JR.	1,364	14.40%	
MARIA N ARAUJO	1,287	13.59%	
SAN MATEO-FOSTER CITY SCHOOL DISTRICT MEMBERS, GOVERNING BOARD			
Number To Vote For: 3	87	of	87
Complete Precincts:	87	of	87
ELLEN MALLORY ULRICH	10,094	28.54%	
LORY LORIMER LAWSON	9,863	27.89%	
JULIE S. CHAN	8,875	25.09%	
JOHN MILLER	6,534	18.48%	
WOODSIDE ELEMENTARY SCHOOL DISTRICT MEMBERS, GOVERNING BOARD			
Number To Vote For: 3	9	of	9
Complete Precincts:	9	of	9
BETTINA U. PIKE	350	26.76%	
WENDY WARREN CRANDALL	321	24.54%	
MARC TARPENNING	310	23.70%	
ELIANNE K. FRENKEL-PEPELL	184	14.07%	
MILLO FENZI	143	10.93%	
CITY OF BELMONT MEMBERS, CITY COUNCIL			
Number To Vote For: 3	19	of	19
Complete Precincts:	19	of	19
DAVE WARDEN	2,358	23.07%	
WARREN LIEBERMAN	2,268	22.19%	
CORALIN FEIERBACH	2,148	21.01%	
GIN NIKOLOFF	1,734	16.96%	
MICHAEL MCGUINNESS	1,715	16.78%	
REDWOOD CITY SCHOOL DISTRICT MEMBERS, GOVERNING BOARD			
Number To Vote For: 2	64	of	64
Complete Precincts:	64	of	64
HILARY S. PAULSON	5,037	32.85%	
MARIA DIAZ-SLOCUM	4,661	30.43%	
JOHN J. "JACK" HICKEY	2,920	19.07%	
LEA CUNIBERTI-DURAN	2,697	17.61%	
CITY OF BRISBANE MEMBERS, CITY COUNCIL			
Number To Vote For: 3	3	of	3
Complete Precincts:	3	of	3
W. CLARKE CONWAY	570	25.90%	
CLIFF LENTZ	546	24.81%	
A. SEPI RICHARDSON	488	22.17%	
MICHAEL G. BARNES	460	20.90%	
EMILE MANARA	137	6.22%	
CITY OF BURLINGAME MEMBERS, CITY COUNCIL			
Number To Vote For: 3	22	of	22
Complete Precincts:	22	of	22
MICHAEL BROWNRIGG	3,412	27.81%	
ANN KEIGHRAN	3,297	26.88%	
CATHY BAYLOCK	2,825	23.03%	
ROSALIE M. OMAHONY	2,733	22.28%	
CITY OF BURLINGAME CITY CLERK			
Complete Precincts:	22	of	22
MARY ELLEN KEARNEY	3,656	100.00%	
CITY OF FOSTER CITY MEMBERS, CITY COUNCIL			
Number To Vote For: 2	18	of	18
Complete Precincts:	18	of	18
PAM FRISELLA	2,326	30.53%	
CHARLIE BRONITSKY	1,769	23.07%	
HERB PEREZ	1,474	19.33%	
WING YU	1,384	18.15%	
LINDA HASKIN GOLOGORSKY	681	8.93%	
CITY OF HALF MOON BAY MEMBERS, CITY COUNCIL			
Number To Vote For: 3	8	of	8
Complete Precincts:	8	of	8
NAOMI PATRIDGE	1,449	17.68%	
ALLAN ALIFANO	1,263	15.41%	
RICK KOWALCZYK	1,116	13.62%	
DEBORAH RUDDOCK	1,053	12.85%	
DAN HANDLER	1,030	12.57%	
SOFIA M. FREER	976	11.91%	
GEORGE MUTEFF	882	10.76%	
CHARLES T. HOELZEL	427	5.21%	

27	MONTARA WATER AND SANITARY DISTRICT MEMBERS, BOARD OF DIRECTORS														
	Registration	Ballots Cast	Turnout (%)		MONTARA WATER AND Vote for 2 RICHARD BULAN	SCOTT BOYD	KATHRYN SLATER-CARTER								
3301	942	257	27.3		118	146	135								
3303	715	206	28.8		93	118	110								
3304	698	283	40.5		130	162	155								
3305	632	250	39.6		124	128	116								
3306	769	284	36.9		130	173	159								
3542	3	1	33.3		0	1	0								
Early Voting Totals	3,759	0	0.0		0	0	0								
Absentee Totals	3,759	698	18.6		328	409	386								
Election Day Totals	3,759	583	15.5		267	319	289								
Grand Totals	3,759	1,281	34.1		595	728	675								

RESOLUTION NO. _____

**RESOLUTION REQUIRING THAT ELECTIONS OF THE GOVERNING BODY OF
THE MONTARA WATER AND SANITARY DISTRICT
BE HELD ON THE SAME DAY AS THE STATEWIDE GENERAL ELECTION**

WHEREAS, the Principal Act of the Montara Water and Sanitary District (Health and Safety Code §6400 et seq.) provides that the elections of its governing body members shall be held on the first Tuesday after the first Monday in November of each odd-numbered year (Health and Safety Code § 6580); and

WHEREAS, Elections Code Section 10404(b) (section references hereinafter are to the Elections Code unless otherwise specified) provides that the governing body of a "Special District" (as defined in that section) may, by resolution, require that the elections of its governing body members shall be held the same day as the statewide general election, i.e. on the first Tuesday after the first Monday of November of each even-numbered year (§§1200, 1303(b)); and

WHEREAS, the Montara Water and Sanitary District conforms to the definition of "Special District" hereinabove referenced; and

WHEREAS, Section 10404(b)(2) provides that the aforementioned resolution shall be submitted to the board of supervisors of the county in which such Special District is located no later than 240 days prior the currently scheduled district election; and

WHEREAS, Montara Water and Sanitary District's currently scheduled election is to be held on November 3, 2015; and

WHEREAS, Section 10404(e) provides that said board of supervisors shall, within sixty (60) days of submission of the resolution approve the resolution unless it finds that the county's ballot style, voting equipment, or computer capacity is such that additional elections or materials cannot be handled; and

WHEREAS, Section 10404(i) provides that, if the board of supervisors of the county in which such Special District is located approves consolidation of the district's election with the statewide general election, those members of the District's governing body whose terms of office prior to adoption of the resolution would have expired prior to the next statewide general election had the resolution not been approved, shall instead continue in office until their successors are elected and

qualified, but in no event shall their terms be extended beyond December 31 of the year following the year in which the resolution for consolidation is approved by the board of supervisors; and

WHEREAS, this Board desires that the elections of its governing body shall be held on the same day as the statewide general election in the expectation that, based upon voter turnout and costs of prior elections, doing so shall result in greater voter participation and reduction in election costs;

NOW, THEREFORE, be it resolved by the Board of the Montara Water and Sanitary District, a public agency in the County of San Mateo, California, as follows:

1. This Board does hereby decree and order that election of Board members of the Montara Water and Sanitary District shall be changed from the first Tuesday after the first Monday in November of each odd-numbered year to the date of the statewide general election, to wit: the first Tuesday after the first Monday in November of each even-numbered year (§1200).

2. This Board hereby requests that the Board of Supervisors of the County of San Mateo approve this resolution in accordance with Section 10404(e).

3. This Board hereby further requests that upon such approval the Chief Elections Official of the County of San Mateo coordinate and provide appropriate and necessary services to implement the change of date of the election of the governing board of this District as hereinabove provided.

4. Pursuant to Section 10404(b)(1) the dates set forth in Exhibit "A," attached hereto and incorporated herein by reference, for nominations, notices, canvass of votes, certification of election, and all other procedural requirements

pertaining to the general election shall be effective for all future District elections.

5. Pursuant to Section 10404(i), each member of this Board whose term of office expires in December 2015 shall continue in his or her office until the statewide general election is held in November 2016 and a successor to each such office is elected and qualified. Likewise, in order to maintain the staggered terms of office provided under the Principal Act, each member of this Board whose term of office expires in December 2017 shall continue in his or her office until the statewide

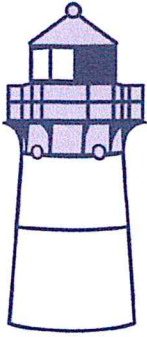
i. Between the 57th and 14th day before the date of the general election, write-in candidates must file their Statement of Write-in Candidacy and Nomination Papers with the county elections official. (§ 8601)

j. Between the 2nd and 28th day after the date of the general election, the official canvass of the returns shall be completed and the results declared. (§§ 10547-10551, §15300 et seq.)

k. No later than the 28th day after the date of the general election, the county elections official shall declare the elected candidates. The elections official shall make out and deliver to each person elected, a certificate of election signed and authenticated by the elections official. Elective officers take office at noon on the first Friday in December next following the general District election. Prior to taking office, each elective officer shall take the official oath and execute any bond required by the principal District. (§§ 10551, 10553, 10554)

l. Within 30 days of assuming office all newly elected board members must complete and file a Statement of Economic Interests, unless the candidate filed within 60 days prior to assuming office a statement for the same jurisdiction. (Govt. Code §§ 87200, 87202, 87203)

2. If foregoing Elections Code provisions are amended or superseded including, without limitation, the dates upon or within which actions are to be performed or completed, the amended or superseded provisions shall govern.



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **December 4, 2014**

TO: BOARD OF DIRECTORS
FROM: Clemens Heldmaier, General Manager

SUBJECT: General Manager's Report

Water Operations: The General Manager participated in the supervision of the water operations and training of new employees.

Meetings:

The General Manager attended the Alta Vista Tank construction kick off meeting on October 30.

On November 3 the General Manager attended a meeting with SAM Manager Rob Hopkins to discuss current status of recycled water project.

On November 12 the General Manager attended a meeting with Jim Pettigrew from the Romberg Tiburon Center to discuss the continuation of use of District property for ocean current measurements.

On November 14 the General Manager attended a meeting with Robert Benjamin and Wayne Bailey from the NOAA to discuss possible use of District property for central north coast weather station.

On November 24 the General Manager provided a tour of the District water system for County Supervisor Don Horsley's staff members Chris Hunter and Nicholas Calderon.

Manager Leave: The General Manager will be out of the office from December 22 through December 30.

RECOMMENDATION:

This is for Board information only.