

Montara Water and Sanitary District

Serving the Community of Montara and Moss Beach

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Mission Statement: This District will manage and care for the resources with which it is entrusted in an open and ethical manner with active public involvement; provide through local control, reliable, high-quality water, wastewater and solid waste services for the people of Montara and Moss Beach at an equitable price; and ensure the fiscal and environmental vitality of the district for current and future generations

NOTICE OF SPECIAL MEETING

(Special Meeting begins at 7:00 p.m.; see Agenda for Special Meeting below)

AGENDA

Regular Meeting

District Board of Directors

8888 Cabrillo Highway
Montara, California 94037

October 2, 2014 at 7:30 p.m.

(Regular Meeting)

CALL TO ORDER

ROLL CALL

PRESIDENT'S STATEMENT

ORAL COMMENTS (Items other than those on the agenda)

PUBLIC HEARING

CONSENT AGENDA

1. Approve Minutes for August 21, September 4, and September 18, 2014.
2. Approve Financial Statements for July and August 2014.
3. Approve Warrants for October 1, 2014.
4. SAM Flow Report for August 2014.
5. Monthly Review of Current Investment Portfolio.

6. Connection Permit Applications Received.
7. Monthly Water Production Report for August 2014.
8. Rain Report.
9. Solar Energy Report.

OLD BUSINESS

1. Review and Possible Action Concerning Sewer System Management Plan.
2. Review and Possible Action Concerning District Comments to CCWD Draft Environmental Impact Report for Denniston / San Vicente Project.

NEW BUSINESS

1. Review and Possible Action Concerning Adoption of Connection Charge Report.
2. Review and Possible Action Concerning Alta Vista Tank Bid Approval.
3. Review of California Water Bond, Proposition 1.

REPORTS

1. Sewer Authority Mid-Coastside Meetings (Harvey)
2. MidCoast Community Council Meeting (Slater-Carter)
3. CSDA Report (Slater-Carter)
4. CCWD, NCCWD Committee Report (Harvey, Huber)
5. Attorney's Report (Schricker)
6. Directors' Reports
7. General Manager's Report (Heldmaier)

FUTURE AGENDAS

ADJOURN

AGENDA – SPECIAL MEETING (7:00 p.m.)

CALL TO ORDER

ROLL CALL

ORAL COMMENTS (Items other than those on the agenda)

CONVENE IN CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATOR

(Gov't. Code §54957.6)

Agency designated representative: Clemens Heldmaier, General Manager

Employee Organization: Unrepresented employees

RECONVENE IN OPEN SESSION AND ADJOURN TO CONVENE FOR REGULAR MEETING

The District has a curfew of 11:00 p.m. for all meetings. The meeting may be extended for one hour by vote of the Board.

NOTE: In accordance with the Government Code, members of the public may address the Board on specific agenda items when that matter is discussed by the Board. Any other items of interest that is within the subject matter jurisdiction of the District may be addressed during the Oral Comments portion of the meeting. Upon request, this agenda will be made available in appropriate alternative formats to persons with a disability. Request for a disability-related modification or an accommodation in order to participate in the public meeting should be made at (650) 728-3545. Materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet are available in the District Clerk's office during normal business hours. Such documents may also be available on the District's web site (www.mwsd.montara.org) subject to staff's ability to post the documents before the meeting.



MONTARA WATER & SANITARY
DISTRICT

BOARD OF DIRECTORS MEETING
August 21, 2014

MINUTES

REGULAR SESSION BEGAN AT 7:35 p.m.

CALL TO ORDER

ROLL CALL

Directors Present: Harvey, Boyd, Wilson and Huber
Directors Absent: Director Slater-Carter
Staff Present: General Manager, Clemens Heldmaier,
District Clerk, Judy Gromm
Others Present: District Counsel, Dave Schrickler
District Financial Advisor, Alex Handler

PRESIDENT'S STATEMENT – Director Boyd reported our resources are local and our community has been remarkable on how they conserve water. Because of this, we are in very good shape. We ask that our residents continue to conserve, but when it comes to any drastic measures, we currently have no plans along those lines. Should anything change, the public would have the opportunity to hear what the Board might be considering at a regular Board Meeting.

Director Boyd reported the District Website is undergoing some updates and changes and invited the residents to take a look at the new site!

ORAL COMMENTS -

PUBLIC HEARING – None

CONSENT AGENDA –

1. Approve Minutes for Meeting of July 17, 2014.

2. Approve Financial Statements for June 2014.
3. Approve Warrants for August 1, 2014.
4. SAM Flow Report for June 2014.
5. Monthly Review of Current Investment Portfolio.
6. Connection Permit Applications Received.
7. Monthly Water Production Report for June 2014.
8. Rain Report
9. Solar Energy Report.

Director Huber moved to approve the consent agenda. Director Harvey seconded the motion.

Ayes: Harvey, Boyd, Wilson and Huber
Noes: None
Absent: Slater-Carter
The motion passed 4 to 0.

OLD BUSINESS –

1. Review and Possible Action Concerning Water Rate Study.

General Manager Heldmaier reported after the adoption of reserve policies in 2013, the Board authorized Bartle Wells to prepare a water rate study that includes the consideration of the new reserve policy and makes recommendations to increase the District's water reserves over time.

Now the District's financial situation has changed significantly. Better forecast for the increase in water connections can be made. The centralized airport treatment plant will not be built with potential savings in the million dollar range.

To undergo a prop 218 process next year, the District should go through a careful analysis of its financial needs in the coming years. Throughout this year's budget process the need for the completion of the rate study was highlighted.

Alex Handlers with Bartle Wells presented a brief overview of the next steps to set the stage for the new Rate Study for the District. A copy of his presentation is attached.

Bill Kehoe, a Moss Beach resident questioned the increases mentioned in the last draft rate study. Mr. Handlers reported those were just draft projections on what the District needs were at the time of the study. Those needs have changed dramatically and this draft is outdated.

Mr. Kehoe noted that roughly 30 % of the people on the Coastsides are retired. These projected increases are more than the 3% cola increase retired people get annually on their social security checks.

Director Huber asked if the outdated draft could be used as a model for the new rate study. Mr. Handlers believed they would use it as a guide line and could retrieve really good information from the outdated draft as well.

Director Wilson noted the two challenges are trying to determine infrastructure needs going forward and make sure those are covered, and Reserves. Director Wilson requests a discussion regarding pros and cons of how much of a reserve we should have on the water side in the study. What do other agencies do with their reserve accounts? He requests something to compare with.

General Manager Heldmaier noted his understanding of what Director Wilson is requesting is to look at the current reserve policy and see if it is adequate for our District's needs, and take a closer look at our CIP as well. Director Wilson agreed.

General Manager noted there will information available for the Board by early next year. When we are comfortable we have collected all the necessary data involved for the Rate Study, we will bring the draft to the Board for their review.

Director Huber questioned if the fee involved would be in the \$15,000 to \$20,000 range? Mr. Handlers responded his projection for this study would be in that range, but this would depend on any new directions requested along the way.

NEW BUSINESS –

1. Review and Possible Action Concerning Adoption of Resolutions Accepting Bill of Sale and Easements for Pillar Ridge Water System Acquisition.

General Manager Heldmaier reported the final step to acquire the Pillar Ridge Water System requires the adoption of resolutions accepting the Bill of Sale and Easements for the Pillar Ridge Water System.

After a discussion, direction was given to Mr. Schricker to press harder to get insurance for the replacement value for fixtures on the property the District has just acquired.

Director Wilson moved to approve the next resolution in line, a resolution of the Montara Water & Sanitary District Approving and Authorizing Acceptance of Bill of Sale for Water System Assets. Director Huber seconded the Motion.

A roll call vote was called for:

Ayes: Harvey, Boyd, Wilson and Huber

Noes: None
Absent: Director Slater-Carter
The motion passed 4 to 0.

Director Harvey moved to approve the next resolution in line, a resolution of the Montara Water & Sanitary district Approving and Authorizing Accepting Grant of Easements (APNs 047-300-040, 060, 130). Director Huber seconded the motion.

A roll call vote was called:

Ayes: Harvey, Boyd, Wilson and Huber
Noes: None
Absent: Slater-Carter

Motion passed 4 – 0.

2. Review and Possible Action Concerning Formation of SAM Joint Powers Agreement Ad Hoc Committee.

General Manager Heldmaier reported the Sewer Authority Mid Coastside plans to have an item on the next agenda to identify issues that could be addressed in a revision of the SAM Joint Powers Agreement. A committee of the board (GSD: Woren, HMB: Alifano, MWSD: Boyd) will meet later to discuss the issues and seek to identify jointly supported goals.

After Director Boyd gave a brief history on how SAM was formed, he additionally noted this would be a great opportunity to take questions or concerns to the Ad Hoc Committee regarding the Agreement. Half Moon Bay has been asking for this for a long time and it is a good opportunity to put concerns on the table and to look at sections and refine the language if needed.

Director Huber would like more time to review the document.

Director Boyd requested any comments to be discussed at Board Meetings, or through the General Manager.

Director Wilson requested a heads up on any themes sent through the GM to enable the Board enough time to prep for a discussion.

3. Review and Possible Action Concerning Summary of Public Planning Workshop.

General Manager Heldmaier reported on June 24 the District held a Public Planning Workshop to receive input from its customers for the Strategic Planning Process that the District is currently implementing.

Attendance of the Planning workshop was surprisingly high. More than 70 customers attended the workshop. After a brief introduction by the Districts consultant Martin Rauch was followed by discussions about several suggested topics and later an open forum for comments. The Workshop was constructive information exchange between district staff and public.

Towards the end of the workshop the public suggested 14 topics and was asked to vote for their importance. The 5 topics receiving most of the votes were: Development of community Parks District, Development of local internet service, Infrastructure Development, and Water Quality.

The Board reviewed the notes and were very happy with the outcome of the meeting, and the notes presented this evening's packet.

Director Huber would like to look further into providing internet service for the community.

4. Review and Possible Action Concerning Status Report from SAM Recycled Water Committee.

General Manager Heldmaier reported this item has been placed on the agenda to provide an opportunity for Director Wilson and Director Boyd who attended the SAM Recycled Water Committee to report on the meeting.

Director Boyd reported the committee had three meetings in which the third included Bruce Russell, the CEO of Ocean Colony Partners. Mr. Russell reported they had reduced their water needs by 10's of millions of gallons but, still are in need of recycled water.

The project would be scaled appropriately and a pipe would be placed to the SAM fence line, CCWD would pick it up from there and run a pipeline to where OCP has pumps and wells. OCP would take responsibility for that connection process. The project should take approximately 18 months.

Director Wilson noted it makes perfect sense and we should keep it simple.

Director Boyd reported the wells would simply be taken out of production but held in reserve for back up.

Director Harvey suggested this item should have been addressed at a SAM Board meeting first. Director Boyd respectfully disagreed.

Director Boyd noted there are a lot of people sitting around this table that are very excited. We are exploring other possibilities and have much more work to do.

REPORTS

1. Sewer Authority Mid-Coastside Meetings – Director Harvey reported,

on the meeting of July 28th, SRT Consultants won the Bid to complete the Wastewater Treatment Plant Safety and Reliability Study, not to exceed \$30,000.00. Because one of the HMB Representatives was not in attendance there was discussion about holding off on the approval. The approval had previously been given. This caused confusion and the Board will discuss this issue at the next meeting.

There was no update on recycled water.

The Board approved a contract with Nute Engineering for on call engineering services and support, not to exceed \$15,000.00

The Board approved a contract with SRT Consultants, not to exceed \$28,500.00 to complete various projects that were held up during the period of the interim General Manager.

2. **MidCoast Community Council Meeting (Slater-Carter) – None**
3. **CSDA Report (Slater-Carter) – None**
4. **CCWD Committee** – Director Huber reported an initial meeting is scheduled at 10:00 AM at the North Coast County Water District offices in Pacifica where emergency interests and regional solutions will be discussed by two of their Board Members, Jim Harvey, Clemens Heldmaier and himself.
5. **Attorney’s Report (Schricker)** – Mr. Schricker reported he will be attending a legal meeting for the California Association for Sanitation Agencies.
6. **Directors Report** – Director Harvey reported there had been an election in Monterey in July and on the ballot was a measure regarding voting to proceed with a study to buy out CalAm. CalAm reportedly spent 4 million dollars of the rate payer’s money against that vote. The result was the community voted against the study. Director Harvey noted his pride for this community and it’s accomplishments.
7. **General Manager’s Report (Heldmaier) – None**

FUTURE AGENDAS-

REGULAR MEETING ENDED at 9:45 P.M.

Respectfully Submitted,

Signed _____
Secretary

Approved on the 3rd October, 2014

Signed _____
President



MONTARA WATER & SANITARY
DISTRICT

BOARD OF DIRECTORS MEETING
September 4, 2014

MINUTES

REGULAR SESSION BEGAN AT 7:42 p.m.

CALL TO ORDER

ROLL CALL

Directors Present: Slater-Carter, Boyd, Wilson
Director Harvey arrived at 7:58 p.m.
Director Huber via teleconference

Directors Absent: None

Staff Present: General Manager, Clemens Heldmaier,
District Clerk, Judy Gromm

Others Present: District Counsel, Dave Schricker
District Sewer Engineer, Pippin Cavagnaro

PRESIDENT'S STATEMENT – Director Boyd reported the SMC Non-Emergency System put out a notice to well users regarding the drought. They advise to conserve as much water as you can. Make sure you have low-flow fixtures installed and there are no leaks, drips or running toilets in your home that may be wasting water. Director Boyd noted they offer 3 solutions to help well owners through the drought in case of a non-producing well: 1. Work on the well, 2. Truck in water or 3. Connect to the public system. MWSD can help with the third solution. We have water connections available and invite anyone who is concerned to come in and talk to staff regarding a connection. Director Boyd additionally noted our resources are local and our community has been remarkable on how they conserve water. Because of this, we are in very good shape. We ask that our residents continue to conserve, but when it comes to any drastic measures, we currently have no plans along those lines. Should anything change, the public

would have the opportunity to hear what the Board might be considering at a regular Board Meeting.

ORAL COMMENTS - Director Slater-Carter continued with the previous subject and asked that anyone worried about their well going dry, come in and get a water permit and hook into our system. The water is treated, delivered, is top quality and you would never have to be worried about incoming contaminants from changing levels in groundwater.

PUBLIC HEARING –

1. Review and Possible Action Regarding STC Five Lease Renewal for Mobile Wireless Communications Equipment.

Director Boyd opened the Public Hearing

General Manager Heldmaier reported the AT&T sites are managed by Crown Castle who works with TC Five LLC to lease cell sites. STC Five LLC's existing ground lease expires in 2018. The company would like to extend the lease to 2024. In order to comply with legal requirements, the lease must be restated and amended, with a commencement date of June 1, 2014. As consideration for extending the agreement a \$5,000 bonus payment to the District was negotiated.

The Amended/Restated Lease Agreement has been reviewed and approved by District Counsel.

Director Boyd asked for testimony from the audience.

Director Slater-Carter moved to close the Public Hearing.
Director Wilson seconded the motion.

A roll call vote was called for:

Ayes: Slater-Carter, Boyd, Wilson and Huber

Noes: None

Motion passes 4 – 0.

Director Huber was uncomfortable voting on this issue due to the time allowed to view the large document. He asked that we put this vote off until the next meeting.

Director Slater-Carter reported she felt this was a fairly simple issue and has been hearing conversations about cell sites because of the combination of companies actually being cancelled. She is happy to have a long lease to secure revenue for the district for a long time.

Director Wilson noted he had no issues voting on the amended lease tonight.

Director Huber had sent a copy of the document to Aaron Levinson who is with a company called Communication Leasing Services and Mr. Levinson felt very strongly we should not sign the amended lease. Director Huber again requested another two weeks to review the document.

Director Boyd questioned what was the basis of the recommendation?

Director Huber reported, it is the fact that it is not in our best interest to do this right now and it would be beneficial for an additional two weeks to study the document to be able to make an intelligent decision on.

Director Boyd noted there was a strong consensus from the other Board members to vote on this item tonight.

Director Huber moved to extend the decision of the STC Five Lease Renewal for Mobile Wireless Communications Equipment to the next meeting on September 18th.

The motion dies for lack of a second.

Director Slater-Carter moved to adopt the next Resolution in line finding that certain District property is not needed for immediate District purposes; that use thereof under a proposed amended and restated lease with a term not exceeding ten years is compatible with District uses; that said lease will be of public benefit; approving said lease and memorandum thereof and authorizing and directing execution of said lease and memorandum. Director Wilson seconded the motion.

A roll call vote was called for:

Ayes: Slater-Carter, Harvey, Boyd and Wilson

Noes: Huber

The motion passes 4 – 1

CONSENT AGENDA –

1. Approve Financial Statements for July 2014.
2. Approve Warrants for September 1, 2014.
3. SAM Flow Report for July 2014.
4. Monthly Review of Current Investment Portfolio.
5. Connection Permit Applications Received.
6. Monthly Water Production Report for July 2014.
7. Rain Report
8. Solar Energy Report.

Director Wilson questioned why there were no financials.

General Manager Heldmaier reported due to the extensive work on the audit, the Financials would be presented at the next meeting.

General Manager Heldmaier additionally noted the rain report will be switched to a better format which will be looking at water years instead of fiscal years. The print outs are of the on line rain gauge we have posted on our website. We believe this is much more readable and understandable information.

Director Wilson noted because this is now on the rain report is on the website, perhaps we could omit from the consent agenda. As we proceed to put more information on the website, perhaps the board could take responsibility to look at this instead of having it given to us. Going forward, Director Wilson would like for the Board to discuss this request.

Director Slater-Carter wishes the information to stay in the consent agenda because it is useful and helps with historical records.

Director Wilson moved to approve the consent agenda. Director Harvey seconded the motion.

Ayes: Harvey, Boyd, Wilson and Huber
Noes: None
Abstention: Slater-Carter
The motion passed 4 to 0.

OLD BUSINESS –

NEW BUSINESS –

1. Review and Possible Action Concerning Revision of Standard Sewer Specifications.

General Manager Heldmaier reported in December 2010 this board authorized the last revisions of the "Sewer Standard Specifications" including the Standard Details. Since then the District has worked closely with the District's sewer engineer to ensure compliance of construction projects with the regulations.

Nute Engineering has suggested some minor modifications of the standard specifications including changing the name to "Standard Sewer Specifications" to more clearly define the difference between it and the District's Standard Water Specifications. Additionally, Nute recommends minor revisions of the Standard Details included in Standard Sewer Specifications. The District's liability and the District's general responsibility

to avoid sewer overflows are good reasons to keep the standard specifications up to date.

The significant modifications to Standard Details include some clarifications, construction method updates, a special water pipe protection which is more consistent with the water/sewer separation requirements in the Water Specifications and code, and the addition of a Detail for heavy duty manhole frame and covers in the Caltrans right-of-way.

Pippin Cavagnaro, District Sewer Engineer gave a brief presentation of the document and to answer any questions regarding the suggested changes.

Mr. Cavagnaro reported in the MWSD Code, there are certain requirements for building standards that refer to the Standard Specifications for Water and Sewer which cover specific details for different types of construction. As new methods become available or regulations at state level change, we need to update.

Director Wilson questioned why the Board votes on these issues. Shouldn't we entrust this with the Sewer Engineer and staff?

District Counsel Schricker explained Districts have the advantage at the design immunity which is a statutory provision the governmental agencies are afforded the benefit of the doubt so to speak for incidences involving injuries and damages. If the Board approves specifically approved specifications and particularly design, then there is a presumption that they are correct and not the cause of any injury.

Director Wilson added perhaps it could be a consent agenda item in the future. District Counsel Schricker reported that would be a policy decision.

Director Slater-Carter noted it was important for the public to be involved and comment as well.

Director Slater-Carter moved to adopt the next resolution in line, a resolution of the Montara Water and Sanitary District adopting Standard Sewer Specifications for Sanitary Sewer Improvements and Repealing Resolution 1151. Director Harvey seconded the motion.

Director Huber has no objections or comments on the document. He had not been able to read the document and is uncomfortable voting on it tonight.

A roll call vote was called for:

Ayes: Slater-Carter, Harvey, Boyd and Wilson
Noes: None
Abstention: Huber

Motion carries 4 - 0

2. Review and Possible Action Concerning Sewer System Management Plan.

General Manager Heldmaier reported all sanitary agencies are required to file a Sewer system Management Plan (SSWMP) with the regulatory agency, the State Department of Water Resources. Prior SSMP's for the Montara System were prepared by this agency and filed within a joint Sewer Authority Mid-Coastside SSMP. Now the State asked all agencies to prepare and file individual documents. Nute Engineering has extensive experience preparing SSMP's for this and other agencies and now prepared the first MWSD specific SSMP that this agency plans to file with the State.

The overall purpose for the document is to file a plan how to manage the operations of the sewer system, define reactions to events in the system and periodically review the performance of this agency.

Defined goal and desire of management, consultant, and crew of Montara Water and Sanitary District in developing the SSMP was to **KEEP OUR LOCAL WATERS CLEAN** by combining the best possible service to the public with the stewardship and protection of the environment reaching far beyond our times.

General Manager Heldmaier noted, due to the size of the document, he suggests moving this item for the adoption of the SSMP to a later meeting to give the Board more time to review the document.

Pippin Cavagnaro, District Sewer Engineer was on hand to give an introduction of the Plan.

Mr. Cavagnaro reported the document before the Board now had some corrections and updates made just today and a new version will be available early next week for distribution. The Plan includes the following sections:

- Goals
- Organization
- Overflow Emergency Response Plan
- Fats, Oils and Grease Control Program
- Legal Authority
- Measures and Activities
- Design and Constructions
- Capacity Management
- Monitoring, Measurement, and Program Modifications
- SSMP Audits
- Communication Plan

Mr. Cavagnaro handed out the following documents for the Boards review and discussion:

Summary Discussion – What the Public Never Sees
Overflow Emergency Response Plan Handbook,
Sewer Standard Specification Handbook

General Manager Heldmaier noted over the last 7 years there have been significant sewer improvement projects and the results are very significant as documented in these documents.

Director Wilson is concerned about maintaining a live document on a current basis and how that would be operationalized. You may make changes on an ongoing basis, but there will be a period when it will be brought forward to the Board for review. General Manager Heldmaier agreed with that statement.

District Counsel Dave Schricker noted strongly, the ultimate decision remains with the Board. The action should be taken by resolution.

Director Wilson wants clarity on what level this comes to the Board and what level we allow staff to make changes.

Mr. Cavagnaro explained minor technical data changes staff typically make, but something of critical importance, major changes, or an SSO, staff has an obligation to bring this directly to the Board.

District Counsel Schricker noted where it gets sticky is substantive provisions. This is a judgment call. Mr. Schricker recommends collecting what changes are advisable over a 6 month period and bring it before the Board for approval.

Director Boyd noted the State Water Board states major changes need to be approved by the Board.

Director Huber had no comments at this time.

3. Review and Possible Action concerning CCWD Draft Environmental Impact Report for Denniston/San Vicente Water Supply Project.

General Manager Heldmaier reported the Coastside County Water District released a Draft Environmental Impact Report for the Denniston/San Vicente Water Supply Project. The comment period closes on October 3. The full report can be viewed at:

http://www.coastsidewater.org/reports_and_studies/Denniston-San-Vicente-Water-Supply-Project-Draft-EIR.pdf

The suggested project includes increase of water extractions of Denniston Creek and construction of a pipeline that allows the District to take water from San Vicente Creek. Both creeks replenish the groundwater in the airport aquifer that is used by this District.

General Manager Heldmaier would like the opportunity to review the document longer. It is a lengthy document and will take considerable time to review properly. Mr. Heldmaier further reported last Friday there was legislation passed regarding local agencies will be required to establish regional groundwater management plans. This is another issue we need to consider when looking at this document.

General Manager Heldmaier reported he was in the initial stages of reviewing this document and requested authorization to ask for an extension of the review period.

Director Slater-Carter requested to have Balance Hydrologics involved in reviewing the document.

Director Huber agrees we need more time to review the long and detailed document. There are many complicated issues in that document. He would appreciate more time to review the lengthy document.

Director Boyd agrees we need more time. We may determine we need to develop our own data. If we determine we need more data, we will have to request what CEQA allows. We have a very strong interest in this shared aquifer.

Director Slater-Carter would like the letter to include the request of having their EIR along with the County Groundwater Study to compare that data.

REPORTS

- 1. Sewer Authority Mid-Coastside Meetings** – Director Harvey reported, on the meeting on August 25th, the Board received an update from the Ad Hoc Recycled Water Committee regarding Ocean Colony. Director Wilson then reported the Recycle Committee is trying to develop a document of understanding in between the various parties so we can move forward. SAM is to prepare a document for the SAM Board to approve, once approved it will then be distributed to the committee structure for review then to the respective Boards for their review. We are hoping this process will be completed by November or December. The goal is to move forward with step 1, the major project which is the golf course receiving recycled water. Director Boyd reported it all boils down to this: SAM builds the facility, CCWD builds the pipeline that goes from SAM's fence line to the well sites

on Ocean Colony, the owners and operators of Ocean Colony will be responsible for getting the connection made.

2. **MidCoast Community Council Meeting (Slater-Carter)** – Bill Kehoe reported the next meeting the Council will be an update on what has been going on and a discussion about the Princeton Plan.

On Thursday, there will be the first of the League of Women's Voters Forum for the Harbor District held at Cypress Gardens.

The League of Women's Voters will be back on October 7th at GSD with a meeting discussing the Fire District.

Mr. Kehoe thanked all who attended the Disaster Planning meeting.

3. **CSDA Report (Slater-Carter) – None**
4. **CCWD Committee** – General Manager Heldmaier reported the next step is for the General Managers to meet.
5. **Attorney's Report (Schricker)** – Mr. Schricker will be studying the upcoming new groundwater legislation.

6. **Directors Report –**

Director Harvey just got back from Bend Oregon and reported they are being supplied by a private for profit water company. Just recently, the water company has requested a 20% increase in rates. Oregon residents are asking the Oregon PUC for a delay and are beginning to look into their options for buying out the company.

Director Wilson will not be able to make the meeting scheduled for Sept. 18, 2014.

7. **General Manager's Report (Heldmaier) – None**

FUTURE AGENDAS- Director Wilson requested an item be placed on a future agenda regarding a summary of the State Water Bond Measure

Director Slater-Carter requested an item be placed on a future agenda regarding the new groundwater legislation.

REGULAR MEETING ENDED at 9:45 P.M.

Respectfully Submitted,

Signed _____
Secretary

Approved on the 3rd October, 2014

Signed _____
President



MONTARA WATER & SANITARY
DISTRICT

BOARD OF DIRECTORS MEETING
September 18, 2014

MINUTES

REGULAR SESSION BEGAN AT 7:50 p.m.

CALL TO ORDER

ROLL CALL

Directors Present: Slater-Carter, Harvey, Boyd and Huber
Directors Absent: Wilson
Staff Present: General Manager, Clemens Heldmaier,
District Clerk, Judy Gromm
Others Present: District Counsel, Dave Schricker
District Water Engineer, Tanya Yurovsky

PRESIDENT'S STATEMENT – Director Boyd invited the public to view the new website. Information is easier to locate and if anyone wishes to make comments, all you would need to do is to follow the links provided.

ORAL COMMENTS - General Manager Heldmaier was contacted by Coastal Spirits who have asked him to introduce a new small-batched vodka named Farallon. This new vodka is made with pristine coastal spring water waters drawn exclusively from coastal aquifers near Montara.

PUBLIC HEARING – None
CONSENT AGENDA – None
OLD BUSINESS –

NEW BUSINESS –

1. Review and Summary of New Groundwater Regulations in California.

General Manager Heldmaier reported at the last meeting the Board asked legal counsel to prepare a summarization of the new Groundwater Legislation, passed on August 29. The three bills signed by the Governor today – AB 1739 by Assembly member Roger Dickinson (D-Sacramento) and Senate Bills 1168 and 1319 by Senator Fran Pavley (D-Agoura Hills) – create a framework for sustainable, local groundwater management for the first time in California history. California is the last western state to regulate groundwater extractions. The legislation allows local agencies to tailor sustainable groundwater plans to their regional economic and environmental needs.

District Counsel, Dave Schricker reported the requirements are that the Department of Water Resources prioritize groundwater basins in this state with respect to the need for groundwater regulation management. The groundwater basins that are subject to critical conditions or overdraft that were designated in Bulletin 118 must be managed under groundwater management and a groundwater sustainability plan.

By 2017, local groundwater management agencies must be identified
By 2020, over drafted groundwater basins must have sustainability plans
By 2022, other high and medium priority basins not currently in overdraft must have sustainability plans
By 2040, all high and medium priority groundwater basins must achieve sustainability.

To summarize, public agencies such as Montara, over lie a groundwater basin and exercise water powers. They are qualified as an agency that may elect to become a groundwater sustainability agency. Where there is a shared basin, there is an opportunity also for the parties to join by either joint powers or memorandum of understanding to exercise the powers under the act jointly for the benefit for the entire basin. This is done by election. Once the election is made, the DWR is notified within 30 days with a plan to proceed.

These agencies are granted extensive powers under the act to maintain groundwater extraction, spacing requirements on wells, expansion on existing wells, re-activation on abandoned wells, and otherwise establishing groundwater allocations. Additionally these agencies are given the power to level civil penalties for enforcement. These penalties are to be devised and used to implement the groundwater sustainability plan.

The plans include a description of the physical setting and characteristics of the aquifer, measurable objectives as well as interim milestones to be met by the agency in carrying out the conservation and regulation of the resource. Managing and monitoring groundwater levels and quality, mitigation of overdraft, contribution of recharge areas to the replenishment

of the basin surface water supply for recharging the basin. And where upon appropriate, must include provisions for addressing salt water intrusion, well head protection, migration of contaminated water, and other factors that may touch upon the quality and quantity of water available to the aquifer.

In the absence of local enforcement, the State can step in and enforce the provisions of the act in lieu of the local agency.

The Act is much like the parent act in which this District acts. It provides the framework and within its framework, you have extensive regulations. The same will occur with respect to the regulation of groundwater.

Mr. Schricker noted the new legislation is quite a comprehensive document.

The above is a brief description of the summary Mr. Schricker gave to the Board.

A copy of Mr. Schricker's Memorandum is attached to the Minutes.

2. Review and Possible Action Concerning District comments to CCWD Draft Environmental Impact Report for Denniston/San Vicente Project.

General Manager Heldmaier reported the Coastsidewater District released a Draft Environmental Impact Report for the Denniston/San Vicente Water Supply Project. The comment period closes on October 3. The full report can be viewed at: http://www.coastsidewater.org/reports_and_studies/Denniston-San-Vicente-Water-Supply-Project-Draft-EIR.pdf.

The suggested project includes increase of water extractions of Denniston Creek and construction of a pipeline that allows the District to take water from San Vicente Creek. CCWD also seeks to establish its existing water rights necessary for the new diversions. Both creeks replenish the groundwater in the airport aquifer that is used by this District for municipal potable water extraction. MWSD has a total of 6 extraction wells in the affected aquifer. Three wells in the center, close to the airport administration building, and three wells in the Pillar Ridge community. Three additional wells are currently not used for water production, but are operated as monitoring wells by this District in the vicinity of the airport wells and in the northern section of the airport aquifer.

The Draft Environmental Impact Report is a substantial document that contains much new data and possibly some new information about the aquifer basin on three years of scientific research. A request for extension of the comment period submitted by this District was declined at the September 9 CCWD meeting.

Staff is currently reviewing the Draft EIR with Balance Hydrologic and preparing district comments regarding areas of concern about the Draft.

Dave Dickson, General Manager of CCWD introduced the project to the Board.

The following is a brief summary of elements of the project:

- A new diversion structure on San Vincente Creek
- About 6000 feet of pipeline over to Denniston Pump Station
- A booster pump station at Denniston Pump Station for treated water
- Upsizing a new parallel pipeline to provide more capacity from between Denniston and the rest of our system.
- The difference in the amount of water we have diverted from these streams in our last extension of time and what we would be able to divert under the new extension of time.

District Counsel Schricker questioned, is the application to DWR include any revision to the quantity and timing of the diversion?

Mr. Dickson replied, with respect to San Vincente, yes, we have not diverted anything from San Vincente, so, there would be an increase there. In terms of Denniston, the increase is insignificant. There will be a change to the schedule. We would like to divert more water in the winter time.

Director Boyd further questioned, there is nothing in the application that creates any new restrictions or enumerates any controls over when how much to pump other than what follows naturally as being a junior rights holder?

Mr. Dickson replied, they were not proposing any restrictions.

Director Boyd understands CCWD is up against a deadline, but wants to express his concern for the size of the document and the time MWSD has had to review it. The work looks really good, but we need more time to review it. Director Boyd respectfully requests again more time to review the document to do the job the Board needs to do for the community.

General Manager Dickson will bring this request back to the CCWD Board.

District Counsel Schricker read the following from page 4.8-14:

Groundwater would be continued to be used conjunctively when the water supply from both creeks cannot meet demand that is during consecutive drought years or dry months as needed, and as the Denniston Water Treatment Plant capacity allows.

Mr. Schricker then asked, "Has the DEIR assessed the effect of groundwater under those conditions?"

It was determined that this question could not be answered at this time.

Barry Hecht, Senior Principal of Balance Hydrologics, gave a presentation on the regional context of the report and reported on what is a hard drought and what defines a critical year in a Montara type water shed.

Eric Donaldson of Balance Hydrologics, gave a presentation on a review of the summary of data that had been collected by Balance and others over the recent past which had been requested by CCWD.

Director Harvey asked Mr. Donaldson if the two creeks (Denniston and San Vicente) contribute to the aquifer or not?

Mr. Donaldson reported the three years of data suggest there is not much infiltration.

Director Boyd noted, what you've been telegraphing with everything that you are saying is the only thing that is contributing to the water in that loop is rainfall.

Mr. Donaldson agreed with this statement and with an emphasis on rainfall.

Director Boyd's observation of what has happened here is Mr. Donaldson has opened up more questions than delivered answers. We need to be able to bridge these gaps and right now. You are making assertions and implications without working your way through the proof.

Director Slater-Carter moved to extend the meeting for an additional hour. Director Harvey seconded the motion.

Ayes: Slater-Carter, Boyd, and Huber
Noes: Harvey
Absent: Wilson

Motion carried 3 – 1.

Mr. Donaldson continued with his presentation to the Board.

General Manager Heldmaier noted in drought years, the airport aquifer really depends on creek flows, he then asked if there was any data on this current year.

Mr. Donaldson reported they were collecting data but he could not comment on as of yet.

District Counsel Schricker noted the DEIR indicates the project which is construction of the facility to increase the efficiency of the diversion from the

two creeks. DEIR includes the conclusion that the creeks do recharge the airport aquifer. From what we have heard, and there will have to be more analysis on this, is that the conclusion from the experts is that the diversion from the aquifer from the creek water does occur but is not significant. But, is more significant in drought years than not. So, the question is, does the DEIR analysis this effect so we know that one of our major resources is adversely effected by the project?

Director Huber noted MWSD is concerned about the quality, quantity and level the water is from that aquifer. How much can that be drawn down in sensitive years without an adverse effect on that aquifer?

Mr. Donaldson did not have an answer, but suggested Director Huber address this in a comment letter.

Mark Woyshner reviewed the document and reported on some of his impressions, understandings and his view of the impacts that apply to MWSD as well as overall stakeholders.

Director Slater-Carter is concerned about the residents on wells in the community and the impact this may have on them.

Director Huber moved to extend the meeting another 5 minutes. Director Slater-Carter seconded the motion.

Ayes: Slater-Carter, Harvey, Boyd and Huber
Noes: None
Absent: Wilson

All Directors were in favor and the motion carried 4 – 0.

In conclusion, there are many uncertainties. The Board has questions and is requesting better clarification. The General Manager is working with Mr. Woyshner to help with this process.

A copy of Mr. Woyshner's comments are attached to the Minutes.

General Manager Heldmaier requested a copy of the presentation by Balance Hydrologics as an attachment to the Minutes.

REPORTS

Due to the time, there were no reports given this evening.

- 1. Sewer Authority Mid-Coastside Meetings – None**
- 2. MidCoast Community Council Meeting (Slater-Carter) – None**
- 3. CSDA Report (Slater-Carter) – None**
- 4. CCWD Committee – None**
- 5. Attorney's Report (Schricker) – None**

- 6. Directors Report – None
- 7. General Manager’s Report (Heldmaier) – None

FUTURE AGENDAS-

REGULAR MEETING ENDED at 12:05 A.M.

Respectfully Submitted,

Signed _____
Secretary

Approved on the 3rd October, 2014

Signed _____
President

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Via e-mail

MEMORANDUM

DATE: September 17, 2014

TO: Hon. President and Board Members, Montara Water and Sanitary District
("MWSD")

cc: General Manager, MWSD; Water System Engineer, MWSD

FROM: David E. Schricker, District Counsel

Re: Sustainable Groundwater Management Act

Dear Board Members,

Further to your request, this memorandum summarizes the "Sustainable Groundwater Management Act" ("Act", Water Code §10720 et seq.; [section references are to the Water Code unless otherwise indicated]), contained in SB 1168, AB 1739 and AB 1739 (2013-2014 Regular Legislative Session), signed by the Governor on September 16, 2014. Briefly stated, the Act provides for local regulation of groundwater through establishment of groundwater sustainability agencies throughout the State by empowering them to establish and implement groundwater sustainability plans under statutory timelines applicable to groundwater basins designated and prioritized for protection by the Department of Water Resources ("DWR"). The following paragraphs summarize salient provisions of the Act.

1. Basin Identification. DWR is required to categorize basins as high priority, medium priority, low priority, or very low priority (§10722.4). Groundwater basins subject to critical conditions of overdraft designated by DWR Bulletin 118 as high- or medium-priority basins must be managed under a groundwater sustainability plan or coordinated sustainability plan in accordance with the Act by January 31, 2020 (§10720.7 (a)(1)). Those basins not designated as subject to critical conditions of overdraft must be in compliance with the Act by January 31, 2022 (§10720.7 (a)(2)). The Act exempts specified adjudicated areas or basins that conform to the requirements of adjudicated water rights (§10720.8).

However, reports of the prevailing groundwater conditions in those basins or areas must be submitted by relevant agencies to DWR by April 1, 2016 and annually thereafter (id.).

Basin boundaries are generally identified in DWR Bulletin 118, but local agencies may request revision to basin boundaries or the establishment of a new subbasin (§§10722, 10722.2). The Act establishes January 1, 2016 as a deadline for DWR to adopt regulations regarding methodology and criteria for the evaluation and establishment of proposed basin boundary revisions (§10722.2 (b)).

2. Groundwater Sustainability Agencies. A local agency (defined as a local public agency having water supply, management or land-use responsibilities within a groundwater basin [§10721(m)]) overlying a groundwater basin may elect to become a groundwater sustainability agency for that basin (§10723 (a)), except for certain enumerated agencies that have exclusive groundwater management authority (§10723 (c)). A combination of local agencies may form a groundwater sustainability agency under joint powers agreement, a memorandum of agreement or other legal agreement (§10723.6). An agency or combination of local agencies electing to be a groundwater sustainability agency must submit a notice of intent to DWR describing the proposed boundaries of the basin or portion of the basin intended to be managed (§10723 (d)).

The new groundwater sustainability agency must notify DWR of its election within 30 days from its determination to so act (§10723.8). After the expiration of 90 days following the posting of the notice of intent, that agency shall be presumed to be the exclusive groundwater sustainability agency for its basin, provided no exception to the notice was submitted (id.). Areas within the basin not within the management area of a groundwater sustainability agency shall be managed by the county within which the basin lies (§10724).

Groundwater sustainability agencies are granted extensive powers to implement groundwater sustainability plans (§10725, et seq.). Those powers include regulation of groundwater extraction by imposing spacing requirements on well construction, limiting or suspending extraction, prohibiting construction of new groundwater wells, expansion of existing wells or reactivation of abandoned wells or otherwise establishing groundwater extraction allocations (§10726.4). They are empowered to levy civil penalties not to exceed \$500 per acre foot extracted in excess of agency-enacted limitations, \$1000 for violations of agency rules, regulations, etc. plus \$100 for each additional day which a violation continues and to initiate enforcement litigation (§10732).

However, the power to issue permits for construction, modification or abandonment of groundwater wells remains vested in counties (§10726.4(b)). A

county shall "consider" a request by a groundwater sustainability agency that the county forward permit applications to the groundwater sustainability agency prior to permit approval (id.).

The Act empowers groundwater sustainability agencies to impose fees, including permit fees, groundwater extraction fees or fees for other regulated activity (§10730). Revenues from the fees are to be used to fund the costs of implementing a groundwater sustainability program including preparation, adoption and amendment of the plan, investigations, inspections, compliance assessments, enforcement and program administration including a "prudent reserve" (id.).

3. Groundwater Sustainability Plans. Groundwater sustainability plans must include, among other matters, a description of the physical setting and characteristics of the aquifer to which they apply, measurable objectives as well as interim milestones in five-year increments to achieve the sustainability goal in the basin within 20 years of implementation of the plan (§10727.2). They must also include, as applicable to the basin, managing and monitoring of groundwater levels and quality, mitigation of overdraft, contribution of recharge areas to the replenishment of the basin and surface water supply for recharging the basin (id.).

Additionally, where appropriate, the plans must include provisions for control of saline water intrusion, well head protection areas, migration of contaminated groundwater, well abandonment and destruction programs, replenishment of extractions, and other controls implementing the goals of the plan (§10727.4). An agency that adopts a plan must, on the April 1 following its adoption and annually thereafter, submit reports to DWR containing groundwater elevation data, extraction, surface water supply, total water use and changes in groundwater storage (§10728). The adoption of a groundwater sustainability plan is not subject to the California Environmental Quality Act (§10728.6). A public hearing on the adoption of the plan or plan amendment must be held at least 90 days after providing notice to a city or county within the area covered by the proposal (§10728.4).

4. State Enforcement. The Act provides that the State Water Resources Control Board may, after a noticed public hearing, designate a basin as a probationary basin upon finding, among other matters, that after June 30, 2017, no groundwater sustainability agency has been established for the basin or that no alternative for a groundwater sustainability plan has been approved for the basin, or that after January 31, 2022 DWR has determined that a groundwater sustainability plan is inadequate or not being implemented, or that the basin is in a condition of long-term overdraft (§10735.2). The Board must identify specific deficiencies and potential actions to address the deficiencies for a probationary basin (§10735.6). After a noticed public hearing, the Board may

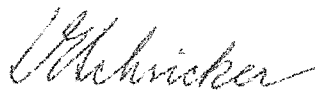
adopt an interim plan for a probationary basin (§10735.8). The Act also provides special reporting requirements relating to probationary basins (§5200 et seq.).

5. Local Agency Cooperation. Aside from directly providing for regulation of groundwater, the Act also contemplates collaboration between groundwater sustainability agencies and city and county planning agencies. In that regard, before the city or county proposes to adopt or substantially amend its general plan, its planning agency must refer the proposed action to, among other entities, groundwater sustainability agencies (Gov. C. §65352 (a)(8)). The recipient agency has 45 days within which to respond to the planning agency. Upon receipt of notification of a proposed planning action a public water system, including a groundwater sustainability agency, shall provide the planning agency with its current groundwater sustainability plan or alternative, among other information (Gov. C. §65352.5). Correspondingly, a groundwater sustainability plan must take into account the most recent planning assumptions contained in local general plans of jurisdictions overlying its basin (§10726.9).

In addition to planning coordination, DWR and groundwater sustainability agencies may provide technical assistance to entities that extract or use groundwater to promote water conservation and protect groundwater resources (§10729). DWR is required to prepare and publish a report by December 31, 2016 on its Internet website presenting its best estimate of water available for replenishment of groundwater basins in the State. Likewise, by January 1, 2017, DWR shall publish best management practices for sustainable groundwater management (id.).

6. Conclusion. As noted in several press accounts of the Act, California is a late arrival to groundwater regulation. In light of the comprehensiveness of the Act, its interpretation and implementation most likely will cause some conflicts among stakeholders including current holders of extraction rights as well as among local agencies asserting competing jurisdictional interests. Nevertheless, the public purpose served by the Act, provision of an adequate water supply throughout the State, undoubtedly will influence resolution of conflicts, if need be, by judicial interpretation. Finally, I recommend that your Honorable Board and staff consider in due course electing to be a groundwater sustainability agency, either independently or in conjunction with another or other local agencies qualified as such under the Act.

Respectfully,



David E. Schricker, District Counsel



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MWSD BOARD, THIS COMMENT LETTER IS WORK IN PROGRESS AND INCOMPLETE TO DATE. IT IS ACCOMPANIED BY A DISCUSSION AT THE SEPTEMBER 18, 2014 BOARD MEETING WITH THE INTENT TO GIVE YOU A FRAMEWORK OF THE IMPACTS OF THE PROPOSED PROJECT AS IT APPLIES TO MWSD INTERESTS. YOU WILL HAVE THE OPPORTUNITY TO REVIEW THE FINAL DRAFT PRIOR TO SUBMITTING IT TO CCWD.

September 18, 2014

David R. Dickson, General Manager
Coastside County Water District
766 Main Street
Half Moon Bay, California 94019

RE: Draft Environmental Impact Report for the Denniston/San Vicente Water Supply Project, San Mateo County, CA

Dear Mr. Dickson:

The Draft Environmental Impact Report (DEIR) for the Denniston/San Vicente Water Supply Project was released on August 19, 2014, and the 45-day comment period will conclude on October 3, 2014. Montara Water and Sanitary District (MWSD) has asked Balance Hydrologics (Balance) to review the hydrology and water quality section of the DEIR and prepare comments with regard to potential impacts to groundwater supplies for MWSD and for the Pillar Ridge Manufactured Home Community (PRMHC). We appreciate the opportunity for contribute comments to the Draft EIR in hopes to improve groundwater management of the Airport Aquifer.

On behalf of the MWSD, we posed the following three questions for the CEQA process in our November 15, 2011 comment letter to the Notice of Preparation:

1. *Will the proposed project significantly impact the groundwater source for MWSD and PRMHC?*
2. *Will the proposed project significantly impact stream and riparian habitat?*
3. *Will the health of Pillar Point Marsh be affected by the proposed project?*

We recommended a number of reasonable approaches to answer these questions including an analysis of the project effects during a wet season, dry season, normal year, wet year, and most importantly a multi-year drought. We recognize and appreciate the effort by the CEQA team to address the concerns expressed in the November 15, 2011 comment letter to the Notice of Preparation. We do, however, see additional work needed to help analysis and development of appropriate mitigation for impacts identified (below), especially as it relates to multi-year and extreme drought conditions when groundwater recharge reduced and/or during periods when pumping capacity is maximized. Though not exclusively, the hydrologic analysis in DEIR, particularly as it relates to MWSD concerns, were largely based on new data collected during a period when pumping from the aquifer was at historic low levels. MWSD has stated that they rely on the Airport Aquifer primarily as drought reserves and as a source on which to draw during emergencies. In addition, MWSD now operates the existing PRMHC wells, and potentially may serve water to the Big Wave project. There seems to be good information presented in the DEIR, but in this regard, MWSD views the deficient analysis of impacts by the regional standard of care during multi-year and/or extreme drought conditions a significant omission to the DEIR. We refer the CEQA team back to our November 15, 2011 comment letter to the Notice of Preparation for potential approaches to this issue and mitigation ideas.

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Section 4.8 Hydrology and Water Quality

IMPACT 4.8-2 (pdf page 203) The Proposed Project would change the water volume and/or pattern of seasonal flows in a manner that could result in a significant reduction in water supply downstream of the diversion for senior water right holders and a significant reduction in the available aquatic habitat or riparian habitat for native species of plants or animals.

Please describe whether diversions by the Cypress Flower Farm, located downstream of the POD, will be affected by the project. We ask whether the EIR work included a search for riparian diverters downstream of the two diversions.

The preferred scenario (Table 4.8-6; Figure 4.8-4) shows all water in San Vicente Creek to be diverted during typical normal and dry years with only the largest storms during the wet-season of a wet year to pass flow downstream of the POD. This scenario conforms with the proposed intent to maximize the beneficial use of the CCWD water right. Recognizing the stated inefficiency of the new diversion structure as to bypass some unquantifiable amount, and the permit requirement to maintain a 'wetter channel'¹ at Etheldore Street, this preferred scenario significantly reduces flow in the creek from the POD to the ocean. Nevertheless, with the proposed project in place, flow in this downstream reach of San Vicente Creek will rely nearly completely on runoff and groundwater inflows to this downstream reach, with the exception of the very largest storms that exceed 2 cfs and are bypassed per the permit requirement. This downstream reach sometimes gains flow from groundwater, and sometimes loses flow to groundwater (DEIR Appendix H; Balance Hydrologics 2010); losses are greatest during dry years and most pronounced during the dry season. Given these conditions, we contend that the impact to aquatic and riparian habitat may be significant and unavoidable without a monitoring plan adopted as mitigation.²

Mitigation Measure 4.8-2 (pdf page 208) is a condition of the permit. Prior to June 1 and after October 1, a wetted channel is not required. Under these conditions, the preferred scenario of the proposed project may significantly impact downstream habitat unless CCWD can explain how this will be achieved, and without a mitigation monitoring plan to verify that the stream is being regulated as proposed.

IMPACT 4.8-3 (pdf page 208) The Proposed Project would not substantially deplete groundwater supplies or interfere substantially with groundwater recharge such that there would be a net deficit in aquifer volume or a lowering of the local groundwater table level (e.g., the production rate of pre-existing nearby wells would drop to a level which would not support existing land uses or planned uses for which permits have been granted). The second paragraph of the discussion of this impact "... San Vicente Creek is a gaining stream in its downstream reaches, which indicates there is a high water table and excess groundwater. ..." is an over simplification. Preliminary and limited flow data presented in Appendix H of the DEIR indicates that the reach of San Vicente Creek downstream of the POD is sometimes gaining and sometimes losing, and gaged during years of limited pumping from the aquifer. Section 4.2 of Appendix H describes the reach as "often a gaining stream". During multi-year and extreme droughts and under higher rates of pumping, however, conditions could be significantly different. For example, during the dry season of 2009, the third year of a three-year drought, downward gradients

¹ It is unclear in the DEIR what a 'wetter channel' means in terms of bypass flows.

² We note that the San Vicente Creek reach downstream of the POD is a Class II stream, where seasonal or year-round habitat exists for aquatic non-fish vertebrates and/or aquatic benthic macroinvertebrates. Highlighting its ecological importance, if this non-anadromous habitat were as part of an anadromous stream system, there would be well defined bypass flow terms imposed by the State Water Board.

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Mr. David R. Dickson
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were reported at the MWSD Oak Street well adjacent to San Vicente Creek (Balance, 2010). Under conditions when the reach below the diversion is losing water, some of this water enters the Airport Aquifer, in addition to groundwater entering from San Vicente canyon. This recharge generally flows downgradient toward the wells supplying the Pillar Ridge Manufactured Home Community, as indicated in the attached groundwater flow model results (Hydrofocus, 1999). Given these flow paths, project-related additional recharge from Denniston Creek would not necessarily reach these wells. Given the DEIR did not discuss groundwater conditions during multi-year and extreme drought and/or when pumping from the Airport Aquifer is at full capacity, it is unknown if Impact 4.8-3 is significant. However, as with Impact 4.8-2 (discussed above), a monitoring plan would seem to be appropriate mitigation for this impact.

The fourth paragraph of the discussion of this impact seems to lay the groundwork for a practical mitigation measure “. . . the Proposed Project cannot operate below 0.5 cfs (or approximately 225 gpm). This operational threshold would offset the impacts of the Proposed Project during a dry year.” Why was this threshold not identified or discussion as part of the preferred scenario (Table 4.8-6; Figure 4.8-4)?

We note the following specific comments to the environmental setting section:

- Footnote 2 of Table 4.8-1 (pdf page 171): “The District may only divert from San Vicente between June and October if there is surface flow at the boundary of Torello Ranch downstream.” Please show this location on a map relative to the POD. Our understanding is that it is at the Etheldore Street bridge.
- Last paragraph on page 4.8-6 (pdf page 175): “Of the 98 AF of water diverted to storage by Cabrillo Farms, 90 AF is available for use each year (License 11983 requires a “reserve” of 8 AF of water to remain in the pond) (SWRCB, 1984a).” (also in last paragraph of page 4.8-13 pdf page 182) We note that seepage was roughly estimated at 11 afy per pond (Kleinfelder 2008) in addition to evaporation (~33 inches). Does this mean that less than 90 AF is available for use each year?
- First paragraph of page 4.8-6 (pdf page 176): “On average, approximately 186 AF of water is currently diverted from San Vicente Creek under the Cabrillo Farms and West Coast Farms licenses and riparian rights.” (and Table 4.8-2). Does Cypress Flower Farms also divert under their riparian rights?
- Second sentence of page 4.8-11 (pdf page 180): “Prolonged droughts, which leave only a wetted channel in Denniston Creek, are the exception to this existing normal downstream flow.” The term ‘wetted channel’ is also used in the mitigation for Impact 4.8-2 and needs further explanation, particularly as it relates to flow. Does a ‘wetted channel’ mean there is continuous flow in the stream, or does it mean there is discontinuous flow and isolated pools, or does it mean the channel has dried down and there is wet bed sediment? Please then use the well stated definition in the analysis of impacts.
- Last paragraph of page 4.8-14 (pdf page 183): “Diversion from San Vicente would be directly diverted to the Denniston pumping station from the new diversion structure and pump station, through the new pipeline, and then into the Denniston WTP.” Does this mean that the diverted water would bypass the two San Vicente Reservoirs as shown in Figure 3-3 (pdf page 46)?
- Last paragraph of page 4.8-14 (pdf page 183): “Water from San Vicente would include primarily winter flows and diversions would be timed so as not to impact other water right holders.” Has

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the DEIR has correctly identified all water-right holders, as riparian rights diverters may not be filing with the SWRCB. In addition, this intent does not appear in the mitigation for Impact 4.8-2.

- Last paragraph of page 4.8-15 (pdf page 184): “The Airport Subbasin has accumulated coarse-grained alluvial fan and stream deposits that are primarily made up of decomposed granite from Montara Mountain, deposited by San Vicente Creek on the north and Denniston Creek on the south (Balance Hydrologics, 2002).” This statement implies that there are permeable sediments connecting the streams with the aquifer.
- Last sentence of last paragraph of page 4.8-15 (pdf page 184): “The Airport Aquifer has young groundwater, dated less than 10 years old, and is classified as a “highly vulnerable area” . . .” Groundwater was sampled from the CCWD well field along Denniston Creek (wells 1, 3, 4 and 5) and dated at 4 years with a uncertainty of 1.5 to 1.9 (Moran and others, 2004). Given that these wells are strongly influenced by recharge from Denniston Creek, these data may not represent other portions of the Aquifer, such as the MWSD wells in the center portion of the aquifer, the Pillar Ridge wells (now operated by MWSD) in the western portion of the aquifer near Seal Cove Fault, and the irrigation wells at the north end of the aquifer near San Vicente Creek. The classification “highly vulnerable area” refers to the aquifer’s vulnerability to contamination. Some contaminated areas of the aquifer have been notably slower to remediate. Appendix H of the DEIR also shows higher dissolved solids in the other portions of the aquifer, potentially coming from the base of the aquifer through fault boundaries and from the underlying fractured Purisima Formation. We recommend sampling these other portions of the aquifer to further support the understanding of recharge to the aquifer.
- Second paragraph of page 4.8.17 (pdf page 186): “. . . areas upstream of the Proposed Project’s PODs provide large amounts of recharge to the groundwater basin (Balance Hydrologics, 2014; Appendix H). Percolated water is not stored in the granitic bedrock around the creeks, but travels relatively quickly to the terrace deposits, where it accumulates (Kleinfelder, 2008).” Another way of saying this is that the alluvium upstream of the Proposed Project’s PODs has a relatively high infiltration rate and percolating water flows relatively quickly through the alluvium to the downgradient terrace deposits where there is more storage, with some groundwater also percolating to the underlying weathered and fractured granitic rock.
- Last sentence of the Second paragraph of page 4.8.17 (pdf page 186): “Surface water from San Vicente Creek that infiltrates to groundwater is divided into two groundwater basins, with approximately 85 percent feeding the Lower Moss Beach Subarea and 15 percent infiltrating to the Airport Terrace Subarea (Kleinfelder, 2008).” This is a rough estimate based on the Lowney-Kaldveer Associates (1974) groundwater contour map.
- Last sentence of the first paragraph of page 4.8-17 (pdf page 187): “. . . San Vicente Creek is a gaining stream in the reaches downstream of the Proposed Project’s POD.” This statement is an over simplification. Preliminary and limited flow data presented in Appendix H of the DEIR indicates that the reach downstream of the POD is sometimes gaining and sometimes losing during years of limited pumping from the aquifer.
- The second paragraph of Section 4.2 of Appendix H describes the reach as “often a gaining stream”. During multi-year and extreme droughts and/or under higher rates of pumping, conditions could be significantly different. For example, during the dry season of 2009, the third year of a three-year drought, depth to water at the MWSD Oak Street well adjacent to San

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Balance Hydrologics, Inc.

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Vicente Creek indicated downward gradients (Balance, 2010). A downward gradient was also confirmed in September 2014 (to be confirmed on 9/18/2014).

- Last full paragraph on page 4.8-18 (pdf page 187): "Due to the unique geology of the watershed, the aquifer refills quickly and nearly completely from precipitation. . ." Omitted from this statement was "during normal and wet years" as described in Appendix H. In addition, Figure 9 of the Montara Water Supply Study (DWR, 1999), showing water levels from January 1991 to January 1998 in MWSA Airport wells, a period encompassing drought, normal and wet years, and when the wells were often in use, suggests this was not the case during 1991, 1993 and 1994 (see attached figure). Further, the concept of "fills completely" in a watertable aquifer needs explanation in the DEIR.

Sincerely,

BALANCE HYDROLOGICS, INC.

DRAFT

Mark Woysner, M.Sc.Eng.
Senior Consultant and Director

Enclosures:

Figure 9 (DWR, 1999)
Figure illustrating groundwater flow modeling results by Steven Deverel (HydroFocus Inc., 1999)

References:

Balance Hydrologics, Inc., 2010. Midcoast Groundwater Study Phase III, San Mateo County, California. Prepared for County of San Mateo Planning and Building Department. Available online at: <http://www.balancehydro.com/pdf/209093MidcstGWPhIII6-9-10.pdf>.

Lowney-Kaldveer Associates, 1974, Groundwater investigation, Denniston Creek Vicinity, San Mateo County, California: Consulting report prepared for Coastside County Water District, Half Moon Bay, California, 12 p. + appendices and plate.

Moran, J.E., Hudson, G.B., Easton, G.F., Leif, R., 2004, California aquifer susceptibility, A Contamination Vulnerability Assessment for the Santa Clara and San Mateo County Groundwater Basins: Lawrence Livermore National Laboratory, UCRL-TR-201929, January 2014, 49 p.

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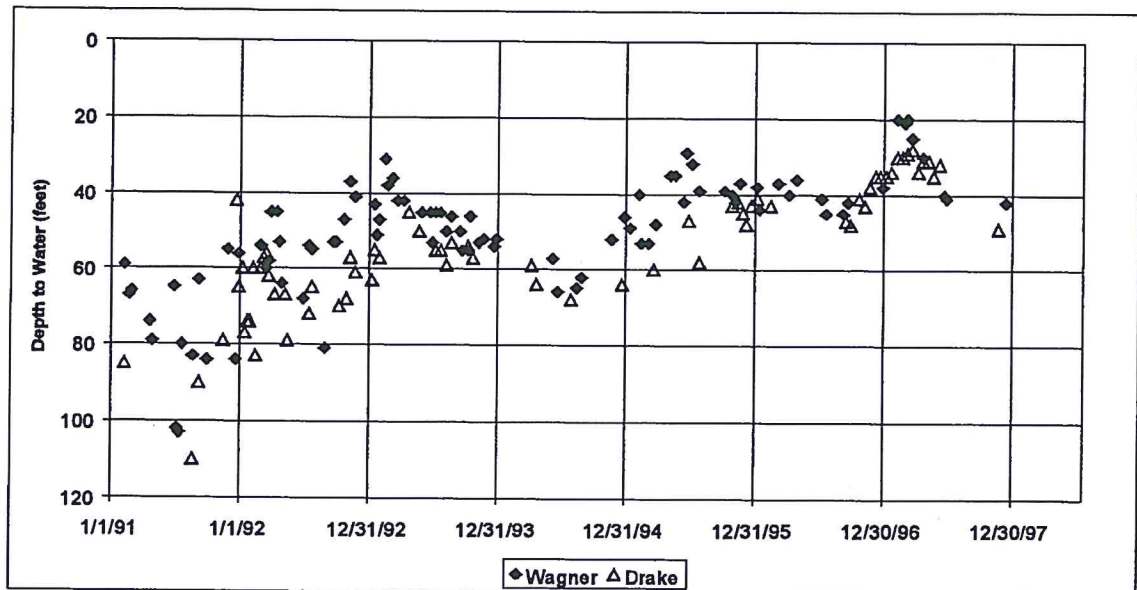


Figure 8
DEPTH TO GROUNDWATER IN CITIZENS UTILITIES WAGNER AND DRAKE
PRODUCTION WELLS, MONTARA AREA

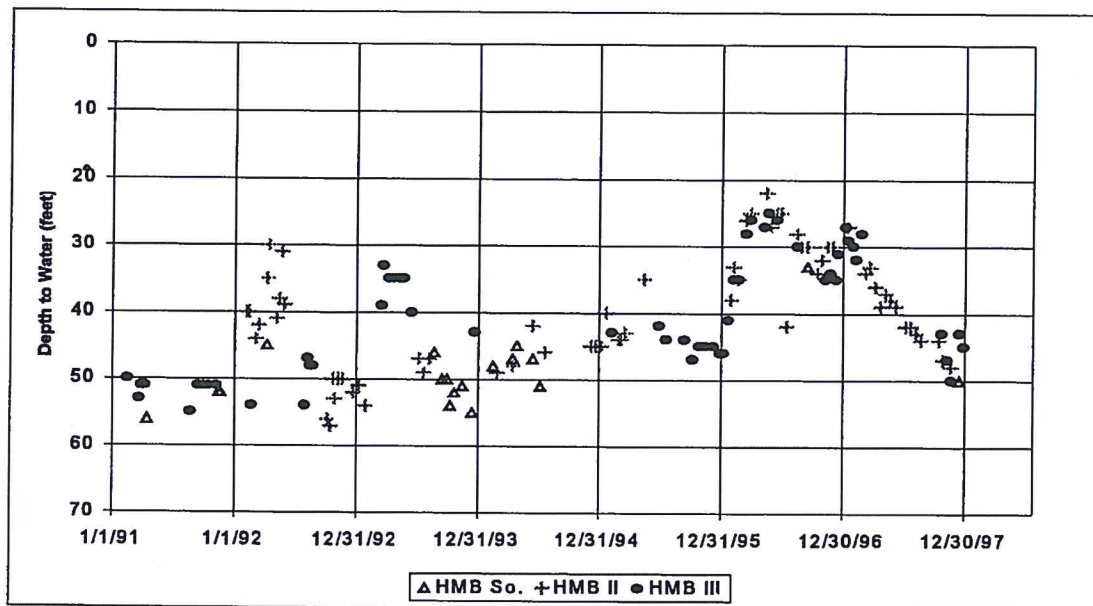
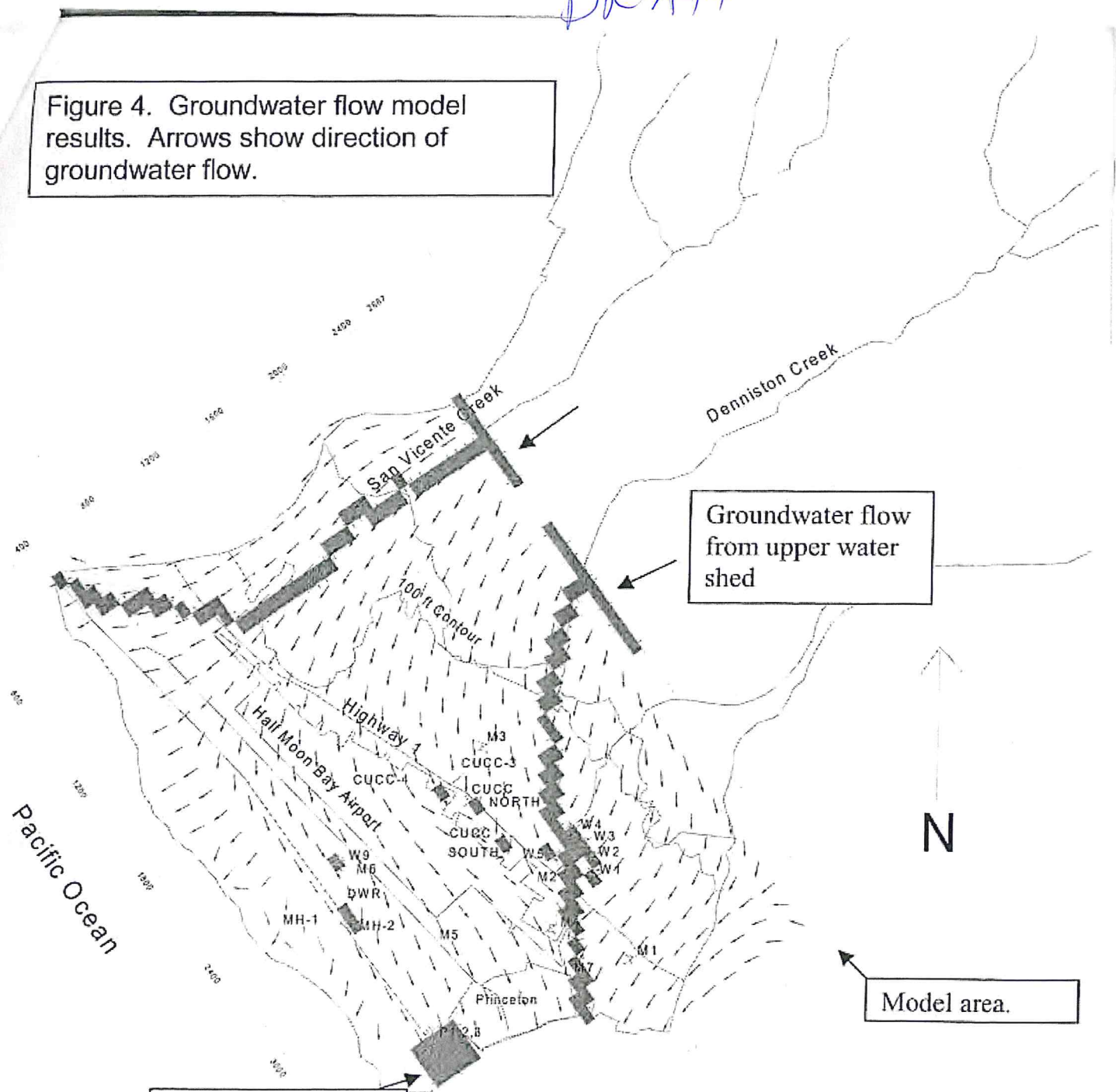


Figure 9
DEPTH TO GROUNDWATER IN CITIZENS UTILITIES AIRPORT PRODUCTION
WELLS, DENNISTON SUB-BASIN

Montara Water Supply Study

DRMTT

Figure 4. Groundwater flow model results. Arrows show direction of groundwater flow.

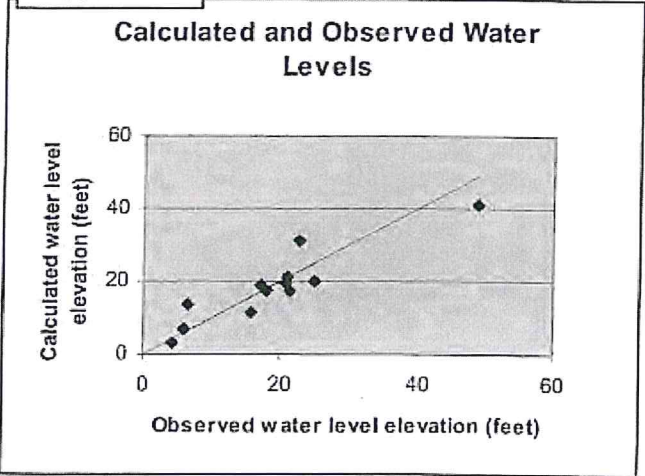


Groundwater flow from upper water shed

Model area.

Pillar Point Marsh

Figure 5.

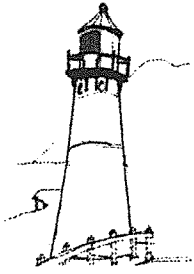


Ground-Water Flow Modeling by Steven Deverel (HydroFocus Inc., 1999)

MONTARA WATER AND SANITARY DISTRICT



**Unaudited Financial Statements for
July and August
2014**



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **October 2, 2014**

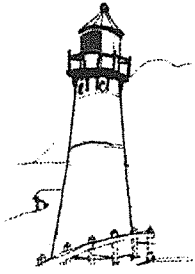
TO: BOARD OF DIRECTORS

FROM: Clemens H. Heldmaier, General Manager

**SUBJECT: Unaudited Financial Statements – Executive
Summary**

Budget vs. Actual – Sewer July through July, 2014 Variances over \$2,000:

- 4460 Remodel Fees, \$9,234 above Budget – Nine (9) fixture units purchased in July, with the amount booked to Remodel Fees. Amount has been re-classified to account 7120 – Connection Fees (Remodel) in the month of August.
- 4610 Property Tax Receipts, \$18,411 below Budget – First Property Tax roll remittance is typically received in December. Budgeted revenue of \$225,000 is split evenly between twelve months.
- 4710 Sewer Service Charges, \$181,988 below Budget – First Sewer Service Charge remittance is typically received in December. Budgeted revenue of \$225,000 is split evenly between twelve months.
- **Overall Total Operating Income for the period ending July 31, 2014 was \$190,961 below budget.**
- 5610 Accounting, \$2,500 below Budget – July services paid for in August.
- 5800 Labor, \$5,118 above Budget – Management wages for the 7/15/2014 payroll doubled due to the payment of a management bonus.
- 6200 Engineering, \$2,500 below Budget – No activity to date. Budget of \$25,000 is split evenly between twelve months.
- 6410 Pumping Fuel & Electricity, \$2,917 below Budget – No activity to date. Budget of \$35,000 split evenly over twelve months.
- 6940 SAM Maintenance, Collection System, \$3,333 below Budget – No activity to date. Budget of \$40,000 is split evenly between twelve months.
- 6950 SAM Maintenance, Pumping, \$4,167 below Budget – No activity to date. Budget of \$50,000 is split evenly between twelve months.
- **Overall Total Operating Expenses for the period ending July 31, 2014 were \$11,033 below Budget.**
- 7100 Connection Fees, \$25,581 above Budget – Two new Sewer Connection fees for new construction purchased.
- 9125 PNC Equipment Lease Interest, \$2,835 below Budget – Budget includes Principal & Interest payments, therefore leaving the Principal portion as the variance.
- 9175 Capital Assessment - SAM, \$3,000 below Budget – No activity to date. Budget of \$36,000 is split evenly between twelve months.
- 9200 I-Bank Loan, \$13,606 above Budget – Interest paid in July, actual budgeted amounts appear in August, per maturity schedule



MONTARA WATER AND SANITARY DISTRICT AGENDA

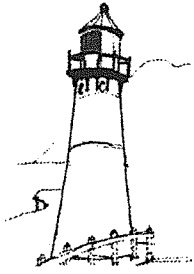
For Meeting Of: October 2, 2014

TO: BOARD OF DIRECTORS

FROM: Clemens H. Heldmaier, General Manager

- **Budget vs. Actual – Water July through July, 2014 Variances over \$2,000:**

- 4610 Property Tax Receipts, \$18,411 below Budget – First Property Tax roll remittance is typically received in December. Budgeted revenue of \$225,000 is split evenly between twelve months.
- 4810 Water Sales Domestic, \$91,841 above Budget – More water sold to date than anticipated.
- **Overall Total Operating Income for the period ending July 31, 2014 was \$74,093 above budget.**
- 5430 General Legal, \$5,833 below Budget – No activity to date. No activity to date. Budget of \$70,000 is split evenly between twelve months.
- 5610 Accounting, \$2,500 below Budget – July services paid for in August.
- 5630 Consulting, \$2,625 below Budget – No activity to date. Budget of \$31,500 is split evenly between twelve months.
- 5800 Labor, \$4,041 above Budget – Management wages for the 7/15/2014 payroll doubled due to the payment of a management bonus.
- 6200 Engineering, \$6,250 below Budget – No activity to date. Budget of \$75,000 is split evenly between twelve months.
- 6400 Pumping, \$7,083 below Budget – No activity to date. Budget of \$85,000 is split evenly between twelve months.
- 6530 Water Purchases, \$4,167 below Budget – No activity to date. Budget of \$50,000 is split evenly between twelve months. Expense is paid on a quarterly basis based on consumption.
- 6600 Collection/Transmission, \$8,335 below Budget – No activity to date. Budget of \$100,000 is split evenly between twelve months.
- 6700 Treatment, \$4,292 below Budget – No activity to date. Budget of \$51,500 is split evenly between twelve months.
- **Overall Total Operating Expenses for the period ending July 31, 2014 were \$37,820 below Budget.**
- 7100 Connection Fees, \$49,840 above Budget – Four new water connections for new construction purchased in July.
- 7600 Bond Revenues, G.O. \$93,237 below Budget – Budget split evenly between twelve months creating a large variance until funds are received.
- 8100 Water CIP, \$265,172 below Budget – Minimal activity for the month of July.
- 9125 PNC Equipment Lease Interest, \$2,835 below Budget - Budget includes Principal & Interest payments, therefore leaving the Principal portion as the variance.
- 9150 SRF Loan, \$8,508 below Budget – No activity to date.



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: October 2, 2014

TO: BOARD OF DIRECTORS

FROM: Clemens H. Heldmaier, General Manager

RECOMMENDATION:

This is for Board information only

Montara Water & Sanitary District Revenue & Expenditures Budget vs. Actual - Sewer July 2014

	Jul 14	Sewer Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
4220 · Cell Tower Lease	2,667.67	2,625.00	42.67
4330 · Engineering Review	0.00	0.00	0.00
4400 · Fees			
4410 · Administrative Fee (New Constr)	0.00	300.00	-300.00
4420 · Administrative Fee (Remodel)	463.00	83.00	380.00
4430 · Inspection Fee (New Constr)	0.00	283.00	-283.00
4440 · Inspection Fee (Remodel)	437.00	167.00	270.00
4450 · Mainline Extension Fees	0.00	0.00	0.00
4460 · Remodel Fees	9,234.00	150.00	9,084.00
4470 · Other Fees	0.00	0.00	0.00
Total 4400 · Fees	10,134.00	983.00	9,151.00
4510 · Grants	0.00	0.00	0.00
4610 · Property Tax Receipts	339.36	18,750.00	-18,410.64
4710 · Sewer Service Charges	0.00	181,988.00	-181,988.00
4720 · Sewer Service Refunds, Customer	0.00	-167.00	167.00
4740 · Testing, Backflow	0.00	0.00	0.00
4760 · Waste Collection Revenues	1,284.68	1,208.00	76.68
4810 · Water Sales, Domestic	0.00	0.00	0.00
4820 · Water Sales, Fire Protection	0.00	0.00	0.00
4850 · Water Sales Refunds, Customer	0.00	0.00	0.00
4990 · Other Revenue	0.00	0.00	0.00
Total Income	14,425.71	205,387.00	-190,961.29
Expense			
5000 · Administrative			
5190 · Bank Fees	165.91	258.00	-92.09
5200 · Board of Directors			
5210 · Board Meetings	0.00	208.00	-208.00
5220 · Director Fees	0.00	208.00	-208.00
5230 · Election Expenses	0.00	0.00	0.00
Total 5200 · Board of Directors	0.00	416.00	-416.00
5240 · CDPH Fees	0.00	0.00	0.00
5250 · Conference Attendance	0.00	167.00	-167.00
5260 · Depreciation	0.00	0.00	0.00
5270 · Information Systems	0.00	500.00	-500.00
5300 · Insurance			
5310 · Fidelity Bond	0.00	75.00	-75.00
5320 · Property & Liability Insurance	1,666.82	125.00	1,541.82
Total 5300 · Insurance	1,666.82	200.00	1,466.82
5350 · LAFCO Assessment	0.00	133.00	-133.00
5400 · Legal			
5420 · Meeting Attendance, Legal	0.00	917.00	-917.00
5430 · General Legal	0.00	1,667.00	-1,667.00
5440 · Litigation	0.00	0.00	0.00
Total 5400 · Legal	0.00	2,584.00	-2,584.00

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
July 2014

	Jul 14	Sewer Budget	\$ Over Budget
5510 - Maintenance, Office	0.00	250.00	-250.00
5520 - Meetings, Local	0.00	0.00	0.00
5530 - Memberships	0.00	0.00	0.00
5540 - Office Supplies	0.00	750.00	-750.00
5550 - Postage	50.00	333.00	-283.00
5560 - Printing & Publishing	0.00	333.00	-333.00
5600 - Professional Services			
5610 - Accounting	0.00	2,500.00	-2,500.00
5620 - Audit	0.00	1,083.00	-1,083.00
5630 - Consulting	0.00	958.00	-958.00
5640 - Data Services	0.00	458.00	-458.00
5650 - Labor & HR Support	0.00	188.00	-188.00
5660 - Payroll Services	75.41	75.00	0.41
5690 - Other Professional Services	0.00	0.00	0.00
Total 5600 - Professional Services	75.41	5,262.00	-5,186.59
5710 - San Mateo Co. Tax Roll Charges	0.00	250.00	-250.00
5720 - Telephone & Internet	49.95	750.00	-700.05
5730 - Mileage Reimbursement	0.00	125.00	-125.00
5740 - Reference Materials	0.00	17.00	-17.00
5790 - Other Administrative	0.00	0.00	0.00
5800 - Labor			
5810 - CalPERS 457 Deferred Plan	1,322.86	1,088.00	233.86
5820 - Employee Benefits	4,954.06	3,442.00	1,512.06
5830 - Disability Insurance	0.00	95.00	-95.00
5840 - Payroll Taxes	1,411.01	1,088.00	323.01
5900 - Wages			
5910 - Management	9,125.44	6,594.00	2,531.44
5920 - Staff	8,681.22	8,148.00	533.22
5930 - Staff Certification	150.00	158.00	-8.00
5940 - Staff Overtime	764.86	199.00	565.86
5950 - Staff Standby	176.92	0.00	176.92
Total 5900 - Wages	18,898.44	15,099.00	3,799.44
5960 - Worker's Comp Insurance	0.00	655.00	-655.00
Total 5800 - Labor	26,586.37	21,468.00	5,118.37
Total 5000 - Administrative	28,594.46	33,796.00	-5,201.54
6000 - Operations			
6160 - Backflow Prevention	0.00	0.00	0.00
6170 - Claims, Property Damage	0.00	833.00	-833.00
6180 - Communications			
6185 - SCADA Maintenance	0.00	0.00	0.00
Total 6180 - Communications	0.00	0.00	0.00
6195 - Education & Training			
6200 - Engineering	0.00	83.00	-83.00
6210 - Meeting Attendance, Engineering	0.00	0.00	0.00
6220 - General Engineering	0.00	417.00	-417.00
6230 - Water Quality Engineering	0.00	2,083.00	-2,083.00
Total 6200 - Engineering	0.00	2,500.00	-2,500.00
6320 - Equipment & Tools, Expensed	0.00	83.00	-83.00

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
 July 2014

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 Accrual Basis

	Jul 14	Sewer Budget	\$ Over Budget
6330 · Facilities			
6335 · Alarm Services	0.00	417.00	-417.00
6337 · Landscaping	0.00	200.00	-200.00
Total 6330 · Facilities	0.00	617.00	-617.00
6370 · Lab Supplies & Equipment	0.00	0.00	0.00
6380 · Meter Reading	0.00	0.00	0.00
6400 · Pumping			
6410 · Pumping Fuel & Electricity	0.00	2,917.00	-2,917.00
6420 · Pumping Maintenance, Generators	0.00	0.00	0.00
6430 · Pumping Maintenance, General	0.00	0.00	0.00
6440 · Pumping Equipment, Expensed	0.00	0.00	0.00
Total 6400 · Pumping	0.00	2,917.00	-2,917.00
6500 · Supply			
6510 · Maintenance, Raw Water Mains	0.00	0.00	0.00
6520 · Maintenance, Wells	0.00	0.00	0.00
6530 · Water Purchases	0.00	0.00	0.00
Total 6500 · Supply	0.00	0.00	0.00
6600 · Collection/Transmission			
6610 · Hydrants	0.00	0.00	0.00
6620 · Maintenance, Water Mains	0.00	0.00	0.00
6630 · Maintenance, Water Svc Lines	0.00	0.00	0.00
6640 · Maintenance, Tanks	0.00	0.00	0.00
6650 · Maint., Distribution General	0.00	0.00	0.00
6660 · Maintenance, Collection System	0.00	1,667.00	-1,667.00
6670 · Meters	0.00	0.00	0.00
Total 6600 · Collection/Transmission	0.00	1,667.00	-1,667.00
6700 · Treatment			
6710 · Chemicals & Filtering	0.00	0.00	0.00
6720 · Maintenance, Treatment Equip.	0.00	0.00	0.00
6730 · Treatment Analysis	0.00	0.00	0.00
Total 6700 · Treatment	0.00	0.00	0.00
6770 · Uniforms			
6800 · Vehicles			
6810 · Fuel	0.00	67.00	-67.00
6820 · Truck Equipment, Expensed	0.00	13.00	-13.00
6830 · Truck Repairs	0.00	33.00	-33.00
Total 6800 · Vehicles	0.00	113.00	-113.00
6890 · Other Operations			
6900 · Sewer Authority Midcoastside			
6910 · SAM Collections	25,488.00	25,488.00	0.00
6920 · SAM Operations	52,002.00	52,002.00	0.00
6930 · SAM Prior Year Adjustment	0.00	0.00	0.00
6940 · SAM Maintenance, Collection Sys	5,280.00	3,333.00	1,947.00
6950 · SAM Maintenance, Pumping	0.00	4,167.00	-4,167.00
Total 6900 · Sewer Authority Midcoastside	82,770.00	84,990.00	-2,220.00
Total 6000 · Operations	82,770.00	93,803.00	-11,033.00

Montara Water & Sanitary District Revenue & Expenditures Budget vs. Actual - Sewer July 2014

	Jul 14	Sewer Budget	\$ Over Budget
66000 · Payroll Expense	0.00		0.00
Total Expense	111,364.46	127,599.00	-16,234.54
Net Ordinary Income		77,788.00	-174,726.75
Other Income/Expense	-96,938.75		
Other Income			
7000 · Capital Account Revenues			
7100 · Connection Fees			
7110 · Connection Fees (New Constr)	44,622.00	19,041.00	25,581.00
7120 · Connection Fees (Remodel)	0.00	667.00	-667.00
7130 · Conn. Fees, PFP (New Constr)	0.00	0.00	0.00
7140 · Conn. Fees, PFP (Remodel)	0.00	0.00	0.00
7150 · Connection Fees, Well Conv.	0.00	0.00	0.00
Total 7100 · Connection Fees	44,622.00	19,041.00	25,581.00
7200 · Interest Income - LAIF	0.00		
7300 · Reserves	0.00		
7400 · State Revolving Fund Loan	0.00		
7500 · Transfer from Operation Revenue	0.00		
7600 · Bond Revenues, G.O.	0.00		
7700 · Interest, Employee Loans	368.50	1,998.00	-1,629.50
Total 7000 · Capital Account Revenues	44,990.50	21,706.00	23,284.50
Total Other Income	44,990.50	21,706.00	23,284.50
Other Expense			
8000 · Capital Improvement Program			
8075 · Sewer	0.00	68,494.00	-68,494.00
Total 8000 · Capital Improvement Program	0.00	68,494.00	-68,494.00
9000 · Capital Account Expenses			
9075 · PFP Connection Expenses	0.00	0.00	0.00
9100 · Interest Expense - GO Bonds	0.00	0.00	0.00
9125 · PNC Equipment Lease Interest	1,860.12	4,695.00	-2,834.88
9150 · SRF Loan	0.00	0.00	0.00
9175 · Capital Assessment - SAM	0.00	3,000.00	-3,000.00
9200 · I-Bank Loan	13,606.35	0.00	13,606.35
Total 9000 · Capital Account Expenses	15,466.47	7,695.00	7,771.47
Total Other Expense	15,466.47	76,189.00	-60,722.53
Net Other Income	29,524.03	-54,483.00	84,007.03
Net Income	-67,414.72	23,305.00	-90,719.72

Montara Water & Sanitary District Revenue & Expenditures Budget vs. Actual - Water July 2014

	Jul 14	Water Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
4220 · Cell Tower Lease	2,667.67	2,625.00	42.67
4330 · Engineering Review	0.00	0.00	0.00
4400 · Fees			
4410 · Administrative Fee (New Constr)	0.00	375.00	-375.00
4420 · Administrative Fee (Remodel)	0.00	83.34	-83.34
4430 · Inspection Fee (New Constr)	0.00	354.00	-354.00
4440 · Inspection Fee (Remodel)	0.00	71.00	-71.00
4450 · Mainline Extension Fees	0.00	0.00	0.00
4460 · Remodel Fees	0.00	0.00	0.00
4470 · Other Fees	0.00	0.00	0.00
Total 4400 · Fees	0.00	883.34	-883.34
4510 · Grants	0.00	0.00	0.00
4610 · Property Tax Receipts	339.38	18,750.00	-18,410.62
4710 · Sewer Service Charges	0.00	0.00	0.00
4720 · Sewer Service Refunds, Customer	0.00	0.00	0.00
4740 · Testing, Backflow	802.00	1,083.00	-281.00
4760 · Waste Collection Revenues	1,284.66	0.00	1,284.66
4810 · Water Sales, Domestic	245,713.61	153,873.00	91,840.61
4820 · Water Sales, Fire Protection	0.00	0.00	0.00
4850 · Water Sales Refunds, Customer	0.00	-500.00	500.00
4950 · Other Revenue	0.00	0.00	0.00
Total Income	250,807.32	176,714.34	74,092.98
Expense			
5000 · Administrative			
5190 · Bank Fees	387.19	750.00	-362.81
5200 · Board of Directors			
5210 · Board Meetings	0.00	208.00	-208.00
5220 · Director Fees	0.00	208.00	-208.00
5230 · Election Expenses	0.00	0.00	0.00
Total 5200 · Board of Directors	0.00	416.00	-416.00
5240 · CDPH Fees	0.00	1,250.00	-1,250.00
5250 · Conference Attendance	0.00	417.00	-417.00
5260 · Depreciation	0.00	0.00	0.00
5270 · Information Systems	0.00	500.00	-500.00
5300 · Insurance			
5310 · Fidelity Bond	0.00	75.00	-75.00
5320 · Property & Liability Insurance	1,666.83	142.00	1,524.83
Total 5300 · Insurance	1,666.83	217.00	1,449.83
5350 · LAFCO Assessment	0.00	183.00	-183.00
5400 · Legal			
5420 · Meeting Attendance, Legal	0.00	833.00	-833.00
5430 · General Legal	0.00	5,833.00	-5,833.00
5440 · Litigation	0.00	0.00	0.00
5400 · Legal - Other	0.00	0.00	0.00
Total 5400 · Legal	0.00	6,666.00	-6,666.00

Montara Water & Sanitary District Revenue & Expenditures Budget vs. Actual - Water July 2014

	Water		\$ Over Budget
	Jul 14	Budget	
5510 · Maintenance, Office	0.00	250.00	-250.00
5520 · Meetings, Local	0.00	0.00	0.00
5530 · Memberships	0.00	1,500.00	-1,500.00
5540 · Office Supplies	0.00	750.00	-750.00
5550 · Postage	50.00	667.00	-617.00
5560 · Printing & Publishing	0.00	333.00	-333.00
5600 · Professional Services			
5610 · Accounting	0.00	2,500.00	-2,500.00
5620 · Audit	0.00	1,083.00	-1,083.00
5630 · Consulting	0.00	2,625.00	-2,625.00
5640 · Data Services	0.00	0.00	0.00
5650 · Labor & HR Support	375.00	188.00	187.00
5660 · Payroll Services	75.42	75.00	0.42
5690 · Other Professional Services	0.00	0.00	0.00
Total 5600 · Professional Services	450.42	6,471.00	-6,020.58
5710 · San Mateo Co. Tax Roll Charges	0.00	0.00	0.00
5720 · Telephone & Internet	210.40	667.00	-456.60
5730 · Mileage Reimbursement	0.00	167.00	-167.00
5740 · Reference Materials	0.00	67.00	-67.00
5790 · Other Administrative	0.00	0.00	0.00
5800 · Labor			
5810 · CalPERS 457 Deferred Plan	2,530.05	2,498.00	32.05
5820 · Employee Benefits	6,023.96	6,325.00	-301.04
5830 · Disability Insurance	0.00	209.00	-209.00
5840 · Payroll Taxes	3,420.45	2,633.00	787.45
5900 · Wages			
5910 · Management	9,125.46	6,594.00	2,531.46
5920 · Staff	27,127.84	27,410.00	-282.16
5930 · Staff Certification	550.00	893.00	-343.00
5940 · Staff Overtime	7,114.24	3,622.00	3,492.24
5950 · Staff Standby	1,247.60	677.00	570.60
Total 5900 · Wages	45,165.14	39,196.00	5,969.14
5960 · Worker's Comp Insurance	0.00	2,238.00	-2,238.00
Total 5800 · Labor	57,139.60	53,099.00	4,040.60
Total 5000 · Administrative	59,904.44	74,370.00	-14,465.56
6000 · Operations			
6160 · Backflow Prevention	0.00	175.00	-175.00
6170 · Claims, Property Damage	0.00	833.00	-833.00
6180 · Communications			
6185 · SCADA Maintenance	0.00	1,458.00	-1,458.00
Total 6180 · Communications	0.00	1,458.00	-1,458.00
6195 · Education & Training	0.00	500.00	-500.00
6200 · Engineering			
6210 · Meeting Attendance, Engineering	0.00	417.00	-417.00
6220 · General Engineering	0.00	3,750.00	-3,750.00
6230 · Water Quality Engineering	0.00	2,083.00	-2,083.00
Total 6200 · Engineering	0.00	6,250.00	-6,250.00
6320 · Equipment & Tools, Expensed	0.00	1,083.00	-1,083.00

Montara Water & Sanitary District Revenue & Expenditures Budget vs. Actual - Water July 2014

	Water		\$ Over Budget
	Jul 14	Budget	
6330 - Facilities			
6335 - Alarm Services	0.00	38.00	-38.00
6337 - Landscaping	0.00	300.00	-300.00
Total 6330 - Facilities	0.00	338.00	-338.00
6370 - Lab Supplies & Equipment	0.00	83.00	-83.00
6380 - Meter Reading	0.00	833.00	-833.00
6400 - Pumping			
6410 - Pumping Fuel & Electricity	0.00	5,000.00	-5,000.00
6420 - Pumping Maintenance, Generators	0.00	1,250.00	-1,250.00
6430 - Pumping Maintenance, General	0.00	0.00	0.00
6440 - Pumping Equipment, Expensed	0.00	833.00	-833.00
Total 6400 - Pumping	0.00	7,083.00	-7,083.00
6500 - Supply			
6510 - Maintenance, Raw Water Mains	0.00	167.00	-167.00
6520 - Maintenance, Wells	0.00	417.00	-417.00
6530 - Water Purchases	0.00	4,167.00	-4,167.00
Total 6500 - Supply	0.00	4,751.00	-4,751.00
6600 - Collection/Transmission			
6610 - Hydrants	0.00	167.00	-167.00
6620 - Maintenance, Water Mains	0.00	4,167.00	-4,167.00
6630 - Maintenance, Water Svc Lines	0.00	2,500.00	-2,500.00
6640 - Maintenance, Tanks	0.00	542.00	-542.00
6650 - Maint, Distribution General	0.00	542.00	-542.00
6660 - Maintenance, Collection System	0.00	0.00	0.00
6670 - Meters	0.00	417.00	-417.00
Total 6600 - Collection/Transmission	0.00	8,335.00	-8,335.00
6700 - Treatment			
6710 - Chemicals & Filtering	0.00	1,750.00	-1,750.00
6720 - Maintenance, Treatment Equip.	0.00	625.00	-625.00
6730 - Treatment Analysis	0.00	1,917.00	-1,917.00
Total 6700 - Treatment	0.00	4,292.00	-4,292.00
6770 - Uniforms			
6800 - Vehicles			
6810 - Fuel	0.00	750.00	-750.00
6820 - Truck Equipment, Expensed	194.49	167.00	27.49
6830 - Truck Repairs	0.00	375.00	-375.00
Total 6800 - Vehicles	194.49	1,282.00	-1,097.51
6890 - Other Operations			
6900 - Sewer Authority Midcoastside	0.00	0.00	0.00
6910 - SAM Collections	0.00	0.00	0.00
6920 - SAM Operations	0.00	0.00	0.00
6930 - SAM Prior Year Adjustment	0.00	0.00	0.00

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water
 July 2014

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 Accrual Basis

	Jul 14	Water Budget	\$ Over Budget
6940 · SAM Maintenance, Collection Sys	0.00	0.00	0.00
6950 · SAM Maintenance, Pumping	0.00	0.00	0.00
Total 6900 · Sewer Authority Midcoastside	0.00	0.00	0.00
Total 6000 · Operations	194.49	38,014.00	-37,819.51
Total Expense	60,098.93	112,384.00	-52,285.07
Net Ordinary Income	190,708.39	64,330.34	126,378.05
Other Income/Expense			
Other Income			
7000 · Capital Account Revenues			
7100 · Connection Fees			
7110 · Connection Fees (New Constr)	52,505.50	6,067.00	46,438.50
7120 · Connection Fees (Remodel)	0.00	242.00	-242.00
7130 · Conn. Fees, PFP (New Constr)	7,576.00	3,175.00	4,401.00
7140 · Conn. Fees, PFP (Remodel)	0.00	758.00	-758.00
7150 · Connection Fees, Well Conv.	0.00	0.00	0.00
Total 7100 · Connection Fees	60,081.50	10,242.00	49,839.50
7200 · Interest Income - LAIF	0.00	0.00	0.00
7300 · Reserves	0.00	0.00	0.00
7400 · State Revolving Fund Loan	0.00	0.00	0.00
7500 · Transfer from Operation Revenue	0.00	0.00	0.00
7600 · Bond Revenues, G.O.	2,633.14	95,870.00	-93,236.86
7700 · Interest, Employee Loans	0.00	0.00	0.00
Total 7000 · Capital Account Revenues	62,714.64	106,112.00	-43,397.36
Total Other Income	62,714.64	106,112.00	-43,397.36
Other Expense			
8000 · Capital Improvement Program			
8100 · Water	1,200.00	266,372.00	-265,172.00
Total 8000 · Capital Improvement Program	1,200.00	266,372.00	-265,172.00
9000 · Capital Account Expenses			
9075 · PFP Connection Expenses	0.00	0.00	0.00
9125 · PNC Equipment Lease Interest	1,860.12	4,895.00	-2,834.88
9150 · SRF Loan	0.00	8,508.00	-8,508.00
9175 · Capital Assessment - SAM	0.00	0.00	0.00
9200 · I-Bank Loan	0.00	0.00	0.00
Total 9000 · Capital Account Expenses	1,860.12	13,203.00	-11,342.88
Total Other Expense	3,060.12	279,575.00	-276,514.88
Net Other Income	59,654.52	-173,463.00	233,117.52
Net Income	250,362.91	-109,132.66	359,495.57

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water
 July 2014

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 Accrual Basis

	Jul 14	Water Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
4220 · Cell Tower Lease	2,667.67	2,625.00	42.67
4330 · Engineering Review	0.00	0.00	0.00
4400 · Fees			
4410 · Administrative Fee (New Constr)	0.00	375.00	-375.00
4420 · Administrative Fee (Remodel)	0.00	83.34	-83.34
4430 · Inspection Fee (New Constr)	0.00	354.00	-354.00
4440 · Inspection Fee (Remodel)	0.00	71.00	-71.00
4450 · Mainline Extension Fees	0.00	0.00	0.00
4460 · Remodel Fees	0.00	0.00	0.00
4470 · Other Fees	0.00	0.00	0.00
Total 4400 · Fees	0.00	883.34	-883.34
4510 · Grants	0.00	0.00	0.00
4610 · Property Tax Receipts	339.38	18,750.00	-18,410.62
4710 · Sewer Service Charges	0.00	0.00	0.00
4720 · Sewer Service Refunds, Customer	0.00	0.00	0.00
4740 · Testing, Backflow	802.00	1,083.00	-281.00
4760 · Waste Collection Revenues	1,284.66	0.00	1,284.66
4810 · Water Sales, Domestic	245,713.61	153,873.00	91,840.61
4820 · Water Sales, Fire Protection	0.00	0.00	0.00
4850 · Water Sales Refunds, Customer	0.00	-500.00	500.00
4990 · Other Revenue	0.00	0.00	0.00
Total Income	250,807.32	176,714.34	74,092.98
Expense			
5000 · Administrative			
5190 · Bank Fees		750.00	-362.81
5200 · Board of Directors	387.19		
5210 · Board Meetings	0.00	208.00	-208.00
5220 · Director Fees	0.00	208.00	-208.00
5230 · Election Expenses	0.00	0.00	0.00
Total 5200 · Board of Directors	0.00	416.00	-416.00
5240 · CDPH Fees	0.00	1,250.00	-1,250.00
5250 · Conference Attendance	0.00	417.00	-417.00
5260 · Depreciation	0.00	0.00	0.00
5270 · Information Systems	0.00	500.00	-500.00
5300 · Insurance			
5310 · Fidelity Bond	0.00	75.00	-75.00
5320 · Property & Liability Insurance	1,666.83	142.00	1,524.83
Total 5300 · Insurance	1,666.83	217.00	1,449.83
5350 · LAFCO Assessment		183.00	-183.00
5400 · Legal			
5420 · Meeting Attendance, Legal	0.00	833.00	-833.00
5430 · General Legal	0.00	5,833.00	-5,833.00
5440 · Litigation	0.00	0.00	0.00
5400 · Legal - Other	0.00	0.00	0.00
Total 5400 · Legal	0.00	6,666.00	-6,666.00

Montara Water & Sanitary District Revenue & Expenditures Budget vs. Actual - Water July 2014

	Water		\$ Over Budget
	Jul 14	Budget	
5510 · Maintenance, Office	0.00	250.00	-250.00
5520 · Meetings, Local	0.00	0.00	0.00
5530 · Memberships	0.00	1,500.00	-1,500.00
5540 · Office Supplies	0.00	750.00	-750.00
5550 · Postage	50.00	667.00	-617.00
5560 · Printing & Publishing	0.00	333.00	-333.00
5600 · Professional Services			
5610 · Accounting	0.00	2,500.00	-2,500.00
5620 · Audit	0.00	1,083.00	-1,083.00
5630 · Consulting	0.00	2,625.00	-2,625.00
5640 · Data Services	0.00	0.00	0.00
5650 · Labor & HR Support	375.00	188.00	187.00
5660 · Payroll Services	75.42	75.00	0.42
5690 · Other Professional Services	0.00	0.00	0.00
Total 5600 · Professional Services	450.42	6,471.00	-6,020.58
5710 · San Mateo Co. Tax Roll Charges	0.00	0.00	0.00
5720 · Telephone & Internet	210.40	667.00	-456.60
5730 · Mileage Reimbursement	0.00	167.00	-167.00
5740 · Reference Materials	0.00	67.00	-67.00
5790 · Other Administrative	0.00	0.00	0.00
5800 · Labor			
5810 · CalPERS 457 Deferred Plan	2,530.05	2,498.00	32.05
5820 · Employee Benefits	6,023.96	6,325.00	-301.04
5830 · Disability Insurance	0.00	209.00	-209.00
5840 · Payroll Taxes	3,420.45	2,633.00	787.45
5900 · Wages			
5910 · Management	9,125.46	6,594.00	2,531.46
5920 · Staff	27,127.84	27,410.00	-282.16
5930 · Staff Certification	550.00	893.00	-343.00
5940 · Staff Overtime	7,114.24	3,622.00	3,492.24
5950 · Staff Standby	1,247.60	677.00	570.60
Total 5900 · Wages	45,165.14	39,196.00	5,969.14
5960 · Worker's Comp Insurance	0.00	2,238.00	-2,238.00
Total 5800 · Labor	57,139.60	53,099.00	4,040.60
Total 5000 · Administrative	59,904.44	74,370.00	-14,465.56
6000 · Operations			
6160 · Backflow Prevention	0.00	175.00	-175.00
6170 · Claims, Property Damage	0.00	833.00	-833.00
6180 · Communications			
6185 · SCADA Maintenance	0.00	1,458.00	-1,458.00
Total 6180 · Communications	0.00	1,458.00	-1,458.00
6195 · Education & Training	0.00	500.00	-500.00
6200 · Engineering			
6210 · Meeting Attendance, Engineering	0.00	417.00	-417.00
6220 · General Engineering	0.00	3,750.00	-3,750.00
6230 · Water Quality Engineering	0.00	2,083.00	-2,083.00
Total 6200 · Engineering	0.00	6,250.00	-6,250.00
6320 · Equipment & Tools, Expensed	0.00	1,083.00	-1,083.00

Montara Water & Sanitary District Revenue & Expenditures Budget vs. Actual - Water July 2014

	Jul 14	Water		\$ Over Budget
		Budget		
6330 - Facilities				
6335 - Alarm Services	0.00	38.00	-38.00	
6337 - Landscaping	0.00	300.00	-300.00	
Total 6330 - Facilities	0.00	338.00	-338.00	
6370 - Lab Supplies & Equipment	0.00	83.00	-83.00	
6380 - Meter Reading	0.00	833.00	-833.00	
6400 - Pumping				
6410 - Pumping Fuel & Electricity	0.00	5,000.00	-5,000.00	
6420 - Pumping Maintenance, Generators	0.00	1,250.00	-1,250.00	
6430 - Pumping Maintenance, General	0.00	0.00	0.00	
6440 - Pumping Equipment, Expensed	0.00	833.00	-833.00	
Total 6400 - Pumping	0.00	7,083.00	-7,083.00	
6500 - Supply				
6510 - Maintenance, Raw Water Mains	0.00	167.00	-167.00	
6520 - Maintenance, Wells	0.00	417.00	-417.00	
6530 - Water Purchases	0.00	4,167.00	-4,167.00	
Total 6500 - Supply	0.00	4,751.00	-4,751.00	
6600 - Collection/Transmission				
6610 - Hydrants	0.00	167.00	-167.00	
6620 - Maintenance, Water Mains	0.00	4,167.00	-4,167.00	
6630 - Maintenance, Water Svc Lines	0.00	2,500.00	-2,500.00	
6640 - Maintenance, Tanks	0.00	542.00	-542.00	
6650 - Maint., Distribution General	0.00	542.00	-542.00	
6660 - Maintenance, Collection System	0.00	0.00	0.00	
6670 - Meters	0.00	417.00	-417.00	
Total 6600 - Collection/Transmission	0.00	8,335.00	-8,335.00	
6700 - Treatment				
6710 - Chemicals & Filtering	0.00	1,750.00	-1,750.00	
6720 - Maintenance, Treatment Equip.	0.00	625.00	-625.00	
6730 - Treatment Analysis	0.00	1,917.00	-1,917.00	
Total 6700 - Treatment	0.00	4,292.00	-4,292.00	
6770 - Uniforms				
6800 - Vehicles				
6810 - Fuel	0.00	750.00	-750.00	
6820 - Truck Equipment, Expensed	194.49	167.00	27.49	
6830 - Truck Repairs	0.00	375.00	-375.00	
Total 6800 - Vehicles	194.49	1,292.00	-1,097.51	
6890 - Other Operations				
6900 - Sewer Authority Midcoastside	0.00	0.00	0.00	
6910 - SAM Collections	0.00	0.00	0.00	
6920 - SAM Operations	0.00	0.00	0.00	
6930 - SAM Prior Year Adjustment	0.00	0.00	0.00	

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water
 July 2014

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 Accrual Basis

	Jul 14	Water Budget	\$ Over Budget
6940 · SAM Maintenance, Collection Sys	0.00	0.00	0.00
6950 · SAM Maintenance, Pumping	0.00	0.00	0.00
Total 6900 · Sewer Authority Midcoastside	0.00	0.00	0.00
Total 6000 · Operations	194.49	38,014.00	-37,819.51
Total Expense	60,098.93	112,384.00	-52,285.07
Net Ordinary Income	190,708.39	64,330.34	126,378.05
Other Income/Expense			
Other Income			
7000 · Capital Account Revenues			
7100 · Connection Fees			
7110 · Connection Fees (New Constr)	52,505.50	6,067.00	46,438.50
7120 · Connection Fees (Remodel)	0.00	242.00	-242.00
7130 · Conn. Fees, PFP (New Constr)	7,576.00	3,175.00	4,401.00
7140 · Conn. Fees, PFP (Remodel)	0.00	758.00	-758.00
7150 · Connection Fees, Well Conv.	0.00	0.00	0.00
Total 7100 · Connection Fees	60,081.50	10,242.00	49,839.50
7200 · Interest Income - LAIF	0.00	0.00	0.00
7300 · Reserves	0.00	0.00	0.00
7400 · State Revolving Fund Loan	0.00	0.00	0.00
7500 · Transfer from Operation Revenue	0.00	0.00	0.00
7600 · Bond Revenues, G.O.	2,633.14	95,870.00	-93,236.86
7700 · Interest, Employee Loans	0.00	0.00	0.00
Total 7000 · Capital Account Revenues	62,714.64	106,112.00	-43,397.36
Total Other Income	62,714.64	106,112.00	-43,397.36
Other Expense			
8000 · Capital Improvement Program			
8100 · Water	1,200.00	266,372.00	-265,172.00
Total 8000 · Capital Improvement Program	1,200.00	266,372.00	-265,172.00
9000 · Capital Account Expenses			
9075 · PFP Connection Expenses	0.00	0.00	0.00
9125 · PNC Equipment Lease Interest	1,860.12	4,695.00	-2,834.88
9150 · SRF Loan	0.00	8,508.00	-8,508.00
9175 · Capital Assessment - SAM	0.00	0.00	0.00
9200 · I-Bank Loan	0.00	0.00	0.00
Total 9000 · Capital Account Expenses	1,860.12	13,203.00	-11,342.88
Total Other Expense	3,060.12	279,575.00	-276,514.88
Net Other Income	59,654.52	-173,463.00	233,117.52
Net Income	250,362.91	-109,132.66	359,495.57

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Accrual Basis

Montara Water & Sanitary District
Funds Balance Sheet
As of July 31, 2014

	Sewer	Water	TOTAL
ASSETS			
Current Assets			
Checking/Savings			
Sewer - Bank Accounts			
Wells Fargo Operating - Sewer	888,357.87	0.00	888,357.87
LAIF Investment Fund			
Capital Reserve	4,280,646.51	0.00	4,280,646.51
Connection Fees Reserve	228,488.00	0.00	228,488.00
Operating Reserve	255,195.00	0.00	255,195.00
Total LAIF Investment Fund	4,764,329.51	0.00	4,764,329.51
Total Sewer - Bank Accounts	5,652,687.38	0.00	5,652,687.38
Water - Bank Accounts			
Wells Fargo Operating - Water	0.00	329,371.95	329,371.95
Capital Reserve	0.00	398,249.00	398,249.00
Operating Reserve	0.00	224,763.00	224,763.00
Restricted Cash			
Acq & Improv Fund	0.00	133,921.50	133,921.50
Connection Fees Reserve	0.00	122,488.00	122,488.00
Cost of Issuance	0.00	122.94	122.94
GO Bonds Fund	0.00	1,289,765.42	1,289,765.42
Total Restricted Cash	0.00	1,546,297.86	1,546,297.86
Total Water - Bank Accounts	0.00	2,498,681.81	2,498,681.81
Total Checking/Savings	5,652,687.38	2,498,681.81	8,151,369.19
Accounts Receivable			
Sewer - Accounts Receivable	217.00	0.00	217.00
Water - Accounts Receivable			
Accounts Rec. - Backflow	0.00	10,711.51	10,711.51
Accounts Rec. - Water Residents	0.00	186,089.88	186,089.88
Unbilled Water Receivables	0.00	208,205.63	208,205.63
Total Water - Accounts Receivable	0.00	405,007.02	405,007.02
Total Accounts Receivable	217.00	405,007.02	405,224.02
Other Current Assets			
Maint/Parts Inventory	0.00	42,656.32	42,656.32
Total Other Current Assets	0.00	42,656.32	42,656.32
Total Current Assets	5,652,904.38	2,946,345.15	8,599,249.53
Fixed Assets			
Sewer - Fixed Assets			
General Plant	1,092,847.84	0.00	1,092,847.84
Land	5,000.00	0.00	5,000.00
Other Capital Improv.			
Sewer-Original Cost	685,599.18	0.00	685,599.18
Other Cap. Improv.	2,564,810.39	0.00	2,564,810.39
Total Other Capital Improv.	3,250,409.57	0.00	3,250,409.57
Seal Cove Collection System	995,505.00	0.00	995,505.00
Sewage Collection Facility			
Collection Facility - Org. Cost	1,349,064.00	0.00	1,349,064.00
Collection Facility - Other	3,991,243.33	0.00	3,991,243.33
Total Sewage Collection Facility	5,340,307.33	0.00	5,340,307.33
Treatment Facility	244,539.84	0.00	244,539.84
Accumulated Depreciation	-6,417,969.00	0.00	-6,417,969.00
Total Sewer - Fixed Assets	4,510,640.58	0.00	4,510,640.58

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 Accrual Basis

Montara Water & Sanitary District
Funds Balance Sheet
 As of July 31, 2014

Water - Fixed Assets			
General Plant	0.00	21,984,938.43	21,984,938.43
Land & Easements	0.00	734,500.00	734,500.00
Surface Water Rights	0.00	300,000.00	300,000.00
Water Meters	0.00	1,058,985.00	1,058,985.00
Fixed Assets - Other	0.00	48,171.78	48,171.78
Accumulated Depreciation	0.00	<u>-7,179,767.00</u>	<u>-7,179,767.00</u>
Total Water - Fixed Assets	0.00	16,946,828.21	16,946,828.21
Total Fixed Assets	4,510,640.58	16,946,828.21	21,457,468.79
Other Assets			
Sewer - Other Assets			
Due from Water Fund	1,173,739.18	0.00	1,173,739.18
Employee Loan	112,045.64	0.00	112,045.64
Joint Power Authority			
SAM - Orig Collection Facility	981,592.00	0.00	981,592.00
SAM - Expansion	1,705,955.08	0.00	1,705,955.08
Total Joint Power Authority	2,687,547.08	0.00	2,687,547.08
Total Sewer - Other Assets	3,973,331.90	0.00	3,973,331.90
Water - Other Assets			
Bond Acquisition Cost OID	0.00	67,408.40	67,408.40
Bond Issue Cost	0.00	71,973.35	71,973.35
Due to Sewer Fund	0.00	<u>-1,173,739.18</u>	<u>-1,173,739.18</u>
Total Water - Other Assets	0.00	-1,034,357.43	-1,034,357.43
Total Other Assets	3,973,331.90	-1,034,357.43	2,938,974.47
TOTAL ASSETS	14,136,876.86	18,858,815.93	32,995,692.79
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Other Current Liabilities			
Sewer - Current Liabilities			
Accrued Payables - Sewer	12,960.00	0.00	12,960.00
Deposits Payable	2,076.00	0.00	2,076.00
PNC Equip. Loan - S/T	31,864.11	0.00	31,864.11
Total Sewer - Current Liabilities	46,900.11	0.00	46,900.11
Water - Current Liabilities			
Accrued Interest	0.00	81,799.58	81,799.58
Deposits Payable	0.00	10,574.39	10,574.39
GO Bonds - S/T	0.00	815,134.37	815,134.37
PFP Water Deposits	0.00	4,302.50	4,302.50
PNC Equip. Loan - S/T	0.00	31,864.10	31,864.10
Total Water - Current Liabilities	0.00	943,674.94	943,674.94
Payroll Liabilities			
Employee Benefits Payable	1,697.14	2,724.99	4,422.13
Total Payroll Liabilities	1,697.14	2,724.99	4,422.13
Total Other Current Liabilities	48,597.25	946,399.93	994,997.18
Total Current Liabilities	48,597.25	946,399.93	994,997.18
Long Term Liabilities			
Sewer - Long Term Liabilities			
Accrued Vacations	16,282.33	0.00	16,282.33
I-Bank Loan	863,787.76	0.00	863,787.76
PNC Equip. Loan - L/T	722,142.19	0.00	722,142.19
Total Sewer - Long Term Liabilities	1,602,212.28	0.00	1,602,212.28

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Montara Water & Sanitary District
Funds Balance Sheet
 As of July 31, 2014

Water - Long Term Liabilities			
Accrued Vacations	0.00	19,088.15	19,088.15
Deferred on Refunding	0.00	-261,800.00	-261,800.00
GO Bonds - L/T	0.00	13,169,294.76	13,169,294.76
PNC Equip. Loan - L/T	0.00	722,142.21	722,142.21
SRF Loan Payable	0.00	409,552.51	409,552.51
Total Water - Long Term Liabilities	0.00	14,058,277.63	14,058,277.63
Total Long Term Liabilities	1,602,212.28	14,058,277.63	15,660,489.91
Total Liabilities	1,650,809.53	15,004,677.56	16,655,487.09
Equity			
Sewer - Equity Accounts			
Capital Assets Net	2,861,800.00	0.00	2,861,800.00
Fund Balance - Unrestricted	9,192,745.07	0.00	9,192,745.07
Retained Earnings	79,082.88	0.00	79,082.88
Total Sewer - Equity Accounts	12,133,627.95	0.00	12,133,627.95
Water - Equity Accounts			
Capital Assets Net	0.00	2,197,403.00	2,197,403.00
Restricted Debt Service	0.00	1,471,248.00	1,471,248.00
Unrestricted	0.00	-977,595.99	-977,595.99
Retained Earnings	0.00	-79,082.88	-79,082.88
Total Water - Equity Accounts	0.00	2,611,972.13	2,611,972.13
Equity Adjustment Account	419,854.10	991,803.33	1,411,657.43
Net Income	-67,414.72	250,362.91	182,948.19
Total Equity	12,486,067.33	3,854,138.37	16,340,205.70
TOTAL LIABILITIES & EQUITY	14,136,876.86	18,858,815.93	32,995,692.79



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **October 2, 2014**

TO: BOARD OF DIRECTORS

FROM: Clemens H. Heldmaier, General Manager

**SUBJECT: Unaudited Financial Statements – Executive
Summary**

Budget vs. Actual – Sewer July through August, 2014 Variances over \$2,000:

- 4610 Property Tax Receipts, \$37,161 below Budget – First Property Tax roll remittance is typically received in December. Budgeted revenue of \$225,000 is split evenly between twelve months.
- 4710 Sewer Service Charges, \$363,976 below Budget – First Sewer Service Charge remittance is typically received in December. Budgeted revenue of \$2,183,853 is split evenly between twelve months.
- **Overall Total Operating Income for the period ending August 31, 2014 was \$398,505 below budget.**
- 5430 General Legal, \$2,922 below Budget – Budgeted item is split evenly between twelve months. Additional legal expenses anticipated in future months. **New Variance.**
- 5610 Accounting, \$2,200 below Budget – Additional costs anticipated later in the fiscal year.
- 5620 Audit, \$2,166 below Budget – Final bill for audit will not be issued until the report is finalized. **New Variance.**
- 5640 Data Services, \$4,465 above Budget – Bill paid to Engineering Data Services for Fiscal year 2014-2015 sewer service charges update to San Mateo County. **New Variance.**
- 5800 Labor, \$3,842 above Budget – Management wages in July included the payment of a bonus.
- 6200 Engineering, \$5,000 below Budget – No activity to date. Budget of \$25,000 is split evenly between twelve months.
- 6410 Pumping Fuel & Electricity, \$3,276 below Budget – Timing difference. One (1) month of activity currently booked at this time.
- 6940 SAM Maintenance, Collection System, \$3,333 below Budget – No activity to date. Budget of \$40,000 is split evenly between twelve months.
- 6940 SAM Maintenance, Collection System, \$7,218 above Budget – Invoice paid to Sewer Authority Mid-Coastside for \$13,884 for Lift Station. **New Variance.**
- 6950 SAM Maintenance, Pumping, \$8,334 below Budget – No activity to date. Budget of \$50,000 is split evenly between twelve months.
- **Overall Total Operating Expenses for the period ending August 31, 2014 were \$15,554 below Budget.**



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: October 2, 2014

TO: BOARD OF DIRECTORS

FROM: Clemens H. Heldmaier, General Manager

- 7100 Connection Fees, \$14,811 above Budget – Two (2) new Sewer Connection fees for new construction purchased in July.
- 7700 Interest, Employee Loans, \$3,264 below Budget – Account is budgeted on the cash basis, and includes Principal & Interest payments, therefore leaving the Principal portion as the variance. **New Variance.**
- 8075 Sewer, \$126,428 below Budget – Activity to date includes SAM capital assessments. The Sewer Capital Improvement Program has yet to be initiated. **New Variance.**
- 9125 PNC Equipment Lease Interest, \$5,676 below Budget – Budget includes Principal & Interest payments, therefore leaving the Principal portion as the variance.
- 9175 Capital Assessment - SAM, \$6,000 below Budget – No activity to date. Budget of \$36,000 is split evenly between twelve months.
- 9200 I-Bank Loan, \$25,755 below Budget – Account is budgeted on the cash basis, and includes Principal & Interest payments, therefore leaving the Principal portion as the variance. **New Variance.**



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **October 2, 2014**

TO: BOARD OF DIRECTORS

FROM: Clemens H. Heldmaier, General Manager

- **Budget vs. Actual – Water July through August, 2014 Variances over \$2,000:**
- 4610 Property Tax Receipts, \$37,161 below Budget – First Property Tax roll remittance is typically received in December. Budgeted revenue of \$225,000 is split evenly between twelve months.
- 4810 Water Sales Domestic, \$7,418 below Budget – Less water sold to date than anticipated.
- **Overall Total Operating Income for the period ending August 31, 2014 was \$43,089 below budget.**
- 5240 CDPH Fees, \$2,500 below Budget – No activity to date. Budget of \$15,000 is split evenly between twelve months. **New Variance.**
- 5430 General Legal, \$7,406 below Budget – Additional costs anticipated later in the fiscal year.
- 5530 Memberships, \$2,576 below Budget – Membership dues invoices are received later in the fiscal year. **New Variance.**
- 5610 Accounting, \$2,200 below Budget – Additional costs anticipated later in the fiscal year.
- 5620 Audit, \$2,166 below Budget - Final bill for audit will not be issued until the report is finalized. **New Variance.**
- 5630 Consulting, \$5,250 below Budget – No activity to date. Budget of \$31,500 is split evenly between twelve months.
- 5800 Labor, \$8,212 below Budget – Staff time has steadily reduced through four (4) pay periods this current fiscal year and workers compensation insurance costs have yet to be invoiced.
- 6185 SCADA Maintenance. \$2,883 below Budget – Lower costs than anticipated to date. **New Variance.**
- 6200 Engineering, \$7,863 below Budget – No activity to date on Meeting Attendance and General Engineering. However, Water Quality Engineering is on target with budgeted amounts.
- 6400 Pumping, \$11,718 below Budget – Lower costs to date than anticipated.
- 6530 Water Purchases, \$8,334 below Budget – Budget of \$50,000 is split evenly between twelve months. Expense is paid on a quarterly basis based on consumption.
- 6600 Collection/Transmission, \$11,851 below Budget – Lower costs to date than anticipated.
- 6700 Treatment, \$7,795 below Budget – Lower costs to date than anticipated.



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: October 2, 2014

TO: BOARD OF DIRECTORS

FROM: Clemens H. Heldmaier, General Manager

- **Overall Total Operating Expenses for the period ending August 31, 2014 were \$58,324 below Budget.**
- 7100 Connection Fees, \$39,598 above Budget – Four (4) new water connections for new construction purchased in July.
- 7600 Bond Revenues, G.O. \$189,107 below Budget – Budget split evenly between twelve months creating a large variance until funds are received in December.
- 8100 Water CIP, \$497,797 below Budget – Minimal activity for the month of July.
- 9100 Interest Expense G.O. Bonds, \$406,473 below Budget - Budget includes Principal & Interest payments, therefore leaving the Principal portion as the variance. **New Variance.**
- 9125 PNC Equipment Lease Interest, \$5,676 below Budget - Budget includes Principal & Interest payments, therefore leaving the Principal portion as the variance.
- 9150 SRF Loan, \$17,016 below Budget – No activity to date.

RECOMMENDATION:

This is for Board information only

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
 July through August 2014

2:16 PM
 09/26/14
 Accrual Basis

	Sewer		
	Jul - Aug 14	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
4220 - Cell Tower Lease			
4400 - Fees	6,667.60	5,250.00	1,417.60
4410 - Administrative Fee (New Constr)	0.00	600.00	-600.00
4420 - Administrative Fee (Remodel)	463.00	166.00	297.00
4430 - Inspection Fee (New Constr)	0.00	566.00	-566.00
4440 - Inspection Fee (Remodel)	437.00	334.00	103.00
4460 - Remodel Fees	2,159.00	300.00	1,859.00
Total 4400 - Fees	3,059.00	1,966.00	1,093.00
4610 - Property Tax Receipts	339.36	37,500.00	-37,160.64
4710 - Sewer Service Charges	0.00	363,976.00	-363,976.00
4720 - Sewer Service Refunds, Customer	0.00	-334.00	334.00
4760 - Waste Collection Revenues	2,203.14	2,416.00	-212.86
Total Income	12,269.10	410,774.00	-398,504.90
Expense			
5000 - Administrative			
5190 - Bank Fees			
5200 - Board of Directors	334.94	516.00	-181.06
5210 - Board Meetings	250.00	416.00	-166.00
5220 - Director Fees	187.50	416.00	-228.50
Total 5200 - Board of Directors	437.50	832.00	-394.50
5250 - Conference Attendance	0.00	334.00	-334.00
5270 - Information Systems	495.00	1,000.00	-505.00
5300 - Insurance			
5310 - Fidelity Bond	0.00	150.00	-150.00
5320 - Property & Liability Insurance	1,666.82	250.00	1,416.82
Total 5300 - Insurance	1,666.82	400.00	1,266.82
5350 - LAFCO Assessment	0.00	266.00	-266.00
5400 - Legal			
5420 - Meeting Attendance, Legal	312.50	1,834.00	-1,521.50
5430 - General Legal	412.50	3,334.00	-2,921.50
5440 - Litigation	0.00	0.00	0.00
Total 5400 - Legal	725.00	5,168.00	-4,443.00
5510 - Maintenance, Office	300.00	500.00	-200.00
5540 - Office Supplies	429.56	1,500.00	-1,070.44
5550 - Postage	194.17	666.00	-471.83
5560 - Printing & Publishing	273.93	666.00	-392.07
5600 - Professional Services			
5610 - Accounting	2,800.00	5,000.00	-2,200.00
5620 - Audit	0.00	2,166.00	-2,166.00
5630 - Consulting	0.00	1,916.00	-1,916.00
5640 - Data Services	5,380.62	916.00	4,464.62
5650 - Labor & HR Support	0.00	376.00	-376.00
5660 - Payroll Services	130.13	150.00	-19.87
Total 5600 - Professional Services	8,310.75	10,524.00	-2,213.25
5710 - San Mateo Co. Tax Roll Charges	0.00	500.00	-500.00
5720 - Telephone & Internet	713.95	1,500.00	-786.05
5730 - Mileage Reimbursement	14.63	250.00	-235.37
5740 - Reference Materials	0.00	34.00	-34.00

Montara Water & Sanitary District Revenue & Expenditures Budget vs. Actual - Sewer July through August 2014

	Sewer		\$ Over Budget
	Jul - Aug 14	Budget	
5800 · Labor			
5810 · CalPERS 457 Deferred Plan	2,382.77	2,178.00	204.77
5820 · Employee Benefits	4,954.06	6,884.00	-1,929.94
5830 · Disability Insurance	89.53	190.00	-100.47
5840 · Payroll Taxes	2,569.35	2,176.00	393.35
5900 · Wages			
5910 · Management	15,750.88	13,188.00	2,562.88
5920 · Staff	16,661.22	16,296.00	365.22
5930 · Staff Certification	300.00	316.00	-16.00
5940 · Staff Overtime	918.22	398.00	520.22
5950 · Staff Standby	410.02		
Total 5900 · Wages	34,040.34	30,198.00	3,842.34
5960 · Worker's Comp Insurance	0.00	1,310.00	-1,310.00
Total 5800 · Labor	44,036.05	42,936.00	1,100.05
Total 5000 · Administrative	57,932.30	67,592.00	-9,659.70
6000 · Operations			
6170 · Claims, Property Damage	0.00	1,666.00	-1,666.00
6195 · Education & Training	0.00	166.00	-166.00
6200 · Engineering			
6210 · Meeting Attendance, Engineering	0.00	834.00	-834.00
6220 · General Engineering	0.00	4,166.00	-4,166.00
Total 6200 · Engineering	0.00	5,000.00	-5,000.00
6320 · Equipment & Tools, Expensed	0.00	166.00	-166.00
6330 · Facilities			
6335 · Alarm Services	359.40	834.00	-474.60
6337 · Landscaping	190.00	400.00	-210.00
Total 6330 · Facilities	549.40	1,234.00	-684.60
6400 · Pumping			
6410 · Pumping Fuel & Electricity	2,558.39	5,834.00	-3,275.61
Total 6400 · Pumping	2,558.39	5,834.00	-3,275.61
6600 · Collection/Transmission			
6660 · Maintenance, Collection System	0.00	3,334.00	-3,334.00
Total 6600 · Collection/Transmission	0.00	3,334.00	-3,334.00
6800 · Vehicles			
6810 · Fuel	0.00	134.00	-134.00
6820 · Truck Equipment, Expensed	0.00	26.00	-26.00
6830 · Truck Repairs	0.00	66.00	-66.00
Total 6800 · Vehicles	0.00	226.00	-226.00

Montara Water & Sanitary District Revenue & Expenditures Budget vs. Actual - Sewer July through August 2014

	Sewer		\$ Over Budget
	Jul - Aug 14	Budget	
6900 - Sewer Authority Midcoastside			
6910 - SAM Collections	50,976.00	50,976.00	0.00
6920 - SAM Operations	104,004.00	104,004.00	0.00
6940 - SAM Maintenance, Collection Sys	13,883.81	6,666.00	7,217.81
6950 - SAM Maintenance, Pumping	0.00	8,334.00	-8,334.00
Total 6900 - Sewer Authority Midcoastside	168,863.81	169,980.00	-1,116.19
Total 6000 - Operations	171,971.60	187,606.00	-15,634.40
Total Expense	229,903.90	255,198.00	-25,294.10
Net Ordinary Income	-217,634.80	155,576.00	-373,210.80
Other Income/Expense			
Other Income			
7000 - Capital Account Revenues			
7100 - Connection Fees			
7110 - Connection Fees (New Constr)	44,622.00	29,748.00	14,874.00
7120 - Connection Fees (Remodel)	8,271.00	8,334.00	-63.00
Total 7100 - Connection Fees	52,893.00	38,082.00	14,811.00
7200 - Interest Income - LAIF	0.00	1,334.00	-1,334.00
7700 - Interest, Employee Loans	731.71	3,996.00	-3,264.29
Total 7000 - Capital Account Revenues	53,624.71	43,412.00	10,212.71
Total Other Income	53,624.71	43,412.00	10,212.71
Other Expense			
8000 - Capital Improvement Program			
8075 - Sewer	10,560.00	136,988.00	-126,428.00
Total 8000 - Capital Improvement Program	10,560.00	136,988.00	-126,428.00
9000 - Capital Account Expenses			
9125 - PNC Equipment Lease Interest	3,713.82	9,390.00	-5,676.18
9175 - Capital Assessment - SAM	0.00	6,000.00	-6,000.00
9200 - I-Bank Loan	13,606.35	39,361.00	-25,754.65
Total 9000 - Capital Account Expenses	17,320.17	54,751.00	-37,430.83
Total Other Expense	27,880.17	191,739.00	-163,858.83
Net Other Income	25,744.54	-148,327.00	174,071.54
Net Income	-191,890.26	7,249.00	-199,139.26

Montara Water & Sanitary District

Revenue & Expenditures Budget vs. Actual - Water

July through August 2014

	Jul - Aug 14	Water Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
4220 · Cell Tower Lease	6,667.60		
4400 · Fees		5,250.00	1,417.60
4410 · Administrative Fee (New Constr)	0.00	750.00	-750.00
4420 · Administrative Fee (Remodel)	0.00	166.68	-166.68
4430 · Inspection Fee (New Constr)	0.00	708.00	-708.00
4440 · Inspection Fee (Remodel)	0.00	142.00	-142.00
Total 4400 · Fees	0.00	1,766.68	-1,766.68
4610 · Property Tax Receipts	339.38		
4740 · Testing, Backflow	802.00	37,500.00	-37,160.62
4760 · Waste Collection Revenues	2,203.12	2,166.00	-1,364.00
4810 · Water Sales, Domestic	300,328.08		
4850 · Water Sales Refunds, Customer	0.00	307,746.00	-7,417.92
Total Income	310,340.18	353,428.68	-43,088.50
Expense			
5000 · Administrative			
5190 · Bank Fees	817.53	1,500.00	-682.47
5200 · Board of Directors			
5210 · Board Meetings		416.00	-166.00
5220 · Director Fees	187.50	416.00	-228.50
Total 5200 · Board of Directors	437.50	832.00	-394.50
5240 · CDPH Fees	0.00		
5250 · Conference Attendance	0.00	2,500.00	-2,500.00
5270 · Information Systems	495.00	834.00	-834.00
5300 · Insurance		1,000.00	-505.00
5310 · Fidelity Bond	0.00		
5320 · Property & Liability Insurance	1,666.83	150.00	-150.00
Total 5300 · Insurance	1,666.83	284.00	1,382.83
5350 · LAFCO Assessment		434.00	1,232.83
5400 · Legal		366.00	-366.00
5420 · Meeting Attendance, Legal			
5430 · General Legal	312.50	1,666.00	-1,353.50
5440 · Litigation	4,260.00	11,666.00	-7,406.00
Total 5400 · Legal	4,572.50	13,332.00	-8,759.50
5510 · Maintenance, Office	300.00	500.00	-200.00
5520 · Meetings, Local	0.00		
5530 · Memberships	423.94	3,000.00	-2,576.06
5540 · Office Supplies	429.56	1,500.00	-1,070.44
5550 · Postage	194.15	1,334.00	-1,139.85
5560 · Printing & Publishing	273.92	666.00	-392.08
5600 · Professional Services			
5610 · Accounting	2,800.00	5,000.00	-2,200.00
5620 · Audit	0.00	2,166.00	-2,166.00
5630 · Consulting	0.00	5,250.00	-5,250.00
5650 · Labor & HR Support	750.00	376.00	374.00
5660 · Payroll Services	130.12	150.00	-19.88
Total 5600 · Professional Services	3,680.12	12,942.00	-9,261.88

Montara Water & Sanitary District Revenue & Expenditures Budget vs. Actual - Water July through August 2014

	Water		\$ Over Budget
	Jul - Aug 14	Budget	
5720 · Telephone & Internet	1,088.27	1,334.00	-245.73
5730 · Mileage Reimbursement	712.82	334.00	378.82
5740 · Reference Materials	0.00	134.00	-134.00
5800 · Labor			
5810 · CalPERS 457 Deferred Plan	4,951.13	4,996.00	-44.87
5820 · Employee Benefits	6,023.96	12,650.00	-6,626.04
5830 · Disability Insurance	180.90	418.00	-237.10
5840 · Payroll Taxes	6,138.26	5,266.00	872.26
5900 · Wages			
5910 · Management	15,750.92	13,188.00	2,562.92
5920 · Staff	50,565.60	54,820.00	-4,254.40
5930 · Staff Certification	1,100.00	1,786.00	-686.00
5940 · Staff Overtime	10,779.15	7,244.00	3,535.15
5950 · Staff Standby	2,496.05	1,354.00	1,142.05
Total 5900 · Wages	80,691.72	78,392.00	2,299.72
5960 · Worker's Comp Insurance	0.00	4,476.00	-4,476.00
Total 5800 · Labor	97,985.97	106,198.00	-8,212.03
Total 5000 · Administrative	113,078.11	148,740.00	-35,661.89
6000 · Operations			
6160 · Backflow Prevention	650.00	350.00	300.00
6170 · Claims, Property Damage	0.00	1,666.00	-1,666.00
6180 · Communications			
6185 · SCADA Maintenance	32.80	2,916.00	-2,883.20
Total 6180 · Communications	32.80	2,916.00	-2,883.20
6195 · Education & Training	0.00	2,916.00	-2,883.20
6200 · Engineering			
6210 · Meeting Attendance, Engineering	0.00	1,000.00	-1,000.00
6220 · General Engineering	834.00	834.00	-834.00
6230 · Water Quality Engineering	0.00	7,500.00	-7,500.00
Total 6200 · Engineering	4,637.50	4,166.00	471.50
Total 6200 · Engineering	4,637.50	12,500.00	-7,862.50
6320 · Equipment & Tools, Expensed	309.11	2,166.00	-1,856.89
6330 · Facilities			
6335 · Alarm Services	0.00	76.00	-76.00
6337 · Landscaping	300.00	600.00	-300.00
Total 6330 · Facilities	300.00	676.00	-376.00
6370 · Lab Supplies & Equipment	0.00	166.00	-166.00
6380 · Meter Reading	0.00	1,666.00	-1,666.00
6400 · Pumping			
6410 · Pumping Fuel & Electricity	2,448.14	10,000.00	-7,551.86
6420 · Pumping Maintenance, Generators	0.00	2,500.00	-2,500.00
6440 · Pumping Equipment, Expensed	0.00	1,666.00	-1,666.00
Total 6400 · Pumping	2,448.14	14,166.00	-11,717.86
6500 · Supply			
6510 · Maintenance, Raw Water Mains	0.00	334.00	-334.00
6520 · Maintenance, Wells	0.00	834.00	-834.00
6530 · Water Purchases	0.00	8,334.00	-8,334.00
Total 6500 · Supply	0.00	9,502.00	-9,502.00

Montara Water & Sanitary District Revenue & Expenditures Budget vs. Actual - Water July through August 2014

	Water		\$ Over Budget
	Jul - Aug 14	Budget	
6600 · Collection/Transmission			
6610 · Hydrants	0.00	334.00	-334.00
6620 · Maintenance, Water Mains	4,819.21	8,334.00	-3,514.79
6630 · Maintenance, Water Svc Lines	0.00	5,000.00	-5,000.00
6640 · Maintenance, Tanks	0.00	1,084.00	-1,084.00
6650 · Maint, Distribution General	0.00	1,084.00	-1,084.00
6670 · Meters	0.00	834.00	-834.00
Total 6600 · Collection/Transmission	4,819.21	16,670.00	-11,850.79
6700 · Treatment			
6710 · Chemicals & Filtering	262.37	3,500.00	-3,237.63
6720 · Maintenance, Treatment Equip.	6.53	1,250.00	-1,243.47
6730 · Treatment Analysis	520.00	3,834.00	-3,314.00
Total 6700 · Treatment	788.90	8,584.00	-7,795.10
6770 · Uniforms	849.89	1,416.00	-566.11
6800 · Vehicles			
6810 · Fuel	636.73	1,500.00	-863.27
6820 · Truck Equipment, Expensed	207.02	334.00	-126.98
6830 · Truck Repairs	325.59	750.00	-424.41
Total 6800 · Vehicles	1,169.34	2,584.00	-1,414.66
6890 · Other Operations	1,619.00		
Total 6000 · Operations	17,623.89	76,028.00	-58,404.11
Total Expense	130,702.00	224,768.00	-94,066.00
Net Ordinary Income	179,638.18	128,660.68	50,977.50
Other Income/Expense			
7000 · Capital Account Revenues			
7100 · Connection Fees			
7110 · Connection Fees (New Constr)	52,505.50	12,134.00	40,371.50
7120 · Connection Fees (Remodel)	0.00	484.00	-484.00
7130 · Conn. Fees, PFP (New Constr)	7,576.00	6,350.00	1,226.00
7140 · Conn. Fees, PFP (Remodel)	0.00	1,516.00	-1,516.00
Total 7100 · Connection Fees	60,081.50	20,484.00	39,597.50
7600 · Bond Revenues, G.O.	2,633.14	191,740.00	-189,106.86
Total 7000 · Capital Account Revenues	62,714.64	212,224.00	-149,509.36
Total Other Income	62,714.64	212,224.00	-149,509.36
Other Expense			
8000 · Capital Improvement Program			
8100 · Water	34,947.50	532,744.00	-497,796.50
Total 8000 · Capital Improvement Program	34,947.50	532,744.00	-497,796.50

Montara Water & Sanitary District Revenue & Expenditures Budget vs. Actual - Water July through August 2014

	Jul - Aug 14	Water Budget	\$ Over Budget
9000 - Capital Account Expenses			
9075 - PFP Connection Expenses	5,111.07		
9100 - Interest Expense - GO Bonds	168,745.44	575,218.00	-406,472.56
9125 - PNC Equipment Lease Interest	3,713.81	9,390.00	-5,676.19
9150 - SRF Loan	0.00	17,016.00	-17,016.00
Total 9000 - Capital Account Expenses	177,570.32	601,624.00	-424,053.68
Total Other Expense	212,517.82	1,134,368.00	-921,850.18
Net Other Income	-149,803.18	-922,144.00	772,340.82
Net Income	29,835.00	-793,483.32	823,318.32

3:00 PM
 9/18/14
 Accrual Basis

Montara Water & Sanitary District
Funds Balance Sheet
 As of August 31, 2014

	<u>Sewer</u>	<u>Water</u>	<u>TOTAL</u>
ASSETS			
Current Assets			
Checking/Savings			
Sewer - Bank Accounts			
Wells Fargo Operating - Sewer	802,747.99	0.00	802,747.99
LAIIF Investment Fund			
Capital Reserve	4,280,646.51	0.00	4,280,646.51
Connection Fees Reserve	228,488.00	0.00	228,488.00
Operating Reserve	255,195.00	0.00	255,195.00
Total LAIF Investment Fund	<u>4,764,329.51</u>	<u>0.00</u>	<u>4,764,329.51</u>
Total Sewer - Bank Accounts	5,567,077.50	0.00	5,567,077.50
Water - Bank Accounts			
Wells Fargo Operating - Water	0.00	345,404.81	345,404.81
Capital Reserve	0.00	398,249.00	398,249.00
Operating Reserve	0.00	224,763.00	224,763.00
Restricted Cash			
Acq & Improv Fund	0.00	100,174.00	100,174.00
Connection Fees Reserve	0.00	122,488.00	122,488.00
Cost of Issuance	0.00	122.94	122.94
GO Bonds Fund	1,018.73	714,547.38	715,566.11
Total Restricted Cash	<u>1,018.73</u>	<u>937,332.32</u>	<u>938,351.05</u>
Total Water - Bank Accounts	<u>1,018.73</u>	<u>1,905,749.13</u>	<u>1,906,767.86</u>
Total Checking/Savings	5,568,096.23	1,905,749.13	7,473,845.36
Accounts Receivable			
Water - Accounts Receivable			
Accounts Rec. - Backflow	0.00	7,560.51	7,560.51
Accounts Rec. - Water Residents	0.00	97,449.93	97,449.93
Unbilled Water Receivables	0.00	208,205.63	208,205.63
Total Water - Accounts Receivable	<u>0.00</u>	<u>313,216.07</u>	<u>313,216.07</u>
Total Accounts Receivable	0.00	313,216.07	313,216.07
Other Current Assets			
Maint/Parts Inventory	0.00	42,656.32	42,656.32
Total Other Current Assets	<u>0.00</u>	<u>42,656.32</u>	<u>42,656.32</u>
Total Current Assets	5,568,096.23	2,261,621.52	7,829,717.75
Fixed Assets			
Sewer - Fixed Assets			
General Plant	1,092,847.84	0.00	1,092,847.84
Land	5,000.00	0.00	5,000.00
Other Capital Improv.			
Sewer-Original Cost	685,599.18	0.00	685,599.18
Other Cap. Improv.	2,564,810.39	0.00	2,564,810.39
Total Other Capital Improv.	<u>3,250,409.57</u>	<u>0.00</u>	<u>3,250,409.57</u>
Seal Cove Collection System	995,505.00	0.00	995,505.00
Sewage Collection Facility			
Collection Facility - Org. Cost	1,349,064.00	0.00	1,349,064.00
Collection Facility - Other	3,991,243.33	0.00	3,991,243.33
Total Sewage Collection Facility	<u>5,340,307.33</u>	<u>0.00</u>	<u>5,340,307.33</u>
Treatment Facility	244,539.84	0.00	244,539.84
Accumulated Depreciation	-6,417,969.00	0.00	-6,417,969.00
Total Sewer - Fixed Assets	<u>4,510,640.58</u>	<u>0.00</u>	<u>4,510,640.58</u>

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 9/18/14
 Accrual Basis

Montara Water & Sanitary District
Funds Balance Sheet
 As of August 31, 2014

Water - Fixed Assets			
General Plant	0.00	21,984,938.43	21,984,938.43
Land & Easements	0.00	734,500.00	734,500.00
Surface Water Rights	0.00	300,000.00	300,000.00
Water Meters	0.00	1,058,985.00	1,058,985.00
Fixed Assets - Other	0.00	48,171.78	48,171.78
Accumulated Depreciation	0.00	-7,179,767.00	-7,179,767.00
Total Water - Fixed Assets	0.00	16,946,828.21	16,946,828.21
Total Fixed Assets	4,510,640.58	16,946,828.21	21,457,468.79
Other Assets			
Sewer - Other Assets			
Due from Water Fund	1,173,739.18	0.00	1,173,739.18
Employee Loan	110,411.05	0.00	110,411.05
Joint Power Authority			
SAM - Orig Collection Facility	981,592.00	0.00	981,592.00
SAM - Expansion	1,705,955.08	0.00	1,705,955.08
Total Joint Power Authority	2,687,547.08	0.00	2,687,547.08
Total Sewer - Other Assets	3,971,697.31	0.00	3,971,697.31
Water - Other Assets			
Bond Acquisition Cost OID	0.00	67,408.40	67,408.40
Bond Issue Cost	0.00	71,973.35	71,973.35
Due to Sewer Fund	0.00	-1,173,739.18	-1,173,739.18
Total Water - Other Assets	0.00	-1,034,357.43	-1,034,357.43
Total Other Assets	3,971,697.31	-1,034,357.43	2,937,339.88
TOTAL ASSETS	14,050,434.12	18,174,092.30	32,224,526.42
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Other Current Liabilities			
Sewer - Current Liabilities			
Deposits Payable	2,076.00	0.00	2,076.00
PNC Equip. Loan - S/T	29,002.80	0.00	29,002.80
Total Sewer - Current Liabilities	31,078.80	0.00	31,078.80
Water - Current Liabilities			
Accrued Interest	0.00	81,799.58	81,799.58
Deposits Payable	0.00	10,574.39	10,574.39
GO Bonds - S/T	0.00	408,661.77	408,661.77
PFP Water Deposits	0.00	4,302.50	4,302.50
PNC Equip. Loan - S/T	0.00	29,002.80	29,002.80
Total Water - Current Liabilities	0.00	534,341.04	534,341.04
Payroll Liabilities			
Employee Benefits Payable	1,434.18	1,980.24	3,414.42
Total Payroll Liabilities	1,434.18	1,980.24	3,414.42
Total Other Current Liabilities	32,512.98	536,321.28	568,834.26
Total Current Liabilities	32,512.98	536,321.28	568,834.26
Long Term Liabilities			
Sewer - Long Term Liabilities			
Accrued Vacations	16,282.33	0.00	16,282.33
I-Bank Loan	863,787.76	0.00	863,787.76
PNC Equip. Loan - L/T	722,142.19	0.00	722,142.19
Total Sewer - Long Term Liabilities	1,602,212.28	0.00	1,602,212.28

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 9/18/14
 Accrual Basis

Montara Water & Sanitary District
Funds Balance Sheet
 As of August 31, 2014

Water - Long Term Liabilities			
Accrued Vacations	0.00	19,088.15	19,088.15
Deferred on Refunding	0.00	-261,800.00	-261,800.00
GO Bonds - L/T	0.00	13,169,294.76	13,169,294.76
PNC Equip. Loan - L/T	0.00	722,142.21	722,142.21
SRF Loan Payable	0.00	409,552.51	409,552.51
Total Water - Long Term Liabilities	0.00	14,058,277.63	14,058,277.63
Total Long Term Liabilities	1,602,212.28	14,058,277.63	15,660,489.91
Total Liabilities	1,634,725.26	14,594,598.91	16,229,324.17
Equity			
Sewer - Equity Accounts			
Capital Assets Net	2,861,800.00	0.00	2,861,800.00
Fund Balance - Unrestricted	9,192,745.07	0.00	9,192,745.07
Retained Earnings	133,199.95	0.00	133,199.95
Total Sewer - Equity Accounts	12,187,745.02	0.00	12,187,745.02
Water - Equity Accounts			
Capital Assets Net	0.00	2,197,403.00	2,197,403.00
Restricted Debt Service	0.00	1,471,248.00	1,471,248.00
Unrestricted	0.00	-977,595.99	-977,595.99
Retained Earnings	0.00	-133,199.95	-133,199.95
Total Water - Equity Accounts	0.00	2,557,855.06	2,557,855.06
Equity Adjustment Account	419,854.10	991,803.33	1,411,657.43
Net Income	-191,890.26	29,835.00	-162,055.26
Total Equity	12,415,708.86	3,579,493.39	15,995,202.25
TOTAL LIABILITIES & EQUITY	14,050,434.12	18,174,092.30	32,224,526.42

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
July 2014 through June 2015

Ordinary Income/Expense	Jul 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Apr 15	May 15	Jun 15	Jul '14 - Jun 15	Budget	\$ Over Budget	% of Budget
	TOTALS															
Income																
4220 - Ceil Tower Lease	2,667.67	3,999.93	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,667.60	31,500.00	(24,832.40)	21.17%
4400 - Fees																
4410 - Administrative Fee (New Constr)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,600.00	(3,600.00)	0.0%
4420 - Administrative Fee (Remodel)	463.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	463.00	1,000.00	(537.00)	46.3%
4430 - Inspection Fee (New Constr)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,400.00	(3,400.00)	0.0%
4440 - Inspection Fee (Remodel)	437.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	437.00	2,000.00	(1,563.00)	21.85%
4460 - Remodel Fees	963.00	1,196.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,159.00	1,800.00	359.00	119.94%
Total 4400 - Fees	1,863.00	1,196.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,059.00	11,800.00	(8,741.00)	25.92%
4610 - Property Tax Receipts	339.36	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	339.36	225,000.00	(224,660.64)	0.15%
4710 - Sewer Service Charges	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,183,853.00	(2,183,853.00)	0.0%
4720 - Sewer Service Refunds, Customer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(2,000.00)	2,000.00	0.0%
4760 - Waste Collection Revenues	1,284.68	918.46	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,203.14	14,500.00	(12,296.86)	15.19%
Total Income	6,154.71	6,114.39	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12,269.10	2,464,653.00	(2,452,383.90)	0.5%
Expense																
5000 - Administrative																
5100 - Bank Fees	165.91	169.03	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	334.94	3,100.00	(2,765.06)	10.81%
5200 - Board of Directors																
5210 - Board Meetings	0.00	250.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	250.00	2,500.00	(2,250.00)	10.0%
5220 - Director Fees	0.00	187.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	187.50	2,500.00	(2,312.50)	7.5%
5230 - Election Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total 5200 - Board of Directors	0.00	437.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	437.50	5,000.00	(4,562.50)	8.75%
5250 - Conference Attendance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	(2,000.00)	0.0%
5270 - Information Systems	0.00	495.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	495.00	6,000.00	(5,505.00)	8.25%
5300 - Insurance																
5310 - Fidelity Bond	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	900.00	(900.00)	0.0%
5320 - Property & Liability Insurance	1,666.82	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,666.82	1,500.00	166.82	111.12%
Total 5300 - Insurance	1,666.82	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,666.82	2,400.00	(733.18)	69.45%
5350 - LAFCO Assessment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,600.00	(1,600.00)	0.0%
5400 - Legal																
5420 - Meeting Attendance, Legal	0.00	312.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	312.50	11,000.00	(10,687.50)	2.84%
5430 - General Legal	0.00	412.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	412.50	20,000.00	(19,587.50)	2.06%
5440 - Litigation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
July 2014 through June 2015

	TOTALS												Budget	\$ Over Budget	% of Budget	
	Jul 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Apr 15	May 15	Jun 15				Jul '14 - Jun '15
Total 5400 - Legal	0.00	725.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	725.00	31,000.00	(30,275.00)	2.34%
5510 - Maintenance, Office	0.00	300.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	300.00	3,000.00	(2,700.00)	10.0%
5520 - Meetings, Local	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
5540 - Office Supplies	0.00	429.56	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	429.56	9,000.00	(8,570.44)	4.77%
5550 - Postage	50.00	144.17	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	194.17	4,000.00	(3,805.83)	4.85%
5560 - Printing & Publishing	0.00	273.93	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	273.93	4,000.00	(3,726.07)	6.85%
5600 - Professional Services	0.00	2,800.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,800.00	30,000.00	(27,200.00)	9.33%
5610 - Accounting	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	13,000.00	(13,000.00)	0.0%
5620 - Audit	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,500.00	(11,500.00)	0.0%
5630 - Consulting	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,500.00	(5,500.00)	0.0%
5640 - Data Services	0.00	5,380.62	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,380.62	2,250.00	(3,129.62)	141.3%
5650 - Labor & HR Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,250.00	(2,250.00)	0.0%
5660 - Payroll Services	75.41	54.72	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	130.13	900.00	(769.87)	14.46%
Total 5600 - Professional Services	75.41	8,235.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,310.75	63,150.00	(54,839.25)	13.16%
5710 - San Mateo Co. Tax Roll Charges	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,000.00	(3,000.00)	0.0%
5720 - Telephone & Internet	49.95	664.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	713.95	9,000.00	(8,286.05)	7.93%
5730 - Mileage Reimbursement	0.00	14.63	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14.63	1,500.00	(1,485.37)	0.98%
5740 - Reference Materials	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200.00	(200.00)	0.0%
5800 - Labor	1,322.86	1,059.91	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,382.77	13,065.00	(10,682.23)	18.24%
5810 - CalPERS 457 Deferred Plan	4,954.06	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,954.06	41,298.00	(36,343.94)	12.0%
5820 - Employee Benefits	0.00	89.53	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	89.53	1,139.00	(1,049.47)	7.86%
5830 - Disability Insurance	1,411.01	1,158.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,569.35	13,052.00	(10,482.65)	19.69%
5840 - Payroll Taxes	8,125.44	6,625.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,750.88	79,129.00	(63,378.12)	19.91%
5900 - Wages	8,681.22	7,980.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16,661.22	97,778.00	(81,116.78)	17.04%
5910 - Management	150.00	150.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	300.00	1,890.00	(1,590.00)	15.87%
5920 - Staff	764.86	153.36	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	918.22	2,382.00	(1,463.78)	38.55%
5930 - Staff Certification	176.92	233.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	410.02	1,179.00	(768.98)	34.85%
5940 - Staff Overtime	18,898.44	15,141.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	34,040.34	181,179.00	(147,138.66)	18.79%
5950 - Staff Standby	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,856.00	(7,856.00)	0.0%
Total 5900 - Wages	28,586.37	17,449.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	44,036.05	257,589.00	(213,552.95)	17.1%
5960 - Worker's Comp Insurance	28,584.46	29,337.84	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	57,922.30	405,539.00	(347,616.70)	14.29%
Total 5000 - Administrative																

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
July 2014 through June 2015

	TOTALS												Budget	\$ Over Budget	% of Budget		
	Jul 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Apr 15	May 15	Jun 15				Jul '14 - Jun 15	
6000 - Operations																	
6170 - Claims, Property Damage	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00	(10,000.00)	0.0%
6195 - Education & Training	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	(1,000.00)	0.0%
6200 - Engineering	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	(5,000.00)	0.0%
6210 - Meeting Attendance, Engineering	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25,000.00	(25,000.00)	0.0%
6220 - General Engineering	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6200 - Engineering - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total 6200 - Engineering	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30,000.00	(30,000.00)	0.0%
6320 - Equipment & Tools, Expensed	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	(1,000.00)	0.0%
6330 - Facilities	0.00	359.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	359.40	5,000.00	(4,640.60)	7.19%
6335 - Alarm Services	0.00	190.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	190.00	2,400.00	(2,210.00)	7.92%
6337 - Landscaping	0.00	549.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	549.40	7,400.00	(6,850.60)	7.42%
Total 6330 - Facilities	0.00	2,558.39	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,558.39	35,000.00	(32,441.61)	7.31%
6400 - Pumping	0.00	2,558.39	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,558.39	35,000.00	(32,441.61)	7.31%
6410 - Pumping Fuel & Electricity	0.00	2,558.39	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,558.39	35,000.00	(32,441.61)	7.31%
Total 6400 - Pumping	0.00	2,558.39	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,558.39	35,000.00	(32,441.61)	7.31%
6600 - Collection/Transmission	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20,000.00	(20,000.00)	0.0%
6660 - Maintenance, Collection System	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20,000.00	(20,000.00)	0.0%
Total 6600 - Collection/Transmission	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20,000.00	(20,000.00)	0.0%
6800 - Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	800.00	(800.00)	0.0%
6810 - Fuel	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	160.00	(160.00)	0.0%
6820 - Truck Equipment, Expensed	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	400.00	(400.00)	0.0%
6830 - Truck Repairs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,360.00	(1,360.00)	0.0%
Total 6800 - Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,360.00	(1,360.00)	0.0%
6900 - Sewer Authority Midcoastside	25,488.00	25,488.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50,976.00	305,853.00	(254,877.00)	16.67%
6910 - SAM Collections	52,002.00	52,002.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	104,004.00	624,021.00	(520,017.00)	16.67%
6920 - SAM Operations	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6930 - SAM Prior Year Adjustment	0.00	13,883.81	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	13,883.81	40,000.00	(26,116.19)	34.71%
6940 - SAM Maintenance, Collection Sys	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50,000.00	(50,000.00)	0.0%
6950 - SAM Maintenance, Pumping	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total 6900 - Sewer Authority Midcoastside	77,490.00	91,373.81	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	168,863.81	1,019,874.00	(851,010.19)	16.56%

**Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
July 2014 through June 2015**

	TOTALS												Budget	\$ Over Budget	% of Budget	
	Jul 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Apr 15	May 15	Jun 15				Jul 14 - Jun 15
Total 6000 - Operations	77,490.00	94,481.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	171,971.60	1,125,634.00	(953,662.40)	15.28%
Total Expense	106,084.46	123,819.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	229,903.99	1,531,173.00	(1,301,269.10)	15.02%
Net Ordinary Income	(99,923.75)	(117,705.05)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(217,634.80)	933,480.00	(1,151,114.80)	-23.31%
Other Income/Expense																
Other Income																
7000 - Capital Account Revenues																
7100 - Connection Fees																
7110 - Connection Fees (New Constr)	44,622.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	44,622.00	178,488.00	(133,866.00)	25.0%
7120 - Connection Fees (Remodel)	8,271.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,271.00	50,000.00	(41,729.00)	16.54%
7100 - Connection Fees - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Total 7100 - Connection Fees	52,893.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	52,893.00	228,488.00	(175,595.00)	23.15%
7200 - Interest Income - LAIF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,000.00	(8,000.00)	0.0%
7700 - Interest, Employee Loans	368.50	363.21	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	731.71	23,974.00	(23,242.29)	3.05%
Total 7000 - Capital Account Revenues	53,261.50	363.21	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	53,624.71	260,462.00	(206,837.29)	20.59%
Total Other Income	53,261.50	363.21	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	53,624.71	260,462.00	(206,837.29)	20.59%
Other Expense																
8000 - Capital Improvement Program																
8075 - Sewer	5,280.00	5,280.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,560.00	821,923.00	(811,363.00)	1.29%
Total 8000 - Capital Improvement Program	5,280.00	5,280.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,560.00	821,923.00	(811,363.00)	1.29%
9000 - Capital Account Expenses																
9125 - PNC Equipment Lease Interest	1,860.12	1,853.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,713.82	56,340.00	(52,626.18)	6.59%
9175 - Capital Assessment - SAM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	36,000.00	(36,000.00)	0.0%
9200 - I-Bank Loan	13,606.35	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	13,606.35	52,575.00	(38,968.65)	25.88%
Total 9000 - Capital Account Expenses	15,466.47	1,853.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	17,320.17	144,915.00	(127,594.83)	11.95%
Total Other Expense	20,746.47	7,133.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	27,880.17	966,838.00	(938,957.83)	2.89%
Net Other Income	32,515.03	(6,770.49)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25,744.54	(706,376.00)	732,120.54	-3.65%
Net Income	(67,414.72)	(124,475.54)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(191,890.26)	227,104.00	(418,994.26)	-84.49%

Montara Water & Sanitary District Revenue & Expenditures Budget vs. Actual - Water July 2014 through June 2015

	Jul 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Apr 15	May 15	Jun 15	TOTALS					
													Jul '14 - Jun 15	Budget	\$ Over/Budget	% of Budget		
Ordinary Income/Expense																		
Income																		
4220 - Cell Tower Lease	2,667.67	3,999.93	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,667.60	31,500.00	(24,832.40)	21.17%	
4330 - Engineering Review	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				
4400 - Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,500.00	(4,500.00)	0.0%	
4410 - Administrative Fee (New Constr)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	(1,000.00)	0.0%	
4420 - Administrative Fee (Remodel)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,250.00	(4,250.00)	0.0%	
4430 - Inspection Fee (New Constr)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	850.00	(850.00)	0.0%	
4440 - Inspection Fee (Remodel)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,600.00	(10,600.00)	0.0%	
Total 4400 - Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	225,000.00	(224,660.62)	0.15%	
4510 - Property Tax Receipts	339.38	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	339.38	13,000.00	(12,198.00)	6.17%	
4740 - Testing, Backflow	802.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	802.00				
4780 - Waste Collection Revenues	1,284.66	918.46	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,203.12				
4810 - Water Sales, Domestic	245,713.61	54,614.47	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	300,328.08	1,846,473.00	(1,546,144.92)	16.27%	
4850 - Water Sales Refunds, Customer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(6,000.00)	6,000.00	0.0%	
Total Income	250,807.32	59,532.86	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	310,340.18	2,120,573.00	(1,810,232.82)	14.64%	
Expense																		
5000 - Administrative	387.19	430.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	817.53	9,000.00	(8,182.47)	9.08%	
5190 - Bank Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				
5200 - Board of Directors	0.00	250.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	250.00	2,500.00	(2,250.00)	10.0%	
5210 - Board Meetings	0.00	187.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	187.50	2,500.00	(2,312.50)	7.5%	
5220 - Director Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%	
5230 - Election Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	(4,562.50)	8.75%	
Total 5200 - Board of Directors	0.00	437.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	437.50	9,000.00	(8,562.50)	9.08%	
5240 - CDPH Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,000.00	(15,000.00)	0.0%	
5250 - Conference Attendance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	(5,000.00)	0.0%	
5270 - Information Systems	0.00	495.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	495.00	6,000.00	(5,505.00)	8.25%	
5300 - Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	900.00	(900.00)	0.0%	
5310 - Fidelity Bond	1,666.83	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,666.83	1,700.00	(33.17)	98.05%	
5320 - Property & Liability Insurance	1,666.83	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,666.83	2,600.00	(933.17)	64.11%	
Total 5300 - Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,666.83	2,600.00	(933.17)	64.11%	
5350 - LAFCO Assessment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,200.00	(2,200.00)	0.0%	
5400 - Legal	0.00	312.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	312.50	10,000.00	(9,687.50)	3.13%	
5420 - Meeting Attendance, Legal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				

**Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water
July 2014 through June 2015**

	TOTALS												Budget	\$ Over Budget	% of Budget	
	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	Jun-15				Jul '14 - Jun 15
5430 - General Legal	0.00	4,260.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,260.00	70,000.00	(65,740.00)	6.08%
5440 - Litigation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total 5400 - Legal	0.00	4,572.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,572.50	80,000.00	(75,427.50)	5.72%
5510 - Maintenance, Office	0.00	300.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	300.00	3,000.00	(2,700.00)	10.0%
5520 - Meetings, Local	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
5530 - Memberships	0.00	423.94	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	423.94	18,000.00	(17,576.06)	2.36%
5540 - Office Supplies	0.00	429.56	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	429.56	9,000.00	(8,570.44)	4.77%
5550 - Postage	50.00	144.15	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	194.15	8,000.00	(7,805.85)	2.43%
5560 - Printing & Publishing	0.00	273.92	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	273.92	4,000.00	(3,726.08)	6.85%
5600 - Professional Services	0.00	2,800.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,800.00	30,000.00	(27,200.00)	9.33%
5610 - Accounting	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	13,000.00	(13,000.00)	0.0%
5620 - Audit	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	31,500.00	(31,500.00)	0.0%
5630 - Consulting	375.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	750.00	2,250.00	(1,500.00)	33.33%
5650 - Labor & HR Support	75.42	54.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	130.12	900.00	(769.88)	14.46%
5660 - Payroll Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
5600 - Professional Services - Other	450.42	3,229.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,680.12	77,650.00	(73,969.88)	4.74%
Total 5600 - Professional Services	210.40	877.87	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,088.27	8,000.00	(6,911.73)	13.6%
5720 - Telephone & Internet	0.00	712.82	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	712.82	2,000.00	(1,287.18)	35.64%
5730 - Mileage Reimbursement	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	800.00	(800.00)	0.0%
5740 - Reference Materials	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
5800 - Labor	2,530.05	2,421.08	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,951.13	29,971.00	(25,019.87)	16.52%
5810 - CalPERS 457 Deferred Plan	6,023.96	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,023.96	75,902.00	(69,878.04)	7.94%
5820 - Employee Benefits	0.00	180.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	180.90	2,510.00	(2,329.10)	7.21%
5830 - Disability Insurance	3,420.45	2,717.81	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,138.26	31,600.00	(25,461.74)	19.43%
5840 - Payroll Taxes	9,125.46	6,625.46	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,750.92	79,129.00	(63,378.08)	19.91%
5900 - Wages	27,127.84	23,437.76	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50,565.60	328,917.00	(278,351.40)	15.37%
5910 - Management	550.00	550.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,100.00	10,710.00	(9,610.00)	10.27%
5920 - Staff	7,114.24	3,664.91	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,779.15	43,468.00	(32,688.85)	24.8%
5930 - Staff Certification	1,247.60	1,248.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,496.05	8,120.00	(5,623.95)	30.74%
5940 - Staff Overtime	45,165.14	35,526.58	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	80,691.72	470,344.00	(389,652.28)	17.16%
5950 - Staff Standby	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	26,853.00	(26,853.00)	0.0%
Total 5900 - Wages	57,138.60	40,846.37	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	97,985.97	637,180.00	(539,194.03)	15.38%
5960 - Worker's Comp Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total 5800 - Labor	57,138.60	40,846.37	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	97,985.97	637,180.00	(539,194.03)	15.38%

**Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water
July 2014 through June 2015**

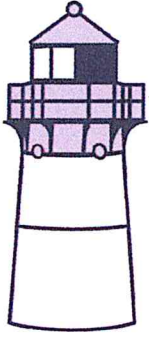
	Jul '14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Apr 15	May 15	Jun 15	TOTALS			
													Jul '14 - Jun 15	Budget	\$ Over Budget	% of Budget
Total 5000 - Administrative	59,904.44	53,173.57	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	113,078.11	892,430.00	(779,351.89)	12.67%
6000 - Operations	0.00	650.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	650.00	2,100.00	(1,450.00)	30.95%
6160 - Backflow Prevention	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00	(10,000.00)	0.0%
6170 - Claims, Property Damage	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6180 - Communications	0.00	32.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	32.80	17,500.00	(17,467.20)	0.19%
6185 - SCADA Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6187 - Telephone & Internet, Comm.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6180 - Communications - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total 6180 - Communications	0.00	32.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	32.80	17,500.00	(17,467.20)	0.19%
6195 - Education & Training	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,000.00	(6,000.00)	0.0%
6200 - Engineering	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	(5,000.00)	0.0%
6210 - Meeting Attendance, Engineering	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	45,000.00	(45,000.00)	0.0%
6220 - General Engineering	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25,000.00	(25,000.00)	0.0%
6230 - Water Quality Engineering	0.00	4,637.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,637.50	75,000.00	(70,362.50)	18.55%
Total 6200 - Engineering	0.00	4,637.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,637.50	75,000.00	(70,362.50)	6.18%
6320 - Equipment & Tools, Expensed	0.00	309.11	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	309.11	13,000.00	(12,690.89)	2.38%
6330 - Facilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	450.00	(450.00)	0.0%
6335 - Alarm Services	0.00	300.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	300.00	3,600.00	(3,300.00)	8.33%
6337 - Landscaping	0.00	300.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	300.00	4,050.00	(3,750.00)	7.41%
Total 6330 - Facilities	0.00	300.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	300.00	4,050.00	(3,750.00)	7.41%
6370 - Lab Supplies & Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	(1,000.00)	0.0%
6380 - Meter Reading	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00	(10,000.00)	0.0%
6400 - Pumping	0.00	2,448.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,448.14	60,000.00	(57,551.86)	4.08%
6410 - Pumping Fuel & Electricity	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,000.00	(15,000.00)	0.0%
6420 - Pumping Maintenance, Generators	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,986.00	(9,986.00)	0.0%
6440 - Pumping Equipment, Expensed	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	84,996.00	(82,547.86)	2.86%
Total 6400 - Pumping	0.00	2,448.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,448.14	84,996.00	(82,547.86)	2.86%
6500 - Supply	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	(2,000.00)	0.0%
6510 - Maintenance, Raw Water Mains	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	(5,000.00)	0.0%
6520 - Maintenance, Wells	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50,000.00	(50,000.00)	0.0%
6530 - Water Purchases	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	57,000.00	(57,000.00)	0.0%
Total 6500 - Supply	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	57,000.00	(57,000.00)	0.0%

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water
July 2014 through June 2015

	Jul 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Apr 15	May 15	Jun 15	Jul '14 - Jun 15	TOTALS	% of Budget	
													Budget	\$ Over Budget	% of Budget	
6600 - Collection/Transmission																
6610 - Hydrants	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	(2,000.00)	0.0%
6620 - Maintenance, Water Mains	0.00	4,819.21	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,819.21	50,000.00	(45,180.79)	9.64%
6630 - Maintenance, Water Svc Lines	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30,000.00	(30,000.00)	0.0%
6640 - Maintenance, Tanks	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,500.00	(6,500.00)	0.0%
6650 - Maint., Distribution General	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,500.00	(6,500.00)	0.0%
6670 - Meters	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	(5,000.00)	0.0%
Total 6600 - Collection/Transmission	0.00	4,819.21	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,819.21	100,000.00	(95,180.79)	4.82%
6700 - Treatment																
6710 - Chemicals & Filtering	0.00	262.37	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	262.37	21,000.00	(20,737.63)	1.25%
6720 - Maintenance, Treatment Equip.	0.00	6.53	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6.53	7,500.00	(7,493.47)	0.09%
6730 - Treatment Analysis	0.00	520.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	520.00	23,000.00	(22,480.00)	2.26%
Total 6700 - Treatment	0.00	788.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	788.90	51,500.00	(50,711.10)	1.53%
6770 - Uniforms	0.00	849.89	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	849.89	8,500.00	(7,650.11)	10.0%
6800 - Vehicles																
6810 - Fuel	0.00	636.73	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	636.73	9,000.00	(8,363.27)	7.08%
6820 - Truck Equipment, Expensed	194.49	12.53	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	207.02	2,000.00	(1,792.98)	10.35%
6830 - Truck Repairs	0.00	325.59	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	325.59	4,500.00	(4,174.41)	7.24%
Total 6800 - Vehicles	194.49	974.85	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,168.34	15,500.00	(14,330.66)	7.54%
6890 - Other Operations	0.00	1,619.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,619.00			
Total 6000 - Operations	194.49	17,429.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	17,623.89	456,146.00	(438,522.11)	3.86%
Total Expense	60,098.93	70,603.07	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	130,702.00	1,348,576.00	(1,217,874.00)	9.69%
Net Ordinary Income	190,708.39	(11,070.21)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	179,638.18	771,997.00	(592,358.82)	23.27%
Other Income/Expense																
Other Income																
7000 - Capital Account Revenues																
7100 - Connection Fees																
7110 - Connection Fees (New Constr)	52,505.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	52,505.50	72,800.00	(20,294.50)	72.12%
7120 - Connection Fees (Remodel)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,900.00	(2,900.00)	0.0%
7130 - Conn. Fees, PFP (New Constr)	7,576.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,576.00	36,100.00	(30,524.00)	19.89%
7140 - Conn. Fees, PFP (Remodel)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,100.00	(9,100.00)	0.0%

**Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water
July 2014 through June 2015**

	TOTALS												Budget	\$ Over Budget	% of Budget	
	Jul 14	Aug 14	Sep 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Apr 15	May 15	Jun 15				Jul '14 - Jun 15
Total 7100 - Connection Fees	60,081.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60,081.50	122,900.00	(62,818.50)	48.89%
7400 - State Revolving Fund Loan	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,150,436.00	(1,147,802.86)	0.23%
7600 - Bond Revenues, G.O.	2,633.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,633.14	2,633.14	1,150,436.00	(1,147,802.86)	0.23%
Total 7000 - Capital Account Revenues	62,714.64	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	62,714.64	62,714.64	1,273,336.00	(1,210,621.36)	4.93%
Total Other Income	62,714.64	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	62,714.64	62,714.64	1,273,336.00	(1,210,621.36)	4.93%
Other Expense																
8000 - Capital Improvement Program	1,200.00	33,747.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	34,947.50	3,196,463.00	(3,161,515.50)	1.09%
8100 - Water	1,200.00	33,747.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	34,947.50	3,196,463.00	(3,161,515.50)	1.09%
Total 8000 - Capital Improvement Program																
9000 - Capital Account Expenses	0.00	5,111.07	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,111.07	5,111.07	1,150,436.00	(981,650.56)	14.67%
9075 - PFP Connection Expenses	0.00	168,745.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	168,745.44	168,745.44	1,150,436.00	(981,650.56)	14.67%
9100 - Interest Expense - GO Bonds	1,860.12	1,853.69	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,713.81	3,713.81	56,340.00	(52,626.19)	6.59%
9125 - PNC Equipment Lease Interest	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	102,090.00	(102,090.00)	0.0%
9150 - SRF Loan	1,860.12	175,710.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	177,570.32	177,570.32	1,308,866.00	(1,131,285.68)	13.57%
Total 9000 - Capital Account Expenses	3,060.12	209,457.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	212,517.82	212,517.82	4,505,329.00	(4,292,811.18)	4.72%
Total Other Expense	59,654.52	(209,457.70)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(149,803.18)	(149,803.18)	(3,231,993.00)	3,082,189.82	4.64%
Net Other Income	250,362.91	(220,527.91)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	29,835.00	29,835.00	(2,459,995.00)	2,489,831.00	-1.21%
Net Income																



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **October 2, 2014**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

A handwritten signature in blue ink, appearing to be 'Clemens Heldmaier', written in a cursive style.

SUBJECT: SAM Flow Report for July 2014

The Sewer Authority Mid-Coastside (SAM) has prepared the following attached reports for the SAM Board of Directors and the California Regional Water Quality Control Board:

- Flow Report for August 2014.
- Collection System Monthly Overflow Report – August 2014.

The Average Daily Flow for Montara was 0.260 MGD in August 2014. There was no reportable overflow in August in the Montara System. SAM indicates there were 0.12 inches of rain in August 2014.

RECOMMENDATION:

Review and file.

Attachments

Attachment A – Monthly Flow Report

Attachment A

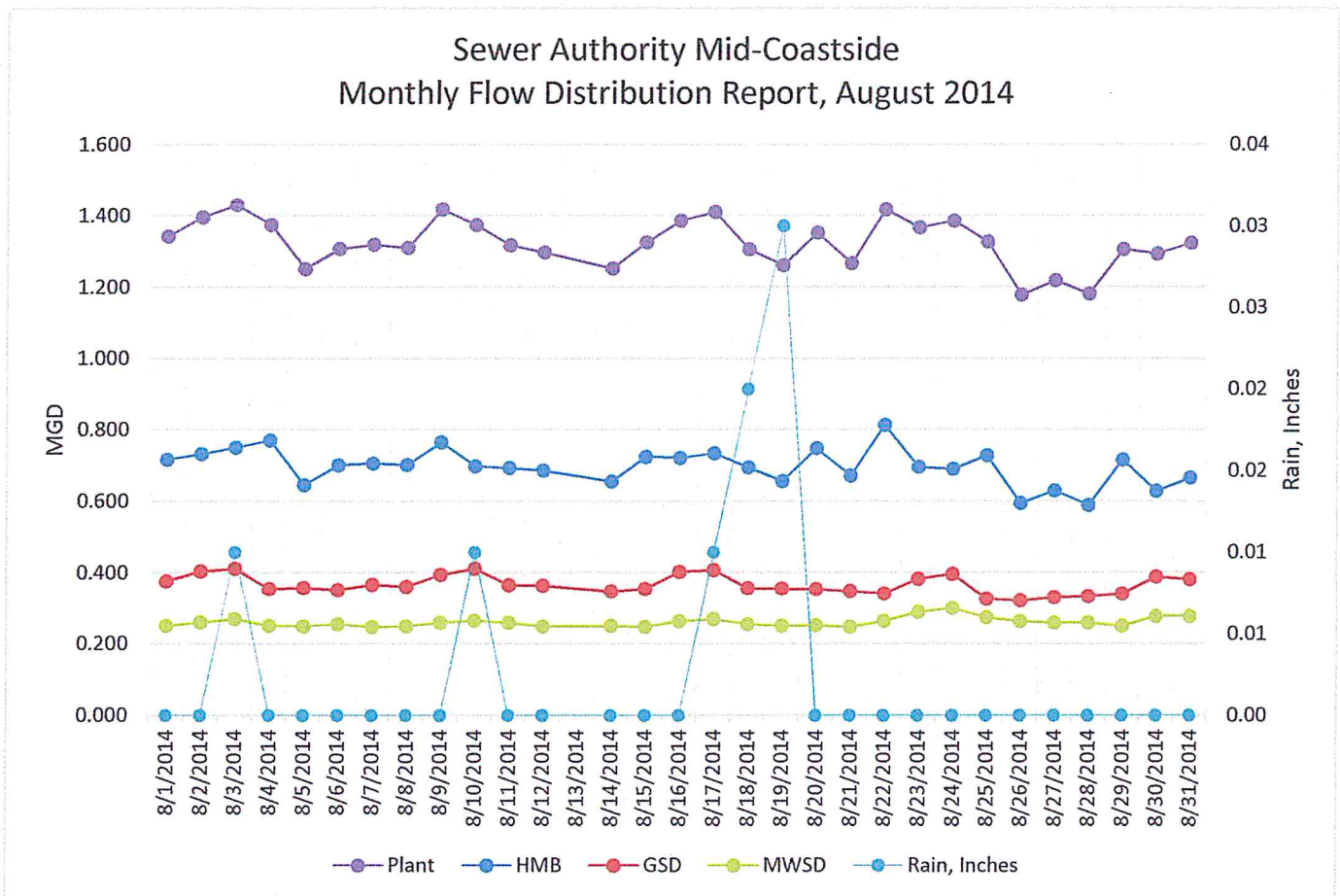
Flow Distribution Report Summary For August 2014

The daily flow report figures for the month of August 2014 have been converted to an Average Daily Flow (ADF) for each Member Agency. The results are attached for your review.

*Influent flow is calculated using the mid-plant flow meter less process water and trucked in waste

The summary of the ADF information is as follows:

	<u>MGD</u>	<u>%</u>
The City of Half Moon Bay	0.697	52.7%
Granada Sanitary District	0.366	27.6%
Montara Water and Sanitary District	<u>0.260</u>	<u>19.7%</u>
Total	1.323	100.0%



Sewer Authority Mid-Coastside

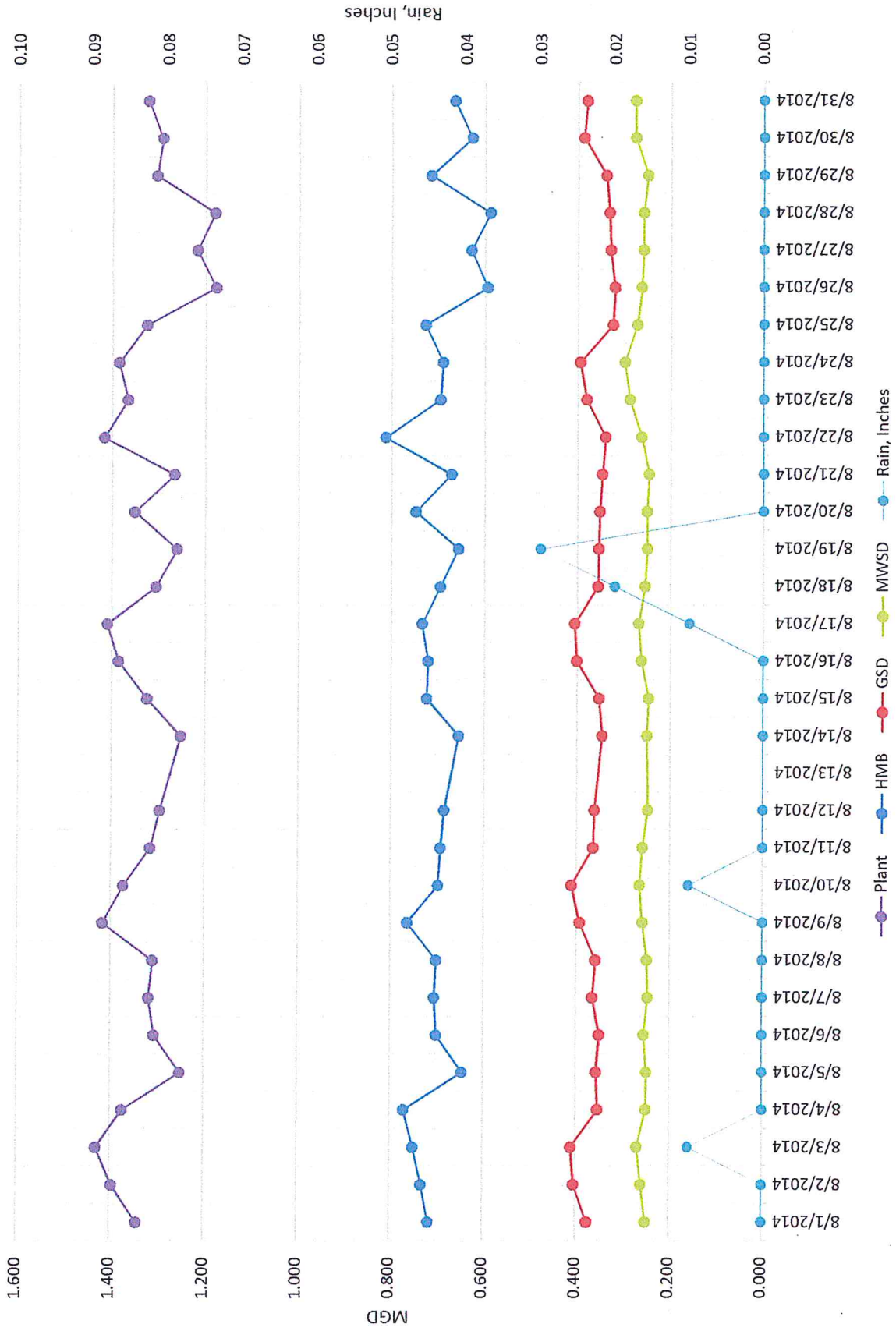
Monthly Flow Distribution Report

<u>Date</u>	<u>HMB</u>	<u>GSD</u>	<u>MWSD</u>	<u>Plant</u>	<u>Rain Plant</u>	<u>Rain Portola</u>	<u>Rain Montara</u>
8/1/2014	0.717	0.376	0.250	1.343	0.00	0.00	0.00
8/2/2014	0.732	0.404	0.260	1.396	0.00	0.00	0.00
8/3/2014	0.750	0.411	0.269	1.430	0.01	0.00	0.01
8/4/2014	0.771	0.354	0.250	1.375	0.00	0.00	0.00
8/5/2014	0.645	0.357	0.249	1.251	0.00	0.00	0.00
8/6/2014	0.701	0.351	0.255	1.307	0.00	0.00	0.00
8/7/2014	0.706	0.366	0.247	1.319	0.00	0.00	0.00
8/8/2014	0.701	0.360	0.249	1.310	0.00	0.00	0.00
8/9/2014	0.765	0.394	0.259	1.418	0.00	0.00	0.00
8/10/2014	0.698	0.411	0.265	1.374	0.01	0.00	0.00
8/11/2014	0.693	0.365	0.259	1.317	0.00	0.00	0.00
8/12/2014	0.686	0.363	0.248	1.297	0.00	0.00	0.00
8/14/2014	0.655	0.347	0.250	1.252	0.00	0.00	0.00
8/15/2014	0.724	0.354	0.247	1.325	0.00	0.00	0.00
8/16/2014	0.721	0.402	0.263	1.386	0.00	0.00	0.00
8/17/2014	0.734	0.407	0.269	1.410	0.01	0.00	0.01
8/18/2014	0.695	0.356	0.255	1.306	0.02	0.00	0.04
8/19/2014	0.656	0.355	0.250	1.261	0.03	0.02	0.06
8/20/2014	0.748	0.353	0.251	1.352	0.00	0.00	0.00
8/21/2014	0.672	0.348	0.247	1.267	0.00	0.00	0.00
8/22/2014	0.813	0.341	0.263	1.417	0.00	0.00	0.00
8/23/2014	0.696	0.382	0.289	1.367	0.00	0.00	0.00
8/24/2014	0.690	0.396	0.300	1.386	0.00	0.00	0.00
8/25/2014	0.728	0.326	0.273	1.327	0.00	0.00	0.00
8/26/2014	0.594	0.321	0.263	1.178	0.00	0.00	0.00
8/27/2014	0.630	0.330	0.259	1.219	0.00	0.00	0.00
8/28/2014	0.589	0.333	0.259	1.181	0.00	0.00	0.00
8/29/2014	0.716	0.340	0.250	1.306	0.00	0.00	0.00
8/30/2014	0.628	0.388	0.277	1.293	0.00	0.00	0.00
8/31/2014	0.665	0.381	0.277	1.323	0.00	0.00	0.00
Totals	20.916	10.972	7.802	39.690	0.08	0.02	0.12

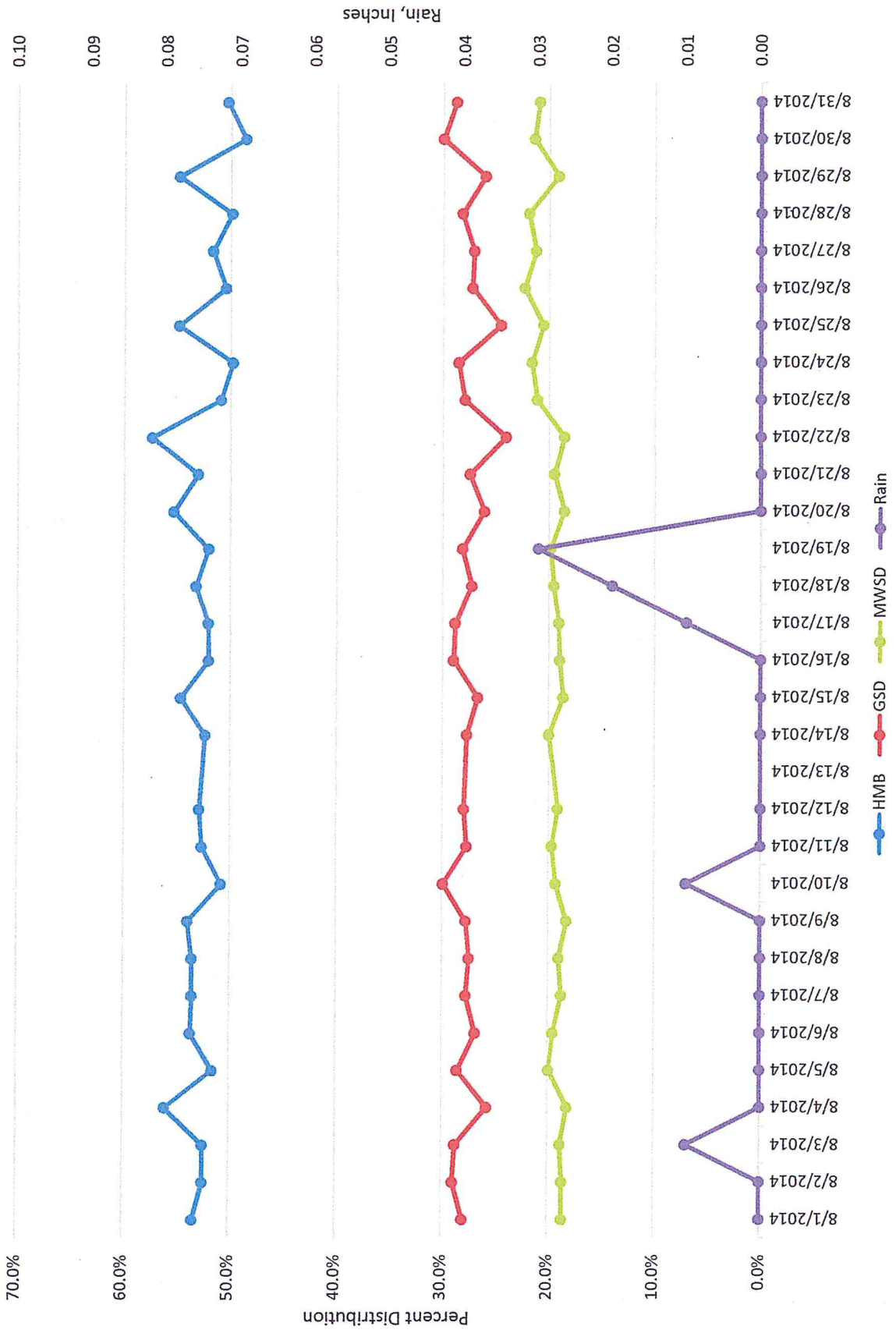
Summary

	<u>HMB</u>	<u>GSD</u>	<u>MWSD</u>	<u>Plant</u>
Minimum	0.589	0.321	0.247	1.178
Average	0.697	0.366	0.260	1.323
Maximum	0.813	0.411	0.300	1.430
Distribution	52.7%	27.6%	19.7%	100.0%

Sewer Authority Mid-Coastside Monthly Flow Distribution Report, August 2014



Percent Distribution August 2014



Attachment D – Collection System Data

Sewer Authority Mid-Coastside

Monthly Collection System Activity/SSO Distribution Report, August 2014

August 2014

	Total	Number			
		HMB	GSD	MWSD	SAM
Roots	0	0	0	0	0
Grease	0	0	0	0	0
Mechanical	0	0	0	0	0
Wet Weather	0	0	0	0	0
Other	1	1	0	0	0
Total	1	100%	0%	0%	0%

12 Month Moving Total

	Total	Number			
		HMB	GSD	MWSD	SAM
Roots	2	0	2	0	0
Grease	3	3	0	0	0
Mechanical	4	2	0	0	2
Wet Weather	0	0	0	0	0
Other	3	2	1	0	0
Total	12	58%	25%	0%	17%

Reportable SSOs

	Total	Number			
		HMB	GSD	MWSD	SAM
August 2014	1	1	0	0	0
12 Month Moving Total	12	7	3	0	2

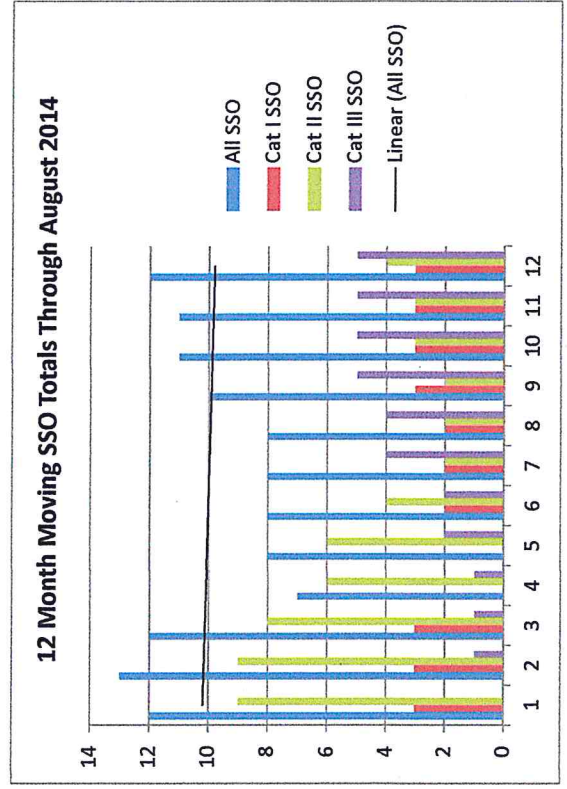
SSOs / Year / 100 Miles

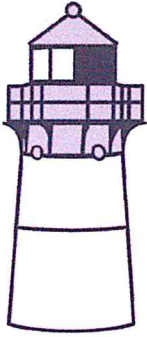
	Total	Number			
		HMB	GSD	MWSD	SAM
August 2014	1.0	2.7	0.0	0.0	0.0
12 Month Moving Total	11.5	18.9	9.0	0.0	27.4
Category 1	2.9	5.4	0.0	0.0	13.7
Category 2	3.8	8.1	0.0	0.0	13.7
Category 3	4.8	5.4	9.0	0.0	0.0
Miles of Sewers	104.5	37.0	33.2	27.0	7.3
		35.4%	31.8%	25.8%	7.0%

12 Month Rolling Total Sewer Cleaning Summary

Month	HMB	GSD	MWSD	Total Feet	Total Miles
Sep-13	31,119	26,407	0	57,526	10.9
Oct-13	25,925	13,837	703	40,465	7.7
Nov-13	19,335	3,006	4,473	26,814	5.1
Dec-13	36,715	282	0	36,997	7.0
Jan-14	5,153	16,084	22,555	43,792	8.3
Feb-14	2,893	11,781	22,467	37,141	7.0
Mar-14	7,559	20,183	15,861	43,603	8.3
Apr-14	4,369	16,414	22,703	43,486	8.2
May-14	5,278	26,336	36,299	67,913	12.9
Jun-14	24,683	11,422	0	36,105	6.8
Jul-14	24,195	23,571	898	48,664	9.2
Aug-14	29,987	18,644	0	48,631	9.2
Annual ft	217,211	187,967	125,959	531,137	
Annual Mi.	41	36	24		101

Attachment D





MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **October 2, 2014**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

A handwritten signature in blue ink, appearing to be 'Clemens Heldmaier', written in a cursive style.

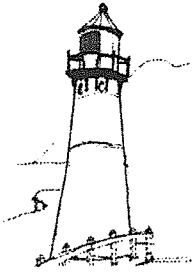
SUBJECT: Review of Current Investment Portfolio

The District's Investment Policy and Guidelines requires that the Board review the status of the current investment portfolio. The following summarizes the status of these accounts:

- The District has most of its idle sewer funds deposited in the State of California's Local Agency Investment Fund (LAIF). The Monthly Average interest rate for August 2014 was 0.260%.
- The District has set up two checking accounts that are largely backed by Federal securities: Water General Account and the Sewer General Account with Wells Fargo Bank.

RECOMMENDATION:

District staff attempts to cash manage idle funds in LAIF as long as possible before transferring to the Wells Fargo checking accounts for disbursements.



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **September 4, 2014**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

SUBJECT: Connection Permit Applications Received

As of September 4, 2014 the following new Sewer Connection Permit applications were received since the last report:

Date of Application	Property Owner	Site Address	Home Size
9/11/2014	Massoud Vossugh	Ellendale St. Moss Beach	SFD

As of September 4, 2014 the following new Water (Private Fire Sprinkler) Connection Permit applications were received since the last report:

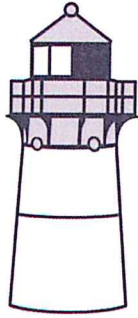
Date of Application	Property Owner	Site Address	Home Size
9/11/2014	Massoud Vossugh	Ellendale Street Moss Beach	SFD

As of September 4, 2014 the following new Water Connection Permit applications were received since the last report:

Date of App.	Property Owner	Site Address	Home Size	Type of Connection
9/5/2014	Massoud Vossugh	Ellendale Street Moss Beach	SFD	Domestic
9/18/2014	D. Vesprimi	125 Precita	SFD	Well Conversion

RECOMMENDATION:

No action is required. This is for Board information only.



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **October 2, 2014**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

SUBJECT: Monthly Water Production Report

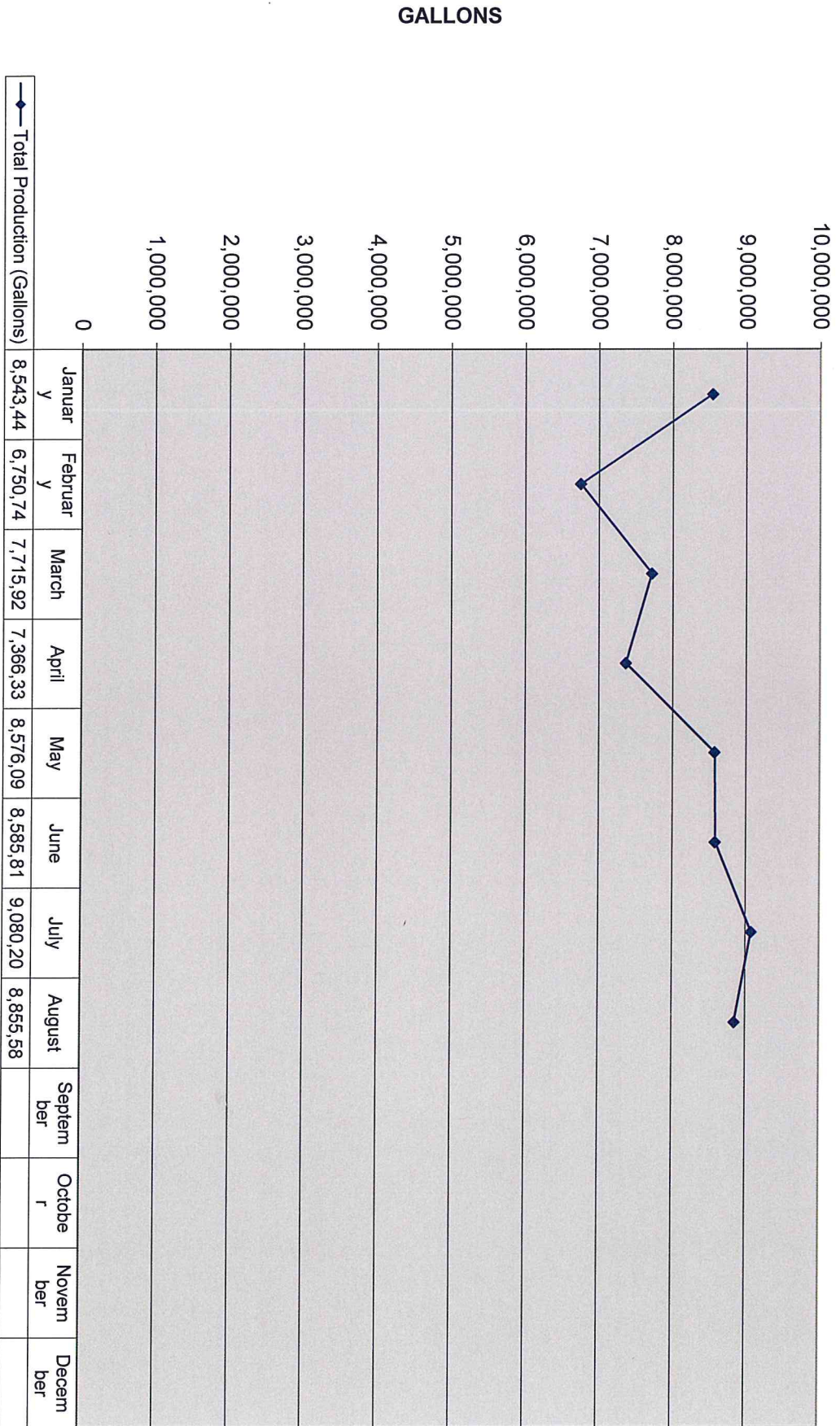
The attached two charts summarize the monthly water production for the District. The first shows a consolidated report from all sources by month. The second shows each water source the District uses, both wells and surface water. The production is shown in gallons of water produced.

RECOMMENDATION:

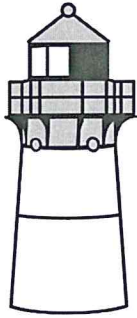
No action is required. This information is presented for the Board's information only.

Attachments

Total Production 2014(Gallons)



GALLONS



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **October 2, 2014**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

A blue ink handwritten signature.

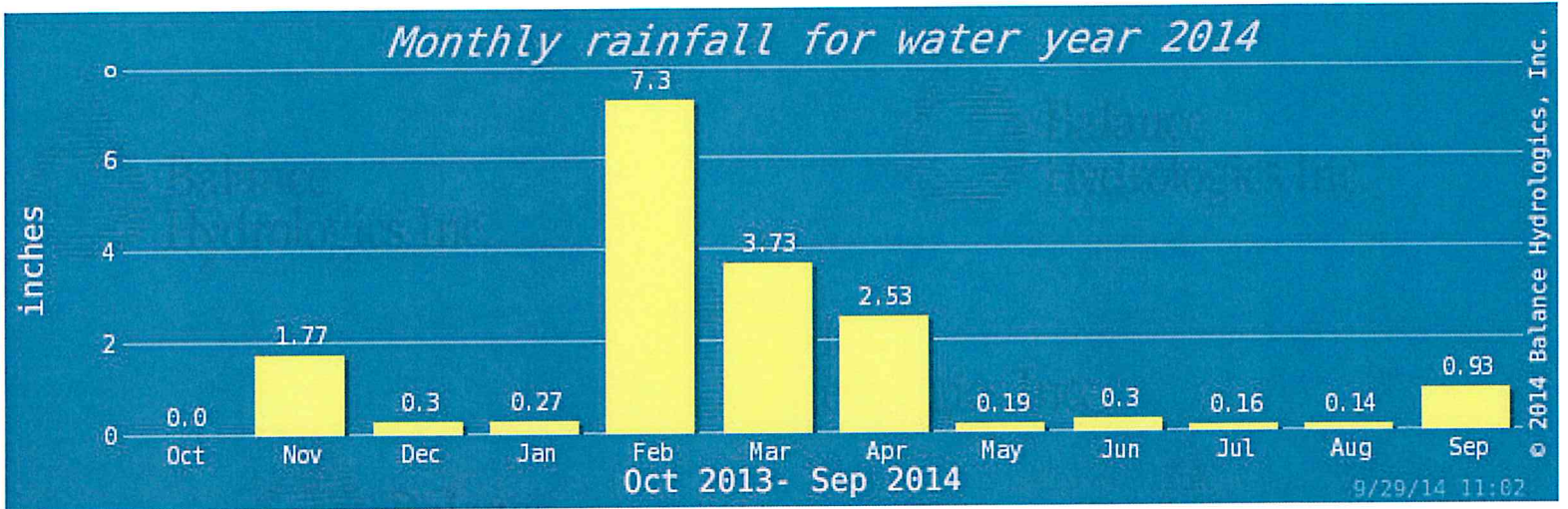
SUBJECT: Rain Report

The attached chart shows the monthly rainfall at the Alta Vista Treatment Plant for the current and prior fiscal years along with the seven year average of rainfall.

RECOMMENDATION:

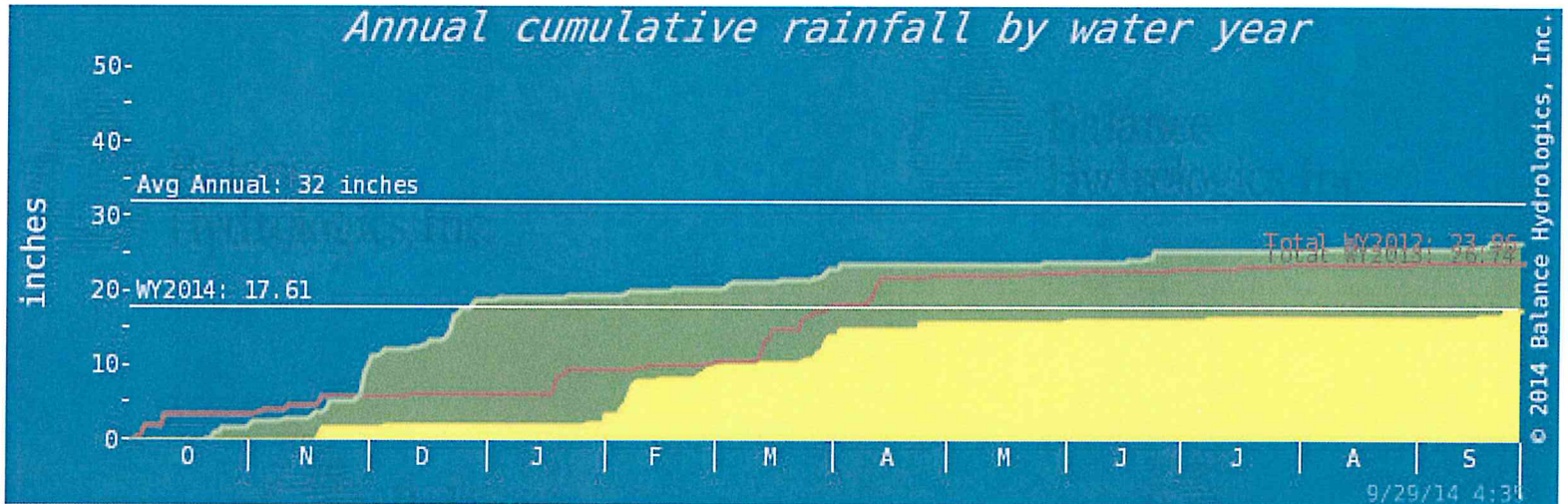
No action is required. This is presented for the Board's information only.

Attachment

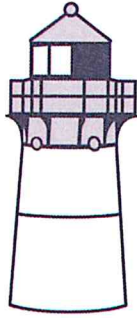


Rain Report Monthly 2014-2014 Water Year

Annual cumulative rainfall by water year



Rain Report 2013-2014 Water Year



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **October 2, 2014**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

A handwritten signature in blue ink, appearing to be 'Clemens Heldmaier', written in a cursive style.

SUBJECT: Monthly Solar Energy Report

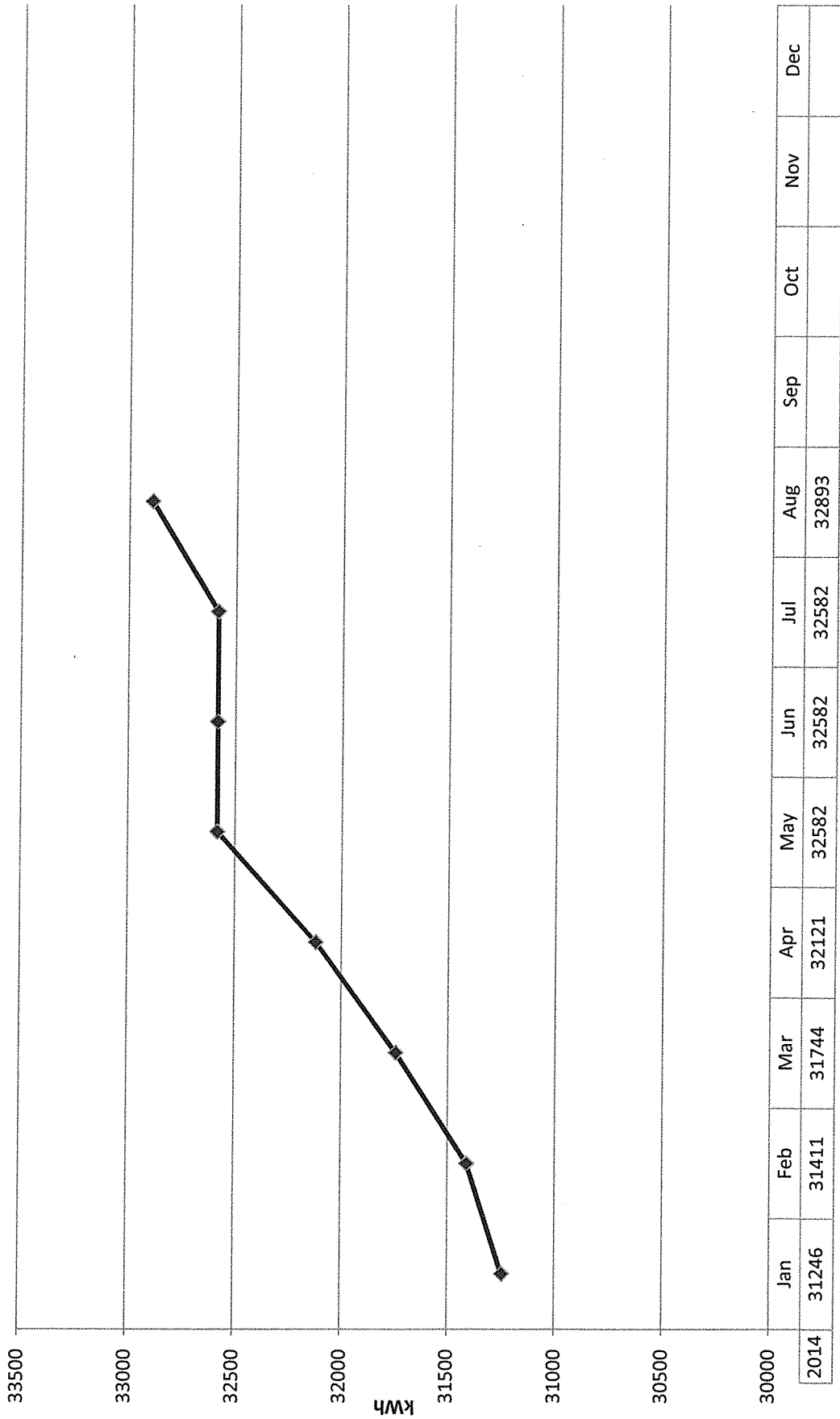
The attached chart summarizes the monthly solar production at the Alta Vista Array. Since the installation of the solar panels the District produced 32893 kWh and saved 55918 lbs of CO₂.

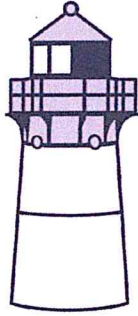
RECOMMENDATION:

No action is required. This information is presented for the Board's information only.

Attachments

SOLAR ENERGY PRODUCED IN 2014 (kWh)





MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **October 2, 2014**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

SUBJECT: Review and Possible Action Concerning Sewer System Management Plan.

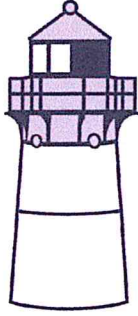
All sanitary agencies are required to file a Sewer System Management Plan (SSMP) with the regulatory agency, the State Department of Water Resources. Prior SSMP's for the Montara System were prepared by this agency and filed within a joint Sewer Authority Mid-Coastside SSMP. Now the State asked all agencies to prepare and file individual documents. Nute Engineering has significant experience working with this type of documents for other agencies. They have revised and updated system management documents and now prepared the first MWSD specific SSMP that this agency plans to file with the State.

The overall purpose for the document is to file a plan how to manage the operations of the sewer system, define reactions to events in the system and periodically review the performance of this agency. The major changes for 2014 are:

- District Management Organization Charts
- Emergency Contact Lists for Staff and Emergency Contract Responders
- Review of Maintenance Agreement with SAM
- Emergency Overflow Response Plan
- Pump Station Operating Procedures, Lock Out/Tag Out procedures
- Pump Station Site Specific Spill Response Plan
- Reviewed the 7 year spill history and trends
- Reviewed average water use over last 27 years
- Revised and updated Sewer Maps and Database in GIS

Defined goal and desire of management, consultant, and crew of Montara Water and Sanitary District in developing the SSMP was to **KEEP OUR LOCAL WATERS CLEAN** by combining the best possible service to the public with the stewardship and protection of the environment reaching far beyond our times.

The SSMP was first presented at the September 4 meeting. An updated version was sent to the Board in electronic form. A full copy of the document will be available at the meeting. The key points which were updated from the original document presented are as follows:



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **October 2, 2014**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

1. Revised District Organization Chart to clarify communication paths,
2. Revised Emergency Response Org Charts for communication paths,
3. Revised Document body for clerical/format corrections,
4. Revised the Emergency Contact List,
5. Revised the Pump Station Procedures Workbook,
6. Revised the Pump Station Network chart,
7. Revised the Pump Station Flow statistics.

RECOMMENDATION:

Adopt Resolution next in order of the Montara Water and Sanitary District approving and adopting the updated Sewer System Management Plan.

Attachments

RESOLUTION NO. _____

RESOLUTION OF THE MONTARA WATER AND SANITARY DISTRICT APPROVING AND ADOPTING UPDATED SEWER SYSTEM MANAGEMENT PLAN

WHEREAS, California State Water Resources Control Board Order No. 2006-0003 requires federal and state agencies, municipalities, counties, districts and other public agencies that own or operate sanitary sewer systems greater than one mile in length that collect and/or convey untreated or partially treated wastewater to a publicly owned treatment facility to develop and implement a Sewer System Management Plan ("SSMP"); and

WHEREAS, this District's sewer system conforms to the aforesaid jurisdictional definition and said Order applies to the District; and

WHEREAS, this Board has reviewed the 2014 updated SSMP for the Montara Water and Sanitary District and desires to approve and adopt it;

NOW THEREFORE, be it resolved by the Board of the Montara Water and Sanitary District, a public agency in the County of San Mateo, California, as follows:

That certain document entitled, "Montara Water and Sanitary District Sewer System Management Plan – Update Prepared August 2014," a copy of which document is on file in the Administrative Offices of the District, to which copy reference is hereby made for the full particulars thereof, is hereby approved and adopted as the District's updated Sewer System Management Plan.

President, Montara Water and Sanitary District

COUNTERSIGNED:

Secretary, Montara Water and Sanitary District

* * * *

I HEREBY CERTIFY that the foregoing Resolution No. _____ was duly and regularly adopted and passed by the Board of the Montara Water and Sanitary District, County of San Mateo, California, at a meeting thereof held on the ___ day of _____ 2014, by the following vote:

RESOLUTION NO. _____

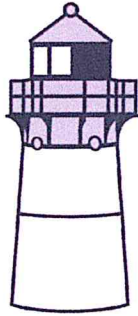
**RESOLUTION OF THE MONTARA WATER AND SANITARY
DISTRICT APPROVING AND ADOPTING UPDATED SEWER
SYSTEM MANAGEMENT PLAN**

AYES, Directors:

NOES, Directors:

ABSENT, Directors:

Secretary, Montara Water and Sanitary District



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **October 2, 2014**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

A handwritten signature in blue ink, appearing to be 'Clemens Heldmaier', written over the 'FROM:' line.

SUBJECT: Review and Possible Action Concerning District Comments to CCWD Draft Environmental Impact Report for Denniston / San Vicente Project.

This item was discussed at the September 4 and September 18 meeting. On September 24 the Coastside County Water District (CCWD) General Manager issued an extension of the comment period for MWSD.

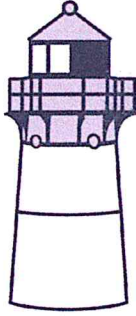
The Draft Environmental Impact Report for the CCWD Denniston/San Vicente Water Supply Project can be viewed at http://www.coastsidewater.org/reports_and_studies/Denniston-San-Vicente-Water-Supply-Project-DRAFT-EIR.pdf.

The suggested project includes an increase in water diverted from Denniston Creek and the construction of a pipeline that allows CCWD to divert water from San Vicente Creek. CCWD also seeks to establish its existing water rights necessary for the new diversions. Both creeks contribute to the groundwater recharge in the airport aquifer that is also used by this District for municipal potable water extraction. MWSD has a total of 6 extraction wells in the affected aquifer. Three wells in the center, close to the airport administration building, and three wells in the Pillar Ridge community. Three additional wells are currently not used for water production, but are operated as monitoring wells by this District in the vicinity of the airport wells and in the northern section of the airport aquifer.

The Draft Environmental Impact Report is a substantial document that contains much new data and possibly some new information about the aquifer based on three years of scientific research. A request for extension of the comment period submitted by this District was declined at the September 9 CCWD meeting.

Initial areas of concern about the Draft EIR are:

- Data interpretation that excludes significant impacts to the groundwater recharge and therefore the lack of mitigation measures for potential decline in groundwater levels.
- Reliance on data from three years; Lack of drought analysis; lack of consideration of data from drought years and under different aquifer usage scenarios that currently are permitted.



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **October 2, 2014**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

- Non consideration of expected environmental changes like seawater level increase and drought periods.
- Non consideration of changing groundwater regulations in California.

Staff is currently reviewing the Draft EIR with Balance Hydrologic and preparing district comments. An initial draft comment letter, and draft memo from Balance, were submitted at the September 18 meeting. With additional time available staff's analysis can be more detailed than anticipated.

RECOMMENDATION:

This is for Board discussion and staff direction.

Attachment



September 24, 2014

Mr. Clemens Heldmaier
General Manager
Montara Water & Sanitary District
P.O. Box 370131
Montara, CA 94037

**Re: Request for Extension of Review Period for Denniston/San Vicente
Project Draft EIR**

Dear Clemens:

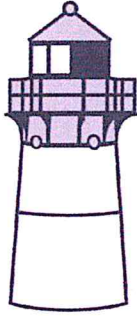
I write in response to your letter dated September 9, 2014 requesting an extension of time to prepare comments on Coastside County Water District's Draft Environmental Impact Report for the Denniston/San Vicente Water Supply Project. The District will extend the period for receiving your comments until November 3, 2014.

Please call me if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "David R. Dickson".

David R. Dickson
General Manager



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **October 2, 2014**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

**SUBJECT: Review and Possible Action Concerning
Adoption of Connection Charge Report**

Senate Bill 1760 revised a section of the Government Code concerning development fees and charges in 1999. It requires local governments to make available to the public information about capacity charges, what they are used for and whether or not any are available for refund. It provides that any water or sewer connection charges shall not exceed the estimated reasonable cost of providing the service for which the charge is imposed. The attached Annual Connection Charge Report provides a summary of the connection charge revenue received for previous fiscal years through FY 2013, and indicates how that money is allocated.

RECOMMENDATION:

Authorize the filing of the Annual Connection Report with the District Clerk.

Attachment

ANNUAL WATER CONNECTION CHARGE REPORT
Montara Water and Sanitary District
June 30, 2014

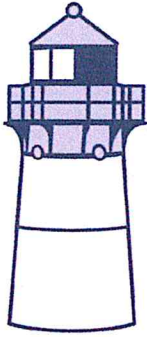
The District, in compliance with Section 66013 of the Governmnet Code in reviewing the water and sewer connection charges and fees, finds as follows:

<u>Year Ending</u>	<u>Connection Fees Collected</u>	<u>Connection Fees Spent on Capital Projects</u>	<u>Remaining Balance</u>
6/30/2014	\$ 107,520.30	\$ 107,520.30	\$0.00
6/30/2013	\$ 74,314.87	\$ 74,314.87	\$0.00
6/30/2012	\$ 131,890.00	\$ 131,890.00	\$0.00
6/30/2011	\$ 18,382.00	\$ 18,382.00	\$0.00
6/30/2010	\$ 21,971.00	\$ 21,971.00	\$0.00
6/30/2009	\$ 50,848.00	\$ 50,848.00	\$0.00
6/30/2008	\$ 120,108.59	\$ 120,108.59	\$0.00
6/30/2007	\$ 65,900.00	\$ 65,900.00	\$0.00

ANNUAL SEWER CONNECTION CHARGE REPORT
Montara Water and Sanitary District
June 30, 2014

The District, in compliance with Section 66013 of the Governmnet Code in reviewing the water and sewer connection charges and fees, finds as follows:

<u>Year Ending</u>	<u>Connection Fees Collected</u>	<u>Connection Fees Spent on Capital Projects</u>	<u>Remaining Balance</u>
6/30/2014	\$ 66,970.00	\$ 66,970.00	\$0.00
6/30/2013	\$ 36,325.00	\$ 36,325.00	\$0.00
6/30/2012	\$ 43,468.00	\$ 43,468.00	\$0.00
6/30/2011	\$ 6,519.28	\$ 6,519.28	\$0.00
6/30/2010	\$ 49,516.00	\$ 49,516.00	\$0.00
6/30/2009	\$ 102,628.00	\$ 102,628.00	\$0.00
6/30/2008	\$ 153,929.00	\$ 153,929.00	\$0.00
6/30/2007	\$ 295,901.00	\$ 295,901.00	\$0.00



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **October 2, 2014**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

SUBJECT: Review and Possible Action Concerning Alta Vista Tank No. 2 Bid Approval

The Montara Water and Sanitary District (MWSD or District) Alta Vista Tank No. 2 Project (Project) has been in planning stages since 2005 when the District developed its first Water System Master Plan under the public ownership of the Water System. The Project was subsequently included in the District's Public Works Plan (PWP) that was approved and certified by the California Coastal Commission (CCC) in 2009 and the project specific approval was received from the CCC in 2013.

The Project includes furnishing all labor, materials and equipment for the construction of a new 500,000-gallon partially buried prestressed concrete water storage tank at the Alta Vista property owned by the District, in the vicinity of the existing Alta Vista Tank No. 1. The District Water Engineer completed the design in May 2014 and the Project was initially advertised for bidding in June 2014. All bids received exceeded the District's budget and were rejected by the Board. The District value-engineered the Project and re-advertised for bids in August 2014. The Engineer's Opinion of Probable Construction Cost was in a range of \$2.5 to \$3.5 million.

On September 16, 2014, the District received five (5) sealed bids from construction contractors. Table 1 below presents a summary of the bids received by the District.

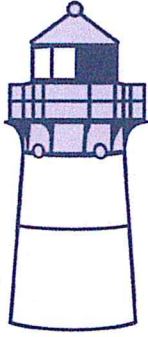
Table 1 Summary of September 16, 2014 Alta Vista Tank No. 2 Bids

Bidder	Bid, dollars
Western Water Constructors, Inc.	\$2,935,000
J.F. Shea Construction, Inc.	\$3,199,995
Anderson Pacific Engineering Construction, Inc.	\$3,327,620
Pacific States Environmental Contractors, Inc.	\$3,349,000
West Bay Builders, Inc.	\$3,451,000

Western Water Constructors, Inc. of Santa Rosa is the lowest responsive and responsible bidder for this Project.

Project Funding

The Board has previously approved the State Revolving Fund (SRF) funding agreement for this project for \$2.92 Million. The SRF loan is a low-interest loan with a 20-year



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **October 2, 2014**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

amortization schedule. The repayment of the loan starts one year following completion of the tank construction and acceptance of the Project by the Board, which is anticipated in early 2016. The debt service for this project has been included in the last three water rate studies authorized by the Board. The Project is also included in the Fiscal Year 2014/2015 District's Budget and in the 2014-2018 Capital Improvement Program (CIP). The FY 2014/15 approved Budget includes \$2.73 Million for the Alta Vista Tank No. 2. The remaining budget for the construction of the Project would be requested in the FY 2015/2016 Budget.

RECOMMENDATION:

Staff has reviewed the submitted bids for compliance with all specifications, and recommends awarding the contract to Western Water Constructors, Inc. as the lowest responsive and responsible bidder. Adopt RESOLUTION NO._____, RESOLUTION OF THE MONTARA WATER AND SANITARY DISTRICT ACCEPTING BID FOR THE ALTA VISTA TANK NO. 2; DECLARING LOWEST RESPONSIBLE BIDDER FOR SAID WORK, REJECTING ALL OTHER BIDS APPROVING AND AUTHORIZING EXECUTION OF AGREEMENT FOR SAID WORK, AND DIRECTING RETURN OF SECURITY DEPOSITS.

RESOLUTION NO.

RESOLUTION OF THE MONTARA WATER AND SANITARY DISTRICT ACCEPTING BID FOR THE ALTA VISTA NO. 2 TANK PROJECT, DECLARING LOWEST RESPONSIBLE BIDDER FOR SAID WORK, REJECTING ALL OTHER BIDS, APPROVING AND AUTHORIZING EXECUTION OF AGREEMENT FOR SAID WORK, AND DIRECTING RETURN OF SECURITY DEPOSITS.

WHEREAS, in response to written requests for sealed bids, bids were received for the construction of the ALTA VISTA TANK NO. 2 Project; and

WHEREAS, the bid of Western Water Constructors, Inc. constitutes the lowest responsible bid submitted;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF THE MONTARA WATER AND SANITARY DISTRICT, A PUBLIC AGENCY IN THE COUNTY OF SAN MATEO, CALIFORNIA, AS FOLLOWS:

1. The bid of Western Water Constructors, Inc. received on September 17, 2014 in the amount of Two Million Nine Hundred-Thirty-Five Thousand Dollars (\$2,935,000.00) is hereby accepted and said bidder is hereby declared to be the lowest responsible bidder for said work.
2. Any and all informalities in the aforementioned bid of Western Water Constructors, Inc. are hereby waived.
3. The President and Secretary of the Board, Montara Water and Sanitary District, are hereby authorized and directed to execute, and to countersign, respectively, that certain agreement for said work by and between Western Water Constructors, Inc. and the Montara Water and Sanitary District, a copy of which agreement is on file in the Administrative Office of the District, to which copy reference is hereby made for the full particulars thereof.
4. The District Secretary is hereby authorized and directed to return to all unsuccessful bidders the bid security furnished by them, and to return the bid security submitted by of Western Water Constructors, Inc. to said bidder upon execution of the agreement described in paragraph 3 hereof by said bidder.

President, Montara Water and Sanitary District

COUNTERSIGNED:

RESOLUTION NO.

RESOLUTION OF THE MONTARA WATER AND SANITARY DISTRICT ACCEPTING BID FOR THE ALTA VISTA NO. 2 TANK PROJECT, DECLARING LOWEST RESPONSIBLE BIDDER FOR SAID WORK, REJECTING ALL OTHER BIDS, APPROVING AND AUTHORIZING EXECUTION OF AGREEMENT FOR SAID WORK, AND DIRECTING RETURN OF SECURITY DEPOSITS.

Secretary, Montara Water and Sanitary District

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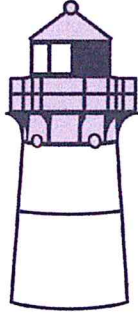
I HEREBY CERTIFY that the foregoing Resolution No. was duly and regularly adopted and passed by the Board of the Montara Water and Sanitary District, San Mateo County, California, at a meeting thereof held on the 2nd day of October 2014, by the following vote:

AYES, Directors:

NOES, Directors:

ABSENT, Directors:

Secretary, Montara Water and Sanitary District



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **October 2, 2014**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

A handwritten signature in blue ink, appearing to be 'Clemens Heldmaier'.

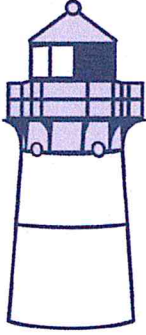
SUBJECT: Review of California Water Bond, Proposition 1.

At the September 4 meeting District legal Counsel was asked to review the California Water Bond and present a summary from the legal perspective to the Board.

RECOMMENDATION:

This is for Board information only.

Attachment



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **October 2, 2014**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

SUBJECT: General Manager's Report

Water Operations: The General Manager participated in the supervision of the water operations and training of new employees.

Conferences:

The General Manager will attend the American Water Works Association Fall Conference in Reno from October 20-23.

Water Staff: Water System Operator Shawn Powell left the District to work as Superintendent of Public Works Department for the City of Shasta. Clyde Bradshaw is filling the open position and. Clyde is leaving his water treatment and distribution position at Ragged Point (Hearst Castle) to start working for the District on October 1.

RECOMMENDATION:

This is for Board information only.