



**Montara Water
and Sanitary District**
Serving the Community of Montara and Moss Beach

P.O. Box 370131
8888 Cabrillo Hwy
Montara, CA 94037-0131
t: 650.728.3545 • f: 650.728.8556

To sensitively manage the natural resources entrusted to our care, to provide the people of Montara - Moss Beach with reliable, high – quality water, wastewater, and trash disposal at an equitable price, and to ensure the fiscal and environmental vitality of the district for future generations. Be open to providing other services desired by our community.

AGENDA

District Board of Directors

December 1, 2022 at 7:30 p.m.

THIS MEETING WILL BE HELD REMOTELY UNDER PARAGRAPH (1) OF SUBDIVISION (e) OF GOVERNMENT CODE SECTION 54953 DUE TO THE CURRENT PROCLAIMED STATE OF EMERGENCY. THIS MEETING WILL NOT HAVE A PHYSICAL LOCATION.

Directors, staff and the public may participate remotely via the application ZOOM:

ZOOM MEETING INFORMATION:

WEBSITE: <https://us02web.zoom.us/j/87435522732?pwd=dEpOVGdDdnIwdTFuQ21LNkZSRTNoZz09>

MEETING ID: 874 3552 2732

Password: 922289

CALL IN PHONE NUMBER: +1 669 900 9128

INSTRUCTIONS for remote access are available at <https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>. You also may view video during the meeting via live stream or after the meeting at <https://videoplayer.telvue.com/player/wuZKb9gwEY7sMACIIsr7VSJglB35kNZA/stream/159?fullscreen=true&showtabssearch=false&autostart=false> . If you experience technical difficulties or have technical questions prior to or during the meeting, please contact MWSD's IT support at (650) 728-7843.
Note: Public participation is not permitted during closed session discussion items.

Public Comment

In accordance with the Government Code, members of the public may address the Board on specific agenda items when the matter is announced by the Board President. Any other item of interest that is within the subject matter jurisdiction of the District may be addressed during the Oral Comments portion of the meeting. A "raise hand" button is available for every Zoom user wishing to speak and should be used to alert the President of the intent to comment.

Upon request, this Agenda and written agenda materials will be made available in appropriate alternative formats to persons with a disability. Request for a disability-related modification or accommodation in order to participate in the public meeting should be emailed to info@mwsd.net or submitted by phone at 650-728-3545 at least two days before the meeting. Requests will be granted whenever possible and resolved in favor of accessibility.

Subject to Change: Given the current public health emergency and the rapidly evolving federal, state, and local orders, the format of this meeting may be altered, or the meeting may be canceled. You may check on the status of the meeting by visiting the District's website at: <http://mwsd.montara.org> .

CALL TO ORDER

ROLL CALL

PRESIDENT'S STATEMENT

ORAL COMMENTS (Items other than those on the agenda)

PUBLIC HEARING

1. [Review and Possible Action Concerning Establishment of Prop 218 Limits for Solid Waste Disposal Fee Increase.](#)
2. [Review and Possible Action Concerning Changes to Director Meeting Compensation.](#)

CONSENT AGENDA

1. [Approve Minutes for Regular Scheduled Board Meeting November 3 and November 17, 2022.](#)
2. [Approve Financial Statements for October 2022.](#)
3. [Approve Warrants for December 1, 2022.](#)
4. [SAM Flow Report.](#)

5. [Monthly Review of Current Investment Portfolio.](#)
6. [Connection Permit Applications Received.](#)
7. [Monthly Water Production Report.](#)
8. [Rain Report.](#)
9. [Monthly Solar Energy Report.](#)
10. [Monthly Public Agency Retirement Service Report for September 2022.](#)

OLD BUSINESS (none)

NEW BUSINESS

1. [Review and Possible Action Concerning Remote Meetings During Emergency Conditions Under Government Code Section 54953 of the Brown Act.](#)
2. [Review and Possible Action Concerning Resolution Comending Director Jim Harvey for his Outstanding Service as MWSD Board Member and Decades of Community Service.](#)

REPORTS

1. Sewer Authority Mid-Coastside Meetings (Slater-Carter).
2. MidCoast Community Council Meeting (Slater-Carter).
3. CSDA Report (Lohman).
4. LAFCo Report (Lohman).
5. Attorney's Report (Fitzgerald).
6. Directors' Reports.
7. [General Manager's Report \(Heldmaier\).](#)

FUTURE AGENDAS

- Certification of the Results of the November 8, 2022 Presidential Election.
- Administration of the Oath of Office to the Newly Appointed Board Member.

CONVENE IN CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code §54956.9(d)(1))

Case Name: *City of Half Moon Bay v. Granada Community Services District, et al.* (Santa Clara County Superior Court No. 17CV316927)

CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION (Government Code §54956.9(d)(4)) Initiation of Litigation (1 potential cases)

CONFERENCE WITH REAL PROPERTY NEGOTIATORS

(Government Code §54956.8)

Property: 770 Harte St., Montara, CA

Agency Negotiators: District General Manager; District General Counsel

Negotiating parties: Rose and Guy Wallace

Under Negotiation: Price and Terms of Payment

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code §54956.8)

Property: 771 Rivera Rd., Montara, CA

Agency Negotiators: District General Manager; District General Counsel Negotiating parties: Coast

Wholesale Florists, a corporation/Miller-Havice Ranch Under

Negotiation: Price and Terms of Payment.

REPORT OF ACTION TAKEN IN CLOSED SESSION, IF ANY

ADJOURNMENT


The District has a curfew of 10:30 p.m. for all meetings. The meeting may be extended for one hour by vote of the Board.



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **December 1, 2022**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager 

SUBJECT: Review and Possible Action Concerning Establishment of Prop 218 Limits for Solid Waste Disposal Fee Increase.

The franchise agreement with Recology of the Coast requires the District to annually assess the solid waste disposal rates by January 1 in accordance with an agreed upon formula. Pursuant to the franchise agreement, Recology of the Coast provided calculations required for the index-based rate increase effective January 1, 2023 resulting in a 5.61% rate increase. The monthly rate for 32 gallon waste container would increase from currently \$36.22 to \$38.25.

Notices were mailed in October 2022 to all 1736 property owners and customers in Montara and Moss Beach notifying them about the planned rate increase for January 1, 2023. At the preparation of this agenda item no (0) written protests have been received. However, a full final count will be made at the public hearing since more may be received by that time.

The purpose of this meeting is to formally count the number of written protests received. If written protests are submitted against the proposed fees or against a particular fee by the owners of a majority of the parcels, the fees or fee will not become effective.

RECOMMENDATION:

Open the public hearing, allow relevant testimony, close the public hearing and count all allowable Prop 218 protests received. Determine whether or not the proposed rate limits should be approved in accordance with Prop 218. Adopt ORDINANCE NO.____, ORDINANCE OF THE MONTARA WATER AND SANITARY DISTRICT ESTABLISHING MAXIMUM RATES FOR THE COLLECTION, REMOVAL AND DISPOSAL OF REFUSE AND FOR RECYCLING SERVICES EFFECTIVE JANUARY 1, 2023.

Attachments

ORDINANCE NO. _____

**ORDINANCE OF THE MONTARA WATER AND SANITARY DISTRICT
ESTABLISHING MAXIMUM RATES FOR THE COLLECTION, REMOVAL AND
DISPOSAL OF REFUSE AND FOR RECYCLING SERVICES EFFECTIVE
JANUARY 1, 2023**

**THE BOARD OF THE MONTARA WATER AND SANITARY DISTRICT, A
PUBLIC AGENCY IN THE COUNTY OF SAN MATEO, CALIFORNIA, DOES ORDAIN
AS FOLLOWS:**

Section 1. Findings. The Board of the Montara Water and Sanitary District hereby finds and declares that:

a. Pursuant to the provisions of Section 6 of Article XIII D of the California Constitution, this Board adopted Ordinance No. 199, which established maximum rates to be charged by Recology of the Coast (“Recology”), the District's franchisee for the collection, removal and disposal of refuse and for recycling services (“Solid Waste Services”) for properties within the District commencing January 1, 2022.

b. The franchise provides for annual revisions to the schedule of fees and charges for the Solid Waste Services.

c. The schedule of maximum fees and charges hereinafter approved and adopted implement the intention of the parties to the franchise to provide compensation to Recology corresponding to costs of providing such Services.

d. The parcels upon which the proposed fees or charges for Solid Waste Services were identified and the amount of such fee or charge was calculated, and the District provided written notice by mail of the proposed fee or charge to the record owners of each identified parcel, the amount of the fee or charge, the basis upon which the amount of the fee or charge was calculated, the reason for the fee or charge, together with the date, time, and location of the public hearing on the proposed fees or charges in accordance with the provisions of Section 6 of Article XIII D of the California Constitution.

e. On December 1, 2022, not less than 45 days after mailing of the aforesaid notice, a public hearing on the proposed fees and charges set forth herein for the Solid Waste Services for all occupied premises (except agricultural premises) was held by this Board and all persons present at the hearing and interested in the matter were

heard or given the opportunity to be heard on the question of enactment of said fees and charges.

f. This Board considered all protests against the proposed fees or charges for said Solid Waste Services and written protests against said fees or charges were not presented by a majority of owners of the identified parcels.

g. Revenues to be received from the fees and charges for the Solid Waste Services for all occupied premises (except agricultural premises) set forth herein do not exceed the funds required to provide such Services, nor do they exceed the proportional cost of the Services attributable to the aforesaid parcels, and the revenues from said fees and charges shall not be used for any other purpose than that for which the fees and charges are imposed.

h. The fees and charges enacted by this ordinance are maximums for each corresponding rate component listed herein.

Section 2. Refuse collection and recycling rates and charges.

a. The maximum monthly rates to be charged by the District’s franchisee for the collection, removal, and disposal of refuse for all occupied premises (except agricultural premises) and recycling services within the District commencing on January 1, 2023 and until thereafter revised are:

RESIDENTIAL

1. Weekly collection, single container placed in front of premises, wet and dry garbage ("first can service") in wheeled carts:

| | |
|---|----------|
| a. Container limits: volume - 20 gals. (3/10 cu yd), weight 40 lbs, per mo charge | \$31.22 |
| b. Container limits: volume - 32 gals (1/4 cu yd), weight 60 lbs, per mo charge | \$38.25 |
| c. Container limits: volume - 64 gals (1/2 cu yd), weight 100 lbs, per mo charge | \$125.68 |

2. Special Services (charges added to above, basic changes):

| | |
|--|----------|
| a. Container placed at side or rear of dwelling - per container | \$9.56 |
| b. Container not placed at specified collection point and return call required- per container | \$19.96 |
| c. Extra 30 gallon bag with collection (excludes 20 gallon cart service), per bag | \$10.31 |
| d. Special collections combined with regular service, including collections for brush, yard clippings, boxes, etc. | estimate |

- | | |
|--|-----------------|
| 3. Bulky goods drop-off service four times a year within Montara District limits including greenwaste and motor oil in Recology-provided bottles only | incl. w/service |
| 4. Weekly commingled recyclable materials collection (64 gallon wheeled cart) | incl. w/service |
| 5. Every other week greenwaste (yard trimmings, etc.) collection, limited to four (4) 30 gallon containers – customers own containers | incl. w/service |
| 6. Bulky goods curbside collection service, limited to four (4) times a year One item up to 200 lbs or 5-30 gallon bags | incl. w/service |
| 7. Dropoff at Recycling yard in Pacifica of motor oil, latex paint, unpainted lumber, large pieces of metal, styrofoam, e-waste, large white goods, furniture, mattresses, large amounts of recyclable materials | incl. w/service |
| 8. Christmas trees free of charge through January 31st of each year | incl. w/service |
| a. After January 31st charge is \$20 per tree for removal | \$20.00 |

MULTIFAMILY, COMMERCIAL AND INDUSTRIAL SERVICE

- | | |
|---|-------------------|
| 1. Service to restaurants, hotels, cafes, apartment houses, stores and similar places of business, factories, schools and institutions, wet and dry garbage-container limits: volume - 30 gal. cans (1/4 cu. Yd), weight - 75 lbs | |
| a. Regular collections: | |
| 1-64 gallon collection once per week | \$150.91 |
| 1-96 gallon collection once per week | \$246.94 |
| b. Additional 64 or 96 gallon commercial carts picked up more than once a week will be original charge times the number of pickups | Will vary by size |
| 2. Commercial Container Rental: | |
| a. 1 cubic yard box - per mo. | \$68.66 |
| b. 2 cubic yard box - per mo. | \$89.00 |
| 3. Commercial Container Collections: | |
| a. 1 cubic yard box - per collection | \$58.01 |
| b. 2 cubic yard box - per collection | \$115.43 |
| 4. Compacted Commercial Container Service: | |
| a. 1 cubic yard box - per collection | \$113.24 |
| b. 2 cubic yard box - per collection | \$228.74 |
| 5. Recyclable material collection up to five times a week | incl. w/service |

DEBRIS BOX SERVICE

1. 7, 14, 20 and 30 yard size containers:

a. Container rental, delivery and pickup charge

\$456.05

b. \$67 per ton confirmed by disposal site weight slip

Tonnage based

SPECIAL PROVISIONS

1. Financial hardship rate for weekly collection for single container placed in front of premises, wet and dry garbage 30 gallon can (PGE CARE PROGRAM)

a. 15% reduction 20-gallon can

\$26.53

b. 15% reduction 32-gallon can

\$31.47

b. The rates and charges hereby established are maximums for the listed rate components. Rates and charges equal to or less than said maximums may be enacted from time to time by separate ordinance including, without limitation, by ordinance amending, supplementing or restating the District's Master Fee Schedule; provided, that the last rate or charge or rates or charges so enacted shall remain in full force and effect until superseded by a subsequent enactment, likewise equal to, or less than, said maximums, such that said rates and charges shall in no event revert to the schedule of rates and charges in effect prior to enactment of the above rates and charges or to a lower rate than the last rate enacted pursuant hereto. Nothing herein contained shall be deemed a limitation upon the District to enact rates and charges superseding the maximum rates and charges hereby established; provided that such superseding rates and charges shall have been enacted in accordance with all legal requirements pertaining thereto.

Section 3. Effective, Operative Date. Upon adoption, this Ordinance shall be entered in the minutes of the Board and posted for one week in three (3) public places in the District, shall become effective immediately upon expiration of one week following said posting and shall be operative from and after January 1, 2023.

President

COUNTERSIGNED: _____

Secretary

I hereby certify that the foregoing Ordinance was duly and regularly passed and adopted by the Board of the Montara Water and Sanitary District, San Mateo County, California, at a regular meeting thereof held on the 1st day of December 2022, by the following vote:

AYES, and in favor thereof, Directors:

NOES, Directors:

ABSENT, Directors:

Secretary

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Board of the Montara Water and Sanitary District mailed notices in accordance with Proposition 218 to all property owners of a proposed increase in solid waste disposal rates. Any written protests must be mailed or delivered to the District and received prior to the public hearing or presented and counted at the public hearing. A public hearing will be held by the Board of Directors at a meeting of the Board as follows:

DATE: December 1, 2021

TIME: 7:30 p.m., or as soon thereafter as may be heard.

PLACE: District Board Chambers
8888 Cabrillo Highway
Montara, CA 94037


Due to COVID-19, the public hearing will be held remotely and telephonically, without a physical location. Visit www.mwsd.montara.com for access information.



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **December 1, 2022**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager 

SUBJECT: Review and Possible Action Concerning Changes to Director Meeting Compensation

At the October 20 and November 3 MWSD Board meetings, changes to the director's compensation were discussed. Currently, Directors receive \$75 per attended meeting. No direct comparison to other agencies has been prepared, however, the amount is the lowest of any Coastside government agency. The compensation for Directors has not been changed in over two decades.

Legal Counsel reviewed options to increase the director's compensation:

1. Under H&S Code §6489, the Board can increase compensation up to \$100 per day (not per meeting) and not to exceed 6 days per calendar month; this requires an amendment to the District's Code by Ordinance which requires a noticed public hearing.
2. Under Water Code §20202, the Board can increase compensation above \$100 per day, up to a maximum amount of \$168.75, which represents the amount equal to 5% per year since the last adjustment in 1997 ($\$75 \times 5\% = \3.75 per year @ 25 years = $\$93.75$ plus $\$75 = \168.75); cannot exceed 10 days per month. This also requires a noticed public hearing (WC §20203) and an amendment to the District's Code.

For reference, the above cited statutes are attached.

Per Board direction, a notice of a public hearing to increase the Directors' compensation at the MWSD regularly scheduled board meeting on December 1 was published pursuant to Government Code section 6066 and Water Code Section 20203.

RECOMMENDATION:

Adopt Ordinance No._____, Ordinance of the Montara Water and Sanitary District Amending Section 1-6.200 of the Montara Water and Sanitary District Code Relating to Board Member Compensation, and direct staff to fill in the blank dollar amount with a number between \$75.00 and \$168.75.

Attachments

ORDINANCE NO. ____

ORDINANCE OF THE MONTARA WATER AND SANITARY DISTRICT AMENDING SECTION 1-6.200 OF THE MONTARA WATER AND SANITARY DISTRICT CODE RELATING TO BOARD MEMBER COMPENSATION

THE BOARD OF THE MONTARA WATER AND SANITARY DISTRICT, A PUBLIC AGENCY IN THE COUNTY OF SAN MATEO, CALIFORNIA, DOES ORDAIN AS FOLLOWS:

Section 1. Amendment. Section 1-6.200 of the Montara Water and Sanitary District Code is hereby amended to read as follows:

“1-6.200. Rate of Compensation. Members of the Board shall receive compensation in the amount of \$____.00 per day as set by the Board for each day of attendance at a regular or special meeting of the Board or a meeting of a standing or ad hoc committee meeting of the Board, and for each day’s service rendered as a member of the Board at the request of the Board. The compensation fixed hereunder shall not exceed more than a total of ten (10) days per calendar month.”

Section 2. Effective Date. Upon adoption, this Ordinance shall be entered in the minutes of the Board and posted for one week in three (3) public places in the District and shall become effective immediately upon expiration of one week following said posting.

President

COUNTERSIGNED:

Secretary

* * *

I hereby certify that the foregoing Ordinance was duly and regularly passed and adopted by the Board of the Montara Water and Sanitary District, San Mateo County, California, at a regular meeting thereof held on the 17th day of November 2022 by the following vote of the members thereof

AYES, and in favor thereof, Directors:

NOES, Directors:

ABSENT, Directors:

ORDINANCE NO. ____

**ORDINANCE OF THE MONTARA WATER AND SANITARY DISTRICT AMENDING
SECTION 1-6.200 OF THE MONTARA WATER AND SANITARY DISTRICT CODE
RELATING TO BOARD MEMBER COMPENSATION**

Secretary

MWSD Code

§1-6.200. Rate of Compensation. Members of the Board shall receive compensation in the amount of \$75.00 for each regular or special meeting of the Board, and for each day's service rendered as a member of the Board at the request of the Board.

H&S Code

§6489. Compensation of board members

(a) Subject to subdivision (b), each of the members of the board shall receive compensation in an amount not to exceed one hundred dollars (\$100) per day for each day's attendance at meetings of the board or for each day's service rendered as a director by request of the board, not exceeding a total of six days in any calendar month, together with any expenses incident thereto.

(b) The district board, by ordinance adopted pursuant to Chapter 2 (commencing with Section 20200) of Division 10 of the Water Code, may increase the compensation received by board members above the amount of one hundred dollars (\$100) per day.

(c) The secretary of the sanitary board shall receive compensation to be set by the sanitary district board, which compensation shall be in lieu of any other compensation to which he or she may be entitled by reason of attendance at the meeting or meetings of the sanitary board.

(d) For purposes of this section, the determination of whether a director's activities on any specific day are compensable shall be made pursuant to Article 2.3 (commencing with Section 53232) of Chapter 2 of Part 1 of Division 2 of Title 5 of the Government Code.

(e) Reimbursement for these expenses is subject to Sections 53232.2 and 53232.3 of the Government Code.

Enacted Stats 1939 ch 60. Amended Stats 1939 ch 239; Stats 1947 ch 205 1; Stats 1957 ch 126 1, ch 1491 2; Stats 1967 ch 1018 1; Stats 1968 ch 803 1; Stats 1974 ch 228 1; Stats 1980 ch 269 2; Stats 1982 ch 1271 3; Stats 1986 ch 232 2; Stats 2000 ch 86 2 (SB 1559); Stats 2005 ch 700 12 (AB 1234), effective January 1, 2006.

Water Code

§20200. Water district

As used in this chapter, water district means any district or other political subdivision, other than a city or county, a primary function of which is the irrigation, reclamation, or drainage of land or the diversion, storage, management, or distribution of water primarily for domestic, municipal, agricultural, industrial, recreation, fish and wildlife enhancement, flood control, or power production purposes. Water districts include, but are not limited to, irrigation districts, county water districts, California water districts, water storage districts, reclamation districts, county waterworks districts, drainage districts, water replenishment districts, levee districts, municipal water districts, water conservation districts, community services districts, water management districts, flood control districts, flood control and floodwater conservation districts, flood control and water conservation districts, water management agencies, water agencies, and public utility districts formed pursuant to Division 7 (commencing with Section [15501](#)) of the Public Utilities Code.

Added Stats 1984 ch 186 1. Amended Stats 1989 ch 585 1, effective September 20, 1989; Stats 1992 ch 1003 3 (AB 3100); Stats 2007 ch 213 5 (AB 490), effective January 1, 2008.

§ 20201. Authorization to provide and to increase compensation

Notwithstanding any other provision of law, the governing board of any water district may, by ordinance adopted pursuant to this chapter, provide compensation to members of the governing board, unless any compensation is prohibited by its principal act, in an amount not to exceed one hundred dollars (\$100) per day for each day's attendance at meetings of the board, or for each day's service rendered as a member of the board by request of the board, and may, by ordinance adopted pursuant to this chapter, in accordance with Section 20202, increase the compensation received by members of the governing board above the amount of one hundred dollars (\$100) per day.

It is the intent of the Legislature that any future increase in compensation received by members of the governing board of a water district be authorized by an ordinance adopted pursuant to this chapter and not by an act of the Legislature.

For purposes of this section, the determination of whether a director's activities on any specific day are compensable shall be made pursuant to Article 2.3 (commencing with Section 53232) of Chapter 2 of Part 1 of Division 2 of Title 5 of the Government Code.

History

Added Stats 1984 ch 186 § 1. Amended Stats 1988 ch 397 § 1; Stats 2005 ch 700 § 27 (AB 1234), effective January 1, 2006.

§ 20201.5. Reimbursement of expenses

Reimbursement for expenses of members of a governing board of a water district is subject to Sections 53232.2 and 53232.3 of the Government Code.

Added Stats 2005 ch 700 § 28 (AB 1234), effective January 1, 2006.

§ 20202. Yearly ceiling on compensation increase; Limitation on number of compensable days

In any ordinance adopted pursuant to this chapter to increase the amount of compensation which may be received by members of the governing board of a water district above the amount of one hundred dollars (\$100) per day, the increase may not exceed an amount equal to 5 percent, for each calendar year following the operative date of the last adjustment, of the compensation which is received when the ordinance is adopted.

No ordinance adopted pursuant to this chapter shall authorize compensation for more than a total of 10 days in any calendar month.

Added Stats 1984 ch 186 1. Amended Stats 1988 ch 397 2; Stats 1989 ch 111 1.

Former Sections: Former 20202, defining commission, was added Stats 1943 ch 371 1 and repealed Stats 1945 ch 321 2.

§20203. Authority to adopt ordinances; Notice and hearing

Any water district described in Section 20201 is authorized to adopt ordinances pursuant to this chapter. No ordinance shall be adopted pursuant to this chapter except following a public hearing. Notice of the hearing shall be published in a newspaper of general circulation pursuant to Section 6066 of the Government Code.

Added Stats 1984 ch 186 1.

§20204. Effective date of ordinances; Voters' right to petition for referendum An ordinance adopted pursuant to this chapter shall become effective 60 days from the date of its final

passage. The voters of any water district shall have the right, as provided in this chapter, to petition for referendum on any ordinance adopted pursuant to this chapter.

Added Stats 1984 ch 186 1.

§20205. Suspension of ordinance; Number of signatures necessary to subject ordinance to referendum

If a petition protesting against the adoption of the ordinance is presented to the governing board of the water district prior to the effective date of the ordinance, the ordinance shall be suspended and the governing board shall reconsider the ordinance.

If the number of votes cast for all candidates for Governor at the last gubernatorial election within the boundaries of the water district exceeds 500,000, the ordinance is subject to referendum upon presentation of a petition bearing signatures of at least 5 percent of the entire vote cast within the boundaries of the water district for all candidates for Governor at the last gubernatorial election. If the number of votes cast for all candidates for Governor at the last gubernatorial election within the boundaries of the water district is less than 500,000, the ordinance is subject to referendum upon presentation of a petition bearing signatures of at least 10 percent of the entire vote cast within the boundaries of the water district for all candidates for Governor at the last gubernatorial election.

Added Stats 1984 ch 186 1.

§20206. Procedure following ordinance protest petition

If the governing board does not entirely repeal the ordinance against which a petition is filed, the governing board shall submit the ordinance to the voters either at a regular election or a special election called for the purpose. The ordinance shall not become effective unless and until a majority of the votes cast at the election are cast in favor of it. If the ordinance is not approved by the voters, no new ordinance may be adopted by the governing board pursuant to this chapter for at least one year following the date of the election.

Added Stats 1984 ch 186 1.

§20207. Applicability of Elections Code

Except as otherwise provided in this chapter, the provisions of the Elections Code applicable to the right of referendum on legislative acts of districts shall govern the procedure on ordinances against which a petition is filed.

Added Stats 1984 ch 186 1.

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Board of the Montara Water and Sanitary District will consider adopting an Ordinance amending the District's Water and Sanitary District Code relating to board member compensation.

For the last 25 years, board member compensation has been set at \$75 per meeting. Health and Safety Code Section 6489 authorizes an increase to \$100 and Water Code Section 20200, et. seq., authorizes an increase above \$100, but not to exceed \$168.75.

A public hearing will be held by the Board of Directors at a meeting of the Board as follows:

DATE: December 1, 2021

TIME: 7:30 p.m., or as soon thereafter as may be heard.

PLACE: District Board Chambers
8888 Cabrillo Highway
Montara, CA 94037

Due to COVID-19, the public hearing will be held remotely and telephonically, without a physical location. Visit www.mwsd.montara.com for access information.



MONTARA WATER & SANITARY DISTRICT

**REGULAR BOARD OF DIRECTORS MEETING
November 3, 2022**

MINUTES

THIS MEETING WAS HELD REMOTELY UNDER PARAGRAPH (1) OF SUBDIVISION (e) OF GOVERNMENT CODE SECTION 54953 DUE TO THE CURRENT PROCLAIMED STATE OF EMERGENCY. DIRECTORS, STAFF AND THE PUBLIC PARTICIPATED REMOTELY VIA THE APPLICATION ZOOM

REGULAR SESSION BEGAN AT 7:32 p.m.

CALL TO ORDER

ROLL CALL

Directors Present: Dekker, Harvey, Lohman & Slater-Carter

Directors Absent: Boyd

Staff Present: Clemens Heldmaier, General Manager
District Clerk, Tracy Beardsley

Others Present: District Counsel, Christine Fitzgerald
District Accountant, Peter Medina
District Financial Advisor, Alex Handlers
Kastama Consulting, Alison Kastama

PRESIDENT'S STATEMENT – NONE

ORAL COMMENTS

Gregg Dieguez thanked Director Harvey for his years of service. He has been in contact with the County in reference to getting a memorial for Harald Herrmann, and they have a huge backlog and doesn't have any room for memorial benches. Is there a space on Montara Water and Sanitary District (MWSD) property for a bench to honor Harald?

General Manager Clemens Heldmaier replied that they will look into it and let him know.

Lisa Ketcham said she came to the Board in December and they discussed Recology options for providing wheeled green waste carts for homeowners at Pillar Ridge. The committee never met, and Recology required Pillar Ridge management to do an opt-in survey for residents to receive a green cart. Twenty-five residents did not respond and could not be reached as well as two new homes being installed. Recology delivered a partial shipment of 32-gallon green carts in mid-September. Since the delivery, Recology is no longer accepting green waste in resident-owned carts and will not deliver any more green waste carts to the remainder of the residents who didn't receive a Recology green waste cart. With the encouragement of the park owner, Millennium Housing, she is asking the Board for assistance in facilitating re-establishment of green waste services for those residents who did not receive a green cart. She also thanked the Board for including Pillar Ridge residents in their mail distribution of the newsletters and public notices this past year.

General Manager Clemens Heldmaier said he will contact Pillar Ridge management.

Lisa Ketcham said she talked to Pillar Ridge Management, and the owner of the Park, Lori Carraway at Millennium Housing, and they want to help. They can prepare a letter. Mr. Heldmaier should contact Ms. Carraway.

General Manager Clemens Heldmaier said he will talk to Pillar Ridge management and Ms. Carraway.

Lisa Ketcham said she would like to understand MWSD's role under the Franchise Agreement with Recology. She was told Pillar Ridge is a corporate client—one entity, and it seems that the owner doesn't even have a say in this. She is trying to find a resolution to this problem with Recology, and is hoping to hear from the Board if they will be able to help.

Director Slater-Carter stated that she has been working with a group on getting a central number for people helping and caring for feral cats. It is a kindness to an animal that is semi-wild. She also read an article that stated this is the third year of La Niña, and they will get more rain, less rain or the same amount. The Sewer

Authority Mid-Coastside (SAM) Board voted to try drug testing of the wastewater. They will be testing for fentanyl, cocaine, methamphetamine, nicotine as well as for COVID. It is for three months, and is for information. She was listening to the Half Moon Bay City Council forum on KHMB, and two of the City Council candidates were in favor of consolidation of the sewer system. They are already at a level of consolidation that is fair, allowing all agencies to charge their own rates. People think consolidation is better. However, it would take away their independence to do what is best for their community, set their own rates, etc. She recommends watching the Half Moon Bay discussion between the Council members for District Three.

Director Dekker stated that in reference to Recology, he recalls General Manager Chris Porter was in attendance, and was willing to provide smaller green waste bins for Pillar Ridge. He said he is disappointed that the committee never met, and is wondering why nothing has been done.

Lisa Ketcham replied that General Manager Chris Porter did say that smaller green waste containers would be provided, but it would be back-ordered, and that was fine.

General Manager Clemens Heldmaier said that the District agreed to provide the 32-gallon carts for anyone one who wanted one, and that was implemented. They have worked with management and implemented what was agreed upon. He will look into it. Also, on a different topic, he would like to thank staff for all their efforts recently. With the recent earthquake and the first rains, there has been a lot of water leaks. This happens every fall; but this year it is a little more pronounced.

Director Dekker also commended the crew. He noticed the crew on Sixth Street fixing a leak, and everything was done quickly.

PUBLIC HEARING - none

CONSENT AGENDA

- 1. Approve Minutes for Regular Scheduled Board Meeting October 6 and 20, 2022.**
- 2. Approve Financial Statements for September 2022**
- 3. Approve Warrants for November 1, 2022**
- 4. SAM Flow Report**
- 5. Monthly Review of Current Investment Portfolio**
- 6. Connection Permit Applications Received**
- 7. Monthly Water Production Report**
- 8. Rain Report**
- 9. Monthly Solar Energy Report**
- 10. Monthly Public Agency Retirement Service Report for August 2022**

Director Slater-Carter made a motion to approve the Consent Agenda items 1-10, and Director Dekker seconded the motion. A roll-call vote was taken, and the motion passed unanimously 4-0.

OLD BUSINESS - none

NEW BUSINESS

1. Review and Possible Action Concerning Remote Meetings During Emergency Conditions Under Government Code Section 54953 of the Brown Act.

General Manager Clemens Heldmaier stated this resolution allows them to hold meeting as well as any other meeting this month via teleconference. Staff recommendation is to adopt the Resolution authorizing remote teleconference meetings of the Board of Directors of the Montara Water & Sanitary District (MWSD) under Government Code Section 54953 of the Brown Act during existence of State of Emergency conditions related to the Covid-19 Pandemic.

Director Slater-Carter stated that she heard that COVID cases have been going up on the Coastside. She also read that there was a triple respiratory flu, COVID, and other respiratory infections tridemic going on in the area. So, everyone please be careful out there. We all need to keep our health.

Director Harvey said he just returned from Portugal, and 98% of people are vaccinated and infection rates are extremely low. No one is wearing masks.

Director Dekker made a motion to adopt the Resolution authorizing remote teleconference meetings of the Board of Directors of the Montara Water & Sanitary District under Government Code Section 54953 of the Brown Act During Existence of State of Emergency Conditions Related to the Covid-19 Pandemic. Director Slater-Carter seconded the motion. A roll-call vote was taken, and the motion passed unanimously 4-0.

2. Review and Possible Action Concerning Impact of Inflation and Discussion of Water and Sewer Rate Updates.

General Manager Clemens Heldmaier stated this was requested by Director Slater-Carter to discuss the current financial climate. The Board packet has an overview of how agencies are dealing with inflation and what the district is doing. Alex Handlers and Peter Medina are here to discuss this and answer any questions.

District Financial Advisor Alex Handlers stated that inflation has been the highest in 40 years, and costs have gone up quite a bit on the capital and operations side. As a utility enterprise, the District has to pay more, and their only source of

revenue is rates, so they have to keep their rates on top of inflation. Historically, inflation has always been higher for utility enterprises, due to regulatory requirements, increased costs, staffing, and capital needs which tend to increase more than goods and services. Whenever the district does rate studies, they have done a good job building in inflation, keeping rates escalating in the right direction most years. Setting and adjusting rates is an on-going process. It has been a little while since they have done water and sewer rate studies. They started looking into the water study about a year and a half ago but deemed it not necessary with the recent implementation of the Water System Reliability Charge. It has been a few years since the district has done the regular water rate increases, so a rate study is a good idea. The plan is to have it reviewed by the Finance Committee, then reviewed by the Board. And a similar process is to follow for sewer. It is possible to get the new water rates effective March 1st, and sewer rates typically get adjusted in July of each year because those get put on the property tax rolls.

Gregg Dieguez agreed that this agenda topic and the subsequent follow-through is critical to the District. He developed a methodology based on published financial statements (which is a summary method of analysis) from twenty public works agencies in the county. The District has a 40-million-dollar shortfall between the reserves on hand and those necessary to replenish the assets without borrowing. He encourages the Board to do this. He wants to point out a few things that are relevant to their analysis: The District adopted only half of the recommended amount for the Water Reliability charge, and they should take another look at that. Also, they need to look at what reserves are needed to replenish, based on current replacement costs to the assets to be replaced—not their book value. And they need to include their share of the SAM assets, and look at the fact that they accepted a million dollars in donations of new assets from property owners, and thus the asset replenishment burdens on those dedicated assets which benefits only those users, are now being absorbed by the rest of the ratepayers. He also suggested including the connection fees. Three years ago, when he looked at this, there was a \$100,000 dollar difference between what the district was charging and what a pro-rata share of the asset foundation would require MWSD to charge for new joiners. It is important to get those number right. He is happy to send copies of his analysis and proposed methodologies to the Board.

Director Dekker said he read Mr. Dieguez's analysis and was happy with his input. He asked him for a possible solution, and he came up with some suggestions they will discuss when they have their first Finance Committee meeting regarding rates. Last year, they have improved upon the income in terms of the connection fees and have been successful in increasing the connection fees. Also, they have done work on the reserves and improved upon the way they are administering their reserves. They have also invested access funds at a better rate. He feels last year they were going in the right direction. The results were better than expected and better than budgeted. They are going in the right direction, but needs to make sure they consider all of these factors. They need to ensure that they make it fair to their

customers and think about what they can afford while keeping the financial stability of their organization as a primary mover.

Director Slater-Carter said it is really important for the rate payers to know they have been talking about this, and let them know there may be rate increases coming up to keep the system maintained. If they delay, it will cost even more. People need to know that any rate increases are in the best interest of the community and they have been working hard to keep their finances in shape.

General Manager Clemens Heldmaier said he wanted to comment about what Mr. Dieguez said about the reserves. The District has two separate functions. The sewer side has been in existence since 1958, and the water system was acquired in 2003. The water system was in complete disrepair and had to be fixed over the last 19 years. This had to be built up and now they have started to build reserves on the water side. They have to stay on top of everything financially, and will discuss the financial structure starting with the water rates, and know they will have to look at the sewer rates and connections.

Director Harvey commented that when they acquired the water system in 2003, they had to rebuild this district from falling apart. That work has been done every year for the last 19 years, and they have done everything they can to get the water system back on its feet and keep things moving. Everyone has done everything they can and will continue to do the best they can.

Director Slater-Carter commented with SB 9 and 10, the Coast may see more building. She knows people have been talking about putting affordable housing on the Caltrans surplus lands. Connection fees should include what they determine what the reserves would be to make up to buy into their system rather than just what they planned in their connection studies. They need to push the standard formula for making connection charges.

Michelle Dragony replied that Senate Bill 9 and 10 can't be applied on the mid-Coast and Half Moon Bay, because it is part of the Coastal Zone, and RHNA (Regional Housing Needs Allocation) is a planning document which is not enforceable at this time on the Coast because they are on the Coastal Zone. Build-out is not going to happen in terms of SB9 and SB10.

Director Slater-Carter said that she appreciates that but does not trust Sacramento. They need to start adjusting the logic and algorithms now, then they have the protection of having thought about this first and establishing this policy.

Director Harvey added Big Wave and Cypress Point developments haven't paid their connection fees yet.

3. Review and Possible Action Concerning Director Meeting Compensation.

General Manager Clemens Heldmaier said they talked about this at the last meeting, and they received a request to review director compensation which has been \$75.00 dollars for at least 25 years. This was a conscious choice by the Board to keep the compensation low. This has probably been a privilege this Board has had, but cannot be assumed for any new Board member coming in. He thinks this is the motivation to encourage people to consider becoming a Board member and receive compensation for time spent. We received confirmation from legal counsel, under the H&S code, the Board can increase compensation up to \$100.00 dollars per day, with a maximum of \$600.00 dollars per month. Under the Water Code, the Board can increase compensation up to \$193.75 dollars maximum and cannot be paid for more than ten times per month. These are the two options, and they would both require an amendment to the District Code, by ordinance, which would require a noticed public hearing. If a decision is made tonight, they could publish a public hearing notice tomorrow morning and that would get them a public hearing for December 1st.

District Counsel Christine Fitzgerald made a correction. Under the Water Code, they can increase the amount up to \$168.75 dollars maximum.

Director Harvey confirmed with District Counsel Christine Fitzgerald that tonight they are not deciding on an amount, they are only deciding whether to have a public hearing for a compensation increase.

Director Harvey asked if that requires a vote.

District Counsel Christine Fitzgerald said Board direction is fine.

Director Slater-Carter said for the Board members this has been a labor of love for decades, and some of the Board members are getting older. They need to get some younger people involved. As part of the succession planning for the board they need to make it worthwhile for people who are going to be spending a lot of time on this.

Director Harvey directed General Manager Clemens Heldmaier to publish a public hearing notice for the next meeting to increase the director compensation.

REPORTS

1. Sewer Authority Mid-Coastside Meeting (SAM) (Slater-Carter)-

Director Slater-Carter said at the Finance Committee meeting they talked about testing the wastewater. They filed for the Annual Comprehensive Financial Report for the Government Finance Officers Association (GFOA) for the fiscal year ending June 30, 2021, and received the association award for

SAM's accounting and financial keeping. Considering where they were five years ago, they have made tremendous progress.

District Accountant Peter Medina added transparency and accurate on a timely basis are key elements for that. He is very proud for the work they did.

Director Slater-Carter said they discussed the Non-Domestic Waste Source Control Program and the businesses have permits and a testing program is in place.

2. Mid-Coast Community Council Meeting (Slater-Carter)

Gregg Dieguez said they are dealing with some road safety concerns. There are issues in El Granada and Montara they have held workshops on. They had a session on plastic turf and the problems with it. The Council wrote a letter questioning the Cypress Point development raising a number of issues. He also made a comment that he made to the SAM board in reference to the dangerous sewer inflows that have appeared to come from Half Moon Bay, and he is waiting for SAM to take some action to explain that. They had a session on the RHNA numbers. It appears that there is a possibility that the housing requirements in California should go down depending on which assumptions you are basing your analysis on. He found that quite surprising. There are alternative procedures which could have been used to show a decrease.

3. California Special Districts Associations Report (Lohman)

Director Slater-Carter stated that CSDA is trying to revive itself.

4. Local Agency Formation Commission (LAFCo) Report (Lohman)- none

5. Attorney's Report (Fitzgerald)

District Counsel Christine Fitzgerald stated that Director Slater-Carter will be recusing herself from the item in Closed Session agenda pertaining to Real property located at 770 Harte Street due to a conflict of interest under Government code section §87100. Her video and audio will be turned off and will not be in the meeting during this time.

District Counsel Christine Fitzgerald stated that Director Lohman will be recusing himself from the item in Closed Session agenda pertaining to Real property negotiations due to a conflict of interest under Government code section §87100. His video and audio will be turned off. He will not be in the meeting during this time.

6. Directors' Report -- none

7. General Manager's Report (Heldmaier) – none

FUTURE AGENDAS

BRIEF RECESS at 8:52 pm

CONVENE IN CLOSED SESSION 9:00 pm

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

(Government Code § 54956.9(d)(1))

Case Names: *City of Half Moon Bay v. Granada Community Services District, et al. (Santa Clara County Super, Crt. No. 17CV316927)*

CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION

(Government Code §54956.9(d)(4)) Initiation of Litigation (1 potential case)

CONFERENCE WITH REAL PROPERTY NEGOTIATORS

(Government Code §54956.8)

Property: 770 Harte St., Montara, CA

Agency Negotiators: District General Manager; District General Counsel

Negotiating parties: Rose and Guy Wallace

Under Negotiation: Price and Terms of Payment

CONFERENCE WITH REAL PROPERTY NEGOTIATORS

(Government Code §54956.8)

Property: 771 Rivera Rd., Montara, CA Agency Negotiators: District General Manager; District General Counsel

Negotiating parties: Coast Wholesale Florists, a corporation/Miller-Havice Ranch

Under Negotiation: Price and Terms of Payment.

REPORT OF ACTION TAKEN IN CLOSED SESSION

ADJOURNMENT at 10:20 pm

The district has a curfew of 10:30 pm for all meetings. The meeting may be extending for one hour by vote of the Board.

Respectfully Submitted,

Signed _____
Secretary

Approved on the 1st, December 2022

Signed _____
President



MONTARA WATER & SANITARY DISTRICT

**REGULAR BOARD OF DIRECTORS MEETING
November 17, 2022**

MINUTES

THIS MEETING WAS HELD REMOTELY UNDER PARAGRAPH (1) OF SUBDIVISION (e) OF GOVERNMENT CODE SECTION 54953 DUE TO THE CURRENT PROCLAIMED STATE OF EMERGENCY. DIRECTORS, STAFF AND THE PUBLIC PARTICIPATED REMOTELY VIA THE APPLICATION ZOOM

REGULAR SESSION BEGAN AT 7:32 p.m.

CALL TO ORDER

ROLL CALL

Directors Present: Boyd, Dekker, Harvey, Lohman and Slater-Carter

Directors Absent: None

Staff Present: Clemens Heldmaier, General Manager
District Clerk, Tracy Beardsley

Others Present: District Counsel, Christine Fitzgerald

PRESIDENT'S STATEMENT –

Director Boyd stated he is back from Romania visiting his mother, and he is glad to be back and working with the team concerned about the community and its needs. The recent newsletter has a nice summary of the past water year. They had a

decent water year. Things are still tight. Our community has always been water wise. Let's keep that up and hope for more rain.

ORAL COMMENTS

Director Slater-Carter stated that Monday was World Toilet Day, and there are so many people in the world without sanitation systems. There is a movement to have safe sanitation for everybody in the world by 2030. It is important for us to appreciate all the work done to have good sewer systems in this country, particularly on the Coast. The Sewer Authority Mid-Coastside (SAM) keeps our beaches and streets safe. She is proud of all the work the Montara Water and Sanitary District (MWSD) has done for public health on the Coast.

Tim Pond stated that he wrote an email to the Board in reference to a specific code section which requires an upgrade to a 1.5" line from the main to the meter in the case where a new meter is installed. This is an expensive and carbon intensive upgrade to MWSD's system which is not required technically or by engineers in order to accomplish the water service to the ADUs (accessory dwelling units) that they are building. This service line is a fire connection size line and fire suppression systems are not required in ADUs in houses where those services do not already exist. This is a \$10,000-\$15,000 dollar cost to owners. Their water consultant Jerome is saying the extra meter is to monitor water usage, and the installation of this increased size is not necessary to monitor the water usage; in fact, in most cases, it is likely the existing piping to the existing meter is sufficient to provide water to the ADU. Given the housing crisis and the carbon footprint to install the line, he is asking that the ordinance be reviewed and revised so that in the case of ADUs where no sprinklers are required and the existing piping size is sufficient, that the homeowner can install another meter on the existing meter from the main. This would allow homeowners to economically provide these units to the community without this cost which is not going to serve any purpose to them at all. State laws, in spirit, allows for a minimum of upgrades to public utilities and infrastructure in general, in order to make ADUs available for housing. This seems to go against the spirit of the law by requiring an upgrade to the infrastructure system that is not necessary. Some of his clients have a one bedroom one bath house, which can be served by the existing meter. But the District is requiring a new meter, and if a new meter is put in, it has to go back to the main. He is asking for some relief from this, so the homeowner can avoid this burden. He is asking for a waiver. It is a discretionary call, according to the consultant. They are okay with adding a meter, but they just don't want to go back to the main and install a pipe that would be the capacity for fire service for two houses and two ADUs. All they are doing is putting in one bathroom and they have an existing 5/8" meter which has plenty of capacity.

Denise Pickard stated that she lives at 800 Sierra Street and asked the Board to reconsider the requirement to dig up the street and install the pipe. Not only is it not necessary because they have the capacity, it is a big financial burden on the

family making it impossible to complete their plans. This ADU is planned for her mother-in-law, who is suffering from dementia and needs care. They have a small home and are only adding a bathroom. This expense may force them to move from the Coastside, which has been their home for 40 years, and that would be heartbreaking. She is asking the Board to consider their situation and reconsider this requirement, as they are only adding a bathroom and have plenty of capacity.

Laura Burtness and Dudley Hughs stated they are at 831 Kelmore in Moss Beach. It is a similar situation building an ADU. They live in a small house with one and a half baths, and they are both teachers. It is cost prohibitive, and they are requesting the District reconsider this ordinance.

General Manager Clemens Heldmaier said they received Tim's email, and he finds it a reasonable and logical approach. The District requires a separate meter, and the question is: "Is the existing service line capable of serving both meters?" The existing service lines, in most cases, are usually ¾" and the meters are reduced in size to 5/8." He understands that two 5/8" meters cannot be served by one ¾" line and he is working with the engineers to look into this. They have to ensure that if both 5/8" meters flowing wide open there is no reduction in flow. There are other factors that should be considered as well, including the potential of subdivision resulting in ADUs turned into single family dwellings, and the state of the service line. They have to find a uniform approach that works for the entire district. They are looking at it right now and will provide an answer.

Tim Pond commented it is necessary to look at the number of fixtures being served. If both meters are going at full throttle, the total number of fixtures can be served, as they are not going above the capacity. They are just trying to get reasonable housing for reasonable people.

PUBLIC HEARING - none

CONSENT AGENDA - none

OLD BUSINESS - none

NEW BUSINESS

1. Review and Possible Action Concerning Adoption of Policy Under the Water Shutoff Protection Act (SB998)

General Manager Clemens Heldmaier stated this is a compliance issue and they must be in compliance with SB998 and adopt a policy that guides them through how they shut off water on premises for non-payments. There is a section in the District Code that addresses this that is already consistent with SB998. However they also have a existing practice of not shutting off water. This is because the district has a mechanism to recoup funds through payment plans and the tax roll.

There are specifics in this policy that staff is requesting to adopt. This needs to be translated in different languages and posted on the website. Staff recommendation is to adopt the resolution of the Montara Water and Sanitary District establishing a policy on the discontinuance of residential water service in compliance with the Water Shut Off Protection Act (California Health and Safety Code §116900, ET. SEQ.)

Director Dekker said he noticed the regulations will be retroactive to 2020. What are the financial impacts when they adopt this resolution?

General Manager Clemens Heldmaier replied that there is no financial impact. Bills are paid via payment plans or collected through the tax roll.

Director Dekker asked if a customer can protest and sue the District for anything wrong done to them.

General Manager Clemens Heldmaier replied that what they have been doing is in accordance with SB998 already.

Director Dekker made a motion to adopt the resolution of the Montara Water and Sanitary District establishing a policy on the discontinuance of residential water service in compliance with the Water Shut Off Protection Act (California Health and Safety Code §116900, ET. SEQ.) Director Slater-Carter seconded the motion, and the motion passed unanimously, 5-0.

REPORTS

1. Sewer Authority Mid-Coastside Meeting (SAM) (Slater-Carter)-

Director Slater-Carter said the last meeting they had a presentation on the impact of surface water flows on the SAM plant. It is the first report of the study they have going on. She recommends people to watch the presentation. There were two highlights: Jimmy Benjamin is also having a geomorphologist study of the groundwater in the area and will be working with the team working on this so they will have a good understanding of what is going on with the surface water around SAM and how it affects the plant. He pointed out in some studies, they are geared to please the client. Also, there were some surface flows missing even in the maps their guys are using and in particular, the one previous study that they are using as their basic reference document. Then Gregg Dieguez stepped in and wondered where all that flow came from that went into the SAM plant a year ago. Gregg Dieguez suggested they rule out the water flooding into the plant didn't come from the surrounding surface water; it would give them a good place to start. Please watch the meeting, and direct any comments to Kishen Prathivadi at SAM or the consultants. She gave SAM a CD from 2004 of the Pilarcitas Creek Workshop. She thinks this is a fundamental document for work moving forward. Given that SAM is in charge of

it, each of the member agencies will have a voice in this. They also talked about raising the Board compensation.

2. Mid-Coast Community Council Meeting (Slater-Carter)

Gregg Dieguez said he thinks it important to use that study to rule things out. He had written those guys in August and said the same thing. It is going to take some real power by those of you serving on the SAM Board to make sure to get something useful from this study and start addressing the missing 7 million gallons per day peak flow that came from somewhere. There are transportation initiatives going up and down the Coast. The Quarry Park Master Plan is out of comment. Please go to the MCC website and watch what is going on. They have two vacancies at the MCC for the coming year and they are looking for volunteers who would like to serve and be appointed. Please contact him or write the MCC website in general.

Director Slater-Carter added if they want to see a safe transportation system on the Coast do not rely on the County. Don't let this opportunity slip by, because we are the ones that are going to have to live with it. The pedestrian island put in by the stop light make it really difficult for the fire department to get their trucks around it.

3. California Special Districts Associations Report (Lohman) - none

4. Local Agency Formation Commission (LAFCo) Report (Lohman)- none

5. Attorney's Report (Fitzgerald)

District Counsel Christine Fitzgerald stated that Director Slater-Carter will be recusing herself from the item in Closed Session agenda pertaining to Real property located at 770 Harte Street due to a conflict of interest under Government code section §87100. Her video and audio will be turned off and will not be in the meeting during this time.

District Counsel Christine Fitzgerald stated that Director Lohman will be recusing himself from the item in Closed Session agenda pertaining to Real property negotiations due to a conflict of interest under Government code section §87100. His video and audio will be turned off. He will not be in the meeting during this time.

6. Directors' Report - none

7. General Manager's Report (Heldmaier)

General Manager Clemens Heldmaier updated everyone about the implementation of the compostable pick up at Pillar Ridge. Due to the space constraints within the community, they received 32 gallon cans, provided and

paid for by Recology. The vast majority of residents received their green waste cans, and the remainder has received their cans and are receiving service.

FUTURE AGENDAS

BRIEF RECESS at 8:12 pm

CONVENE IN CLOSED SESSION 8:20 pm

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

(Government Code § 54956.9(d)(1))

Case Names: *City of Half Moon Bay v. Granada Community Services District, et al. (Santa Clara County Super, Cr. No. 17CV316927)*

CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION

(Government Code §54956.9(d)(4)) Initiation of Litigation (1 potential case)

CONFERENCE WITH REAL PROPERTY NEGOTIATORS

(Government Code §54956.8)

Property: 770 Harte St., Montara, CA

Agency Negotiators: District General Manager; District General Counsel

Negotiating parties: Rose and Guy Wallace

Under Negotiation: Price and Terms of Payment

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code

§54956.8) Property: 771 Rivera Rd., Montara, CA

Agency Negotiators: District General Manager; District General Counsel

Negotiating parties: Coast Wholesale Florists, a corporation/Miller-Havice Ranch

Under Negotiation: Price and Terms of Payment.

REPORT OF ACTION TAKEN IN CLOSED SESSION

ADJOURNMENT at 9:30 pm

The district has a curfew of 10:30 pm for all meetings. The meeting may be extending for one hour by vote of the Board.

Respectfully Submitted,

Signed _____
Secretary

Approved on the 1st, December 2022

Signed _____
President



MONTARA WATER AND SANITARY DISTRICT AGENDA

Prepared for the Meeting Of: December 1, 2022

TO: BOARD OF DIRECTORS

FROM: Clemens H. Heldmaier, General Manager

**SUBJECT: Unaudited Financial Statements – Executive
Summary**

**Budget vs. Actual – Sewer July 1, 2022 through October 31, 2022 -
Variances over \$2,000:**

- 4400 Fees, \$22,476 above Budget – Remodel fees are the main driver. Additional fixture units purchased for homes in the District. Three large receipts make up the bulk of the over budget.
- 4610 Property Tax Receipts, \$91,683 above Budget – Excess ERAF receipt for \$181,229 received in August. Amount split 50/50 sewer and water.
- 4710 Sewer Service Charges, \$3,960 above Budget – Pro-rated collections received from customers. First major remittance expected in December.
- 4720 Sewer Service Refunds, Customers, \$2,653 above budget – Three refunds issued so far through the fiscal year related to engineering costs.
- **Overall Total Operating Income for the period ending October 31, 2022 was \$117,623 above budget. Total income received to date is \$157,290.**
- 5200 Board of Directors, \$26,963 below Budget – Funds have been budgeted for the District to begin a District re-mapping. The project is set to take place in January 2023.
- 5250 Conference attendance, \$2,000 below Budget – No activity to date.
- 5300 Insurance, \$3,343 above Budget – CSRMA annual renewal premium paid in September.
- 5400 Legal, \$36,324 below Budget – Costs for routine legal counsel. Minimal activity related to litigation at this time.
- 5510 Maintenance, Office, \$3,810 below Budget – Budget contains scheduled maintenance projects that have not yet begun.
- 5530 Memberships, \$3,072 above Budget – Renewal for CSDA paid for in October.
- 5620 Audit, \$5,500 below Budget – Audit fieldwork is not scheduled to begin until January 2023 due to staffing issues with Eide Bailly.
- 5630 Consulting, \$3,469 below Budget – Vendor expenses are less than expected at this time in fiscal year.
- 5640 Data Services, \$6,853 above Budget – Annual fee for Parcel Management system paid. Budget variance will decrease as year moves forward.



MONTARA WATER AND SANITARY DISTRICT AGENDA

Prepared for the Meeting Of: December 1, 2022

TO: BOARD OF DIRECTORS

FROM: Clemens H. Heldmaier, General Manager

- 5710 San Mateo County Tax Roll Charges, \$2,032 above budget – additional fees assessed by the County for generators at pump stations.
- 5720 Telephone & Internet, \$5,804 above Budget – Increased per month service costs.
- 6170 Claims, Property Damage, \$6,667 below Budget – No claims to date.
- 6200 Engineering, \$10,335 above Budget – Payment for general engineering and pump station mechanical engineering and GIS facility mapping.
- 6400 Pumping, \$2,408 above Budget – Variance due to the inclusion of generator rental for Date/Harte pump station. Item will be re-categorized to CIP.
- 6600 Collection/Transmission, \$3,333 below Budget – No activity to date.
- 6900 SAM Expenses, \$3,031 below Budget – Highlighting due to pumping being over budget by \$10,130 due to emergency maintenance at Distillery pump one and Airport.
- **Overall Total Operating Expenses for the period ending October 31, 2022, were \$3,284 below Budget.**
- **Total overall Expenses for the period ending October 31, 2022, were \$60,523 below budget. For a net ordinary income of \$178,146 above Budget. Actual net ordinary loss is \$831,201.**
- 7110 Connection Fees (New Construction), \$26,686 below Budget – No new connections issued in October.
 - Refund issued in July 2022.
- 7200 Interest Income, LAIF, \$14,417 above budget – Q1 allocation was higher than expected.
- 8000 CIP, \$302,033 below Budget – Minimal activity to date, strictly engineering support to be capitalized.



MONTARA WATER AND SANITARY DISTRICT AGENDA

Prepared for the Meeting Of: **December 1, 2022**

TO: BOARD OF DIRECTORS

FROM: Clemens H. Heldmaier, General Manager

Budget vs. Actual – Water July 1, 2022 thru October 31, 2023 - Variances over \$2,000:

- 4400 Fees, \$3,931 below Budget – Water administration fees have lagged behind expectations.
- 4610 Property Tax Receipts, \$91,683 above Budget – Excess ERAF receipt for \$181,229 received in August. Amount split 50/50 sewer and water.
- 4810 Water Sales, Domestic, \$26,303 above Budget - Difference mainly due to timing of collections.
- **Overall Total Operating Income for the period ending October 31, 2022 was \$114,298 above budget. Total revenue received to date is \$590,902.**
- 5200 Board of Directors, \$26,963 below Budget – Funds have been budgeted for the District to begin a District re-mapping. The project is set to take place in January 2023.
- 5240 CDPH Fees, \$5,000 below Budget – No activity to date.
- 5250 Conference attendance, \$2,000 below Budget – No activity to date.
- 5300 Insurance, \$8,343 above Budget – CSRMA annual renewal premium paid in September.
- 5400 Legal, \$22,988 below Budget – Majority of time spent on Sewer related issues.
- 5510 Maintenance, Office, \$4,545 below Budget – Budget contains scheduled maintenance projects that have not yet begun.
- 5530 Memberships, \$4,595 below Budget – Membership expenses generally paid at the beginning of the calendar year.
- 5620 Audit, \$5,500 below Budget – Audit fieldwork is not scheduled to begin until January 2023 due to staffing issues with Eide Bailly.
- 5630 Consulting, \$8,469 below Budget – additional expenses expected later this fiscal year due to rate study.
- 5720 Telephone & Internet, \$9,461 above Budget – Increased per month service costs.
- 5800 Labor, \$11,723 below Budget – Under budget mainly due to timing. Personnel costs have been averaged out through the year, however, merit increases for certain staff have not yet come into effect.
- 6170 Claims, Property Damage, \$3,333 below Budget – No claims filed to date.
- 6180 Communications, \$12,667 below Budget – No activity to date.
- 6200 Engineering, \$6,489 above Budget – Mainly due to costs related to water quality engineering.



MONTARA WATER AND SANITARY DISTRICT AGENDA

Prepared for the Meeting Of: **December 1, 2022**

TO: BOARD OF DIRECTORS

FROM: Clemens H. Heldmaier, General Manager

- 6320 Equipment & Tools, expensed, \$2,024 below Budget – more tools expected to be acquired later in the fiscal year.
- 6330 Facilities, \$2,531 below Budget – appears to be a timing issue with the alarm company invoices, only two received and paid this fiscal year.
- 6400 Pumping, \$9,726 below Budget – Large true up bill expected in February 2023.
- 6500 Supply, \$4,809 below Budget – Q3 water purchase payment made in October.
- 6600 Collection/Transmission, \$4,666 above Budget – Large purchase of meters through Core & Main paid for in September.
- 6700 Treatment, \$8,029 below Budget – payments made for chemicals are less than anticipated.
- **Overall Total Operating Expenses for the period ending October 31, 2022 were \$34,176 below Budget.**
- **Total overall Expenses for the period ending October 31, 2022 were \$107,598 below budget. For a net ordinary income of \$221,896 budgeted vs. actual. Actual net ordinary income is \$186,271.**
- 7100 Connection Fees, \$38,519 below Budget – Two payments of balances for 3/4” connections paid in September. One large mainline extension refund issued.
- 7250 CAMP interest, \$20,482 above Budget – No budget was established for CAMP interest income as it was unknown what amount of principal balance would be transferred into CAMP in order to earn interest.
- 7600 Bond Revenues, G.O. \$323,344 below Budget - Due to timing. First large receipt received in November or December 2022.
- 7650 Water System Reliability, \$330,686 below Budget – Large deposit is typically received in November or December 2022. Budget variance will decrease at the time of receipt.
- 8000 CIP, \$298,335 below Budget – Projects are currently on-going and others are being planned.
- 9150 SRF Loan, \$88,729 below Budget – Adjustment to be booked to capture only interest. Currently, both interest and principal are booked.

RECOMMENDATION:

This is for Board information only

Montara Water & Sanitary District Revenue & Expenditures Budget vs. Actual - Sewer

July through October 2022

| | Jul - Oct 22 | Sewer Budget | \$ Over Budget |
|--|-------------------|------------------|-------------------|
| Ordinary Income/Expense | | | |
| Income | | | |
| 4220 · Cell Tower Lease | 27,684.72 | 26,666.68 | 1,018.04 |
| 4400 · Fees | | | |
| 4410 · Administrative Fee (New Constr) | 1,166.00 | 2,000.00 | -834.00 |
| 4420 · Administrative Fee (Remodel) | 0.00 | 333.32 | -333.32 |
| 4430 · Inspection Fee (New Constr) | 1,103.00 | 2,000.00 | -897.00 |
| 4440 · Inspection Fee (Remodel) | 0.00 | 333.32 | -333.32 |
| 4460 · Remodel Fees | 27,540.52 | 2,666.68 | 24,873.84 |
| Total 4400 · Fees | 29,809.52 | 7,333.32 | 22,476.20 |
| 4510 · Grants | 136.00 | | |
| 4610 · Property Tax Receipts | 91,682.71 | 0.00 | 91,682.71 |
| 4710 · Sewer Service Charges | 3,959.67 | 0.00 | 3,959.67 |
| 4720 · Sewer Service Refunds, Customer | -5,986.09 | -3,333.32 | -2,652.77 |
| 4760 · Waste Collection Revenues | 9,997.76 | 9,000.00 | 997.76 |
| 4990 · Other Revenue | 5.25 | | |
| Total Income | 157,289.54 | 39,666.68 | 117,622.86 |
| Gross Profit | 157,289.54 | 39,666.68 | 117,622.86 |
| Expense | | | |
| 5000 · Administrative | | | |
| 5190 · Bank Fees | 2,294.14 | 2,333.32 | -39.18 |
| 5200 · Board of Directors | | | |
| 5210 · Board Meetings | 750.00 | 1,000.00 | -250.00 |
| 5220 · Director Fees | 787.50 | 2,500.00 | -1,712.50 |
| 5230 · Election Expenses | 0.00 | 25,000.00 | -25,000.00 |
| Total 5200 · Board of Directors | 1,537.50 | 28,500.00 | -26,962.50 |
| 5250 · Conference Attendance | 0.00 | 2,000.00 | -2,000.00 |
| 5270 · Information Systems | 1,910.50 | 1,666.68 | 243.82 |
| 5300 · Insurance | | | |
| 5310 · Fidelity Bond | 0.00 | 166.68 | -166.68 |
| 5320 · Property & Liability Insurance | 8,509.72 | 5,000.00 | 3,509.72 |
| Total 5300 · Insurance | 8,509.72 | 5,166.68 | 3,343.04 |
| 5350 · LAFCO Assessment | 0.00 | 833.32 | -833.32 |
| 5400 · Legal | | | |
| 5430 · General Legal | 7,900.75 | 66,666.68 | -58,765.93 |
| 5440 · Litigation | 22,443.30 | | |
| Total 5400 · Legal | 30,344.05 | 66,666.68 | -36,322.63 |
| 5510 · Maintenance, Office | 1,189.75 | 5,000.00 | -3,810.25 |
| 5530 · Memberships | 4,405.00 | 1,333.32 | 3,071.68 |
| 5540 · Office Supplies | 1,142.17 | 833.32 | 308.85 |
| 5550 · Postage | 0.00 | 133.32 | -133.32 |
| 5560 · Printing & Publishing | 222.03 | 500.00 | -277.97 |

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
 July through October 2022

| | Jul - Oct 22 | Sewer Budget | \$ Over Budget |
|---|-------------------|-------------------|-------------------|
| 5600 · Professional Services | | | |
| 5610 · Accounting | 14,640.00 | 12,666.68 | 1,973.32 |
| 5620 · Audit | 0.00 | 5,500.00 | -5,500.00 |
| 5630 · Consulting | 13,198.08 | 16,666.68 | -3,468.60 |
| 5640 · Data Services | 9,853.08 | 3,000.00 | 6,853.08 |
| 5650 · Labor & HR Support | 854.00 | 833.32 | 20.68 |
| 5660 · Payroll Services | 367.04 | 333.32 | 33.72 |
| Total 5600 · Professional Services | 38,912.20 | 39,000.00 | -87.80 |
| 5710 · San Mateo Co. Tax Roll Charges | 2,099.00 | 66.68 | 2,032.32 |
| 5720 · Telephone & Internet | 14,137.71 | 8,333.32 | 5,804.39 |
| 5730 · Mileage Reimbursement | 0.00 | 500.00 | -500.00 |
| 5740 · Reference Materials | 0.00 | 66.68 | -66.68 |
| 5800 · Labor | | | |
| 5810 · CalPERS 457 Deferred Plan | 6,880.08 | 6,461.00 | 419.08 |
| 5820 · Employee Benefits | 8,200.10 | 14,607.68 | -6,407.58 |
| 5830 · Disability Insurance | 590.08 | 683.00 | -92.92 |
| 5840 · Payroll Taxes | 5,153.25 | 7,698.68 | -2,545.43 |
| 5850 · PARS | 6,705.95 | 6,313.32 | 392.63 |
| 5900 · Wages | | | |
| 5910 · Management | 38,271.12 | 41,189.32 | -2,918.20 |
| 5920 · Staff | 57,484.46 | 58,379.00 | -894.54 |
| 5930 · Staff Certification | 700.00 | 600.00 | 100.00 |
| 5940 · Staff Overtime | 1,882.25 | 466.32 | 1,415.93 |
| 5950 · Staff Standby | 43.02 | | |
| Total 5900 · Wages | 98,380.85 | 100,634.64 | -2,253.79 |
| 5960 · Worker's Comp Insurance | 10,369.47 | 891.00 | 9,478.47 |
| Total 5800 · Labor | 136,279.78 | 137,289.32 | -1,009.54 |
| Total 5000 · Administrative | 242,983.55 | 300,222.64 | -57,239.09 |
| 6000 · Operations | | | |
| 6170 · Claims, Property Damage | 0.00 | 6,666.68 | -6,666.68 |
| 6195 · Education & Training | 0.00 | 333.32 | -333.32 |
| 6200 · Engineering | | | |
| 6220 · General Engineering | 22,002.00 | 11,666.68 | 10,335.32 |
| Total 6200 · Engineering | 22,002.00 | 11,666.68 | 10,335.32 |
| 6330 · Facilities | | | |
| 6335 · Alarm Services | 1,956.62 | 1,833.32 | 123.30 |
| 6337 · Landscaping | 0.00 | 2,000.00 | -2,000.00 |
| Total 6330 · Facilities | 1,956.62 | 3,833.32 | -1,876.70 |
| 6400 · Pumping | | | |
| 6410 · Pumping Fuel & Electricity | 11,433.13 | 15,000.00 | -3,566.87 |
| 6420 · Pumping Maintenance, Generators | 5,975.24 | | |
| Total 6400 · Pumping | 17,408.37 | 15,000.00 | 2,408.37 |

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
 July through October 2022

| | Jul - Oct 22 | Sewer Budget | \$ Over Budget |
|--|--------------|-----------------|----------------|
| 6600 · Collection/Transmission | | | |
| 6660 · Maintenance, Collection System | 0.00 | 3,333.32 | -3,333.32 |
| Total 6600 · Collection/Transmission | 0.00 | 3,333.32 | -3,333.32 |
| 6770 · Uniforms | 0.00 | 66.68 | -66.68 |
| 6800 · Vehicles | | | |
| 6810 · Fuel | 0.00 | 333.32 | -333.32 |
| 6820 · Truck Equipment, Expensed | 0.00 | 53.32 | -53.32 |
| 6830 · Truck Repairs | 0.00 | 333.32 | -333.32 |
| Total 6800 · Vehicles | 0.00 | 719.96 | -719.96 |
| 6900 · Sewer Authority Midcoastside | | | |
| 6910 · SAM Collections | 94,728.68 | 94,728.68 | 0.00 |
| 6920 · SAM Operations | 564,678.64 | 575,776.00 | -11,097.36 |
| 6940 · SAM Maintenance, Collection Sys | 6,814.63 | 13,333.32 | -6,518.69 |
| 6950 · SAM Maintenance, Pumping | 37,751.65 | 23,333.32 | 14,418.33 |
| 6960 · SAM NDWSCP | 166.50 | | |
| Total 6900 · Sewer Authority Midcoastside | 704,140.10 | 707,171.32 | -3,031.22 |
| Total 6000 · Operations | 745,507.09 | 748,791.28 | -3,284.19 |
| Total Expense | 988,490.64 | 1,049,013.92 | -60,523.28 |
| Net Ordinary Income | -831,201.10 | -1,009,347.24 | 178,146.14 |
| Other Income/Expense | | | |
| Other Income | | | |
| 7000 · Capital Account Revenues | | | |
| 7100 · Connection Fees | | | |
| 7110 · Connection Fees (New Constr) | 53,844.00 | 54,333.32 | -489.32 |
| 7120 · Connection Fees (Remodel) | 23,271.12 | 16,666.68 | 6,604.44 |
| 7152 · Connection Fee Refunds | -26,922.00 | | |
| 7153 · Add'l Fixture Units (New Const) | 1,073.00 | | |
| 7170 · Mainline Ext. Pass Thru | -6,952.00 | | |
| Total 7100 · Connection Fees | 44,314.12 | 71,000.00 | -26,685.88 |
| 7200 · Interest Income - LAIF | 24,416.81 | 10,000.00 | 14,416.81 |
| Total 7000 · Capital Account Revenues | 68,730.93 | 81,000.00 | -12,269.07 |
| Total Other Income | 68,730.93 | 81,000.00 | -12,269.07 |
| Other Expense | | | |
| 8000 · Capital Improvement Program | | | |
| 8075 · Sewer | 36,600.73 | 338,633.32 | -302,032.59 |
| Total 8000 · Capital Improvement Program | 36,600.73 | 338,633.32 | -302,032.59 |

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Accrual Basis

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
July through October 2022

| | Jul - Oct 22 | Sewer Budget | \$ Over Budget |
|--|--------------------|----------------------|--------------------|
| 9000 · Capital Account Expenses | | | |
| 9125 · PNC Equipment Lease Interest | 3,389.73 | 3,389.75 | -0.02 |
| 9200 · I-Bank Loan | 10,107.59 | 10,107.59 | 0.00 |
| Total 9000 · Capital Account Expenses | 13,497.32 | 13,497.34 | -0.02 |
| Total Other Expense | 50,098.05 | 352,130.66 | -302,032.61 |
| Net Other Income | 18,632.88 | -271,130.66 | 289,763.54 |
| Net Income | -812,568.22 | -1,280,477.90 | 467,909.68 |

Montara Water & Sanitary District Revenue & Expenditures Budget vs. Actual - Water

July through October 2022

| | Jul - Oct 22 | Water Budget | \$ Over Budget |
|--|--------------|-----------------|----------------|
| Ordinary Income/Expense | | | |
| Income | | | |
| 4400 · Fees | | | |
| 4410 · Administrative Fee (New Constr) | 1,166.00 | 2,333.32 | -1,167.32 |
| 4420 · Administrative Fee (Remodel) | 0.00 | 200.00 | -200.00 |
| 4430 · Inspection Fee (New Constr) | 1,103.00 | 2,333.32 | -1,230.32 |
| 4440 · Inspection Fee (Remodel) | 0.00 | 333.32 | -333.32 |
| 4450 · Mainline Extension Fees | 0.00 | 1,000.00 | -1,000.00 |
| Total 4400 · Fees | 2,269.00 | 6,199.96 | -3,930.96 |
| 4510 · Grants | 136.00 | | |
| 4610 · Property Tax Receipts | 91,682.69 | 0.00 | 91,682.69 |
| 4740 · Testing, Backflow | 4,585.00 | 5,000.00 | -415.00 |
| 4810 · Water Sales, Domestic | 659,636.14 | 633,333.32 | 26,302.82 |
| 4850 · Water Sales Refunds, Customer | -1,317.37 | -1,000.00 | -317.37 |
| 4990 · Other Revenue | 840.25 | | |
| Total Income | 757,831.71 | 643,533.28 | 114,298.43 |
| Gross Profit | 757,831.71 | 643,533.28 | 114,298.43 |
| Expense | | | |
| 5000 · Administrative | | | |
| 5190 · Bank Fees | 2,294.14 | 1,333.32 | 960.82 |
| 5200 · Board of Directors | | | |
| 5210 · Board Meetings | 750.00 | 1,000.00 | -250.00 |
| 5220 · Director Fees | 787.50 | 2,500.00 | -1,712.50 |
| 5230 · Election Expenses | 0.00 | 25,000.00 | -25,000.00 |
| Total 5200 · Board of Directors | 1,537.50 | 28,500.00 | -26,962.50 |
| 5240 · CDPH Fees | 0.00 | 5,000.00 | -5,000.00 |
| 5250 · Conference Attendance | 0.00 | 2,000.00 | -2,000.00 |
| 5270 · Information Systems | 1,910.50 | 1,666.68 | 243.82 |
| 5300 · Insurance | | | |
| 5310 · Fidelity Bond | 0.00 | 166.68 | -166.68 |
| 5320 · Property & Liability Insurance | 8,509.72 | 0.00 | 8,509.72 |
| Total 5300 · Insurance | 8,509.72 | 166.68 | 8,343.04 |
| 5350 · LAFCO Assessment | 0.00 | 1,666.68 | -1,666.68 |
| 5400 · Legal | | | |
| 5430 · General Legal | 10,345.75 | 33,333.32 | -22,987.57 |
| Total 5400 · Legal | 10,345.75 | 33,333.32 | -22,987.57 |
| 5510 · Maintenance, Office | 455.00 | 5,000.00 | -4,545.00 |
| 5530 · Memberships | 4,405.00 | 9,000.00 | -4,595.00 |
| 5540 · Office Supplies | 1,142.10 | 1,500.00 | -357.90 |
| 5550 · Postage | 5,015.80 | 4,666.68 | 349.12 |
| 5560 · Printing & Publishing | 272.00 | 1,666.68 | -1,394.68 |

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water
 July through October 2022

| | Jul - Oct 22 | Water Budget | \$ Over Budget |
|---|-------------------|-------------------|-------------------|
| 5600 · Professional Services | | | |
| 5610 · Accounting | 14,640.00 | 12,666.68 | 1,973.32 |
| 5620 · Audit | 0.00 | 5,500.00 | -5,500.00 |
| 5630 · Consulting | 13,198.03 | 21,666.68 | -8,468.65 |
| 5640 · Data Services | 899.50 | 2,166.68 | -1,267.18 |
| 5650 · Labor & HR Support | 854.00 | 833.32 | 20.68 |
| 5660 · Payroll Services | 367.06 | 333.32 | 33.74 |
| Total 5600 · Professional Services | 29,958.59 | 43,166.68 | -13,208.09 |
| 5710 · San Mateo Co. Tax Roll Charges | 1,625.00 | 66.68 | 1,558.32 |
| 5720 · Telephone & Internet | 17,794.53 | 8,333.32 | 9,461.21 |
| 5730 · Mileage Reimbursement | 295.64 | 500.00 | -204.36 |
| 5740 · Reference Materials | 0.00 | 266.68 | -266.68 |
| 5790 · Other Administrative | 573.44 | | |
| 5800 · Labor | | | |
| 5810 · CalPERS 457 Deferred Plan | 16,493.91 | 16,659.00 | -165.09 |
| 5820 · Employee Benefits | 21,980.48 | 35,758.68 | -13,778.20 |
| 5830 · Disability Insurance | 1,361.72 | 1,803.68 | -441.96 |
| 5840 · Payroll Taxes | 16,119.54 | 19,283.32 | -3,163.78 |
| 5850 · PARS | 14,533.50 | 14,632.32 | -98.82 |
| 5900 · Wages | | | |
| 5910 · Management | 38,271.20 | 41,189.32 | -2,918.12 |
| 5920 · Staff | 171,948.29 | 180,915.68 | -8,967.39 |
| 5930 · Staff Certification | 4,300.00 | 3,800.00 | 500.00 |
| 5940 · Staff Overtime | 17,739.98 | 16,645.00 | 1,094.98 |
| 5950 · Staff Standby | 9,470.43 | 9,517.68 | -47.25 |
| Total 5900 · Wages | 241,729.90 | 252,067.68 | -10,337.78 |
| 5960 · Worker's Comp Insurance | 24,149.85 | 7,887.00 | 16,262.85 |
| Total 5800 · Labor | 336,368.90 | 348,091.68 | -11,722.78 |
| Total 5000 · Administrative | 422,503.61 | 495,925.08 | -73,421.47 |
| 6000 · Operations | | | |
| 6160 · Backflow Prevention | 0.00 | 333.32 | -333.32 |
| 6170 · Claims, Property Damage | 0.00 | 3,333.32 | -3,333.32 |
| 6180 · Communications | | | |
| 6185 · SCADA Maintenance | 0.00 | 12,666.68 | -12,666.68 |
| Total 6180 · Communications | 0.00 | 12,666.68 | -12,666.68 |
| 6195 · Education & Training | 806.45 | 1,666.68 | -860.23 |
| 6200 · Engineering | | | |
| 6220 · General Engineering | 177.56 | 6,666.68 | -6,489.12 |
| 6230 · Water Quality Engineering | 29,645.00 | 16,666.68 | 12,978.32 |
| Total 6200 · Engineering | 29,822.56 | 23,333.36 | 6,489.20 |
| 6320 · Equipment & Tools, Expensed | 1,975.61 | 4,000.00 | -2,024.39 |

Montara Water & Sanitary District Revenue & Expenditures Budget vs. Actual - Water

July through October 2022

| | Jul - Oct 22 | Water Budget | \$ Over Budget |
|---|--------------|-----------------|----------------|
| 6330 · Facilities | | | |
| 6335 · Alarm Services | 248.29 | 666.68 | -418.39 |
| 6337 · Landscaping | 2,887.66 | 5,000.00 | -2,112.34 |
| Total 6330 · Facilities | 3,135.95 | 5,666.68 | -2,530.73 |
| 6370 · Lab Supplies & Equipment | 61.95 | 1,333.32 | -1,271.37 |
| 6380 · Meter Reading | 113.10 | 166.68 | -53.58 |
| 6400 · Pumping | | | |
| 6410 · Pumping Fuel & Electricity | 24,978.55 | 30,000.00 | -5,021.45 |
| 6420 · Pumping Maintenance, Generators | 220.46 | 3,333.32 | -3,112.86 |
| 6430 · Pumping Maintenance, General | 308.24 | 1,666.68 | -1,358.44 |
| 6440 · Pumping Equipment, Expensed | 0.00 | 233.32 | -233.32 |
| Total 6400 · Pumping | 25,507.25 | 35,233.32 | -9,726.07 |
| 6500 · Supply | | | |
| 6510 · Maintenance, Raw Water Mains | 0.00 | 833.32 | -833.32 |
| 6520 · Maintenance, Wells | 6,500.98 | 5,000.00 | 1,500.98 |
| 6530 · Water Purchases | 6,190.23 | 11,666.68 | -5,476.45 |
| Total 6500 · Supply | 12,691.21 | 17,500.00 | -4,808.79 |
| 6600 · Collection/Transmission | | | |
| 6610 · Hydrants | 0.00 | 3,333.32 | -3,333.32 |
| 6620 · Maintenance, Water Mains | 20,475.79 | 16,666.68 | 3,809.11 |
| 6630 · Maintenance, Water Svc Lines | 1,714.62 | 6,666.68 | -4,952.06 |
| 6640 · Maintenance, Tanks | 0.00 | 1,666.68 | -1,666.68 |
| 6650 · Maint., Distribution General | 8,671.77 | 3,333.32 | 5,338.45 |
| 6670 · Meters | 13,090.49 | 8,333.32 | 4,757.17 |
| 6600 · Collection/Transmission - Other | 713.07 | | |
| Total 6600 · Collection/Transmission | 44,665.74 | 40,000.00 | 4,665.74 |
| 6700 · Treatment | | | |
| 6710 · Chemicals & Filtering | 6,939.44 | 13,333.32 | -6,393.88 |
| 6720 · Maintenance, Treatment Equip. | 2,634.40 | 5,000.00 | -2,365.60 |
| 6730 · Treatment Analysis | 14,063.48 | 13,333.32 | 730.16 |
| Total 6700 · Treatment | 23,637.32 | 31,666.64 | -8,029.32 |
| 6770 · Uniforms | 808.93 | 666.68 | 142.25 |
| 6800 · Vehicles | | | |
| 6810 · Fuel | 3,905.81 | 3,333.32 | 572.49 |
| 6820 · Truck Equipment, Expensed | 98.71 | 666.68 | -567.97 |
| 6830 · Truck Repairs | 1,826.42 | 1,666.68 | 159.74 |
| Total 6800 · Vehicles | 5,830.94 | 5,666.68 | 164.26 |
| Total 6000 · Operations | 149,057.01 | 183,233.36 | -34,176.35 |
| Total Expense | 571,560.62 | 679,158.44 | -107,597.82 |
| Net Ordinary Income | 186,271.09 | -35,625.16 | 221,896.25 |

Montara Water & Sanitary District Revenue & Expenditures Budget vs. Actual - Water

July through October 2022

| | Jul - Oct 22 | Water Budget | \$ Over Budget |
|---|--------------|-----------------|----------------|
| Other Income/Expense | | | |
| Other Income | | | |
| 7000 · Capital Account Revenues | | | |
| 7100 · Connection Fees | | | |
| 7110 · Connection Fees (New Constr) | 62,188.00 | 50,000.00 | 12,188.00 |
| 7130 · Conn. Fees, PFP (New Constr) | 45,968.61 | 16,666.68 | 29,301.93 |
| 7152 · Connection Fee Refunds | -96,442.11 | | |
| 7155 · Add'l Fixture Units (Remodel) | 16,092.00 | | |
| 7160 · PFP Pass Thru | 341.11 | | |
| Total 7100 · Connection Fees | 28,147.61 | 66,666.68 | -38,519.07 |
| 7250 · CAMP Interest Income | 20,481.69 | | |
| 7600 · Bond Revenues, G.O. | 4,505.13 | 327,848.68 | -323,343.55 |
| 7650 · Water System Reliability | 2,647.70 | 333,333.32 | -330,685.62 |
| Total 7000 · Capital Account Revenues | 55,782.13 | 727,848.68 | -672,066.55 |
| Total Other Income | 55,782.13 | 727,848.68 | -672,066.55 |
| Other Expense | | | |
| 8000 · Capital Improvement Program | | | |
| 8100 · Water | 114,664.57 | 413,000.00 | -298,335.43 |
| Total 8000 · Capital Improvement Program | 114,664.57 | 413,000.00 | -298,335.43 |
| 9000 · Capital Account Expenses | | | |
| 9100 · Interest Expense - GO Bonds | 35,026.91 | 35,026.91 | 0.00 |
| 9125 · PNC Equipment Lease Interest | 3,389.75 | 3,389.75 | 0.00 |
| 9150 · SRF Loan | 120,555.57 | 31,826.61 | 88,728.96 |
| 9210 · Conservation Program/Rebates | 100.00 | 1,000.00 | -900.00 |
| Total 9000 · Capital Account Expenses | 159,072.23 | 71,243.27 | 87,828.96 |
| Total Other Expense | 273,736.80 | 484,243.27 | -210,506.47 |
| Net Other Income | -217,954.67 | 243,605.41 | -461,560.08 |
| Net Income | -31,683.58 | 207,980.25 | -239,663.83 |

Montara Water & Sanitary District
Funds Balance Sheet
As of October 31, 2022

| | Sewer | Water | TOTAL |
|--|---------------------|---------------------|----------------------|
| ASSETS | | | |
| Current Assets | | | |
| Checking/Savings | | | |
| Sewer - Bank Accounts | | | |
| Wells Fargo Operating - Sewer | 3,138,677.85 | 0.00 | 3,138,677.85 |
| LAIIF Investment Fund | | | |
| Capital Reserve | 3,910,243.47 | 0.00 | 3,910,243.47 |
| Connection Fees Reserve | 213,000.00 | 0.00 | 213,000.00 |
| Operating Reserve | 524,507.00 | 0.00 | 524,507.00 |
| Total LAIF Investment Fund | 4,647,750.47 | 0.00 | 4,647,750.47 |
| Total Sewer - Bank Accounts | 7,786,428.32 | 0.00 | 7,786,428.32 |
| Water - Bank Accounts | | | |
| CAMP Investment Fund | | | |
| Capital Reserve | 0.00 | 2,030,795.03 | 2,030,795.03 |
| Connection Fee Reserve | 0.00 | 200,000.00 | 200,000.00 |
| Operating Reserve | 0.00 | 357,003.96 | 357,003.96 |
| Total CAMP Investment Fund | 0.00 | 2,587,798.99 | 2,587,798.99 |
| Wells Fargo Operating - Water | 0.00 | 59,858.11 | 59,858.11 |
| Restricted Cash | | | |
| 2020 GO Bonds Fund - Chase | 0.00 | 665,187.48 | 665,187.48 |
| Total Restricted Cash | 0.00 | 665,187.48 | 665,187.48 |
| Total Water - Bank Accounts | 0.00 | 3,312,844.58 | 3,312,844.58 |
| Total Checking/Savings | 7,786,428.32 | 3,312,844.58 | 11,099,272.90 |
| Accounts Receivable | | | |
| Sewer - Accounts Receivable | | | |
| Accounts Receivable | -3,666.76 | 0.00 | -3,666.76 |
| Sewer - Accounts Receivable - Other | -10,061.79 | 0.00 | -10,061.79 |
| Total Sewer - Accounts Receivable | -13,728.55 | 0.00 | -13,728.55 |
| Water - Accounts Receivable | | | |
| Accounts Receivable | 0.00 | 3,835.00 | 3,835.00 |
| Accounts Rec. - Backflow | 0.00 | 22,050.11 | 22,050.11 |
| Accounts Rec. - Water Residents | 0.00 | 187,103.95 | 187,103.95 |
| Unbilled Water Receivables | 0.00 | 236,983.89 | 236,983.89 |
| Total Water - Accounts Receivable | 0.00 | 449,972.95 | 449,972.95 |
| Total Accounts Receivable | -13,728.55 | 449,972.95 | 436,244.40 |
| Other Current Assets | | | |
| Maint/Parts Inventory | 0.00 | 42,656.32 | 42,656.32 |
| Total Other Current Assets | 0.00 | 42,656.32 | 42,656.32 |
| Total Current Assets | 7,772,699.77 | 3,805,473.85 | 11,578,173.62 |
| Fixed Assets | | | |
| Sewer - Fixed Assets | | | |
| General Plant | 8,150,190.53 | 0.00 | 8,150,190.53 |
| Land | 5,000.00 | 0.00 | 5,000.00 |
| Other Capital Improv. | | | |
| Sewer-Original Cost | 685,599.18 | 0.00 | 685,599.18 |
| Other Cap. Improv. | 2,564,810.39 | 0.00 | 2,564,810.39 |
| Total Other Capital Improv. | 3,250,409.57 | 0.00 | 3,250,409.57 |
| Seal Cove Collection System | 995,505.00 | 0.00 | 995,505.00 |
| Sewage Collection Facility | | | |
| Collection Facility - Org. Cost | 1,349,064.00 | 0.00 | 1,349,064.00 |
| Collection Facility - Other | 3,991,243.33 | 0.00 | 3,991,243.33 |
| Total Sewage Collection Facility | 5,340,307.33 | 0.00 | 5,340,307.33 |
| Treatment Facility | 244,539.84 | 0.00 | 244,539.84 |
| Accumulated Depreciation | -10,333,056.00 | 0.00 | -10,333,056.00 |
| Total Sewer - Fixed Assets | 7,652,896.27 | 0.00 | 7,652,896.27 |

Montara Water & Sanitary District
Funds Balance Sheet
As of October 31, 2022

| | | | |
|--|----------------------|----------------------|----------------------|
| Water - Fixed Assets | | | |
| General Plant | 0.00 | 29,178,537.25 | 29,178,537.25 |
| Land & Easements | 0.00 | 734,500.00 | 734,500.00 |
| Surface Water Rights | 0.00 | 300,000.00 | 300,000.00 |
| Water Meters | 0.00 | 1,058,985.00 | 1,058,985.00 |
| Fixed Assets - Other | 0.00 | 48,171.78 | 48,171.78 |
| Accumulated Depreciation | 0.00 | -14,800,793.00 | -14,800,793.00 |
| Total Water - Fixed Assets | 0.00 | 16,519,401.03 | 16,519,401.03 |
| Total Fixed Assets | 7,652,896.27 | 16,519,401.03 | 24,172,297.30 |
| Other Assets | | | |
| Sewer - Other Assets | | | |
| Def'd Amts Related to Pensions | 84,583.00 | 0.00 | 84,583.00 |
| Joint Power Authority | | | |
| SAM - Orig Collection Facility | 981,592.00 | 0.00 | 981,592.00 |
| SAM - Expansion | 1,705,955.08 | 0.00 | 1,705,955.08 |
| Total Joint Power Authority | 2,687,547.08 | 0.00 | 2,687,547.08 |
| Total Sewer - Other Assets | 2,772,130.08 | 0.00 | 2,772,130.08 |
| Water - Other Assets | | | |
| Def'd Amts Related to Pensions | 0.00 | 188,265.00 | 188,265.00 |
| Due from Sewer | 0.00 | 1,015,460.68 | 1,015,460.68 |
| Total Water - Other Assets | 0.00 | 1,203,725.68 | 1,203,725.68 |
| Total Other Assets | 2,772,130.08 | 1,203,725.68 | 3,975,855.76 |
| TOTAL ASSETS | 18,197,726.12 | 21,528,600.56 | 39,726,326.68 |
| LIABILITIES & EQUITY | | | |
| Liabilities | | | |
| Current Liabilities | | | |
| Accounts Payable | | | |
| Accounts Payable - Sewer | 194,920.47 | 0.00 | 194,920.47 |
| Accounts Payable - Water | 0.00 | 102,365.68 | 102,365.68 |
| Total Accounts Payable | 194,920.47 | 102,365.68 | 297,286.15 |
| Other Current Liabilities | | | |
| Water - Net Pension Liability | 0.00 | -40,021.00 | -40,021.00 |
| Sewer - Net Pension Liability | -17,981.00 | 0.00 | -17,981.00 |
| Sewer - Current Liabilities | | | |
| Accrued Vacations | 9,781.90 | 0.00 | 9,781.90 |
| Deposits Payable | 37,355.05 | 0.00 | 37,355.05 |
| Interest Payable | 9,376.50 | 0.00 | 9,376.50 |
| PNC Equip. Loan - S/T | 49,828.33 | 0.00 | 49,828.33 |
| Total Sewer - Current Liabilities | 106,341.78 | 0.00 | 106,341.78 |
| Water - Current Liabilities | | | |
| Accrued Vacations | 0.00 | 22,072.48 | 22,072.48 |
| Construction Deposits Payable | 0.00 | -232.34 | -232.34 |
| Deposits Payable | 0.00 | -18,646.82 | -18,646.82 |
| GO Bonds - S/T | 0.00 | 916,095.24 | 916,095.24 |
| Interest Payable | 0.00 | 29,623.83 | 29,623.83 |
| PFP Water Deposits | 0.00 | 4,302.50 | 4,302.50 |
| PNC Equip. Loan - S/T | 0.00 | 49,828.31 | 49,828.31 |
| SRF Loan Payable X109 - Current | 0.00 | 180,508.81 | 180,508.81 |
| Temporary Construction Meter | 0.00 | 35,295.07 | 35,295.07 |
| Total Water - Current Liabilities | 0.00 | 1,218,847.08 | 1,218,847.08 |
| Payroll Liabilities | | | |
| Employee Benefits Payable | 15,397.61 | 0.00 | 15,397.61 |
| Total Payroll Liabilities | 15,397.61 | 0.00 | 15,397.61 |
| Total Other Current Liabilities | 103,758.39 | 1,178,826.08 | 1,282,584.47 |
| Total Current Liabilities | 298,678.86 | 1,281,191.76 | 1,579,870.62 |

Montara Water & Sanitary District
Funds Balance Sheet
As of October 31, 2022

| | | | |
|--|-----------------------------|-----------------------------|-----------------------------|
| Long Term Liabilities | | | |
| Sewer - Long Term Liabilities | | | |
| Due to Water Fund | 1,015,460.68 | 0.00 | 1,015,460.68 |
| Accrued Vacations | 18,831.51 | 0.00 | 18,831.51 |
| I-Bank Loan | 630,040.61 | 0.00 | 630,040.61 |
| PNC Equip. Loan - L/T | 279,565.19 | 0.00 | 279,565.19 |
| Total Sewer - Long Term Liabilities | 1,943,897.99 | 0.00 | 1,943,897.99 |
| Water - Long Term Liabilities | | | |
| 2020 GO Bonds | 0.00 | 4,772,229.98 | 4,772,229.98 |
| Accrued Vacations | 0.00 | 25,734.03 | 25,734.03 |
| PNC Equip. Loan - L/T | 0.00 | 279,565.25 | 279,565.25 |
| SRF Loan Payable - X109 | 0.00 | 2,518,169.06 | 2,518,169.06 |
| Total Water - Long Term Liabilities | 0.00 | 7,595,698.32 | 7,595,698.32 |
| Deferred Inflows (Pensions) | | | |
| Sewer | 11,473.00 | 0.00 | 11,473.00 |
| Water | 0.00 | 25,537.00 | 25,537.00 |
| Total Deferred Inflows (Pensions) | 11,473.00 | 25,537.00 | 37,010.00 |
| Total Long Term Liabilities | 1,955,370.99 | 7,621,235.32 | 9,576,606.31 |
| Total Liabilities | 2,254,049.85 | 8,902,427.08 | 11,156,476.93 |
| Equity | | | |
| Sewer - Equity Accounts | | | |
| Capital Assets Net | 3,408,252.20 | 0.00 | 3,408,252.20 |
| Fund Balance - Unrestricted | 8,646,292.87 | 0.00 | 8,646,292.87 |
| Retained Earnings | -185,384.41 | 0.00 | -185,384.41 |
| Total Sewer - Equity Accounts | 11,869,160.66 | 0.00 | 11,869,160.66 |
| Water - Equity Accounts | | | |
| Capital Assets Net | 0.00 | 2,868,858.70 | 2,868,858.70 |
| Restricted Debt Service | 0.00 | 1,384,997.90 | 1,384,997.90 |
| Unrestricted | 0.00 | -1,562,801.59 | -1,562,801.59 |
| Retained Earnings | 0.00 | 185,384.41 | 185,384.41 |
| Total Water - Equity Accounts | 0.00 | 2,876,439.42 | 2,876,439.42 |
| Equity Adjustment Account | 4,887,083.83 | 9,781,417.64 | 14,668,501.47 |
| Net Income | -812,568.22 | -31,683.58 | -844,251.80 |
| Total Equity | 15,943,676.27 | 12,626,173.48 | 28,569,849.75 |
| TOTAL LIABILITIES & EQUITY | <u>18,197,726.12</u> | <u>21,528,600.56</u> | <u>39,726,326.68</u> |

Montara Water Sanitary District
 Restricted and Non Restricted Cash Assets
 July 2022 through June 2023

| YTD Cash Information | July | August | September | October | November | December | January | February | March | April | May | June | Target Reserves | \$ Over (Under) Targets | % Over/(Under) Targets |
|------------------------------------|----------------------|----------------------|----------------------|----------------------|----------|----------|----------|----------|----------|----------|----------|----------|-----------------|-------------------------|------------------------|
| Sewer - Operations | | | | | | | | | | | | | | | |
| Wells Fargo Operating | 3,967,397.95 | 3,840,685.70 | 3,538,089.31 | 3,138,677.85 | | | | | | | | | | | |
| Sewer Reserve Accounts | | | | | | | | | | | | | | | |
| LAIF | | | | | | | | | | | | | | | |
| Capital Reserve | 3,894,482.51 | 3,894,482.51 | 3,894,482.51 | 3,910,243.47 | | | | | | | | | 2,418,725.00 | 1,475,757.51 | 161% |
| Connection Fee | 213,000.00 | 213,000.00 | 213,000.00 | 213,000.00 | | | | | | | | | 213,000.00 | - | 100% |
| Operating Reserve | 524,507.00 | 524,507.00 | 524,507.00 | 524,507.00 | | | | | | | | | 524,507.00 | - | 100% |
| Subtotal | 4,631,989.51 | 4,631,989.51 | 4,631,989.51 | 4,647,750.47 | - | - | - | - | - | - | - | - | | | |
| Water Operations | | | | | | | | | | | | | | | |
| Wells Fargo Operating | 13,871.26 | 29,591.21 | 43,574.79 | 59,858.11 | | | | | | | | | | | |
| Water - Reserve Accounts | | | | | | | | | | | | | | | |
| CAMP - Reserve Funds | | | | | | | | | | | | | | | |
| Capital Reserve | 2,030,795.03 | 2,030,795.03 | 2,030,795.03 | 2,030,795.03 | | | | | | | | | 1,989,000.00 | 41,795.03 | 102% |
| Connection Fee | 200,000.00 | 200,000.00 | 200,000.00 | 200,000.00 | | | | | | | | | 200,000.00 | - | 100% |
| Operating Reserve | 339,579.00 | 344,593.98 | 350,126.36 | 357,003.96 | | | | | | | | | 339,579.00 | 10,547.36 | 103% |
| Subtotal | 2,570,374.03 | 2,575,389.01 | 2,580,921.39 | 2,587,798.99 | - | - | - | - | - | - | - | - | | | |
| Water - Restricted Accounts | | | | | | | | | | | | | | | |
| JP Morgan Chase - Water | | | | | | | | | | | | | | | |
| 2020 GO Bond Fund | 1,147,781.98 | 656,009.18 | 662,595.35 | 665,187.48 | | | | | | | | | | | |
| Sub-Total | 1,147,781.98 | 656,009.18 | 662,595.35 | 665,187.48 | - | - | - | - | - | - | - | - | | | |
| Total Cash and Equivalents | 12,331,414.73 | 11,733,664.61 | 11,457,170.35 | 11,099,272.90 | - | - | - | - | - | - | - | - | | | |

NOTE: Capital reserve is a minimum target
NOTE: Operating reserve is a minimum target

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Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
July 2022 through June 2023

| | Jul 22 | Aug 22 | Sep 22 | Oct 22 | Nov 22 | Dec 22 | Jan 23 | Feb 23 | Mar 23 | Apr 23 | May 23 | Jun 23 | TOTAL | | | | |
|--|------------------|-------------------|-----------------|------------------|--------|--------|--------|--------|--------|--------|--------|--------|-------------------|-------------------|--------------------|---------------|--|
| | | | | | | | | | | | | | Jul '22 - Jun 23 | Budget | \$ Over Budget | % of Budget | |
| Ordinary Income/Expense | | | | | | | | | | | | | | | | | |
| Income | | | | | | | | | | | | | | | | | |
| 4220 · Cell Tower Lease | 6,921.18 | 6,921.18 | 6,921.18 | 6,921.18 | | | | | | | | | 27,684.72 | 80,000.00 | -52,315.28 | 34.61% | |
| 4400 · Fees | | | | | | | | | | | | | | | | | |
| 4410 · Administrative Fee (New Constr) | 569.00 | | | 597.00 | | | | | | | | | 1,166.00 | 6,000.00 | -4,834.00 | 19.43% | |
| 4420 · Administrative Fee (Remodel) | | | | | | | | | | | | | | 1,000.00 | -1,000.00 | | |
| 4430 · Inspection Fee (New Constr) | 538.00 | | | 565.00 | | | | | | | | | 1,103.00 | 6,000.00 | -4,897.00 | 18.38% | |
| 4440 · Inspection Fee (Remodel) | | | | | | | | | | | | | | 1,000.00 | -1,000.00 | | |
| 4460 · Remodel Fees | 7,478.00 | 18,140.52 | 1,922.00 | | | | | | | | | | 27,540.52 | 8,000.00 | 19,540.52 | 344.26% | |
| Total 4400 · Fees | 8,585.00 | 18,140.52 | 1,922.00 | 1,162.00 | | | | | | | | | 29,809.52 | 22,000.00 | 7,809.52 | 135.5% | |
| 4510 · Grants | | 136.00 | | | | | | | | | | | 136.00 | | | | |
| 4610 · Property Tax Receipts | | 90,614.66 | 264.26 | 803.79 | | | | | | | | | 91,682.71 | 288,860.00 | -197,177.29 | 31.74% | |
| 4710 · Sewer Service Charges | | 2,875.29 | 1,084.38 | | | | | | | | | | 3,959.67 | | 3,959.67 | 100.0% | |
| 4720 · Sewer Service Refunds, Customer | -2,007.50 | | -2,423.63 | -1,554.96 | | | | | | | | | -5,986.09 | -10,000.00 | 4,013.91 | 59.86% | |
| 4760 · Waste Collection Revenues | 1,608.27 | 3,331.66 | 1,447.81 | 3,610.02 | | | | | | | | | 9,997.76 | 27,000.00 | -17,002.24 | 37.03% | |
| 4990 · Other Revenue | | 5.25 | | | | | | | | | | | 5.25 | | | | |
| Total Income | 15,106.95 | 122,024.56 | 9,216.00 | 10,942.03 | | | | | | | | | 157,289.54 | 407,860.00 | -250,570.46 | 38.57% | |
| Gross Profit | 15,106.95 | 122,024.56 | 9,216.00 | 10,942.03 | | | | | | | | | 157,289.54 | 407,860.00 | -250,570.46 | 38.57% | |
| Expense | | | | | | | | | | | | | | | | | |
| 5000 · Administrative | | | | | | | | | | | | | | | | | |
| 5190 · Bank Fees | 1,404.72 | 275.11 | 325.69 | 288.62 | | | | | | | | | 2,294.14 | 7,000.00 | -4,705.86 | 32.77% | |
| 5200 · Board of Directors | | | | | | | | | | | | | | | | | |
| 5210 · Board Meetings | | 300.00 | 300.00 | 150.00 | | | | | | | | | 750.00 | 3,000.00 | -2,250.00 | 25.0% | |
| 5220 · Director Fees | | 262.50 | | 525.00 | | | | | | | | | 787.50 | 7,500.00 | -6,712.50 | 10.5% | |
| 5230 · Election Expenses | | | | | | | | | | | | | | 75,000.00 | -75,000.00 | | |
| Total 5200 · Board of Directors | | 562.50 | 300.00 | 675.00 | | | | | | | | | 1,537.50 | 85,500.00 | -83,962.50 | 1.8% | |
| 5250 · Conference Attendance | | | | | | | | | | | | | | 6,000.00 | -6,000.00 | | |
| 5270 · Information Systems | | 720.00 | 273.75 | 916.75 | | | | | | | | | 1,910.50 | 5,000.00 | -3,089.50 | 38.21% | |
| 5300 · Insurance | | | | | | | | | | | | | | | | | |
| 5310 · Fidelity Bond | | | | | | | | | | | | | | 500.00 | -500.00 | | |
| 5320 · Property & Liability Insurance | | | 8,509.72 | | | | | | | | | | 8,509.72 | 15,000.00 | -6,490.28 | 56.73% | |
| Total 5300 · Insurance | | | 8,509.72 | | | | | | | | | | 8,509.72 | 15,500.00 | -6,990.28 | 54.9% | |
| 5350 · LAFCO Assessment | | | | | | | | | | | | | | 2,500.00 | -2,500.00 | | |
| 5400 · Legal | | | | | | | | | | | | | | | | | |
| 5430 · General Legal | 3,594.75 | | 3,128.00 | 1,178.00 | | | | | | | | | 7,900.75 | 200,000.00 | -192,099.25 | 3.95% | |
| 5440 · Litigation | 708.75 | | 2,961.00 | 18,773.55 | | | | | | | | | 22,443.30 | | | | |
| Total 5400 · Legal | 4,303.50 | | 6,089.00 | 19,951.55 | | | | | | | | | 30,344.05 | 200,000.00 | -169,655.95 | 15.17% | |
| 5510 · Maintenance, Office | | | 325.00 | 864.75 | | | | | | | | | 1,189.75 | 15,000.00 | -13,810.25 | 7.93% | |

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
July 2022 through June 2023

| | Jul 22 | Aug 22 | Sep 22 | Oct 22 | Nov 22 | Dec 22 | Jan 23 | Feb 23 | Mar 23 | Apr 23 | May 23 | Jun 23 | TOTAL | | | |
|---|------------------|------------------|------------------|------------------|--------|--------|--------|--------|--------|--------|--------|--------|-------------------|-------------------|--------------------|---------------|
| | | | | | | | | | | | | | Jul '22 - Jun 23 | Budget | \$ Over Budget | % of Budget |
| 5530 · Memberships | | | | 4,405.00 | | | | | | | | | 4,405.00 | 4,000.00 | 405.00 | 110.13% |
| 5540 · Office Supplies | 139.79 | 376.68 | 201.54 | 424.16 | | | | | | | | | 1,142.17 | 2,500.00 | -1,357.83 | 45.69% |
| 5550 · Postage | | | | | | | | | | | | | | 400.00 | -400.00 | |
| 5560 · Printing & Publishing | 59.85 | 41.23 | 53.38 | 67.57 | | | | | | | | | 222.03 | 1,500.00 | -1,277.97 | 14.8% |
| 5600 · Professional Services | | | | | | | | | | | | | | | | |
| 5610 · Accounting | 2,330.00 | 4,372.50 | 4,327.50 | 3,610.00 | | | | | | | | | 14,640.00 | 38,000.00 | -23,360.00 | 38.53% |
| 5620 · Audit | | | | | | | | | | | | | | 16,500.00 | -16,500.00 | |
| 5630 · Consulting | | 3,648.73 | 3,637.78 | 5,911.57 | | | | | | | | | 13,198.08 | 50,000.00 | -36,801.92 | 26.4% |
| 5640 · Data Services | 899.50 | 8,953.58 | | | | | | | | | | | 9,853.08 | 9,000.00 | 853.08 | 109.48% |
| 5650 · Labor & HR Support | 213.50 | 213.50 | 213.50 | 213.50 | | | | | | | | | 854.00 | 2,500.00 | -1,646.00 | 34.16% |
| 5660 · Payroll Services | 79.76 | 84.54 | 118.20 | 84.54 | | | | | | | | | 367.04 | 1,000.00 | -632.96 | 36.7% |
| Total 5600 · Professional Services | 3,522.76 | 17,272.85 | 8,296.98 | 9,819.61 | | | | | | | | | 38,912.20 | 117,000.00 | -78,087.80 | 33.26% |
| 5710 · San Mateo Co. Tax Roll Charges | | 1,584.00 | 396.00 | 119.00 | | | | | | | | | 2,099.00 | 200.00 | 1,899.00 | 1,049.5% |
| 5720 · Telephone & Internet | 3,271.43 | 1,927.61 | 5,441.71 | 3,496.96 | | | | | | | | | 14,137.71 | 25,000.00 | -10,862.29 | 56.55% |
| 5730 · Mileage Reimbursement | | | | | | | | | | | | | | 1,500.00 | -1,500.00 | |
| 5740 · Reference Materials | | | | | | | | | | | | | | 200.00 | -200.00 | |
| 5800 · Labor | | | | | | | | | | | | | | | | |
| 5810 · CalPERS 457 Deferred Plan | 1,537.23 | 1,929.97 | 1,708.00 | 1,704.88 | | | | | | | | | 6,880.08 | 19,383.00 | -12,502.92 | 35.5% |
| 5820 · Employee Benefits | 4,100.05 | 4,100.05 | | | | | | | | | | | 8,200.10 | 43,823.00 | -35,622.90 | 18.71% |
| 5830 · Disability Insurance | | 295.04 | 147.52 | 147.52 | | | | | | | | | 590.08 | 2,049.00 | -1,458.92 | 28.8% |
| 5840 · Payroll Taxes | 1,088.30 | 1,518.47 | 1,274.94 | 1,271.54 | | | | | | | | | 5,153.25 | 23,096.00 | -17,942.75 | 22.31% |
| 5850 · PARS | 1,500.14 | 1,902.00 | 1,674.72 | 1,629.09 | | | | | | | | | 6,705.95 | 18,940.00 | -12,234.05 | 35.41% |
| 5900 · Wages | | | | | | | | | | | | | | | | |
| 5910 · Management | 9,567.78 | 9,567.78 | 9,567.78 | 9,567.78 | | | | | | | | | 38,271.12 | 123,568.00 | -85,296.88 | 30.97% |
| 5920 · Staff | 11,852.23 | 17,597.53 | 14,342.87 | 13,691.83 | | | | | | | | | 57,484.46 | 175,137.00 | -117,652.54 | 32.82% |
| 5930 · Staff Certification | 175.00 | 175.00 | 175.00 | 175.00 | | | | | | | | | 700.00 | 1,800.00 | -1,100.00 | 38.89% |
| 5940 · Staff Overtime | 385.66 | 263.55 | 291.79 | 941.25 | | | | | | | | | 1,882.25 | 1,399.00 | 483.25 | 134.54% |
| 5950 · Staff Standby | | | 43.02 | | | | | | | | | | 43.02 | | | |
| Total 5900 · Wages | 21,980.67 | 27,603.86 | 24,420.46 | 24,375.86 | | | | | | | | | 98,380.85 | 301,904.00 | -203,523.15 | 32.59% |
| 5960 · Worker's Comp Insurance | | | 4,100.05 | 6,269.42 | | | | | | | | | 10,369.47 | 2,673.00 | 7,696.47 | 387.93% |
| Total 5800 · Labor | 30,206.39 | 37,349.39 | 33,325.69 | 35,398.31 | | | | | | | | | 136,279.78 | 411,868.00 | -275,588.22 | 33.09% |
| Total 5000 · Administrative | 42,908.44 | 60,109.37 | 63,538.46 | 76,427.28 | | | | | | | | | 242,983.55 | 900,668.00 | -657,684.45 | 26.98% |
| 6000 · Operations | | | | | | | | | | | | | | | | |
| 6170 · Claims, Property Damage | | | | | | | | | | | | | | 20,000.00 | -20,000.00 | |
| 6195 · Education & Training | | | | | | | | | | | | | | 1,000.00 | -1,000.00 | |
| 6200 · Engineering | | | | | | | | | | | | | | | | |
| 6220 · General Engineering | 5,161.00 | 3,776.50 | 5,631.00 | 7,433.50 | | | | | | | | | 22,002.00 | 35,000.00 | -12,998.00 | 62.86% |
| Total 6200 · Engineering | 5,161.00 | 3,776.50 | 5,631.00 | 7,433.50 | | | | | | | | | 22,002.00 | 35,000.00 | -12,998.00 | 62.86% |

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
July 2022 through June 2023

| | Jul 22 | Aug 22 | Sep 22 | Oct 22 | Nov 22 | Dec 22 | Jan 23 | Feb 23 | Mar 23 | Apr 23 | May 23 | Jun 23 | TOTAL | | | |
|--|-------------|-------------|-------------|-------------|--------|--------|--------|--------|--------|--------|--------|--------|------------------|---------------|----------------|-------------|
| | | | | | | | | | | | | | Jul '22 - Jun 23 | Budget | \$ Over Budget | % of Budget |
| 6330 · Facilities | | | | | | | | | | | | | | | | |
| 6335 · Alarm Services | 548.36 | 427.08 | 427.08 | 554.10 | | | | | | | | | 1,956.62 | 5,500.00 | -3,543.38 | 35.58% |
| 6337 · Landscaping | | | | | | | | | | | | | | 6,000.00 | -6,000.00 | |
| Total 6330 · Facilities | 548.36 | 427.08 | 427.08 | 554.10 | | | | | | | | | 1,956.62 | 11,500.00 | -9,543.38 | 17.01% |
| 6400 · Pumping | | | | | | | | | | | | | | | | |
| 6410 · Pumping Fuel & Electricity | 3,134.87 | 2,875.07 | 3,146.29 | 2,276.90 | | | | | | | | | 11,433.13 | 45,000.00 | -33,566.87 | 25.41% |
| 6420 · Pumping Maintenance, Generators | 1,095.75 | | | 4,879.49 | | | | | | | | | 5,975.24 | | | |
| Total 6400 · Pumping | 4,230.62 | 2,875.07 | 3,146.29 | 7,156.39 | | | | | | | | | 17,408.37 | 45,000.00 | -27,591.63 | 38.69% |
| 6600 · Collection/Transmission | | | | | | | | | | | | | | | | |
| 6660 · Maintenance, Collection System | | | | | | | | | | | | | | 10,000.00 | -10,000.00 | |
| Total 6600 · Collection/Transmission | | | | | | | | | | | | | | 10,000.00 | -10,000.00 | |
| 6770 · Uniforms | | | | | | | | | | | | | | 200.00 | -200.00 | |
| 6800 · Vehicles | | | | | | | | | | | | | | | | |
| 6810 · Fuel | | | | | | | | | | | | | | 1,000.00 | -1,000.00 | |
| 6820 · Truck Equipment, Expensed | | | | | | | | | | | | | | 160.00 | -160.00 | |
| 6830 · Truck Repairs | | | | | | | | | | | | | | 1,000.00 | -1,000.00 | |
| Total 6800 · Vehicles | | | | | | | | | | | | | | 2,160.00 | -2,160.00 | |
| 6900 · Sewer Authority Midcoastside | | | | | | | | | | | | | | | | |
| 6910 · SAM Collections | 23,682.17 | 23,682.17 | 23,682.17 | 23,682.17 | | | | | | | | | 94,728.68 | 284,186.00 | -189,457.32 | 33.33% |
| 6920 · SAM Operations | 141,169.66 | 141,169.66 | 141,169.66 | 141,169.66 | | | | | | | | | 564,678.64 | 1,727,328.00 | -1,162,649.36 | 32.69% |
| 6940 · SAM Maintenance, Collection Sys | | 2,397.00 | 4,417.63 | | | | | | | | | | 6,814.63 | 40,000.00 | -33,185.37 | 17.04% |
| 6950 · SAM Maintenance, Pumping | | 8,964.23 | 8,705.03 | 20,082.39 | | | | | | | | | 37,751.65 | 70,000.00 | -32,248.35 | 53.93% |
| 6960 · SAM NDWSCP | | 166.50 | | | | | | | | | | | 166.50 | | | |
| Total 6900 · Sewer Authority Midcoastside | 164,851.83 | 176,379.56 | 177,974.49 | 184,934.22 | | | | | | | | | 704,140.10 | 2,121,514.00 | -1,417,373.90 | 33.19% |
| Total 6000 · Operations | 174,791.81 | 183,458.21 | 187,178.86 | 200,078.21 | | | | | | | | | 745,507.09 | 2,246,374.00 | -1,500,866.91 | 33.19% |
| Total Expense | 217,700.25 | 243,567.58 | 250,717.32 | 276,505.49 | | | | | | | | | 988,490.64 | 3,147,042.00 | -2,158,551.36 | 31.41% |
| Net Ordinary Income | -202,593.30 | -121,543.02 | -241,501.32 | -265,563.46 | | | | | | | | | -831,201.10 | -2,739,182.00 | 1,907,980.90 | 30.35% |
| Other Income/Expense | | | | | | | | | | | | | | | | |
| Other Income | | | | | | | | | | | | | | | | |
| 7000 · Capital Account Revenues | | | | | | | | | | | | | | | | |
| 7100 · Connection Fees | | | | | | | | | | | | | | | | |
| 7110 · Connection Fees (New Constr) | 53,844.00 | | | | | | | | | | | | 53,844.00 | 163,000.00 | -109,156.00 | 33.03% |
| 7120 · Connection Fees (Remodel) | | 16,202.52 | 7,068.60 | | | | | | | | | | 23,271.12 | 50,000.00 | -26,728.88 | 46.54% |
| 7152 · Connection Fee Refunds | -26,922.00 | | | | | | | | | | | | -26,922.00 | | | |
| 7153 · Add'l Fixture Units (New Const) | | 1,073.00 | | | | | | | | | | | 1,073.00 | | | |
| 7170 · Mainline Ext. Pass Thru | | -6,952.00 | | | | | | | | | | | -6,952.00 | | | |
| Total 7100 · Connection Fees | 26,922.00 | 10,323.52 | 7,068.60 | | | | | | | | | | 44,314.12 | 213,000.00 | -168,685.88 | 20.81% |
| 7200 · Interest Income - LAIF | 8,655.85 | | | 15,760.96 | | | | | | | | | 24,416.81 | 20,000.00 | 4,416.81 | 122.08% |

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
 July 2022 through June 2023

| | Jul 22 | Aug 22 | Sep 22 | Oct 22 | Nov 22 | Dec 22 | Jan 23 | Feb 23 | Mar 23 | Apr 23 | May 23 | Jun 23 | TOTAL | | | |
|---|--------------------|--------------------|--------------------|--------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------------------|----------------------|---------------------|---------------|
| | Jul '22 - Jun 23 | Budget | \$ Over Budget | % of Budget | | | | | | | | | | | | |
| Total 7000 · Capital Account Revenues | 35,577.85 | 10,323.52 | 7,068.60 | 15,760.96 | | | | | | | | | 68,730.93 | 233,000.00 | -164,269.07 | 29.5% |
| Total Other Income | 35,577.85 | 10,323.52 | 7,068.60 | 15,760.96 | | | | | | | | | 68,730.93 | 233,000.00 | -164,269.07 | 29.5% |
| Other Expense | | | | | | | | | | | | | | | | |
| 8000 · Capital Improvement Program | | | | | | | | | | | | | | | | |
| 8075 · Sewer | 5,078.49 | 17,882.76 | 11,450.48 | 2,189.00 | | | | | | | | | 36,600.73 | 1,015,900.00 | -979,299.27 | 3.6% |
| Total 8000 · Capital Improvement Program | 5,078.49 | 17,882.76 | 11,450.48 | 2,189.00 | | | | | | | | | 36,600.73 | 1,015,900.00 | -979,299.27 | 3.6% |
| 9000 · Capital Account Expenses | | | | | | | | | | | | | | | | |
| 9125 · PNC Equipment Lease Interest | 869.47 | 855.17 | 840.10 | 824.99 | | | | | | | | | 3,389.73 | 9,441.00 | -6,051.27 | 35.9% |
| 9200 · I-Bank Loan | 10,107.59 | | | | | | | | | | | | 10,107.59 | 19,716.00 | -9,608.41 | 51.27% |
| Total 9000 · Capital Account Expenses | 10,977.06 | 855.17 | 840.10 | 824.99 | | | | | | | | | 13,497.32 | 29,157.00 | -15,659.68 | 46.29% |
| Total Other Expense | 16,055.55 | 18,737.93 | 12,290.58 | 3,013.99 | | | | | | | | | 50,098.05 | 1,045,057.00 | -994,958.95 | 4.79% |
| Net Other Income | 19,522.30 | -8,414.41 | -5,221.98 | 12,746.97 | | | | | | | | | 18,632.88 | -812,057.00 | 830,689.88 | -2.3% |
| Net Income | -183,071.00 | -129,957.43 | -246,723.30 | -252,816.49 | | | | | | | | | -812,568.22 | -3,551,239.00 | 2,738,670.78 | 22.88% |

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water
July 2022 through June 2023

| | Jul 22 | Aug 22 | Sep 22 | Oct 22 | Nov 22 | Dec 22 | Jan 23 | Feb 23 | Mar 23 | Apr 23 | May 23 | Jun 23 | TOTAL | | | | |
|---|------------|------------|------------|------------|--------|--------|--------|--------|--------|--------|--------|--------|------------------|--------------|----------------|-------------|--|
| | | | | | | | | | | | | | Jul '22 - Jun 23 | Budget | \$ Over Budget | % of Budget | |
| Ordinary Income/Expense | | | | | | | | | | | | | | | | | |
| Income | | | | | | | | | | | | | | | | | |
| 4400 · Fees | | | | | | | | | | | | | | | | | |
| 4410 · Administrative Fee (New Constr) | 569.00 | | | 597.00 | | | | | | | | | 1,166.00 | 7,000.00 | -5,834.00 | 16.66% | |
| 4420 · Administrative Fee (Remodel) | | | | | | | | | | | | | | 600.00 | -600.00 | | |
| 4430 · Inspection Fee (New Constr) | 538.00 | | | 565.00 | | | | | | | | | 1,103.00 | 7,000.00 | -5,897.00 | 15.76% | |
| 4440 · Inspection Fee (Remodel) | | | | | | | | | | | | | | 1,000.00 | -1,000.00 | | |
| 4450 · Mainline Extension Fees | | | | | | | | | | | | | | 3,000.00 | -3,000.00 | | |
| Total 4400 · Fees | 1,107.00 | | | 1,162.00 | | | | | | | | | 2,269.00 | 18,600.00 | -16,331.00 | 12.2% | |
| 4510 · Grants | | 136.00 | | | | | | | | | | | 136.00 | | | | |
| 4610 · Property Tax Receipts | | 90,614.65 | 264.25 | 803.79 | | | | | | | | | 91,682.69 | 288,860.00 | -197,177.31 | 31.74% | |
| 4740 · Testing, Backflow | 393.00 | | | 4,192.00 | | | | | | | | | 4,585.00 | 15,000.00 | -10,415.00 | 30.57% | |
| 4810 · Water Sales, Domestic | 160,170.12 | 186,375.59 | 150,247.08 | 162,843.35 | | | | | | | | | 659,636.14 | 1,900,000.00 | -1,240,363.86 | 34.72% | |
| 4850 · Water Sales Refunds, Customer | -37.44 | -63.70 | | -1,216.23 | | | | | | | | | -1,317.37 | -3,000.00 | 1,682.63 | 43.91% | |
| 4990 · Other Revenue | | 840.25 | | | | | | | | | | | 840.25 | | | | |
| Total Income | 161,632.68 | 277,902.79 | 150,511.33 | 167,784.91 | | | | | | | | | 757,831.71 | 2,219,460.00 | -1,461,628.29 | 34.15% | |
| Gross Profit | 161,632.68 | 277,902.79 | 150,511.33 | 167,784.91 | | | | | | | | | 757,831.71 | 2,219,460.00 | -1,461,628.29 | 34.15% | |
| Expense | | | | | | | | | | | | | | | | | |
| 5000 · Administrative | | | | | | | | | | | | | | | | | |
| 5190 · Bank Fees | 1,404.72 | 275.11 | 325.69 | 288.62 | | | | | | | | | 2,294.14 | 4,000.00 | -1,705.86 | 57.35% | |
| 5200 · Board of Directors | | | | | | | | | | | | | | | | | |
| 5210 · Board Meetings | | 300.00 | 300.00 | 150.00 | | | | | | | | | 750.00 | 3,000.00 | -2,250.00 | 25.0% | |
| 5220 · Director Fees | | 262.50 | | 525.00 | | | | | | | | | 787.50 | 7,500.00 | -6,712.50 | 10.5% | |
| 5230 · Election Expenses | | | | | | | | | | | | | | 75,000.00 | -75,000.00 | | |
| Total 5200 · Board of Directors | | 562.50 | 300.00 | 675.00 | | | | | | | | | 1,537.50 | 85,500.00 | -83,962.50 | 1.8% | |
| 5240 · CDPH Fees | | | | | | | | | | | | | | 15,000.00 | -15,000.00 | | |
| 5250 · Conference Attendance | | | | | | | | | | | | | | 6,000.00 | -6,000.00 | | |
| 5270 · Information Systems | | 720.00 | 273.75 | 916.75 | | | | | | | | | 1,910.50 | 5,000.00 | -3,089.50 | 38.21% | |
| 5300 · Insurance | | | | | | | | | | | | | | | | | |
| 5310 · Fidelity Bond | | | | | | | | | | | | | | 500.00 | -500.00 | | |
| 5320 · Property & Liability Insurance | | | 8,509.72 | | | | | | | | | | 8,509.72 | | 8,509.72 | 100.0% | |
| Total 5300 · Insurance | | | 8,509.72 | | | | | | | | | | 8,509.72 | 500.00 | 8,009.72 | 1,701.94% | |
| 5350 · LAFCO Assessment | | | | | | | | | | | | | | 5,000.00 | -5,000.00 | | |
| 5400 · Legal | | | | | | | | | | | | | | | | | |
| 5430 · General Legal | 4,914.75 | | 4,253.00 | 1,178.00 | | | | | | | | | 10,345.75 | 100,000.00 | -89,654.25 | 10.35% | |
| Total 5400 · Legal | 4,914.75 | | 4,253.00 | 1,178.00 | | | | | | | | | 10,345.75 | 100,000.00 | -89,654.25 | 10.35% | |
| 5510 · Maintenance, Office | | | 325.00 | 130.00 | | | | | | | | | 455.00 | 15,000.00 | -14,545.00 | 3.03% | |
| 5530 · Memberships | | | | 4,405.00 | | | | | | | | | 4,405.00 | 27,000.00 | -22,595.00 | 16.32% | |

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water
July 2022 through June 2023

| | Jul 22 | Aug 22 | Sep 22 | Oct 22 | Nov 22 | Dec 22 | Jan 23 | Feb 23 | Mar 23 | Apr 23 | May 23 | Jun 23 | TOTAL | | | |
|---|------------------|-------------------|-------------------|-------------------|--------|--------|--------|--------|--------|--------|--------|--------|-------------------|---------------------|----------------------|---------------|
| | | | | | | | | | | | | | Jul '22 - Jun 23 | Budget | \$ Over Budget | % of Budget |
| 5540 · Office Supplies | 139.78 | 376.69 | 201.51 | 424.12 | | | | | | | | | 1,142.10 | 4,500.00 | -3,357.90 | 25.38% |
| 5550 · Postage | 1,014.66 | 1,496.27 | 1,001.27 | 1,503.60 | | | | | | | | | 5,015.80 | 14,000.00 | -8,984.20 | 35.83% |
| 5560 · Printing & Publishing | 59.85 | 41.22 | 53.37 | 117.56 | | | | | | | | | 272.00 | 5,000.00 | -4,728.00 | 5.44% |
| 5600 · Professional Services | | | | | | | | | | | | | | | | |
| 5610 · Accounting | 2,330.00 | 4,372.50 | 4,327.50 | 3,610.00 | | | | | | | | | 14,640.00 | 38,000.00 | -23,360.00 | 38.53% |
| 5620 · Audit | | | | | | | | | | | | | | 16,500.00 | -16,500.00 | |
| 5630 · Consulting | | 3,648.70 | 3,637.77 | 5,911.56 | | | | | | | | | 13,198.03 | 65,000.00 | -51,801.97 | 20.31% |
| 5640 · Data Services | 899.50 | | | | | | | | | | | | 899.50 | 6,500.00 | -5,600.50 | 13.84% |
| 5650 · Labor & HR Support | 213.50 | 213.50 | 213.50 | 213.50 | | | | | | | | | 854.00 | 2,500.00 | -1,646.00 | 34.16% |
| 5660 · Payroll Services | 79.76 | 84.54 | 118.22 | 84.54 | | | | | | | | | 367.06 | 1,000.00 | -632.94 | 36.71% |
| Total 5600 · Professional Services | 3,522.76 | 8,319.24 | 8,296.99 | 9,819.60 | | | | | | | | | 29,958.59 | 129,500.00 | -99,541.41 | 23.13% |
| 5710 · San Mateo Co. Tax Roll Charges | | 1,506.00 | | 119.00 | | | | | | | | | 1,625.00 | 200.00 | 1,425.00 | 812.5% |
| 5720 · Telephone & Internet | 4,161.16 | 2,588.28 | 6,404.27 | 4,640.82 | | | | | | | | | 17,794.53 | 25,000.00 | -7,205.47 | 71.18% |
| 5730 · Mileage Reimbursement | 188.02 | | | 107.62 | | | | | | | | | 295.64 | 1,500.00 | -1,204.36 | 19.71% |
| 5740 · Reference Materials | | | | | | | | | | | | | | 800.00 | -800.00 | |
| 5790 · Other Adminstrative | 487.39 | | | 86.05 | | | | | | | | | 573.44 | | | |
| 5800 · Labor | | | | | | | | | | | | | | | | |
| 5810 · CalPERS 457 Deferred Plan | 4,064.03 | 4,213.89 | 4,148.01 | 4,067.98 | | | | | | | | | 16,493.91 | 49,977.00 | -33,483.09 | 33.0% |
| 5820 · Employee Benefits | 10,990.24 | 10,990.24 | | | | | | | | | | | 21,980.48 | 107,276.00 | -85,295.52 | 20.49% |
| 5830 · Disability Insurance | | 680.86 | 340.43 | 340.43 | | | | | | | | | 1,361.72 | 5,411.00 | -4,049.28 | 25.17% |
| 5840 · Payroll Taxes | 3,958.16 | 4,122.86 | 4,083.01 | 3,955.51 | | | | | | | | | 16,119.54 | 57,850.00 | -41,730.46 | 27.86% |
| 5850 · PARS | 3,498.71 | 3,823.22 | 3,674.04 | 3,537.53 | | | | | | | | | 14,533.50 | 43,897.00 | -29,363.50 | 33.11% |
| 5900 · Wages | | | | | | | | | | | | | | | | |
| 5910 · Management | 9,567.80 | 9,567.80 | 9,567.80 | 9,567.80 | | | | | | | | | 38,271.20 | 123,568.00 | -85,296.80 | 30.97% |
| 5920 · Staff | 41,146.90 | 45,568.75 | 43,788.09 | 41,444.55 | | | | | | | | | 171,948.29 | 542,747.00 | -370,798.71 | 31.68% |
| 5930 · Staff Certification | 1,075.00 | 1,075.00 | 1,075.00 | 1,075.00 | | | | | | | | | 4,300.00 | 11,400.00 | -7,100.00 | 37.72% |
| 5940 · Staff Overtime | 5,281.09 | 3,064.63 | 4,384.48 | 5,009.78 | | | | | | | | | 17,739.98 | 49,935.00 | -32,195.02 | 35.53% |
| 5950 · Staff Standby | 2,424.10 | 2,371.93 | 2,311.48 | 2,362.92 | | | | | | | | | 9,470.43 | 28,553.00 | -19,082.57 | 33.17% |
| Total 5900 · Wages | 59,494.89 | 61,648.11 | 61,126.85 | 59,460.05 | | | | | | | | | 241,729.90 | 756,203.00 | -514,473.10 | 31.97% |
| 5960 · Worker's Comp Insurance | | | 10,990.24 | 13,159.61 | | | | | | | | | 24,149.85 | 23,661.00 | 488.85 | 102.07% |
| Total 5800 · Labor | 82,006.03 | 85,479.18 | 84,362.58 | 84,521.11 | | | | | | | | | 336,368.90 | 1,044,275.00 | -707,906.10 | 32.21% |
| Total 5000 · Administrative | 97,899.12 | 101,364.49 | 114,307.15 | 108,932.85 | | | | | | | | | 422,503.61 | 1,487,775.00 | -1,065,271.39 | 28.4% |
| 6000 · Operations | | | | | | | | | | | | | | | | |
| 6160 · Backflow Prevention | | | | | | | | | | | | | | 1,000.00 | -1,000.00 | |
| 6170 · Claims, Property Damage | | | | | | | | | | | | | | 10,000.00 | -10,000.00 | |
| 6180 · Communications | | | | | | | | | | | | | | | | |
| 6185 · SCADA Maintenance | | | | | | | | | | | | | | 38,000.00 | -38,000.00 | |
| Total 6180 · Communications | | | | | | | | | | | | | | 38,000.00 | -38,000.00 | |

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water
July 2022 through June 2023

| | Jul 22 | Aug 22 | Sep 22 | Oct 22 | Nov 22 | Dec 22 | Jan 23 | Feb 23 | Mar 23 | Apr 23 | May 23 | Jun 23 | TOTAL | | | |
|---|-----------------|------------------|------------------|------------------|--------|--------|--------|--------|--------|--------|--------|--------|------------------|-------------------|-------------------|---------------|
| | | | | | | | | | | | | | Jul '22 - Jun 23 | Budget | \$ Over Budget | % of Budget |
| 6195 · Education & Training | 106.45 | | | 700.00 | | | | | | | | | 806.45 | 5,000.00 | -4,193.55 | 16.13% |
| 6200 · Engineering | | | | | | | | | | | | | | | | |
| 6220 · General Engineering | 135.00 | 30.80 | 11.76 | | | | | | | | | | 177.56 | 20,000.00 | -19,822.44 | 0.89% |
| 6230 · Water Quality Engineering | 6,153.75 | 9,735.00 | 3,190.00 | 10,566.25 | | | | | | | | | 29,645.00 | 50,000.00 | -20,355.00 | 59.29% |
| Total 6200 · Engineering | 6,288.75 | 9,765.80 | 3,201.76 | 10,566.25 | | | | | | | | | 29,822.56 | 70,000.00 | -40,177.44 | 42.6% |
| 6320 · Equipment & Tools, Expensed | 212.76 | 1,262.75 | 208.97 | 291.13 | | | | | | | | | 1,975.61 | 12,000.00 | -10,024.39 | 16.46% |
| 6330 · Facilities | | | | | | | | | | | | | | | | |
| 6335 · Alarm Services | 121.27 | | | 127.02 | | | | | | | | | 248.29 | 2,000.00 | -1,751.71 | 12.42% |
| 6337 · Landscaping | | 962.66 | 1,925.00 | | | | | | | | | | 2,887.66 | 15,000.00 | -12,112.34 | 19.25% |
| 6330 · Facilities - Other | | | | | | | | | | | | | | | | |
| Total 6330 · Facilities | 121.27 | 962.66 | 1,925.00 | 127.02 | | | | | | | | | 3,135.95 | 17,000.00 | -13,864.05 | 18.45% |
| 6370 · Lab Supplies & Equipment | | | | 61.95 | | | | | | | | | 61.95 | 4,000.00 | -3,938.05 | 1.55% |
| 6380 · Meter Reading | | | 113.10 | | | | | | | | | | 113.10 | 500.00 | -386.90 | 22.62% |
| 6400 · Pumping | | | | | | | | | | | | | | | | |
| 6410 · Pumping Fuel & Electricity | 3,134.86 | 8,427.38 | 7,622.87 | 5,793.44 | | | | | | | | | 24,978.55 | 90,000.00 | -65,021.45 | 27.75% |
| 6420 · Pumping Maintenance, Generators | 220.46 | | | | | | | | | | | | 220.46 | 10,000.00 | -9,779.54 | 2.21% |
| 6430 · Pumping Maintenance, General | | | 239.42 | 68.82 | | | | | | | | | 308.24 | 5,000.00 | -4,691.76 | 6.17% |
| 6440 · Pumping Equipment, Expensed | | | | | | | | | | | | | | 700.00 | -700.00 | |
| Total 6400 · Pumping | 3,355.32 | 8,427.38 | 7,862.29 | 5,862.26 | | | | | | | | | 25,507.25 | 105,700.00 | -80,192.75 | 24.13% |
| 6500 · Supply | | | | | | | | | | | | | | | | |
| 6510 · Maintenance, Raw Water Mains | | | | | | | | | | | | | | 2,500.00 | -2,500.00 | |
| 6520 · Maintenance, Wells | 545.37 | 59.43 | 5,896.18 | | | | | | | | | | 6,500.98 | 15,000.00 | -8,499.02 | 43.34% |
| 6530 · Water Purchases | | | | 6,190.23 | | | | | | | | | 6,190.23 | 35,000.00 | -28,809.77 | 17.69% |
| Total 6500 · Supply | 545.37 | 59.43 | 5,896.18 | 6,190.23 | | | | | | | | | 12,691.21 | 52,500.00 | -39,808.79 | 24.17% |
| 6600 · Collection/Transmission | | | | | | | | | | | | | | | | |
| 6610 · Hydrants | | | | | | | | | | | | | | 10,000.00 | -10,000.00 | |
| 6620 · Maintenance, Water Mains | | 13,165.04 | 7,310.75 | | | | | | | | | | 20,475.79 | 50,000.00 | -29,524.21 | 40.95% |
| 6630 · Maintenance, Water Svc Lines | | | | 1,714.62 | | | | | | | | | 1,714.62 | 20,000.00 | -18,285.38 | 8.57% |
| 6640 · Maintenance, Tanks | | | | | | | | | | | | | | 5,000.00 | -5,000.00 | |
| 6650 · Maint., Distribution General | 4,222.60 | | 4,449.17 | | | | | | | | | | 8,671.77 | 10,000.00 | -1,328.23 | 86.72% |
| 6670 · Meters | 1,626.98 | 1,166.73 | 10,296.78 | | | | | | | | | | 13,090.49 | 25,000.00 | -11,909.51 | 52.36% |
| 6600 · Collection/Transmission - Other | 71.94 | 454.45 | 62.66 | 124.02 | | | | | | | | | 713.07 | | | |
| Total 6600 · Collection/Transmission | 5,921.52 | 14,786.22 | 22,119.36 | 1,838.64 | | | | | | | | | 44,665.74 | 120,000.00 | -75,334.26 | 37.22% |
| 6700 · Treatment | | | | | | | | | | | | | | | | |
| 6710 · Chemicals & Filtering | 5,248.00 | 1,601.41 | 90.03 | | | | | | | | | | 6,939.44 | 40,000.00 | -33,060.56 | 17.35% |
| 6720 · Maintenance, Treatment Equip. | | 1,119.08 | 1,515.32 | | | | | | | | | | 2,634.40 | 15,000.00 | -12,365.60 | 17.56% |
| 6730 · Treatment Analysis | 3,086.62 | 1,693.43 | 4,228.36 | 5,055.07 | | | | | | | | | 14,063.48 | 40,000.00 | -25,936.52 | 35.16% |
| 6700 · Treatment - Other | | | | | | | | | | | | | | | | |

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water
July 2022 through June 2023

| | | | | | | | | | | | | | TOTAL | | | |
|---|-------------------|-------------------|-------------------|--------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------------------|---------------------|----------------------|----------------|
| | Jul 22 | Aug 22 | Sep 22 | Oct 22 | Nov 22 | Dec 22 | Jan 23 | Feb 23 | Mar 23 | Apr 23 | May 23 | Jun 23 | Jul '22 - Jun 23 | Budget | \$ Over Budget | % of Budget |
| Total 6700 · Treatment | 8,334.62 | 4,413.92 | 5,833.71 | 5,055.07 | | | | | | | | | 23,637.32 | 95,000.00 | -71,362.68 | 24.88% |
| 6770 · Uniforms | 109.38 | | 65.60 | 633.95 | | | | | | | | | 808.93 | 2,000.00 | -1,191.07 | 40.45% |
| 6800 · Vehicles | | | | | | | | | | | | | | | | |
| 6810 · Fuel | 769.58 | 1,231.03 | 644.42 | 1,260.78 | | | | | | | | | 3,905.81 | 10,000.00 | -6,094.19 | 39.06% |
| 6820 · Truck Equipment, Expensed | | | 21.65 | 77.06 | | | | | | | | | 98.71 | 2,000.00 | -1,901.29 | 4.94% |
| 6830 · Truck Repairs | 1,123.07 | 703.35 | | | | | | | | | | | 1,826.42 | 5,000.00 | -3,173.58 | 36.53% |
| Total 6800 · Vehicles | 1,892.65 | 1,934.38 | 666.07 | 1,337.84 | | | | | | | | | 5,830.94 | 17,000.00 | -11,169.06 | 34.3% |
| Total 6000 · Operations | 26,888.09 | 41,612.54 | 47,892.04 | 32,664.34 | | | | | | | | | 149,057.01 | 549,700.00 | -400,642.99 | 27.12% |
| Total Expense | 124,787.21 | 142,977.03 | 162,199.19 | 141,597.19 | | | | | | | | | 571,560.62 | 2,037,475.00 | -1,465,914.38 | 28.05% |
| Net Ordinary Income | 36,845.47 | 134,925.76 | -11,687.86 | 26,187.72 | | | | | | | | | 186,271.09 | 181,985.00 | 4,286.09 | 102.36% |
| Other Income/Expense | | | | | | | | | | | | | | | | |
| Other Income | | | | | | | | | | | | | | | | |
| 7000 · Capital Account Revenues | | | | | | | | | | | | | | | | |
| 7100 · Connection Fees | | | | | | | | | | | | | | | | |
| 7110 · Connection Fees (New Constr) | 37,844.00 | | 24,344.00 | | | | | | | | | | 62,188.00 | 150,000.00 | -87,812.00 | 41.46% |
| 7130 · Conn. Fees, PFP (New Constr) | 15,087.00 | 11,800.00 | 19,081.61 | | | | | | | | | | 45,968.61 | 50,000.00 | -4,031.39 | 91.94% |
| 7152 · Connection Fee Refunds | -24,892.11 | | -71,550.00 | | | | | | | | | | -96,442.11 | | | |
| 7155 · Add'l Fixture Units (Remodel) | | | | 16,092.00 | | | | | | | | | 16,092.00 | | | |
| 7160 · PFP Pass Thru | 341.11 | | | | | | | | | | | | 341.11 | | | |
| Total 7100 · Connection Fees | 28,380.00 | 11,800.00 | -28,124.39 | 16,092.00 | | | | | | | | | 28,147.61 | 200,000.00 | -171,852.39 | 14.07% |
| 7250 · CAMP Interest Income | 3,056.73 | 5,014.98 | 5,532.38 | 6,877.60 | | | | | | | | | 20,481.69 | | | |
| 7600 · Bond Revenues, G.O. | | | 1,913.00 | 2,592.13 | | | | | | | | | 4,505.13 | 983,546.00 | -979,040.87 | 0.46% |
| 7650 · Water System Reliability | | 1,163.88 | 1,483.82 | | | | | | | | | | 2,647.70 | 1,000,000.00 | -997,352.30 | 0.27% |
| Total 7000 · Capital Account Revenues | 31,436.73 | 17,978.86 | -19,195.19 | 25,561.73 | | | | | | | | | 55,782.13 | 2,183,546.00 | -2,127,763.87 | 2.56% |
| Total Other Income | 31,436.73 | 17,978.86 | -19,195.19 | 25,561.73 | | | | | | | | | 55,782.13 | 2,183,546.00 | -2,127,763.87 | 2.56% |
| Other Expense | | | | | | | | | | | | | | | | |
| 8000 · Capital Improvement Program | | | | | | | | | | | | | | | | |
| 8100 · Water | 41,627.18 | 23,909.89 | 24,730.00 | 24,397.50 | | | | | | | | | 114,664.57 | 1,239,000.00 | -1,124,335.43 | 9.26% |
| Total 8000 · Capital Improvement Program | 41,627.18 | 23,909.89 | 24,730.00 | 24,397.50 | | | | | | | | | 114,664.57 | 1,239,000.00 | -1,124,335.43 | 9.26% |
| 9000 · Capital Account Expenses | | | | | | | | | | | | | | | | |
| 9100 · Interest Expense - GO Bonds | | 35,026.91 | | | | | | | | | | | 35,026.91 | 67,450.00 | -32,423.09 | 51.93% |
| 9125 · PNC Equipment Lease Interest | 869.47 | 855.17 | 840.11 | 825.00 | | | | | | | | | 3,389.75 | 9,441.00 | -6,051.25 | 35.91% |
| 9150 · SRF Loan | | | | 120,555.57 | | | | | | | | | 120,555.57 | 62,527.00 | 58,028.57 | 192.81% |
| 9210 · Conservation Program/Rebates | | 100.00 | | | | | | | | | | | 100.00 | 3,000.00 | -2,900.00 | 3.33% |
| Total 9000 · Capital Account Expenses | 869.47 | 35,982.08 | 840.11 | 121,380.57 | | | | | | | | | 159,072.23 | 142,418.00 | 16,654.23 | 111.69% |
| Total Other Expense | 42,496.65 | 59,891.97 | 25,570.11 | 145,778.07 | | | | | | | | | 273,736.80 | 1,381,418.00 | -1,107,681.20 | 19.82% |
| Net Other Income | -11,059.92 | -41,913.11 | -44,765.30 | -120,216.34 | | | | | | | | | -217,954.67 | 802,128.00 | -1,020,082.67 | -27.17% |
| Net Income | 25,785.55 | 93,012.65 | -56,453.16 | -94,028.62 | | | | | | | | | -31,683.58 | 984,113.00 | -1,015,796.58 | -3.22% |

Montara Water & Sanitary District Check Detail

November 21 - 25, 2022

| Date | Num | Name | Paid Amount | |
|--|-------|---------------------------------------|-------------|------|
| WARRANTS FOR BOARD OF DIRECTORS MEETING CONSENT AGENDA 12/01/2022 | | | | |
| SPLIT | | | | |
| 11/02/2022 | 13471 | ACWA/JPIA | -15,090.29 | PAID |
| 11/02/2022 | 13472 | Aztec Gardens | -1,065.00 | PAID |
| 11/02/2022 | 13473 | CalPERS 457 Plan | -7,421.39 | PAID |
| 11/02/2022 | 13474 | Coastside Printers | -103.91 | PAID |
| 11/03/2022 | 13481 | Column Software PBC | -165.00 | PAID |
| 11/03/2022 | 13482 | Column Software PBC | -198.00 | PAID |
| 11/02/2022 | 13475 | Comcast | -287.93 | PAID |
| 11/02/2022 | 13477 | Huntington National Bank | -13,970.00 | PAID |
| 11/03/2022 | 13483 | IEDA | -427.00 | PAID |
| 11/03/2022 | 13484 | Pacific Gas & Electric | -397.11 | PAID |
| 11/03/2022 | 13485 | Rauch Communication Consultants, Inc. | -228.78 | PAID |
| 11/02/2022 | 13478 | RVE ACCOUNTING & ADVISORY SERVICES | -7,220.00 | PAID |
| 11/02/2022 | 13480 | U.S. Bank PARS | -9,395.65 | PAID |
| 11/03/2022 | 13486 | White Glove Housekeeping | -260.00 | PAID |
| 11/15/2022 | 13493 | Cruzio Internet | -90.74 | PAID |
| 11/15/2022 | 13502 | Tech Solutions | -1,783.50 | PAID |
| 11/23/2022 | 13504 | A-B Communications | -181.06 | |
| 11/23/2022 | 13511 | Cintas | -77.67 | |
| 11/23/2022 | 13512 | Column Software PBC | -198.00 | |
| 11/23/2022 | 13514 | Fitzgerald Law Offices | -11,391.10 | |
| 11/23/2022 | 13517 | Jim Harvey | -150.00 | |
| 11/23/2022 | 13518 | Kathryn Slater-Carter | -75.00 | |
| 11/23/2022 | 13519 | KBA Document Solutions | -32.75 | |
| 11/23/2022 | 13524 | Office Depot | -274.34 | |
| 11/23/2022 | 13525 | Pacific Gas & Electric | -6,349.11 | |
| 11/23/2022 | 13526 | PARS | -869.46 | |
| 11/23/2022 | 13527 | Peter Dekker | -150.00 | |
| 11/23/2022 | 13529 | Ric Lohman | -150.00 | |
| 11/23/2022 | 13530 | Scott Boyd | -150.00 | |
| 11/23/2022 | 13537 | Vincent Armando | -3,837.75 | |

Montara Water & Sanitary District Check Detail

November 21 - 25, 2022

| Date | Num | Name | Paid Amount | |
|--------------|-------|---------------------------------------|-------------|------|
| WATER | | | | |
| 11/15/2022 | 13487 | Andreini Brothers, Inc. | -44,898.74 | PAID |
| 11/15/2022 | 13488 | Badger Meter, Inc. | -7,567.44 | PAID |
| 11/15/2022 | 13489 | BSK Lab | -2,339.56 | PAID |
| 11/15/2022 | 13490 | Calcon Systems, Inc. | -1,373.50 | PAID |
| 11/15/2022 | 13491 | Core & Main | -4,183.26 | PAID |
| 11/15/2022 | 13492 | CORRPRO | -1,935.00 | PAID |
| 11/15/2022 | 13494 | Esbro Chemical | -1,449.47 | PAID |
| 11/15/2022 | 13495 | Evoqua Water Technologies | -2,878.00 | PAID |
| 11/15/2022 | 13496 | Grainger | -311.85 | PAID |
| 11/15/2022 | 13497 | Hach Company | -202.30 | PAID |
| 11/15/2022 | 13498 | Half Moon Bay Building & Garden, Inc. | -240.62 | PAID |
| 11/15/2022 | 13499 | McMaster-Carr Supply Co. | -92.95 | PAID |
| 11/15/2022 | 13500 | Mossa Excavation | -14,821.11 | PAID |
| 11/15/2022 | 13501 | PCT | -600.00 | PAID |
| 11/15/2022 | 13503 | USA Blue Book | -598.66 | PAID |
| 11/02/2022 | 13476 | Hassett | -1,051.84 | PAID |
| 11/02/2022 | 13479 | SRT Consultants | -27,908.75 | PAID |
| 11/23/2022 | 13505 | ACWA | -16,840.00 | |
| 11/23/2022 | 13506 | Andreini Brothers, Inc. | -15,312.24 | |
| 11/23/2022 | 13510 | CD & Power | -2,010.00 | |
| 11/23/2022 | 13513 | Core & Main | -10,937.71 | |
| 11/23/2022 | 13520 | MWSD GO BOND | -13,699.03 | |
| 11/23/2022 | 13521 | Mossa Excavation | -3,859.08 | |
| 11/23/2022 | 13522 | North Coast County Water District | -730.00 | |
| 11/23/2022 | 13535 | USA Blue Book | -1,541.39 | |

Montara Water & Sanitary District Check Detail

November 21 - 25, 2022

| Date | Num | Name | Paid Amount |
|--------------|-------|--|-------------|
| SEWER | | | |
| 11/23/2022 | 13507 | Bay Area Air Quality Management District | -441.00 |
| 11/23/2022 | 13508 | Bay Area Air Quality Management District | -528.00 |
| 11/23/2022 | 13509 | Bay Area Air Quality Management District | -518.00 |
| 11/23/2022 | 13515 | Herc Rentals | -4,879.49 |
| 11/23/2022 | 13516 | Hue & Cry Security Systems, Inc. | -427.08 |
| 11/23/2022 | 13523 | Nute Engineering | -17,881.50 |
| 11/23/2022 | 13528 | Recology of the Coastsides | -12,772.64 |
| 11/23/2022 | 13531 | Sewer Authority Mid-Coastside | -23,682.17 |
| 11/23/2022 | 13532 | Sewer Authority Mid-Coastside | -14,808.95 |
| 11/23/2022 | 13533 | Sewer Authority Mid-Coastside | -141,169.66 |
| 11/23/2022 | 13534 | Sewer Authority Mid-Coastside | -150.00 |
| 11/23/2022 | 13536 | Tracy Beardsley | -42.00 |



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **December 1, 2022**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

SUBJECT: SAM Flow Report for October 2022

The Sewer Authority Mid-Coastside (SAM) has prepared the following attached reports for the SAM Board of Directors and the California Regional Water Quality Control Board:

- Flow Report for October 2022.
- Collection System Monthly Overflow Report – October 2022.

The Average Daily Flow for Montara was 0.213 MGD in October 2022 . There was no reportable overflow in October in the Montara System. SAM indicates there were 0.28 inches of rain in October 2022 in Montara.

RECOMMENDATION:

Review and file.

Attachments

Sewer Authority Mid-Coastside

Monthly Collection System Activity/SSO Distribution Report, October 2022

October 2022

| | Total | <i>Number of S.S.O's</i> | | | |
|--------------|--------------|--------------------------|--------------|-------------|------------|
| | | HMB | GCS D | MWSD | SAM |
| Roots | 0 | 0 | 0 | 0 | 0 |
| Grease | 0 | 0 | 0 | 0 | 0 |
| Mechanical | 0 | 0 | 0 | 0 | 0 |
| Wet Weather | 0 | 0 | 0 | 0 | 0 |
| Other | 0 | 0 | 0 | 0 | 0 |
| Total | 0 | 0 | 0 | 0 | 0 |

12 Month Moving Total

| | Total | <i>12 month rolling Number</i> | | | |
|--------------|--------------|--------------------------------|--------------|-------------|------------|
| | | HMB | GCS D | MWSD | SAM |
| Roots | 3 | 0 | 2 | 1 | 0 |
| Grease | 0 | 0 | 0 | 0 | 0 |
| Mechanical | 0 | 0 | 0 | 0 | 0 |
| Wet Weather | 2 | 1 | 0 | 1 | 0 |
| Other | 2 | 1 | 0 | 0 | 1 |
| Total | 7 | 2 | 2 | 2 | 1 |
| | | 29% | 29% | 29% | 14% |

Reportable SSOs

| | Total | <i>Reportable Number of S.S.O.'s</i> | | | |
|-----------------------|--------------|--------------------------------------|--------------|-------------|------------|
| | | HMB | GCS D | MWSD | SAM |
| October 2022 | 0 | 0 | 0 | 0 | 0 |
| 12 Month Moving Total | 7 | 2 | 2 | 2 | 1 |

SSOs / Year / 100 Miles

| | Total | <i>Number of S.S.O.'s /Year/100 Miles</i> | | | |
|-----------------------|--------------|---|--------------|-------------|------------|
| | | HMB | GCS D | MWSD | SAM |
| October 2022 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| 12 Month Moving Total | 6.7 | 5.4 | 6.0 | 7.4 | 13.7 |
| Category 1 | 1.9 | 2.7 | 0.0 | 3.7 | 0.0 |
| Category 2 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| Category 3 | 4.8 | 2.7 | 6.0 | 3.7 | 13.7 |
| Miles of Sewers | 104.5 | 37.0 | 33.2 | 27.0 | 7.3 |
| | | 35.4% | 31.8% | 25.8% | 7.0% |

12 Month Rolling Total Sewer Cleaning Summary

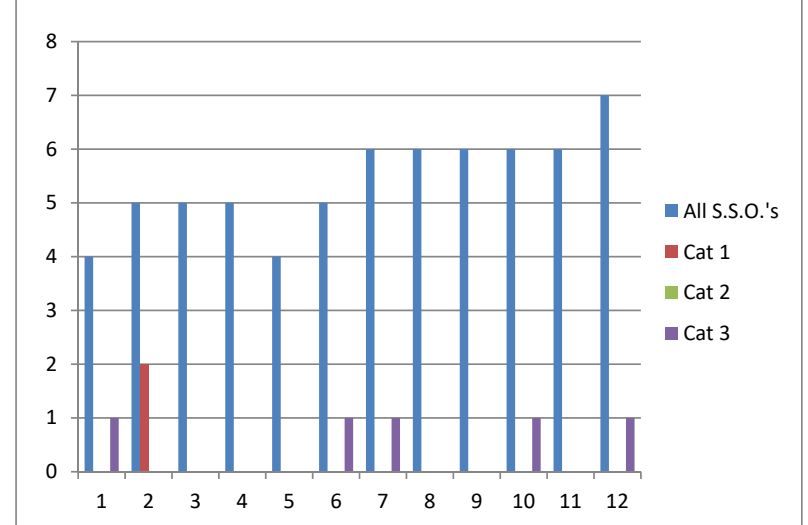
| Month | HMB | GCS D | MWSD | Total Feet | Total Miles |
|------------|--------|--------|--------|------------|-------------|
| Nov - 21 | 1,567 | 11,465 | 10,878 | 23,910 | 4.5 |
| Dec - 21 | 1,423 | 9,662 | 7,303 | 18,388 | 3.5 |
| Jan - 22 | 4,029 | 10,061 | 11,675 | 25,765 | 4.9 |
| Feb - 22 | 18,178 | 9,863 | 6,934 | 34,975 | 6.6 |
| Mar - 22 | 12,060 | 13,397 | 4,271 | 29,728 | 5.6 |
| April - 22 | 12,929 | 12,757 | 7,371 | 33,057 | 6.3 |
| May - 22 | 11,253 | 8,527 | 6,221 | 26,001 | 4.9 |
| June - 22 | 15,694 | 8,845 | 6,932 | 31,471 | 6.0 |
| July - 22 | 8,472 | 12,491 | 4,718 | 25,681 | 4.9 |
| Aug - 22 | 15,041 | 7,358 | 11,197 | 33,596 | 6.4 |
| Sep - 22 | 11,786 | 11,227 | 4,455 | 27,468 | 5.2 |
| Oct - 22 | 12,220 | 8,847 | 9,308 | 30,375 | 5.8 |

| | | | | | |
|-----------|---------|---------|--------|---------|--|
| Annual ft | 124,652 | 124,500 | 91,263 | 340,415 | |
|-----------|---------|---------|--------|---------|--|

| | | | | | |
|------------|------|------|------|--|------|
| Annual Mi. | 23.6 | 23.6 | 17.3 | | 64.5 |
|------------|------|------|------|--|------|

Attachment C

12 Month Moving SSO Totals Through October 2022



Attachment A

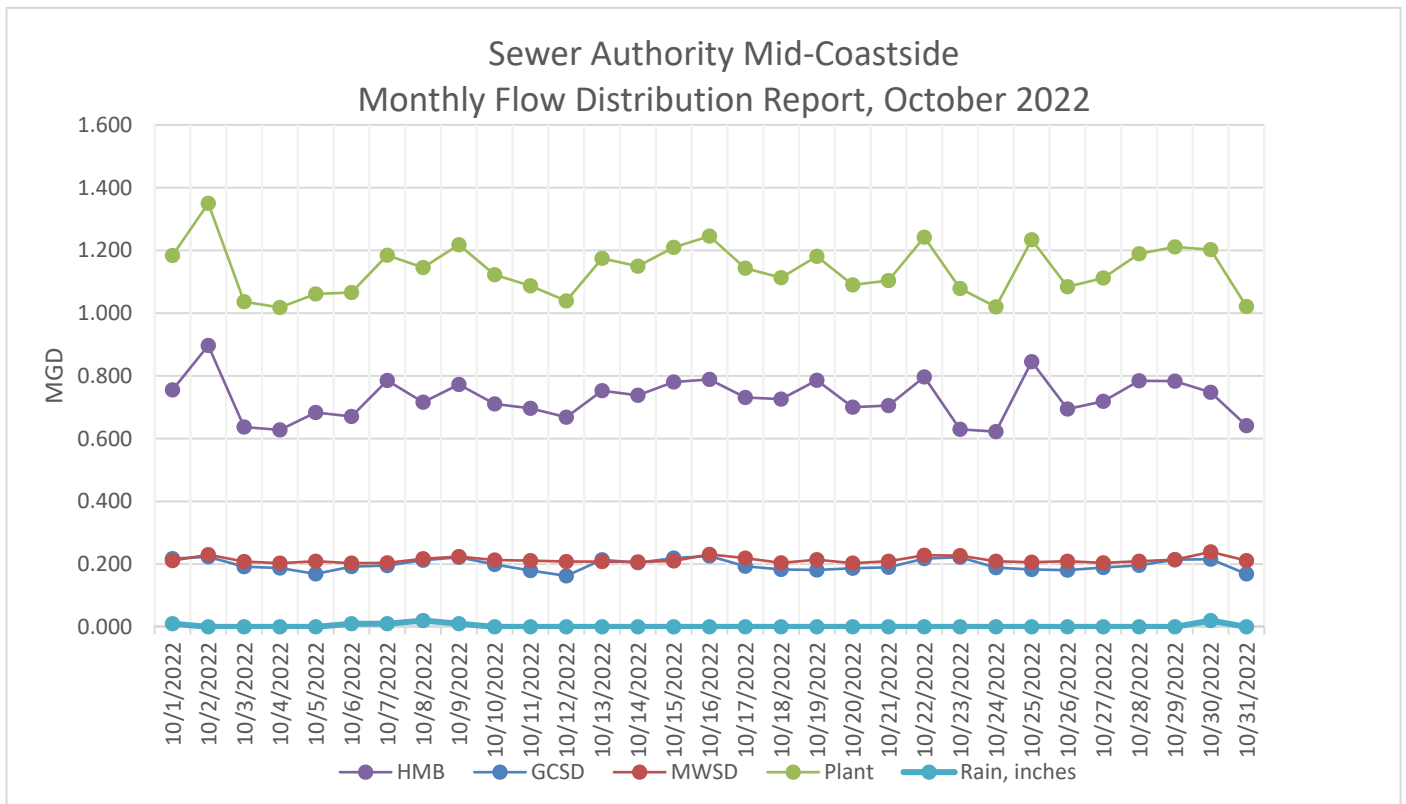
Flow Distribution Report Summary for October 2022

The daily flow report figures for the month of October 2022
have been converted to an Average

Daily Flow (ADF) for each Member Agency.
The results are attached for your review.

The summary of the ADF information is as follows:

| | <u>MGD</u> | <u>%</u> |
|-------------------------------------|--------------|---------------|
| The City of Half Moon Bay | 0.729 | 63.97% |
| Granada Community Services District | 0.197 | 17.33% |
| Montara Water and Sanitary District | <u>0.213</u> | <u>18.69%</u> |
| Total | 1.139 | 100.0% |



Sewer Authority Mid-Coastside

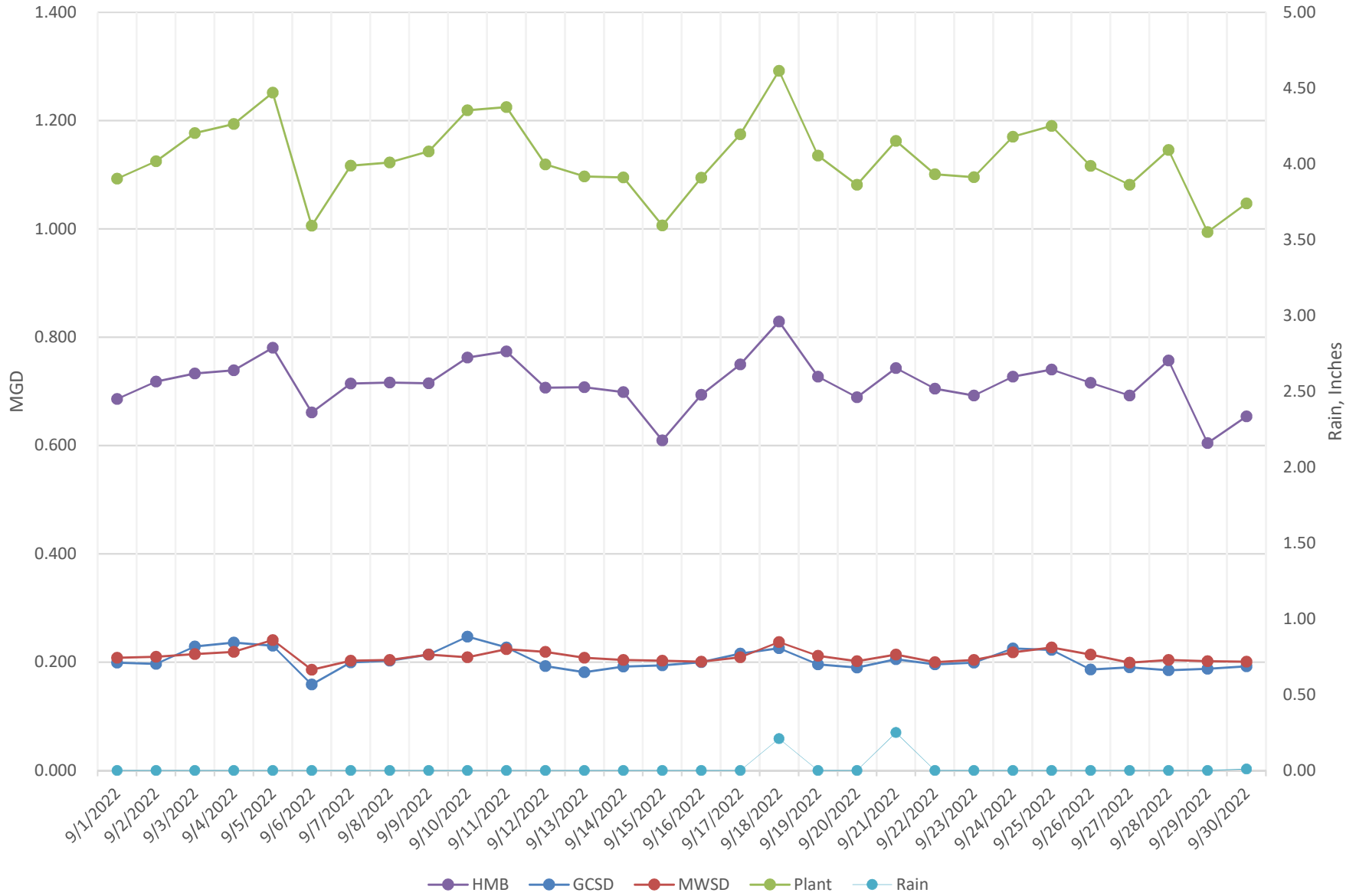
Monthly Flow Distribution Report for September 2022

| <u>Date</u> | <u>HMB</u> | <u>GCSD</u> | <u>MWSD</u> | <u>Plant</u> | <u>Rain Plant</u> | <u>Rain Portola</u> | <u>Rain Montara</u> |
|---------------|---------------|--------------|--------------|---------------|-------------------|---------------------|---------------------|
| 9/1/2022 | 0.686 | 0.199 | 0.208 | 1.093 | 0.00 | 0.00 | 0.00 |
| 9/2/2022 | 0.718 | 0.197 | 0.210 | 1.125 | 0.00 | 0.00 | 0.00 |
| 9/3/2022 | 0.733 | 0.229 | 0.215 | 1.177 | 0.00 | 0.00 | 0.00 |
| 9/4/2022 | 0.739 | 0.236 | 0.219 | 1.194 | 0.00 | 0.00 | 0.00 |
| 9/5/2022 | 0.781 | 0.230 | 0.241 | 1.252 | 0.00 | 0.00 | 0.00 |
| 9/6/2022 | 0.661 | 0.159 | 0.186 | 1.006 | 0.00 | 0.00 | 0.00 |
| 9/7/2022 | 0.715 | 0.199 | 0.203 | 1.117 | 0.00 | 0.00 | 0.00 |
| 9/8/2022 | 0.716 | 0.203 | 0.204 | 1.123 | 0.00 | 0.00 | 0.00 |
| 9/9/2022 | 0.715 | 0.214 | 0.214 | 1.143 | 0.00 | 0.00 | 0.00 |
| 9/10/2022 | 0.763 | 0.247 | 0.209 | 1.219 | 0.00 | 0.00 | 0.00 |
| 9/11/2022 | 0.774 | 0.227 | 0.224 | 1.225 | 0.00 | 0.00 | 0.00 |
| 9/12/2022 | 0.707 | 0.193 | 0.219 | 1.119 | 0.00 | 0.00 | 0.00 |
| 9/13/2022 | 0.708 | 0.181 | 0.208 | 1.097 | 0.00 | 0.00 | 0.00 |
| 9/14/2022 | 0.699 | 0.192 | 0.204 | 1.095 | 0.00 | 0.00 | 0.00 |
| 9/15/2022 | 0.610 | 0.194 | 0.203 | 1.007 | 0.00 | 0.00 | 0.00 |
| 9/16/2022 | 0.694 | 0.200 | 0.201 | 1.095 | 0.00 | 0.00 | 0.00 |
| 9/17/2022 | 0.750 | 0.216 | 0.209 | 1.175 | 0.00 | 0.00 | 0.00 |
| 9/18/2022 | 0.829 | 0.226 | 0.237 | 1.292 | 0.21 | 0.16 | 0.09 |
| 9/19/2022 | 0.727 | 0.196 | 0.212 | 1.135 | 0.00 | 0.00 | 0.00 |
| 9/20/2022 | 0.689 | 0.190 | 0.202 | 1.081 | 0.00 | 0.00 | 0.00 |
| 9/21/2022 | 0.743 | 0.206 | 0.214 | 1.163 | 0.25 | 0.27 | 0.19 |
| 9/22/2022 | 0.705 | 0.196 | 0.200 | 1.101 | 0.00 | 0.00 | 0.00 |
| 9/23/2022 | 0.693 | 0.199 | 0.204 | 1.096 | 0.00 | 0.00 | 0.00 |
| 9/24/2022 | 0.727 | 0.225 | 0.218 | 1.171 | 0.00 | 0.00 | 0.00 |
| 9/25/2022 | 0.741 | 0.223 | 0.227 | 1.190 | 0.00 | 0.00 | 0.00 |
| 9/26/2022 | 0.716 | 0.187 | 0.214 | 1.117 | 0.00 | 0.00 | 0.00 |
| 9/27/2022 | 0.692 | 0.190 | 0.199 | 1.082 | 0.00 | 0.00 | 0.00 |
| 9/28/2022 | 0.757 | 0.185 | 0.204 | 1.146 | 0.00 | 0.00 | 0.00 |
| 9/29/2022 | 0.605 | 0.188 | 0.202 | 0.994 | 0.00 | 0.00 | 0.00 |
| 9/30/2022 | 0.654 | 0.192 | 0.201 | 1.047 | 0.01 | 0.00 | 0.00 |
| Totals | 21.446 | 6.119 | 6.311 | 33.876 | 0.47 | 0.43 | 0.28 |

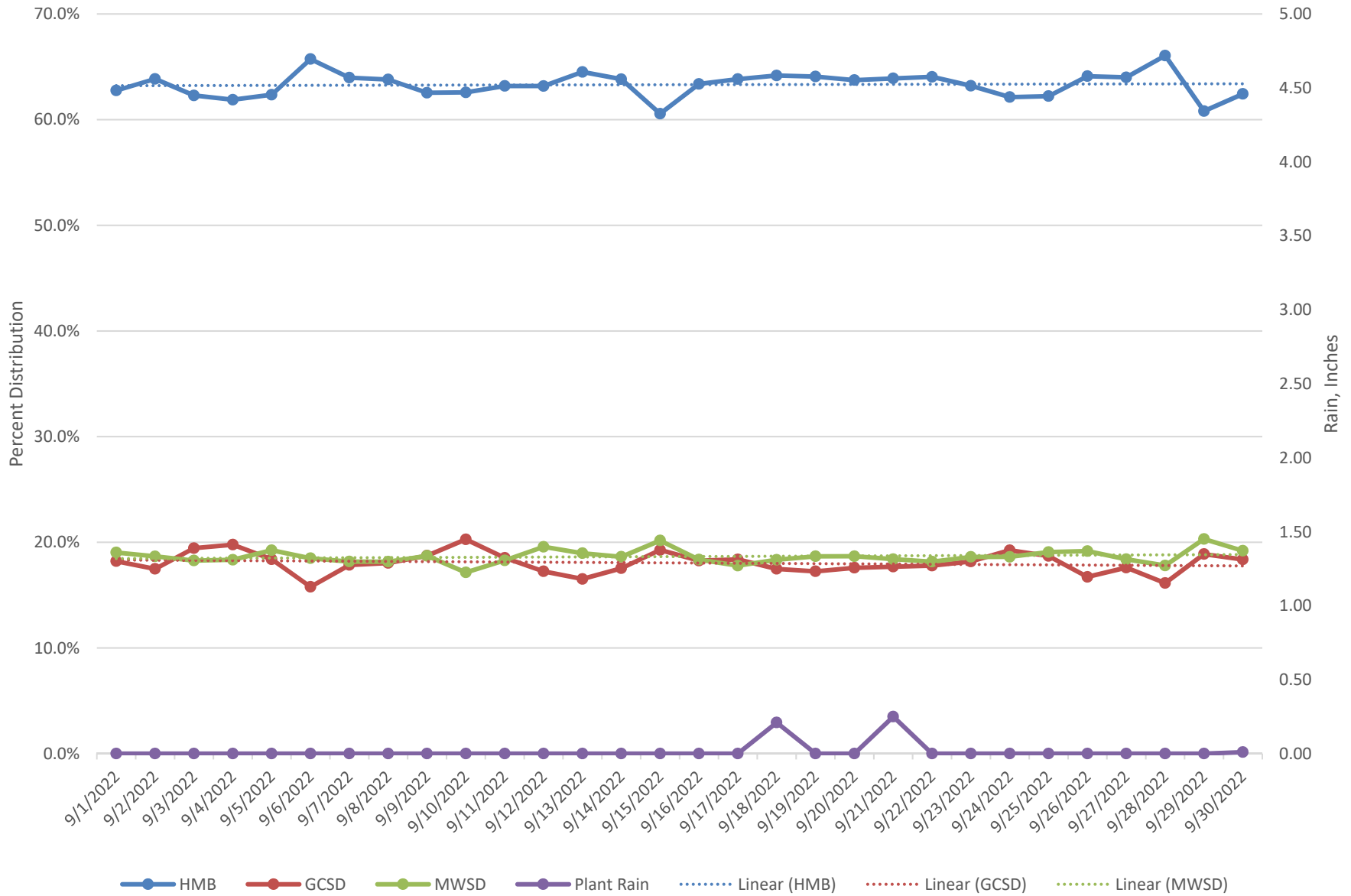
Summary

| | <u>HMB</u> | <u>GCSD</u> | <u>MWSD</u> | <u>Plant</u> |
|---------------------|---------------|---------------|---------------|---------------|
| Minimum | 0.605 | 0.159 | 0.186 | 0.994 |
| Average | 0.715 | 0.204 | 0.210 | 1.129 |
| Maximum | 0.829 | 0.247 | 0.241 | 1.292 |
| Distribution | 63.31% | 18.06% | 18.63% | 100.0% |

Sewer Authority Mid-Coastside Monthly Flow Distribution Report, September 2022

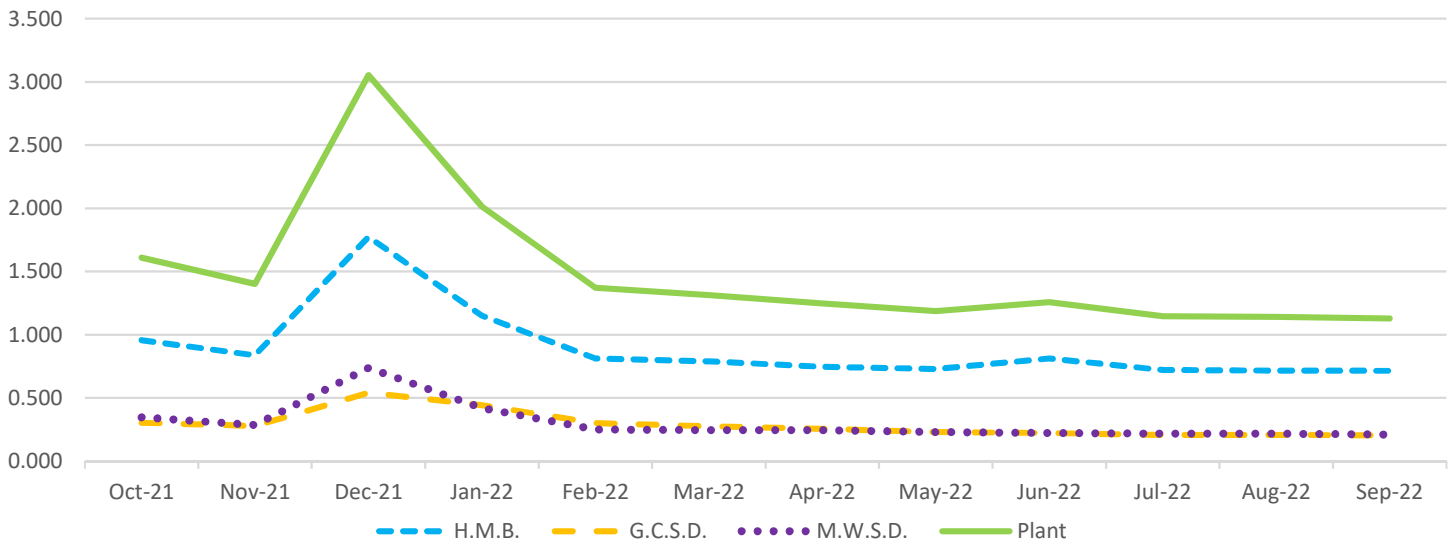


Percent Distribution September 2022

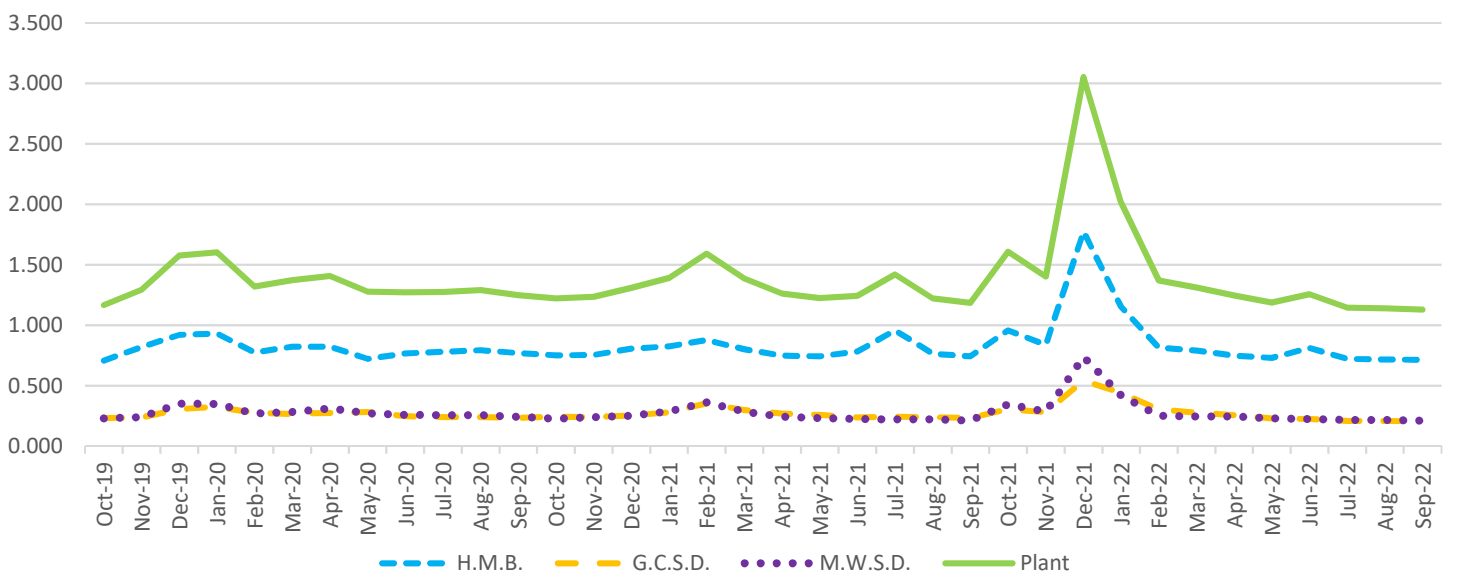


Most recent flow calibration March 2021 PS, March 2021 Plant

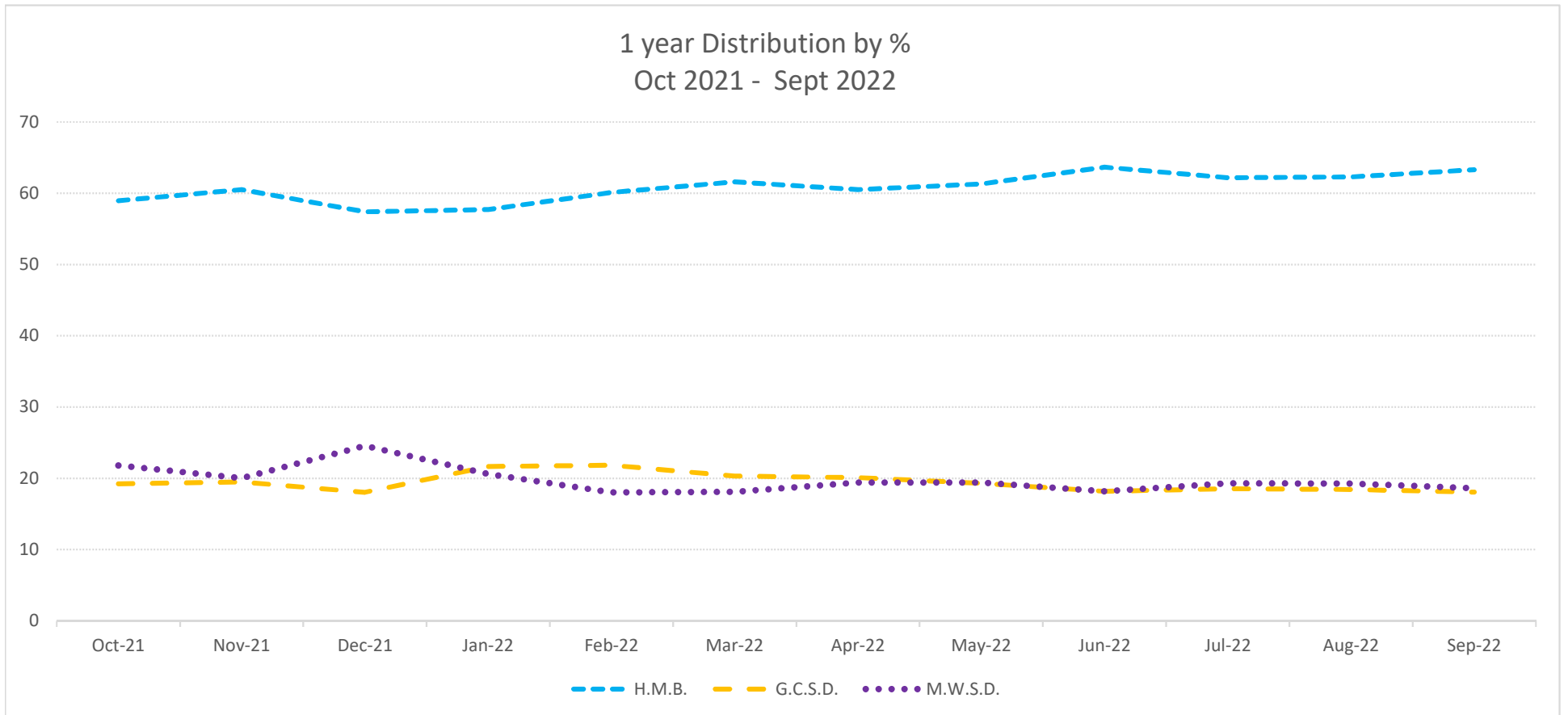
One Year Flow Chgart
Oct 2021 - Sept 2022



Three Year Flow Chart
Oct 2019 - Sept 2022



Flow based percent distribution based for past year





MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: December 1, 2022

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

SUBJECT: Review of Current Investment Portfolio

The District's Investment Policy and Guidelines requires that the Board review the status of the current investment portfolio. The following summarizes the status of these accounts:

- The District has most of its idle sewer funds deposited in the State of California's Local Agency Investment Fund (LAIF). The Monthly Average interest rate for October 2022 was 1.772%.
- The District has most of its idle water funds deposited in the California Asset Management Program (CAMP). The current 7 day yield for 11/25/22 was 4.03%.
- The District has one checking account with Wells Fargo Bank for Water and Sewer Funds that is largely backed by Federal securities.

RECOMMENDATION:

District staff attempts to cash manage idle funds in LAIF as long as possible before transferring to the Wells Fargo checking accounts for disbursements.



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **December 1, 2022**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager *CH*

SUBJECT: Connection Permit Applications Received

As of December 1, 2022 the following new Sewer Connection Permit application was received since the last report:

| Date of Application | Property Owner | Site Address | Home Size |
|---------------------|----------------|--------------|-----------|
| | | | |

As of December 1, 2022 the following new Water (Private Fire Sprinkler) Connection Permit application was received since the last report:

| Date of Application | Property Owner | Site Address | Home Size |
|---------------------|----------------|--------------|-----------|
| | | | |

As of December 1, 2022 the following new Water Connection Permit application was received since the last report:

| Date of App. | Property Owner | Site Address | Home Size | Type of Connection |
|--------------|----------------|--------------|-----------|--------------------|
| | | | | |

RECOMMENDATION:

No action is required. This is for Board information only.



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: December 1st, 2022

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

A handwritten signature in blue ink, appearing to be 'CH', located to the right of the 'FROM' line.

SUBJECT: Monthly Water Production Report

The attached two charts summarize the monthly water production for the District.

The first shows a consolidated from all sources by month. The second shows each water source the District uses, both wells and surface water. The production is shown in gallons of water produced.

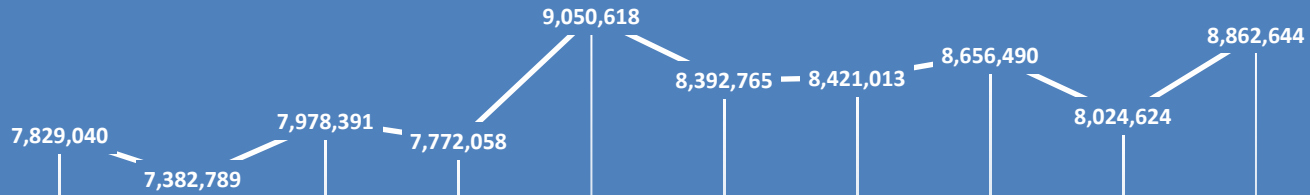
RECOMMENDATION:

No action is required. These reports are provided for the Board's information only.

Attachments: 2

TOTAL PRODUCTION 2022 (GALLONS)

GALLONS



| | January | February | March | April | May | June | July | August | September | October | November | December |
|----------------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|----------|----------|
| Total Production (Gallons) | 7,829,040 | 7,382,789 | 7,978,391 | 7,772,058 | 9,050,618 | 8,392,765 | 8,421,013 | 8,656,490 | 8,024,624 | 8,862,644 | | |

MONTH



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting of: December 1st, 2022

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager *CH*

SUBJECT: Rain Report

The attached chart shows the monthly rainfall at Alta Vista Treatment Plant for the current and prior water years along with seven-year average rain fall.

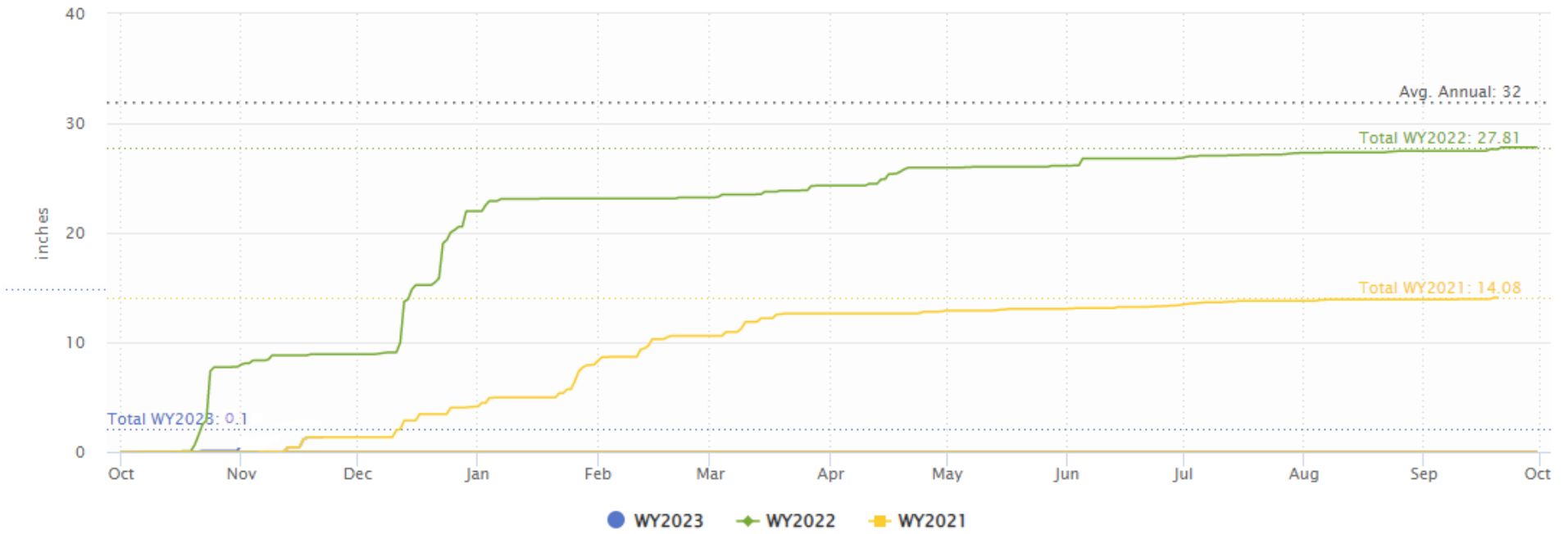
RECOMMENDATION:

No action is required. These reports are provided for the Board's information only.

Attachments: 2

Annual Cumulative Rainfall

Cumulative Rainfall by Water Year



Monthly Cumulative Rainfall

Monthly Rainfall for Current Water Year





MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: December 1st, 2022

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

A handwritten signature in blue ink, appearing to be 'C Heldmaier', located to the right of the 'FROM:' line.

SUBJECT: Monthly Solar Energy Report

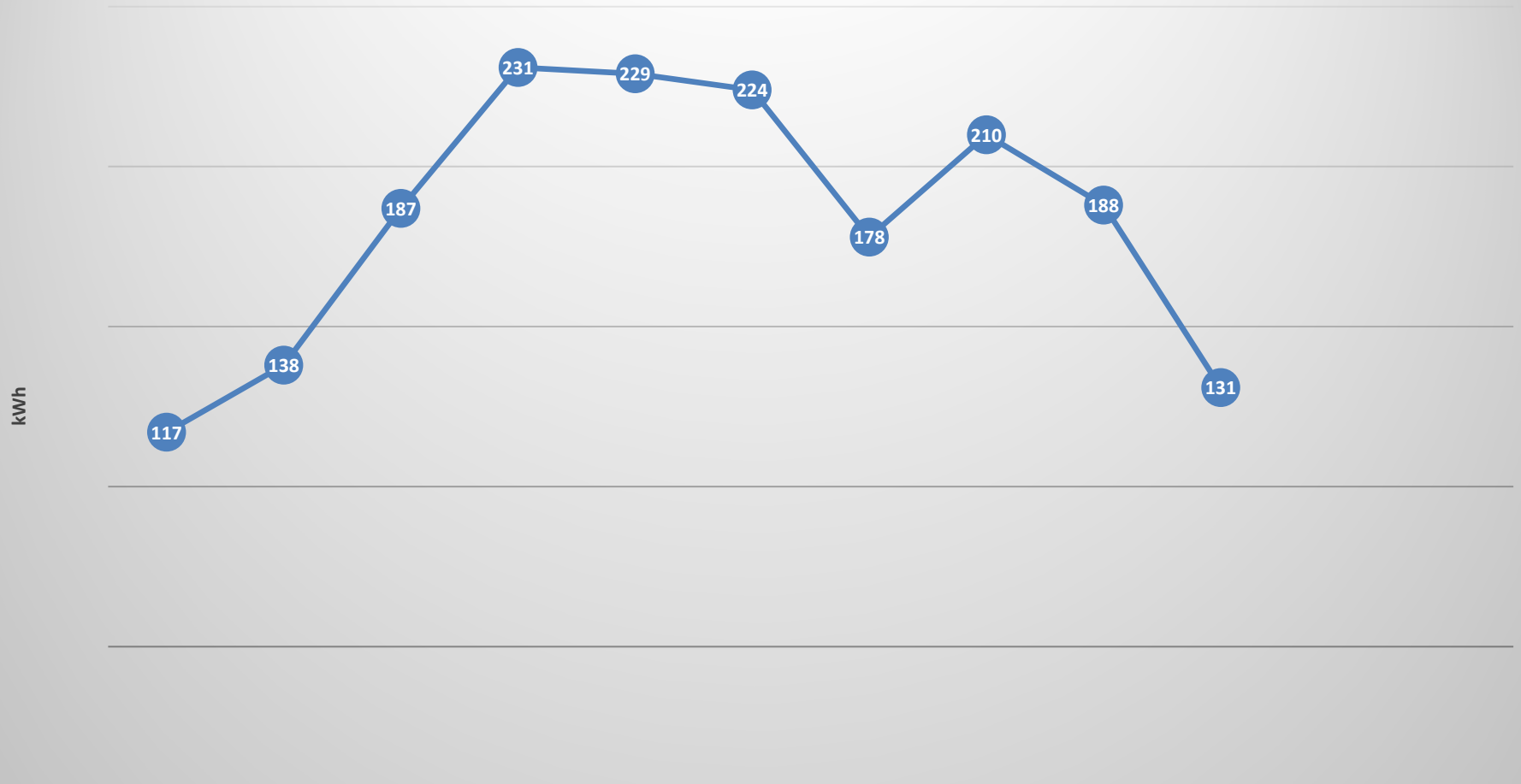
The attached chart summarizes the monthly solar production at the Alta Vista Array. Since the installation of the solar panels the District produced 49,088 kWh and saved 83,450 lbs of CO₂.

RECOMMENDATION:

No action is required. This information is provided for the Board's information only.

Attachments: 1

SOLAR ENERGY PRODUCED IN 2022 (kWh)



| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
|-----------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| total kWh | 117 | 138 | 187 | 231 | 229 | 224 | 178 | 210 | 188 | 131 | | |



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **December 1, 2022**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager *CH*

**SUBJECT: Monthly Public Agency Retirement Service
Report for September 2022.**

The District has received the monthly PARS report for September 2022.

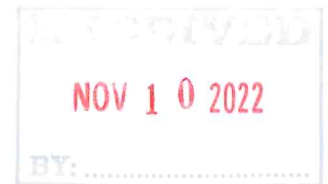
Contributions are calculated on a bi-weekly basis, and contributions are made on a monthly basis.

The following monthly reports are submitted as consent agenda items on a monthly basis.

RECOMMENDATION:

This is for Board information only.

Attachment



**Montara Water and Sanitary Dist
Retirement Enhancement Plan**

**Monthly Account Report for the Period
9/1/2022 to 9/30/2022**

Clemens H. Heldmaier
General Manager
Montara Water and Sanitary Dist
P.O. Box 370131
Montara, CA 94037

Plan ID: P7-REP15A

Account Summary

| Source | Beginning Balance as of 9/1/2022 | Contributions | Earnings | Expenses | Distributions | Transfers | Ending Balance as of 9/30/2022 |
|---------------|----------------------------------|--------------------|----------------------|-----------------|-------------------|---------------|--------------------------------|
| Contributions | \$1,197,708.78 | \$10,571.85 | (\$89,959.18) | \$530.82 | \$1,151.02 | \$0.00 | \$1,116,639.61 |
| TOTAL | \$1,197,708.78 | \$10,571.85 | (\$89,959.18) | \$530.82 | \$1,151.02 | \$0.00 | \$1,116,639.61 |

Investment Selection

PARS Capital Appreciation INDEX PLUS

Investment Objective

The primary goal of the Capital Appreciation objective is growth of principal. The major portion of the assets are invested in equity securities and market fluctuations are expected.

Investment Return

| Source | 1-Month | 3-Months | 1-Year | Annualized Return | | | Plan's Inception Date |
|---------|---------|----------|---------|-------------------|---------|----------|-----------------------|
| | | | | 3-Years | 5-Years | 10-Years | |
| GENERAL | -7.51% | -5.35% | -16.34% | 3.14% | 4.35% | | 03/08/16 |

Information as provided by US Bank, Trustee for PARS; Not FDIC Insured; No Bank Guarantee; May Lose Value.

Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.

Account balances are inclusive of Trust Administration, Trustee and Investment Management fees.

Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.

September 2022 PARS Statement Detail

PARS beginning Balance as of September 1, 2022 \$ 1,197,708.78

Contributions:

August 15, 2022 Calculation

| | | | |
|-----------------------|------------------|-------------|--|
| Wages paid | 37,613.96 | | |
| Employer - 7.01% | \$ 2,636.74 | | |
| Employee - 7.75% | \$ 2,173.58 | | |
| Contribution subtotal | | \$ 4,810.32 | |

| Fund Impact - PARS Wages | | | |
|--------------------------|-----------|------------------|--|
| Sewer | Water | Total | |
| 11,136.30 | 26,477.67 | 37,613.96 | |
| 780.65 | 1,856.08 | 2,636.74 | |

August 31, 2022 Calculation

| | | | |
|-----------------------|------------------|-------------|--|
| Wages paid | 44,058.51 | | |
| Employer - 7.01% | \$ 3,088.50 | | |
| Employee - 7.75% | \$ 2,673.03 | | |
| Contribution Subtotal | | \$ 5,761.53 | |

| Fund Impact - PARS Wages | | | |
|--------------------------|-----------|------------------|--|
| Sewer | Water | Total | |
| 15,996.54 | 28,061.98 | 44,058.51 | |
| 1,121.36 | 1,967.14 | 3,088.50 | |

Total Contributions thru August \$ 10,571.85

Rounding

Earnings/(Losses) \$ (89,959.18)

Expenses \$ (530.82)

Distributions \$ (1,151.02)

PARS Ending Balance as of September 30, 2022 \$ 1,116,639.61



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Special Meeting Of: **December 1, 2022**

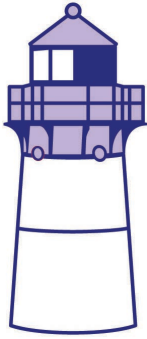
TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager 

SUBJECT: Review and Possible Action Concerning Remote Meetings During Emergency Conditions Under Government Code Section 54953 of the Brown Act

AB361 was signed into law by the Governor on September 16, 2021 (effective October 1, 2021). AB361 amends Gov't. Code Section 54953 of the Brown Act by allowing local agencies to hold meetings remotely during emergency situations, under the following conditions:

1. An emergency situation arises that produces an imminent risk to public health and safety.
2. A state of emergency is declared (pursuant to Gov't. Code § 8625).
3. A local agency wishes to meet remotely via teleconferencing as a result of the emergency. A meeting notice/agenda are produced and posted, with an agenda item dedicated to consideration of a resolution to transition to teleconferenced meetings consistent with the terms of Gov't. Code § 54953, subdivision (e).
4. A resolution is passed by majority vote consistent with the terms of Gov't. Code § 54953, subdivision (e), paragraph (1), subparagraph (B) (i.e., determining that in-person meetings present imminent risks to the health or safety of attendees or when state or local officials impose or recommend social distancing measures. This resolution is valid for 30 days.
5. 30 days later: if the state of emergency remains active, a local agency may pass a resolution authorizing continued teleconferenced meetings upon finding that legislative body has both 1) reconsidered the circumstances of the state of emergency, and 2) the state of emergency continues to directly impact the ability of the members to meet safely in person or state/local officials continue to impose or recommend social distancing measures.



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Special Meeting Of: **December 1, 2022**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

The Governor of the State of California declared a state of emergency on March 4, 2020 resulting from the COVID-19 pandemic; on March 10, 2020, the County of San Mateo also proclaimed the existence of a local emergency throughout the county as a result of COVID-19. Despite sustained efforts to reduce the threat, at present the Delta and Omnicron variants have been circulating in San Mateo County, are highly transmissible in indoor settings and require multi-component prevention strategies to reduce spread; despite high vaccination rates, San Mateo County is experiencing substantial levels of community transmission due to the Omnicron variant and while most COVID-19 cases are among unvaccinated residents, the proportion of breakthrough cases is increasing; hospitalizations have also increased, primarily among unvaccinated persons. Moreover, the small size of the District's Boardroom and administrative offices, as well as the lack of adequate ventilation and/or an air filtering system, further contribute to the unsafe indoor conditions for meeting in-person.

For the above reasons, holding in-person meetings poses an imminent risk to attendees and staff recommends that remote meetings are presently necessary to protect the health and safety of all attendees, including District staff and the Board of Directors.

RECOMMENDATION:

Adopt Resolution Authorizing Remote Teleconference Meetings of the Board of Directors of the Montara Water & Sanitary District Under Government Code Section 54953 of the Brown Act During Existence of State of Emergency Conditions Related to the Covid-19 Pandemic.

RESOLUTION NO. _____

RESOLUTION OF THE BOARD OF DIRECTORS OF THE MONTARA WATER AND SANITARY DISTRICT AUTHORIZING REMOTE TELECONFERENCE MEETINGS UNDER GOVERNMENT CODE SECTION 54953 OF THE BROWN ACT DURING EXISTENCE OF STATE OF EMERGENCY CONDITIONS RELATED TO THE COVID-19 PANDEMIC

WHEREAS, Montara Water and Sanitary District (“District”) is a Sanitary District duly organized under the Sanitary District Act of 1923 (Health & Safety Code §§ 6400 – 6830) and a public agency formed as a special district and authorized under California law, by a special election of August 11, 1992 and MWSD Resolution 978, to exercise all powers of a county water district in the same manner as county water districts formed under the County Water District Law (Division 12 (commencing with Section 30000) of the Water Code) for the purpose of operating and maintaining wastewater and water facilities; and

WHEREAS, on March 4, 2020, Governor Newsom proclaimed a State of Emergency in California as a result of the threat of COVID-19; and

WHEREAS, the District is committed to preserving and nurturing public access and participation in meetings of the District’s Board of Directors (“Board”); and

WHEREAS, all meetings of the Board are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the Board conduct its business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state and county caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the District’s boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, that the legislative body meeting in-person would present imminent risks to the health and safety of attendees; and

RESOLUTION NO. _____

RESOLUTION OF THE BOARD OF DIRECTORS OF THE MONTARA WATER AND SANITARY DISTRICT AUTHORIZING REMOTE TELECONFERENCE MEETINGS UNDER GOVERNMENT CODE SECTION 54953 OF THE BROWN ACT DURING EXISTENCE OF STATE OF EMERGENCY CONDITIONS RELATED TO THE COVID-19 PANDEMIC

WHEREAS, such conditions now exist within the Montara Water and Sanitary District (“District”), specifically, by the Governor of the State of California’s executive order declaring a State Emergency as a result of the COVID-19 virus pandemic pursuant to Government Code section 8625 and by the County of San Mateo declaring a local emergency a result of the COVID-19 virus pandemic pursuant to Government Code section 8630 and Health and Safety Code Section 101080; and

WHEREAS, holding in-person meetings of the District’s Board of Directors (the “Board”) will present an imminent risk to the health and safety of Board members, District staff and attendees and directly impacts their ability to meet safely due to the SARS-CoV-2 B.1.617.2 (Delta) variant and Omicron Variant, which has been circulating in San Mateo County, is highly transmissible in indoor settings and requires multi-component prevention strategies to reduce spread; despite high vaccination rates, San Mateo County is experiencing substantial levels of community transmission due to the Delta variant and while most COVID-19 cases are among unvaccinated residents, the proportion of breakthrough cases is increasing; hospitalizations have also increased, primarily among unvaccinated persons; and

WHEREAS, the Board does hereby declare that the aforementioned conditions causing imminent risk to attendees if in-person meetings are held has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to proclaim a local emergency and to ratify the proclamation of state of emergency by the Governor of the State of California and the proclamation of emergency and orders of the County of San Mateo; and

WHEREAS, as a consequence of the state and local emergency, the Board does hereby declare that it shall conduct its meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

RESOLUTION NO. _____

RESOLUTION OF THE BOARD OF DIRECTORS OF THE MONTARA WATER AND SANITARY DISTRICT AUTHORIZING REMOTE TELECONFERENCE MEETINGS UNDER GOVERNMENT CODE SECTION 54953 OF THE BROWN ACT DURING EXISTENCE OF STATE OF EMERGENCY CONDITIONS RELATED TO THE COVID-19 PANDEMIC

WHEREAS, the Board does hereby declare that the District shall take all measures necessary to ensure access to remote teleconference meetings for the public in accordance with paragraph (2) of subdivision (e) of section 54953.

NOW, THEREFORE, be it resolved by the Board of the Montara Water and Sanitary District, a public agency in the County of San Mateo, California, as follows:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Proclamation of Local Emergency. The Board hereby proclaims that a local emergency now exists throughout the District, and in-person meetings present imminent risk to attendees as heretofore described.

Section 3. Ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

Section 4. Remote Teleconference Meetings. The District Manager and the Board Chair are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act, and to make adjustments in meeting practices and/or remote logistics to comply with this Resolution and local or state health orders to ensure the health and safety of employees and residents while maintaining critical District operations.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) 30-days from the date of its adoption, or (ii) such time as the Board adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the Board may continue to remotely teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

Section 6. Rescission. Resolution No. 1669 establishing a temporary meeting location is hereby rescinded pursuant to Governor's Order N-08-21.

RESOLUTION NO. _____

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE MONTARA WATER
AND SANITARY DISTRICT AUTHORIZING REMOTE TELECONFERENCE
MEETINGS UNDER GOVERNMENT CODE SECTION 54953 OF THE BROWN
ACT DURING EXISTENCE OF STATE OF EMERGENCY CONDITIONS
RELATED TO THE COVID-19 PANDEMIC**

President, Montara Water and Sanitary District

COUNTERSIGNED:

Secretary, Montara Water and Sanitary District

* * * *

I HEREBY CERTIFY that the foregoing Resolution No. _____ duly and regularly adopted and passed by the Board of the Montara Water and Sanitary District, County of San Mateo, California, at a Regular Adjourned Meeting thereof held on the 1st day of December 2022, by the following vote:

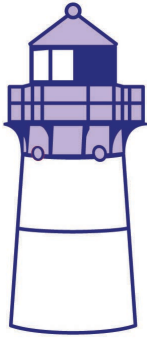
AYES, Directors:

ABSTENTION:

NOES, Directors:

ABSENT, Directors:

Secretary, Montara Water and Sanitary District



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **December 1, 2022**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager 

SUBJECT: Review and Possible Action Concerning Resolution Commending Jim Harvey for his Outstanding Service as Board Member and Decades of Community Service.

Jim Harvey served since 2002 on the MWSD Board. Jim decided not to seek reelection and his current term ends before the next regular scheduled meeting. Jim served as MWSD President, on many committees, as well as Sewer Authority Mid-Coastside representative for MWSD. Jim served during an important time in the District's history and shares responsibility for a number of major improvements and changes. The attached resolution formally recognizes Jim for his outstanding service and express the Board's appreciation and gratitude for his service.

RECOMMENDATION:

Adopt Resolution No. ____, Resolution of the Montara Water and Sanitary District Expressing its Gratitude and Appreciation of Jim Harvey for his More Than 30 Years of Service and Dedication to our Community

Attachment

RESOLUTION NO. _____

RESOLUTION OF THE MONTARA WATER AND SANITARY DISTRICT EXPRESSING ITS GRATITUDE AND APPRECIATION OF JIM HARVEY FOR HIS MORE THAN 30 YEARS OF SERVICE AND DEDICATION TO OUR COMMUNITY

WHEREAS, Jim Harvey was appointed to the Montara Sanitary Board in June 2002 and since that time he was appointed to serve as Board President, President Pro-Tem and Secretary; and

WHEREAS, Jim served on the Board of the Montara/Moss Beach Water Improvement Association prior to his service on the Montara Water and Sanitary District Board; and

WHEREAS, Jim Harvey served on the Sewer Authority Mid-Coastside Board of Directors as the District's representative from 2007 through 2015; and

WHEREAS, Jim Harvey served on numerous Standing and Ad-Hoc Committees of the Board, such as Big Wave, Budget and Finance, GSD Outreach, Integrated Regional Water/CCWD, Newsletter, Parks Powers, Planning, Personnel, Rate Study, and Recycling/Solid Waste; and

WHEREAS, Jim's strong leadership in support of the District and the communities of Montara and Moss Beach has served as a superior example to others and enabled him to make significant contributions to the many achievements of the District prior to and during his tenure, including successful acquisition in 2003 of the assets of the private water company formerly serving the District's territory through tenacious involvement in CPUC hearings, insightful financial projections, extensive public outreach that led to overwhelming public support in the passage of Measure V, hard fought eminent domain proceedings, and a well negotiated settlement; and

WHEREAS, in recognition of Director Harvey's hard work and dedication, the Montara Water and Sanitary District is able to continue the initiatives implemented during his more than 30 years of community service.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF THE MONTARA WATER AND SANITARY DISTRICT, A PUBLIC AGENCY IN THE COUNTY OF SAN MATEO, CALIFORNIA, AS FOLLOWS:

1. This Board does hereby commend Jim Harvey for his exemplary and dedicated leadership and service to the Montara Water and Sanitary District and does hereby express its sincere gratitude and appreciation for his commitment to the Coastside community.

2. The District Clerk is hereby authorized and directed to transmit a copy of this resolution to Jim Harvey.

President, Montara Water and Sanitary District

COUNTERSIGNED:

Secretary, Montara Water and Sanitary District.

* * * *

I HEREBY CERTIFY that the foregoing Resolution No. ____ was duly and regularly adopted and passed by the Board of the Montara Water and Sanitary District, County of San Mateo, California, at a Regular Meeting thereof held on the 1st day of December 2022, by the following vote:

AYES, Directors:

NOES, Directors:

ABSENT, Directors:


Secretary, Montara Water and Sanitary District



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **December 1, 2022**

TO: BOARD OF DIRECTORS

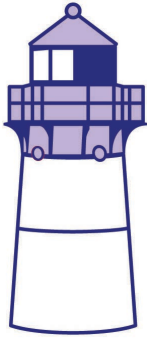
FROM: Clemens Heldmaier, General Manager 

SUBJECT: General Manager's Report

Operations Report November 2022

811 Dig Alerts

- 10/31/22- 391 6th. Work for Broken water main repair. Marked service line and main within USA.
- 11/2/22- 1015 Tamarind. Work to install irrigation. Marked service line and main within USA.
 - Vallemar X Juliana. Re-marked service line and main within USA.
 - 668 Buena Vista. Work to install mailbox. Marked service line and main within USA.
- 11/3/22- Audubon X 6th. Work to install Pole anchor. No water.
 - 459 5th. Work for landscaping and locating utility lines. No water.
- 11/7/22- 839 Sierra. Work to install electrical. Marks checked and still visible.
 - Airport St. X Stanford Ave. Work to raise sagging sewer line. Marks checked and still visible.
 - 427 5th. Work to repair water main. Marked service line and main within USA.
 - 837 Stetson. Work to install deck footings and stump grinding. No water.
 - 1015 Birch. Work to install power pole. Marked service line and main within USA.
 - 1330 Cedar. Work to install pavers. No water.
 - 123 7th. Work for unknown Boring. Marked service line and main within USA.
- 11/9/22- 7th X Farallone. Work to remove and replace culvert pipe. Water mains marked within USA.
- 11/14/22- Farallone X 9th. Work for new utility connections, site grading. Marked service lines and mains within USA.
 - 435 Farallone. Work for new utility connections, site grading. Marked service lines and mains within USA.
 - 50 Hermosa. Trench to install low voltage and power. No water within USA.
 - 501 Stetson. Work to repair gas leak. No water within USA marks.
 - Beach Way X Park Ave. Trench to repair sewer main. Marked service lines and mains within USA.



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **December 1, 2022**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

- 11/15/22- Date X Harte. Work to excavate and install sewer pump station. Mains marked within USA mark.
 - 538 5th. Work to trench and install utilities. Mains and service lines marked within USA marks.
- 11/16/22- 1330 Cedar. Work to repair gas leak. PFP service line marked.
 - 2006 Vallemar. USA marks re-marked.
- 11/17/22- 210 Weinke. Work to replace gas riser. Main and service line marked.
- 11/16/22- 451 Lancaster. Work to install fence. Main Marked.
- 11/21/22- Carlos X California. Work to hand dig to test and treat pole. No water within USA marks.
- 11/22/22- 989 Ocean. Work to excavate for water service installation. Flags still present within USA marks.
 - 1290 Date- Work for home remodel. Marked out service line within USA marks.
 - 722 Stetson. Work to install electrical conduit. Re-marked main and service lines within USA marks.

Work Orders

- 11/1/22- 801 Buena Vista. MOVO. Final read taken and water left on.
 - 387 13th. MOVO. Final read taken and water left on.
 - 730 Sierra. MOVO. Final read taken and water left on.
 - 441 Terrace. MOVO. Final read taken and water left on.
 - 230 Nevada. MOVO. Final read taken and water left on.
- 11/2/22- 523 Kelmor. No usage. Inspect meter to verify usage.
 - 2025 Carlos. Spike in usage. Meter read verified.
 - 816 Park. Spike in usage. Meter read verified.
 - 201 Nevada. No usage. Inspect meter to verify usage.
 - 2008 Vallemar. No usage. Inspect meter to verify usage.
 - 140 Weinke Way. Spike in usage. Meter read verified.
- 11/3/22- MOVO. Final read taken, water turned off, door tag left.
- 11/4/22- Customer concerned about leak at house. Water was tuned off at house valve and determined leak to be on customers side of meter in service line, customer advised to contact a plumber.
- 11/8/22- 1154 Hawthorne. MOVI. Take start read and turn water on.



MONTARA WATER AND SANITARY DISTRICT AGENDA

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- 722 Buena Vista. Customer concerned about billing and usage. Profile attempted but endpoint is corrupted and cannot provide accurate information. Customer notified and in contact with MWSD.
- 1151 Cedar. MOVO. Final read taken and water left on.
- 1265 Cedar. Customer concerned about active leak. MWSD operator found broken PFP service line on customer's side. Water shut off at backflow device and customer notified.
- 200 Farallone. MOVO. Final read taken.
- 11/9/22- MOVO. Final read taken and water left on.
- 11/10/22- 542 Sierra. Customer concerned about spike in usage, profile requested. Profile taken and information corrupted, physical inspection of meter does not indicate active leak. Customer notified of findings.
 - 8485 Cabrillo Hwy. Customer would like water tuned on. Fumigation company turned water off at house valve and customers unaware, water turned on at house valve and customer notified.
- 11/15/22- Customer in process of replacing water line and concerned about water leaking at meter. MWSD operator found leak on customers side and informed about leak adjustment policy.
- 11/17/22- 320 10th. MOVO. Final read taken and water left on.
- 11/18/22- 848 Buena Vista. Customer would like pressure tested at house. PSI tested at house and nearest hydrant, both 69 psi. Customer notified.
 - 920 Franklin- Customer had a leak and would like a profile. Profile taken and information corrupted, physical inspection of meter does not indicate active leak. Customer notified of findings.
- 11/19/22- 467 3rd. Customer has water leak on property and needs water shut off immediately. MWSD staff shut water off at house valve.
- 11/21/22- 1450 S.V.R. Customer concerned about potential leak on her property. MWSD operator visited address and visually inspected meter and property owners service line. No visible leaks found. Customer notified of findings.
 - 312 7th. Customer concerned about leak on her property. MWSD operator determined there is a leak on customers



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side of meter and advised to contact a plumber to find and repair leak.

- 711 Etheldore. MOVO. Take final read, turn water off, and leave door tag. Final read taken, water shut off at meter, and door tag left.
- 11/23/22- 178 Weinke Way. Customer requested a leak adjustment, please prepare, and follow up with customer. MWSD staff prepared leak adjustment as requested and customer declined.
 - Hydrant meter test request. Hydrant meter #11625454. Used meter to flush Big Wave main and confirmed working correctly.

After Hours Call Outs

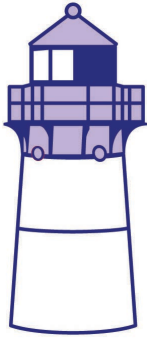
- 11/13/22 – Pillar Ridge Settling tank overflow
- 11/15/22 – Leak at 9th street x East Avenue.
- 11/15/22 – Pillar Ridge Settling tank overflow

Repairs and Leaks

- 10/31/22- 391 6th. crack in 6" AC main. 1.5ft deep underneath cypress tree. Repair made with 12" long F.C.C. full circle clamp.
- 11/3/22- Main in airport just north of North airport hangar. 3" x 1" hole in tar coated steel main. Repair made with a 15" length full circle clamp on main and re-apply tar coating.
- 11/4/22- 427 5th. Failed single band service saddle for 427 5th service line. Replace old saddle with new double band brass saddle and short run of copper to connect service
- 11/8/22- 1265 Cedar. Broken B.F. device leaking.
- 11/15/22- Leak on 9th street. Repair made on 2" steel main, clamp installed.

Miscellaneous

- Escort Generator technician to all sites with generators.
- Escort tree trimmer Kordo to Portola Tank for visual inspection of trees in need of maintenance .
- Escort San Mateo County inspect for Stormwater program at Drake, Wagner, P3, and School House



MONTARA WATER AND SANITARY DISTRICT AGENDA

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TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

Maintenance

- Sample streams bathtub at AVTP.
- Portola Tank screen removal and replacement.
- Prep sites for state inspections.
- Repair APN sample point.
- Replace filters at Culebra well.
- New Register Head and Transmitter installs, replacing dead endpoints.
 - 22 addresses.
 - 441 Virginia, 700 Kelmore, 675 Kelmore, 451 Lancaster, 100 Weinke Way, 301 Nevada, 338 Virginia, 475 Vermont, 331 Vermont, 315 Vermont, 439 Virginia, 440 Virginia, 501 Virginia, 619 Stetson, 701 Buena Vista, 722 Buena Vista, 827 Buena Vista, 555 Sierra, 782 Sierra, 854 Sierra, 871 Sierra, 779 Kelmore.

Newsletter: The attached October/November MWSD Newsletter has been published on the District's website and will be distributed to customers.

Covid-19: MWSD offices remain closed to the public since March 16, 2020. SOP's for Covid-19 office and employee safety were updated since new health orders were issued. MWSD operations is working at full capacity always adhering to social distancing guidelines.

RECOMMENDATION:

This is for Board information only.

Attachment



Montara Water & Sanitary District

Staying Ahead of our Local Community Needs

Montara Water and Sanitary District (MWSD) works every day to deliver water, garbage and sewer services for the residents of Montara and Moss Beach. Over 6,000 residents rely on our services for their homes and businesses.

December 2022 -
January 2023

News for You: Keeping an Eye on Our Sewers: Preventing Inflow and Infiltration; Smoke Testing to Find Sewer Leaks

Keeping an Eye on Our Sewers: Preventing Inflow and Infiltration

Rainy weather is a boon for our drinking water supplies, but also an annual test for our sewers! If not in good condition, our sewers can see rain enter through cracks or unintended connections, including gutter downspouts. Why is this a problem? It means sewer flows can multiply exponentially when it rains, and we must manage and treat those flows.

Throughout the year, our sewer maintenance staff perform numerous activities to reduce and eliminate storm water and ground water from entering our sewer collection system. We annually budget between \$1.4M and \$1.9M for Sewer Infrastructure Improvement Projects. Typical projects continue the rehabilitation of medium and high priority sewer mains as well as miscellaneous maintenance and spot repairs. We also fund CCTV inspections of sewer pipes to reduce overflows, inflow and infiltration in our sewer collection system.

In the past the District has also performed smoke testing (*see below*). This testing, along with CCTV inspections can lead to identification of issues like gutter downspout connections which misdirect rain into our sewers.

In recent years, MWSD has offered sewer lateral replacement to customers when sewer mains are replaced, resulting in approximately 164 repaired or replaced customer laterals. In combination with permitted private property work, over 20% of all sewer laterals in our service area have been inspected, repaired or replaced.

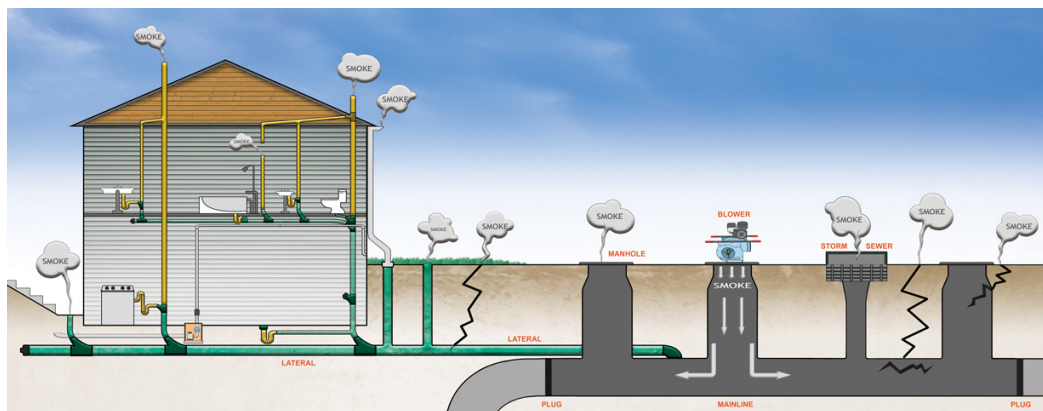
Additionally, over 13,200 feet of new rehabilitated sewer main pipes have been installed, resulting in over 28% of the our system pipes being less than 30 years old. Our current replacement rate is three times what was used in past years and is keeping our system in good condition.

Thank you to our team for such good work!

Smoke Testing to Find Sewer Leaks

Sewer smoke testing is a cost effective method to find sources of rain or surface water inflow & infiltration into a sewer collection system.

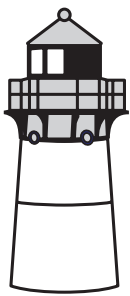
By blowing non-toxic smoke into our sewers, testing produces immediate results that can be acted on quickly - we just follow the smoke to find the leak!



MWSD is looking to schedule smoke testing in the spring as a quality assurance measure - checking to ensure recent improvements are tight as possible and gutter downspouts are disconnected from the sewer system.

As our community continues its recovery from COVID-19, MWSD is committed to providing safe public access via ZOOM teleconference for our regularly scheduled public meetings for the foreseeable future.

Board Meetings on the 1st and 3rd Thursday of each month at 7:30 p.m. at 8888 Cabrillo Highway, Montara.
Call: (650) 728-3545 Email: mwsd@coastside.net Visit: mwsd.montara.org



Montara Water & Sanitary District

Un paso adelante de las necesidades de nuestra comunidad local

Montara Water and Sanitary District (MWSD) trabaja todos los días para brindar servicios de agua, recolección de residuos y alcantarillado a los residentes de Montara y Moss Beach. Más de 6,000 residentes dependen de nuestros servicios para sus hogares y empresas.

Diciembre de 2022 -
Enero de 2023

**Novedades para usted: Vigilamos nuestras alcantarillas:
Prevención de afluencias e infiltraciones; pruebas de humo
para detectar fugas en el alcantarillado**

IVigilamos nuestras alcantarillas: Prevención de afluencias e infiltraciones

La temporada de lluvias es una bendición para nuestros suministros de agua potable, pero también una prueba anual para nuestras alcantarillas. Si no están en buen estado, nuestras alcantarillas pueden permitir la entrada de la lluvia a través de grietas o conexiones no previstas, incluidos los tubos de bajada de las canaletas. ¿Por qué es esto un problema? Significa que los flujos del alcantarillado pueden multiplicarse exponencialmente cuando llueve, y debemos administrar y someter a tratamiento esos flujos.

A lo largo del año, nuestro personal de mantenimiento del alcantarillado realiza numerosas actividades para reducir y eliminar la entrada de aguas pluviales y subterráneas en nuestro sistema de recolección de aguas residuales. Cada año presupuestamos entre \$1.4 y \$1.9 millones para proyectos de mejoramiento de la infraestructura de alcantarillado. Los proyectos más comunes continúan con la rehabilitación de las tuberías principales de alcantarillado de prioridad media y alta, así como con diversas actividades de mantenimiento y reparaciones de foco localizado. También financiamos inspecciones de las tuberías de alcantarillado a través de un circuito cerrado de televisión (CCTV) para reducir los desbordamientos, la afluencia y la infiltración en nuestro sistema de recolección de aguas residuales.

En el pasado, el Distrito también ha realizado pruebas de humo (*véase más abajo*). Estas pruebas, junto con las inspecciones de CCTV, pueden conducir a la identificación de problemas como conexiones de tubos de bajada de las canaletas que desvían la lluvia hacia nuestras alcantarillas.

En los últimos años, el MWSD les ha ofrecido a los clientes el reemplazo de conductos laterales de alcantarillado cuando se reemplazan las tuberías principales, lo que ha dado lugar a la reparación o sustitución de aproximadamente 164 laterales de los clientes. En combinación con los trabajos permitidos en la propiedad privada, se han inspeccionado, reparado o reemplazado más del 20% de todos los conductos laterales de alcantarillado en nuestra área de servicio.

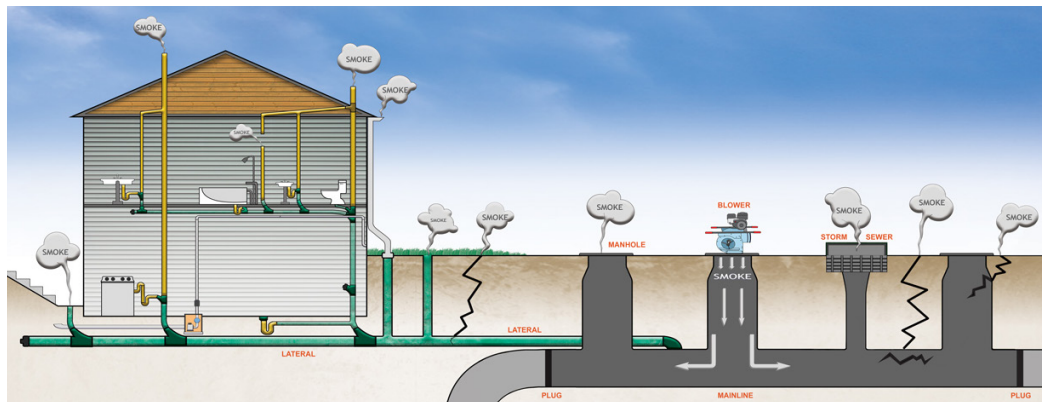
Asimismo, se han instalado más de 13,200 pies de nuevas tuberías principales de alcantarillado rehabilitadas, lo que ha dado como resultado que más del 28% de las tuberías de nuestro sistema tengan menos de 30 años. Nuestra tasa de reemplazo actual es tres veces superior a la de años anteriores y mantiene a nuestro sistema en buenas condiciones.

¡Le damos las gracias a nuestro equipo por tan buen trabajo!

Pruebas de humo para detectar fugas en el alcantarillado

Las pruebas de humo en el alcantarillado constituyen un método rentable para encontrar fuentes de afluencia e infiltración de aguas pluviales o superficiales en un sistema de recolección de aguas residuales.

Al introducir humo no tóxico en nuestras alcantarillas, las pruebas producen resultados inmediatos sobre los que se puede actuar rápidamente: ¡sólo hay que seguir el humo para encontrar la fuga!



El MWSD pretende programar pruebas de humo en la primavera como medida de garantía de calidad, para comprobar que las mejoras recientes son lo más seguras posible y que los tubos de bajada de las canaletas no están conectados al sistema de alcantarillado.

Dado que nuestra comunidad continúa recuperándose de la pandemia de COVID-19, MWSD tiene el compromiso de brindar un acceso seguro al público a través de teleconferencias por ZOOM a nuestras reuniones periódicas programadas en el futuro próximo.

**Las reuniones de la junta tienen lugar el 1er y el 3er jueves de cada mes a las 7:30 p.m. en 8888 Cabrillo Highway, Montara.
Llame al: (650) 728-3545 Email: mwsd@coastside.net Visite: mwsd.montara.org**