



**Montara Water
and Sanitary District**
Serving the Community of Montara and Moss Beach

P.O. Box 370131
8888 Cabrillo Hwy
Montara, CA 94037-0131
t: 650.728.3545 • f: 650.728.8556

To sensitively manage the natural resources entrusted to our care, to provide the people of Montara - Moss Beach with reliable, high – quality water, wastewater, and trash disposal at an equitable price, and to ensure the fiscal and environmental vitality of the district for future generations. Be open to providing other services desired by our community.

AGENDA

District Board of Directors

8888 Cabrillo Highway
Montara, California 94037

April 6, 2023 at 7:30 p.m.

The meeting will take place in the District offices located at the above address. Seating is limited and social distancing will be practiced due to ongoing public health and safety concerns. Simultaneous public access and participation is also available remotely, via telephone or the ZOOM application:

ZOOM MEETING INFORMATION:

WEBSITE: <https://us02web.zoom.us/j/85791745854?pwd=VWxPa3VtcER1emFhQStTN2dyeW5pQT09>

MEETING ID: 857 9174 5854

Password: 770231

CALL IN PHONE NUMBER: +1 669 900 9128

INSTRUCTIONS for remote access are available at <https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>. You also may view video during the meeting via live stream or after the meeting at <https://videoplayer.telvue.com/player/wuZKb9gwEY7sMACllsr7VSJqIB35kNZA/stream/159?fullscreen=true&showtabssearch=false&autostart=false>. If you experience technical difficulties or have technical questions prior to or during the meeting, please contact MWSD's IT support at (650) 728-7843. Note: Public participation is not permitted during closed session discussion items.

Public Comment

In accordance with the Government Code, members of the public may address the Board on specific agenda items when the matter is announced by the Board President. Any other item of interest that is within the subject matter jurisdiction of the District may be addressed during the Oral Comments portion of the meeting. For participants attending the meeting virtually, a "raise hand" button is available for every Zoom user wishing to speak and should be used to alert the President of the intent to comment.

Upon request, this Agenda and written agenda materials will be made available in appropriate alternative formats to persons with a disability. Request for a disability-related modification or accommodation in order to participate in the public meeting should be emailed to info@mwsd.net or submitted by phone at 650-728-3545 at least two days before the meeting. Requests will be granted whenever possible and resolved in favor of accessibility. Materials related to an item on this Agenda submitted to the Board after distribution of the Agenda Packet are available in the District Clerk's office during normal business hours. Such documents may also be available on the District's web site (www.mwsd.montara.org) subject to staff's ability to post the documents before the meeting.

CALL TO ORDER

ROLL CALL

PRESIDENT'S STATEMENT

ORAL COMMENTS (Items other than those on the agenda)

PUBLIC HEARING (none)

CONSENT AGENDA

1. [Approve Minutes for Regular Scheduled Board Meeting March 2 and 16, 2023.](#)
2. [Approve Financial Statements for February 2023](#)
3. [Approve Warrants for April 1, 2023](#)
4. [SAM Flow Report](#)
5. [Monthly Review of Current Investment Portfolio](#)
6. [Connection Permit Applications Received](#)
7. [Monthly Water Production Report](#)
8. [Rain Report](#)
9. [Monthly Solar Energy Report](#)
10. [Monthly Public Agency Retirement Service Report for January 2023](#)

OLD BUSINESS

NEW BUSINESS

- 1 [Review and Possible Action Concerning Draft Water and Sewer Budget.](#)
- 2 [Review and Possible Action Concerning Montara Water and Sanitary District 65 Year Anniversary](#)
- 3 [Review and Possible Action Concerning Transition from At-large to By-division Based Election](#)

REPORTS

1. Sewer Authority Mid-Coastside Meetings (Slater-Carter).
2. MidCoast Community Council Meeting (Slater-Carter).
3. CSDA Report (Slater-Carter).
4. LAFCo Report (Slater-Carter).
5. Attorney's Report (Fitzgerald).
6. Directors' Reports.
7. [General Manager's Report \(Heldmaier\).](#)

FUTURE AGENDAS

CONVENE IN CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code §54956.9(d)(1))

Case Name: *City of Half Moon Bay v. Granada Community Services District, et al.* (Santa Clara County Superior Court No. 17CV316927)

CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION

(Government Code §54956.9(d)(4)) Initiation of Litigation (3 potential cases)

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

(Government Code §54957(b)(1))

Title: General Manager

CONFERENCE WITH LABOR NEGOTIATORS

(Government Code §54957.6)

Unrepresented Employee: General Manager

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code §54956.8)

Property: 771 Rivera Rd., Montara, CA

Agency Negotiators: District General Manager; District General Counsel Negotiating parties: Coast Wholesale Florists, a corporation/Miller-Havice Ranch Under

Negotiation: Price and Terms of Payment.

REPORT OF ACTION TAKEN IN CLOSED SESSION, IF ANY

ADJOURNMENT

The District has a curfew of 10:30 p.m. for all meetings. The meeting may be extended for one hour by vote of the Board.



MONTARA WATER & SANITARY DISTRICT

**REGULAR BOARD OF DIRECTORS MEETING
March 2, 2023**

MINUTES

This meeting took place at the district office located at the above address. Simultaneous public access and participation was also available remotely, via telephone or the ZOOM application.

REGULAR SESSION began at 7:31 p.m.

CALL TO ORDER

ROLL CALL

Directors Present: Boyd, Dekker, Softky & Slater-Carter

Directors Absent: None

Staff Present: Clemens Heldmaier, General Manager
District Clerk, Tracy Beardsley

Others Present: District Counsel, Christine Fitzgerald
District Accountant, Peter Medina
District Water Engineer, Tanya Yurovski
District Financial Advisor, Alex Handlers
District Counsel, Christine Fitzgerald
Kastama Consulting, Alison Kastama

PRESIDENT'S STATEMENT

Director Boyd commented that this is an auspicious meeting and he thanked General Manager Clemens Heldmaier, staff and Director Softky for working together in preparing the work space for the board meetings. It has been three years since meeting together in-person. There has been a tremendous amount of rain and it has been good but expensive. There are a lot of necessary repairs and maintenance that need to be addressed. They will also be interviewing some people for the possible appointment for the open seat vacated by the untimely departure of Director Lohman. They will be interviewing the people that have put themselves forward and if all goes well will seat them at the table either tonight or the next meeting. If the candidate they choose is present at the meeting he/she will be sworn in and sit at the table tonight. If the candidate selected is attending remotely, then he/she will be sworn in at the next meeting and sit at the table then.

ORAL COMMENTS

Gregg Dieguez commented they are working on studying various aspects of the Coastside infrastructure proven to be deficient during the last disaster. Of course, many of these have been known for years. The first one that may be actionable is the communications infrastructure. He has a draft report in front of him written by several community members, and will be coordinating with CERT around the emergency telecommunications requirements which appear to require an additional antenna to strengthen signals that CERT and HAM people can use. He requested input from Director Boyd, as well as the other Board members, and their comments will be added and passed on to the supervisor. Supervisor Mueller is working with Caltrans and others to try and strengthen the redundancy of our communications on the Coast.

Director Boyd said he will get to it.

“CID” Carlisle Young commented that she heard at the GCSD meeting that Half Moon Bay is planning to build a hotel between the Beach House and Sam’s Chowder House, which would be using the Intertie Pipeline (IPS). Also, Supervisor Mueller is going to have his meeting at the Harbor Village in the large meeting room. MCC and other agencies may use that room too.

Michelle Dragony said there is an article about the proposed hotel, Aaron Hotel on her website www.coastsidebuzz.com/.

Director Boyd announced an emergency item to be added to the agenda. It is to review and Possible Action Concerning the FEMA-4683-DR-CA: California Severe Winter Storms, Flooding, Landslides, and Mudslides – Application for Funding.

General Manager Clemens Heldmaier stated this is for the Sewer Authority Midcoastside (SAM), which sustained a lot of damage due to the storm on December 31, 2022-January 1, 2023. SAM would like to apply for the FEMA funding for the emergency repair and other failures in the system. Since SAM is not a special district they are applying through Montara Water and Sanitary District (MWSD).

Director Slater-Carter made a motion to add this item to the agenda with the understanding that it came to their attention after the posting of the agenda, and there is a need to take action before the Board's next scheduled meeting. Director Dekker seconded the motion. All were in favor and the motion passed unanimously 4-0.

District Water Engineer Tanya Yurovski stated that they discovered the need for this resolution yesterday. Last year the District and SAM (through MWSD) participated in the San Mateo County Local Hazard Mitigation Program (LHMP) annex process for the grant funding potential not knowing that this disaster would happen. They also applied through the LHMP for SAM pre-disaster mitigation funding and were not successful. However, this time FEMA is doing a hybrid program, which is what this resolution is all about. The first pre-application is due to CAL OES by March 15, 2023. The meeting at the County level is next Wednesday, March 8th. With the hybrid program, SAM is eligible for reimbursement for the damages to the plant, pipeline and immediate repairs. And with this hybrid program, there is the possibility to apply for the further mitigation of this flood potential. The resolution and the process that SAM will be applying for would cover projects that are required to address and prevent further damage to the facilities that SAM owns and operates.

General Manager Clemens Heldmaier asked what the timeframe is for the damage covered. Can SAM incorporate MWSD damages that may be incurred in the future this winter?

District Water Engineer Tanya Yurovski replied that this time this program covers December 31, 2022-January 31, 2023, and they are given 60 days for 100% reimbursement by FEMA. Since MWSD sustained damage during the past storm, they have included MWSD in the resolution. General Manager Clemens Heldmaier and Kishen Prathivadi are authorized agents.

Gregg Dieguez commended MWSD for going through the process of participating in the Local Hazard Mitigation plan. They are now in a position to get some funds for the district and SAM. He is concerned about the derivative damages such as the water hammer damage upstream in the IPS which he feels is directly related to the event at the SAM plant. He thinks that this should be part of the claim.

Director Slater-Carter added that Pippin has some interesting information showing the pipe break up there was due to the water hammer which was due to the flood

at the SAM plant. She asked if the pipe line that was damaged in Montara is also included in the request for funding.

District Water Engineer Tanya Yurovski replied that is also included.

Director Slater-Carter asked if they had not participated in the LHMP would that have meant that they would not have the ability or standing to make this request.

District Water Engineer Tanya Yurovski replied most likely yes.

Director Slater-Carter made a motion to approve the resolution to approve the FEMA-4683-DR-CA: California Severe Winter Storms, Flooding, Landslides, and Mudslides application for funding. Director Dekker seconded the motion. A roll call vote was taken, and the motion was passed unanimously 4-0.

PUBLIC HEARING - none

CONSENT AGENDA

- 1. Approve Minutes for Regular Scheduled Board Meetings February 2, 2023 and February 16, 2023 and Special Personnel Meeting February 17, 2023.**
- 2. Approve Financial Statements for January 2022**
- 3. Approve Warrants for March 1, 2023**
- 4. SAM Flow Report**
- 5. Monthly Review of Current Investment Portfolio**
- 6. Connection Permit Applications Received**
- 7. Monthly Water Production Report**
- 8. Rain Report**
- 9. Monthly Solar Energy Report**
- 10. Monthly Public Agency Retirement Service Report for December 2022**
- 11. Review and Possible Action Concerning Acceptance of Water Main Extension at 1170 Howells Street, Montara, APN 036-282-050**

General Manager Clemens Heldmaier asked item 4, the SAM flow report be pulled for discussion.

Director Slater-Carter made a motion to approve the Consent Agenda items 1-3, and 5-11 and Director Dekker seconded the motion. All were in favor and the motion passed unanimously 4-0.

General Manager Clemens Heldmaier said they have the annual numbers for the flows. Half Moon Bay flow is 61.5%. This number has been going up significantly, and asked the SAM reps to ask the City of Half Moon Bay what is going up.

Director Slater-Carter said she thinks Half Moon Bay does not know. There are some theories, and in 2013 Half Moon Bay annual flow was 48%, and that was when there were some issues with the meters. Since then Half Moon Bay has been going up 1-3% every year for the last 9 years.

General Manager Clemens Heldmaier said there has been meter issues before and something that should be looked at. They need to know why it is increasing.

Director Softky asked for both sets of numbers. He assumes that flow is year on year in terms of gallons per hour going up. How does their 10% flow over the decade increase compared to the net flows?

Director Slater-Carter said all those details are in the SAM report from Monday, the 27th. She suggested that this item be approved, and discussed in detail at the next meeting.

Director Boyd added this increase over 9 years is a huge increase in terms of sewer flow. Since they are operating SAM together, it is in the interest of SAM operations to understand what is happening with the system.

Director Softky added that embedded in the mathematics of this kind of interaction is that the biggest problems for SAM aren't the daily treatment costs. They are the costs of preventing overflows. There is a huge amount spent to prevent a few outlier cases. Once you are in a regime of looking for high flow outliers, then if there is a culprit at the table which is contributing more than their share of flow, they are first in line for blame for high flow outlier events. Although he doesn't know the specifics, coming from purely the land of mathematics, it sounds like a case where high flow needs to be penalized incentive wise or it is not going to work.

Director Slater-Carter replied that is why they pay more.

Director Boyd said they pay a vigorous share based on flow, then there are the costs of the outlier events, which are becoming increasingly more predictable.

Director Slater-Carter made a motion to approve content agenda item 4. Director Dekker seconded the motion. All were in favor and the motion passed unanimously 4-0.

OLD BUSINESS - none

NEW BUSINESS

1. Review and Possible Action Concerning Hybrid Board Meetings

General Manager Clemens Heldmaier said this allows them to hold a hybrid meeting. Since the State of Emergency ended on February 28, 2023, agencies are required to hold meetings in-person. He described the electrical upgrades to the boardroom to accommodate PCT hybrid meeting recordings and the improvements made for air quality and flow throughout the room. The purpose of this item is to establish a simultaneous permanent remote meeting location in addition to the District's physical meeting location in the boardroom of the District's administrative office and authorizes the general manager to put in place measures to ensure the health and safety of attendees. Staff recommendation is to Adopt a Resolution of the Board of Directors of the Montara Water and Sanitary District resuming the Board's regular meeting location and establishing necessary safety protocols, and establishing an additional permanent remote meeting location.

Director Softky was concerned about the idea of permanence, since technology is always advancing and they are still working out the logistics of the meeting.

Director Boyd clarified that this resolution is only for the location and hybrid modality and not any of the specifics needed to hold the meetings. When someone says "permanent" think of it as "standing." This board cannot bind future boards with a vote on resolutions. They can vote again. So little is permanent. He thanked staff for putting everything in place in providing a safe space to meet and asked the public to bear with them as they work out some issues to get everything right.

Director Slater-Carter made a motion to pass the resolution to adopt a Resolution of the Board of Directors of the Montara Water and Sanitary District resuming the Board's regular meeting location and establishing necessary safety protocols, and establishing an additional permanent remote meeting location. Director Dekker seconded the motion. A roll call vote was taken, and the motion passed unanimously 4-0.

2. Review and Possible Action Concerning Vacant Position for Board of Directors

General Manager Clemens Heldmaier stated that unfortunately Director Lohman passed away on January 19th and created a vacancy on the Board. The remaining board members decided to fill the vacancy by appointment which must be done by April 3, 2023. The appointed director will hold this position until the next general election cycle in 2024. A Notice of Vacancy was posted, and staff received emails from four possible candidates. However, one possible candidate rescinded his application. So, there are three candidates that he is aware of. Of course, anyone attending the meeting can also apply. Staff recommendation is to interview the candidates and appoint the best suitable candidate as Director for the vacant position and adopt the Resolution of the Board of Directors of the Montara Water and Sanitary District, San Mateo County, California, Filling the Vacancy on the Board of Directors by Appointment. If the newly appointed director is present at the meeting, he/she can then be seated on the Board. If the newly appointed director

chosen is attending remotely, then he/she will sit in the meeting at the next board meeting March 16, 2023.

Director Boyd said he will invite the candidates to speak in the order of the emails listed in the agenda: Richard Holmes, Ann Rothman, and Cid Young. Each will have an opportunity to make a brief statement and then the board will have an opportunity to ask questions.

Richard Holmes thanked everyone for the opportunity and appreciates having clean water to drink thanks to the district. He has lived on the Coast for 9 years. He is at a point in his life where he wants to be more involved in the community.

Director Dekker stated all board members are required to attend meetings, which occur the first and third week of each month. Does he have the time to commit 2-3 hours per meeting?

Richard Holmes replied he is committed to coming to the meetings.

Director Boyd asked if he attended any of the MWSD meetings in the past, or looked through the agendas.

Richard Holmes replied that he has not attended any of the meetings but did view a video on the Election Academy.

Director Softky said that the board is like team avengers with everyone having their superpowers. In a group like this, what would be yours?

Richard Holmes replied that he is an insurance agent. He is relatable and can bring people together, and he is practical.

Director Slater-Carter asked what community experience does he bring to the table.

Richard Holmes replied that he was on the Board of Directors for AYSO (American Youth Soccer Organization) for a couple of years and is currently a referee. He also coaches soccer.

Director Boyd said they serve different kinds of people in the community who have interests that this Board has to tend to. Can you give them an idea of a few of the different kinds of interest groups that this board has to take into account?

Richard Holmes stated there are all kinds of people in the community. You have three water companies on one pipe. Water is valuable and you have to protect it, and have to make decisions that are good for the community.

Director Slater-Carter said you mentioned the three agencies sharing the sewer plant. What is your opinion about consolidation?

Richard Holmes said he is a pragmatist and would have to investigate the situation more closely. However, right now from what he has read it does not make sense.

Director Boyd thanked Mr. Holmes and called to interview Ann Rothman.

Ann Rothman apologized for not being there in person, as she may have been exposed to COVID. She has been on the Coast 30 years and supported the acquisition of the water system from Citizens Utilities in 2003. She first attended a meeting to oppose the rate increase, which led to attending more meetings and being more informed. She has been actively participating in MCC, Board of Supervisors, and Half Moon Bay Council meetings. She supports improvements in infrastructure, particularly water. There is money they are budgeting for--Measure K, and they are deciding on that March 14th. MWSD should request funds for the broken pipe line, as well as other necessary improvements and the Caltrans Right-of-way to get a better water supply for the future. They should act now. Until Supervisor Mueller, it has been difficult to get anyone to listen.

Director Slater-Carter stated she and Ann had coffee and they chatted. She asked Ann's opinion on consolidation of the water and sewer districts.

Ann Rothman replied it is a big no. It is important to maintain their independence.

Director Softky asked what is the biggest structural challenge they are facing when dealing with these much bigger "fish"? What do you think we really need to keep in mind to maintain a coherent front to be able to fight for that independence? What is your opinion on the best ways to protect ourselves from the lumbering giants which might bump into us?

Ann Rothman said she believes they need to ensure their voices are heard. Supervisor Mueller said he is listening to our requests and is aware that there are a lot of needs. It is important to let them know we are not intimidated, and make them understand our needs. She never gives up. No doesn't have to mean no, especially when it comes to the County. Water is the source of life, and they have to make sure the system is functional and sustainable. They have a lot of big projects potentially coming up and they have to be prepared. They need to ensure they have the funding and support, and she is hoping to bring that support to the table and bring the entities together.

Director Boyd asked in looking at the agenda tonight what item caught her attention that is something to be prepared for.

Ann Rothman replied it was the emergency item for the FEMA funding. It is very important to be aware of the forms of funding out there and their deadlines. As

mentioned before at the County there is a March 14th deadline for Measure K funds for the year. This is the time to act and ask for our fair share of that money.

Director Dekker asked if she could commit to attending the meetings 2-3 hours twice per month, and what her background was.

Ann Rothman said she lived here for 30 years in Moss Beach. Her husband's job and the affordability of homes allowed them to move from the Midwest to the Coast. She fell in love with the community and that is why it means so much to her.

Director Slater-Carter asked what are her other interests and activities in the community and the Bay Area in general.

She said she is a veterinary technician and has a dog walking business. Her passion is animals. She also loves wine and food and considers herself a foodie. As far as the community at-large, she also supported the Mid-pen environmental group to ensure the process is followed properly. She is active in animal advocacy.

Director Slater-Carter said she would like to follow-up offline on the Measure K funding.

Ann Roth replied enthusiastically absolutely. The squeaky wheel gets the grease.

Director Boyd asked Cid Young to come into the boardroom.

Carlyle Young said she has lived in Moss Beach since 1988 when Citizens Utilities was the water supplier. She was saddened to learn of Director Lohman's passing and would be honored to follow in his footsteps and serve on the Board of MWSD. She attended many MWSD meetings, so she knows it takes a lot of time and dedication. Although she has fought rate increases for older folks on a limited income, she does understand the importance and need to keep up with their infrastructure. She also thinks they should be strategizing now how to pay for future upgrades for possible developments, future repairs, and future repairs for SAM's deferred maintenance. They should also be researching judgement bonds in the off chance that they lose the lawsuit. Her goals as a director are to try to secure the Caltrans Right-of-way property through the back of Montara and Moss Beach to serve the dual purpose as a linear trail and park course, via MWSD's park's powers, and increase potential water for the district. She is also interested in educating the community about composting and recycling. Knowing how it is going with the joint powers and SAM, she is against merging. If selected to serve, she will continue to attend other agency meetings. She was recently nominated to serve on the Midcoast Community Council (MCC), and saw the recent vacancy at MWSD. Her preference would be to serve at MWSD. The MCC has nominated an alternate candidate to serve should anyone recently nominated were to step down. Had they not taken so long, she might not be submitting her application to serve at MWSD instead.

Director Dekker asked if she would be able to commit to coming to the meetings, but admitted he already knows she will.

Carlyle Young replied that now that COVID order has been lifted, she will try to attend more meetings everywhere.

Director Slater-Carter said she has worked with Carlyle Young in the past on real estate for a number of years. She asked Carlyle Young what other community activities she has done.

Carlyle Young said in this community she was a 4-H goat and rabbit leader, and was an officer for the Coastside Fireworks committee. She became president and they got their 5013c. She was President of the Peninsula Succulent Club and a member of the California Garden Club and secretary, nominating chair and bylaws chair for that club, and was the co-chair of their Master Gardener educational garden tour in Atherton. She was also a seasonal election pole worker, and worked to keep Cal fire—they wanted to bring in a new union and they recalled 3 of the board directors. She took the Committee for Green Foothills leadership training and learned leadership skills and how to be an advocate for her community. She also attended a Civics 101 class in October 2022. She also attended the Board of Supervisors meeting about Measure K, and she agreed that they need to be the squeaky wheel. She was also the Chapter President for the Women’s Council of Realtors in San Francisco, and a mentor at Glide Memorial.

Director Softky asked what her “superpower” was.

Carlyle Young said it is following up on details. She commented on Half Moon Bay’s increased flow into SAM, and said that in reading Half Moon Bay’s CIP plan, they have addressed little in storm water management, and the increase is probably due to their I&I (inflow and infiltration).

Director Softky asked what her 20-year vision for what they should be aiming at over the horizon.

Carlyle Young said they should do more about their park’s powers.

Director Boyd asked what her thoughts are about disagreements on the Board.

Carlyle Young said if she is voted down, she understands that. There is a lot they can do that the County is not doing.

Michelle Dragony invited the candidates to go to her website and look under Montara Water and Sanitary district for is a great resource of information.

Director Dekker said he feels Carlysle Young is the best choice, because she has been following MWSD, SAM, and many other agencies for a long time, and is aware of many of the challenges they have.

Director Softky concurred. He felt her knowledge of the long and short term issues is impressive.

Director Slater-Carter said she is divided but feels Ann would be a good fit because she has a fire in her belly, and she would love Carlysle Young and her help her along.

Director Boyd said he is pleased that they have three great candidates. In terms of the wealth of experience, Ann and Cid are exceptional. They have some interesting challenges in negotiating with other agencies, and feel that Ann might have an edge there. He is convinced that Ann's and Cid's long history of being involved will continue to be involved regardless of the outcome.

Jim Harvey commented that it is a hard decision. But he feels Cid has been involved for a long time, and if he were on the Board, he would vote for her. She is the best choice for the Board.

Director Boyd commented that Mr. Harvey is a Board member emeritus, having served for many years. They value his opinion.

Director Boyd said that some of them have been serving on the board for a long time and won't be serving forever, and seeing some fresh faces is great. He sees three people on a great trajectory for deeper involvement. He wasn't chosen the first time he submitted his application for appointment to the Board. If they are not chosen tonight on this Board, there are also opportunities at the MCC and subsequent openings, plus volunteer opportunities. He is going to lean to Carlysle Young tonight. He asked Director Slater-Carter if she was okay with that.

Director Slater-Carter said she welcomes Carlysle Young to sit at the board. She is an artist and will bring a new perspective in solving problems. She feels that if they try to get parks powers they might be required to consolidate with GCSD, and prefers to continue with recreation powers which they are allowed with their water powers through LAFCo.

Director Boyd asked how Carlysle Young would like to be addressed.

Carlysle Young replied she uses her legal name as Carlysle Ann Young for her driver's license and property taxes. "Cid" is a nickname and she uses "Cid" Carlysle Ann Young on her business cards.

Director Slater-Carter made a motion to appoint "Cid" Carlysle Ann Young as Director and adopt a Resolution of the Board of Directors of the Montara Water

and Sanitary District, San Mateo County, California, Filling the Vacancy on the Board of Directors by Appointment. Director Dekker seconded the motion. A roll call vote was taken, and the motion passed unanimously 4-0.

Director Boyd thanked Ann and Richard for putting their names forward, and they look forward to seeing them at meetings and in the community and other areas of community service on the Coastsides. "Cid" Carlisle Young was sworn in and took the Oath of Office.

Director Young took a seat at the table with the other Board members.

3. Review and Possible Action Concerning Authorization to Send Prop 218 Notices for Water and Sewer Rate Increases.

General Manager Clemens Heldmaier stated MWSD has been looking at this for quite some time. The Water Reliability charge was implemented a few years ago. Since then, they have not raised the water rates and they have seen three years of inflation particularly in construction. They were hoping to get some grant funding for some projects and that didn't happen and they will have to pay for the projects. On the sewer side, they have done some rate increases. As with water, costs continue to rise, and recently they had a pipeline rupture. On the basis of the attached draft prop 218 notice, staff are preparing a final version to increase water and sewer rates 6% in the coming fiscal year. Depending on future needs the notice would allow up to a 9% increase in water and sewer rates in the following year and again up to 9% increase in the third year. In the past, the District was able to keep costs lower than anticipated and stretch a three year prop 218 allowance to a total of 5 years.

District Financial Advisor, Alex Handlers stated that the water and sewer are financially self-supporting enterprises and rates are the main source of funding. They need to be adequate to fund costs. The Water Reliability charge was implemented in 2020 to address aging infrastructure. On the sewer side, they have increasing rates. MWSD has done a great job, but hasn't scaled the top of the mountain yet, particularly with capital needs. Analyses were done, and about two million dollars per year are needed to address capital needs, including long-term infrastructure replacements and these costs are likely to escalate in the future. On top of that the SAM treatment plant is over 40 years old and needs to be replaced at a cost of 40-60 million dollars plus the Intertie Pipeline at a cost of 14 million dollars and inflation. Obviously, the rates don't support this level of funding. Where do they go from here? It is a balance of competing objectives. MWSD has a lot of funding needs, they are taking steps in the right direction, but they are not there yet. What is being proposed is a 6% rate increase this year and then a 9% rate increase the next two years, as the maximum authorized rate increases. So, if FEMA comes through with the funding, the rates can be re-evaluated and can be adjusted over a longer amount of time. They are trying to chart a prudent course and come back in a few years and evaluate and adjust course as needed.

Additionally, the water rate structure has changed slightly to align with the cost of service and will affect a very small number of customers. Water rates will be 1/3 fixed charges, 2/3 Volumetric charges of revenue recovery. When you combine that with the fixed Water Reliability Charges, it works out to be a 60% fixed revenue recovery. The fixed meter charge was established long ago, and they are not in line with meter capacity. The district will be phasing in those meter capacity ratios over the next three years. This will result in bigger rate increases on the larger meter sizes for the ones that have been paying historically fixed charges that are lower than their capacities would justify them charging. It will affect very few customers—less than 20 customers. The tier rate system will remain for residential accounts and commercial accounts up to 1" meters. Larger non-residential customers will get a uniform rate. As for the tiers, there has to be a cost basis for the tiers, so they have been modified more evenly incrementally. On the water reliability charge, they align with the meter capacities and those would go up 6%, 9%, 9% across the board. On the sewer side, rate increases for the next three years, impacts will be based on how much water used, and classification. They would like to move forward with the 218 process and mail out the notifications in the next two weeks. The public hearing is tentatively scheduled for May 4th. The goal is to generate over time more funds for their capital needs.

Director Dekker stated that with these increases he is concerned about customers experiencing financial hardships. He suggested they increase the discount for water and sewer for their Economic Hardship customers from \$200 to \$400 each for water and sewer. The impact will be about \$10,000 dollars on the budget but it will help to transition to a higher rate. Right now, the average charge for sewer is about \$130 per month (Pillar Ridge \$150.00), and for water about \$75.00 per month. If they have a \$400 discount for water and sewer, it would reduce each of the bills by about \$33.00, which he thinks appropriate. In order to qualify for this discount, the applicant must be participating in the PG&E CARE program or the Recology of the Coast Low Income program.

General Manager Clemens Heldmaier said this amendment to the Economic Hardship program will have to be agendized and pass a resolution or an ordinance, and will be brought back to board no later than May 4th.

Gregg Dieguez said he is concerned this rate increase is not enough. He doesn't see the homework, and he reminded the board the Water Reliability charge is half of what they need. There is an opportunity to do something here quick. He didn't realize there was a deadline to get some money from the County. He is motivated to agendize this at the MCC meeting on March 8th and ask the County for whatever they can get. Please send him material so that he can present this to the MCC and submit a proposal to the Board of Supervisors through Ray Mueller. The replacement costs of the sewer plant are multiple times more than is on your books. This is a great time to try to use FEMA or other mechanisms to get the County to try and help invigorate our capital infrastructure and whatever else you are doing.

Director Young asked for some clarification on what they are voting on.

Director Boyd said they are authorizing staff to turn this draft into a final and send it out.

Director Boyd stated that when they send out the prop 218, it sets an upper limit on what they might do and what they are allowed to do in terms of raising the rates. Their practice as an agency is not to go all the way to the top of what the limit allows. As District Financial Advisor, Alex Handlers pointed out, the money they spend today is more powerful than the money they spend tomorrow and the money they spend tomorrow is going to have to be a lot more. For example, there has been a steep increase in the costs of material and labor in the last few years. So, they need to get things in the ground now, before costs go up even higher.

Director Young asked if the rate increases are for within the district or does this include SAM's capital improvement for deferred maintenance.

Director Boyd commented that the rates are how they fund SAM and that needs to be tied to their costs.

District Financial Advisor, Alex Handlers added that this is just for getting the notice out. You will be considering the rates at the May Public Hearing Board meeting.

Director Slater-Carter made a motion to approve the draft prop 218 notice and authorize the distribution of a final version. Director Softky seconded the motion. All were in favor, and the motion passes 5-0.

4. Review and Possible Action Concerning the Pillar Ridge Supply Reliability Improvement Project

District Water Engineer Tanya Yurovski stated this is a project update for the Board. The district purchased the system and had a plan to improve it. The CEQA and permit has been approved and certified by the Board. They were waiting for the DWR grant potential and were put on a low priority list. The project is nearly designed, and they are not sure if they will get the grant money. While they are waiting the costs are increasing so they will be bifurcating the project into two phases and they will move forward to the upgrades for the treatment plants and wells first, and replace the storage tanks later. This bifurcation will ease disturbance to the community, and the staging area will be smaller. They are aiming to put this project out to bid in the spring of this year, and construction money will come out of the next fiscal year's funds. It has been included in the CIP and is almost a shovel ready project.

Director Young added this project would be perfect for Measure K, and they should get on that as soon as possible.

Director Boyd asked if District Water Engineer Tanya Yurovski had a chance to look at Measure K.

District Water Engineer Tanya Yurovski said she has not, but would look into it right away.

5. Review and Possible Action Concerning Transition from At-large to By-division Based Elections.

Director Boyd said this item is the first step in preparation for the district's transition from an at large to a by-division election system pursuant to the Stipulated Judgment entered by the San Mateo County Superior Court on March 29, 2022. He read the staff report and said the resolution allows them to hire a demographer, and it will cost approximately \$30,000 dollars.

Director Young asked if the demographer is local.

Director Boyd replied that they have worked with the demographer already and they are from the East Bay area.

Director Young asked what by-division means.

Director Boyd replied it means by district, one per district.

Director Softky commented he is concerned about the mathematical consequence of subdividing too small an area further into districts, and he wants to make sure he is able to talk to the demographer and that the recommendations of the courts that is implemented is not one that has the County Board of Supervisors appointing out of a jar directors.

Director Boyd said that others have brought that up. The California Voters Right Act is well intentioned and is needed in many places. However, for a small district it is like a hand fisted hammer and not well tuned. They need to get some people together to go to Sacramento and tell them it needs to be nuanced. The point you make is exactly right. The Election Academy sessions they had is part of a process they need to continue to encourage participation. It is going to take a lot when they break down by district. It is up to them to encourage members of the community to seek opportunities to step up. They also raised the meeting stipend.

Director Young asked if they must accept the consultant's recommendations.

Director Slater-Carter replied they can ask for more than one map.

Director Slater-Carter made a motion to adopt the Resolution of the Board of Directors of the Montara Water and Sanitary District declaring its intention to initiate procedures to transition from at-large to by-division elections pursuant to California elections code section 10010(e)(3)(A) and taking related actions. Director Dekker seconded the motion. A roll-call vote was taken and passed unanimously 5-0.

REPORTS

1. Sewer Authority Mid-Coastside Meeting (SAM) (Slater-Carter)-

Director Slater-Carter stated they are working on the budget, and they are going to have a special meeting on Half Moon Bay's flow rate of 61.%.

2. Mid-Coast Community Council Meeting (Slater-Carter)

Gregg Dieguez stated that at the last SAM meeting he asked why he hasn't got a forensic analysis of what happened during the storm and he never received an answer. He would like to make it a formal request, and would like the district's support. They are studying the Pilarcitas Creek flow, which is tangential to the whole thing, but they are ignoring the flow from Half Moon Bay. He said he is happy to help get funding for Measure K and asked for a letter to present to the MCC Board and he will talk to Ray Mueller about this.

3. California Special Districts Associations Report (Slater-Carter)-none

4. Local Agency Formation Commission (LAFCo) Report (Slater-Carter)-none

5. Attorney's Report (Fitzgerald)

District Counsel Christine Fitzgerald stated that Director Slater-Carter will be recusing herself from the item in Closed Session agenda pertaining to Real property located at 770 Harte Street due to a conflict of interest under Government code section §87100 and will leave the meeting.

6. Directors' Report -- none

7. General Manager's Report (Heldmaier)

General Manager Clemens Heldmaier said a tree fell on the California sewer pumpstation and took the PG&E power pole out. Unfortunately, the power pole was on their side of the fence, and PG&E refused to replace it. They got the power pole installed through a contractor, but then needed a permit to reconnect. It has been on a generator for a week. There was also a power

outage in Seal Cove. That pumpstation had to be pumped out on a regular basis. He thanked SAM staff.

FUTURE AGENDAS

BRIEF RECESS at 10:32 pm

CONVENE IN CLOSED SESSION 10:37 pm

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

(Government Code § 54956.9(d)(1))

Case Names: City of Half Moon Bay v. Granada Community Services District, et al. (Santa Clara County Super, Crt. No. 17CV316927)

CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION

(Government Code §54956.9(d)(4)) Initiation of Litigation (3 potential case)

PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code §54957(b)(1))

Title: General Manager

CONFERENCE WITH LABOR NEGOTIATORS (Government Code §54957.6)

Unrepresented Employee: General Manager

CONFERENCE WITH REAL PROPERTY NEGOTIATORS

(Government Code §54956.8)

Property: 771 Rivera Rd., Montara, CA Agency Negotiators: District General Manager; District General Counsel

Negotiating parties: Coast Wholesale Florists, a corporation/Miller-Havice Ranch
Under Negotiation: Price and Terms of Payment.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS

(Government Code §54956.8)

Property: 770 Harte St., Montara, CA

Agency Negotiators: District General Manager; District General Counsel

Negotiating parties: Rose and Guy Wallace

Under Negotiation: Price and Terms of Payment

REPORT OF ACTION TAKEN IN CLOSED SESSION

ADJOURNMENT at 11:35 pm

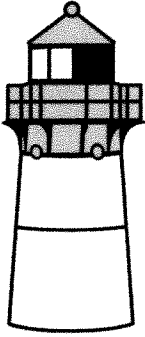
The district has a curfew of 10:30 pm for all meetings. The meeting may be extended for one hour by vote of the Board.

Respectfully Submitted,

Signed _____
Secretary

Approved on the 6th, April 2023

Signed _____
President



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **March 2, 2023**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

SUBJECT: Review and Possible Action Concerning the FEMA-4683-DR-CA: California Severe Winter Storms, Flooding, Landslides, and Mudslides – Application for Funding

On January 14, 2023, President Joseph R. Biden, Jr. declared a major disaster making federal disaster aid available to Merced, Sacramento, and Santa Cruz counties for the California Severe Winter Storms, Flooding, Landslides, and Mudslides; additional amendments starting January 17, 2023, included among others, the County of San Mateo. The Sewer Authority Midcoastside (SAM) participates in the San Mateo County Local Hazard Mitigation Plan (LHMP) through the Montara Water and Sanitary District's (MWSD or District) LHMP Annex, and, therefore, the Request for Public Assistance (RPA) application for SAM requires the District's Board of Directors action in the form of a Resolution. The RPAs must be received by the Public Assistance Division via Grants Portal no later than March 15, 2023. This item is being included in the Board Agenda as an emergency item, as there is no Board meeting between now and the RPA due date of March 15, 2023.

Important Disaster Information

- Declaration Name: California Severe Winter Storms, Flooding, Landslides, and Mudslides
- Declaration Number: FEMA-4683-DR-CA
- Incident Period: Dec 27, 2022 - January 31, 2023

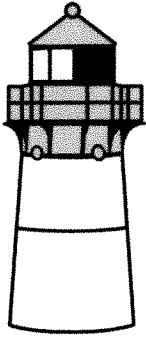
Applicants Eligible for Assistance

The following entities and select private nonprofit organizations may be eligible for disaster assistance under this Presidential Declaration:

- Counties
- Cities
- Special Districts (including School Districts and Community College Districts)
- Certain Private Non-Profit Organizations
- State Agencies
- Tribal Governments

In addition to the RPA (submitted via Grants Portal), the following documents must be submitted to California Office of Emergency Services (Cal EOS) in order for payments to be processed:

- OES-FPD-130 /130SA, Resolution
- OES-FPD-089, Project Assurances



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **March 2, 2023**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

Available Assistance – Public Assistance (PA) Program

Under the PA program, Federal Emergency Management Agency (FEMA) will cost-share eligible Emergency Work costs at 100 percent for the first 60 days of the incident period, and 75 percent from day 61 and forward; and FEMA will cost-share 75 percent of the eligible Permanent Work costs. The State of California will cost-share at 75 percent of the Non-Federal share.

The Applicant Briefing for the San Mateo County applicants is scheduled for March 8, 2023 and the RPAs are due on March 15, 2023.

RECOMMENDATION:

Adopt a Resolution _____ DESIGNATION OF APPLICANT'S AGENT RESOLUTION FOR NON-STATE AGENCIES



COUNTY OF SAN MATEO
DEPARTMENT OF EMERGENCY MANAGEMENT

Donald J. Mattei
Interim Director

County Government Center
501 Winslow St.
Redwood City, CA 94063
dmattei@smcgov.org

February 23rd, 2023

Dear Colleagues,

Please find below the Applicant Briefing invitation for the California Severe Winter Storms, Flooding, Landslides, and Mudslides (FEMA-4683-DR-CA) that struck the county in January of 2023.

This is to notify potential applicants of the scheduled Applicant Briefing for the California Severe Winter Storms, Flooding, Landslides, and Mudslides (FEMA-4683-DR-CA). Specifically, counties, cities, special districts, school districts, tribal governments, state agencies, and certain private nonprofit organizations (PNP) that are eligible for Public Assistance (PA) funding under this disaster declaration. If your organization incurred expenses responding to or recovering from the FEMA-4683-DR-CA event that began December 27, 2022, CalOES and the San Mateo County Department of Emergency Management strongly encourage attendance at the upcoming Applicant Briefing and submittal of a Request for Public Assistance (RPA). The incident period for this disaster is **December 27th, 2022, to January 31st, 2023.**

APPLICANT BRIEFING

The briefing listed below is for all counties, cities, special districts, school districts, tribal governments, state agencies, and eligible PNPs in San Mateo County (County).

The Applicant Briefing will be held in person at the location, date, and time listed in the below table:

<u>DATE</u>	<u>TIME</u>	<u>BRIEFING LOCATION</u>
Wednesday, March 8 th , 2023	9:00 AM	San Mateo County Regional Operations Center 501 Winslow Street Redwood City, CA 94063

Please see the attached parking instructions and temporary permit.

This Applicant Briefing will provide information on the application procedures, cost eligibility, documentation requirements, payment processing, and deadlines specific to the federal Public Assistance Program for the (FEMA-4683-DR-CA) event. The meeting will last 3 to 4 hours. Potential applicants for this event are encouraged to attend the Applicant Briefing and submit an RPA via Grants Portal.

FEMA no longer accepts the Request for Public Assistance (RPA) paper form. RPA's must be submitted electronically via FEMA's Grants Portal.

RPAs must be submitted by **March 18th, 2023**, to ensure the regulatory deadline is met in accordance with Title 44 of the Code of Federal Regulations section 206.202. This date is based on when San Mateo County was included into the Public Assistance by FEMA. RPA's typically take less than an hour to enter in the system. The RPA simply identifies your agency and contacts, and is very easy to fill out.

In addition to the RPA submittal in [Grants Portal](#), the following documents must be submitted to Cal OES for payments to be processed:

- Designation of Applicant's Agent Resolution (OES-FPD-130)
- List of Authorized Agents (OES-FPD-012)
- Project Application for Federal Assistance (OES-FPD-89) (Please note you do not need to submit a new Designation of Applicant's Agent Resolution if, within the last three years, you have submitted a universal form to Cal OES that identifies your Authorized Agent/s by title.)

Forms are also available on the Cal OES website: [Public Assistance Forms](#).

Cal OES and San Mateo County DEM are committed to expediting the recovery process in order to provide the maximum financial assistance available from state and federal programs. If you have questions regarding this correspondence, please contact the Recovery Team at DisasterRecovery@caloes.ca.gov.

Please extend this invitation to other public organizations in San Mateo County that may have incurred costs or assisted with this disaster.

Reasonable accommodations for people with access and functional needs are available upon request. Please submit your request as early as possible as last-minute requests will be accepted, but may be difficult to fill.

Respectfully,

Jeff Norris
San Mateo County Department of Emergency Management

- [Designation of Applicant's Agent Resolution - OES-FPD-130 \(rev. 10.2022\).pdf](#)
- [List of Authorized Agents - OES-FPD-012 - 9.2022.pdf](#)
- [Project Assurances for Federal Assistance - OES-FPD-089 - 10.2022.pdf](#)
- [FACT SHEET - FEMA-4683-DR-CA- Version 3 \(rev. 2.14.23\).pdf](#)

Are you Informed? - [SMCAAlert](#) | Are you Prepared? - [SMCReady](#)



Jeff L. Norris
Emergency Management Coordinator
San Mateo County
Department of Emergency Management
501 Winslow St. - County Center
Redwood City, CA 94063
650-599-1296 jnorris@smcgov.org



List of Authorized Agents

Entity Name:

Montara Water & Sanitary District (MWSD)

Cal OES ID:

- Enter each Authorized Agent (AA) as listed on the Designation of Applicant's Agent Resolution (Cal OES 130) for Non-State Agencies **or** as it appears on the Signature Authority (Cal OES 130SA) for California State Agencies.
- Check box to receive electronic copies of Cal OES Notification of Obligation and/or Payment packages. (Minimum 1 AA.)
- Email addresses must use an email that shares the official entity URL.

Authorized Agent Name

Authorized Agent Title

Email Address

Email Pkg?

Kishen Prathivadi	General Manager, Sewer Authority Mid-Coastside	kishen@samcleanswater.org	<input checked="" type="checkbox"/>
Clemens Heldmaier	General Manager, MWSD	clemens@mwsd.net	<input checked="" type="checkbox"/>
			<input type="checkbox"/>
			<input type="checkbox"/>
			<input type="checkbox"/>

- An Approved Contact may be designated by an AA to request or receive information on grant payment status. Add them by inputting their information below. (Ex. Accounting/Admin offices) Must use an official email URL.

Approved Contact Name

Approved Contact Title

Email Address

Email Pkg?

Keely Nelson	SRT Consultants	keely@srtconsultants.com	<input checked="" type="checkbox"/>
Tanya Yurovsky	SRT Consultants	tanya@srtconsultants.com	<input checked="" type="checkbox"/>
			<input type="checkbox"/>

Please use a second page if more space is needed.



Cal OES ID No: _____

DESIGNATION OF APPLICANT'S AGENT RESOLUTION FOR NON-STATE AGENCIES

BE IT RESOLVED BY THE Board of Directors OF THE Montara Water & Sanitary District (MWSD)
 (Governing Body) (Name of Applicant)

THAT Sewer Authority Mid-Coastside, OR
 (Title of Authorized Agent)

_____, OR
 (Title of Authorized Agent)

 (Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the Montara Water & Sanitary District (MWSD),
 (Name of Applicant)

a public entity established under the laws of the State of California, this application and to file it with the California Governor's Office of Emergency Services for the purpose of obtaining federal financial assistance for any existing or future grant program, including, but not limited to any of the following:

- **Federally declared Disaster (DR), Fire Mitigation Assistance Grant (FMAG), California State Only Disaster (CDAA), Immediate Services Program (ISP), Hazard Mitigation Grant Program (HMGP), Building Resilient Infrastructure and Communities (BRIC), Legislative Pre-Disaster Mitigation Program (LPDM)**, under
- Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.
- **Flood Mitigation Assistance Program (FMA)**, under Section 1366 of the National Flood Insurance Act of 1968.
- **National Earthquake Hazards Reduction Program (NEHRP)** 42 U.S. Code 7704 (b) ((2) (A) (ix) and 42 U.S. Code 7704 (b) (2) (B) National Earthquake Hazards Reduction Program, and also The Consolidated Appropriations Act, 2018, Div. F, Department of Homeland Security Appropriations Act, 2018, Pub. L. No. 115-141
- **California Early Earthquake Warning (CEEW)** under CA Gov Code – Gov, Title 2, Div. 1, Chapter 7, Article 5, Sections 8587.8, 8587.11, 8587.12

That the Montara Water & Sanitary District (MWSD), a public entity established under the
 (Name of Applicant)

laws of the State of California, hereby authorizes its agent(s) to provide to the Governor's Office of Emergency Services for all matters pertaining to such state disaster assistance the assurances and agreements required.



Please check the appropriate box below

- This is a universal resolution and is effective for all open and future disasters/grants declared up to three (3) years following the date of approval.
- This is a disaster/grant specific resolution and is effective for only disaster/grant number(s): _____

Passed and approved this 2 day of March, 2023

 (Name and Title of Governing Body Representative)

 (Name and Title of Governing Body Representative)

 (Name and Title of Governing Body Representative)

CERTIFICATION

I, _____, duly appointed and _____ of
 (Name) (Title)

_____, do hereby certify that the above is a true and
 (Name of Applicant)

correct copy of a resolution passed and approved by the **Board of Directors**
 (Governing Body)

of the Montara Water & Sanitary District (MWSD) on the 2 day of March, 2023.
 (Name of Applicant)

 (Signature)

 (Title)



Cal OES Form 130 Instructions

A Designation of Applicant's Agent Resolution for Non-State Agencies is required of all Applicants to be eligible to receive funding. A new resolution must be submitted if a previously submitted resolution is older than three (3) years from the last date of approval, is invalid, or has not been submitted.

When completing the Cal OES Form 130, Applicants should fill in the blanks on pages 1 and 2. The blanks are to be filled in as follows:

Resolution Section:

Governing Body: This is the group responsible for appointing and approving the Authorized Agents.

Examples include: Board of Directors, City Council, Board of Supervisors, Board of Education, etc.

Name of Applicant: The public entity established under the laws of the State of California.

Examples include: School District, Office of Education, City, County or Non-profit agency that has applied for the grant, such as: City of San Diego, Sacramento County, Burbank Unified School District, Napa County Office of Education, University Southern California.

Authorized Agent: These are the individuals that are authorized by the Governing Body to engage with the Federal Emergency Management Agency and the California Governor's Office of Emergency Services regarding grants for which they have applied. There are two ways of completing this section:

1. **Titles Only:** The titles of the Authorized Agents should be entered here, not their names. This allows the document to remain valid if an Authorized Agent leaves the position and is replaced by another individual. If "Titles Only" is the chosen method, this document must be accompanied by either a cover letter naming the Authorized Agents by name and title, or the Cal OES AA Names document. The supporting document can be completed by any authorized person within the Agency (e.g., administrative assistant, the Authorized Agent, secretary to the Director). It does not require the Governing Body's signature.
2. **Names and Titles:** If the Governing Body so chooses, the names **and** titles of the Authorized Agents would be listed. A new Cal OES Form 130 will be required if any of the Authorized Agents are replaced, leave the position listed on the document, or their title changes.



Checking Universal or Disaster-Specific Box: A Universal resolution is effective for all past disasters and for those declared up to three (3) years following the date of approval. Upon expiration it is no longer effective for new disasters, but it remains in effect for disasters declared prior to expiration. It remains effective until the disaster goes through closeout unless it is superseded by a newer resolution.

Governing Body Representative: These are the names and titles of the approving Board Members.

Examples include: Chairman of the Board, Director, Superintendent, etc. The names and titles **cannot** be one of the designated Authorized Agents. A minimum of three (3) approving board members must be listed. If less than three are present, meeting minutes must be attached in order to verify a quorum was met.

Certification Section:

Name and Title: This is the individual in attendance who recorded the creation and approval of this resolution.

Examples include: City Clerk, Secretary to the Board of Directors, County Clerk, etc. This person **cannot** be one of the designated Authorized Agents or Approving Board Member. If a person holds two positions (such as City Manager and Secretary to the Board) and the City Manager is to be listed as an Authorized Agent, then that person could sign the document as Secretary to the Board (not City Manager) to eliminate "Self-Certification."



MONTARA WATER & SANITARY DISTRICT

**REGULAR BOARD OF DIRECTORS MEETING
March 16, 2023**

MINUTES

This meeting took place at the district office located at the above address. Simultaneous public access and participation was also available remotely, via telephone or the ZOOM application.

REGULAR SESSION began at 7:36 p.m.

CALL TO ORDER

ROLL CALL

Directors Present: Boyd, Dekker, Softky, Slater-Carter and Young

Directors Absent: None

Staff Present: Clemens Heldmaier, General Manager
District Clerk, Tracy Beardsley

Others Present: District Counsel, Christine Fitzgerald

PRESIDENT'S STATEMENT

Director Boyd thanked the SAM crew for all their hard work. They have been through a lot, and it is nice to know they have an excellent bunch of people working together to keep the district afloat. It has been a difficult season.

ORAL COMMENTS

Director Slater-Carter stated they have been without power for three days due to lines taken out by trees that have fallen in the Caltrans-Right-of-Way between Harte and George Street. If you would like MWSD to take over the Caltrans-Right-of-Way, now it is the time for folks to speak up. At least if the Montara Water and Sanitary District (MWSD) oversaw it, they could get PG&E to take care of it. Caltrans does not care much. They did a fire abatement project and took out one square block of trees out of a mile and a half of trees. They need to get this taken care of for the water supply and for the safety of our community.

Director Dekker commented that if you are out of power between 2-4 days you get \$50.00 dollars off from PG&E. You have to request this and it cannot be because of circumstances beyond their control.

Director Young said there are so many mudslides, fallen trees, and huge piles of debris at the airport. Is that Caltrans' responsibility? When a tree falls into the right-of-way, do they leave it on the shoulder?

Director Boyd replied the right-of-way is Caltrans' maintenance responsibility—everything between the phone poles.

District Counsel Christine Fitzgerald stated that Director Slater-Carter will be recusing herself from the item in Closed Session agenda pertaining to Real property located at 770 Harte Street due to a conflict of interest under Government code section §87100 and will leave the meeting.

PUBLIC HEARING - none

CONSENT AGENDA - none

OLD BUSINESS - none

NEW BUSINESS - none

REPORTS - none

FUTURE AGENDAS - none

BRIEF RECESS at 7:45 pm

CONVENE IN CLOSED SESSION 7:50 pm

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
(Government Code § 54956.9(d)(1))

Case Names: *City of Half Moon Bay v. Granada Community Services District, et al. (Santa Clara County Super, Crt. No. 17CV316927)*

CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION

(Government Code §54956.9(d)(4)) Initiation of Litigation (3 potential case)

PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code §54957(b)(1))

Title: General Manager

CONFERENCE WITH LABOR NEGOTIATORS (Government Code §54957.6)

Unrepresented Employee: General Manager

CONFERENCE WITH REAL PROPERTY NEGOTIATORS

(Government Code §54956.8)

Property: 771 Rivera Rd., Montara, CA Agency Negotiators: District General Manager; District General Counsel

Negotiating parties: Coast Wholesale Florists, a corporation/Miller-Havice Ranch
Under Negotiation: Price and Terms of Payment.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS

(Government Code §54956.8)

Property: 770 Harte St., Montara, CA

Agency Negotiators: District General Manager; District General Counsel

Negotiating parties: Rose and Guy Wallace

Under Negotiation: Price and Terms of Payment

REPORT OF ACTION TAKEN IN CLOSED SESSION

ADJOURNMENT at 11:00 pm

The district has a curfew of 10:30 pm for all meetings. The meeting may be extended for one hour by vote of the Board.

Respectfully Submitted,

Signed _____
Secretary

Approved on the 6th, April 2023


Signed _____
President



MONTARA WATER AND SANITARY DISTRICT AGENDA

Prepared for the Meeting Of: April 6, 2023

TO: BOARD OF DIRECTORS

FROM: Clemens H. Heldmaier, General Manager 

**SUBJECT: Unaudited Financial Statements – Executive
Summary**

**Budget vs. Actual – Sewer July 1, 2022 through February 28, 2023 -
Variances over \$2,000:**

- 4220 Cell Tower Lease, \$2,036 above Budget – Annual adjustment was larger than anticipated during last year's budget process.
- 4400 Fees, \$17,740 above Budget – Remodel fees are the main driver. These costs will be reclassified to the capital connection section. Variance to decrease.
- 4610 Property Tax Receipts, \$236,644 above Budget – \$196,988 of Excess ERAF was received in January. Minimal activity in February.
- 4710 Sewer Service Charges, \$218,136 below Budget – The District received another Sewer service apportionment in February in the amount of \$276,400.
- **Overall Total Operating Income for the period ending February 28, 2023 was \$40,610 above budget. Total operating income received to date is \$2,739,360.**
- 5200 Board of Directors, \$52,253 below Budget – Funds have been budgeted for the District to begin a District re-mapping. The District has decided on a demographer with the project expected to be completed by October 2023.
- 5250 Conference attendance, \$4,000 below Budget – No activity to date.
- 5400 Legal, \$9,136 above Budget – Costs related to the defense of various legal proceedings.
- 5510 Maintenance, Office, \$7,206 below Budget – Budget contains scheduled maintenance projects that have not yet begun.
- 5540 Office Supplies, \$3,615 above Budget – Additional office equipment purchased in February.
- 5610 Accounting, \$3,232 above Budget – Variance due to year end workload including SCO reporting, audit prep, budget prep and FYE budget vs. actual.
- 5620 Audit, \$11,000 below Budget – Audit fieldwork was completed, we are awaiting a draft.
- 5640 Data Services, \$3,853 above Budget – Annual fee for Parcel Management system paid. Budget variance will decrease as year moves forward.



MONTARA WATER AND SANITARY DISTRICT AGENDA

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TO: BOARD OF DIRECTORS

FROM: Clemens H. Heldmaier, General Manager

- 5720 Telephone & Internet, \$13,280 above Budget – Increased per month service costs.
- 5800 Personnel, \$3,201 below Budget – Staff wages and payroll taxes are less than expected at this point of the fiscal year.
- 6170 Claims, Property Damage, \$13,333 below Budget – No claims to date.
- 6200 Engineering, \$17,499 above Budget – Payment for general engineering and pump station mechanical engineering and GIS facility mapping.
- 6400 Pumping, \$6,902 above Budget – Catch-up bill received and paid in February 2023. Bill was 3X typical amount.
- 6600 Collection/Transmission, \$6,667 below Budget – No activity to date.
- 6900 SAM Expenses, \$16,619 above Budget – Payment made to SAM for pass through costs relating to emergency work performed on Beach Way & Ocean St.
- **Overall Total Operating Expenses for the period ending February 28, 2023, were \$22,848 above Budget.**
- **Total overall Expenses for the period ending February 28, 2023, were \$41,166 below budget. For a net ordinary income of \$81,776 above Budget. Actual net ordinary income is \$682,498.**
- 7110 Connection Fees (New Construction), \$48,045 above Budget – No new connections issued in February.
 - Refund issued in July 2022.
- 7200 Interest Income, LAIF, \$33,697 above budget – Due to the increase in federal rates.
- 8000 CIP, \$535,524 below Budget – Minimal activity to date, mainly engineering support and generator expenses.
- 9200 I-Bank Loan, \$8,423 below Budget – Due to timing.



MONTARA WATER AND SANITARY DISTRICT AGENDA

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TO: BOARD OF DIRECTORS

FROM: Clemens H. Heldmaier, General Manager

Budget vs. Actual – Water July 1, 2022 thru February 28, 2023 - Variances over \$2,000:

- 4400 Fees, \$7,807 below Budget – Water administration fees have lagged behind expectations.
- 4610 Property Tax Receipts, \$236,644 above Budget – \$196,988 of Excess ERAF was received in January. Minimal activity in February.
- 4740 Testing, Backflow, \$6,768 above Budget – Represents collections from tests performed in January & February.
- 4810 Water Sales, Domestic, \$69,644 below Budget - Difference mainly due to timing of collections.
- **Overall Total Operating Income for the period ending February 28, 2023 was \$177,746 below budget. Total operating revenue received to date is \$1,609,243.**
- 5200 Board of Directors, \$52,253 below Budget – Funds have been budgeted for the District to begin a District re-mapping. The District has decided on a demographer with the project expected to be completed by October 2023.
- 5240 CDPH Fees, \$7,526 above Budget – Annual permit fee paid in January.
- 5250 Conference attendance, \$4,000 below Budget – No activity to date.
- 5300 Insurance, \$8,176 above Budget – CSRMA annual renewal premium paid in September.
- 5350 LAFCO assessments, \$2,917 below Budget – Bill typically received and paid in June.
- 5400 Legal, \$32,281 below Budget – Majority of time spent on Sewer related issues.
- 5510 Maintenance, Office, \$6,995 below Budget – Budget contains scheduled maintenance projects that have not yet begun.
- 5530 Memberships, \$4,175 above Budget – ACWA membership dues paid for in November. Variance will decrease as fiscal year progresses.
- 5540 Office Supplies, \$2,324 above Budget – Purchase of battery back-ups and additional office equipment in January & February.
- 5560 Printing & Publishing, \$2,504 below Budget – Funds budget for prop 218 notice and community newsletter.
- 5610 Accounting, \$3,232 above Budget – Variance due to year end workload including SCO reporting, audit prep, budget prep and FYE budget vs. actual
- 5620 Audit, \$11,000 below Budget – Audit fieldwork was completed, we are awaiting a draft.



MONTARA WATER AND SANITARY DISTRICT AGENDA

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TO: BOARD OF DIRECTORS

FROM: Clemens H. Heldmaier, General Manager

- 5630 Consulting, \$10,711 below Budget – Work related to the rate study has not yet been billed.
- 5640 Data Services, \$3,434 below Budget – Will be used later in Fiscal Year to assist with Water Reliability charge.
- 5720 Telephone & Internet, \$19,867 above Budget – Increased per month service costs.
- 5800 Labor, \$13,123 below Budget – Under budget mainly due to timing. Personnel costs have been averaged out through the year, however, merit increases for certain staff have not yet come into effect.
- 6170 Claims, Property Damage, \$6,526 below Budget – Reimbursement paid in November.
- 6180 Communications, \$21,758 below Budget – No payments for SCADA maintenance paid to date.
- 6200 Engineering, \$15,112 above Budget – Mainly due to costs related to water quality engineering.
- 6320 Equipment & tools, expensed, \$2,166 below Budget – Reduced need to purchase new tools.
- 6400 Pumping, \$7,198 above Budget - Catch-up bill received and paid in February 2023. Bill was 3X typical amount.
- 6500 Supply, \$12,458 below Budget – Q2 water purchases were less than anticipated.
- 6600 Collection/Transmission, \$84,811 above Budget – Unexpected costs arose in November & December due to water leaks and the need to pay for water main maintenance.
- 6700 Treatment, \$22,717 below Budget – payments made for chemicals are less than anticipated.
- **Overall Total Operating Expenses for the period ending February 28, 2023 were \$39,441 above Budget.**
- **Total overall Expenses for the period ending February 28, 2023 were \$49,529 below budget. For a net ordinary income of \$227,276 budgeted vs. actual. Actual net ordinary income is \$300,455.**
- 7100 Connection Fees, \$28,620 above Budget – No new construction connections purchased in February.
- 7250 CAMP interest, \$57,798 above Budget – No budget was established for CAMP interest income as it was unknown what amount of principal balance would be transferred into CAMP in order to earn interest.
- 7600 Bond Revenues, G.O. \$104,111 below Budget – Assessment received in the amount of \$372K. In January, \$460K was transferred to the Chase Bank account in anticipation of the February GO bond debt service payment.



MONTARA WATER AND SANITARY DISTRICT AGENDA

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FROM: Clemens H. Heldmaier, General Manager

- 7650 Water System Reliability, \$151,682 below Budget – The District received the first Water Reliability Charge remittance. \$512,336. \$74,452 received in February.
- 8000 CIP, \$574,600 below Budget – Projects are currently on-going and others are being planned.
- 9100 Interest expense, GO Bond, \$29,189 below Budget – Difference due to timing.
- 9150 SRF Loan, \$31,714 below Budget – Due to timing.

RECOMMENDATION:

This is for Board information only

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
 July 2022 through February 2023

	Jul '22 - Feb 23	Sewer Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
4220 · Cell Tower Lease	55,369.44	53,333.36	2,036.08
4400 · Fees			
4410 · Administrative Fee (New Constr)	1,763.00	4,000.00	-2,237.00
4420 · Administrative Fee (Remodel)	0.00	666.64	-666.64
4430 · Inspection Fee (New Constr)	1,668.00	4,000.00	-2,332.00
4440 · Inspection Fee (Remodel)	0.00	666.64	-666.64
4460 · Remodel Fees	28,975.52	5,333.36	23,642.16
Total 4400 · Fees	32,406.52	14,666.64	17,739.88
4510 · Grants	136.00		
4610 · Property Tax Receipts	381,074.10	144,430.00	236,644.10
4710 · Sewer Service Charges	2,256,849.61	2,474,986.00	-218,136.39
4720 · Sewer Service Refunds, Customer	-5,986.09	-6,666.64	680.55
4760 · Waste Collection Revenues	19,480.62	18,000.00	1,480.62
4990 · Other Revenue	29.51		
Total Income	2,739,359.71	2,698,749.36	40,610.35
Gross Profit	2,739,359.71	2,698,749.36	40,610.35
Expense			
5000 · Administrative			
5190 · Bank Fees	3,864.12	4,666.64	-802.52
5200 · Board of Directors			
5210 · Board Meetings	2,497.02	2,000.00	497.02
5220 · Director Fees	2,250.00	5,000.00	-2,750.00
5230 · Election Expenses	0.00	50,000.00	-50,000.00
Total 5200 · Board of Directors	4,747.02	57,000.00	-52,252.98
5250 · Conference Attendance	0.00	4,000.00	-4,000.00
5270 · Information Systems	4,533.75	3,333.36	1,200.39
5300 · Insurance			
5310 · Fidelity Bond	0.00	333.36	-333.36
5320 · Property & Liability Insurance	8,509.72	10,000.00	-1,490.28
Total 5300 · Insurance	8,509.72	10,333.36	-1,823.64
5350 · LAFCO Assessment	0.00	1,666.64	-1,666.64
5400 · Legal			
5430 · General Legal	29,456.75	133,333.36	-103,876.61
5440 · Litigation	94,740.17		
Total 5400 · Legal	124,196.92	133,333.36	-9,136.44
5510 · Maintenance, Office	2,793.79	10,000.00	-7,206.21
5530 · Memberships	4,435.00	2,666.64	1,768.36
5540 · Office Supplies	5,282.08	1,666.64	3,615.44
5550 · Postage	0.00	266.64	-266.64
5560 · Printing & Publishing	779.68	1,000.00	-220.32

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
 July 2022 through February 2023

	Jul '22 - Feb 23	Sewer Budget	\$ Over Budget
5600 · Professional Services			
5610 · Accounting	28,565.00	25,333.36	3,231.64
5620 · Audit	0.00	11,000.00	-11,000.00
5630 · Consulting	32,622.62	33,333.36	-710.74
5640 · Data Services	9,853.08	6,000.00	3,853.08
5650 · Labor & HR Support	1,708.00	1,666.64	41.36
5660 · Payroll Services	817.23	666.64	150.59
Total 5600 · Professional Services	73,565.93	78,000.00	-4,434.07
5710 · San Mateo Co. Tax Roll Charges	2,099.00	133.36	1,965.64
5720 · Telephone & Internet	29,946.79	16,666.64	13,280.15
5730 · Mileage Reimbursement	299.50	1,000.00	-700.50
5740 · Reference Materials	0.00	133.36	-133.36
5800 · Labor			
5810 · CalPERS 457 Deferred Plan	13,656.55	12,922.00	734.55
5820 · Employee Benefits	33,158.66	29,215.36	3,943.30
5830 · Disability Insurance	1,180.16	1,366.00	-185.84
5840 · Payroll Taxes	10,799.81	15,397.36	-4,597.55
5850 · PARS	13,864.38	12,626.64	1,237.74
5900 · Wages			
5910 · Management	76,654.74	82,378.64	-5,723.90
5920 · Staff	114,268.86	116,758.00	-2,489.14
5930 · Staff Certification	1,400.00	1,200.00	200.00
5940 · Staff Overtime	3,501.19	932.64	2,568.55
5950 · Staff Standby	43.02		
Total 5900 · Wages	195,867.81	201,269.28	-5,401.47
5960 · Worker's Comp Insurance	2,850.75	1,782.00	1,068.75
Total 5800 · Labor	271,378.12	274,578.64	-3,200.52
Total 5000 · Administrative	536,431.42	600,445.28	-64,013.86
6000 · Operations			
6170 · Claims, Property Damage	0.00	13,333.36	-13,333.36
6195 · Education & Training	857.00	666.64	190.36
6200 · Engineering			
6220 · General Engineering	40,832.00	23,333.36	17,498.64
Total 6200 · Engineering	40,832.00	23,333.36	17,498.64
6330 · Facilities			
6335 · Alarm Services	3,913.24	3,666.64	246.60
6337 · Landscaping	3,700.00	4,000.00	-300.00
Total 6330 · Facilities	7,613.24	7,666.64	-53.40
6400 · Pumping			
6410 · Pumping Fuel & Electricity	34,238.68	30,000.00	4,238.68
6420 · Pumping Maintenance, Generators	2,663.75		
Total 6400 · Pumping	36,902.43	30,000.00	6,902.43

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
 July 2022 through February 2023

	Jul '22 - Feb 23	Sewer Budget	\$ Over Budget
6600 · Collection/Transmission			
6660 · Maintenance, Collection System	0.00	6,666.64	-6,666.64
Total 6600 · Collection/Transmission	0.00	6,666.64	-6,666.64
6770 · Uniforms	0.00	133.36	-133.36
6800 · Vehicles			
6810 · Fuel	2,545.27	666.64	1,878.63
6820 · Truck Equipment, Expensed	111.32	106.64	4.68
6830 · Truck Repairs	607.69	666.64	-58.95
Total 6800 · Vehicles	3,264.28	1,439.92	1,824.36
6900 · Sewer Authority Midcoastside			
6910 · SAM Collections	189,457.36	189,457.36	0.00
6920 · SAM Operations	1,130,481.31	1,151,552.00	-21,070.69
6940 · SAM Maintenance, Collection Sys	28,153.86	26,666.64	1,487.22
6950 · SAM Maintenance, Pumping	82,702.66	46,666.64	36,036.02
6960 · SAM NDWSCP	166.50		
Total 6900 · Sewer Authority Midcoastside	1,430,961.69	1,414,342.64	16,619.05
Total 6000 · Operations	1,520,430.64	1,497,582.56	22,848.08
Total Expense	2,056,862.06	2,098,027.84	-41,165.78
Net Ordinary Income	682,497.65	600,721.52	81,776.13
Other Income/Expense			
Other Income			
7000 · Capital Account Revenues			
7100 · Connection Fees			
7110 · Connection Fees (New Constr)	151,677.00	108,666.64	43,010.36
7120 · Connection Fees (Remodel)	36,195.12	33,333.36	2,861.76
7152 · Connection Fee Refunds	-28,620.75		
7153 · Add'l Fixture Units (New Const)	17,165.00		
7155 · Add'l Fixture Units (Remodel)	21,456.00		
7165 · Meter Pass Thru Costs	-875.25		
7170 · Mainline Ext. Pass Thru	-6,952.00		
Total 7100 · Connection Fees	190,045.12	142,000.00	48,045.12
7200 · Interest Income - LAIF	48,696.50	15,000.00	33,696.50
Total 7000 · Capital Account Revenues	238,741.62	157,000.00	81,741.62
Total Other Income	238,741.62	157,000.00	81,741.62
Other Expense			
8000 · Capital Improvement Program			
8075 · Sewer	141,742.42	677,266.64	-535,524.22
Total 8000 · Capital Improvement Program	141,742.42	677,266.64	-535,524.22

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
 July 2022 through February 2023

	Jul '22 - Feb 23	Sewer Budget	\$ Over Budget
9000 · Capital Account Expenses			
9125 · PNC Equipment Lease Interest	6,103.16	6,537.95	-434.79
9200 · I-Bank Loan	11,292.70	19,716.00	-8,423.30
Total 9000 · Capital Account Expenses	17,395.86	26,253.95	-8,858.09
Total Other Expense	159,138.28	703,520.59	-544,382.31
Net Other Income	79,603.34	-546,520.59	626,123.93
Net Income	762,100.99	54,200.93	707,900.06

Montara Water & Sanitary District Revenue & Expenditures Budget vs. Actual - Water

July 2022 through February 2023

	Jul '22 - Feb 23	Water Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
4400 · Fees			
4410 · Administrative Fee (New Constr)	2,360.00	4,666.64	-2,306.64
4420 · Administrative Fee (Remodel)	0.00	400.00	-400.00
4430 · Inspection Fee (New Constr)	2,233.00	4,666.64	-2,433.64
4440 · Inspection Fee (Remodel)	0.00	666.64	-666.64
4450 · Mainline Extension Fees	0.00	2,000.00	-2,000.00
Total 4400 · Fees	4,593.00	12,399.92	-7,806.92
4510 · Grants	136.00		
4610 · Property Tax Receipts	381,074.03	144,430.00	236,644.03
4740 · Testing, Backflow	16,768.00	10,000.00	6,768.00
4810 · Water Sales, Domestic	1,197,022.47	1,266,666.64	-69,644.17
4850 · Water Sales Refunds, Customer	-1,317.37	-2,000.00	682.63
4990 · Other Revenue	10,966.54		
Total Income	1,609,242.67	1,431,496.56	177,746.11
Gross Profit	1,609,242.67	1,431,496.56	177,746.11
Expense			
5000 · Administrative			
5190 · Bank Fees	3,864.16	2,666.64	1,197.52
5200 · Board of Directors			
5210 · Board Meetings	2,497.02	2,000.00	497.02
5220 · Director Fees	2,250.00	5,000.00	-2,750.00
5230 · Election Expenses	0.00	50,000.00	-50,000.00
Total 5200 · Board of Directors	4,747.02	57,000.00	-52,252.98
5240 · CDPH Fees	17,525.56	10,000.00	7,525.56
5250 · Conference Attendance	0.00	4,000.00	-4,000.00
5270 · Information Systems	4,533.75	3,333.36	1,200.39
5300 · Insurance			
5310 · Fidelity Bond	0.00	333.36	-333.36
5320 · Property & Liability Insurance	8,509.72	0.00	8,509.72
Total 5300 · Insurance	8,509.72	333.36	8,176.36
5350 · LAFCO Assessment	0.00	3,333.36	-3,333.36
5400 · Legal			
5430 · General Legal	34,265.75	66,666.64	-32,400.89
5440 · Litigation	120.00		
Total 5400 · Legal	34,385.75	66,666.64	-32,280.89
5510 · Maintenance, Office	3,004.65	10,000.00	-6,995.35
5530 · Memberships	22,175.00	18,000.00	4,175.00
5540 · Office Supplies	5,323.69	3,000.00	2,323.69
5550 · Postage	11,046.43	9,333.36	1,713.07
5560 · Printing & Publishing	829.63	3,333.36	-2,503.73

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water
 July 2022 through February 2023

	Jul '22 - Feb 23	Water Budget	\$ Over Budget
5600 · Professional Services			
5610 · Accounting	28,565.00	25,333.36	3,231.64
5620 · Audit	0.00	11,000.00	-11,000.00
5630 · Consulting	32,622.54	43,333.36	-10,710.82
5640 · Data Services	899.50	4,333.36	-3,433.86
5650 · Labor & HR Support	1,708.00	1,666.64	41.36
5660 · Payroll Services	817.31	666.64	150.67
Total 5600 · Professional Services	64,612.35	86,333.36	-21,721.01
5710 · San Mateo Co. Tax Roll Charges	1,625.00	133.36	1,491.64
5720 · Telephone & Internet	36,534.03	16,666.64	19,867.39
5730 · Mileage Reimbursement	697.70	1,000.00	-302.30
5740 · Reference Materials	0.00	533.36	-533.36
5790 · Other Administrative	405.14		
5800 · Labor			
5810 · CalPERS 457 Deferred Plan	33,366.74	33,318.00	48.74
5820 · Employee Benefits	87,973.49	71,517.36	16,456.13
5830 · Disability Insurance	2,723.44	3,607.36	-883.92
5840 · Payroll Taxes	33,248.77	38,566.64	-5,317.87
5850 · PARS	30,578.38	29,264.64	1,313.74
5900 · Wages			
5910 · Management	76,654.90	82,378.64	-5,723.74
5920 · Staff	348,900.20	361,831.36	-12,931.16
5930 · Staff Certification	8,450.00	7,600.00	850.00
5940 · Staff Overtime	36,758.17	33,290.00	3,468.17
5950 · Staff Standby	18,551.40	19,035.36	-483.96
Total 5900 · Wages	489,314.67	504,135.36	-14,820.69
5960 · Worker's Comp Insurance	5,854.65	15,774.00	-9,919.35
Total 5800 · Labor	683,060.14	696,183.36	-13,123.22
Total 5000 · Administrative	902,879.72	991,850.16	-88,970.44
6000 · Operations			
6160 · Backflow Prevention	709.69	666.64	43.05
6170 · Claims, Property Damage	140.64	6,666.64	-6,526.00
6180 · Communications			
6185 · SCADA Maintenance	0.00	25,333.36	-25,333.36
6180 · Communications - Other	3,575.00		
Total 6180 · Communications	3,575.00	25,333.36	-21,758.36
6195 · Education & Training	1,874.60	3,333.36	-1,458.76
6200 · Engineering			
6220 · General Engineering	2,927.07	13,333.36	-10,406.29
6230 · Water Quality Engineering	58,852.00	33,333.36	25,518.64
Total 6200 · Engineering	61,779.07	46,666.72	15,112.35
6320 · Equipment & Tools, Expensed	5,834.03	8,000.00	-2,165.97

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water
 July 2022 through February 2023

	Jul '22 - Feb 23	Water Budget	\$ Over Budget
6330 · Facilities			
6335 · Alarm Services	496.58	1,333.36	-836.78
6337 · Landscaping	10,437.66	10,000.00	437.66
Total 6330 · Facilities	10,934.24	11,333.36	-399.12
6370 · Lab Supplies & Equipment	2,253.08	2,666.64	-413.56
6380 · Meter Reading	356.72	333.36	23.36
6400 · Pumping			
6410 · Pumping Fuel & Electricity	59,216.62	60,000.00	-783.38
6420 · Pumping Maintenance, Generators	18,140.01	6,666.64	11,473.37
6430 · Pumping Maintenance, General	308.24	3,333.36	-3,025.12
6440 · Pumping Equipment, Expensed	0.00	466.64	-466.64
Total 6400 · Pumping	77,664.87	70,466.64	7,198.23
6500 · Supply			
6510 · Maintenance, Raw Water Mains	3,690.22	1,666.64	2,023.58
6520 · Maintenance, Wells	6,500.98	10,000.00	-3,499.02
6530 · Water Purchases	12,350.41	23,333.36	-10,982.95
Total 6500 · Supply	22,541.61	35,000.00	-12,458.39
6600 · Collection/Transmission			
6610 · Hydrants	0.00	6,666.64	-6,666.64
6620 · Maintenance, Water Mains	121,264.45	33,333.36	87,931.09
6630 · Maintenance, Water Svc Lines	8,716.03	13,333.36	-4,617.33
6640 · Maintenance, Tanks	2,643.13	3,333.36	-690.23
6650 · Maint., Distribution General	8,671.77	6,666.64	2,005.13
6670 · Meters	22,802.58	16,666.64	6,135.94
6600 · Collection/Transmission - Other	713.07		
Total 6600 · Collection/Transmission	164,811.03	80,000.00	84,811.03
6700 · Treatment			
6710 · Chemicals & Filtering	12,741.29	26,666.64	-13,925.35
6720 · Maintenance, Treatment Equip.	5,890.47	10,000.00	-4,109.53
6730 · Treatment Analysis	21,984.64	26,666.64	-4,682.00
Total 6700 · Treatment	40,616.40	63,333.28	-22,716.88
6770 · Uniforms	2,040.62	1,333.36	707.26
6800 · Vehicles			
6810 · Fuel	8,448.06	6,666.64	1,781.42
6820 · Truck Equipment, Expensed	333.97	1,333.36	-999.39
6830 · Truck Repairs	1,823.08	3,333.36	-1,510.28
Total 6800 · Vehicles	10,605.11	11,333.36	-728.25
6890 · Other Operations	171.05		
Total 6000 · Operations	405,907.76	366,466.72	39,441.04
Total Expense	1,308,787.48	1,358,316.88	-49,529.40
Net Ordinary Income	300,455.19	73,179.68	227,275.51

Montara Water & Sanitary District Revenue & Expenditures Budget vs. Actual - Water

July 2022 through February 2023

	Jul '22 - Feb 23	Water Budget	\$ Over Budget
Other Income/Expense			
Other Income			
7000 · Capital Account Revenues			
7100 · Connection Fees			
7110 · Connection Fees (New Constr)	144,656.00	100,000.00	44,656.00
7130 · Conn. Fees, PFP (New Constr)	86,233.11	33,333.36	52,899.75
7152 · Connection Fee Refunds	-98,581.11		
7155 · Add'l Fixture Units (Remodel)	16,092.00		
7160 · PFP Pass Thru	12,701.11		
7165 · Meter Pass Thru Costs	851.75		
Total 7100 · Connection Fees	161,952.86	133,333.36	28,619.50
7250 · CAMP Interest Income	57,797.56		
7600 · Bond Revenues, G.O.	551,585.90	655,697.36	-104,111.46
7650 · Water System Reliability	514,984.09	666,666.64	-151,682.55
Total 7000 · Capital Account Revenues	1,286,320.41	1,455,697.36	-169,376.95
Total Other Income	1,286,320.41	1,455,697.36	-169,376.95
Other Expense			
8000 · Capital Improvement Program			
8100 · Water	251,399.88	826,000.00	-574,600.12
Total 8000 · Capital Improvement Program	251,399.88	826,000.00	-574,600.12
9000 · Capital Account Expenses			
9075 · PFP Connection Expenses	4,000.00		
9100 · Interest Expense - GO Bonds	38,261.27	67,450.00	-29,188.73
9125 · PNC Equipment Lease Interest	6,103.21	6,537.95	-434.74
9150 · SRF Loan	30,813.50	62,527.00	-31,713.50
9210 · Conservation Program/Rebates	100.00	2,000.00	-1,900.00
Total 9000 · Capital Account Expenses	79,277.98	138,514.95	-59,236.97
Total Other Expense	330,677.86	964,514.95	-633,837.09
Net Other Income	955,642.55	491,182.41	464,460.14
Net Income	1,256,097.74	564,362.09	691,735.65

Montara Water & Sanitary District
Funds Balance Sheet
As of February 28, 2023

3/26/23

Accrual Basis

	Sewer	Water	TOTAL
ASSETS			
Current Assets			
Checking/Savings			
Sewer - Bank Accounts			
Wells Fargo Operating - Sewer	5,173,568.50	0.00	5,173,568.50
LAIIF Investment Fund			
Capital Reserve	3,934,523.16	0.00	3,934,523.16
Connection Fees Reserve	213,000.00	0.00	213,000.00
Operating Reserve	524,507.00	0.00	524,507.00
Total LAIF Investment Fund	4,672,030.16	0.00	4,672,030.16
Total Sewer - Bank Accounts	9,845,598.66	0.00	9,845,598.66
Water - Bank Accounts			
CAMP Investment Fund			
Capital Reserve	0.00	2,030,795.03	2,030,795.03
Connection Fee Reserve	0.00	200,000.00	200,000.00
Operating Reserve	0.00	394,319.83	394,319.83
Total CAMP Investment Fund	0.00	2,625,114.86	2,625,114.86
Wells Fargo Operating - Water	0.00	122,507.24	122,507.24
Restricted Cash			
2020 GO Bonds Fund - Chase	0.00	720,495.45	720,495.45
Total Restricted Cash	0.00	720,495.45	720,495.45
Total Water - Bank Accounts	0.00	3,468,117.55	3,468,117.55
Total Checking/Savings	9,845,598.66	3,468,117.55	13,313,716.21
Accounts Receivable			
Sewer - Accounts Receivable			
Accounts Receivable	-3,666.76	0.00	-3,666.76
Sewer - Accounts Receivable - Other	-10,061.79	0.00	-10,061.79
Total Sewer - Accounts Receivable	-13,728.55	0.00	-13,728.55
Water - Accounts Receivable			
Accounts Receivable	0.00	10,102.03	10,102.03
Accounts Rec. - Backflow	0.00	26,635.11	26,635.11
Accounts Rec. - Water Residents	0.00	148,400.57	148,400.57
Unbilled Water Receivables	0.00	236,983.89	236,983.89
Total Water - Accounts Receivable	0.00	422,121.60	422,121.60
Total Accounts Receivable	-13,728.55	422,121.60	408,393.05
Other Current Assets			
Maint/Parts Inventory	0.00	42,656.32	42,656.32
Total Other Current Assets	0.00	42,656.32	42,656.32
Total Current Assets	9,831,870.11	3,932,895.47	13,764,765.58
Fixed Assets			
Sewer - Fixed Assets			
General Plant	8,552,709.89	0.00	8,552,709.89
Land	5,000.00	0.00	5,000.00
Other Capital Improv.			
Sewer-Original Cost	685,599.18	0.00	685,599.18
Other Cap. Improv.	2,564,810.39	0.00	2,564,810.39
Total Other Capital Improv.	3,250,409.57	0.00	3,250,409.57
Seal Cove Collection System	995,505.00	0.00	995,505.00
Sewage Collection Facility			
Collection Facility - Org. Cost	1,349,064.00	0.00	1,349,064.00
Collection Facility - Other	3,991,243.33	0.00	3,991,243.33
Total Sewage Collection Facility	5,340,307.33	0.00	5,340,307.33
Treatment Facility	244,539.84	0.00	244,539.84
Accumulated Depreciation	-10,333,056.00	0.00	-10,333,056.00
Total Sewer - Fixed Assets	8,055,415.63	0.00	8,055,415.63

Montara Water & Sanitary District
Funds Balance Sheet
As of February 28, 2023

3/26/23

Accrual Basis

Water - Fixed Assets			
General Plant	0.00	29,178,537.25	29,178,537.25
Land & Easements	0.00	734,500.00	734,500.00
Surface Water Rights	0.00	300,000.00	300,000.00
Water Meters	0.00	1,058,985.00	1,058,985.00
Fixed Assets - Other	0.00	48,171.78	48,171.78
Accumulated Depreciation	0.00	-14,800,793.00	-14,800,793.00
Total Water - Fixed Assets	0.00	16,519,401.03	16,519,401.03
Total Fixed Assets	8,055,415.63	16,519,401.03	24,574,816.66
Other Assets			
Sewer - Other Assets			
Def'd Amts Related to Pensions	84,583.00	0.00	84,583.00
Joint Power Authority			
SAM - Orig Collection Facility	981,592.00	0.00	981,592.00
SAM - Expansion	1,705,955.08	0.00	1,705,955.08
Total Joint Power Authority	2,687,547.08	0.00	2,687,547.08
Total Sewer - Other Assets	2,772,130.08	0.00	2,772,130.08
Water - Other Assets			
Def'd Amts Related to Pensions	0.00	188,265.00	188,265.00
Due from Sewer	0.00	1,357,906.25	1,357,906.25
Total Water - Other Assets	0.00	1,546,171.25	1,546,171.25
Total Other Assets	2,772,130.08	1,546,171.25	4,318,301.33
TOTAL ASSETS	<u>20,659,415.82</u>	<u>21,998,467.75</u>	<u>42,657,883.57</u>
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
Accounts Payable - Sewer	167,876.72	0.00	167,876.72
Accounts Payable - Water	0.00	102,365.68	102,365.68
Total Accounts Payable	167,876.72	102,365.68	270,242.40
Other Current Liabilities			
Water - Net Pension Liability	0.00	-40,021.00	-40,021.00
Sewer - Net Pension Liability	-17,981.00	0.00	-17,981.00
Sewer - Current Liabilities			
Accrued Vacations	9,781.90	0.00	9,781.90
Deposits Payable	27,279.05	0.00	27,279.05
PNC Equip. Loan - S/T	25,036.53	0.00	25,036.53
Total Sewer - Current Liabilities	62,097.48	0.00	62,097.48
Water - Current Liabilities			
Accrued Vacations	0.00	22,072.48	22,072.48
Construction Deposits Payable	0.00	-232.34	-232.34
Deposits Payable	0.00	-23,473.32	-23,473.32
GO Bonds - S/T	0.00	456,745.89	456,745.89
PFP Water Deposits	0.00	4,302.50	4,302.50
PNC Equip. Loan - S/T	0.00	25,036.48	25,036.48
SRF Loan Payable X109 - Current	0.00	90,766.74	90,766.74
Temporary Construction Meter	0.00	36,562.35	36,562.35
Total Water - Current Liabilities	0.00	611,780.78	611,780.78
Payroll Liabilities			
Employee Benefits Payable	17,374.62	0.00	17,374.62
Total Payroll Liabilities	17,374.62	0.00	17,374.62
Total Other Current Liabilities	61,491.10	571,759.78	633,250.88
Total Current Liabilities	229,367.82	674,125.46	903,493.28
Long Term Liabilities			
Sewer - Long Term Liabilities			
Due to Water Fund	1,357,906.25	0.00	1,357,906.25
Accrued Vacations	18,831.51	0.00	18,831.51
I-Bank Loan	630,040.61	0.00	630,040.61
PNC Equip. Loan - L/T	279,565.19	0.00	279,565.19
Total Sewer - Long Term Liabilities	2,286,343.56	0.00	2,286,343.56

Montara Water & Sanitary District
Funds Balance Sheet
As of February 28, 2023

3/26/23

Accrual Basis

Water - Long Term Liabilities			
2020 GO Bonds	0.00	4,772,229.98	4,772,229.98
Accrued Vacations	0.00	25,734.03	25,734.03
PNC Equip. Loan - L/T	0.00	279,565.25	279,565.25
SRF Loan Payable - X109	0.00	2,518,169.06	2,518,169.06
	<hr/>		<hr/>
Total Water - Long Term Liabilities	0.00	7,595,698.32	7,595,698.32
Deferred Inflows (Pensions)			
Sewer	11,473.00	0.00	11,473.00
Water	0.00	25,537.00	25,537.00
	<hr/>		<hr/>
Total Deferred Inflows (Pensions)	11,473.00	25,537.00	37,010.00
Total Long Term Liabilities	<hr/>	<hr/>	<hr/>
	2,297,816.56	7,621,235.32	9,919,051.88
Total Liabilities	<hr/>	<hr/>	<hr/>
	2,527,184.38	8,295,360.78	10,822,545.16
Equity			
Sewer - Equity Accounts			
Capital Assets Net	3,408,252.20	0.00	3,408,252.20
Fund Balance - Unrestricted	8,646,292.87	0.00	8,646,292.87
Retained Earnings	428,582.52	0.00	428,582.52
	<hr/>		<hr/>
Total Sewer - Equity Accounts	12,483,127.59	0.00	12,483,127.59
Water - Equity Accounts			
Capital Assets Net	0.00	2,868,858.70	2,868,858.70
Restricted Debt Service	0.00	1,384,997.90	1,384,997.90
Unrestricted	0.00	-1,562,801.59	-1,562,801.59
Retained Earnings	0.00	-428,582.52	-428,582.52
	<hr/>		<hr/>
Total Water - Equity Accounts	0.00	2,262,472.49	2,262,472.49
Equity Adjustment Account	4,887,002.86	10,184,536.74	15,071,539.60
Net Income	762,100.99	1,256,097.74	2,018,198.73
	<hr/>		<hr/>
Total Equity	18,132,231.44	13,703,106.97	31,835,338.41
TOTAL LIABILITIES & EQUITY	<hr/> 20,659,415.82	<hr/> 21,998,467.75	<hr/> 42,657,883.57

Montara Water Sanitary District
 Restricted and Non Restricted Cash Assets
 July 2022 through June 2023

YTD Cash Information	July	August	September	October	November	December	January	February	March	April	May	June	Target Reserves	\$ Over (Under) Targets	% Over/(Under) Targets
Sewer - Operations															
Wells Fargo Operating	3,967,397.95	3,840,685.70	3,538,089.31	3,138,677.85	2,874,320.40	5,265,844.99	5,147,134.07	5,173,568.50							
Sewer Reserve Accounts															
LAIF															
Capital Reserve	3,894,482.51	3,894,482.51	3,894,482.51	3,910,243.47	3,910,243.47	3,910,243.47	3,934,523.16	3,934,523.16					2,418,725.00	1,475,757.51	161%
Connection Fee	213,000.00	213,000.00	213,000.00	213,000.00	213,000.00	213,000.00	213,000.00	213,000.00					213,000.00	-	100%
Operating Reserve	524,507.00	524,507.00	524,507.00	524,507.00	524,507.00	524,507.00	524,507.00	524,507.00					524,507.00	-	100%
Subtotal	4,631,989.51	4,631,989.51	4,631,989.51	4,647,750.47	4,647,750.47	4,647,750.47	4,672,030.16	4,672,030.16	-	-	-	-			
Water Operations															
Wells Fargo Operating	13,871.26	29,591.21	43,574.79	59,858.11	76,149.30	92,082.78	106,921.76	122,507.24							
Water - Reserve Accounts															
CAMP - Reserve Funds															
Capital Reserve	2,030,795.03	2,030,795.03	2,030,795.03	2,030,795.03	2,030,795.03	2,030,795.03	2,030,795.03	2,030,795.03					1,989,000.00	41,795.03	102%
Connection Fee	200,000.00	200,000.00	200,000.00	200,000.00	200,000.00	200,000.00	200,000.00	200,000.00					200,000.00	-	100%
Operating Reserve	339,579.00	344,593.98	350,126.36	357,003.96	365,309.09	374,799.15	384,821.84	394,319.83					339,579.00	10,547.36	103%
Subtotal	2,570,374.03	2,575,389.01	2,580,921.39	2,587,798.99	2,596,104.12	2,605,594.18	2,615,616.87	2,625,114.86	-	-	-	-			
Water - Restricted Accounts															
JP Morgan Chase - Water															
2020 GO Bond Fund	1,147,781.98	656,009.18	662,595.35	665,187.48	678,886.51	1,138,086.81	1,141,109.35	720,495.45							
Sub-Total	1,147,781.98	656,009.18	662,595.35	665,187.48	678,886.51	1,138,086.81	1,141,109.35	720,495.45	-	-	-	-			
Total Cash and Equivalents	12,331,414.73	11,733,664.61	11,457,170.35	11,099,272.90	10,873,210.80	13,749,359.23	13,682,812.21	13,313,716.21	-	-	-	-			

NOTE: Capital reserve is a minimum target
NOTE: Operating reserve is a minimum target

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
July 2022 through June 2023

	Jul 22	Aug 22	Sep 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	Apr 23	May 23	Jun 23	TOTAL				
													Jul '22 - Jun 23	Budget	\$ Over Budget	% of Budget	
Ordinary Income/Expense																	
Income																	
4220 · Cell Tower Lease	6,921.18	6,921.18	6,921.18	6,921.18	6,921.18	6,921.18	6,921.18	6,921.18					55,369.44	80,000.00	-24,630.56	69.21%	
4400 · Fees																	
4410 · Administrative Fee (New Constr)	569.00			597.00				597.00					1,763.00	6,000.00	-4,237.00	29.38%	
4420 · Administrative Fee (Remodel)														1,000.00	-1,000.00		
4430 · Inspection Fee (New Constr)	538.00			565.00				565.00					1,668.00	6,000.00	-4,332.00	27.8%	
4440 · Inspection Fee (Remodel)														1,000.00	-1,000.00		
4460 · Remodel Fees	7,478.00	18,140.52	1,325.00		597.00	419.00	1,016.00						28,975.52	8,000.00	20,975.52	362.19%	
Total 4400 · Fees	8,585.00	18,140.52	1,325.00	1,162.00	597.00	419.00	1,016.00	1,162.00					32,406.52	22,000.00	10,406.52	147.3%	
4510 · Grants		136.00											136.00				
4610 · Property Tax Receipts		90,614.66	264.26	803.79	21,224.70	143,248.81	100,082.15	24,835.73					381,074.10	288,860.00	92,214.10	131.92%	
4710 · Sewer Service Charges		2,875.29	1,084.38			1,902,038.09		350,851.85					2,256,849.61	3,712,479.00	-1,455,629.39	60.79%	
4720 · Sewer Service Refunds, Customer	-2,007.50		-2,423.63	-1,554.96									-5,986.09	-10,000.00	4,013.91	59.86%	
4760 · Waste Collection Revenues	1,608.27	3,331.66	1,447.81	3,610.02	930.84	3,592.34	1,013.47	3,946.21					19,480.62	27,000.00	-7,519.38	72.15%	
4990 · Other Revenue		5.25			9.55			14.71					29.51				
Total Income	15,106.95	122,024.56	8,619.00	10,942.03	29,683.27	2,056,219.42	109,032.80	387,731.68					2,739,359.71	4,120,339.00	-1,380,979.29	66.48%	
Gross Profit	15,106.95	122,024.56	8,619.00	10,942.03	29,683.27	2,056,219.42	109,032.80	387,731.68					2,739,359.71	4,120,339.00	-1,380,979.29	66.48%	
Expense																	
5000 · Administrative																	
5190 · Bank Fees	1,404.72	275.11	325.69	331.64	406.55	346.98	436.27	337.16					3,864.12	7,000.00	-3,135.88	55.2%	
5200 · Board of Directors																	
5210 · Board Meetings		300.00	300.00	150.00	300.00	300.00	300.00	847.02					2,497.02	3,000.00	-502.98	83.23%	
5220 · Director Fees		262.50		525.00	337.50		825.00	300.00					2,250.00	7,500.00	-5,250.00	30.0%	
5230 · Election Expenses														75,000.00	-75,000.00		
Total 5200 · Board of Directors		562.50	300.00	675.00	637.50	300.00	1,125.00	1,147.02					4,747.02	85,500.00	-80,752.98	5.55%	
5250 · Conference Attendance														6,000.00	-6,000.00		
5270 · Information Systems		720.00	273.75	916.75	891.75	225.00	1,187.75	318.75					4,533.75	5,000.00	-466.25	90.68%	
5300 · Insurance																	
5310 · Fidelity Bond														500.00	-500.00		
5320 · Property & Liability Insurance			8,509.72										8,509.72	15,000.00	-6,490.28	56.73%	
Total 5300 · Insurance			8,509.72										8,509.72	15,500.00	-6,990.28	54.9%	
5350 · LAFCO Assessment														2,500.00	-2,500.00		
5400 · Legal																	
5430 · General Legal	3,594.75	3,128.00	1,178.00	4,272.50	6,290.25	5,555.75		5,437.50					29,456.75	200,000.00	-170,543.25	14.73%	
5440 · Litigation	708.75	2,961.00	18,773.55	1,466.10	30,509.56	39,368.71		952.50					94,740.17				
Total 5400 · Legal	4,303.50	6,089.00	19,951.55	5,738.60	36,799.81	44,924.46		6,390.00					124,196.92	200,000.00	-75,803.08	62.1%	
5510 · Maintenance, Office			325.00	497.38	130.00	130.00	130.00	1,581.41					2,793.79	15,000.00	-12,206.21	18.63%	
5530 · Memberships				4,405.00				30.00					4,435.00	4,000.00	435.00	110.88%	
5540 · Office Supplies	139.79	376.68	201.54	424.16	305.66	413.08	2,337.13	1,084.04					5,282.08	2,500.00	2,782.08	211.28%	
5550 · Postage														400.00	-400.00		

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
July 2022 through June 2023

												TOTAL				
	Jul 22	Aug 22	Sep 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	Apr 23	May 23	Jun 23	Jul '22 - Jun 23	Budget	\$ Over Budget	% of Budget
5560 · Printing & Publishing	59.85	41.23	53.38	67.57	296.87	73.72	30.99	156.07					779.68	1,500.00	-720.32	51.98%
5600 · Professional Services																
5610 · Accounting	2,330.00	4,372.50	4,327.50	3,610.00	3,265.00	2,860.00	3,757.50	4,042.50					28,565.00	38,000.00	-9,435.00	75.17%
5620 · Audit														16,500.00	-16,500.00	
5630 · Consulting	434.73	4,083.46	3,637.78	5,911.57	3,659.75	2,028.67	8,885.95	3,980.71					32,622.62	50,000.00	-17,377.38	65.25%
5640 · Data Services	899.50	8,953.58											9,853.08	9,000.00	853.08	109.48%
5650 · Labor & HR Support	213.50	213.50	213.50	213.50	213.50	213.50	213.50	213.50					1,708.00	2,500.00	-792.00	68.32%
5660 · Payroll Services	79.76	84.54	118.20	84.54	85.90	87.26	87.26	189.77					817.23	1,000.00	-182.77	81.72%
Total 5600 · Professional Services	3,957.49	17,707.58	8,296.98	9,819.61	7,224.15	5,189.43	12,944.21	8,426.48					73,565.93	117,000.00	-43,434.07	62.88%
5710 · San Mateo Co. Tax Roll Charges		1,584.00	396.00	119.00									2,099.00	200.00	1,899.00	1,049.5%
5720 · Telephone & Internet	3,271.43	1,927.61	5,441.71	3,496.96	4,197.40	3,783.59	380.16	7,447.93					29,946.79	25,000.00	4,946.79	119.79%
5730 · Mileage Reimbursement								299.50					299.50	1,500.00	-1,200.50	19.97%
5740 · Reference Materials														200.00	-200.00	
5800 · Labor																
5810 · CalPERS 457 Deferred Plan	1,537.23	1,929.97	1,708.00	1,704.88	1,722.12	1,708.22	1,726.73	1,619.40					13,656.55	19,383.00	-5,726.45	70.46%
5820 · Employee Benefits	4,100.05	4,100.05	4,100.05	4,100.05	4,100.05	4,219.47	4,219.47	4,219.47					33,158.66	43,823.00	-10,664.34	75.67%
5830 · Disability Insurance		295.04	147.52	147.52		295.04	147.52	147.52					1,180.16	2,049.00	-868.84	57.6%
5840 · Payroll Taxes	1,088.30	1,518.47	1,274.94	1,271.54	1,109.82	853.81	1,900.27	1,782.66					10,799.81	23,096.00	-12,296.19	46.76%
5850 · PARS	1,500.14	1,902.00	1,674.72	1,629.09	1,674.72	1,674.72	2,160.04	1,648.95					13,864.38	18,940.00	-5,075.62	73.2%
5900 · Wages																
5910 · Management	9,567.78	9,567.78	9,567.78	9,567.78	9,567.78	9,655.28	9,580.28	9,580.28					76,654.74	123,568.00	-46,913.26	62.03%
5920 · Staff	11,852.23	17,597.53	14,342.87	13,691.83	14,412.87	14,707.87	14,482.87	13,180.79					114,268.86	175,137.00	-60,868.14	65.25%
5930 · Staff Certification	175.00	175.00	175.00	175.00	175.00	175.00	175.00	175.00					1,400.00	1,800.00	-400.00	77.78%
5940 · Staff Overtime	385.66	263.55	291.79	941.25	536.51	112.95	602.39	367.09					3,501.19	1,399.00	2,102.19	250.26%
5950 · Staff Standby			43.02										43.02			
Total 5900 · Wages	21,980.67	27,603.86	24,420.46	24,375.86	24,692.16	24,651.10	24,840.54	23,303.16					195,867.81	301,904.00	-106,036.19	64.88%
5960 · Worker's Comp Insurance			2,169.37			681.38							2,850.75	2,673.00	177.75	106.65%
Total 5800 · Labor	30,206.39	37,349.39	35,495.06	33,228.94	33,298.87	34,083.74	34,994.57	32,721.16					271,378.12	411,868.00	-140,489.88	65.89%
Total 5000 · Administrative	43,343.17	66,633.10	79,570.38	59,720.61	84,188.56	89,470.00	53,566.08	59,939.52					536,431.42	900,668.00	-364,236.58	59.56%
6000 · Operations																
6170 · Claims, Property Damage														20,000.00	-20,000.00	
6195 · Education & Training					42.00			815.00					857.00	1,000.00	-143.00	85.7%
6200 · Engineering																
6220 · General Engineering	5,161.00	3,776.50	5,631.00	7,433.50	3,512.00	4,179.00	2,779.00	8,360.00					40,832.00	35,000.00	5,832.00	116.66%
Total 6200 · Engineering	5,161.00	3,776.50	5,631.00	7,433.50	3,512.00	4,179.00	2,779.00	8,360.00					40,832.00	35,000.00	5,832.00	116.66%
6330 · Facilities																
6335 · Alarm Services	548.36	427.08	427.08	554.10	427.08	548.36	554.10	427.08					3,913.24	5,500.00	-1,586.76	71.15%
6337 · Landscaping							3,700.00						3,700.00	6,000.00	-2,300.00	61.67%
6330 · Facilities - Other																
Total 6330 · Facilities	548.36	427.08	427.08	554.10	427.08	548.36	4,254.10	427.08					7,613.24	11,500.00	-3,886.76	66.2%
6400 · Pumping																

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
July 2022 through June 2023

	Jul 22	Aug 22	Sep 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	Apr 23	May 23	Jun 23	TOTAL			
													Jul '22 - Jun 23	Budget	\$ Over Budget	% of Budget
6410 · Pumping Fuel & Electricity	3,134.87	2,875.07	3,146.29	2,276.90	3,174.55	2,914.75	3,672.35	13,043.90					34,238.68	45,000.00	-10,761.32	76.09%
6420 · Pumping Maintenance, Generators	1,095.75				1,046.00	522.00							2,663.75			
Total 6400 · Pumping	4,230.62	2,875.07	3,146.29	2,276.90	4,220.55	3,436.75	3,672.35	13,043.90					36,902.43	45,000.00	-8,097.57	82.01%
6600 · Collection/Transmission																
6660 · Maintenance, Collection System														10,000.00	-10,000.00	
Total 6600 · Collection/Transmission														10,000.00	-10,000.00	
6770 · Uniforms														200.00	-200.00	
6800 · Vehicles																
6810 · Fuel				976.45	241.33	297.35	1,030.14						2,545.27	1,000.00	1,545.27	254.53%
6820 · Truck Equipment, Expensed				24.68		42.63	44.01						111.32	160.00	-48.68	69.58%
6830 · Truck Repairs				456.61		151.08							607.69	1,000.00	-392.31	60.77%
Total 6800 · Vehicles				1,457.74	241.33	491.06	1,074.15						3,264.28	2,160.00	1,104.28	151.12%
6900 · Sewer Authority Midcoastside																
6910 · SAM Collections	23,682.17	23,682.17	23,682.17	23,682.17	23,682.17	23,682.17	23,682.17	23,682.17					189,457.36	284,186.00	-94,728.64	66.67%
6920 · SAM Operations	141,169.66	141,169.66	141,169.66	141,169.66	141,319.66	141,169.66	141,169.66	142,143.69					1,130,481.31	1,727,328.00	-596,846.69	65.45%
6940 · SAM Maintenance, Collection Sys		2,397.00	4,417.63					21,339.23					28,153.86	40,000.00	-11,846.14	70.39%
6950 · SAM Maintenance, Pumping		8,964.23	8,705.03	20,082.39	14,808.95	28,809.93	1,332.13						82,702.66	70,000.00	12,702.66	118.15%
6960 · SAM NDWSCP		166.50											166.50			
Total 6900 · Sewer Authority Midcoastside	164,851.83	176,379.56	177,974.49	184,934.22	179,810.78	193,661.76	166,183.96	187,165.09					1,430,961.69	2,121,514.00	-690,552.31	67.45%
Total 6000 · Operations	174,791.81	183,458.21	187,178.86	196,656.46	188,253.74	202,316.93	177,963.56	209,811.07					1,520,430.64	2,246,374.00	-725,943.36	67.68%
Total Expense	218,134.98	250,091.31	266,749.24	256,377.07	272,442.30	291,786.93	231,529.64	269,750.59					2,056,862.06	3,147,042.00	-1,090,179.94	65.36%
Net Ordinary Income	-203,028.03	-128,066.75	-258,130.24	-245,435.04	-242,759.03	1,764,432.49	-122,496.84	117,981.09					682,497.65	973,297.00	-290,799.35	70.12%
Other Income/Expense																
Other Income																
7000 · Capital Account Revenues																
7100 · Connection Fees																
7110 · Connection Fees (New Constr)	53,844.00				32,611.00	32,611.00	32,611.00						151,677.00	163,000.00	-11,323.00	93.05%
7120 · Connection Fees (Remodel)		16,202.52	7,068.60				12,924.00						36,195.12	50,000.00	-13,804.88	72.39%
7152 · Connection Fee Refunds	-26,922.00				-1,698.75								-28,620.75			
7153 · Add'l Fixture Units (New Const)		1,073.00			2,682.00	2,682.00	10,728.00						17,165.00			
7155 · Add'l Fixture Units (Remodel)							6,705.00	14,751.00					21,456.00			
7165 · Meter Pass Thru Costs							-875.25						-875.25			
7170 · Mainline Ext. Pass Thru		-6,952.00											-6,952.00			
Total 7100 · Connection Fees	26,922.00	10,323.52	7,068.60		33,594.25	35,293.00	62,092.75	14,751.00					190,045.12	213,000.00	-22,954.88	89.22%
7200 · Interest Income - LAIF	8,655.85			15,760.96			24,279.69						48,696.50	20,000.00	28,696.50	243.48%
Total 7000 · Capital Account Revenues	35,577.85	10,323.52	7,068.60	15,760.96	33,594.25	35,293.00	86,372.44	14,751.00					238,741.62	233,000.00	5,741.62	102.46%
Total Other Income	35,577.85	10,323.52	7,068.60	15,760.96	33,594.25	35,293.00	86,372.44	14,751.00					238,741.62	233,000.00	5,741.62	102.46%
Other Expense																
8000 · Capital Improvement Program																
8075 · Sewer	5,078.49	17,882.76	11,450.48	7,068.49	26,294.49	16,176.99	9,104.99	48,685.73					141,742.42	1,015,900.00	-874,157.58	13.95%
Total 8000 · Capital Improvement Program	5,078.49	17,882.76	11,450.48	7,068.49	26,294.49	16,176.99	9,104.99	48,685.73					141,742.42	1,015,900.00	-874,157.58	13.95%

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
July 2022 through June 2023

	Jul 22	Aug 22	Sep 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	Apr 23	May 23	Jun 23	TOTAL			
													Jul '22 - Jun 23	Budget	\$ Over Budget	% of Budget
9000 · Capital Account Expenses																
9125 · PNC Equipment Lease Interest	434.73	855.17	840.10	824.99	809.85	794.67	779.45	764.20					6,103.16	9,441.00	-3,337.84	64.65%
9200 · I-Bank Loan	1,684.60						9,608.10						11,292.70	19,716.00	-8,423.30	57.28%
Total 9000 · Capital Account Expenses	2,119.33	855.17	840.10	824.99	809.85	794.67	10,387.55	764.20					17,395.86	29,157.00	-11,761.14	59.66%
Total Other Expense	7,197.82	18,737.93	12,290.58	7,893.48	27,104.34	16,971.66	19,492.54	49,449.93					159,138.28	1,045,057.00	-885,918.72	15.23%
Net Other Income	28,380.03	-8,414.41	-5,221.98	7,867.48	6,489.91	18,321.34	66,879.90	-34,698.93					79,603.34	-812,057.00	891,660.34	-9.8%
Net Income	-174,648.00	-136,481.16	-263,352.22	-237,567.56	-236,269.12	1,782,753.83	-55,616.94	83,282.16					762,100.99	161,240.00	600,860.99	472.65%

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water
July 2022 through June 2023

	Jul 22	Aug 22	Sep 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	Apr 23	May 23	Jun 23	TOTAL				
													Jul '22 - Jun 23	Budget	\$ Over Budget	% of Budget	
Ordinary Income/Expense																	
Income																	
4400 · Fees																	
4410 · Administrative Fee (New Constr)	569.00			597.00			597.00	597.00						2,360.00	7,000.00	-4,640.00	33.71%
4420 · Administrative Fee (Remodel)															600.00	-600.00	
4430 · Inspection Fee (New Constr)	538.00			565.00			565.00	565.00						2,233.00	7,000.00	-4,767.00	31.9%
4440 · Inspection Fee (Remodel)															1,000.00	-1,000.00	
4450 · Mainline Extension Fees															3,000.00	-3,000.00	
Total 4400 · Fees	1,107.00			1,162.00			1,162.00	1,162.00						4,593.00	18,600.00	-14,007.00	24.69%
4510 · Grants		136.00													136.00		
4610 · Property Tax Receipts		90,614.65	264.25	803.79	21,224.69	143,248.79	100,082.14	24,835.72						381,074.03	288,860.00	92,214.03	131.92%
4740 · Testing, Backflow	393.00			4,192.00	3,930.00	5,240.00	-131.00	3,144.00						16,768.00	15,000.00	1,768.00	111.79%
4760 · Waste Collection Revenues																	
4810 · Water Sales, Domestic	160,170.12	186,375.59	150,247.08	162,843.35	144,638.37	129,211.25	159,917.83	103,618.88						1,197,022.47	1,900,000.00	-702,977.53	63.0%
4850 · Water Sales Refunds, Customer	-37.44	-63.70		-1,216.23										-1,317.37	-3,000.00	1,682.63	43.91%
4990 · Other Revenue		840.25			9.55		10,102.03	14.71						10,966.54			
Total Income	161,632.68	277,902.79	150,511.33	167,784.91	169,802.61	277,700.04	271,133.00	132,775.31						1,609,242.67	2,219,460.00	-610,217.33	72.51%
Gross Profit	161,632.68	277,902.79	150,511.33	167,784.91	169,802.61	277,700.04	271,133.00	132,775.31						1,609,242.67	2,219,460.00	-610,217.33	72.51%
Expense																	
5000 · Administrative																	
5190 · Bank Fees	1,404.72	275.11	325.69	331.65	406.56	346.98	436.29	337.16						3,864.16	4,000.00	-135.84	96.6%
5200 · Board of Directors																	
5210 · Board Meetings		300.00	300.00	150.00	300.00	300.00	300.00	847.02						2,497.02	3,000.00	-502.98	83.23%
5220 · Director Fees		262.50		525.00	337.50		825.00	300.00						2,250.00	7,500.00	-5,250.00	30.0%
5230 · Election Expenses															75,000.00	-75,000.00	
Total 5200 · Board of Directors		562.50	300.00	675.00	637.50	300.00	1,125.00	1,147.02						4,747.02	85,500.00	-80,752.98	5.55%
5240 · CDPH Fees						4,247.00	13,278.56							17,525.56	15,000.00	2,525.56	116.84%
5250 · Conference Attendance															6,000.00	-6,000.00	
5270 · Information Systems		720.00	273.75	916.75	891.75	225.00	1,187.75	318.75						4,533.75	5,000.00	-466.25	90.68%
5300 · Insurance																	
5310 · Fidelity Bond															500.00	-500.00	
5320 · Property & Liability Insurance			8,509.72											8,509.72		8,509.72	100.0%
Total 5300 · Insurance			8,509.72											8,509.72	500.00	8,009.72	1,701.94%
5350 · LAFCO Assessment															5,000.00	-5,000.00	
5400 · Legal																	
5430 · General Legal	4,914.75	4,253.00	1,178.00	5,652.50	6,890.25	5,555.75		5,821.50						34,265.75	100,000.00	-65,734.25	34.27%
5440 · Litigation						120.00								120.00			
Total 5400 · Legal	4,914.75	4,253.00	1,178.00	5,652.50	6,890.25	5,675.75		5,821.50						34,385.75	100,000.00	-65,614.25	34.39%
5510 · Maintenance, Office			325.00	497.37	130.00	175.85	130.00	1,746.43						3,004.65	15,000.00	-11,995.35	20.03%
5530 · Memberships				4,405.00	16,840.00			930.00						22,175.00	27,000.00	-4,825.00	82.13%
5540 · Office Supplies	139.78	376.69	201.51	424.12	305.65	413.07	2,378.85	1,084.02						5,323.69	4,500.00	823.69	118.3%

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water
July 2022 through June 2023

												TOTAL				
	Jul 22	Aug 22	Sep 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	Apr 23	May 23	Jun 23	Jul '22 - Jun 23	Budget	\$ Over Budget	% of Budget
5550 · Postage	1,014.66	1,496.27	1,001.27	1,503.60	1,392.62	1,674.66	1,104.56	1,858.79					11,046.43	14,000.00	-2,953.57	78.9%
5560 · Printing & Publishing	59.85	41.22	53.37	117.56	296.88	73.70	30.98	156.07					829.63	5,000.00	-4,170.37	16.59%
5600 · Professional Services																
5610 · Accounting	2,330.00	4,372.50	4,327.50	3,610.00	3,265.00	2,860.00	3,757.50	4,042.50					28,565.00	38,000.00	-9,435.00	75.17%
5620 · Audit														16,500.00	-16,500.00	
5630 · Consulting	434.73	4,083.43	3,637.77	5,911.56	3,659.74	2,028.66	8,885.93	3,980.72					32,622.54	65,000.00	-32,377.46	50.19%
5640 · Data Services	899.50												899.50	6,500.00	-5,600.50	13.84%
5650 · Labor & HR Support	213.50	213.50	213.50	213.50	213.50	213.50	213.50	213.50					1,708.00	2,500.00	-792.00	68.32%
5660 · Payroll Services	79.76	84.54	118.22	84.54	85.91	87.28	87.28	189.78					817.31	1,000.00	-182.69	81.73%
Total 5600 · Professional Services	3,957.49	8,753.97	8,296.99	9,819.60	7,224.15	5,189.44	12,944.21	8,426.50					64,612.35	129,500.00	-64,887.65	49.89%
5710 · San Mateo Co. Tax Roll Charges		1,506.00		119.00									1,625.00	200.00	1,425.00	812.5%
5720 · Telephone & Internet	4,161.16	2,588.28	6,404.27	4,640.82	4,945.78	4,525.62	1,182.10	8,086.00					36,534.03	25,000.00	11,534.03	146.14%
5730 · Mileage Reimbursement	188.02			107.62	7.00	7.00	88.56	299.50					697.70	1,500.00	-802.30	46.51%
5740 · Reference Materials														800.00	-800.00	
5790 · Other Administrative	487.39					809.04		-891.29					405.14			
5800 · Labor																
5810 · CalPERS 457 Deferred Plan	4,064.03	4,213.89	4,148.01	4,067.98	4,202.41	4,207.83	4,286.11	4,176.48					33,366.74	49,977.00	-16,610.26	66.76%
5820 · Employee Benefits	10,990.24	10,990.24	10,990.24	10,990.24	10,990.24	11,007.43	11,007.43	11,007.43					87,973.49	107,276.00	-19,302.51	82.01%
5830 · Disability Insurance		680.86	340.43	340.43		680.86	340.43	340.43					2,723.44	5,411.00	-2,687.56	50.33%
5840 · Payroll Taxes	3,958.16	4,122.86	4,083.01	3,955.51	3,925.36	3,696.75	4,824.22	4,682.90					33,248.77	57,850.00	-24,601.23	57.47%
5850 · PARS	3,498.71	3,823.22	3,674.04	3,537.53	3,686.26	3,686.26	4,745.00	3,927.36					30,578.38	43,897.00	-13,318.62	69.66%
5900 · Wages																
5910 · Management	9,567.80	9,567.80	9,567.80	9,567.80	9,567.80	9,655.30	9,580.30	9,580.30					76,654.90	123,568.00	-46,913.10	62.04%
5920 · Staff	41,146.90	45,568.75	43,788.09	41,444.55	43,654.29	44,603.42	43,767.32	44,926.88					348,900.20	542,747.00	-193,846.80	64.28%
5930 · Staff Certification	1,075.00	1,075.00	1,075.00	1,075.00	1,075.00	1,075.00	1,075.00	925.00					8,450.00	11,400.00	-2,950.00	74.12%
5940 · Staff Overtime	5,281.09	3,064.63	4,384.48	5,009.78	4,900.68	4,231.54	6,272.57	3,613.40					36,758.17	49,935.00	-13,176.83	73.61%
5950 · Staff Standby	2,424.10	2,371.93	2,311.48	2,362.92	2,298.28	2,247.61	2,366.30	2,168.78					18,551.40	28,553.00	-10,001.60	64.97%
Total 5900 · Wages	59,494.89	61,648.11	61,126.85	59,460.05	61,496.05	61,812.87	63,061.49	61,214.36					489,314.67	756,203.00	-266,888.33	64.71%
5960 · Worker's Comp Insurance			2,169.37			3,685.28							5,854.65	23,661.00	-17,806.35	24.74%
Total 5800 · Labor	82,006.03	85,479.18	86,531.95	82,351.74	84,300.32	88,777.28	88,264.68	85,348.96					683,060.14	1,044,275.00	-361,214.86	65.41%
Total 5000 · Administrative	98,333.85	106,052.22	113,401.52	111,562.33	124,268.46	112,440.39	122,151.54	114,669.41					902,879.72	1,487,775.00	-584,895.28	60.69%
6000 · Operations																
6160 · Backflow Prevention						709.69							709.69	1,000.00	-290.31	70.97%
6170 · Claims, Property Damage					140.64								140.64	10,000.00	-9,859.36	1.41%
6180 · Communications														38,000.00	-38,000.00	
6185 · SCADA Maintenance																
6180 · Communications - Other								3,575.00					3,575.00			
Total 6180 · Communications								3,575.00					3,575.00	38,000.00	-34,425.00	9.41%
6195 · Education & Training	106.45			700.00			253.15	815.00					1,874.60	5,000.00	-3,125.40	37.49%
6200 · Engineering																
6220 · General Engineering	135.00	30.80	11.76			1,512.01	1,237.50						2,927.07	20,000.00	-17,072.93	14.64%

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water
July 2022 through June 2023

												TOTAL				
	Jul 22	Aug 22	Sep 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	Apr 23	May 23	Jun 23	Jul '22 - Jun 23	Budget	\$ Over Budget	% of Budget
6230 · Water Quality Engineering	6,153.75	9,735.00	3,190.00	10,566.25	1,953.75	11,146.25	16,107.00						58,852.00	50,000.00	8,852.00	117.7%
Total 6200 · Engineering	6,288.75	9,765.80	3,201.76	10,566.25	1,953.75	12,658.26	17,344.50						61,779.07	70,000.00	-8,220.93	88.26%
6320 · Equipment & Tools, Expensed	212.76	1,262.75	208.97	291.13	2,019.72	1,120.25	77.14	641.31					5,834.03	12,000.00	-6,165.97	48.62%
6330 · Facilities																
6335 · Alarm Services	121.27			127.02		121.27	127.02						496.58	2,000.00	-1,503.42	24.83%
6337 · Landscaping		962.66	1,925.00		1,065.00	860.00	4,765.00	860.00					10,437.66	15,000.00	-4,562.34	69.58%
6330 · Facilities - Other																
Total 6330 · Facilities	121.27	962.66	1,925.00	127.02	1,065.00	981.27	4,892.02	860.00					10,934.24	17,000.00	-6,065.76	64.32%
6370 · Lab Supplies & Equipment				61.95	661.90	1,529.23							2,253.08	4,000.00	-1,746.92	56.33%
6380 · Meter Reading			113.10			113.46		130.16					356.72	500.00	-143.28	71.34%
6400 · Pumping																
6410 · Pumping Fuel & Electricity	3,134.86	8,427.38	7,622.87	5,793.44	3,571.67	7,898.26	6,659.10	16,109.04					59,216.62	90,000.00	-30,783.38	65.8%
6420 · Pumping Maintenance, Generators	220.46				4,277.62	10,014.98	3,626.95						18,140.01	10,000.00	8,140.01	181.4%
6430 · Pumping Maintenance, General			239.42	68.82									308.24	5,000.00	-4,691.76	6.17%
6440 · Pumping Equipment, Expensed													700.00		-700.00	
Total 6400 · Pumping	3,355.32	8,427.38	7,862.29	5,862.26	7,849.29	17,913.24	10,286.05	16,109.04					77,664.87	105,700.00	-28,035.13	73.48%
6500 · Supply																
6510 · Maintenance, Raw Water Mains						45.43		3,644.79					3,690.22	2,500.00	1,190.22	147.61%
6520 · Maintenance, Wells	545.37	59.43	5,896.18										6,500.98	15,000.00	-8,499.02	43.34%
6530 · Water Purchases				6,190.23	19.18		6,141.00						12,350.41	35,000.00	-22,649.59	35.29%
Total 6500 · Supply	545.37	59.43	5,896.18	6,190.23	19.18	45.43	6,141.00	3,644.79					22,541.61	52,500.00	-29,958.39	42.94%
6600 · Collection/Transmission																
6610 · Hydrants														10,000.00	-10,000.00	
6620 · Maintenance, Water Mains		13,165.04	7,310.75		61,606.19	31,739.05	4,823.42	2,620.00					121,264.45	50,000.00	71,264.45	242.53%
6630 · Maintenance, Water Svc Lines				1,714.62	4,138.45		2,862.96						8,716.03	20,000.00	-11,283.97	43.58%
6640 · Maintenance, Tanks					2,456.87	61.21		125.05					2,643.13	5,000.00	-2,356.87	52.86%
6650 · Maint., Distribution General	4,222.60		4,449.17										8,671.77	10,000.00	-1,328.23	86.72%
6670 · Meters	1,626.98	1,166.73	10,296.78		7,567.44		113.52	2,031.13					22,802.58	25,000.00	-2,197.42	91.21%
6600 · Collection/Transmission - Other	71.94	454.45	62.66	124.02									713.07			
Total 6600 · Collection/Transmission	5,921.52	14,786.22	22,119.36	1,838.64	75,768.95	31,800.26	7,799.90	4,776.18					164,811.03	120,000.00	44,811.03	137.34%
6700 · Treatment																
6710 · Chemicals & Filtering	5,248.00	1,601.41	90.03		4,327.47	1,474.38							12,741.29	40,000.00	-27,258.71	31.85%
6720 · Maintenance, Treatment Equip.		1,119.08	1,515.32		1,685.35	1,202.81		367.91					5,890.47	15,000.00	-9,109.53	39.27%
6730 · Treatment Analysis	3,086.62	1,693.43	4,228.36	5,055.07	4,035.01	2,234.10	537.64	1,114.41					21,984.64	40,000.00	-18,015.36	54.96%
Total 6700 · Treatment	8,334.62	4,413.92	5,833.71	5,055.07	10,047.83	4,911.29	537.64	1,482.32					40,616.40	95,000.00	-54,383.60	42.75%
6770 · Uniforms	109.38		65.60	633.95	656.90		64.50	510.29					2,040.62	2,000.00	40.62	102.03%
6800 · Vehicles																
6810 · Fuel	769.58	1,231.03	644.42	284.33	723.96	892.07	3,090.43	812.24					8,448.06	10,000.00	-1,551.94	84.48%
6820 · Truck Equipment, Expensed			21.65	52.38		127.91	132.03						333.97	2,000.00	-1,666.03	16.7%
6830 · Truck Repairs	1,123.07	703.35		-456.61		453.27							1,823.08	5,000.00	-3,176.92	36.46%
Total 6800 · Vehicles	1,892.65	1,934.38	666.07	-119.90	723.96	1,473.25	3,222.46	812.24					10,605.11	17,000.00	-6,394.89	62.38%

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water
July 2022 through June 2023

	Jul 22	Aug 22	Sep 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	Apr 23	May 23	Jun 23	TOTAL			
													Jul '22 - Jun 23	Budget	\$ Over Budget	% of Budget
6890 · Other Operations								171.05					171.05			
Total 6000 · Operations	26,888.09	41,612.54	47,892.04	31,206.60	100,907.12	73,255.63	50,618.36	33,527.38					405,907.76	549,700.00	-143,792.24	73.84%
Total Expense	125,221.94	147,664.76	161,293.56	142,768.93	225,175.58	185,696.02	172,769.90	148,196.79					1,308,787.48	2,037,475.00	-728,687.52	64.24%
Net Ordinary Income	36,410.74	130,238.03	-10,782.23	25,015.98	-55,372.97	92,004.02	98,363.10	-15,421.48					300,455.19	181,985.00	118,470.19	165.1%
Other Income/Expense																
Other Income																
7000 · Capital Account Revenues																
7100 · Connection Fees																
7110 · Connection Fees (New Constr)	37,844.00		24,344.00		25,919.00	56,549.00							144,656.00	150,000.00	-5,344.00	96.44%
7130 · Conn. Fees, PFP (New Constr)	15,087.00	11,800.00	19,081.61		11,751.00	28,513.50							86,233.11	50,000.00	36,233.11	172.47%
7152 · Connection Fee Refunds	-24,892.11		-71,550.00		-2,139.00								-98,581.11			
7155 · Add'l Fixture Units (Remodel)				16,092.00									16,092.00			
7160 · PFP Pass Thru	341.11							12,360.00					12,701.11			
7165 · Meter Pass Thru Costs					715.50	330.00	-875.25	681.50					851.75			
Total 7100 · Connection Fees	28,380.00	11,800.00	-28,124.39	16,092.00	36,246.50	85,392.50	-875.25	13,041.50					161,952.86	200,000.00	-38,047.14	80.98%
7250 · CAMP Interest Income	3,056.73	5,014.98	5,532.38	6,877.60	8,305.13	9,490.06	10,022.69	9,497.99					57,797.56			
7600 · Bond Revenues, G.O.			1,913.00	2,592.13	13,699.03	459,200.30	4,402.87	69,778.57					551,585.90	983,546.00	-431,960.10	56.08%
7650 · Water System Reliability		1,163.88	1,483.82			512,336.39							514,984.09	1,000,000.00	-485,015.91	51.5%
Total 7000 · Capital Account Revenues	31,436.73	17,978.86	-19,195.19	25,561.73	58,250.66	1,066,419.25	13,550.31	92,318.06					1,286,320.41	2,183,546.00	-897,225.59	58.91%
Total Other Income	31,436.73	17,978.86	-19,195.19	25,561.73	58,250.66	1,066,419.25	13,550.31	92,318.06					1,286,320.41	2,183,546.00	-897,225.59	58.91%
Other Expense																
8000 · Capital Improvement Program																
8100 · Water	41,627.18	23,909.89	24,730.00	24,397.50	30,451.25	37,079.65	56,976.56	12,227.85					251,399.88	1,239,000.00	-987,600.12	20.29%
Total 8000 · Capital Improvement Program	41,627.18	23,909.89	24,730.00	24,397.50	30,451.25	37,079.65	56,976.56	12,227.85					251,399.88	1,239,000.00	-987,600.12	20.29%
9000 · Capital Account Expenses																
9075 · PFP Connection Expenses						4,000.00							4,000.00			
9100 · Interest Expense - GO Bonds		5,837.82						32,423.45					38,261.27	67,450.00	-29,188.73	56.73%
9125 · PNC Equipment Lease Interest	434.73	855.17	840.11	825.00	809.86	794.68	779.46	764.20					6,103.21	9,441.00	-3,337.79	64.65%
9150 · SRF Loan				30,813.50									30,813.50	62,527.00	-31,713.50	49.28%
9210 · Conservation Program/Rebates		100.00											100.00	3,000.00	-2,900.00	3.33%
Total 9000 · Capital Account Expenses	434.73	6,792.99	840.11	31,638.50	809.86	4,794.68	779.46	33,187.65					79,277.98	142,418.00	-63,140.02	55.67%
Total Other Expense	42,061.91	30,702.88	25,570.11	56,036.00	31,261.11	41,874.33	57,756.02	45,415.50					330,677.86	1,381,418.00	-1,050,740.14	23.94%
Net Other Income	-10,625.18	-12,724.02	-44,765.30	-30,474.27	26,989.55	1,024,544.92	-44,205.71	46,902.56					955,642.55	802,128.00	153,514.55	119.14%
Net Income	25,785.56	117,514.01	-55,547.53	-5,458.29	-28,383.42	1,116,548.94	54,157.39	31,481.08					1,256,097.74	984,113.00	271,984.74	127.64%

Montara Water & Sanitary District
Check Detail
March 29 - 31, 2023

Date	Num	Name	Paid Amount	
Warrants List for Board of Directors Meeting Consent Agenda 04/06/2023				
SPLIT				
03/06/2023	13769	ACWA/JPIA	-13,432.94	PAID
03/01/2023	13750	Aztec Gardens	-1,065.00	PAID
03/01/2023	13751	Bill Softky	-300.00	PAID
03/01/2023	13754	CalPERS 457 Plan	-7,291.84	PAID
03/06/2023	13772	Comcast	-333.76	PAID
03/15/2023	13773	Cruzio Internet	-92.92	PAID
03/06/2023	13770	Employee Relations, Inc.	-23.50	PAID
03/15/2023	13782	Huntington National Bank	-13,970.00	PAID
03/06/2023	13771	IEDA	-427.00	PAID
03/01/2023	13758	Kathryn Slater-Carter	-300.00	PAID
03/01/2023	13762	ODP Business Solutions	-167.99	PAID
03/15/2023	13777	ODP Business Solutions	-76.04	PAID
03/15/2023	13779	PCT	-600.00	PAID
03/01/2023	13763	Peter Dekker	-300.00	PAID
03/15/2023	13780	Rauch Communication Consultants, Inc.	-281.25	PAID
03/01/2023	13764	RVE ACCOUNTING & ADVISORY SERVICES	-8,085.00	PAID
03/01/2023	13765	Scott Boyd	-300.00	PAID
03/15/2023	13781	Tech Solutions	-325.00	PAID
03/01/2023	13767	U.S. Bank PARS	-11,496.39	PAID
03/01/2023	13768	White Glove Housekeeping	-650.00	PAID
03/30/2023	13784	A-B Communications	-176.38	
03/30/2023	13786	AT&T	-280.11	
03/30/2023	13787	AT&T	-569.19	
03/30/2023	13788	AT&T	-4,117.58	
03/30/2023	13789	AT&T	-1,143.96	
03/30/2023	13790	AT&T	-1,137.15	
03/31/2023	13823	Aztec Gardens	-860.00	
03/30/2023	13793	Bay Alarm Company	-242.55	
03/30/2023	13794	Bill Softky	-300.00	
03/30/2023	13797	Carlisle Young	-300.00	
03/30/2023	13798	Coastside Tree Service	-2,200.00	
03/31/2023	13824	Comcast	-346.76	
03/30/2023	13799	Fitzgerald Law Offices	-17,297.55	
03/31/2023	13825	Kastama Strategic Consulting	-12,487.73	
03/30/2023	13802	Kathryn Slater-Carter	-300.00	
03/30/2023	13803	KBA Document Solutions	-93.92	
03/30/2023	13810	Pacific Gas & Electric	-7,209.03	
03/30/2023	13812	PARS	-869.46	
03/30/2023	13813	Peter Dekker	-300.00	
03/30/2023	13814	Rauch Communication Consultants, Inc.	-288.75	
04/03/2023	13826	RVE ACCOUNTING & ADVISORY SERVICES	-7,455.00	
03/30/2023	13815	Scott Boyd	-300.00	
03/30/2023	13819	Standard Insurance Co.	-315.31	

Montara Water & Sanitary District

Check Detail

March 29 - 31, 2023

Date	Num	Name	Paid Amount	
WATER				
03/01/2023	13749	Andreini Brothers, Inc.	-17,265.49	PAID
03/01/2023	13755	Core & Main	-1,288.40	PAID
03/15/2023	13783	Cristy Matheny	4,522.46	PAID
03/01/2023	13756	Esbro Chemical	-1,013.28	PAID
03/15/2023	13774	Hassett	-936.87	PAID
03/01/2023	13759	McCord Electrical Design & Consulting	-7,337.67	PAID
03/01/2023	13760	McMaster-Carr Supply Co.	-189.91	PAID
03/01/2023	13761	Mossa Excavation	-2,891.95	PAID
03/15/2023	13776	Mossa Excavation	-3,658.10	PAID
03/15/2023	13778	Pacific Gas & Electric	-2,249.13	PAID
03/01/2023	13766	SRT Consultants	-25,687.18	PAID
03/30/2023	13785	Andreini Brothers, Inc.	-20,037.57	
03/30/2023	13791	AT&T Mobility	-476.14	
03/30/2023	13792	Badger Meter, Inc.	-57,234.91	
03/30/2023	13795	BSK Lab	-1,240.06	
03/30/2023	13796	Calcon Systems, Inc.	-9,986.00	
03/30/2023	13800	Hach	-87.48	
03/30/2023	13804	Linda Mar Ace Home Center	-38.25	
03/30/2023	13805	McCord Electrical Design & Consulting	-7,843.50	
03/30/2023	13806	McMaster-Carr Supply Co.	-64.17	
03/30/2023	13807	MWSD Sewer to GO BOND	-3,583.54	
03/30/2023	13808	North Coast County Water District	-555.00	
03/30/2023	13811	Pacific Gas & Electric	-1,261.86	
03/30/2023	13822	Sierra West Builders	-356.75	
03/30/2023	13820	Wells Fargo Remittance Center	-8,260.60	

Montara Water & Sanitary District
Check Detail
March 29 - 31, 2023

Date	Num	Name	Paid Amount	
SEWER				
03/01/2023	13757	Herc Rentals	-4,879.49	PAID
03/15/2023	13775	Herc Rentals	-4,879.49	PAID
03/30/2023	13801	Hue & Cry Security Systems, Inc.	-427.08	
03/30/2023	13809	Nute Engineering	-18,972.00	
03/30/2023	13821	Sarah Gallager	-3,109.92	
03/30/2023	13816	Sewer Authority Mid-Coastside	-17,856.12	
03/30/2023	13817	Sewer Authority Mid-Coastside	-141,169.66	
03/30/2023	13818	Sewer Authority Mid-Coastside	-23,682.17	



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **April 6, 2023**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

A handwritten signature in black ink, appearing to be 'C Heldmaier'.

SUBJECT: SAM Flow Report for January 2023

The Sewer Authority Mid-Coastside (SAM) has prepared the following attached reports for the SAM Board of Directors and the California Regional Water Quality Control Board:

- Flow Report for January 2023.
- Collection System Monthly Overflow Report – January 2023.

The Average Daily Flow for Montara was 0.775 MGD in January 2023 . There were 0 reportable overflows in January in the Montara System. SAM indicates there were 9.89 inches of rain in January 2023 in Montara.

RECOMMENDATION:

Review and file.

Attachments

Sewer Authority Mid-Coastside

Monthly Collection System Activity/SSO Distribution Report, December 2022

December 2022

	Total	<i>Number of S.S.O's</i>			
		HMB	GCS D	MWSD	SAM
Roots	0	0	0	0	0
Grease	0	0	0	0	0
Mechanical	0	0	0	0	0
Wet Weather	7	1	0	2	4
Other	0	0	0	0	0
Total	7	1	0	2	4
		14%		29%	57%

12 Month Moving Total

	Total	<i>12 month rolling Number</i>			
		HMB	GCS D	MWSD	SAM
Roots	3	0	2	1	0
Grease	0	0	0	0	0
Mechanical	0	0	0	0	0
Wet Weather	7	1	0	2	4
Other	1	0	0	0	1
Total	11	1	2	3	5
		9%	18%	27%	45%

Reportable SSOs

	Total	<i>Reportable Number of S.S.O.'s</i>			
		HMB	GCS D	MWSD	SAM
December 2022	7	1	0	2	4
12 Month Moving Total	11	1	2	3	5

SSOs / Year / 100 Miles

	Total	<i>Number of S.S.O.'s /Year/100 Miles</i>			
		HMB	GCS D	MWSD	SAM
December 2022	6.7	2.7	0.0	7.4	54.8
12 Month Moving Total	10.5	2.7	6.0	11.1	68.5
Category 1	4.8	0.0	0.0	3.7	54.8
Category 2	1.0	2.7	0.0	0.0	0.0
Category 3	4.8	0.0	6.0	7.4	13.7
Miles of Sewers	104.5	37.0	33.2	27.0	7.3
		35.4%	31.8%	25.8%	7.0%

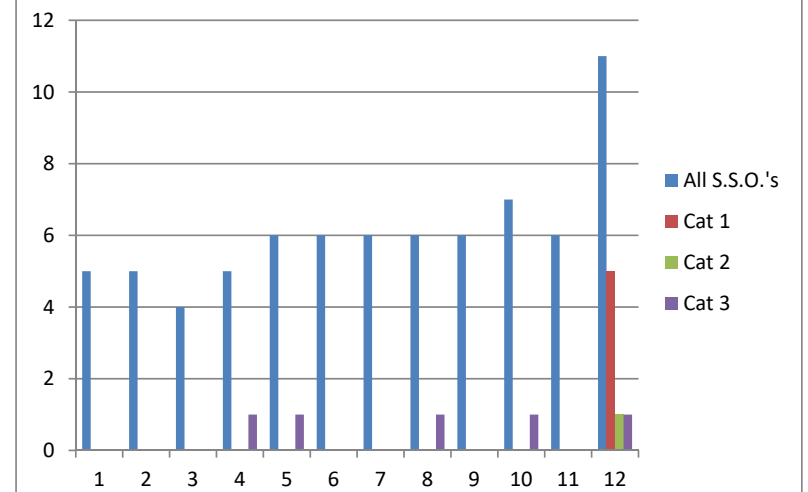
12 Month Rolling Total Sewer Cleaning Summary

Month	HMB	GCS D	MWSD	Total Feet	Total Miles
Jan - 22	4,029	10,061	11,675	25,765	4.9
Feb - 22	18,178	9,863	6,934	34,975	6.6
Mar - 22	12,060	13,397	4,271	29,728	5.6
April - 22	12,929	12,757	7,371	33,057	6.3
May - 22	11,253	8,527	6,221	26,001	4.9
June - 22	15,694	8,845	6,932	31,471	6.0
July - 22	8,472	12,491	4,718	25,681	4.9
Aug - 22	15,041	7,358	11,197	33,596	6.4
Sep - 22	11,786	11,227	4,455	27,468	5.2
Oct - 22	12,220	8,847	9,308	30,375	5.8
Nov - 22	17,708	10,924	9,483	38,115	7.2
Dec - 22	2,384	9,393	5,101	16,878	3.2

Annual ft	141,754	123,690	87,666	353,110	
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Annual Mi.	26.8	23.4	16.6		66.9
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12 Month Moving SSO Totals Through December 2022



Attachment C

Attachment A

Flow Distribution Report Summary for December 2022

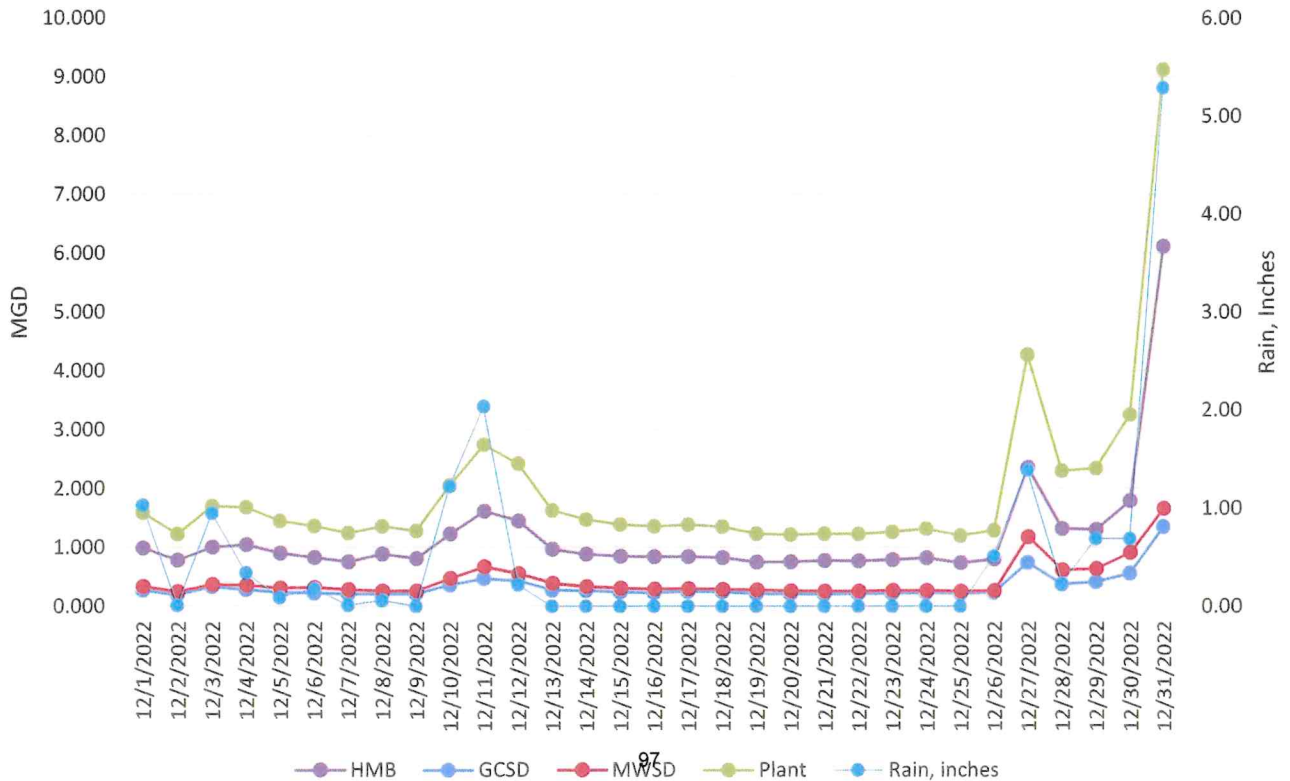
The daily flow report figures for the month of December 2022 have been converted to an Average

Daily Flow (ADF) for each Member Agency.
The results are attached for your review.

The summary of the ADF information is as follows:

	<u>MGD</u>	<u>%</u>
The City of Half Moon Bay	1.178	60.9%
Granada Community Services District	0.326	16.9%
Montara Water and Sanitary District	<u>0.429</u>	<u>22.2%</u>
Total	1.934	100.0%

Sewer Authority Mid-Coastside
Monthly Flow Distribution Report, December 2022



Sewer Authority Mid-Coastside

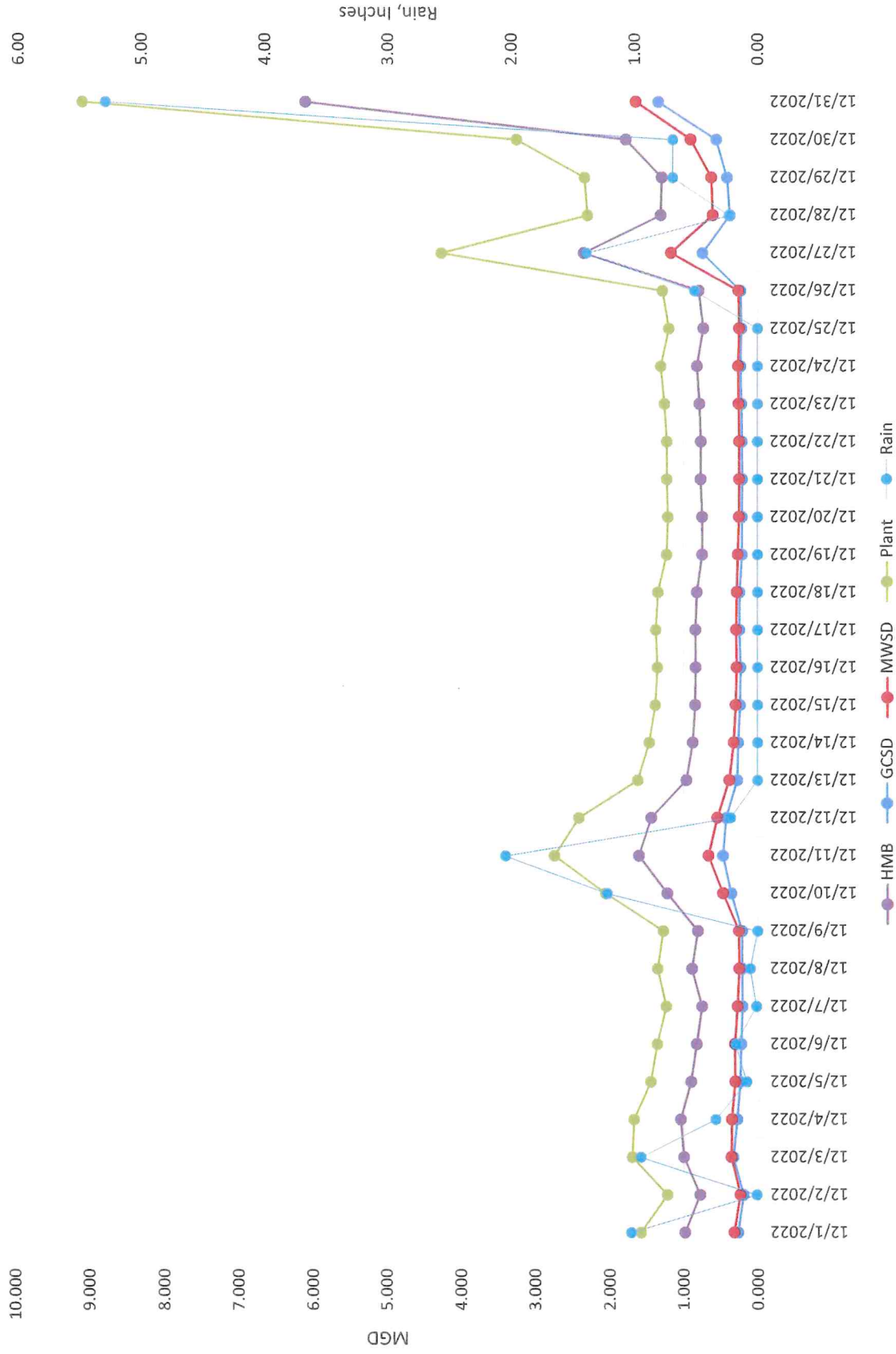
Monthly Flow Distribution Report for December 2022

<u>Date</u>	<u>HMB</u>	<u>GCS D</u>	<u>MWSD</u>	<u>Plant</u>	<u>Rain Plant</u>	<u>Rain Portola</u>	<u>Rain Montara</u>
12/1/2022	0.988	0.271	0.328	1.587	1.03	1.31	0.88
12/2/2022	0.784	0.197	0.245	1.226	0.01	0.01	0.00
12/3/2022	1.002	0.334	0.365	1.701	0.95	0.63	0.73
12/4/2022	1.043	0.280	0.357	1.680	0.34	0.06	0.07
12/5/2022	0.902	0.239	0.310	1.451	0.09	0.11	0.28
12/6/2022	0.825	0.225	0.313	1.363	0.18	0.06	0.07
12/7/2022	0.754	0.208	0.278	1.240	0.01	0.00	0.00
12/8/2022	0.890	0.210	0.255	1.355	0.06	0.07	0.09
12/9/2022	0.811	0.210	0.258	1.279	0.00	0.01	0.01
12/10/2022	1.227	0.357	0.471	2.055	1.22	1.26	0.89
12/11/2022	1.611	0.469	0.668	2.748	2.04	0.92	0.51
12/12/2022	1.444	0.428	0.548	2.420	0.22	0.03	0.33
12/13/2022	0.964	0.278	0.385	1.627	0.00	0.00	0.00
12/14/2022	0.880	0.265	0.326	1.471	0.00	0.00	0.00
12/15/2022	0.847	0.239	0.301	1.387	0.00	0.00	0.00
12/16/2022	0.839	0.231	0.287	1.357	0.00	0.00	0.00
12/17/2022	0.841	0.249	0.293	1.383	0.00	0.00	0.00
12/18/2022	0.823	0.245	0.284	1.352	0.00	0.00	0.00
12/19/2022	0.749	0.212	0.270	1.231	0.00	0.00	0.00
12/20/2022	0.750	0.211	0.255	1.216	0.00	0.00	0.00
12/21/2022	0.771	0.207	0.252	1.230	0.00	0.00	0.00
12/22/2022	0.765	0.213	0.251	1.229	0.00	0.00	0.00
12/23/2022	0.787	0.216	0.259	1.262	0.00	0.00	0.00
12/24/2022	0.819	0.231	0.263	1.313	0.00	0.00	0.00
12/25/2022	0.735	0.217	0.250	1.202	0.00	0.00	0.00
12/26/2022	0.797	0.232	0.261	1.290	0.51	0.30	0.29
12/27/2022	2.355	0.742	1.176	4.273	1.39	2.14	1.85
12/28/2022	1.316	0.378	0.608	2.302	0.23	0.03	0.03
12/29/2022	1.301	0.414	0.629	2.344	0.69	0.63	0.60
12/30/2022	1.792	0.560	0.908	3.260	0.69	0.63	0.60
12/31/2022	6.117	1.350	1.660	9.127	5.29	4.79	4.34
Totals	36.530	10.117	13.314	59.961	14.95	12.99	11.57

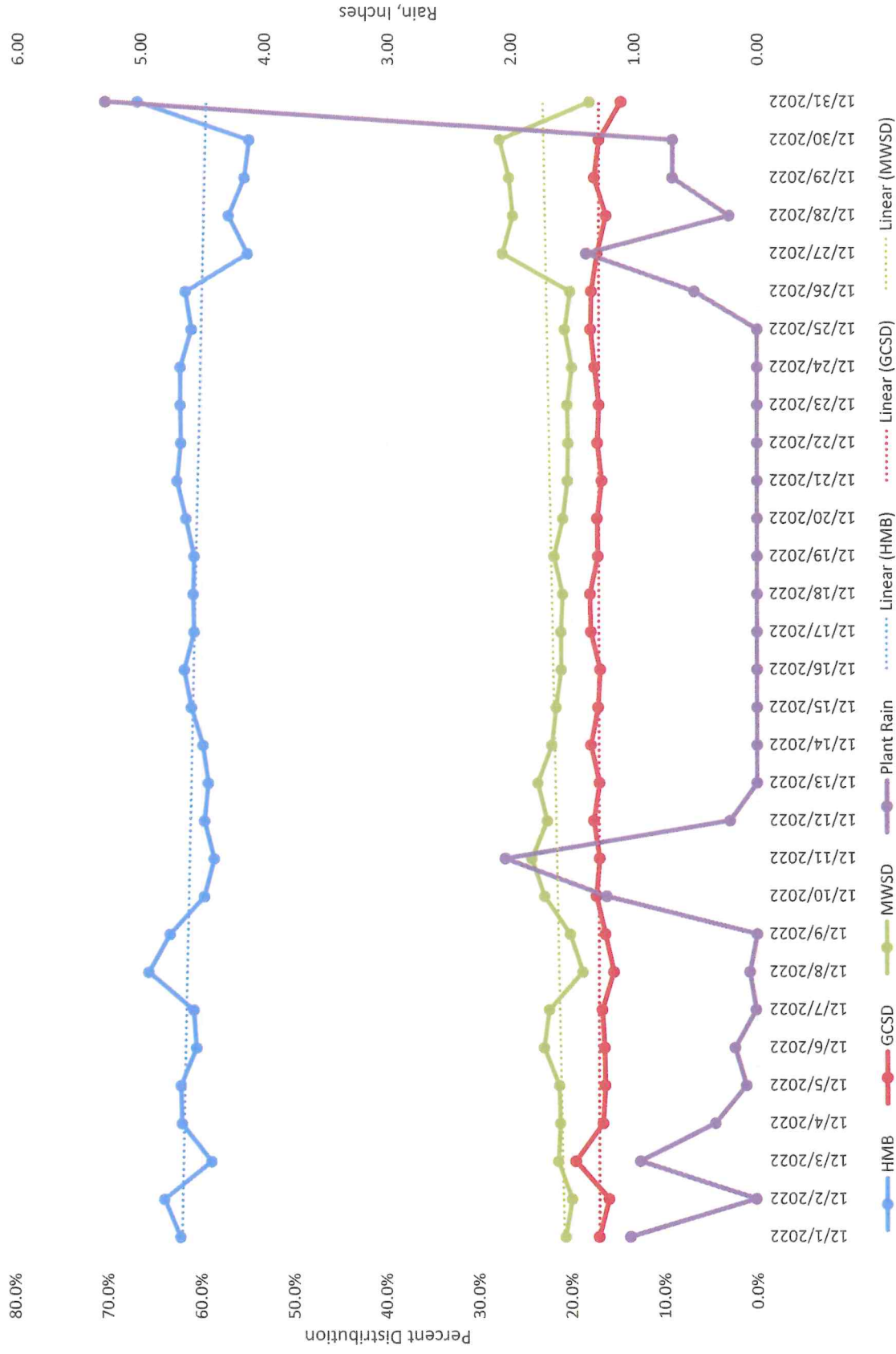
Summary

	<u>HMB</u>	<u>GCS D</u>	<u>MWSD</u>	<u>Plant</u>
Minimum	0.735	0.197	0.245	1.202
Average	1.178	0.326	0.429	1.934
Maximum	6.117	1.350	1.660	9.127
Distribution	60.9%	16.9%	22.2%	100.0%

Sewer Authority Mid-Coastside Monthly Flow Distribution Report, December 2022

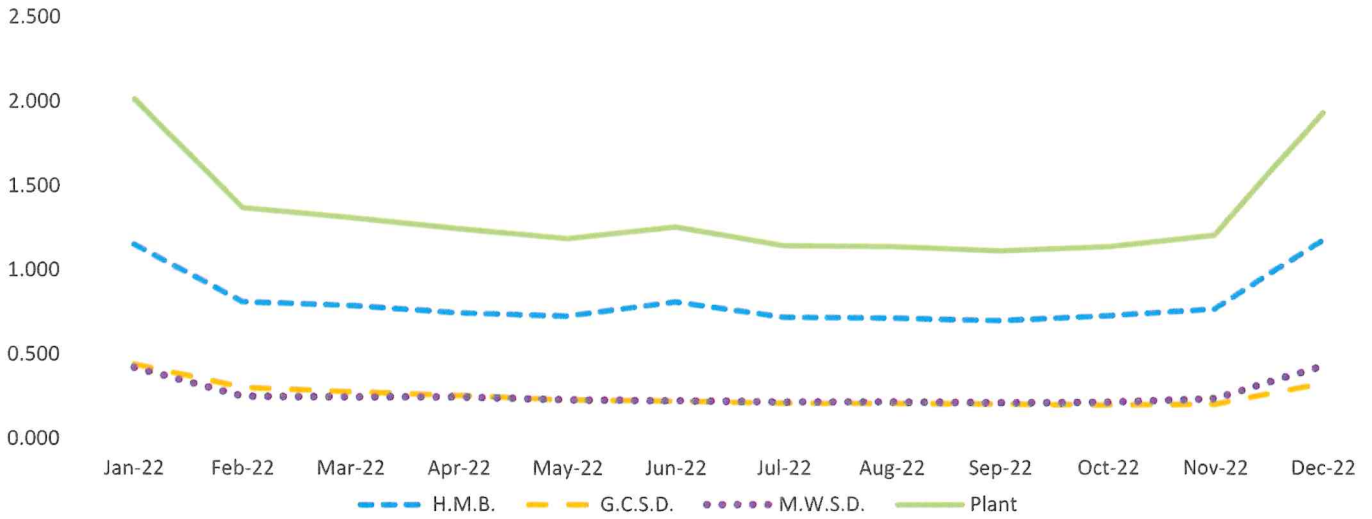


Percent Distribution December 2022

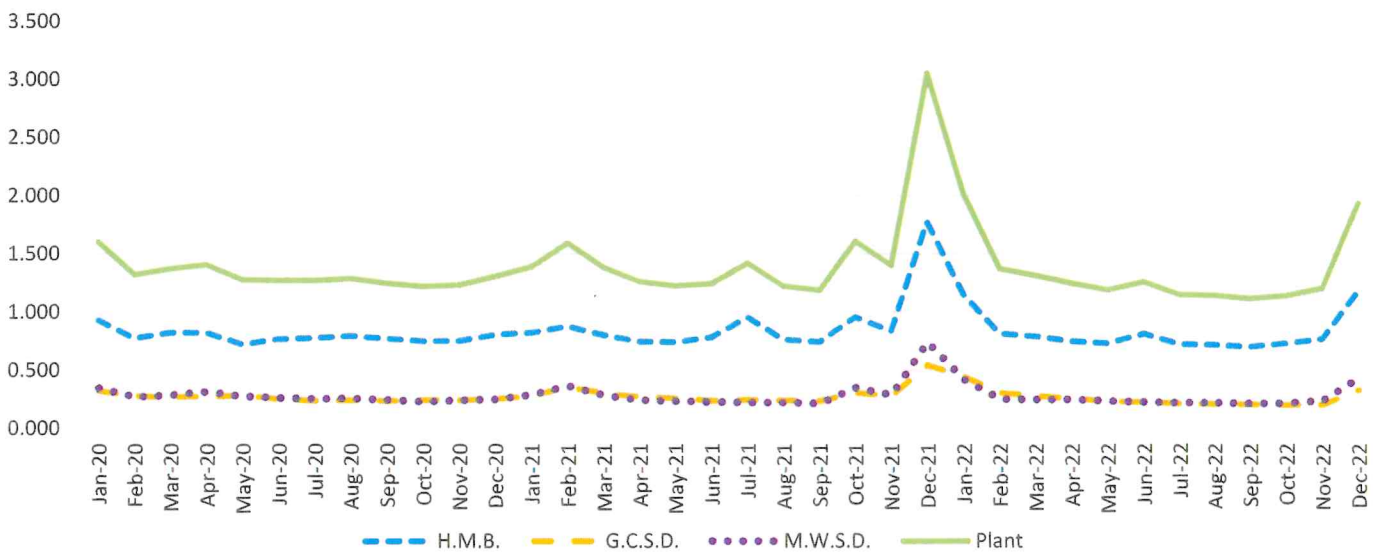


Most recent flow calibration March 2021 PS, March 2021 Plant

One Year Flow Chart
Jan 2022 - Dec 2022

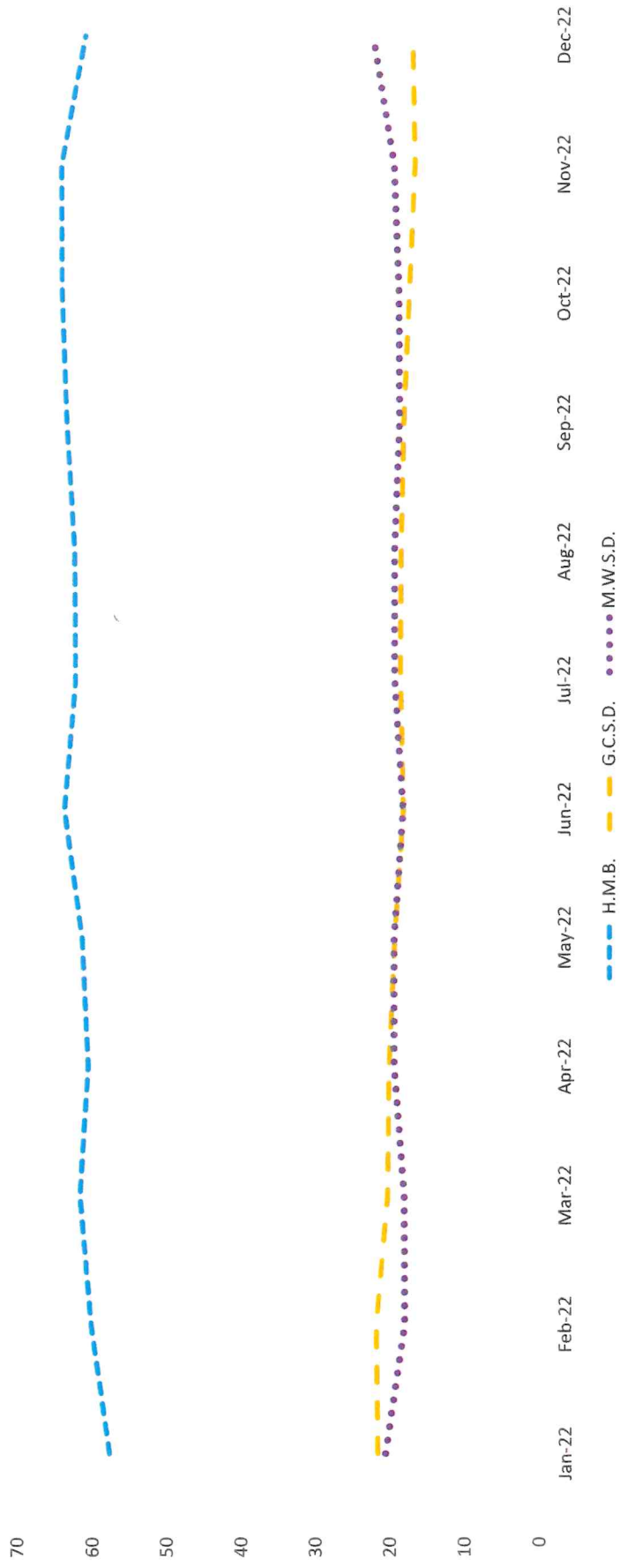


Three Year Flow Chart
Jan 2020 - Dec 2022



Flow based percent distribution based for past year

1 year Distribution by %
Jan 2022 - Dec 2022





MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: April 6, 2023

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

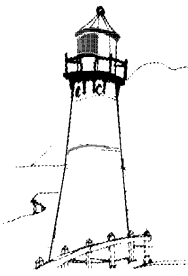
SUBJECT: Review of Current Investment Portfolio

The District's Investment Policy and Guidelines requires that the Board review the status of the current investment portfolio. The following summarizes the status of these accounts:

- The District has most of its idle sewer funds deposited in the State of California's Local Agency Investment Fund (LAIF). The Monthly Average interest rate for February 2023 was 2.624%.
- The District has most of its idle water funds deposited in the California Asset Management Program (CAMP). The current 7 day yield for 3/31/23 was 4.92%.
- The District has one checking account with Wells Fargo Bank for Water and Sewer Funds that is largely backed by Federal securities.

RECOMMENDATION:

District staff attempts to cash manage idle funds in LAIF as long as possible before transferring to the Wells Fargo checking accounts for disbursements.



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **April 6, 2023**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager *CH*

SUBJECT: Connection Permit Applications Received

As of April 6, 2023 the following new **Sewer Connection Permit** application was received since the last report:

Date of Application	Property Owner	Site Address	Home Size

As of April 6, 2023 the following new **Water (Private Fire Sprinkler) Connection Permit** application was received since the last report:

Date of Application	Property Owner	Site Address	Home Size

As of April 6, 2023 the following new **Water Connection Permit** application was received since the last report:

Date of App.	Property Owner	Site Address	Home Size	Type of Connection

RECOMMENDATION:

No action is required. This is for Board information only.



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: April 6th, 2023

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager 

SUBJECT: Monthly Water Production Report

The attached two charts summarize the monthly water production for the District.

The first shows a consolidated from all sources by month. The second shows each water source the District uses, both wells and surface water. The production is shown in gallons of water produced.

RECOMMENDATION:

No action is required. These reports are provided for the Board's information only.

Attachments: 2



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting of April 6th, 2023

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager *CH*

SUBJECT: Rain Report

The attached chart shows the monthly rainfall at Alta Vista Treatment Plant for the current and prior water years along with seven-year average rain fall.

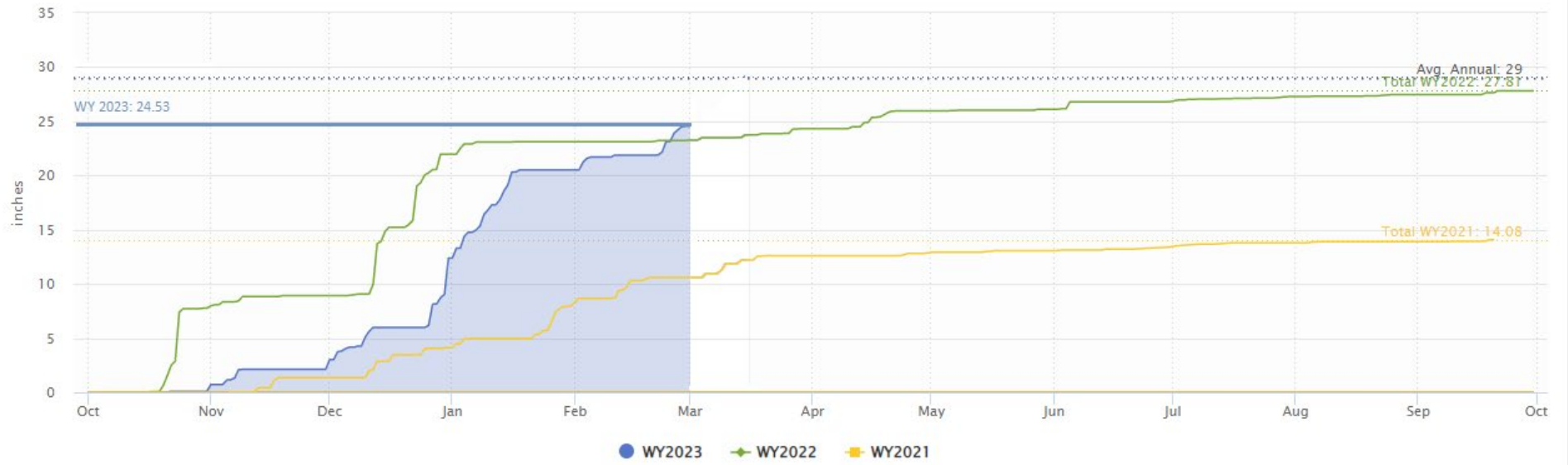
RECOMMENDATION:

No action is required. These reports are provided for the Board's information only.

Attachments: 2

Annual Cumulative Rainfall

Rainfall at MWSD at Alta Vista Avenue Annual Cumulative Rainfall by Water Year



Monthly Cumulative Rainfall

Monthly Rainfall for Current Water Year



2023 © Balance Hydrologics, Inc.



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: April 6th, 2023

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager 

SUBJECT: Monthly Solar Energy Report

The attached chart summarizes the monthly solar production at the Alta Vista Array. Since the installation of the solar panels the District produced 49,481 kWh and saved 84,118 lbs of CO₂.

RECOMMENDATION:

No action is required. This information is provided for the Board's information only.

Attachments: 1



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **April 6, 2023**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

**SUBJECT: Monthly Public Agency Retirement
Service Report for January 2023.**

The District has received the monthly PARS report for January 2023.

Contributions are calculated on a bi-weekly basis, and contributions are made on a monthly basis.

The following monthly reports are submitted as consent agenda items on a monthly basis.

RECOMMENDATION:

This is for Board information only.

Attachment



**Montara Water and Sanitary Dist
Retirement Enhancement Plan**

**Monthly Account Report for the Period
1/1/2023 to 1/31/2023**

Clemens H. Heldmaier
General Manager
Montara Water and Sanitary Dist
P.O. Box 370131
Montara, CA 94037

Plan ID: P7-REP15A

Account Summary

Source	Beginning Balance as of 1/1/2023	Contributions	Earnings	Expenses	Distributions	Transfers	Ending Balance as of 1/31/2023
Contributions	\$1,211,750.50	\$8,777.82	\$71,313.08	\$552.08	\$1,151.02	\$0.00	\$1,290,138.30
TOTAL	\$1,211,750.50	\$8,777.82	\$71,313.08	\$552.08	\$1,151.02	\$0.00	\$1,290,138.30

Investment Selection

PARS Capital Appreciation INDEX PLUS

Investment Objective

The primary goal of the Capital Appreciation objective is growth of principal. The major portion of the assets are invested in equity securities and market fluctuations are expected.

Investment Return

Source	1-Month	3-Months	1-Year	Annualized Return			Plan's Inception Date
				3-Years	5-Years	10-Years	
GENERAL	5.87%	7.39%	-6.32%	5.39%	5.31%	-	03/08/16

Information as provided by US Bank, Trustee for PARS; Not FDIC Insured; No Bank Guarantee; May Lose Value.

Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change. Account balances are inclusive of Trust Administration, Trustee and Investment Management fees.

Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.

January 2023 PARS Statement Detail

PARS beginning Balance as of January 1, 2023 \$ 1,211,750.50

Contributions:

December 15, 2022 Calculation

Wages paid	38,238.19		
Employer - 7.30%	\$ 2,680.50		
Employee - 7.75%	\$ 1,708.41		
Contribution subtotal		\$ 4,388.91	

Fund Impact - PARS Wages			
Sewer	Water	Total	
11,945.34	26,292.86	38,238.19	
837.37	1,843.13	2,680.50	

December 31, 2022 Calculation

Wages paid	38,238.20		
Employer - 7.30%	\$ 2,680.50		
Employee - 7.75%	\$ 1,708.41		
Contribution Subtotal		\$ 4,388.91	

Fund Impact - PARS Wages			
Sewer	Water	Total	
11,945.34	26,292.87	38,238.20	
837.37	1,843.13	2,680.50	

Total Contributions thru December \$ 8,777.82

Rounding \$ -

Earnings/(Losses) \$ 71,313.08

Expenses \$ (552.08)

Distributions \$ (1,151.02)

PARS Ending Balance as of January 31, 2022 \$ 1,290,138.30



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **April 6, 2023**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

A handwritten signature in black ink, appearing to read 'Clemens'.

**SUBJECT: Review and Possible Action Concerning Draft
Water and Sewer Budget.**

Every year the Board reviews MWSD's budgets in draft form to provide early input to staff. At this time sewer flows are still being assessed by the consultant and sewer revenue unknown. Water and sewer CIP's are also in need to be refined and added to the process. As soon as the March financial data is available it will be used as baseline for next year's estimates.

Peter Medina is available to present the draft budget.

RECOMMENDATION:

This item is for Board discussion and direction to staff, as well as referral to the finance committee. The finalized budget draft will be presented for adoption at a subsequent meeting.

Attachments



Montara Water & Sanitary

Budgeted Cash Flow - Sewer

Fiscal year 2023-2024

Cash flow summary

Operating cash flow

Operating income		FY 2022-23		FY 2023-24	Variance (%)	Variance (\$)
Sewer Service Charges	\$	3,702,479	\$	3,702,479	0.00%	\$ -
Cell Tower Lease	\$	80,000	\$	83,000	3.75%	\$ 3,000
Permits, Fees & Other	\$	22,000	\$	18,000	-18.18%	\$ (4,000)
Property Tax	\$	288,860	\$	300,000	3.86%	\$ 11,140
Waste Collection Revenues	\$	27,000	\$	30,000	11.11%	\$ 3,000
Total operating income	\$	4,120,339	\$	4,133,479		
Operating expenses						
Personnel	\$	(411,868)	\$	(461,000)	11.93%	\$ (49,132)
Professional Services	\$	(317,000)	\$	(302,500)	-4.57%	\$ 14,500
Facilities & Administration	\$	(55,900)	\$	(75,900)	35.78%	\$ (20,000)
Engineering	\$	(35,000)	\$	(50,000)	42.86%	\$ (15,000)
Pumping	\$	(45,000)	\$	(65,000)	44.44%	\$ (20,000)
Sewer Authority Mid-Coastside	\$	(2,121,514)	\$	(2,216,314)	4.47%	\$ (94,800)
All other Accounts	\$	(160,760)	\$	(99,600)	-38.04%	\$ 61,160
Total operating expenses	\$	(3,147,042)	\$	(3,270,314)		
Net Cash Flow Provided by Operations	\$	973,297	\$	863,165		
Investment cash flow						
Investment income						
Interest Revenue	\$	20,000	\$	60,000	200.00%	\$ 40,000
Total investment income	\$	20,000	\$	60,000		
Investment expenses						
Capital Improvement Program	\$	(1,015,900)	\$	(1,241,725)	22.23%	\$ (225,825)
Total investment expenses	\$	(1,015,900)	\$	(1,241,725)		
Net Cash Flow Used by Investments	\$	(995,900)	\$	(1,181,725)		
Financing cash flow						
Financing income						
Connection Fees	\$	213,000	\$	250,000	17.37%	\$ 37,000
Total financing income	\$	213,000	\$	250,000		
Financing expenses						
Loan Interest Expense	\$	(29,157)	\$	(25,877)	-11.25%	\$ 3,280
Loan Principal Payment	\$	(106,831)	\$	(113,805)	6.53%	\$ (6,974)
Total financing expenses	\$	(135,988)	\$	(139,683)		
Net Cash Flow Provided by Financing Activities	\$	77,012	\$	110,317		
Overall projected cash flow	\$	54,409	\$	(208,242)		
Transfer from/(to) Sewer Reserves	\$	(54,409)	\$	208,242		*
Net cash flow	\$	-	\$	-		

* Please see discussion of Sewer operating reserve funds on page 15. In addition, please review the Sewer CIP project summary list on page 11.



Montara Water & Sanitary

Budgeted Cash Flow - Water

Fiscal year 2023-2024

Cash flow summary

Operating cash flow

Operating income		FY 2022-2023		FY 2023-2024	Variance (%)		Variance (\$)
	Water Sales	\$ 1,897,000	\$	1,897,000	0.00%	\$	-
	Permits, Fees & Other	\$ 18,600	\$	8,600	-53.76%	\$	(10,000)
	Property Tax	\$ 288,860	\$	300,000	3.86%	\$	11,140
	Backflow Testing & Other	\$ 15,000	\$	18,000	20.00%	\$	3,000
	Total operating income	\$ 2,219,460	\$	2,223,600			
Operating expenses							
	Personnel	\$ (1,044,274)	\$	(1,124,635)	7.70%	\$	(80,361)
	Professional Services	\$ (229,500)	\$	(183,500)	-20.04%	\$	46,000
	Facilities & Administration	\$ (80,500)	\$	(106,000)	31.68%	\$	(25,500)
	Engineering	\$ (70,000)	\$	(85,000)	21.43%	\$	(15,000)
	Pumping	\$ (105,700)	\$	(120,700)	14.19%	\$	(15,000)
	Supply	\$ (52,500)	\$	(47,500)	-9.52%	\$	5,000
	Collection/Transmission	\$ (120,000)	\$	(177,000)	47.50%	\$	(57,000)
	Treatment	\$ (95,000)	\$	(75,000)	-21.05%	\$	20,000
	All Other Accounts	\$ (240,000)	\$	(179,500)	-25.21%	\$	60,500
	Total operating expenses	\$ (2,037,474)	\$	(2,098,835)			
	Net Cash Flow Provided by Operations	\$ 181,986	\$	124,765			
Investment cash flow							
Investment income							
	Interest Revenue	\$ -	\$	60,000		\$	60,000
	GO Bonds, Assessment Receipts	\$ 983,546	\$	1,195,381	21.54%	\$	211,835
	Water System Reliability Charge	\$ 1,000,000	\$	1,060,000	6.00%	\$	60,000
	Total investment income	\$ 1,983,546	\$	2,255,381			
Investment expenses							
	Capital Improvement Program	\$ (1,239,000)	\$	(3,332,730)	168.99%	\$	(2,093,730)
	Total investment expenses	\$ (1,239,000)	\$	(3,332,730)			
	Net Cash Flow Used by Investments	\$ 744,546	\$	(1,077,349)			
Financing cash flow							
Financing income							
	Connection Fees	\$ 200,000	\$	220,000	10.00%	\$	20,000
	Total financing income	\$ 200,000	\$	220,000			
Financing expenses							
	Long Term Debt - Interest Expense	\$ (139,419)	\$	(122,561)	-12.09%	\$	16,858
	Long Term Debt - Principal Payment	\$ (1,169,517)	\$	(1,190,085)	1.76%	\$	(20,568)
	Total financing expenses	\$ (1,308,936)	\$	(1,312,646)			
	Net Cash Flow Provided by Financing Activities	\$ (1,108,936)	\$	(1,092,646)			
	Overall projected cash flow	\$ (182,405)	\$	(2,045,230)			
	Transfer from/(to) Water Reserves	\$ 182,405	\$	2,045,230	*		
	Net cash flow	\$ -	\$	-			

* Please see discussion of Water operating reserve funds on page 14. In addition, please review the Water CIP project summary list on page 12.

MWSD — Fiscal Year 2023-24 Operations Budget - SEWER ENTERPRISE

Operating Revenue	GL Codes	2019-20	2020-21	2021-22	2022-23	Income/Expenditures as		Projected as	Proposed Budgeted	Increase/(Decrease)	Increase/(decrease)	
		Actual	Actual	Actual	Budget	of February 28, 2023	% To date	Projected	% of Budget	amounts 2023-24	from 2022-2023 \$	%
Cell Tower Lease:	4220	42,687	34,032	80,315	80,000	58,753	73.44%	88,130	110.16%	83,000	3,000	3.75%
Administrative Fees (New Construction):	4410	3,794	4,932	7,397	6,000	1,763	29.38%	2,645	44.08%	4,000	(2,000)	-33.33%
Administrative Fees (Remodel):	4420	542	548	569	1,000	0	0.00%	0	0.00%	1,000	0	0.00%
Inspection Fees (New Construction):	4430	3,584	3,626	6,994	6,000	1,668	27.80%	2,502	41.70%	4,000	(2,000)	-33.33%
Inspection Fees (Remodel):	4440	512	518	1,000	1,000	0	0.00%	0	0.00%	1,000	0	0.00%
Mainline Extension Fees:	4450			6,000	0	0	0.00%	0	0.00%	0	0	#DIV/0!
Remodel Fees:	4460	2,999	10,601	18,826	8,000	5,567	69.59%	8,351	104.38%	8,000	0	0.00%
Other Fees:	4470		7,500		0			0				
Grants:	4510	112	136		0	136	100.00%	204	100.00%		0	#DIV/0!
Property Tax Receipts:	4610	407,337	455,194	516,917	288,860	381,074	131.92%	571,611	197.89%	300,000	11,140	3.86%
Sewer Service Charges:	4710	3,086,734	3,429,746	3,582,585	3,712,479	2,256,850	60.79%	3,712,479	100.00%	3,712,479	0	0.00%
Sewer Service Refunds, Customer:	4720	(7,751)	(42,650)	(8,166)	(10,000)	(5,986)	59.86%	(8,979)	89.79%	(10,000)	0	0.00%
Waste Collection Revenues:	4760	24,353	27,202	26,055	27,000	17,508	64.84%	26,262	97.27%	30,000	3,000	11.11%
Other Revenue:	4990	2,018	189,253	2,902		30	100.00%	45	100.00%			
Total Operating Revenue:		3,566,921	4,120,638	4,240,394	4,120,339	2,717,363	65.95%	4,403,249	106.87%	4,133,479	13,140	0.32%
Operating Expenses												
Bank Fees:	5190	6,592	8,517	4,811	7,000	3,527	50.39%	5,291	75.58%	6,000	(1,000)	-14.29%
Board Meetings:	5210	3,861	4,050	3,856	3,000	2,497	83.23%	3,746	124.85%	4,000	1,000	33.33%
Director Fees:	5220	4,125	3,525	4,925	7,500	2,250	30.00%	3,375	45.00%	10,000	2,500	33.33%
Election Expenses:	5230	0	0		75,000	0	0.00%	0	0.00%	15,000	(60,000)	-80.00%
Conference Attendance:	5250	35	0	1,918	6,000	0	0.00%	0	0.00%	10,000	4,000	66.67%
Information Systems:	5270	9,746	6,875	4,099	5,000	4,534	90.68%	6,801	136.02%	6,000	1,000	20.00%
Fidelity Bond:	5310	0	438		500	0	0.00%	0	0.00%	500	0	0.00%
Property & Liability Insurance:	5320	1,394	9,851	8,057	15,000	8,510	56.73%	8,510	56.73%	10,000	(5,000)	-33.33%
LAFCO Assessment:	5350	2,060	5,318	2,708	2,500		0.00%	2,460	98.40%	3,000	500	20.00%
Meeting Attendance, Legal:	5420			0	0	0	0.00%	0	0.00%	0	0	#DIV/0!
General Legal:	5430	89,445	59,250	99,681	200,000	29,457	14.73%	44,186	22.09%	200,000	0	0.00%
Litigation:	5440	49,445	203,505	176,781		94,740		142,110				
Maintenance, Office:	5510	4,614	4,096	3,382	15,000	2,794	18.63%	4,191	27.94%	25,000	10,000	66.67%
Meetings, Local:	5520					0	0.00%	0	0.00%	0	0	
Memberships:	5530	600	600	4,408	4,000	4,405	110.13%	5,000	125.00%	5,000	1,000	
Office Supplies:	5540	6,388	4,094	6,692	2,500	4,291	171.64%	6,437	257.46%	7,000	4,500	180.00%
Postage:	5550	654	463	112	400	0	0.00%	0	0.00%	400	0	0.00%
Printing & Publishing:	5560	980	1,397	943	1,500	780	52.00%	1,170	78.00%	1,500	0	0.00%
Accounting:	5610	37,875	34,978	38,590	38,000	24,523	64.53%	36,785	96.80%	39,000	1,000	2.63%
Audit:	5620	8,150	13,150	13,661	16,500	0	0.00%	0	0.00%		(16,500)	-100.00%
Consulting:	5630	50,500	66,299	51,037	50,000	32,623	65.25%	48,935	97.87%	50,000	0	0.00%
Data Services:	5640	7,173	6,386	9,283	9,000	9,853	109.48%	9,853	109.48%	10,000	1,000	11.11%
Labor & HR Support:	5650	2,562	2,562	2,562	2,500	1,708	68.32%	2,562	102.48%	2,500	0	0.00%
Payroll Services:	5660	967	968	1,000	1,000	627	62.70%	941	94.05%	1,000	0	0.00%
Other Professional Services:	5690					0	0.00%	0	0.00%	0	0	
San Mateo County Tax Roll Charges:	5710	119	119	119	200	2,099	1049.50%	3,149	1574.25%	2,500	2,300	1150.00%
Telephone & Internet:	5720	31,129	32,546	38,358	25,000	29,945	119.78%	44,918	179.67%	30,000	5,000	20.00%
Mileage Reimbursement:	5730	327	0	254	1,500	300	20.00%	450	30.00%	2,000	500	33.33%
Reference Materials:	5740	0	55		200	0	0.00%	0	0.00%	200	0	0.00%
Other Administrative:	5790	608	94	(287)		0	0.00%	0	0.00%	0	0	
CalPERS 457 Deferred Plan:	5810	20,180	18,545	21,689	19,383	12,037	62.10%	20,635	106.46%	21,639	2,256	11.64%
Employee Benefits:	5820	50,680	55,091	40,493	43,823	33,159	75.67%	56,844	129.71%	52,135	8,312	18.97%
Disability Insurance:	5830	1,709	1,747	1,769	2,049	1,180	57.59%	2,023	98.72%	2,288	238	11.64%
Payroll Taxes:	5840	16,217	17,028	17,451	23,096	9,017	39.04%	15,458	66.93%	25,561	2,465	10.67%
PARS:	5850	20,480	25,388	18,497	18,940	12,215	64.49%	20,940	110.56%	22,319	3,378	17.84%
Management:	5910	114,041	128,011	131,607	123,568	67,074	54.28%	114,984	93.05%	123,568	0	0.00%
Staff :	5920	132,421	131,838	140,442	175,137	101,088	57.72%	173,294	98.95%	207,169	32,032	18.29%
Staff Certification:	5930	2,225	1,913	2,100	1,800	1,225	68.06%	2,100	116.67%	1,800	0	0.00%
Staff Overtime:	5940	1,888	3,411	4,813	1,399	3,134	224.09%	5,373	384.15%	1,589	191	13.65%
Staff Standby:	5950			0	0	43	100.00%	74	100.00%	0	0	
Worker's Compensation Insurance:	5960	2,837	2,699	2,585	2,673	2,851	106.65%	4,887	182.83%	2,932	259	9.67%
Claims, Property Damage:	6170	632	976	3,076	2,000	0	0.00%	10,000	50.00%	10,000	(10,000)	-50.00%
Education & Training:	6195	0		93	1,000	857	85.70%	1,286	128.55%	2,000	1,000	100.00%
Meeting Attendance, Engineering:	6210			0	0	0	0.00%	0	0.00%	0	0	#DIV/0!
General Engineering:	6220	35,060	24,889	56,067	35,000	40,832	116.66%	61,248	174.99%	50,000	15,000	42.86%
Equipment & Tools, Expensed:	6320					0	0.00%	0	0.00%	0	0	#DIV/0!
Alarm Services:	6335	6,133	6,688	5,432	5,500	3,913	71.15%	5,870	106.72%	6,000	500	9.09%
Landscaping:	6337	4,468	4,875	8,525	6,000	3,700	61.67%	5,400	90.00%	6,000	0	0.00%
Pumping Fuel & Electricity:	6410	39,587	45,778	44,443	45,000	34,239	76.09%	51,359	114.13%	50,000	5,000	11.11%

MWSD — Fiscal Year 2023-24 Operations Budget - SEWER ENTERPRISE

<u>Operating Revenue</u>	<u>GL Codes</u>	<u>2019-20 Actual</u>	<u>2020-21 Actual</u>	<u>2021-22 Actual</u>	<u>2022-23 Budget</u>	<u>Income/Expenditures as of February 28, 2023</u>	<u>% To date</u>	<u>Projected</u>	<u>Projected as % of Budget</u>	<u>Proposed Budgeted amounts 2023-24</u>	<u>Increase/(Decrease) from 2022-2023 \$</u>	<u>Increase/(decrease) %</u>
Pumping Maintenance, Generators:	6420			903		2,664		3,996		15,000	15,000	#DIV/0!
Pumping Maintenance, General:	6430			8,959				0			0	#DIV/0!
Maintenance, Collection System:	6660			0	10,000		0.00%	0	0.00%	10,000	0	0.00%
Uniforms:	6770	126		0	200		0.00%	0	0.00%	200	0	0.00%
Fuel:	6810	848	687	1,297	1,000	2,545	254.50%	3,818	381.75%	2,000	1,000	100.00%
Truck Equipment, Expensed:	6820	439	38	209	160	111	69.38%	167	104.06%	200	40	25.00%
Truck Repairs:	6830	622	88	343	1,000	608	60.80%	912	91.20%	1,000	0	0.00%
Total Other Operations:	6890	(29,919)					0.00%	0	0.00%		0	
SAM Collections:	6910	341,549	281,817	304,309	284,186	189,457	66.67%	284,186	100.00%	294,862	10,676	3.76%
SAM Operations:	6920	1,529,139	1,584,637	1,532,608	1,727,328	1,130,481	65.45%	1,695,722	98.17%	1,806,452	79,124	4.58%
SAM Maintenance, Collection System:	6940				40,000	28,154	70.39%	42,231	105.58%	45,000	5,000	12.50%
SAM Maintenance, Pumping:	6950				70,000	82,703	118.15%	124,055	177.22%	70,000	0	0.00%
SAM NDWSCP:	6960			24,482		166		249				
Total Operations Expense:		2,610,711	2,805,280	2,849,142	3,147,042	2,022,916	64.28%	3,087,971	98.12%	3,270,314	123,272	3.92%
Net Change in position from Operations:		956,210	1,315,358	1,391,252	973,297	694,447	71.35%	1,315,277	135.14%	863,165	(110,132)	-11.32%

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MWSD — Fiscal Year 2023-24 Non-Operating Budget - SEWER ENTERPRISE

	<u>GL Codes</u>	<u>2019-20 Actual</u>	<u>2020-21 Actual</u>	<u>2021-22 Actual</u>	<u>2022-23 Budget</u>	<u>Income/Expenditures</u> <u>as of February 28, 2023</u>	<u>% To date</u>	<u>Projected</u>	<u>Projected as</u> <u>% of Budget</u>	<u>Proposed Budgeted</u> <u>amounts 2023-24</u>	<u>Increase/(Decrease)</u> <u>from 2022-2023 \$</u>	<u>Increase/(decrease)</u> <u>%</u>
Non Operating Revenue												
Connection Fees, Residential New Const:	7110	225,264	183,873	242,298	163,000	151,677	93.05%	260,018	159.52%	175,000	12,000	7.36%
Connection Fees, Residential Remodel:	7120	55,708	2,774	53,312	50,000	36,195	72.39%	62,049	124.10%	55,000	5,000	10.00%
Connection Fee Refunds:	7152					(28,621)		(49,065)	100.00%	(20,000)		
Additional Fixture Units New Const:	7153			22,617		17,165		29,426	100.00%	20,000		
Additional Fixture Units Remodel:	7155			79,005		21,456		36,782	100.00%	20,000		
PFP Pass Thru:	7160			12,869				0	0.00%			
Meter Pass Thru Costs:	7165					(875)		(1,500)	100.00%			
Mainline Extension Pass Thru:	7170					(6,952)		(11,918)	100.00%			
Employee loans:	7700											
LAIF, Interest:	7200	105,107	38,726	12,872	20,000	48,697	243.49%	58,436	292.18%	60,000	40,000	200.00%
Total Non Operating Revenue:		386,079	225,373	422,973	233,000	238,742	102.46%	384,228	164.91%	310,000	57,000	24.46%
Non Operating Expense												
PNC Equipment Lease:	9125	15,151	11,535		9,441	5,339	56.55%	11,535	122.18%	7,176	(2,265)	-23.99%
Capital Assessment, SAM:	9175					0	0.00%		0.00%		0	#DIV/0!
I-Bank Loan:	9200	23,801	21,263		19,716	11,293	57.28%	20,700	104.99%	18,702	(1,014)	-5.15%
Total Non Operating Expense:		38,952	32,798	0	29,157	16,632	57.04%	32,235	110.56%	25,877	(3,280)	-11.25%
Net Change in position from Non Operating activities:		347,127	192,575	422,973	203,843	222,110		351,993		284,123	60,280	

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MWSD — Fiscal Year 2023-24 Operations Budget - WATER ENTERPRISE

Operating Revenue	GL Codes	2019-20	2020-21	2021-22	2022-23 Budget	Income/Expenditures as		Projected	Projected as %	Proposed Budgeted	Increase/(Decrease)	Increase/(decrease)
		Actual	Actual	Actual		of February 28, 2023	% To date		of Budget	amounts 2023-24	from 2022-2023 \$	%
Cell Tower Lease:	4220	42,687	33,985	0	0		0.00%	0	0.00%		0	#DIV/0!
Administrative Fees (New Construction):	4410	4,336	6,028	8,535	7,000	2,360	33.71%	3,540	50.57%	4,000	(3,000)	-42.86%
Administrative Fees (Remodel):	4420	1,084	548	569	600		0.00%	0	0.00%	600	0	0.00%
Inspection Fees (New Construction):	4430	4,096	5,698	8,415	7,000	2,233	31.90%	3,350	47.85%	4,000	(3,000)	-42.86%
Inspection Fees (Remodel):	4440	1,536	518	538	1,000		0.00%	0	0.00%	0	(1,000)	-100.00%
Mainline Extension Fees:	4450		85,905	82,882	3,000		0.00%	0	0.00%	0	(3,000)	
Remodel Fees:	4460	1,421	0				0.00%	0	0.00%		0	#DIV/0!
Other Fees:	4470	4,400	489	186				0				
Grants:	4510	112	136			136	100.00%	204	100.00%		0	#DIV/0!
Property Tax Receipts:	4610	407,337	455,194	516,917	288,860	381,074	131.92%	571,611	197.89%	300,000	11,140	3.86%
Testing, Backflow:	4740	25,761	15,828	25,730	15,000	16,768	111.79%	18,000	120.00%	18,000	3,000	20.00%
Water Sales:	4810	1,973,134	1,952,964	1,752,213	1,900,000	1,223,357	64.39%	1,835,036	96.58%	1,900,000	0	0.00%
Water Sales, Fire Protection:	4820							0				
Water Sales Refunds, Customer:	4850	(1,338)	(2,817)	(3,210)	(3,000)	(1,317)	43.90%	(1,976)	65.85%	(3,000)	0	0.00%
Other Revenue:	4990	56,424	6,393	3,541		10,967	100.00%	16,451	100.00%		0	
Total Operating Revenue:		2,520,990	2,560,869	2,396,316	2,219,460	1,635,578	73.69%	2,446,215	110.22%	2,223,600	4,140	0.19%
Operating Expenses												
Bank Fees:	5190	1,434	1,777	4,811	4,000	3,581	89.53%	5,372	134.29%	5,500	1,500	37.50%
Board Meetings:	5210	3,861	4,050	3,856	3,000	2,497	83.23%	3,746	124.85%	4,000	1,000	33.33%
Director Fees:	5220	4,125	3,525	4,925	7,500	2,250	30.00%	3,375	45.00%	10,000	2,500	33.33%
Election Expenses:	5230		0		75,000		0.00%	0	0.00%	15,000	(60,000)	-80.00%
Bond Issue Cost:	5235		66,381					0				
CDPH Fees:	5240	12,405	12,004	15,707	15,000	17,526	116.84%	17,526	116.84%	18,000	3,000	20.00%
Conference Attendance:	5250	243	0	1,918	6,000		0.00%	0	0.00%	15,000	9,000	150.00%
Information Systems:	5270	18,631	6,875	13,989	5,000	4,534	90.68%	6,801	136.02%	6,500	1,500	30.00%
Fidelity Bond:	5310		438		500		0.00%	0	0.00%	500	0	0.00%
Property & Liability Insurance:	5320	1,173	0	7,987	0	8,510	100.00%	8,510	100.00%	10,000	10,000	#DIV/0!
LAFCO Assessment:	5350	2,759	5,872	2,755	5,000		0.00%	0	0.00%	3,000	(2,000)	-40.00%
Meeting Attendance, Legal:	5420				0		0.00%	0	0.00%		0	#DIV/0!
General Legal:	5430	123,406	116,294	74,809	100,000	34,266	34.27%	51,399	51.40%	75,000	(25,000)	-25.00%
Litigation:	5440					120		180				
Maintenance, Office:	5510	6,414	10,653	3,524	15,000	2,840	18.93%	4,260	28.40%	25,000	10,000	66.67%
Meetings, Local:	5520	(142)			0		0.00%	0	0.00%		0	
Memberships:	5530	23,026	24,540	20,318	27,000	22,145	82.02%	22,145	82.02%	25,000	(2,000)	-7.41%
Office Supplies:	5540	6,525	4,098	6,797	4,500	4,349	96.64%	6,524	144.97%	5,000	500	11.11%
Postage:	5550	11,567	13,451	14,890	14,000	9,188	65.63%	13,782	98.44%	14,000	0	0.00%
Printing & Publishing:	5560	2,171	1,397	1,488	5,000	830	16.60%	1,245	24.90%	5,000	0	0.00%
Accounting:	5610	37,875	34,978	38,590	38,000	24,523	64.53%	36,785	96.80%	39,000	1,000	2.63%
Audit:	5620	8,150	13,150	13,661	16,500	0	0.00%	13,661	82.79%		(16,500)	-100.00%
Consulting:	5630	56,893	64,713	52,892	65,000	32,623	50.19%	48,935	75.28%	65,000	0	0.00%
Data Services:	5640	900	6,386	10,400	6,500	900	13.85%	900	13.85%	1,000	(5,500)	-84.62%
Labor & HR Support:	5650	2,641	2,562	2,562	2,500	1,708	68.32%	2,562	102.48%	2,500	0	0.00%
Payroll Services:	5660	967	968	1,000	1,000	628	62.80%	942	94.20%	1,000	0	0.00%
Other Professional Services:	5690						0.00%	0	0.00%		0	
San Mateo County Tax Roll Charges:	5710	119	119	119	200	1,625	812.50%	2,438	1218.75%	2,500	2,500	
Telephone & Internet:	5720	36,093	40,647	45,606	25,000	36,371	145.48%	54,557	218.23%	30,000	5,000	20.00%
Mileage Reimbursement:	5730	623	75	525	1,500	698	46.53%	1,047	69.80%	2,000	500	33.33%
Reference Materials:	5740		55		800		0.00%	0	0.00%	500	(300)	-37.50%
Other Administrative:	5790	500	729	685	0	1,297	100.00%	1,946	100.00%		0	
CalPERS 457 Deferred Plan:	5810	42,604	44,923	48,201	49,977	29,190	58.41%	43,785	87.61%	51,637	1,660	3.32%
Employee Benefits:	5820	85,042	120,304	116,781	107,276	87,973	82.01%	131,960	123.01%	155,291	48,015	44.76%
Disability Insurance:	5830	3,564	4,041	4,129	5,411	2,723	50.32%	4,085	75.49%	5,591	180	3.32%
Payroll Taxes:	5840	43,195	47,306	47,682	57,850	28,566	49.38%	42,849	74.07%	59,707	1,857	3.21%
PARS:	5850	42,031	26,477	40,261	43,897	26,651	60.71%	45,687	104.08%	47,466	3,569	8.13%
Management:	5910	114,042	128,011	131,608	123,568	67,075	54.28%	114,986	93.06%	123,568	0	0.00%
Staff:	5920	407,112	446,737	451,291	542,747	303,973	56.01%	521,097	96.01%	558,494	15,747	2.90%
Staff Certification:	5930	10,625	11,213	12,125	11,400	7,525	66.01%	12,900	113.16%	11,400	0	0.00%
Staff Overtime:	5940	45,849	48,498	52,669	49,935	33,145	66.38%	56,820	113.79%	58,894	8,959	17.94%
Staff Standby:	5950	25,485	26,514	26,564	28,553	16,383	57.38%	28,085	98.36%	28,122	(431)	-1.51%
Worker's Compensation Insurance:	5960	14,274	14,332	13,072	23,661	5,855	24.75%	8,783	37.12%	24,466	805	3.40%
Backflow Prevention:	6160	326	1,528	1,020	1,000	710	71.00%	1,065	106.50%	1,000	0	0.00%
Claims, Property Damage:	6170	392	0		10,000	141	1.41%	212	2.12%	10,000	0	0.00%
SCADA Maintenance:	6185	2,468	4,816	2,910	38,000	3,575	9.41%	5,363	14.11%	20,000	(18,000)	-47.37%

MWSD — Fiscal Year 2023-24 Operations Budget - WATER ENTERPRISE

Operating Revenue	GL Codes	2019-20 Actual	2020-21 Actual	2021-22 Actual	2022-23 Budget	Income/Expenditures as of February 28, 2023	% To date	Projected	Projected as % of Budget	Proposed Budgeted amounts 2023-24	Increase/(Decrease) from 2022-2023 \$	Increase/(decrease) %
Internet & Telephone, Communications:	6187			24			0.00%	0	0.00%		0	
Education & Training:	6195	4,372	639	3,428	5,000	1,875	37.50%	2,813	56.25%	5,000	0	0.00%
Meeting Attendance, Engineering:	6210				0		0.00%	0	0.00%		0	#DIV/0!
General Engineering:	6220	12,390	1,352	6,749	20,000	2,927	14.64%	4,391	21.95%	10,000	(10,000)	-50.00%
Water Quality Engineering:	6230	116,823	68,993	70,999	50,000	58,852	117.70%	88,278	176.56%	75,000	25,000	50.00%
Equipment & Tools, Expensed:	6320	17,500	6,943	12,363	12,000	5,652	47.10%	8,478	70.65%	10,000	(2,000)	-16.67%
Alarm Services:	6335	1,040	1,249	1,087	2,000	497	24.85%	746	37.28%	2,000	0	0.00%
Landscaping:	6337	6,950	13,932	19,989	15,000	10,438	69.59%	15,657	104.38%	15,000	0	0.00%
Facilities other:	6330						0.00%	0	0.00%		0	#DIV/0!
Lab Supplies & Equipment:	6370	9,432	993	5,357	4,000	2,253	56.33%	3,380	84.49%	4,000	0	0.00%
Meter Reading:	6380	10	121	119	500	227	45.40%	341	68.10%	500	0	0.00%
Pumping Fuel & Electricity:	6410	75,074	75,172	83,871	90,000	59,217	65.80%	88,826	98.70%	95,000	5,000	5.56%
Pumping Maintenance, Generators:	6420	20,908	8,014	12,043	10,000	18,140	181.40%	27,210	272.10%	20,000	10,000	100.00%
Pumping Maintenance, General:	6430	17	751	1,153	5,000	308	6.16%	462	9.24%	5,000	0	0.00%
Pumping Equipment, Expensed:	6440	8,562	13	129	700		0.00%	0	0.00%	700	0	0.00%
Maintenance, Raw Water Mains:	6510	27	37	253	2,500	3,690	147.60%	5,535	221.40%	2,500	0	0.00%
Maintenance, Wells:	6520	13,281	9,193	5,975	15,000	6,501	43.34%	9,752	65.01%	15,000	0	0.00%
Water Purchases:	6530	33,976	34,355	33,040	35,000	12,350	35.29%	24,700	70.57%	30,000	(5,000)	-14.29%
Hydrants:	6610	6,841	10,557	5,690	10,000		0.00%	0	0.00%	10,000	0	0.00%
Maintenance, Water Mains:	6620	40,201	43,561	101,071	50,000	121,264	242.53%	181,896	363.79%	100,000	50,000	100.00%
Maintenance, Water Service Lines:	6630	6,384	40,898	8,245	20,000	8,716	43.58%	13,074	65.37%	20,000	0	0.00%
Maintenance, Tanks:	6640	5,141	4,510	438	5,000	2,643	52.86%	3,965	79.29%	5,000	0	0.00%
Maintenance, Distribution General:	6650	10,890	8,623	22,202	10,000	8,672	86.72%	13,008	130.08%	12,000	2,000	20.00%
Maintenance, Collection System:	6660			724		713	100.00%	1,070	100.00%			
Meters:	6670	6,253	11,456	21,176	25,000	22,803	91.21%	34,205	136.82%	30,000	5,000	20.00%
Chemicals & Filtering:	6710	39,914	38,934	43,341	40,000	12,741	31.85%	19,112	47.78%	25,000	(15,000)	-37.50%
Maintenance, Treatment Equipment:	6720	13,805	5,546	12,226	15,000	5,890	39.27%	8,835	58.90%	15,000	0	0.00%
Treatment Analysis:	6730	18,718	29,278	37,846	40,000	21,860	54.65%	32,790	81.98%	35,000	(5,000)	-12.50%
Uniforms:	6770	3,702	1,635	1,687	2,000	1,530	76.50%	2,295	114.75%	2,500	500	25.00%
Fuel:	6810	6,237	6,677	8,879	10,000	7,636	76.36%	11,454	114.54%	12,000	2,000	20.00%
Truck Equipment, Expensed:	6820	3,433	217	1,186	2,000	334	16.70%	501	25.05%	2,000	0	0.00%
Truck Repairs:	6830	3,694	498	2,075	5,000	1,823	36.46%	2,735	54.69%	5,000	0	0.00%
Other Operations:	6890	4,265		2,492	0	171	100.00%	257	100.00%		0	0.00%
Total Operations Expense:		1,689,208	1,784,584	1,817,984	2,037,474	1,226,217	60.18%	1,932,068	94.83%	2,098,835	59,061	2.90%
Net Change in position from Operations:		831,782	776,285	578,332	181,986	409,361	224.94%	514,147	282.52%	124,765	(54,921)	-30.18%

MWSD — Fiscal Year 2023-2024 Non-Operating Budget - WATER ENTERPRISE

GL Codes	2019-20 Actual	2020-21 Actual	2021-22 Actual	2022-23 Budget	Income/Expenditures as of February 28,		Projected	Projected as % of Budget	Proposed Budgeted amounts 2023-24	Increase/(Decrease) from 2021-22 \$	Increase/(decrease) %	
					2023	% To date						
Non Operating Revenue												
Connection Fees, Residential New Const:	7110	223,718	89,474	255,753	150,000	144,656	96.44%	216,984	144.66%	165,000	15,000	10.00%
Connection Fees, Residential Remodel:	7120			13,199			0.00%	0	0.00%		0	#DIV/0!
Connection Fees, Residential Fire:	7130	84,517	155,910	111,063	50,000	86,233	172.47%	129,350	258.70%	55,000	5,000	10.00%
Connection Fees, Residential Remodel Fire:	7140		3,823				0.00%	0	0.00%		0	#DIV/0!
Connection Fees, Well Conversion:	7150						0.00%	0	0.00%		0	#DIV/0!
Connection Fee refunds:	7152					(98,581)		(147,872)			0	#DIV/0!
Additional fixture units Remodel:	7155					16,092		24,138			0	#DIV/0!
PFP Pass Thru:	7160			49,955		12,701		19,052			0	#DIV/0!
Meter Pass Thru Costs:	7165			9,358		852		1,278			0	#DIV/0!
Mainline Extension Pass Thru:	7170			22,444				0			0	#DIV/0!
CAMP interest income:	7250			1,808		57,798		86,697		60,000	60,000	#DIV/0!
General Obligation Bonds, Assessment Receipts:	7600	1,191,631	1,195,387	1,015,063	983,546	551,586	56.08%	1,195,381	121.54%	1,195,381	211,835	21.54%
Water System Reliability:	7650	0	949,243	1,027,699	1,000,000	514,984	51.50%	1,000,000	100.00%	1,060,000	60,000	6.00%
Total Non Operating Revenue:		1,499,866	2,393,837	2,506,342	2,183,546	1,286,321	58.91%	2,525,008	115.64%	2,535,381	351,835	16.11%
Non Operating Expense												
PFP Connection Expenses:	9075					4,000		6,000				
General Obligation Bonds:	9100	221,777	126,949	73,617	67,450	38,261	56.73%	77,805	115.35%	56,977	(10,473)	-15.53%
PNC Equipment Lease:	9125	15,151	13,384	11,451	9,441	5,339	56.55%	11,535	122.17%	7,176	(2,266)	-24.00%
State Revolving Fund Loan:	9150	72,938	69,614	65,810	62,527	30,814	49.28%	66,647	106.59%	58,408	(4,119)	-6.59%
Water Rebates :	9210	1,350	850	700	3,000	100	3.33%	150	5.00%		(3,000)	-100.00%
Total Non Operating Expense:		311,216	210,797	151,578	142,419	78,514	55.13%	162,137	113.85%	122,561	(16,858)	-11.84%
Net Change in position from Non Operating activities:		1,188,650	2,183,040	2,354,764	2,041,127	1,207,807		2,362,871		2,412,820	368,693	18.06%

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SALARY RANGE
MONTARA WATER AND SANITARY DISTRICT
July 1, 2022

Position	Salary Range	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
Operations Manager	\$175,480										
	\$140,512	\$140,512 \$67.55	\$144,025 \$69.24	\$147,625 \$70.97	\$151,316 \$72.75	\$155,099 \$74.57	\$158,976 \$76.43	\$162,951 \$78.34	\$167,024 \$80.30	\$171,200 \$82.31	\$175,480 \$84.37
Superintendent	\$164,455										
	\$131,684	\$131,684 \$63.31	\$134,976 \$64.89	\$138,351 \$66.51	\$141,809 \$68.18	\$145,355 \$69.88	\$148,989 \$71.63	\$152,713 \$73.42	\$156,531 \$75.26	\$160,444 \$77.14	\$164,455 \$79.07
Senior Operator	\$116,447										
	\$93,242	\$102,799 \$49.42	\$105,369 \$50.66	\$108,004 \$51.92	\$110,704 \$53.22	\$113,471 \$54.55	\$116,308 \$55.92	\$119,216 \$57.32	\$122,196 \$58.75	\$125,251 \$60.22	\$128,382 \$61.72
Water System Operator	\$100,302										
	\$80,314	\$80,314 \$38.61	\$82,322 \$39.58	\$84,380 \$40.57	\$86,490 \$41.58	\$88,652 \$42.62	\$90,868 \$43.69	\$93,140 \$44.78	\$95,469 \$45.90	\$97,855 \$47.05	\$100,302 \$48.22
Maintenance Worker I	\$87,086										
	\$69,732	\$69,732 \$33.52	\$71,475 \$34.36	\$73,262 \$35.22	\$75,094 \$36.10	\$76,971 \$37.01	\$78,895 \$37.93	\$80,868 \$38.88	\$82,889 \$39.85	\$84,961 \$40.85	\$87,086 \$41.87
Account Specialist	\$83,262										
	\$66,670	\$66,670 \$32.05	\$68,337 \$32.85	\$70,045 \$33.68	\$71,797 \$34.52	\$73,592 \$35.38	\$75,431 \$36.27	\$77,317 \$37.17	\$79,250 \$38.10	\$81,231 \$39.05	\$83,262 \$40.03
District Clerk	\$83,262										
	\$66,670	\$66,670 \$32.05	\$68,337 \$32.85	\$70,045 \$33.68	\$71,797 \$34.52	\$73,592 \$35.38	\$75,431 \$36.27	\$77,317 \$37.17	\$79,250 \$38.10	\$81,231 \$39.05	\$83,262 \$40.03
District Clerk/Admin. Services Manager	\$119,265										
	\$95,499	\$95,499 \$45.91	\$97,886 \$47.06	\$100,333 \$48.24	\$102,841 \$49.44	\$105,413 \$50.68	\$108,048 \$51.95	\$110,749 \$53.24	\$113,518 \$54.58	\$116,356 \$55.94	\$119,265 \$57.34

2.5 % step increases

	Increase 4.01%	1-Jul-19	Increase 1.11%	1-Jul-20	Increase 3.81%	1-Jul-21	Increase 5.00%	1-Jul-22	Increase 5.00%	1-Jul-23
Operations Manager	1.0401	\$121,435	1.011	\$122,771	1.0381	\$127,448	1.05	\$133,821	1.0500	\$140,512
Superintendent	1.0401	\$113,806	1.011	\$115,058	1.0381	\$119,441	1.05	\$125,413	1.0500	\$131,684
Senior Operator	-	-	-	-	-	93,242	1	97,904	1.0500	\$102,799
Water System Operator	1.0401	\$69,410	1.011	\$70,174	1.0381	\$72,848	1.05	\$76,490	1.0500	\$80,314
Maintenance Worker	1.0401	\$60,265	1.011	\$60,927	1.0381	\$63,249	1.05	\$66,411	1.0500	\$69,732
Account Specialist	1.0401	\$57,619	1.011	\$58,252	1.0381	\$60,472	1.05	\$63,496	1.0500	\$66,670
District Clerk	1.0401	\$57,619	1.011	\$58,252	1.0381	\$60,472	1.05	\$63,496	1.0500	\$66,670
District Clerk/Admin. Services Manager								\$90,951	1.0500	\$95,499

Payroll	Water	Overtime	Doubletime	On Call	Cert Pay	Total	Health	Disability	WC	CalPERS	PARS	Medicare	SS	F/Y Total Water
										7%	7.30%	1.45%	6.20%	
GM	\$ 123,568.01					\$ 123,568.01	\$ 15,171.84	\$ 914.40	\$ 1,161.54	\$ 8,649.76	\$ 9,020.46	\$ 1,791.74	\$ 7,661.22	\$ 167,938.97
Superintendent	\$ 84,283.29	\$ 1,285.52	\$ 303.91		\$ 1,800.00	\$ 87,672.72	\$ 15,171.84	\$ 648.78	\$ 3,559.51	\$ 6,137.09	\$ 6,152.68	\$ 1,271.25	\$ 5,435.71	\$ 126,049.58
Account Specialist	\$ 77,316.72					\$ 77,316.72	\$ 30,343.68	\$ 572.14	\$ 595.34	\$ 5,412.17	\$ 5,644.12	\$ 1,121.09	\$ 4,793.64	\$ 125,798.90
Senior Operator	\$ 105,369.18	\$ 8,832.54	\$ 6,382.59	\$ 4,571.74	\$ 2,400.00	\$ 127,556.05	\$ 11,086.67	\$ 943.91	\$ 5,178.78	\$ 8,928.92	\$ 7,691.95	\$ 1,849.56	\$ 7,908.48	\$ 171,144.32
Water Operator	\$ 90,868.86	\$ 7,993.40	\$ 4,613.34	\$ 4,422.52	\$ 2,400.00	\$ 110,298.13	\$ 22,830.03	\$ 816.21	\$ 4,478.10	\$ 7,720.87	\$ 6,633.43	\$ 1,599.32	\$ 6,838.48	\$ 161,214.57
Water Operator	\$ 86,489.60	\$ 6,736.21	\$ 8,058.50	\$ 4,493.80	\$ 2,400.00	\$ 108,178.11	\$ 30,343.68	\$ 800.52	\$ 4,392.03	\$ 7,572.47	\$ 6,313.74	\$ 1,568.58	\$ 6,707.04	\$ 165,876.18
Water Operator	\$ 82,322.36	\$ 6,411.65	\$ 7,670.23	\$ 4,277.28	\$ 2,400.00	\$ 103,081.52	\$ 30,343.68	\$ 762.80	\$ 4,185.11	\$ 7,215.71	\$ 6,009.53	\$ 1,494.68	\$ 6,391.05	\$ 159,484.08
Part-Time Operator	\$ 6,843.75	\$ 606.31		\$ 10,356.58		\$ 17,806.64		\$ 131.77	\$ 722.95			\$ 258.20	\$ 1,104.01	\$ 20,023.57
Part-Time Admin	\$ 25,000.00			\$ -		\$ 25,000.00			\$ 192.50			\$ 362.50	\$ 1,550.00	\$ 27,105.00
Totals	\$ 682,061.78	\$ 31,865.63	\$ 27,028.57	\$ 28,121.92	\$ 11,400.00	\$ 780,477.90	\$ 155,291.41	\$ 5,590.54	\$ 24,465.86	\$ 51,636.99	\$ 47,465.92	\$ 11,316.93	\$ 48,389.63	\$ 1,124,635.17
Payroll	Sewer	Overtime	Doubletime	On Call	Cert Pay	Total	Health	Disability	WC	CalPERS	PARS	Medicare	SS	F/Y Total Sewer
GM	\$ 123,568.01					\$ 123,568.01	\$ 15,171.84	\$ 914.40	\$ 1,161.54	\$ 8,649.76	\$ 9,020.46	\$ 1,791.74	\$ 7,661.22	\$ 167,938.97
Superintendent	\$ 84,283.29	\$ 1,285.52	\$ 303.91		\$ 1,800.00	\$ 87,672.72	\$ 15,171.84	\$ 648.78	\$ 824.12	\$ 6,137.09	\$ 6,152.68	\$ 1,271.25	\$ 5,435.71	\$ 123,314.19
District Clerk	\$ 97,886.01					\$ 97,886.01	\$ 21,791.55	\$ 724.36	\$ 753.72	\$ 6,852.02	\$ 7,145.68	\$ 1,419.35	\$ 6,068.93	\$ 142,641.62
Part-Time Admin	\$ 25,000.00					\$ 25,000.00			\$ 192.50			\$ 362.50	\$ 1,550.00	\$ 27,105.00
Totals	\$ 330,737.31	\$ 1,285.52	\$ 303.91	\$ -	\$ 1,800.00	\$ 334,126.74	\$ 52,135.22	\$ 2,287.54	\$ 2,931.89	\$ 21,638.87	\$ 22,318.82	\$ 4,844.84	\$ 20,715.86	\$ 460,999.78

PROJECT	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
MWSD CAPITAL PROJECTS					
Mechanical System Repairs & Replacements	\$ 22,400	\$ 168,750	\$ 75,000	\$ 162,000	\$ 250,000
Inflow & Infiltration Testing / Televising	\$ 15,000	\$ 12,500	\$ 30,000	\$ 25,000	\$ 30,000
Seal Cove Area Repair and Maint. Project	\$ 3,500	\$ 5,000	\$ 15,000	\$ 25,000	\$ 30,000
Replace Pump Station Pumps	\$ 60,000	\$ 21,000	\$ 5,000	\$ 50,000	\$ 22,500
Replace Medium High Priority Sewer Mains	\$ 877,500	\$ 480,000	\$ 1,211,000	\$ 1,125,000	\$ 1,500,000
Spot Repairs Program	\$ 20,000	\$ 20,000	\$ 25,000	\$ 25,000	\$ 25,000
Distillery Pump Station repalce/repair	\$ 5,000	\$ 5,000	\$ 15,000	\$ 10,000	\$ 180,000
Pump Station Communication Upgrades	\$ 12,500	\$ 2,500	\$ 2,500	\$ 3,000	\$ 2,500
MWSD CAPITAL PROJECTS TOTAL:	\$ 1,015,900	\$ 714,750	\$ 1,378,500	1,425,000	2,040,000
Alternative Budget Items					
Express Sewer					
Cabrillo Hyw Phase 1B-3b, Phase 4	\$ 1,162,960	\$ 526,975	\$ 1,015,300	\$668,250	\$1,822,500
Pump Station MCC and Coatings					\$810,000
Design Vallemar Sewer Relocation	\$215,625				
Dependant on RCD Grant					
TOTAL ANNUAL COST	2,394,485	1,241,725	2,393,800	2,093,250	4,672,500

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MWSD
Five Year Capital Improvement Program
WATER SYSTEM

Existing Customer CIP - WATER						
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	5-Year CIP Total
Misc. Repair&Replacement	\$ 10,000	\$ 10,700	\$ 11,449	\$ 12,250	\$ 13,108	\$ 57,507
Water Meters	\$ 25,000	\$ 26,750	\$ 28,623	\$ 30,626	\$ 32,770	\$ 143,769
Water Lateral Services	\$ 25,000	\$ 26,750	\$ 28,623	\$ 30,626	\$ 32,770	\$ 143,769
Water Main Replacements	\$ 110,000	\$ 117,700	\$ 125,939	\$ 134,755	\$ 144,188	\$ 632,582
Fire Hydrants Replacements and Addition	\$ 30,000	\$ 32,100	\$ 34,347	\$ 36,751	\$ 39,324	\$ 172,522
Distribution System Renewal and Replacement Program (1)	\$ 200,000	\$ 214,000	\$ 228,981	\$ 245,008	\$ 262,160	\$ 1,150,149
Water Conservation Program	\$ 9,000	\$ 9,630	\$ 10,304	\$ 11,025	\$ 11,797	\$ 51,756
Storage Tank Rehabilitation Program (2)	\$ 200,000	\$ 950,000	\$ 1,000,000			\$ 2,150,000
Pillar Ridge Water Treatment Plant Rehabilitation	\$ 500,000	\$ 300,000				\$ 800,000
Emergency Generator Replacement Program	\$ 55,000	\$ 58,850	\$ 62,970	\$ 67,377	\$ 72,094	\$ 316,291
Vehicle Replacement Fund		\$ 50,000	\$ 53,500	\$ 57,245		\$ 160,745
Staff Retention Program		\$ 100,000	\$ 400,000			\$ 500,000
EXISTING CUSTOMER CIP TOTAL	\$ 964,000	\$ 1,682,480	\$ 1,755,755	\$ 380,655	\$ 346,051	\$ 5,128,941
New Customer CIP - WATER						
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	5-Year CIP Total
Water Main Upgrade Program (1)	\$ 200,000	\$ 1,000,000	\$ 1,070,000	\$ 1,144,900	\$ 1,225,043	\$ 4,639,943
Existing Well Upgrade Program (3)		\$ 320,000	\$ 342,400	\$ 366,368		\$ 1,028,768
New and Upgraded PRV Stations' Program (4)		\$ 250,000	\$ 267,500	\$ 286,225	\$ 306,261	\$ 1,109,986
Emergency Generator Upgrade Program	\$ 75,000	\$ 80,250	\$ 85,868	\$ 91,878	\$ 98,310	\$ 431,306
Portola Tank Telemetry Upgrade				\$ 250,000		\$ 250,000
Develop Additional Supply Reliability			\$ 100,000	\$ 350,000	\$ 1,000,000	\$ 1,450,000
NEW CUSTOMER CIP TOTAL	\$ 275,000	\$ 1,650,250	\$ 1,865,768	\$ 2,489,371	\$ 2,629,614	\$ 8,910,003
Total Annual Capital Cost	\$ 1,239,000	\$ 3,332,730	\$ 3,621,523	\$ 2,870,026	\$ 2,975,665	\$ 14,038,944
CAPITAL FUND BALANCE						
Beginning Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Connection Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Annual Capital Fund TOTAL:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Less CIP	\$ (1,239,000)	\$ (3,332,730)	\$ (3,621,523)	\$ (2,870,026)	\$ (2,975,665)	\$ (14,038,944)
Total	\$ (1,239,000)	\$ (3,332,730)	\$ (3,621,523)	\$ (2,870,026)	\$ (2,975,665)	\$ (14,038,944)
Notes:						
(1) These programs include a project to merge the Alta Vista and Portola Zones to improve system reliability and to provide service to new customers. Proposed split is 50/50						
Additionally, in the following years of the CIP, these programs include a replacement of a failed main under and along Hwy 1						
(2) This project includes urgent repairs needed to the Portola Tank and is coupled with the above project (1) for cost efficiency						
(3) This project is for the Pillar Ridge wells' rehabilitation and upgrades						
(4) This project would add new PRV stations, sampling stations, valves, and upgrade existing						

Fiscal year 2023-2024 Budget Debt Service

	Original Issue Amount	Balance June 30, 2023	Additions	Retirements	Balance June 30, 2024	Interest Expense
Sewer						
CIEDB Loan (I Bank)	\$ 1,010,000	\$ 630,041		\$ 33,751	\$ 596,289	\$ 18,702
PNCEF Lease Obligation	\$ 927,222	\$ 279,565		\$ 80,054	\$ 199,511	\$ 7,176
Subtotal - Sewer		<u>\$ 909,606</u>	<u>\$ -</u>	<u>\$ 113,805</u>	<u>\$ 795,801</u>	<u>\$ 25,877</u>
Water						
GO Bonds - 2020 Series	\$ 7,524,000	\$ 5,228,976		\$ 926,568	\$ 4,302,407	\$ 56,977
PNCEF Lease Obligation	\$ 927,222	\$ 279,565		\$ 80,054	\$ 199,511	\$ 7,176
SRF Loan	\$ 4,248,354	\$ 4,608,064		\$ 183,462	\$ 4,424,601	\$ 58,408
Subtotal - Water		<u>10,116,605</u>	<u>-</u>	<u>1,190,085</u>	<u>8,926,520</u>	<u>122,561</u>
Total Debt Service		<u>\$ 11,026,210</u>	<u>\$ -</u>	<u>\$ 1,303,890</u>	<u>\$ 9,722,320</u>	<u>\$ 148,438</u>

PNCEF lease obligation is split evenly between Sewer and Water.

The District entered into an agreement with the State of California Department of health under the Safe Drinking Water State Revolving Fund Law of 1947. This agreement constitutes funding in the form of a loan and a grant made by the State to the District to assist in financing the cost of studies, planning and other preliminary activities for a project which will enable the district to meet safe drinking water standards.

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MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **April 6, 2023**

TO: BOARD OF DIRECTORS

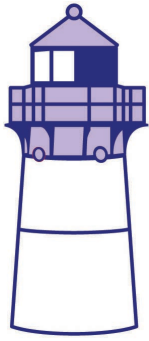
FROM: Clemens Heldmaier, General Manager *CH*

**SUBJECT: Review and Possible Action Concerning Montara
Water and Sanitary District 65 Year Anniversary.**

The Montara Sanitary District was formed 65 years ago in September 1958, and then in 2003 the Water System was acquired. The District would like to commemorate the 65th anniversary of the Sewer system and the 20th anniversary of the Water System with an official celebration for the community. Staff recommendation is for the creation of an AD HOC committee to organize this event.

RECOMMENDATION:

Form an AD HOC committee to organize the Anniversary celebration.



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **April 6, 2023**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager 

SUBJECT: Review and Possible Action Concerning Transition from At-large to By-division Based Elections

This District is required to transition from an at-large to a by-division election system and will be holding a Public Hearing on April 20, 2023. This will be the first of a series of meetings, providing information about the districting process and its laws, descriptions of the data and mapping tools, and ways the community and elected officials can provide input on where community interests exist, and how they can contribute to the building of potential districts.

Date	Event	Purpose
April 20	Public Hearing #1 (pre-maps)	Public Hearing with information about the districting process and its laws, descriptions of the data and mapping tools, introduction of ways the community can provide input. The purpose of this introductory hearing is to provide information to the public and solicit input from the public and elected officials on where community of interests exist, and how they can contribute to the building of potential districts.
May 18	Public Hearing #2 (pre-maps)	Repeat of first hearing, with additional emphasis on tools for providing input, potentially an overview or training for mapping tools, emphasis on receiving community of interest testimony for the purposes of driving map creation.
May 25	<i>Publish First Set of Draft Maps</i>	MWSD to post first set of draft maps to their website seven days in advance of the hearing. No map can be discussed unless it was posted on or before this date. Redistricting Partners will have given the District at least three draft maps before May 25.



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **April 6, 2023**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

June 1	Public Hearing #3 (post-maps)	Presentation of maps of new potential district boundaries with a proposed numbering sequence produced by the demographer and published seven days in advance, with a summary of how mapping options were drawn from testimony and public input received during the previous hearings. These maps are expected to drive additional feedback from the public and elected officials.
<i>July 13</i>	<i>Publish Second Set of Draft Maps</i>	MWSD to post the updated draft map(s) to their website seven days in advance of the public hearing. Redistricting Partners will have given the District at least three maps before July 13. No map can be discussed unless it was posted on or before this date.
July 20	Public Hearing #4 (post-maps)	Hearing with revised map(s) of proposed district boundaries with a proposed numbering sequence produced by the demographer and published seven days in advance. Additional public input regarding the revised map(s) and concluding with direction from the Board of Directors on a final map that will be placed on the calendar for an upcoming up/ down vote on the completed districting plan.
<i>August 10</i>	<i>Publish Final Map</i>	If any changes were made to the final draft map during the July 20 public hearing, the District must post the map seven days before the Board of Directors adopts the ordinance/resolution.
August 17	Public Hearing #5	Adopt final map.

RECOMMENDATION:

This is for Board information only



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **April 6, 2023**

FROM: Clemens Heldmaier, General Manager

A handwritten signature in blue ink, appearing to read 'Clemens'.

SUBJECT: General Manager's Report

Operations Report MARCH

811 Dig Alerts

- 3/13/23 – 239 Beach. Work to install utilities. Water lines marked within USA marks.
 - 435 Farallone. Work to grade residential property. Water lines remarked.
 - 1400 Avery. Residential fence work. No water within USA zone.
 - 967 Jordan. Residential landscaping work. No water within USA zone.
 - 909 Linda Vista. Existing gas line excavation. No water within USA zone.
- 3/14/23 – 1171 Date. Electrical pole reinforcement. Lines remarked within USA zone.
 - 1606 Buena Vista. Electric pole retreatment. No water within USA zone.
 - 990 Buena Vista. Install new anchor for electric pole. Work completed at time of arrival. No water within USA zone
 - 776 Stetson. Comm's pole work. Mains marked within USA zone.
- 3/17/23 – 776 Stetson. Comm's pole work. Mains remarked within USA zone.
- 3/20/23 – CA-1. Comm's work. No water within USA zone.
 - 440 Lancaster. Install new gas facilities. Marked water lines within USA zone.
- 3/23/23 – 200 Marine. Driveway removal and replacement. Marked mains and service lines within USA zone.
- 3/24/23 – 11 Juliana. Roadway pavement work. Marks within USA zone still visible.
 - 1040 Acacia. Water line repair. Mains and service line marked.

Work Orders

- 3/1/23- 90 Precita. MOVO. Final read taken, water left on, no door tag left.
 - 567 Sierra. MOVO. Final read taken, water left on, no door tag left.



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **April 6, 2023**

FROM: Clemens Heldmaier, General Manager

- 1869 SVR. Customer states water is making him itchy after taking a shower. CI2 checked ay house=0.80, white bucket test checked and clear. Customer satisfied with findings.
- 3/2/23-150 Weinke Way. Customer concerned about water running down driveway. Broken irrigation line found on property and turned off. Blue dial no longer spinning.
 - 210 Marine. MOVO. Final read taken, water left on, no door tag left.
- 3/6/23- 942 Birch. MOVO. Final read taken, water turned off at meter, door tag left.
- 3/7/23- 215 9th. MOVO. Final read taken, water left on, no door tag left.
- 3/8/23- 942 Birch. MOVI. Final read taken and water turned on.
- 3/10/23- 1105 Birch. MOVO. Final read taken, water left on, no door tag left.
- 3/13/23- 630 Stetson. MOVO. Final read taken, water turned off, door tag left.
 - 2200 Vallemar. MOVO. Final read taken, water left on, no door tag left.
- 3/15/23- 1030 Birch. MOVO. Final read taken, water left on, no door tag left.
- 3/17/23- 1450 SSVR. Customer caller concerned about water line near meter pulsing and making noise when water is flowing. MWSD operator pulled meter to inspect and flush to verify working correctly. Customer notified that possible PRV failure and plumbing issues may be culprit and to contact a plumber.
- 3/21/23- 576 7th. MOVO. Final read taken, water left on, no door tag left.
 - 2355 Carlos. Customer called to inform district that a tree fell on their house and may have damaged plumbing/meter. MWDS operator inspected the meter and surrounding service line, no damage found, customer notified.
 - 1240 Main. Customer called concerned about large sewer charge on property taxes. He stated that he had a leak last year and would like a profile taken from 2021-present. He would like a leak adjustment if eligible.

MWSD operator pulled profile and only information available is from December 22-present, no further information provided by customer



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **April 6, 2023**

FROM: Clemens Heldmaier, General Manager

regarding when, where, and what leak was, and proof leak was repaired. No leak notices were ever sent to customer. Leak adjustment sent to customer and waiting for response.

- 3/22/23- 575 Sierra. MOVO. Final read taken, water shut off at meter, door tag left.
 - 1040 Acacia. Customer called stating water bubbling from street in front of home. Slight cl2 residual, 1gpm water flow. Leak noted and under close watch until plan is confirmed.
- 3/24/23-127 La Grande. MOVO. Final read taken, water left on, no door tag left.
 - 8455 Cabrillo Hwy. MOVO. Final read taken, water left on, no door tag left.
 - 575 Sierra. MOVI. Start read taken, water turned on at meter.

After Hours Call Outs

- 3/3/23 – Assist Calcon with AVTP PLC programing.
- 3/4/23 – Low Schoolhouse Tank level
 - Calcon Diagnostics for Schoolhouse Station and get PGE out to assist with brown outs.
 - Top off generator at Schoolhouse at 9pm
- 3/5/23 – top off generator at 2pm and 9pm
- 3/12/23 – PRTP electrical fire 4pm
- 3/13/23 – re energization of repaired PRTP electrical panel
- 3/17/23-High nitrate alarm at ANW. Breakdown and clean nitrate analyzer.
- 3/19/23- high turbidity alarm at AVTP post backwash. Plant turned off due to rain.
- 3/21/23- Multiple alarms at all well sites during storm ATS alarms due to power outage.
- 3/23/23- AB communication call for 1040 Acacia leak. USA called in, Andrinni crew scheduled for following morning repair, shutdown verified for repairs.
- 3/25/23- AVTP no flow alarm. Flow meter inspected and found stuck with grit after backwash.

Repairs and Leaks



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **April 6, 2023**

FROM: Clemens Heldmaier, General Manager

- 3/24/23 - 1040 Acacia st leak. Replace failed steel saddle with new bronze saddle.

Miscellaneous

- Operation Dead Endpoint Absent Reads.
O.D.E.A.R.
 - 331 missed reads.
 - 3 missed reads not on missed read report.
 - 2 High Usages
 - 6, 0 reads
 - 10 MIA meters located.
- Board room prep for in person board meeting.
 - Install new baseboard heaters.
 - Install infrared heaters.
 - Install 2 addition circuits in board room to handle extra amperage load from added electronics.
 - Mount TV.
 - Setup auxiliary TV for audience.
 - Setup new laptop for Zoom.
 - Install security latch on French doors.
 - Install ventilation fans.
 - Install air quality monitor.
- Several contractor visits to inspect and bid office building repairs.

Maintenance

- 78 dead meters replaced.
- Install new rose mount flow meter at AVW and build new spool to accommodate.
- SH electrical main feed cleaning and repairs by McCord Electric.
- Storm cleanup and removal of tree branches
- Clean our parking lot drainage, call SAM to assist with jetter, Andreini to sweep parking lot gravel and clear outfall of debris.
- ANW & AW3 nitrate analyzer clean and calibration buy HACH.

Conferences: The General Manager will attend the ACWA conference in Monterey from May 9-11.



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **April 6, 2023**

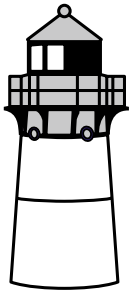
FROM: Clemens Heldmaier, General Manager

Newsletter: The attached April/May MWSD Newsletter has been published on the District's website and will be distributed to customers.

RECOMMENDATION:

This is for Board information only.

Attachment



Montara Water & Sanitary District

Staying Ahead of our Local Community Needs

Montara Water and Sanitary District (MWSD) works every day to deliver water, garbage and sewer services for the residents of Montara and Moss Beach. Over 6,000 residents rely on our services for their homes and businesses.

April - May 2023

News for You: Continuing Investment in Our Systems - Your Rate Dollars at Work; Transitioning to By-Division Elections

Continuing Investment in Our Systems - Your Rate Dollars at Work

Ensuring you have reliable water and sewer service every day is a yearround job. At MWSD, we have crews on the street addressing service leaks, water main breaks, replacing services and critical equipment. Our vital staff perform water quality sampling, equipment testing, and emergency drills to keep both systems fully operational during emergencies, such as fires and power outages. We ensure compliance with federal and state regulations, and permit requirements. Our Sewer Authority Mid-Coastside counterparts clean and maintain our critical collection and transport pump stations and pipelines, and keep the wastewater treatment plant in constant operation.

We plan throughout the year for large capital improvement projects to upgrade aging portions of our water and sewer systems so we can minimize the likelihood of breaks or failures. We also continue to study and plan for our communities' needs well into the future. Our mission has no end date and our job never stops.

With all operations and maintenance activities come costs, and in recent years, rising costs. We have seen the Consumer Price Index rise almost 14% in just two years. The California Construction Cost Index is up over 32% in

Continued Investment Needed at Sewer Authority Mid-Coastside (SAM)

SAM operates and maintains the system that keeps sewage out of our coastal environment and off our beaches.

During winter storms in 2021-2023, SAM has experienced high flows and flooding, resulting in damage, untreated overflows, and continued pressure on aging facilities. Many system facilities over 40 years old and in constant use. Continued repairs and upgrades are essential to keep this system serving our community.

MWSD Transitioning to By-Division Elections - Join the Discussion

MWSD is changing the way its Board of Directors are elected. In compliance with the California Voting Rights Act, the District will be transitioning from an at-large to a by-district (zone, ward) election system. Join us to learn more about the transition and discuss how best to draw the districted map:

Mark your calendars - 7:30PM nightly on:

- April 20 Process overview & community input
- May 18 Overview & input tools for mapping
- June 1 Draft maps, further feedback & input
- July 20 Revised maps, further feedback & input
- August 17 Final map adoption

the last 2.5 years. Rising costs make every repair, upgrade or maintenance activity more expensive and require more of your rate dollars.

We cannot stop our investment in these systems we all rely on. Without maintenance and replacement, these systems will age faster and failures will increase. We are committed to maintaining these systems to serve you.

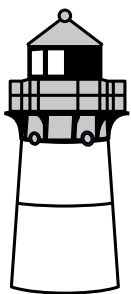
Investing Locally: Planned Work at Pillar Ridge

The Pillar Ridge water system facilities were designed and constructed between 1988 and 1991, with some facility rehabilitation since their construction.

In Fiscal Year 2023-24, the Pillar Ridge Supply Reliability Improvement Project will enhance supply reliability, drought resiliency, and operational capacity of the Pillar Ridge facilities and MWSD system. This work includes treatment plant and well rehabilitation, operational flexibility improvements, and in Fiscal Year 2026-27 storage rehabilitation.

As our community continues its recovery from COVID-19, MWSD is committed to providing safe public access via ZOOM teleconference for our regularly scheduled public meetings.

Board Meetings on the 1st and 3rd Thursday of each month at 7:30 p.m. at 8888 Cabrillo Highway, Montara.
Call: (650) 728-3545 Email: info@mwsd.net Visit: mwsd.montara.org



Montara Water & Sanitary District

Un paso adelante de las necesidades de nuestra comunidad local

Montara Water and Sanitary District (MWSD) trabaja todos los días para brindar servicios de agua, recolección de basura y alcantarillado a los habitantes de Montara y Moss Beach. Mas de 6,000 habitantes dependen de nuestros servicios para sus hogares y empresas.

Abril-mayo de 2023

Novedades para usted: Inversión continua en nuestros sistemas - La tarifa que usted paga a su servicio - Transición a elecciones por división

Inversión continua en nuestros sistemas - La tarifa que usted paga a su servicio

Garantizarle un servicio confiable de agua y alcantarillado todos los días es un trabajo continuo durante todo el año. En MWSD, contamos con equipos de trabajo en la calle ocupándose de fugas, rupturas de tuberías principales de agua, reemplazo de servicios y equipo crítico. Nuestro imprescindible personal realiza muestreos de la calidad del agua, pruebas del equipo y simulacros de emergencia para mantener ambos sistemas totalmente operativos durante situaciones de emergencia, como incendios e interrupciones del suministro eléctrico. Garantizamos el cumplimiento de los reglamentos federales y estatales, y de los requisitos para la obtención de permisos. Nuestros colegas de Sewer Authority Mid-Coastside limpian y dan mantenimiento a nuestras estaciones de bombeo y tuberías de recolección y transporte de importancia crítica, y mantienen la planta de tratamiento de aguas residuales en constante funcionamiento.

A lo largo del año planificamos grandes proyectos de mejora de capital para modernizar las secciones anticuadas de nuestros sistemas de agua y alcantarillado, de modo que podamos reducir al mínimo la probabilidad de rupturas o averías. También seguimos estudiando y planificando las necesidades de nuestras comunidades de cara al futuro. Nuestra misión no tiene fecha de conclusión y nuestro trabajo nunca se detiene.

Todas las operaciones y actividades de mantenimiento conllevan costos y, en los últimos años, costos cada vez mayores. El índice de precios al consumidor ha subido casi un 14% en sólo dos años. El índice de costos de

Es necesario seguir invirtiendo en la Autoridad de Alcantarillado de la Costa Media (SAM)

SAM opera y da mantenimiento al sistema que mantiene las aguas residuales fuera de nuestro entorno costero y de nuestras playas.

Durante las tormentas de invierno de 2021-2023, SAM ha experimentado grandes caudales e inundaciones, lo que ha provocado daños, desbordamientos de aguas no tratadas y una presión continua sobre las anticuadas instalaciones. Muchas instalaciones del sistema tienen más de 40 años y se utilizan constantemente. Es esencial continuar con las reparaciones y mejoras para que este sistema siga prestando servicio a nuestra comunidad.

Transición de MWSD a elecciones por división - Únase al debate

MWSD está cambiando la forma en que se elige su Junta Directiva. De conformidad con la Ley de Derecho al Voto de California, el Distrito pasará de un sistema de elección por votación general a un sistema de elección por distrito (zona, sección). Únase a nosotros para obtener más información sobre la transición y discutir la mejor manera de trazar el mapa distrital:

Marquen sus calendarios - 7: 30 p.m. cada noche el:

- | | |
|---------------------|---|
| 20 de abril | Panorama general del proceso y comentarios de la comunidad |
| 18 de mayo | Panorama general y herramientas para la elaboración de mapas |
| 1 de junio | Borradores de mapas, comentarios y aportaciones adicionales |
| 20 de julio | Mapas modificados, comentarios y aportaciones adicionales |
| 17 de agosto | Adopción definitiva de los mapas |

construcción de California ha subido más de un 32% en los últimos dos años y medio. El aumento de los costos hace que cada reparación, mejora o actividad de mantenimiento sea más costosa y requiera más dinero de la tarifa que usted paga.

No podemos dejar de invertir en estos sistemas de los que todos dependemos. Sin mantenimiento ni reemplazo, estos sistemas envejecerán más rápido y aumentarán las fallas. Nos comprometemos a mantener estos sistemas al servicio de usted.

Inversión local: Trabajos previstos en Pillar Ridge

Las instalaciones del sistema de agua de Pillar Ridge se diseñaron y construyeron entre 1988 y 1991, con la rehabilitación de algunas instalaciones desde su construcción.

En el año fiscal 2023-24, el proyecto de mejora de la confiabilidad del suministro de Pillar Ridge mejorará la confiabilidad del suministro, la resistencia a la sequía y la capacidad operativa de las instalaciones de Pillar Ridge y el sistema de MWSD. Estas obras incluyen la rehabilitación de la planta de tratamiento y de los pozos, mejoras en la flexibilidad operativa y, en el año fiscal 2026-27, la rehabilitación del almacenamiento.

Dado que nuestra comunidad continúa recuperándose de la pandemia de COVID-19, MWSD tiene el compromiso de brindar un acceso seguro al público a través de teleconferencias por ZOOM a nuestras reuniones públicas programadas regularmente.

Las reuniones de la junta tienen lugar el 1er y el 3er jueves de cada mes a las 7:30 p.m. en 8888 Cabrillo Highway, Montara. Llame al: (650) 728-3545 Email: info@mwsd.net Visite: mwsd.montara.org