



**Montara Water
and Sanitary District**
Serving the Community of Montara and Moss Beach

P.O. Box 370131
8888 Cabrillo Hwy
Montara, CA 94037-0131
t: 650.728.3545 • f: 650.728.8556

To sensitively manage the natural resources entrusted to our care, to provide the people of Montara - Moss Beach with reliable, high – quality water, wastewater, and trash disposal at an equitable price, and to ensure the fiscal and environmental vitality of the district for future generations. Be open to providing other services desired by our community.

AGENDA

District Board of Directors

October 6, 2022 at 7:30 p.m.

THIS MEETING WILL BE HELD REMOTELY UNDER PARAGRAPH (1) OF SUBDIVISION (e) OF GOVERNMENT CODE SECTION 54953 DUE TO THE CURRENT PROCLAIMED STATE OF EMERGENCY. THIS MEETING WILL NOT HAVE A PHYSICAL LOCATION.

Directors, staff and the public may participate remotely via the application ZOOM:

ZOOM MEETING INFORMATION:

WEBSITE: <https://us02web.zoom.us/j/85669367546?pwd=OXpJdTJpb3FFTTNINy9rSFdLVGQwUT09>

MEETING ID: 856 6936 7546

Password: 066083

CALL IN PHONE NUMBER: +1 669 900 9128

INSTRUCTIONS for remote access are available at <https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>. You also may view video during the meeting via live stream or after the meeting at <https://videoplayer.telvue.com/player/wuZKb9gwEY7sMACIIsr7VSJgIB35kNZA/stream/159?fullscreen=true&showtabssearch=false&autostart=false> . If you experience technical difficulties or have technical questions prior to or during the meeting, please contact MWSD’s IT support at (650) 728-7843.
Note: Public participation is not permitted during closed session discussion items.

Public Comment

In accordance with the Government Code, members of the public may address the Board on specific agenda items when the matter is announced by the Board President. Any other item of interest that is within the subject matter jurisdiction of the District may be addressed during the Oral Comments portion of the meeting. A “raise hand” button is available for every Zoom user wishing to speak and should be used to alert the President of the intent to comment.

Upon request, this Agenda and written agenda materials will be made available in appropriate alternative formats to persons with a disability. Request for a disability-related modification or accommodation in order to participate in the public meeting should be emailed to info@mwsd.net or submitted by phone at 650-728-3545 at least two days before the meeting. Requests will be granted whenever possible and resolved in favor of accessibility.

Subject to Change: Given the current public health emergency and the rapidly evolving federal, state, and local orders, the format of this meeting may be altered, or the meeting may be canceled. You may check on the status of the meeting by visiting the District’s website at: <http://mwsd.montara.org> .

CALL TO ORDER

ROLL CALL

PRESIDENT’S STATEMENT

ORAL COMMENTS (Items other than those on the agenda)

PUBLIC HEARING (none)

CONSENT AGENDA

1. [Approve Minutes for Regular Scheduled Board Meeting September 1, 2022.](#)
2. [Approve Financial Statements for August 2022.](#)
3. [Approve Warrants for October 1, 2022.](#)
4. [SAM Flow Report.](#)
5. [Monthly Review of Current Investment Portfolio.](#)
6. [Connection Permit Applications Received.](#)
7. [Monthly Water Production Report.](#)
8. [Rain Report.](#)
9. [Monthly Solar Energy Report.](#)
10. [Monthly Public Agency Retirement Service Report for June 2022.](#)

OLD BUSINESS (none)
NEW BUSINESS

1. [Review and Possible Action Concerning Remote Meetings During Emergency Conditions Under Government Code Section 54953 of the Brown Act.](#)
2. [Review and Possible Action Concerning Review of Recology 2023 Solid Waste Rate Increase.](#)
3. [Review Engineer's Report on District Sewer Inflow and Infiltration Reduction Efforts.](#)
4. [Review and Possible Action Concerning Approval of Purchase of Two New Ford Ranger Trucks.](#)

REPORTS

1. Sewer Authority Mid-Coastside Meetings (Slater-Carter).
2. MidCoast Community Council Meeting (Slater-Carter).
3. CSDA Report (Lohman).
4. LAFCo Report (Lohman).
5. Attorney's Report (Fitzgerald).
6. Directors' Reports.
7. [General Manager's Report \(Heldmaier\).](#)

FUTURE AGENDAS

CONVENE IN CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code §54956.9(d)(1))

Case Name: *City of Half Moon Bay v. Granada Community Services District, et al.* (Santa Clara County Superior Court No. 17CV316927)

CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION

(Government Code §54956.9(d)(4)) Initiation of Litigation (1 potential cases)

CONFERENCE WITH REAL PROPERTY NEGOTIATORS

(Government Code §54956.8)

Property: 770 Harte St., Montara, CA

Agency Negotiators: District General Manager; District General Counsel

Negotiating parties: Rose and Guy Wallace

Under Negotiation: Price and Terms of Payment

REPORT OF ACTION TAKEN IN CLOSED SESSION, IF ANY

ADJOURNMENT

The District has a curfew of 10:30 p.m. for all meetings. The meeting may be extended for one hour by vote of the Board.



MONTARA WATER & SANITARY DISTRICT

REGULAR BOARD OF DIRECTORS MEETING September 1, 2022

MINUTES

THIS MEETING WAS HELD REMOTELY UNDER PARAGRAPH (1) OF SUBDIVISION (e) OF GOVERNMENT CODE SECTION 54953 DUE TO THE CURRENT PROCLAIMED STATE OF EMERGENCY. DIRECTORS, STAFF AND THE PUBLIC PARTICIPATED REMOTELY VIA THE APPLICATION ZOOM

REGULAR SESSION BEGAN AT 7:32 p.m.

CALL TO ORDER

ROLL CALL

Directors Present: Boyd, Dekker, Harvey, Lohman and Slater-Carter

Directors Absent: None

Staff Present: Clemens Heldmaier, General Manager
District Clerk, Tracy Beardsley

Others Present: District Counsel, Christine Fitzgerald
Kastama Consulting, Alison Kastama

PRESIDENT'S STATEMENT –

Director Boyd thanked everyone for being water wise. We are still in the middle of a drought, and every bit of diligence is good and will serve us well moving forward. One of the best things about coming to California is the people. Coming to

Montara, he found that in the community. It has been delightful to get to know so many people in the community and be reminded of how great it is to be here.

ORAL COMMENTS

Director Slater-Carter commented on the situation in Jackson, Mississippi. The water district didn't spend money on the infrastructure and had staffing shortages. So now, it is very expensive to fix. Having the funds from the Water Reliability charges applied once a year is very important, and they won't have that problem here. She thanked General Manager Clemens Heldmaier and staff for maintaining the water system. This Board and community have worked together to ensure the infrastructure is sound for the future.

Director Harvey added that two years ago, he spent a week in Jackson Mississippi and talked to people. The mayors and governor received contracts and bids to rebuild the district, but through graft and corruption on a grand scale, the money was not spent properly, and the infrastructure was not repaired. Now the people are paying for it. It has nothing to do with political parties, but individuals who took the money and did not make the repairs.

PUBLIC HEARING - none

CONSENT AGENDA

- 1. Approve Minutes for Regular Scheduled Board Meetings August 4 and August 18, 2022**
- 2. Approve Financial Statements for July 2022**
- 3. Approve Warrants for September 1, 2022**
- 4. SAM Flow Report**
- 5. Monthly Review of Current Investment Portfolio**
- 6. Connection Permit Applications Received**
- 7. Monthly Water Production Report**
- 8. Rain Report**
- 9. Monthly Solar Energy Report**
- 10. Monthly Public Agency Retirement Service Report for June 2022**

Director Lohman made a motion to approve the Consent Agenda items 1-10, and Director Slater-Carter seconded the motion. A roll-call vote was taken, and the motion passed unanimously 5-0.

OLD BUSINESS - none

NEW BUSINESS

1. Review and Possible Action Concerning Remote Meetings During Emergency Conditions Under Government Code Section 54953 of the Brown Act.

General Manager Clemens Heldmaier stated this resolution allows them to hold meetings this month remotely. Staff recommendation is to adopt the Resolution authorizing remote teleconference meetings of the Board of Directors of the Montara Water & Sanitary District under Government Code Section 54953 of the Brown Act during existence of State of Emergency conditions related to the Covid-19 Pandemic.

Director Slater-Carter commented that she received notification from Kaiser about the upcoming flu season and the importance of getting a flu shot.

Director Dekker made a motion to adopt the Resolution authorizing remote teleconference meetings of the Board of Directors of the Montara Water & Sanitary District under Government Code Section 54953 of the Brown Act During Existence of State of Emergency Conditions Related to the Covid-19 Pandemic. Director Lohman seconded the motion. A roll-call vote was taken, and the motion passed unanimously 5-0.

2. Review and Possible Action Concerning Authorization to Submit a Grant Application to the Department of Water Resources for the Pillar Ridge Supply Reliability Improvement Project and to File Notice of Exemption in Connection Therewith.

General Manager Clemens Heldmaier stated that the District Water Engineer presented this project a few months ago and announced that they would file this application. Details are in the staff report. The regulators have reviewed the project and the State has completed its initial review; and that allows them to submit the application. For the application a resolution needs to be passed to show the Board is supporting this. Staff recommendation is to adopt Resolution authorizing the General Manager to submit a grant application and execute a grant agreement with DWR, if selected; and authorizing the General Manager to file a Notice of Exemption through the County Clerk of San Mateo County (Class 2: Replacement of Reconstruction).

Director Harvey asked for clarification of what the Notice of Exemption is.

General Manager Clemens Heldmaier replied that since this is replacing and rehabilitating existing facilities, they are requesting an exemption from the California Environmental Quality Act.

Director Boyd thanked General Manager Clemens Heldmaier for having a conversation with the regulators and that kind of groundwork often makes the pathway much smoother.

Gregg Dieguez commented that they are ahead of the curve and thanked them for thinking ahead in getting the bailout money that every public works in the country is going to need.

Director Lohman made a motion to adopt the Resolution authorizing the General Manager to submit a grant application and execute a grant agreement with DWR, if selected; and authorizing the General Manager to file a Notice of Exemption through the County Clerk of San Mateo County (Class 2: Replacement of Reconstruction). Director Harvey seconded the motion. A roll-call vote was taken, and the motion passed unanimously 5-0.

3. Review and Possible Action Concerning Cancellation of the Next Regular Scheduled Board Meeting.

General Manager Clemens Heldmaier stated that he will not be in the office the week of the scheduled meeting, and suggested canceling the regularly scheduled meeting on September 15, 2022. A special meeting can be scheduled if something comes up.

REPORTS

1. Sewer Authority Mid-Coastside Meeting (SAM) (Slater-Carter)-

Director Slater-Carter stated they discussed a project for a hydrodynamic flood model. SAM needs to look at the coming hydrographic changes in the areas surrounding it and what to do about it. They are also buying a new trailer mounted generator. At the Finance Committee meeting they talked about budget vs. actual and the results of that will be presented at the next Board meeting.

Gregg Dieguez added that at the last meeting they approved the funding for a consultant study and the consultants are going to evaluate flood risk from Pilarcitas Creek and groundwater around the SAM plant. There is still the issue of the 12.5-million-gallon peak flow on December 13th that all evidence would seem to indicate it came from Half Moon Bay. And that is apparently not going to be included in this study. He is curious as to what Montara is going to be doing to focus some attention on where that flow came from. Half Moon Bay gave him a report from Vivian Houser who said they couldn't have been responsible for more than 7.5 million gallons; so, there is a 5-million-gallon a day peak flow that is not explained. What can Montara do to review the report that Mr. Doughty prepared, and get some focus on it for the other member agency managers to see if they can prioritize consultants looking at the problem, they already had rather than spending SAM money looking at a problem they might have.

Director Slater-Carter stated that this is a here-and-now problem and when she becomes Chair next year, she will ask that it be put on the agenda. That said, the hydrodynamic study is to look at the hazards to the area. She is lobbying to get a decentralized treatment system and rethink the whole SAM thing. This is a way to get around the natural hazards and problems in a centralized system, and that is part of what needs to be explored to be able to justify and fund this. The more information they have, the better they will be able to plan for the future.

Director Boyd added that Half Moon Bay's flow has been slowly increasing. It will be beneficial to all of them to figure out why.

Director Slater-Carter added that there was a lovely tour at SAM with Helen Walter, Senator Becker, Seth Person, Mayor Ruddock, John Doughty, Mathew Chitester, etc. and it was nice to show everyone the progress they've made, what needs to be done, how this is going to cost a lot of money, and to get some help with letters and so on. She commended General Manager Prathivadi, Mr. Evans and Mr. Costello for being so articulate and knowledgeable.

General Manager Clemens Heldmaier commented in reference to the consultant study, he wanted to point out that they have a number of new data sets to work with, such as the new Tsunami Inundation map. He is hoping that they will look at what happens when water comes in from the west, etc. With sea level rise, it will impact the creek inland. So, all of this data could be looked at and considered in this context, and they should make sure that it happens.

2. Mid-Coast Community Council Meeting (Slater-Carter)

Gregg Dieguez stated he has been working with a sub-committee on formulating a response letter to Caltrans for the repairs they are planning to do on Highway One from Moss Beach to Half Moon Bay. They all reviewed the submittals and comments from County Planning and Half Moon Bay. He is unaware of any comments made by Montara. There is a lot going on, and a letter describing their opinions is on the MCC website. He is wondering to what degree will the work they are doing affect the Montara water system and sewage treatment. He made an editorial comment that was not included in the MCC's agreed letter—if you are spending so much money, why not start moving the highway back in the vulnerable places? He also presented his theory approach, methodology, and findings on fiscal sustainability to the Half Moon Bay's finance staff, and he is looking to see what kind of fiscal sustainability template can be applied to analysis for projects that they are going to do. The next two MCC meetings will be about the Mid Pen financial development at Cypress Point. There may be a lot of controversy over this, and they will be writing a letter. They will be adding 71 units and about 250 people in the middle of Moss Beach. He is wondering if the infrastructure can handle the extra density and the firefighting water storage. He may explore that

with some of the Board members (or staff) before they draft the letter and have their discussions.

3. California Special Districts Associations Report (Lohman) - none

4. Local Agency Formation Commission (LAFCo) Report (Lohman)- none

5. Attorney's Report (Fitzgerald)

District Counsel Christine Fitzgerald stated that Director Slater-Carter will be recusing herself from the item in Closed Session agenda pertaining to Real property located at 770 Harte Street due to a conflict of interest under Government code section §87100. Her video and audio will be turned off and will not be in the meeting during this time.

6. Directors' Report

Director Harvey reported that the Bay is experiencing a red tide, and it is creeping up the Delta up towards Vallejo. Our water resources are precious, and he is thankful Montara has fresh water under the ground. The Bay is overheated and one more thing that should be considered when changes are made to combat climate change.

Director Slater-Carter encouraged people to read the General Manager's report and you will be impressed by all the work staff does.

7. General Manager's Report (Heldmaier) – none

FUTURE AGENDAS

BRIEF RECESS at 8:12 pm

CONVENE IN CLOSED SESSION 8:17 pm

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

(Government Code § 54956.9(d)(1))

Case Names: City of Half Moon Bay v. Granada Community Services District, et al. (Santa Clara County Super, Crt. No. 17CV316927)

CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION

(Government Code §54956.9(d)(4)) Initiation of Litigation (1 potential case)

CONFERENCE WITH REAL PROPERTY NEGOTIATORS

(Government Code §54956.8)

Property: 770 Harte St., Montara, CA

Agency Negotiators: District General Manager; District General Counsel
Negotiating parties: Rose and Guy Wallace
Under Negotiation: Price and Terms of Payment

REPORT OF ACTION TAKEN IN CLOSED SESSION

ADJOURNMENT at 9:50 pm

The district has a curfew of 10:30 pm for all meetings. The meeting may be extending for one hour by vote of the Board.

Respectfully Submitted,

Signed _____
Secretary

Approved on the 6th, October 2022

Signed _____
President



MONTARA WATER AND SANITARY DISTRICT AGENDA

Prepared for the Meeting Of: **October 6, 2022**

TO: BOARD OF DIRECTORS

FROM: Clemens H. Heldmaier, General Manager

**SUBJECT: Unaudited Financial Statements – Executive
Summary**

**Budget vs. Actual – Sewer July 1, 2022 through August 31, 2022 - Variances
over \$2,000:**

- 4400 Fees, \$23,059 above Budget – Remodel fees are the main driver. Additional fixture units purchased for homes in the District. Two large receipts make up the bulk of the over budget.
- 4610 Property Tax Receipts, \$96,301 above Budget – Excess ERAF receipt for \$181,229 received in August. Amount split 50/50 sewer and water.
- 4710 Sewer Service Charges, \$104,493 above Budget – Remittance collection received in July to be accrued back to FY 21-22 based on County Remittance advice.
- **Overall Total Operating Income for the period ending August 31, 2022 was \$224,603 above budget. Total income received to date is \$244,436.**
- 5200 Board of Directors, \$13,688 below Budget – Funds have been budgeted for the District to begin a District re-mapping. The project is set to take place in January 2023.
- 5300 Insurance, \$2,583 below Budget – No activity to date.
- 5400 Legal, \$29,030 below Budget – Costs for routine legal counsel. Minimal activity related to litigation at this time.
- 5510 Maintenance, Office, \$2,500 below Budget – Scheduled projects have not yet begun.
- 5610 Accounting, \$4,003 below Budget – Difference mainly due to timing. Payments are one-month behind.
- 5620 Audit, \$2,750 below Budget – Audit fieldwork is not scheduled to begin until January 2023 due to staffing issues with Eide Bailly.
- 5630 Consulting, \$2,267 below Budget – Vendor expenses are less than expected at this time in fiscal year.
- 5640 Data Services, \$8,353 above Budget – Annual fee for Parcel Management system paid. Budget variance will decrease as year moves forward.
- 6170 Claims, Property Damage, \$3,333 below Budget – No claims to date.



MONTARA WATER AND SANITARY DISTRICT AGENDA

Prepared for the Meeting Of: **October 6, 2022**

TO: BOARD OF DIRECTORS

FROM: Clemens H. Heldmaier, General Manager

- 6200 Engineering, \$3,104 above Budget – Payment for general engineering and pump station mechanical engineering and GIS facility mapping.
- 6400 Pumping, \$13,444 above Budget – Payment made for trench plates at Date Harte Pump station.
- 6900 SAM Expenses, \$1,740 below Budget – Highlighting due to pumping. In total, under \$2,000, but pumping over by \$7,259 due to emergency maintenance at Distillery pump one and Airport
- **Overall Total Operating Expenses for the period ending August 31, 2022, were \$8,308 above Budget.**
- **Total overall Expenses for the period ending August 31, 2022, were \$43,409 below budget. For a net ordinary income of \$268,012 above Budget. Actual net ordinary loss is \$236,661.**
- 7110 Connection Fees (New Construction), \$36,094 above Budget – No new connections issued in August.
- 7200 Interest Income, LAIF, \$3,656 above budget – Q1 allocation was higher than expected.
- 8000 CIP, \$158,610 below Budget – Minimal activity to date.
- 9200 I-Bank, \$10,108 below budget – Difference due to timing.



MONTARA WATER AND SANITARY DISTRICT AGENDA

Prepared for the Meeting Of: **October 6, 2022**

TO: BOARD OF DIRECTORS

FROM: Clemens H. Heldmaier, General Manager

Budget vs. Actual – Water July 1, 2022 thru August 31, 2023 - Variances over \$2,000:

- 4610 Property Tax Receipts, \$96,301 above Budget – Excess ERAF receipt for \$181,229 received in August. Amount split 50/50 sewer and water.
- 4740 Testing, Backflow, \$2,107 below Budget – Minimal activity. 3 tests performed and collected for in July 2022.
- 4810 Water Sales, Domestic, \$29,879.05 above Budget - Difference mainly due to timing of collections.
- **Overall Total Operating Income for the period ending August 31, 2022 was \$122,620 above budget. Total revenue received to date is \$444,367.**
- 5200 Board of Directors, \$13,688 below Budget – Funds have been budgeted for the District to begin a District re-mapping. The project is set to take place in January 2023.
- 5400 Legal, \$11,752 below Budget – Payment for general legal counsel for the month.
- 5510 Maintenance, Office, \$2,500 below Budget – Scheduled projects have not yet begun.
- 5530 Memberships, \$4,500 below Budget – Membership expenses generally paid at the beginning of the calendar year.
- 5610 Accounting, \$4,003 below Budget – Difference mainly due to timing. Payments are one-month behind.
- 5620 Audit, \$2,750 below Budget – Audit fieldwork is not scheduled to begin until January 2023 due to staffing issues with Eide Bailly.
- 5720 Telephone & Internet, \$2,492 above Budget – Increased per month service costs.
- 5800 Labor, \$6,561 below Budget – Under budget mainly due to timing. Personnel costs have been averaged out through the year, however, merit increases for certain staff have not yet come into effect.
- 6180 Communications, \$6,152 below Budget – No activity to date.
- 6200 Engineering, \$4,388 above Budget – Water quality engineering costs were higher than expected in August.
- 6400 Pumping, \$5,834 below Budget – Large true up bill expected in February 2023.
- 6500 Supply, \$8,145 below Budget – Water purchases for Q3 2022 will be paid in October or November 2022.
- 6700 Treatment, \$3,085 below Budget – costs are less than anticipated for current fiscal year.



MONTARA WATER AND SANITARY DISTRICT AGENDA

Prepared for the Meeting Of: **October 6, 2022**

TO: BOARD OF DIRECTORS

FROM: Clemens H. Heldmaier, General Manager

- **Overall Total Operating Expenses for the period ending August 31, 2022 were \$22,935 below Budget.**
- **Total overall Expenses for the period ending August 31, 2022 were \$72,807 below budget. For a net ordinary income of \$195,427 budgeted vs. actual. Actual net ordinary income is \$177,615.**
- 7100 Connection Fees, \$6,847 above Budget – No new connections issued in August 2022.
- 7600 Bond Revenues, G.O. \$142,795 below Budget - Due to timing. First large receipt received in November or December 2022.
- 7650 Water System Reliability, \$166,667 below Budget – Large deposit is typically received in November or December 2022. Budget variance will decrease at the time of receipt.
- 8000 CIP, \$139,457 below Budget – Projects are currently on-going and others are being planned.
- 9150 SRF Loan, \$31,827 below Budget – Due to timing.

RECOMMENDATION:

This is for Board information only

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
 July through August 2022

	Jul - Aug 22	Sewer Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
4220 · Cell Tower Lease	13,842.36	13,333.34	509.02
4400 · Fees			
4410 · Administrative Fee (New Constr)	569.00	1,000.00	-431.00
4420 · Administrative Fee (Remodel)	0.00	166.66	-166.66
4430 · Inspection Fee (New Constr)	538.00	1,000.00	-462.00
4440 · Inspection Fee (Remodel)	0.00	166.66	-166.66
4460 · Remodel Fees	25,618.52	1,333.34	24,285.18
Total 4400 · Fees	26,725.52	3,666.66	23,058.86
4510 · Grants	136.00		
4610 · Property Tax Receipts	96,301.18	0.00	96,301.18
4710 · Sewer Service Charges	104,493.19	0.00	104,493.19
4720 · Sewer Service Refunds, Customer	-2,007.50	-1,666.66	-340.84
4760 · Waste Collection Revenues	4,939.93	4,500.00	439.93
4990 · Other Revenue	5.25		
Total Income	244,435.93	19,833.34	224,602.59
Gross Profit	244,435.93	19,833.34	224,602.59
Expense			
5000 · Administrative			
5190 · Bank Fees	685.63	1,166.66	-481.03
5200 · Board of Directors			
5210 · Board Meetings	300.00	500.00	-200.00
5220 · Director Fees	262.50	1,250.00	-987.50
5230 · Election Expenses	0.00	12,500.00	-12,500.00
Total 5200 · Board of Directors	562.50	14,250.00	-13,687.50
5250 · Conference Attendance	0.00	1,000.00	-1,000.00
5270 · Information Systems	720.00	833.34	-113.34
5300 · Insurance			
5310 · Fidelity Bond	0.00	83.34	-83.34
5320 · Property & Liability Insurance	0.00	2,500.00	-2,500.00
Total 5300 · Insurance	0.00	2,583.34	-2,583.34
5350 · LAFCO Assessment	0.00	416.66	-416.66
5400 · Legal			
5430 · General Legal	3,594.75	33,333.34	-29,738.59
5440 · Litigation	708.75		
Total 5400 · Legal	4,303.50	33,333.34	-29,029.84
5510 · Maintenance, Office	0.00	2,500.00	-2,500.00
5530 · Memberships	0.00	666.66	-666.66
5540 · Office Supplies	516.47	416.66	99.81
5550 · Postage	0.00	66.66	-66.66
5560 · Printing & Publishing	101.08	250.00	-148.92

Montara Water & Sanitary District Revenue & Expenditures Budget vs. Actual - Sewer July through August 2022

	Sewer Jul - Aug 22	Sewer Budget	\$ Over Budget
5600 · Professional Services			
5610 · Accounting	2,330.00	6,333.34	-4,003.34
5620 · Audit	0.00	2,750.00	-2,750.00
5630 · Consulting	6,065.87	8,333.34	-2,267.47
5640 · Data Services	9,853.08	1,500.00	8,353.08
5650 · Labor & HR Support	427.00	416.66	10.34
5660 · Payroll Services	164.30	166.66	-2.36
Total 5600 · Professional Services	18,840.25	19,500.00	-659.75
5710 · San Mateo Co. Tax Roll Charges	0.00	33.34	-33.34
5720 · Telephone & Internet	5,108.62	4,166.66	941.96
5730 · Mileage Reimbursement	0.00	250.00	-250.00
5740 · Reference Materials	0.00	33.34	-33.34
5800 · Labor			
5810 · CalPERS 457 Deferred Plan	3,467.20	3,230.50	236.70
5820 · Employee Benefits	8,200.10	7,303.84	896.26
5830 · Disability Insurance	295.04	341.50	-46.46
5840 · Payroll Taxes	2,606.77	3,849.34	-1,242.57
5850 · PARS	3,402.14	3,156.66	245.48
5900 · Wages			
5910 · Management	19,135.56	20,594.66	-1,459.10
5920 · Staff	29,449.76	29,189.50	260.26
5930 · Staff Certification	350.00	300.00	50.00
5940 · Staff Overtime	649.21	233.16	416.05
Total 5900 · Wages	49,584.53	50,317.32	-732.79
5960 · Worker's Comp Insurance	0.00	445.50	-445.50
Total 5800 · Labor	67,555.78	68,644.66	-1,088.88
Total 5000 · Administrative	98,393.83	150,111.32	-51,717.49
6000 · Operations			
6170 · Claims, Property Damage	0.00	3,333.34	-3,333.34
6195 · Education & Training	0.00	166.66	-166.66
6200 · Engineering			
6220 · General Engineering	8,937.50	5,833.34	3,104.16
Total 6200 · Engineering	8,937.50	5,833.34	3,104.16
6330 · Facilities			
6335 · Alarm Services	975.44	916.66	58.78
6337 · Landscaping	0.00	1,000.00	-1,000.00
Total 6330 · Facilities	975.44	1,916.66	-941.22
6400 · Pumping			
6410 · Pumping Fuel & Electricity	6,009.94	7,500.00	-1,490.06
6420 · Pumping Maintenance, Generators	5,975.24		
6430 · Pumping Maintenance, General	8,959.26		
Total 6400 · Pumping	20,944.44	7,500.00	13,444.44

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
 July through August 2022

	Jul - Aug 22	Sewer Budget	\$ Over Budget
6600 · Collection/Transmission			
6660 · Maintenance, Collection System	0.00	1,666.66	-1,666.66
Total 6600 · Collection/Transmission	0.00	1,666.66	-1,666.66
6770 · Uniforms	0.00	33.34	-33.34
6800 · Vehicles			
6810 · Fuel	0.00	166.66	-166.66
6820 · Truck Equipment, Expensed	0.00	26.66	-26.66
6830 · Truck Repairs	0.00	166.66	-166.66
Total 6800 · Vehicles	0.00	359.98	-359.98
6900 · Sewer Authority Midcoastside			
6910 · SAM Collections	47,364.34	47,364.34	0.00
6920 · SAM Operations	282,339.32	287,888.00	-5,548.68
6940 · SAM Maintenance, Collection Sys	2,397.00	6,666.66	-4,269.66
6950 · SAM Maintenance, Pumping	18,925.39	11,666.66	7,258.73
6960 · SAM NDWSCP	820.07		
Total 6900 · Sewer Authority Midcoastside	351,846.12	353,585.66	-1,739.54
Total 6000 · Operations	382,703.50	374,395.64	8,307.86
Total Expense	481,097.33	524,506.96	-43,409.63
Net Ordinary Income	-236,661.40	-504,673.62	268,012.22
Other Income/Expense			
Other Income			
7000 · Capital Account Revenues			
7100 · Connection Fees			
7110 · Connection Fees (New Constr)	54,917.00	27,166.66	27,750.34
7120 · Connection Fees (Remodel)	16,202.52	8,333.34	7,869.18
7152 · Connection Fee Refunds	-26,922.00		
Total 7100 · Connection Fees	44,197.52	35,500.00	8,697.52
7170 · Mainline Ext. Pass Thru	-6,952.00		
7200 · Interest Income - LAIF	8,655.85	5,000.00	3,655.85
Total 7000 · Capital Account Revenues	45,901.37	40,500.00	5,401.37
Total Other Income	45,901.37	40,500.00	5,401.37
Other Expense			
8000 · Capital Improvement Program			
8075 · Sewer	10,706.50	169,316.66	-158,610.16
Total 8000 · Capital Improvement Program	10,706.50	169,316.66	-158,610.16

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Accrual Basis

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
July through August 2022

	Jul - Aug 22	Sewer Budget	\$ Over Budget
9000 · Capital Account Expenses			
9125 · PNC Equipment Lease Interest	1,724.64	1,724.64	0.00
9200 · I-Bank Loan	0.00	10,107.59	-10,107.59
Total 9000 · Capital Account Expenses	1,724.64	11,832.23	-10,107.59
Total Other Expense	12,431.14	181,148.89	-168,717.75
Net Other Income	33,470.23	-140,648.89	174,119.12
Net Income	-203,191.17	-645,322.51	442,131.34

Montara Water & Sanitary District Revenue & Expenditures Budget vs. Actual - Water

July through August 2022

	Jul - Aug 22	Water Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
4400 · Fees			
4410 · Administrative Fee (New Constr)	569.00	1,166.66	-597.66
4420 · Administrative Fee (Remodel)	0.00	100.00	-100.00
4430 · Inspection Fee (New Constr)	538.00	1,166.66	-628.66
4440 · Inspection Fee (Remodel)	0.00	166.66	-166.66
4450 · Mainline Extension Fees	0.00	500.00	-500.00
Total 4400 · Fees	1,107.00	3,099.98	-1,992.98
4510 · Grants	136.00		
4610 · Property Tax Receipts	96,301.15	0.00	96,301.15
4740 · Testing, Backflow	393.00	2,500.00	-2,107.00
4810 · Water Sales, Domestic	346,545.71	316,666.66	29,879.05
4850 · Water Sales Refunds, Customer	-101.14	-500.00	398.86
4990 · Other Revenue	5.24		
Total Income	444,386.96	321,766.64	122,620.32
Gross Profit	444,386.96	321,766.64	122,620.32
Expense			
5000 · Administrative			
5190 · Bank Fees	685.64	666.66	18.98
5200 · Board of Directors			
5210 · Board Meetings	300.00	500.00	-200.00
5220 · Director Fees	262.50	1,250.00	-987.50
5230 · Election Expenses	0.00	12,500.00	-12,500.00
Total 5200 · Board of Directors	562.50	14,250.00	-13,687.50
5240 · CDPH Fees	0.00	2,500.00	-2,500.00
5250 · Conference Attendance	0.00	1,000.00	-1,000.00
5270 · Information Systems	720.00	833.34	-113.34
5300 · Insurance			
5310 · Fidelity Bond	0.00	83.34	-83.34
5320 · Property & Liability Insurance	0.00	0.00	0.00
Total 5300 · Insurance	0.00	83.34	-83.34
5350 · LAFCO Assessment	0.00	833.34	-833.34
5400 · Legal			
5430 · General Legal	4,914.75	16,666.66	-11,751.91
Total 5400 · Legal	4,914.75	16,666.66	-11,751.91
5510 · Maintenance, Office	0.00	2,500.00	-2,500.00
5530 · Memberships	0.00	4,500.00	-4,500.00
5540 · Office Supplies	516.47	750.00	-233.53
5550 · Postage	2,510.93	2,333.34	177.59
5560 · Printing & Publishing	101.07	833.34	-732.27

Montara Water & Sanitary District Revenue & Expenditures Budget vs. Actual - Water

July through August 2022

	Water		
	Jul - Aug 22	Budget	\$ Over Budget
5600 · Professional Services			
5610 · Accounting	2,330.00	6,333.34	-4,003.34
5620 · Audit	0.00	2,750.00	-2,750.00
5630 · Consulting	10,273.94	10,833.34	-559.40
5640 · Data Services	899.50	1,083.34	-183.84
5650 · Labor & HR Support	427.00	416.66	10.34
5660 · Payroll Services	164.30	166.66	-2.36
Total 5600 · Professional Services	14,094.74	21,583.34	-7,488.60
5710 · San Mateo Co. Tax Roll Charges	0.00	33.34	-33.34
5720 · Telephone & Internet	6,658.99	4,166.66	2,492.33
5730 · Mileage Reimbursement	188.02	250.00	-61.98
5740 · Reference Materials	0.00	133.34	-133.34
5790 · Other Administrative	-347.62		
5800 · Labor			
5810 · CalPERS 457 Deferred Plan	8,277.92	8,329.50	-51.58
5820 · Employee Benefits	21,980.48	17,879.34	4,101.14
5830 · Disability Insurance	680.86	901.84	-220.98
5840 · Payroll Taxes	8,081.02	9,641.66	-1,560.64
5850 · PARS	7,321.93	7,316.16	5.77
5900 · Wages			
5910 · Management	19,135.60	20,594.66	-1,459.06
5920 · Staff	86,715.65	90,457.84	-3,742.19
5930 · Staff Certification	2,150.00	1,900.00	250.00
5940 · Staff Overtime	8,345.72	8,322.50	23.22
5950 · Staff Standby	4,796.03	4,758.84	37.19
Total 5900 · Wages	121,143.00	126,033.84	-4,890.84
5960 · Worker's Comp Insurance	0.00	3,943.50	-3,943.50
Total 5800 · Labor	167,485.21	174,045.84	-6,560.63
Total 5000 · Administrative	198,090.70	247,962.54	-49,871.84
6000 · Operations			
6160 · Backflow Prevention	0.00	166.66	-166.66
6170 · Claims, Property Damage	0.00	1,666.66	-1,666.66
6180 · Communications			
6185 · SCADA Maintenance	0.00	6,333.34	-6,333.34
6180 · Communications - Other	180.87		
Total 6180 · Communications	180.87	6,333.34	-6,152.47
6195 · Education & Training	106.45	833.34	-726.89
6200 · Engineering			
6220 · General Engineering	165.80	3,333.34	-3,167.54
6230 · Water Quality Engineering	15,888.75	8,333.34	7,555.41
Total 6200 · Engineering	16,054.55	11,666.68	4,387.87
6320 · Equipment & Tools, Expensed	1,475.51	2,000.00	-524.49

Montara Water & Sanitary District Revenue & Expenditures Budget vs. Actual - Water

July through August 2022

	Jul - Aug 22	Water Budget		\$ Over Budget
6330 · Facilities				
6335 · Alarm Services	121.27	333.34		-212.07
6337 · Landscaping	962.66	2,500.00		-1,537.34
Total 6330 · Facilities	1,083.93	2,833.34		-1,749.41
6370 · Lab Supplies & Equipment	0.00	666.66		-666.66
6380 · Meter Reading	0.00	83.34		-83.34
6400 · Pumping				
6410 · Pumping Fuel & Electricity	11,562.24	15,000.00		-3,437.76
6420 · Pumping Maintenance, Generators	220.46	1,666.66		-1,446.20
6430 · Pumping Maintenance, General	0.00	833.34		-833.34
6440 · Pumping Equipment, Expensed	0.00	116.66		-116.66
Total 6400 · Pumping	11,782.70	17,616.66		-5,833.96
6500 · Supply				
6510 · Maintenance, Raw Water Mains	0.00	416.66		-416.66
6520 · Maintenance, Wells	604.80	2,500.00		-1,895.20
6530 · Water Purchases	0.00	5,833.34		-5,833.34
Total 6500 · Supply	604.80	8,750.00		-8,145.20
6600 · Collection/Transmission				
6610 · Hydrants	0.00	1,666.66		-1,666.66
6620 · Maintenance, Water Mains	13,165.04	8,333.34		4,831.70
6630 · Maintenance, Water Svc Lines	0.00	3,333.34		-3,333.34
6640 · Maintenance, Tanks	0.00	833.34		-833.34
6650 · Maint., Distribution General	4,222.60	1,666.66		2,555.94
6670 · Meters	2,793.71	4,166.66		-1,372.95
6600 · Collection/Transmission - Other	526.39			
Total 6600 · Collection/Transmission	20,707.74	20,000.00		707.74
6700 · Treatment				
6710 · Chemicals & Filtering	6,849.41	6,666.66		182.75
6720 · Maintenance, Treatment Equip.	1,119.08	2,500.00		-1,380.92
6730 · Treatment Analysis	4,780.05	6,666.66		-1,886.61
Total 6700 · Treatment	12,748.54	15,833.32		-3,084.78
6770 · Uniforms	109.38	333.34		-223.96
6800 · Vehicles				
6810 · Fuel	2,000.61	1,666.66		333.95
6820 · Truck Equipment, Expensed	0.00	333.34		-333.34
6830 · Truck Repairs	1,826.42	833.34		993.08
Total 6800 · Vehicles	3,827.03	2,833.34		993.69
Total 6000 · Operations	68,681.50	91,616.68		-22,935.18
Total Expense	266,772.20	339,579.22		-72,807.02
Net Ordinary Income	177,614.76	-17,812.58		195,427.34

Montara Water & Sanitary District Revenue & Expenditures Budget vs. Actual - Water

July through August 2022

	Jul - Aug 22	Water Budget	\$ Over Budget
Other Income/Expense			
Other Income			
7000 · Capital Account Revenues			
7100 · Connection Fees			
7110 · Connection Fees (New Constr)	37,844.00	25,000.00	12,844.00
7130 · Conn. Fees, PFP (New Constr)	26,887.00	8,333.34	18,553.66
7152 · Connection Fee Refunds	-24,892.11		
7160 · PFP Pass Thru	341.11		
Total 7100 · Connection Fees	40,180.00	33,333.34	6,846.66
7250 · CAMP Interest Income	8,071.71		
7600 · Bond Revenues, G.O.	21,128.96	163,924.34	-142,795.38
7650 · Water System Reliability	0.00	166,666.66	-166,666.66
Total 7000 · Capital Account Revenues	69,380.67	363,924.34	-294,543.67
Total Other Income	69,380.67	363,924.34	-294,543.67
Other Expense			
8000 · Capital Improvement Program			
8100 · Water	67,043.07	206,500.00	-139,456.93
Total 8000 · Capital Improvement Program	67,043.07	206,500.00	-139,456.93
9000 · Capital Account Expenses			
9100 · Interest Expense - GO Bonds	35,026.91	35,026.91	0.00
9125 · PNC Equipment Lease Interest	1,724.64	1,724.64	0.00
9150 · SRF Loan	0.00	31,826.61	-31,826.61
9210 · Conservation Program/Rebates	100.00	500.00	-400.00
Total 9000 · Capital Account Expenses	36,851.55	69,078.16	-32,226.61
Total Other Expense	103,894.62	275,578.16	-171,683.54
Net Other Income	-34,513.95	88,346.18	-122,860.13
Net Income	143,100.81	70,533.60	72,567.21

Montara Water Sanitary District
 Restricted and Non Restricted Cash Assets
 July 2022 through June 2023

YTD Cash Information	July	August	September	October	November	December	January	February	March	April	May	June	Target Reserves	\$ Over (Under) Targets	% Over/(Under) Targets
Sewer - Operations															
Wells Fargo Operating	3,967,397.95	3,840,685.70													
Sewer Reserve Accounts															
LAIF															
Capital Reserve	3,894,482.51	3,894,482.51											2,418,725.00	1,475,757.51	161%
Connection Fee	213,000.00	213,000.00											213,000.00	-	100%
Operating Reserve	524,507.00	524,507.00											524,507.00	-	100%
Subtotal	4,631,989.51	4,631,989.51	-	-	-	-	-	-	-	-	-	-			
Water Operations															
Wells Fargo Operating	13,871.26	29,591.21													
Water - Reserve Accounts															
CAMP - Reserve Funds															
Capital Reserve	2,030,795.03	2,030,795.03											1,989,000.00	41,795.03	102%
Connection Fee	200,000.00	200,000.00											200,000.00	-	100%
Operating Reserve	339,579.00	339,579.00											339,579.00	-	100%
Additional Reserves		5,014.98													
Subtotal	2,570,374.03	2,575,389.01	-	-	-	-	-	-	-	-	-	-			
Water - Restricted Accounts															
JP Morgan Chase - Water															
2020 GO Bond Fund	1,147,781.98	656,009.18													
Sub-Total	1,147,781.98	656,009.18	-	-	-	-	-	-	-	-	-	-			
Total Cash and Equivalents	12,331,414.73	11,733,664.61	-	-	-	-	-	-	-	-	-	-			

NOTE: Capital reserve is a minimum target
NOTE: Operating reserve is a minimum target

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
July 2022 through June 2023

												TOTAL				
	Jul 22	Aug 22	Sep 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	Apr 23	May 23	Jun 23	Jul '22 - Jun 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense																
Income																
4220 · Cell Tower Lease	6,921.18	6,921.18											13,842.36	80,000.00	-66,157.64	17.3%
4400 · Fees																
4410 · Administrative Fee (New Constr)	569.00												569.00	6,000.00	-5,431.00	9.48%
4420 · Administrative Fee (Remodel)														1,000.00	-1,000.00	
4430 · Inspection Fee (New Constr)	538.00												538.00	6,000.00	-5,462.00	8.97%
4440 · Inspection Fee (Remodel)														1,000.00	-1,000.00	
4460 · Remodel Fees	7,478.00	18,140.52											25,618.52	8,000.00	17,618.52	320.23%
Total 4400 · Fees	8,585.00	18,140.52											26,725.52	22,000.00	4,725.52	121.48%
4510 · Grants		136.00											136.00			
4610 · Property Tax Receipts	5,686.52	90,614.66											96,301.18	288,860.00	-192,558.82	33.34%
4710 · Sewer Service Charges	100,454.02	4,039.17											104,493.19		104,493.19	100.0%
4720 · Sewer Service Refunds, Customer	-2,007.50												-2,007.50	-10,000.00	7,992.50	20.08%
4760 · Waste Collection Revenues	1,608.27	3,331.66											4,939.93	27,000.00	-22,060.07	18.3%
4990 · Other Revenue		5.25											5.25			
Total Income	121,247.49	123,188.44											244,435.93	407,860.00	-163,424.07	59.93%
Gross Profit	121,247.49	123,188.44											244,435.93	407,860.00	-163,424.07	59.93%
Expense																
5000 · Administrative																
5190 · Bank Fees	410.52	275.11											685.63	7,000.00	-6,314.37	9.8%
5200 · Board of Directors																
5210 · Board Meetings		300.00											300.00	3,000.00	-2,700.00	10.0%
5220 · Director Fees		262.50											262.50	7,500.00	-7,237.50	3.5%
5230 · Election Expenses														75,000.00	-75,000.00	
Total 5200 · Board of Directors		562.50											562.50	85,500.00	-84,937.50	0.66%
5250 · Conference Attendance														6,000.00	-6,000.00	
5270 · Information Systems		720.00											720.00	5,000.00	-4,280.00	14.4%
5300 · Insurance																
5310 · Fidelity Bond														500.00	-500.00	
5320 · Property & Liability Insurance														15,000.00	-15,000.00	
Total 5300 · Insurance														15,500.00	-15,500.00	
5350 · LAFCO Assessment														2,500.00	-2,500.00	
5400 · Legal																
5430 · General Legal	3,594.75												3,594.75	200,000.00	-196,405.25	1.8%
5440 · Litigation	708.75												708.75			

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
July 2022 through June 2023

												TOTAL				
	Jul 22	Aug 22	Sep 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	Apr 23	May 23	Jun 23	Jul '22 - Jun 23	Budget	\$ Over Budget	% of Budget
Total 5400 · Legal	4,303.50												4,303.50	200,000.00	-195,696.50	2.15%
5510 · Maintenance, Office														15,000.00	-15,000.00	
5530 · Memberships														4,000.00	-4,000.00	
5540 · Office Supplies	139.79	376.68											516.47	2,500.00	-1,983.53	20.66%
5550 · Postage														400.00	-400.00	
5560 · Printing & Publishing	59.85	41.23											101.08	1,500.00	-1,398.92	6.74%
5600 · Professional Services																
5610 · Accounting		2,330.00											2,330.00	38,000.00	-35,670.00	6.13%
5620 · Audit														16,500.00	-16,500.00	
5630 · Consulting		6,065.87											6,065.87	50,000.00	-43,934.13	12.13%
5640 · Data Services	899.50	8,953.58											9,853.08	9,000.00	853.08	109.48%
5650 · Labor & HR Support	213.50	213.50											427.00	2,500.00	-2,073.00	17.08%
5660 · Payroll Services	79.76	84.54											164.30	1,000.00	-835.70	16.43%
Total 5600 · Professional Services	1,192.76	17,647.49											18,840.25	117,000.00	-98,159.75	16.1%
5710 · San Mateo Co. Tax Roll Charges														200.00	-200.00	
5720 · Telephone & Internet	3,181.01	1,927.61											5,108.62	25,000.00	-19,891.38	20.43%
5730 · Mileage Reimbursement														1,500.00	-1,500.00	
5740 · Reference Materials														200.00	-200.00	
5800 · Labor																
5810 · CalPERS 457 Deferred Plan	1,537.23	1,929.97											3,467.20	19,383.00	-15,915.80	17.89%
5820 · Employee Benefits	4,100.05	4,100.05											8,200.10	43,823.00	-35,622.90	18.71%
5830 · Disability Insurance		295.04											295.04	2,049.00	-1,753.96	14.4%
5840 · Payroll Taxes	1,088.30	1,518.47											2,606.77	23,096.00	-20,489.23	11.29%
5850 · PARS	1,500.14	1,902.00											3,402.14	18,940.00	-15,537.86	17.96%
5900 · Wages																
5910 · Management	9,567.78	9,567.78											19,135.56	123,568.00	-104,432.44	15.49%
5920 · Staff	11,852.23	17,597.53											29,449.76	175,137.00	-145,687.24	16.82%
5930 · Staff Certification	175.00	175.00											350.00	1,800.00	-1,450.00	19.44%
5940 · Staff Overtime	385.66	263.55											649.21	1,399.00	-749.79	46.41%
Total 5900 · Wages	21,980.67	27,603.86											49,584.53	301,904.00	-252,319.47	16.42%
5960 · Worker's Comp Insurance														2,673.00	-2,673.00	
Total 5800 · Labor	30,206.39	37,349.39											67,555.78	411,868.00	-344,312.22	16.4%
Total 5000 · Administrative	39,493.82	58,900.01											98,393.83	900,668.00	-802,274.17	10.93%
6000 · Operations																
6170 · Claims, Property Damage														20,000.00	-20,000.00	
6195 · Education & Training														1,000.00	-1,000.00	

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
July 2022 through June 2023

												TOTAL				
	Jul 22	Aug 22	Sep 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	Apr 23	May 23	Jun 23	Jul '22 - Jun 23	Budget	\$ Over Budget	% of Budget
6200 · Engineering																
6220 · General Engineering	5,161.00	3,776.50											8,937.50	35,000.00	-26,062.50	25.54%
Total 6200 · Engineering	5,161.00	3,776.50											8,937.50	35,000.00	-26,062.50	25.54%
6330 · Facilities																
6335 · Alarm Services	548.36	427.08											975.44	5,500.00	-4,524.56	17.74%
6337 · Landscaping														6,000.00	-6,000.00	
Total 6330 · Facilities	548.36	427.08											975.44	11,500.00	-10,524.56	8.48%
6400 · Pumping																
6410 · Pumping Fuel & Electricity	3,134.87	2,875.07											6,009.94	45,000.00	-38,990.06	13.36%
6420 · Pumping Maintenance, Generators	5,975.24												5,975.24			
6430 · Pumping Maintenance, General		8,959.26											8,959.26			
Total 6400 · Pumping	9,110.11	11,834.33											20,944.44	45,000.00	-24,055.56	46.54%
6600 · Collection/Transmission																
6660 · Maintenance, Collection System														10,000.00	-10,000.00	
Total 6600 · Collection/Transmission														10,000.00	-10,000.00	
6770 · Uniforms														200.00	-200.00	
6800 · Vehicles																
6810 · Fuel														1,000.00	-1,000.00	
6820 · Truck Equipment, Expensed														160.00	-160.00	
6830 · Truck Repairs														1,000.00	-1,000.00	
Total 6800 · Vehicles														2,160.00	-2,160.00	
6900 · Sewer Authority Midcoastside																
6910 · SAM Collections	23,682.17	23,682.17											47,364.34	284,186.00	-236,821.66	16.67%
6920 · SAM Operations	141,169.66	141,169.66											282,339.32	1,727,328.00	-1,444,988.68	16.35%
6940 · SAM Maintenance, Collection Sys		2,397.00											2,397.00	40,000.00	-37,603.00	5.99%
6950 · SAM Maintenance, Pumping	9,961.16	8,964.23											18,925.39	70,000.00	-51,074.61	27.04%
6960 · SAM NDWSCP	653.57	166.50											820.07			
Total 6900 · Sewer Authority Midcoastside	175,466.56	176,379.56											351,846.12	2,121,514.00	-1,769,667.88	16.59%
Total 6000 · Operations	190,286.03	192,417.47											382,703.50	2,246,374.00	-1,863,670.50	17.04%
Total Expense	229,779.85	251,317.48											481,097.33	3,147,042.00	-2,665,944.67	15.29%
Net Ordinary Income	-108,532.36	-128,129.04											-236,661.40	-2,739,182.00	2,502,520.60	8.64%
Other Income/Expense																
Other Income																
7000 · Capital Account Revenues																
7100 · Connection Fees																
7110 · Connection Fees (New Constr)	53,844.00	1,073.00											54,917.00	163,000.00	-108,083.00	33.69%

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
July 2022 through June 2023

	Jul 22	Aug 22	Sep 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	Apr 23	May 23	Jun 23	TOTAL			
													Jul '22 - Jun 23	Budget	\$ Over Budget	% of Budget
7120 · Connection Fees (Remodel)		16,202.52											16,202.52	50,000.00	-33,797.48	32.41%
7152 · Connection Fee Refunds	-26,922.00												-26,922.00			
7160 · PFP Pass Thru																
Total 7100 · Connection Fees	26,922.00	17,275.52											44,197.52	213,000.00	-168,802.48	20.75%
7170 · Mainline Ext. Pass Thru		-6,952.00											-6,952.00			
7200 · Interest Income - LAIF	8,655.85												8,655.85	20,000.00	-11,344.15	43.28%
Total 7000 · Capital Account Revenues	35,577.85	10,323.52											45,901.37	233,000.00	-187,098.63	19.7%
Total Other Income	35,577.85	10,323.52											45,901.37	233,000.00	-187,098.63	19.7%
Other Expense																
8000 · Capital Improvement Program																
8075 · Sewer	199.00	10,507.50											10,706.50	1,015,900.00	-1,005,193.50	1.05%
Total 8000 · Capital Improvement Program	199.00	10,507.50											10,706.50	1,015,900.00	-1,005,193.50	1.05%
9000 · Capital Account Expenses																
9125 · PNC Equipment Lease Interest	869.47	855.17											1,724.64	9,441.00	-7,716.36	18.27%
9200 · I-Bank Loan														19,716.00	-19,716.00	
Total 9000 · Capital Account Expenses	869.47	855.17											1,724.64	29,157.00	-27,432.36	5.92%
Total Other Expense	1,068.47	11,362.67											12,431.14	1,045,057.00	-1,032,625.86	1.19%
Net Other Income	34,509.38	-1,039.15											33,470.23	-812,057.00	845,527.23	-4.12%
Net Income	-74,022.98	-129,168.19											-203,191.17	-3,551,239.00	3,348,047.83	5.72%

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water
July 2022 through June 2023

	Jul 22	Aug 22	Sep 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	Apr 23	May 23	Jun 23	TOTAL				
													Jul '22 - Jun 23	Budget	\$ Over Budget	% of Budget	
Ordinary Income/Expense																	
Income																	
4400 · Fees																	
4410 · Administrative Fee (New Constr)	569.00												569.00	7,000.00	-6,431.00	8.13%	
4420 · Administrative Fee (Remodel)													600.00	-600.00			
4430 · Inspection Fee (New Constr)	538.00												538.00	7,000.00	-6,462.00	7.69%	
4440 · Inspection Fee (Remodel)													1,000.00	-1,000.00			
4450 · Mainline Extension Fees													3,000.00	-3,000.00			
Total 4400 · Fees	1,107.00												1,107.00	18,600.00	-17,493.00	5.95%	
4510 · Grants		136.00											136.00				
4610 · Property Tax Receipts	5,686.50	90,614.65											96,301.15	288,860.00	-192,558.85	33.34%	
4740 · Testing, Backflow	393.00												393.00	15,000.00	-14,607.00	2.62%	
4760 · Waste Collection Revenues																	
4810 · Water Sales, Domestic	160,170.12	186,375.59											346,545.71	1,900,000.00	-1,553,454.29	18.24%	
4850 · Water Sales Refunds, Customer	-37.44	-63.70											-101.14	-3,000.00	2,898.86	3.37%	
4990 · Other Revenue		5.24											5.24				
Total Income	167,319.18	277,067.78											444,386.96	2,219,460.00	-1,775,073.04	20.02%	
Gross Profit	167,319.18	277,067.78											444,386.96	2,219,460.00	-1,775,073.04	20.02%	
Expense																	
5000 · Administrative																	
5190 · Bank Fees	410.53	275.11											685.64	4,000.00	-3,314.36	17.14%	
5200 · Board of Directors																	
5210 · Board Meetings		300.00											300.00	3,000.00	-2,700.00	10.0%	
5220 · Director Fees		262.50											262.50	7,500.00	-7,237.50	3.5%	
5230 · Election Expenses													75,000.00	-75,000.00			
Total 5200 · Board of Directors		562.50											562.50	85,500.00	-84,937.50	0.66%	
5240 · CDPH Fees													15,000.00	-15,000.00			
5250 · Conference Attendance													6,000.00	-6,000.00			
5270 · Information Systems		720.00											720.00	5,000.00	-4,280.00	14.4%	
5300 · Insurance																	
5310 · Fidelity Bond													500.00	-500.00			
5320 · Property & Liability Insurance																	
Total 5300 · Insurance													500.00	-500.00			
5350 · LAFCO Assessment													5,000.00	-5,000.00			
5400 · Legal																	
5430 · General Legal	4,914.75												4,914.75	100,000.00	-95,085.25	4.92%	

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water
July 2022 through June 2023

												TOTAL				
	Jul 22	Aug 22	Sep 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	Apr 23	May 23	Jun 23	Jul '22 - Jun 23	Budget	\$ Over Budget	% of Budget
Total 5400 · Legal	4,914.75												4,914.75	100,000.00	-95,085.25	4.92%
5510 · Maintenance, Office														15,000.00	-15,000.00	
5530 · Memberships														27,000.00	-27,000.00	
5540 · Office Supplies	139.78	376.69											516.47	4,500.00	-3,983.53	11.48%
5550 · Postage	1,014.66	1,496.27											2,510.93	14,000.00	-11,489.07	17.94%
5560 · Printing & Publishing	59.85	41.22											101.07	5,000.00	-4,898.93	2.02%
5600 · Professional Services																
5610 · Accounting		2,330.00											2,330.00	38,000.00	-35,670.00	6.13%
5620 · Audit														16,500.00	-16,500.00	
5630 · Consulting		10,273.94											10,273.94	65,000.00	-54,726.06	15.81%
5640 · Data Services	899.50												899.50	6,500.00	-5,600.50	13.84%
5650 · Labor & HR Support	213.50	213.50											427.00	2,500.00	-2,073.00	17.08%
5660 · Payroll Services	79.76	84.54											164.30	1,000.00	-835.70	16.43%
Total 5600 · Professional Services	1,192.76	12,901.98											14,094.74	129,500.00	-115,405.26	10.88%
5710 · San Mateo Co. Tax Roll Charges														200.00	-200.00	
5720 · Telephone & Internet	4,070.71	2,588.28											6,658.99	25,000.00	-18,341.01	26.64%
5730 · Mileage Reimbursement	188.02												188.02	1,500.00	-1,311.98	12.54%
5740 · Reference Materials														800.00	-800.00	
5790 · Other Administrative	487.39	-835.01											-347.62			
5800 · Labor																
5810 · CalPERS 457 Deferred Plan	4,064.03	4,213.89											8,277.92	49,977.00	-41,699.08	16.56%
5820 · Employee Benefits	10,990.24	10,990.24											21,980.48	107,276.00	-85,295.52	20.49%
5830 · Disability Insurance		680.86											680.86	5,411.00	-4,730.14	12.58%
5840 · Payroll Taxes	3,958.16	4,122.86											8,081.02	57,850.00	-49,768.98	13.97%
5850 · PARS	3,498.71	3,823.22											7,321.93	43,897.00	-36,575.07	16.68%
5900 · Wages																
5910 · Management	9,567.80	9,567.80											19,135.60	123,568.00	-104,432.40	15.49%
5920 · Staff	41,146.90	45,568.75											86,715.65	542,747.00	-456,031.35	15.98%
5930 · Staff Certification	1,075.00	1,075.00											2,150.00	11,400.00	-9,250.00	18.86%
5940 · Staff Overtime	5,281.09	3,064.63											8,345.72	49,935.00	-41,589.28	16.71%
5950 · Staff Standby	2,424.10	2,371.93											4,796.03	28,553.00	-23,756.97	16.8%
Total 5900 · Wages	59,494.89	61,648.11											121,143.00	756,203.00	-635,060.00	16.02%
5960 · Worker's Comp Insurance														23,661.00	-23,661.00	
Total 5800 · Labor	82,006.03	85,479.18											167,485.21	1,044,275.00	-876,789.79	16.04%
Total 5000 · Administrative	94,484.48	103,606.22											198,090.70	1,487,775.00	-1,289,684.30	13.32%
6000 · Operations																

Montara Water & Sanitary District Revenue & Expenditures Budget vs. Actual - Water July 2022 through June 2023

												TOTAL				
	Jul 22	Aug 22	Sep 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	Apr 23	May 23	Jun 23	Jul '22 - Jun 23	Budget	\$ Over Budget	% of Budget
6160 · Backflow Prevention														1,000.00	-1,000.00	
6170 · Claims, Property Damage														10,000.00	-10,000.00	
6180 · Communications																
6185 · SCADA Maintenance														38,000.00	-38,000.00	
6180 · Communications - Other	180.87												180.87			
Total 6180 · Communications	180.87												180.87	38,000.00	-37,819.13	0.48%
6195 · Education & Training	106.45												106.45	5,000.00	-4,893.55	2.13%
6200 · Engineering																
6220 · General Engineering	135.00	30.80											165.80	20,000.00	-19,834.20	0.83%
6230 · Water Quality Engineering	6,153.75	9,735.00											15,888.75	50,000.00	-34,111.25	31.78%
Total 6200 · Engineering	6,288.75	9,765.80											16,054.55	70,000.00	-53,945.45	22.94%
6320 · Equipment & Tools, Expensed	212.76	1,262.75											1,475.51	12,000.00	-10,524.49	12.3%
6330 · Facilities																
6335 · Alarm Services	121.27												121.27	2,000.00	-1,878.73	6.06%
6337 · Landscaping		962.66											962.66	15,000.00	-14,037.34	6.42%
Total 6330 · Facilities	121.27	962.66											1,083.93	17,000.00	-15,916.07	6.38%
6370 · Lab Supplies & Equipment														4,000.00	-4,000.00	
6380 · Meter Reading														500.00	-500.00	
6400 · Pumping																
6410 · Pumping Fuel & Electricity	3,134.86	8,427.38											11,562.24	90,000.00	-78,437.76	12.85%
6420 · Pumping Maintenance, Generators	220.46												220.46	10,000.00	-9,779.54	2.21%
6430 · Pumping Maintenance, General														5,000.00	-5,000.00	
6440 · Pumping Equipment, Expensed														700.00	-700.00	
Total 6400 · Pumping	3,355.32	8,427.38											11,782.70	105,700.00	-93,917.30	11.15%
6500 · Supply																
6510 · Maintenance, Raw Water Mains														2,500.00	-2,500.00	
6520 · Maintenance, Wells	545.37	59.43											604.80	15,000.00	-14,395.20	4.03%
6530 · Water Purchases														35,000.00	-35,000.00	
Total 6500 · Supply	545.37	59.43											604.80	52,500.00	-51,895.20	1.15%
6600 · Collection/Transmission																
6610 · Hydrants														10,000.00	-10,000.00	
6620 · Maintenance, Water Mains		13,165.04											13,165.04	50,000.00	-36,834.96	26.33%
6630 · Maintenance, Water Svc Lines														20,000.00	-20,000.00	
6640 · Maintenance, Tanks														5,000.00	-5,000.00	
6650 · Maint., Distribution General	4,222.60												4,222.60	10,000.00	-5,777.40	42.23%
6670 · Meters	1,626.98	1,166.73											2,793.71	25,000.00	-22,206.29	11.18%

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water
July 2022 through June 2023

												TOTAL				
	Jul 22	Aug 22	Sep 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	Apr 23	May 23	Jun 23	Jul '22 - Jun 23	Budget	\$ Over Budget	% of Budget
6600 · Collection/Transmission - Other	71.94	454.45											526.39			
Total 6600 · Collection/Transmission	5,921.52	14,786.22											20,707.74	120,000.00	-99,292.26	17.26%
6700 · Treatment																
6710 · Chemicals & Filtering	5,248.00	1,601.41											6,849.41	40,000.00	-33,150.59	17.12%
6720 · Maintenance, Treatment Equip.		1,119.08											1,119.08	15,000.00	-13,880.92	7.46%
6730 · Treatment Analysis	3,086.62	1,693.43											4,780.05	40,000.00	-35,219.95	11.95%
Total 6700 · Treatment	8,334.62	4,413.92											12,748.54	95,000.00	-82,251.46	13.42%
6770 · Uniforms	109.38												109.38	2,000.00	-1,890.62	5.47%
6800 · Vehicles																
6810 · Fuel	769.58	1,231.03											2,000.61	10,000.00	-7,999.39	20.01%
6820 · Truck Equipment, Expensed														2,000.00	-2,000.00	
6830 · Truck Repairs	1,123.07	703.35											1,826.42	5,000.00	-3,173.58	36.53%
Total 6800 · Vehicles	1,892.65	1,934.38											3,827.03	17,000.00	-13,172.97	22.51%
Total 6000 · Operations	27,068.96	41,612.54											68,681.50	549,700.00	-481,018.50	12.49%
Total Expense	121,553.44	145,218.76											266,772.20	2,037,475.00	-1,770,702.80	13.09%
Net Ordinary Income	45,765.74	131,849.02											177,614.76	181,985.00	-4,370.24	97.6%
Other Income/Expense																
Other Income																
7000 · Capital Account Revenues																
7100 · Connection Fees																
7110 · Connection Fees (New Constr)	37,844.00												37,844.00	150,000.00	-112,156.00	25.23%
7130 · Conn. Fees, PFP (New Constr)	15,087.00	11,800.00											26,887.00	50,000.00	-23,113.00	53.77%
7152 · Connection Fee Refunds	-24,892.11												-24,892.11			
7160 · PFP Pass Thru	341.11												341.11			
Total 7100 · Connection Fees	28,380.00	11,800.00											40,180.00	200,000.00	-159,820.00	20.09%
7250 · CAMP Interest Income	3,056.73	5,014.98											8,071.71			
7600 · Bond Revenues, G.O.	24,136.46	-3,007.50											21,128.96	983,546.00	-962,417.04	2.15%
7650 · Water System Reliability														1,000,000.00	-1,000,000.00	
Total 7000 · Capital Account Revenues	55,573.19	13,807.48											69,380.67	2,183,546.00	-2,114,165.33	3.18%
Total Other Income	55,573.19	13,807.48											69,380.67	2,183,546.00	-2,114,165.33	3.18%
Other Expense																
8000 · Capital Improvement Program																
8100 · Water	41,627.18	25,415.89											67,043.07	1,239,000.00	-1,171,956.93	5.41%
Total 8000 · Capital Improvement Program	41,627.18	25,415.89											67,043.07	1,239,000.00	-1,171,956.93	5.41%
9000 · Capital Account Expenses																
9100 · Interest Expense - GO Bonds		35,026.91											35,026.91	67,450.00	-32,423.09	51.93%

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water
 July 2022 through June 2023

												TOTAL				
	Jul 22	Aug 22	Sep 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	Apr 23	May 23	Jun 23	Jul '22 - Jun 23	Budget	\$ Over Budget	% of Budget
9125 · PNC Equipment Lease Interest	869.47	855.17											1,724.64	9,441.00	-7,716.36	18.27%
9150 · SRF Loan														62,527.00	-62,527.00	
9210 · Conservation Program/Rebates		100.00											100.00	3,000.00	-2,900.00	3.33%
Total 9000 · Capital Account Expenses	869.47	35,982.08											36,851.55	142,418.00	-105,566.45	25.88%
Total Other Expense	42,496.65	61,397.97											103,894.62	1,381,418.00	-1,277,523.38	7.52%
Net Other Income	13,076.54	-47,590.49											-34,513.95	802,128.00	-836,641.95	-4.3%
Net Income	58,842.28	84,258.53											143,100.81	984,113.00	-841,012.19	14.54%

Montara Water & Sanitary District
Funds Balance Sheet
As of August 31, 2022

9/21/22

Accrual Basis

	Sewer	Water	TOTAL
ASSETS			
Current Assets			
Checking/Savings			
Sewer - Bank Accounts			
Wells Fargo Operating - Sewer	3,840,685.70	0.00	3,840,685.70
LAIIF Investment Fund			
Capital Reserve	3,894,482.51	0.00	3,894,482.51
Connection Fees Reserve	213,000.00	0.00	213,000.00
Operating Reserve	524,507.00	0.00	524,507.00
Total LAIF Investment Fund	4,631,989.51	0.00	4,631,989.51
Total Sewer - Bank Accounts	8,472,675.21	0.00	8,472,675.21
Water - Bank Accounts			
CAMP Investment Fund			
Capital Reserve	0.00	2,030,795.03	2,030,795.03
Connection Fee Reserve	0.00	200,000.00	200,000.00
Operating Reserve	0.00	339,579.00	339,579.00
CAMP Investment Fund - Other	0.00	5,014.98	5,014.98
Total CAMP Investment Fund	0.00	2,575,389.01	2,575,389.01
Wells Fargo Operating - Water	0.00	29,591.21	29,591.21
Restricted Cash			
2020 GO Bonds Fund - Chase	0.00	656,009.18	656,009.18
Total Restricted Cash	0.00	656,009.18	656,009.18
Total Water - Bank Accounts	0.00	3,260,989.40	3,260,989.40
Total Checking/Savings	8,472,675.21	3,260,989.40	11,733,664.61
Accounts Receivable			
Sewer - Accounts Receivable			
Accounts Receivable	-3,666.76	0.00	-3,666.76
Sewer - Accounts Receivable - Other	-10,061.79	0.00	-10,061.79
Total Sewer - Accounts Receivable	-13,728.55	0.00	-13,728.55
Water - Accounts Receivable			
Accounts Rec. - Backflow	0.00	20,085.11	20,085.11
Accounts Rec. - Water Residents	0.00	184,349.79	184,349.79
Unbilled Water Receivables	0.00	249,060.61	249,060.61
Total Water - Accounts Receivable	0.00	453,495.51	453,495.51
Total Accounts Receivable	-13,728.55	453,495.51	439,766.96
Other Current Assets			
Maint/Parts Inventory	0.00	42,656.32	42,656.32
Total Other Current Assets	0.00	42,656.32	42,656.32
Total Current Assets	8,458,946.66	3,757,141.23	12,216,087.89
Fixed Assets			
Sewer - Fixed Assets			
General Plant	6,981,264.99	0.00	6,981,264.99
Land	5,000.00	0.00	5,000.00
Other Capital Improv.			
Sewer-Original Cost	685,599.18	0.00	685,599.18
Other Cap. Improv.	2,564,810.39	0.00	2,564,810.39
Total Other Capital Improv.	3,250,409.57	0.00	3,250,409.57
Seal Cove Collection System	995,505.00	0.00	995,505.00
Sewage Collection Facility			
Collection Facility - Org. Cost	1,349,064.00	0.00	1,349,064.00
Collection Facility - Other	3,991,243.33	0.00	3,991,243.33
Total Sewage Collection Facility	5,340,307.33	0.00	5,340,307.33
Treatment Facility	244,539.84	0.00	244,539.84
Accumulated Depreciation	-9,831,527.00	0.00	-9,831,527.00
Total Sewer - Fixed Assets	6,985,499.73	0.00	6,985,499.73

Montara Water & Sanitary District
Funds Balance Sheet
As of August 31, 2022

9/21/22

Accrual Basis

Water - Fixed Assets			
General Plant	0.00	28,621,510.27	28,621,510.27
Land & Easements	0.00	734,500.00	734,500.00
Surface Water Rights	0.00	300,000.00	300,000.00
Water Meters	0.00	1,058,985.00	1,058,985.00
Fixed Assets - Other	0.00	48,171.78	48,171.78
Accumulated Depreciation	0.00	-13,818,078.00	-13,818,078.00
Total Water - Fixed Assets	<u>0.00</u>	<u>16,945,089.05</u>	<u>16,945,089.05</u>
Total Fixed Assets	6,985,499.73	16,945,089.05	23,930,588.78
Other Assets			
Sewer - Other Assets			
Def'd Amts Related to Pensions	84,583.00	0.00	84,583.00
Joint Power Authority			
SAM - Orig Collection Facility	981,592.00	0.00	981,592.00
SAM - Expansion	1,705,955.08	0.00	1,705,955.08
Total Joint Power Authority	<u>2,687,547.08</u>	<u>0.00</u>	<u>2,687,547.08</u>
Total Sewer - Other Assets	2,772,130.08	0.00	2,772,130.08
Water - Other Assets			
Def'd Amts Related to Pensions	0.00	188,265.00	188,265.00
Due from Sewer	0.00	1,015,460.68	1,015,460.68
Total Water - Other Assets	<u>0.00</u>	<u>1,203,725.68</u>	<u>1,203,725.68</u>
Total Other Assets	2,772,130.08	1,203,725.68	3,975,855.76
TOTAL ASSETS	<u>18,216,576.47</u>	<u>21,905,955.96</u>	<u>40,122,532.43</u>
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
Accounts Payable - Sewer	159,791.72	0.00	159,791.72
Accounts Payable - Water	0.00	102,365.68	102,365.68
Total Accounts Payable	159,791.72	102,365.68	262,157.40
Other Current Liabilities			
Water - Net Pension Liability	0.00	-40,021.00	-40,021.00
Sewer - Net Pension Liability	-17,981.00	0.00	-17,981.00
Sewer - Current Liabilities			
Accrued Vacations	9,338.91	0.00	9,338.91
Deposits Payable	36,744.93	0.00	36,744.93
I-Bank Loan - Current	-44,848.20	0.00	-44,848.20
Interest Payable	656.12	0.00	656.12
PNC Equip. Loan - S/T	-11,945.36	0.00	-11,945.36
Total Sewer - Current Liabilities	<u>-10,053.60</u>	<u>0.00</u>	<u>-10,053.60</u>
Water - Current Liabilities			
Accrued Vacations	0.00	19,013.16	19,013.16
Construction Deposits Payable	0.00	-232.34	-232.34
Deposits Payable	0.00	-21,924.22	-21,924.22
PFP Water Deposits	0.00	4,302.50	4,302.50
PNC Equip. Loan - S/T	0.00	-11,945.36	-11,945.36
Temporary Construction Meter	0.00	36,597.03	36,597.03
Total Water - Current Liabilities	<u>0.00</u>	<u>25,810.77</u>	<u>25,810.77</u>
Payroll Liabilities			
Employee Benefits Payable	7,622.98	0.00	7,622.98
Total Payroll Liabilities	<u>7,622.98</u>	<u>0.00</u>	<u>7,622.98</u>
Total Other Current Liabilities	<u>-20,411.62</u>	<u>-14,210.23</u>	<u>-34,621.85</u>
Total Current Liabilities	139,380.10	88,155.45	227,535.55
Long Term Liabilities			
Sewer - Long Term Liabilities			
Due to Water Fund	1,015,460.68	0.00	1,015,460.68
Accrued Vacations	25,210.09	0.00	25,210.09
I-Bank Loan	662,792.83	0.00	662,792.83
PNC Equip. Loan - L/T	353,643.77	0.00	353,643.77
Total Sewer - Long Term Liabilities	<u>2,057,107.37</u>	<u>0.00</u>	<u>2,057,107.37</u>

Montara Water & Sanitary District
Funds Balance Sheet
As of August 31, 2022

9/21/22

Accrual Basis

Water - Long Term Liabilities			
2020 GO Bonds	0.00	5,688,325.22	5,688,325.22
Accrued Vacations	0.00	35,865.94	35,865.94
PNC Equip. Loan - L/T	0.00	353,643.83	353,643.83
SRF Loan Payable - X109	0.00	2,698,677.87	2,698,677.87
Total Water - Long Term Liabilities	0.00	8,776,512.86	8,776,512.86
Deferred Inflows (Pensions)			
Sewer	11,473.00	0.00	11,473.00
Water	0.00	25,537.00	25,537.00
Total Deferred Inflows (Pensions)	11,473.00	25,537.00	37,010.00
Total Long Term Liabilities	2,068,580.37	8,802,049.86	10,870,630.23
Total Liabilities	2,207,960.47	8,890,205.31	11,098,165.78
Equity			
Sewer - Equity Accounts			
Capital Assets Net	3,408,252.20	0.00	3,408,252.20
Fund Balance - Unrestricted	8,646,292.87	0.00	8,646,292.87
Retained Earnings	30,315.83	0.00	30,315.83
Total Sewer - Equity Accounts	12,084,860.90	0.00	12,084,860.90
Water - Equity Accounts			
Capital Assets Net	0.00	2,868,858.70	2,868,858.70
Restricted Debt Service	0.00	1,384,997.90	1,384,997.90
Unrestricted	0.00	-1,562,801.59	-1,562,801.59
Retained Earnings	0.00	-30,315.83	-30,315.83
Total Water - Equity Accounts	0.00	2,660,739.18	2,660,739.18
Equity Adjustment Account	4,126,946.27	10,211,910.66	14,338,856.93
Net Income	-203,191.17	143,100.81	-60,090.36
Total Equity	16,008,616.00	13,015,750.65	29,024,366.65
TOTAL LIABILITIES & EQUITY	18,216,576.47	21,905,955.96	40,122,532.43

Montara Water & Sanitary District Check Detail

September 29 - 30, 2022

Date	Num	Name	Paid Amount	
WARRANTS FOR BOARD OF DIRECTORS MEETING CONSENT AGENDA 10/06/2022				
SPLIT				
09/06/2022	13346	ACWA/JPIA	-15,090.29	PAID
09/06/2022	13347	Aztec Gardens	-1,065.00	PAID
09/01/2022	13359	Bob Vlahopoulos	-828.85	PAID
08/30/2022	13341	CalPERS 457 Plan	-7,641.50	PAID
09/06/2022	13350	CoastsideNet, Inc.	-82.85	PAID
09/06/2022	13351	CoastsideNet, Inc./ replacement check	-81.41	PAID
09/06/2022	13361	Huntington National Bank	-13,970.00	PAID
09/06/2022	13353	IEDA	-427.00	PAID
08/30/2022	13342	Kastama Strategic Consulting	-2,769.77	PAID
09/06/2022	13355	RVE Accounting & Advisory Services	-8,745.00	PAID
09/06/2022	13356	Tech Solutions	-547.50	PAID
08/30/2022	13344	U.S. Bank PARS	-10,571.85	PAID
09/06/2022	13358	White Glove Housekeeping	-650.00	PAID
09/07/2022	13363	AT&T	-3,717.61	PAID
09/22/2022	13364	Pacific Gas & Electric	-6,292.58	PAID
09/30/2022	13366	A-B Communications	-173.68	
09/30/2022	13368	AT&T	-1,029.67	
09/30/2022	13369	AT&T	-512.51	
09/30/2022	13370	AT&T	-251.79	
09/30/2022	13371	AT&T	-3,692.74	
09/30/2022	13372	AT&T	-1,048.11	
09/30/2022	13374	Aztec Gardens	-860.00	
09/30/2022	13378	CalPERS 457 Plan	-7,522.09	
09/30/2022	13380	Comcast	-289.01	
09/30/2022	13381	Core & Main	-9,929.24	
09/30/2022	13382	Fitzgerald Law Offices	-10,342.00	
09/30/2022	13387	Kastama Strategic Consulting	-5,818.59	
09/30/2022	13388	KBA Document Solutions	-106.75	
09/30/2022	13407	Marsha Moutrie	-1,568.30	
09/30/2022	13393	ODP Business Solutions	-277.64	
09/30/2022	13395	PARS	869.46	
09/30/2022	13396	PCT	-600.00	
09/30/2022	13397	Rauch Communication Consultants, Inc.	-587.50	
09/30/2022	13401	Standard Insurance Co.	-487.95	
09/30/2022	13402	U.S. Bank PARS	-9,779.19	

Montara Water & Sanitary District Check Detail

September 29 - 30, 2022

Date	Num	Name	Paid Amount	
WATER				
09/06/2022	13348	Badger Meter, Inc.	-820.05	PAID
09/06/2022	13349	Calcon Systems, Inc.	-4,682.68	PAID
09/06/2022	13360	Hassette	-174.41	PAID
09/06/2022	13354	Pacific Gas & Electric	-2,819.78	PAID
08/30/2022	13343	SRT Consultants	-32,512.05	PAID
09/06/2022	13362	San Mateo County Environmental Health	-396.00	PAID
09/06/2022	13357	USA Blue Book	-102.18	PAID
09/30/2022	13367	Andreini Brothers, Inc.	-6,563.34	
09/30/2022	13373	AT&T Mobility	-749.68	
09/30/2022	13375	Badger Meter, Inc.	-311.78	
09/30/2022	13376	BSK Lab	-3,483.60	
09/30/2022	13377	Calcon Systems, Inc.	-1,213.50	
09/30/2022	13379	CLA-VAL	-3,284.63	
09/30/2022	13383	Grainger	-1,164.54	
09/30/2022	13384	Hach Company	-255.57	
09/30/2022	13389	MWSD Sewer to GO Bond	-3,578.67	
09/30/2022	13390	Mossa Excavation	-4,513.85	
09/30/2022	13391	North Coast County Water District	-415.00	
09/30/2022	13394	Pacific Gas & Electric	-1,656.80	
09/30/2022	13403	USA Blue Book	-208.41	
09/30/2022	13404	USA Blue Book	-1,404.78	
09/30/2022	13405	Wells Fargo Remittance Center	-2,374.08	
09/30/2022	13406	David Morris	-71,550.00	

Montara Water & Sanitary District Check Detail

September 29 - 30, 2022

Date	Num	Name	Paid Amount	
SEWER				
09/06/2022	13352	Herc Rentals	-4,879.49	PAID
08/30/2022	13345	Sandra Goldstein	-6,952.00	PAID
09/26/2022	13365	CSRMA	-17,019.44	PAID
09/30/2022	13385	Herc Rentals	-4,879.49	
09/30/2022	13386	Hue & Cry Security Systems, Inc.	-427.08	
09/30/2022	13392	Nute Engineering	-12,505.75	
09/30/2022	13398	Sewer Authority Mid-Coastside	-141,169.66	
09/30/2022	13399	Sewer Authority Mid-Coastside	23,682.17	
09/30/2022	13400	Sewer Authority Mid-Coastside	-8,705.03	



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **October 6, 2022**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

SUBJECT: SAM Flow Report for August 2022

The Sewer Authority Mid-Coastside (SAM) has prepared the following attached reports for the SAM Board of Directors and the California Regional Water Quality Control Board:

- Flow Report for August 2022.
- Collection System Monthly Overflow Report – August 2022.

The Average Daily Flow for Montara was 0.217 MGD in August 2022 . There was no reportable overflow in August in the Montara System. SAM indicates there were 0.20 inches of rain in August 2022 in Montara.

RECOMMENDATION:

Review and file.

Attachments

Sewer Authority Mid-Coastside

Monthly Collection System Activity/SSO Distribution Report, August 2022

August 2022

	Total	Number of S.S.O's			
		HMB	GCS D	MWSD	SAM
Roots	1	0	1	0	0
Grease	0	0	0	0	0
Mechanical	0	0	0	0	0
Wet Weather	0	0	0	0	0
Other	0	0	0	0	0
Total	1	0	1	0	0
			100%		

12 Month Moving Total

	Total	12 month rolling Number			
		HMB	GCS D	MWSD	SAM
Roots	2	0	2	0	0
Grease	0	0	0	0	0
Mechanical	0	0	0	0	0
Wet Weather	2	1	0	1	0
Other	2	1	0	0	1
Total	6	2	2	1	1
		33%	33%	17%	17%

Reportable SSOs

	Total	Reportable Number of S.S.O.'s			
		HMB	GCS D	MWSD	SAM
August 2022	1	0	1	0	0
12 Month Moving Total	6	2	2	1	1

SSOs / Year / 100 Miles

	Total	Number of S.S.O.'s /Year/100 Miles			
		HMB	GCS D	MWSD	SAM
August 2022	1.0	0.0	3.0	0.0	0.0
12 Month Moving Total	5.7	5.4	6.0	3.7	13.7
Category 1	1.9	2.7	0.0	3.7	0.0
Category 2	0.0	0.0	0.0	0.0	0.0
Category 3	3.8	2.7	6.0	0.0	13.7
Miles of Sewers	104.5	37.0	33.2	27.0	7.3
		35.4%	31.8%	25.8%	7.0%

12 Month Rolling Total Sewer Cleaning Summary

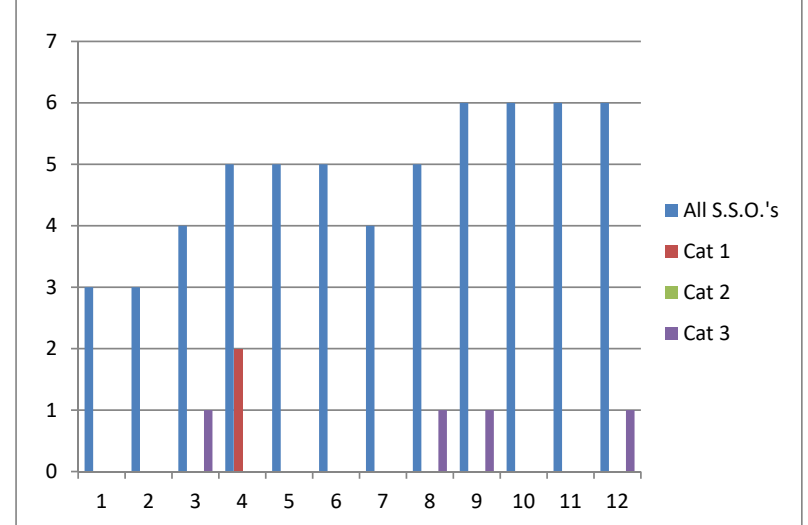
Month	HMB	GCS D	MWSD	Total Feet	Total Miles
Sep - 21	10,059	8,794	8,659	27,512	5.2
Oct - 21	14,319	13,526	10,400	38,245	7.2
Nov - 21	1,567	11,465	10,878	23,910	4.5
Dec - 21	1,423	9,662	7,303	18,388	3.5
Jan - 22	4,029	10,061	11,675	25,765	4.9
Feb - 22	18,178	9,863	6,934	34,975	6.6
Mar - 22	12,060	13,397	4,271	29,728	5.6
April - 22	12,929	12,757	7,371	33,057	6.3
May - 22	11,253	8,527	6,221	26,001	4.9
June - 22	15,694	8,845	6,932	31,471	6.0
July - 22	8,472	12,491	4,718	25,681	4.9
Aug - 22	15,041	7,358	11,197	33,596	6.4

Annual ft	125,024	126,746	96,559	348,329	
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Annual Mi.	23.7	24.0	18.3		66.0
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Attachment C

12 Month Moving SSO Totals Through August 2022



Attachment A

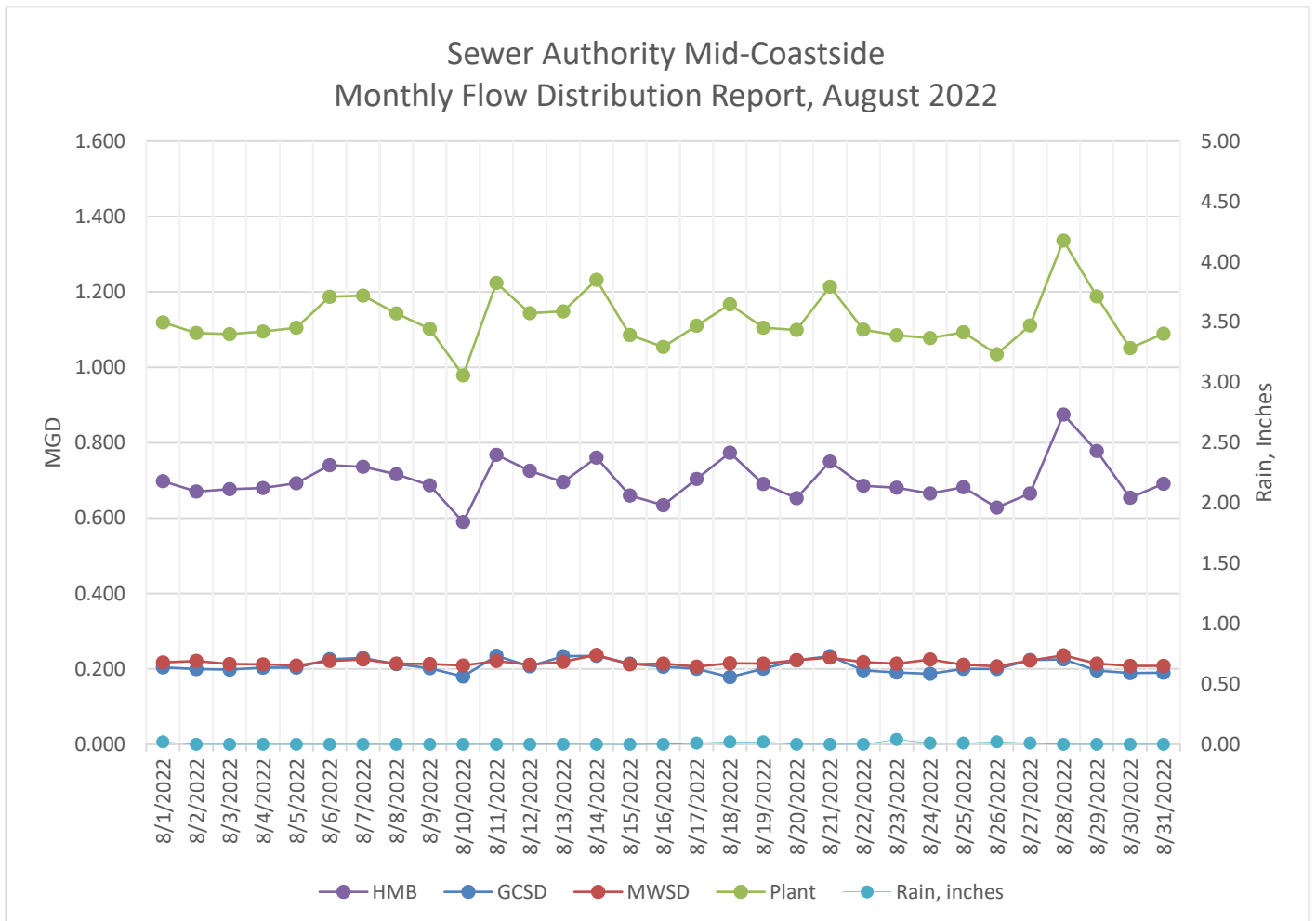
Flow Distribution Report Summary for August 2022

The daily flow report figures for the month of August 2022 have been converted to an Average

Daily Flow (ADF) for each Member Agency.
The results are attached for your review.

The summary of the ADF information is as follows:

	<u>MGD</u>	<u>%</u>
The City of Half Moon Bay	0.700	62.29%
Granada Community Services District	0.207	18.42%
Montara Water and Sanitary District	<u>0.217</u>	<u>19.28%</u>
Total	1.124	100.0%



Sewer Authority Mid-Coastside

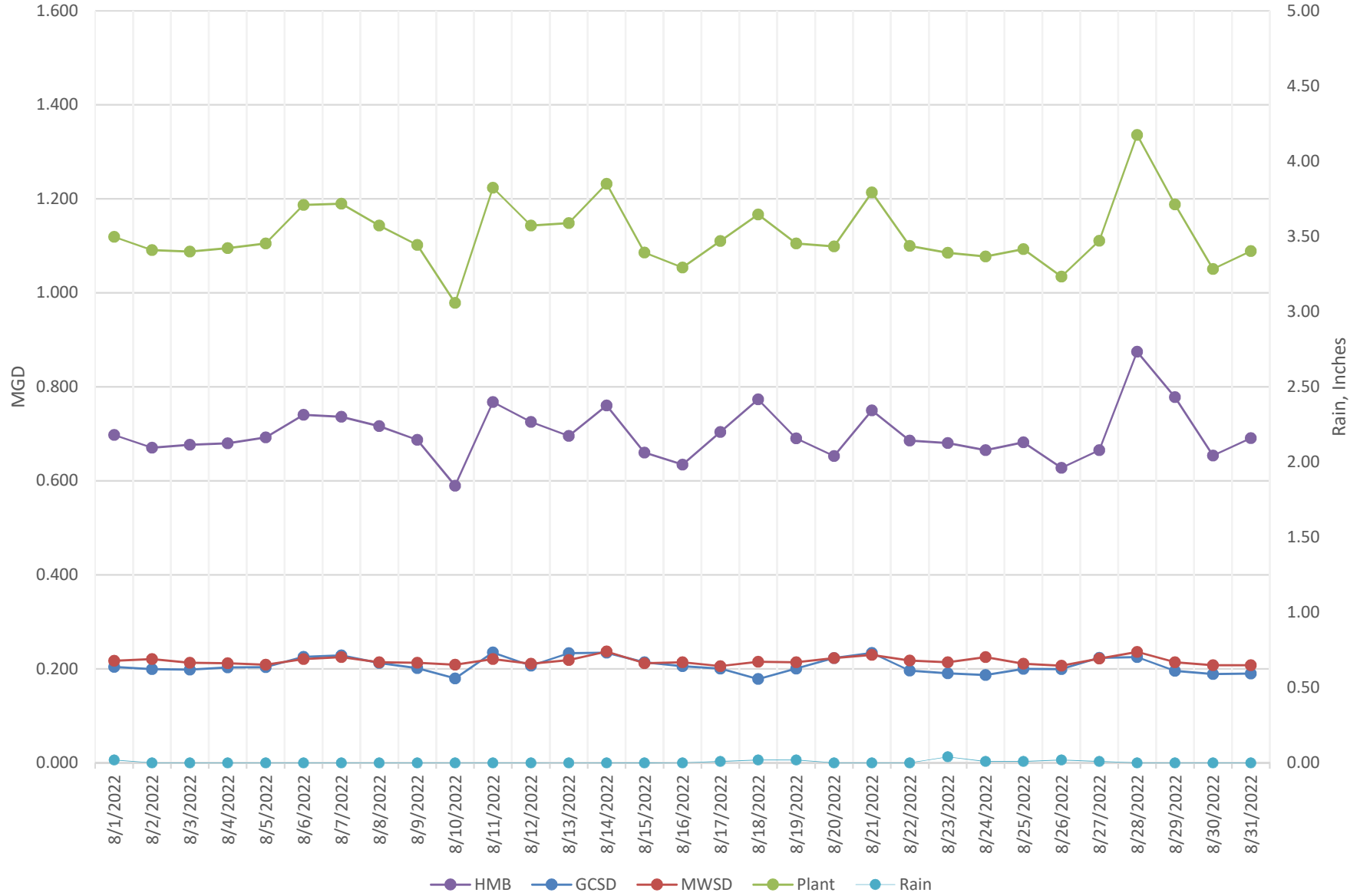
Monthly Flow Distribution Report for August 2022

<u>Date</u>	<u>HMB</u>	<u>GCSD</u>	<u>MWSD</u>	<u>Plant</u>	<u>Rain Plant</u>	<u>Rain Portola</u>	<u>Rain Montara</u>
8/1/2022	0.698	0.204	0.217	1.119	0.02	0.01	0.01
8/2/2022	0.670	0.200	0.221	1.091	0.00	0.00	0.00
8/3/2022	0.677	0.198	0.213	1.088	0.00	0.00	0.00
8/4/2022	0.680	0.203	0.212	1.095	0.00	0.00	0.00
8/5/2022	0.693	0.203	0.209	1.105	0.00	0.00	0.00
8/6/2022	0.740	0.226	0.221	1.187	0.00	0.00	0.00
8/7/2022	0.736	0.229	0.225	1.190	0.00	0.00	0.00
8/8/2022	0.716	0.213	0.214	1.143	0.00	0.00	0.00
8/9/2022	0.687	0.202	0.213	1.102	0.00	0.00	0.00
8/10/2022	0.590	0.180	0.209	0.979	0.00	0.00	0.00
8/11/2022	0.768	0.235	0.221	1.224	0.00	0.00	0.00
8/12/2022	0.726	0.207	0.211	1.144	0.00	0.00	0.00
8/13/2022	0.696	0.233	0.219	1.148	0.00	0.00	0.00
8/14/2022	0.761	0.235	0.237	1.232	0.00	0.00	0.00
8/15/2022	0.660	0.214	0.212	1.086	0.00	0.00	0.00
8/16/2022	0.634	0.206	0.214	1.054	0.00	0.00	0.00
8/17/2022	0.704	0.200	0.206	1.110	0.01	0.00	0.00
8/18/2022	0.774	0.178	0.215	1.167	0.02	0.01	0.03
8/19/2022	0.691	0.200	0.214	1.105	0.02	0.01	0.03
8/20/2022	0.653	0.223	0.223	1.099	0.00	0.00	0.00
8/21/2022	0.750	0.234	0.230	1.214	0.00	0.00	0.00
8/22/2022	0.686	0.196	0.218	1.100	0.00	0.00	0.00
8/23/2022	0.681	0.190	0.214	1.085	0.04	0.03	0.05
8/24/2022	0.665	0.187	0.225	1.078	0.01	0.02	0.02
8/25/2022	0.682	0.200	0.211	1.093	0.01	0.01	0.02
8/26/2022	0.628	0.200	0.207	1.035	0.02	0.01	0.02
8/27/2022	0.665	0.224	0.222	1.111	0.01	0.02	0.02
8/28/2022	0.875	0.225	0.236	1.336	0.00	0.00	0.00
8/29/2022	0.778	0.196	0.214	1.188	0.00	0.00	0.00
8/30/2022	0.654	0.189	0.208	1.051	0.00	0.00	0.00
8/31/2022	0.691	0.190	0.208	1.089	0.00	0.00	0.00
Totals	21.707	6.420	6.719	34.847	0.16	0.12	0.20

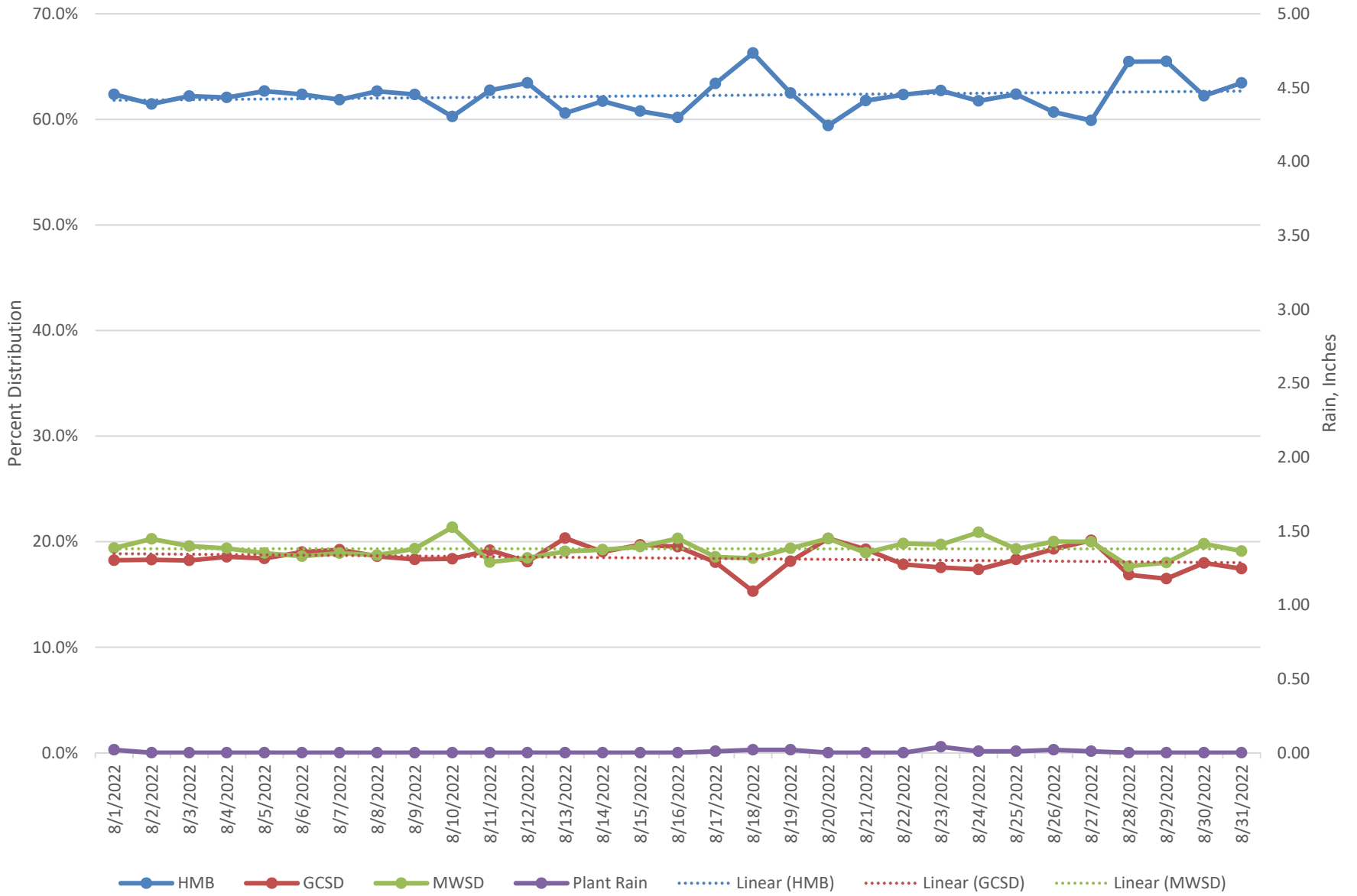
Summary

	<u>HMB</u>	<u>GCSD</u>	<u>MWSD</u>	<u>Plant</u>
Minimum	0.590	0.178	0.206	0.979
Average	0.700	0.207	0.217	1.124
Maximum	0.875	0.235	0.237	1.336
Distribution	62.29%	18.42%	19.28%	100.0%

Sewer Authority Mid-Coastside Monthly Flow Distribution Report, August 2022

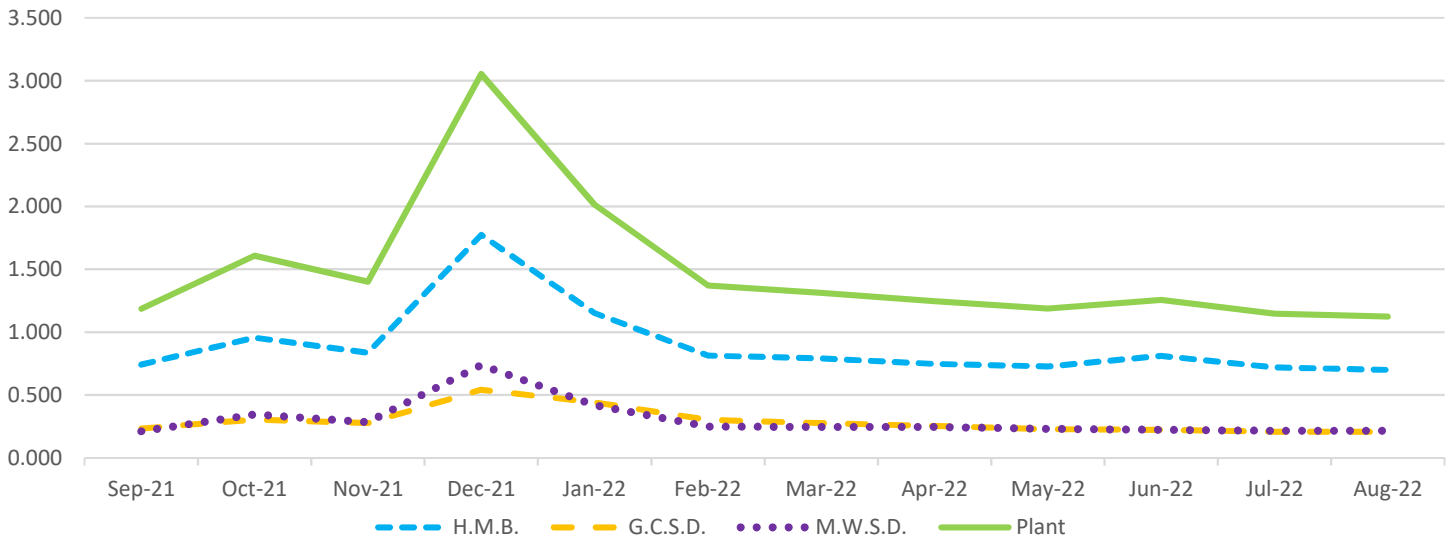


Percent Distribution August 2022

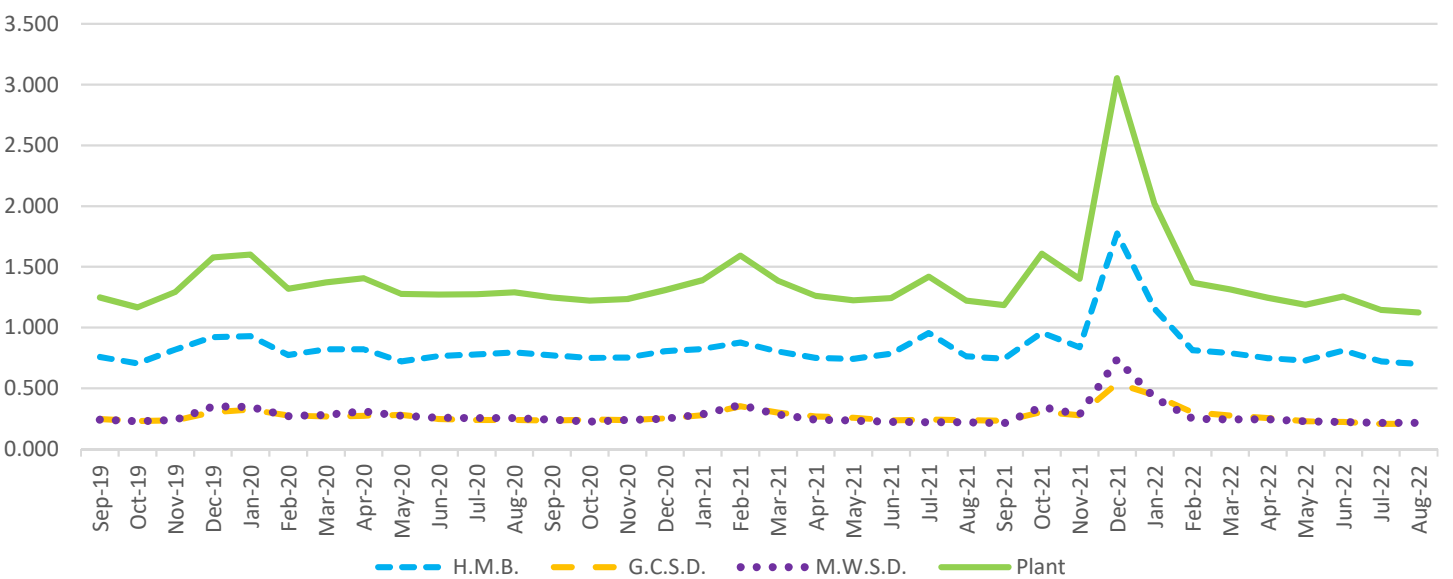


Most recent flow calibration March 2021 PS, March 2021 Plant

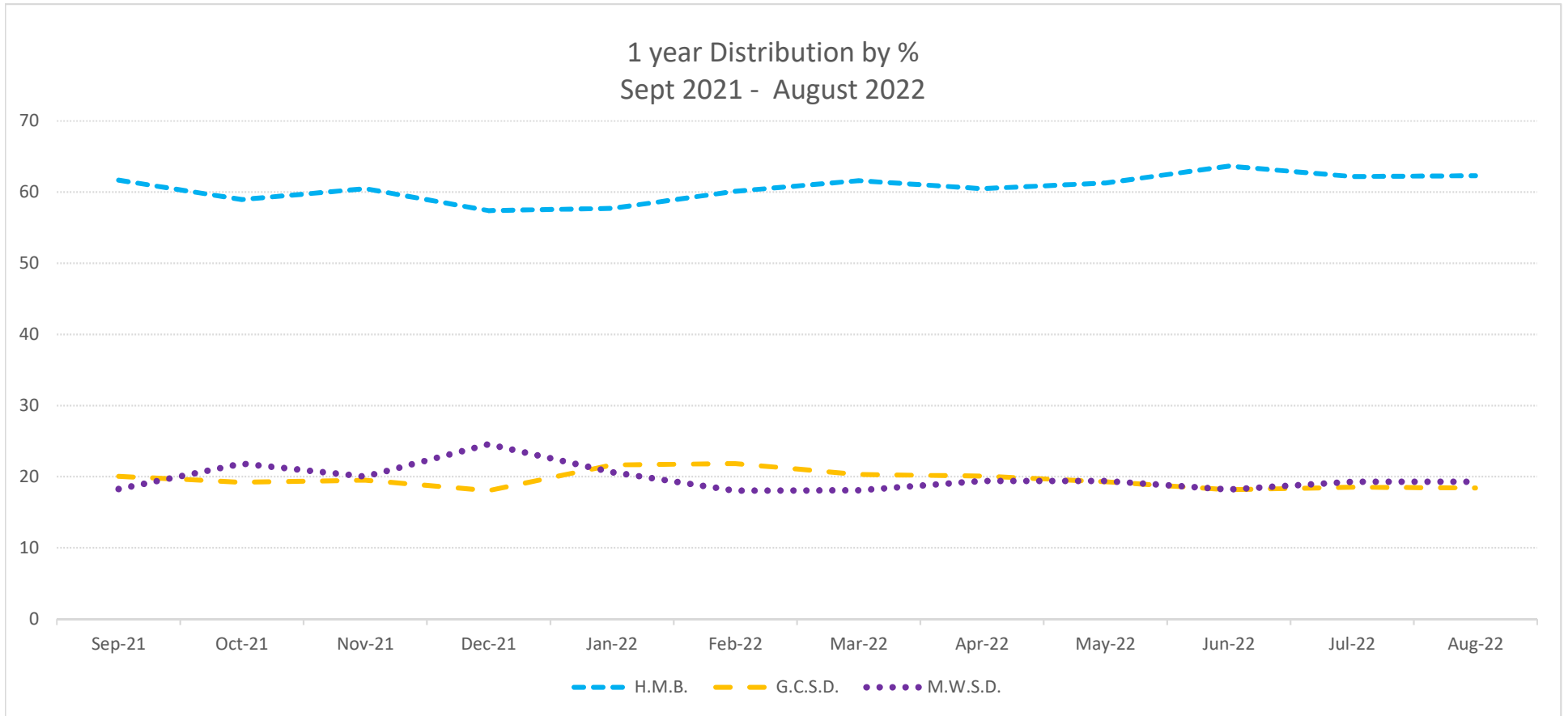
One Year Flow Chgart
Sept 2021 - August 2022

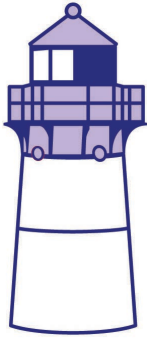


Three Year Flow Chart
Sept 2019 - August 2022



Flow based percent distribution based for past year





MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: October 6, 2022

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

SUBJECT: Review of Current Investment Portfolio

The District's Investment Policy and Guidelines requires that the Board review the status of the current investment portfolio. The following summarizes the status of these accounts:

- The District has most of its idle sewer funds deposited in the State of California's Local Agency Investment Fund (LAIF). The Monthly Average interest rate for August 2022 was 1.276%.
- The District has most of its idle water funds deposited in the California Asset Management Program (CAMP). The current 7 day yield for 9/30/22 was 2.97%.
- The District has one checking account with Wells Fargo Bank for Water and Sewer Funds that is largely backed by Federal securities.

RECOMMENDATION:

District staff attempts to cash manage idle funds in LAIF as long as possible before transferring to the Wells Fargo checking accounts for disbursements.



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **October 6, 2022**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager *CH*

SUBJECT: Connection Permit Applications Received

As of October 6, 2022 the following new **Sewer Connection Permit** application was received since the last report:

Date of Application	Property Owner	Site Address	Home Size

As of October 6, 2022 the following new **Water (Private Fire Sprinkler) Connection Permit** application was received since the last report:

Date of Application	Property Owner	Site Address	Home Size

As of October 6, 2022 the following new **Water Connection Permit** application was received since the last report:

Date of App.	Property Owner	Site Address	Home Size	Type of Connection

RECOMMENDATION:

No action is required. This is for Board information only.



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: October 6th, 2022

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager *CH*

SUBJECT: Monthly Water Production Report

The attached two charts summarize the monthly water production for the District.

The first shows a consolidated from all sources by month. The second shows each water source the District uses, both wells and surface water. The production is shown in gallons of water produced.

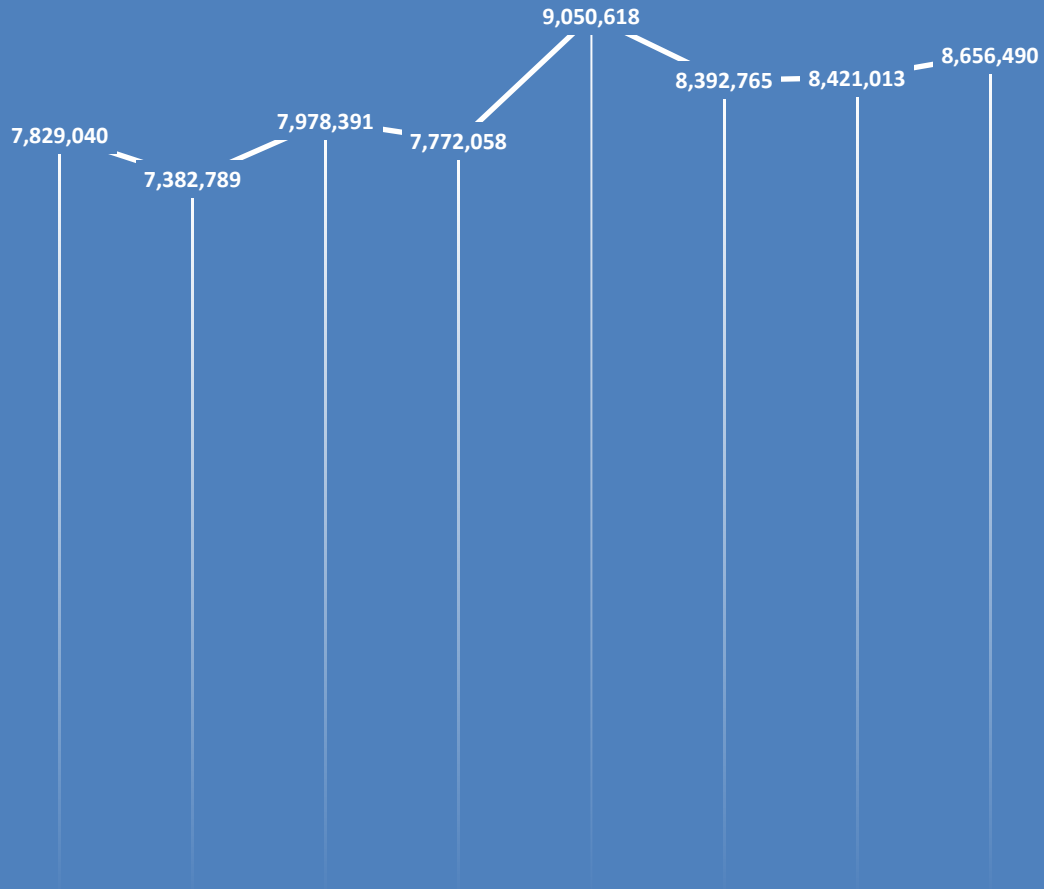
RECOMMENDATION:

No action is required. These reports are provided for the Board's information only.

Attachments: 2

TOTAL PRODUCTION 2022 (GALLONS)

GALLONS



	January	February	March	April	May	June	July	August	September	October	November	December
Total Production (Gallons)	7,829,040	7,382,789	7,978,391	7,772,058	9,050,618	8,392,765	8,421,013	8,656,490				

MONTH



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting of: October 6th, 2022

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager *CH*

SUBJECT: Rain Report

The attached chart shows the monthly rainfall at Alta Vista Treatment Plant for the current and prior water years along with seven-year average rain fall.

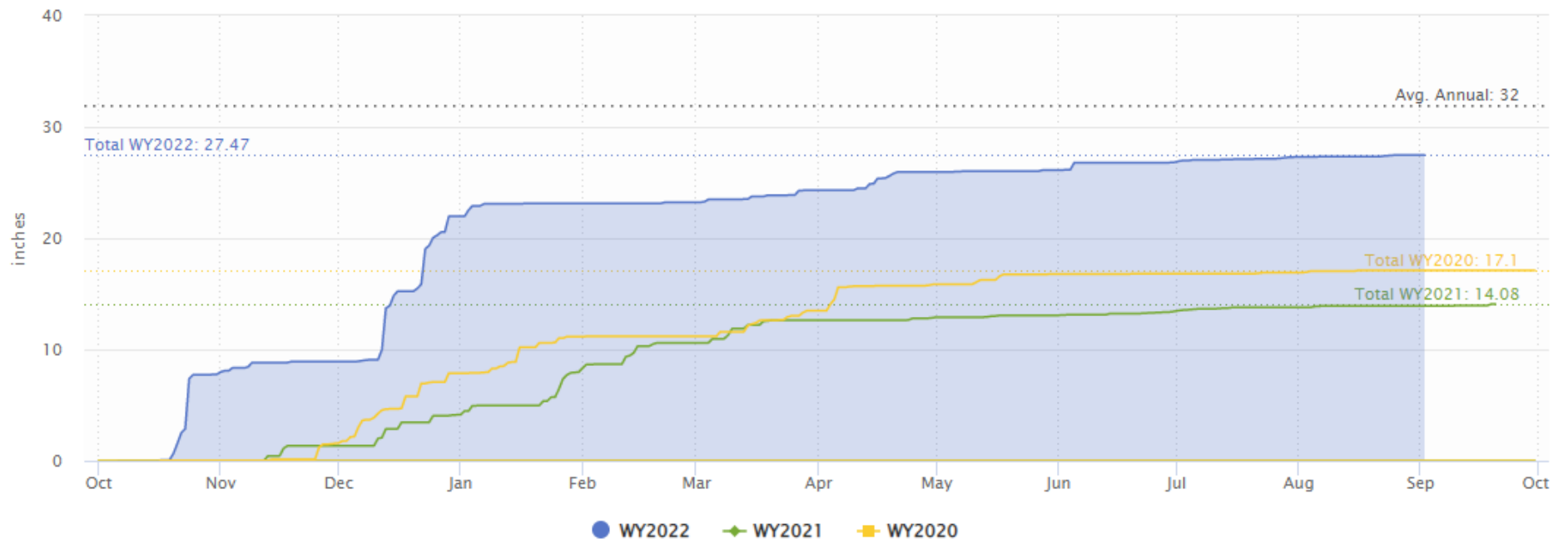
RECOMMENDATION:

No action is required. These reports are provided for the Board's information only.

Attachments: 2

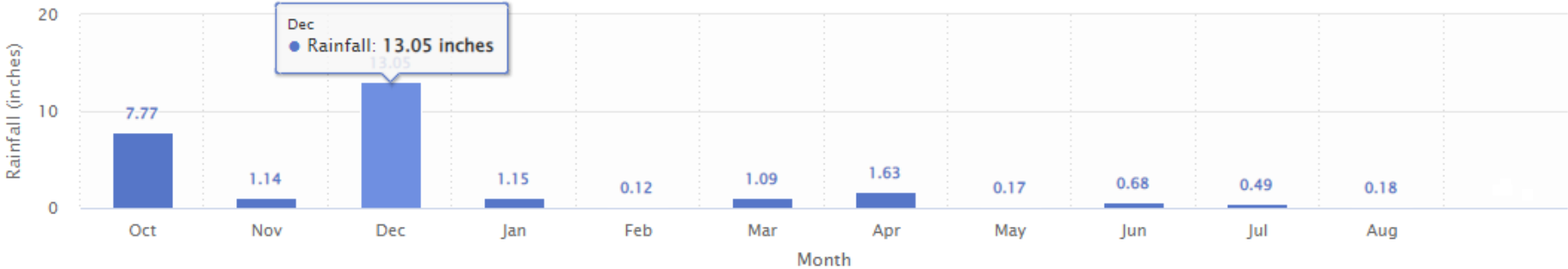
Annual Cumulative Rainfall

Cumulative Rainfall by Water Year



Monthly Cumulative Rainfall

Monthly Rainfall for Current Water Year





MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: October 6th, 2022

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager *CH*

SUBJECT: Monthly Solar Energy Report

The attached chart summarizes the monthly solar production at the Alta Vista Array. Since the installation of the solar panels the District produced 48,769 kWh and saved 82,907 lbs of CO₂.

RECOMMENDATION:

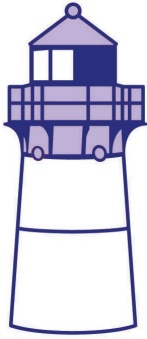
No action is required. This information is provided for the Board's information only.

Attachments: 1

SOLAR ENERGY PRODUCED IN 2022 (kWh)



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
total kWh	117	138	187	231	229	224	178	210				



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **October 6, 2022**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager *CH*

**SUBJECT: Monthly Public Agency Retirement Service
Report for July 2022.**

The District has received the monthly PARS report for July 2022.

Contributions are calculated on a bi-weekly basis, and contributions are made on a monthly basis.

The following monthly reports are submitted as consent agenda items on a monthly basis.

RECOMMENDATION:

This is for Board information only.

Attachment



**Montara Water and Sanitary Dist
Retirement Enhancement Plan**

**Monthly Account Report for the Period
7/1/2022 to 7/31/2022**

Clemens H. Heldmaier
General Manager
Montara Water and Sanitary Dist
P.O. Box 370131
Montara, CA 94037

Plan ID: P7-REP15A

Account Summary

Source	Beginning Balance as of 7/1/2022	Contributions	Earnings	Expenses	Distributions	Transfers	Ending Balance as of 7/31/2022
Contributions	\$1,154,882.06	\$10,288.94	\$66,505.16	\$506.72	\$1,139.47	\$0.00	\$1,230,029.97
TOTAL	\$1,154,882.06	\$10,288.94	\$66,505.16	\$506.72	\$1,139.47	\$0.00	\$1,230,029.97

Investment Selection

PARS Capital Appreciation INDEX PLUS

Investment Objective

The primary goal of the Capital Appreciation objective is growth of principal. The major portion of the assets are invested in equity securities and market fluctuations are expected.

Investment Return

Source	1-Month	3-Months	1-Year	Annualized Return			Plan's Inception Date
				3-Years	5-Years	10-Years	
GENERAL	0%	-5.32%	-12.86%	5.17%	5.94%	-	03/08/16

Information as provided by US Bank, Trustee for PARS; Not FDIC Insured; No Bank Guarantee; May Lose Value.

Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.

Account balances are inclusive of Trust Administration, Trustee and Investment Management fees

Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.

July 2022 PARS Statement Detail

PARS beginning Balance as of July 1, 2022 \$ 1,154,882.06

Contributions:

June 15, 2022 Calculation

Wages paid	35,628.03			
Employer - 7.01%		\$	2,497.52	
Employee - 7.75%		\$	2,761.17	
Contribution subtotal			\$	5,258.70

Fund Impact - PARS Wages			
Sewer	Water	Total	
10,724.74	24,903.30	35,628.03	
751.80	1,745.72	2,497.52	

June 30, 2022 Calculation

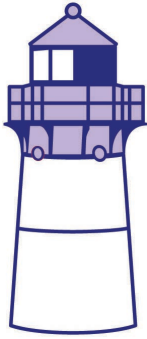
Wages paid	35,551.56			
Employer - 7.01%		\$	2,492.16	
Employee - 7.75%		\$	2,538.07	
Contribution Subtotal			\$	5,030.24

Fund Impact - PARS Wages			
Sewer	Water	Total	
10,686.50	24,865.07	35,551.56	
749.12	1,743.04	2,492.16	

Total Contributions thru June \$ 10,288.93

Rounding


Earnings/(Losses)	\$ 66,505.16
Expenses	\$ (506.72)
Distributions	\$ (1,139.47)
PARS Ending Balance as of July 31, 2022	\$ 1,230,029.97



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Special Meeting Of: **October 6, 2022**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager 

SUBJECT: Review and Possible Action Concerning Remote Meetings During Emergency Conditions Under Government Code Section 54953 of the Brown Act

AB361 was signed into law by the Governor on September 16, 2021 (effective October 1, 2021). AB361 amends Gov't. Code Section 54953 of the Brown Act by allowing local agencies to hold meetings remotely during emergency situations, under the following conditions:

1. An emergency situation arises that produces an imminent risk to public health and safety.
2. A state of emergency is declared (pursuant to Gov't. Code § 8625).
3. A local agency wishes to meet remotely via teleconferencing as a result of the emergency. A meeting notice/agenda are produced and posted, with an agenda item dedicated to consideration of a resolution to transition to teleconferenced meetings consistent with the terms of Gov't. Code § 54953, subdivision (e).
4. A resolution is passed by majority vote consistent with the terms of Gov't. Code § 54953, subdivision (e), paragraph (1), subparagraph (B) (i.e., determining that in-person meetings present imminent risks to the health or safety of attendees or when state or local officials impose or recommend social distancing measures. This resolution is valid for 30 days.
5. 30 days later: if the state of emergency remains active, a local agency may pass a resolution authorizing continued teleconferenced meetings upon finding that legislative body has both 1) reconsidered the circumstances of the state of emergency, and 2) the state of emergency continues to directly impact the ability of the members to meet safely in person or state/local officials continue to impose or recommend social distancing measures.



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Special Meeting Of: **October 6, 2022**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

The Governor of the State of California declared a state of emergency on March 4, 2020 resulting from the COVID-19 pandemic; on March 10, 2020, the County of San Mateo also proclaimed the existence of a local emergency throughout the county as a result of COVID-19. Despite sustained efforts to reduce the threat, at present the Delta and Omnicron variants have been circulating in San Mateo County, are highly transmissible in indoor settings and require multi-component prevention strategies to reduce spread; despite high vaccination rates, San Mateo County is experiencing substantial levels of community transmission due to the Omnicron variant and while most COVID-19 cases are among unvaccinated residents, the proportion of breakthrough cases is increasing; hospitalizations have also increased, primarily among unvaccinated persons. Moreover, the small size of the District's Boardroom and administrative offices, as well as the lack of adequate ventilation and/or an air filtering system, further contribute to the unsafe indoor conditions for meeting in-person.

For the above reasons, holding in-person meetings poses an imminent risk to attendees and staff recommends that remote meetings are presently necessary to protect the health and safety of all attendees, including District staff and the Board of Directors.

RECOMMENDATION:

Adopt Resolution Authorizing Remote Teleconference Meetings of the Board of Directors of the Montara Water & Sanitary District Under Government Code Section 54953 of the Brown Act During Existence of State of Emergency Conditions Related to the Covid-19 Pandemic.

RESOLUTION NO. _____

RESOLUTION OF THE BOARD OF DIRECTORS OF THE MONTARA WATER AND SANITARY DISTRICT AUTHORIZING REMOTE TELECONFERENCE MEETINGS UNDER GOVERNMENT CODE SECTION 54953 OF THE BROWN ACT DURING EXISTENCE OF STATE OF EMERGENCY CONDITIONS RELATED TO THE COVID-19 PANDEMIC

WHEREAS, Montara Water and Sanitary District (“District”) is a Sanitary District duly organized under the Sanitary District Act of 1923 (Health & Safety Code §§ 6400 – 6830) and a public agency formed as a special district and authorized under California law, by a special election of August 11, 1992 and MWSD Resolution 978, to exercise all powers of a county water district in the same manner as county water districts formed under the County Water District Law (Division 12 (commencing with Section 30000) of the Water Code) for the purpose of operating and maintaining wastewater and water facilities; and

WHEREAS, on March 4, 2020, Governor Newsom proclaimed a State of Emergency in California as a result of the threat of COVID-19; and

WHEREAS, the District is committed to preserving and nurturing public access and participation in meetings of the District’s Board of Directors (“Board”); and

WHEREAS, all meetings of the Board are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the Board conduct its business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state and county caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the District’s boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, that the legislative body meeting in-person would present imminent risks to the health and safety of attendees; and

RESOLUTION NO. _____

RESOLUTION OF THE BOARD OF DIRECTORS OF THE MONTARA WATER AND SANITARY DISTRICT AUTHORIZING REMOTE TELECONFERENCE MEETINGS UNDER GOVERNMENT CODE SECTION 54953 OF THE BROWN ACT DURING EXISTENCE OF STATE OF EMERGENCY CONDITIONS RELATED TO THE COVID-19 PANDEMIC

WHEREAS, such conditions now exist within the Montara Water and Sanitary District (“District”), specifically, by the Governor of the State of California’s executive order declaring a State Emergency as a result of the COVID-19 virus pandemic pursuant to Government Code section 8625 and by the County of San Mateo declaring a local emergency a result of the COVID-19 virus pandemic pursuant to Government Code section 8630 and Health and Safety Code Section 101080; and

WHEREAS, holding in-person meetings of the District’s Board of Directors (the “Board”) will present an imminent risk to the health and safety of Board members, District staff and attendees and directly impacts their ability to meet safely due to the SARS-CoV-2 B.1.617.2 (Delta) variant and Omicron Variant, which has been circulating in San Mateo County, is highly transmissible in indoor settings and requires multi-component prevention strategies to reduce spread; despite high vaccination rates, San Mateo County is experiencing substantial levels of community transmission due to the Delta variant and while most COVID-19 cases are among unvaccinated residents, the proportion of breakthrough cases is increasing; hospitalizations have also increased, primarily among unvaccinated persons; and

WHEREAS, the Board does hereby declare that the aforementioned conditions causing imminent risk to attendees if in-person meetings are held has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to proclaim a local emergency and to ratify the proclamation of state of emergency by the Governor of the State of California and the proclamation of emergency and orders of the County of San Mateo; and

WHEREAS, as a consequence of the state and local emergency, the Board does hereby declare that it shall conduct its meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

RESOLUTION NO. _____

RESOLUTION OF THE BOARD OF DIRECTORS OF THE MONTARA WATER AND SANITARY DISTRICT AUTHORIZING REMOTE TELECONFERENCE MEETINGS UNDER GOVERNMENT CODE SECTION 54953 OF THE BROWN ACT DURING EXISTENCE OF STATE OF EMERGENCY CONDITIONS RELATED TO THE COVID-19 PANDEMIC

WHEREAS, the Board does hereby declare that the District shall take all measures necessary to ensure access to remote teleconference meetings for the public in accordance with paragraph (2) of subdivision (e) of section 54953.

NOW, THEREFORE, be it resolved by the Board of the Montara Water and Sanitary District, a public agency in the County of San Mateo, California, as follows:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Proclamation of Local Emergency. The Board hereby proclaims that a local emergency now exists throughout the District, and in-person meetings present imminent risk to attendees as heretofore described.

Section 3. Ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

Section 4. Remote Teleconference Meetings. The District Manager and the Board Chair are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act, and to make adjustments in meeting practices and/or remote logistics to comply with this Resolution and local or state health orders to ensure the health and safety of employees and residents while maintaining critical District operations.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) 30-days from the date of its adoption, or (ii) such time as the Board adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the Board may continue to remotely teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

Section 6. Rescission. Resolution No. 1669 establishing a temporary meeting location is hereby rescinded pursuant to Governor's Order N-08-21.

RESOLUTION NO. _____

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE MONTARA WATER
AND SANITARY DISTRICT AUTHORIZING REMOTE TELECONFERENCE
MEETINGS UNDER GOVERNMENT CODE SECTION 54953 OF THE BROWN
ACT DURING EXISTENCE OF STATE OF EMERGENCY CONDITIONS
RELATED TO THE COVID-19 PANDEMIC**

President, Montara Water and Sanitary District

COUNTERSIGNED:

Secretary, Montara Water and Sanitary District

* * * *

I HEREBY CERTIFY that the foregoing Resolution No. _____ duly and regularly adopted and passed by the Board of the Montara Water and Sanitary District, County of San Mateo, California, at a Regular Adjourned Meeting thereof held on the 6th day of October 2022, by the following vote:

AYES, Directors:

ABSTENTION:

NOES, Directors:

ABSENT, Directors:

Secretary, Montara Water and Sanitary District



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **October 6, 2022**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

**SUBJECT: Review and Possible Action Concerning Review
of Recology 2023 Solid Waste Rate Increase**

In accordance with the existing franchise agreement, Recology provided financial information to the District for the requested annual rate increase for calendar year 2023, resulting in a 5.61% rate increase. The monthly rate for 32 gallon waste container would increase from currently \$36.22 to \$38.25.

The District's accountants, RVE, Accounting & Advisory was asked to apply procedures to identify any material mistakes associated with documents and calculations used by Recology to determine the 2023 Rate year adjustment factor.

For rate year 2023, our contract with Recology stipulates the utilization of an index-based calculation as compared to a cost-based calculation.

Index-based adjustment years provide good faith presentations of Recology's expenses and applies various CPI increases to determine the rate for the calendar year.

RECOMMENDATION:

Receive RVE's presentation on the review of the suggested rate increase and associated information and authorize the General Manager to distribute a Prop218 Notice for a public hearing on December 1, 2022.

Attachments.

**CONSULTANT'S REPORT
APPLYING ANALYSIS FOR
MONTARA WATER AND SANITARY DISTRICT
FRANCHISE AGREEMENT
WITH
RECOLOGY OF THE COST
FOR
SOLID WASTE AND RECYCLING SERVICES**

Honorable Members
of the Board of Directors
Montara, California

We have performed the procedures described below, which were agreed to by the Montara Water and Sanitary District (District) solely to assist you with respect to identifying mistakes of accuracy of the calculation of the new rates for providing solid waste, organics and recycling services. The sufficiency of these procedures is solely the responsibility of the District. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

Procedures, results, findings, and recommendations are as follows:

1. We obtained the Franchise Agreement between *The Montara Water and Sanitary District (Montara) and Recology of the Coast for Solid Waste and Recycling Services, effective October 1, 2013 (Agreement)* as well as the First Amendment to Franchise Agreement effective October 1, 2017, in order to gain an understanding of the terms, fees, services and reporting requirements outlined.
2. We obtained the outline for the calculation utilized to determine the year 2023 Rate Adjustment calculation, referred to as Exhibit E.
3. We independently located and downloaded agreed upon indices used by Recology to determine the rate for agreement year 2023 from the US Bureau of Labor and Statistics and US Energy Information Administration.
4. We confirmed the correct indices were utilized for the correct periods for the purpose of calculating the 2023 rate.

5. We re-calculated 2023 indices percentage change from prior year, as well as calculations and formulas utilized in Exhibit E to apply CPI index-based increases to operational expenses.

Results: We reviewed the Franchise Agreement between the District and Recology of the Coast (Recology) and noted that service rates are to change annually. We also noted that commencing January 1, 2023, updated service rates are to be determined by utilizing the "index-based" methodology.

We noted that the specified cost factors required for the index-Based Rate Adjustment methodology were used and the indices, calculations and formulas were in alignment with the Franchise Agreement; no deviations were noted.

Conclusion: By applying the procedures identified above, we detected no deviations between the calculations prepared by Recology, and the terms of the Franchise Agreement.

Consultant's Recommendations: Factors which represent a critical component of the rate calculations were not audited and are based on good faith disclosures by Recology. The District may consider having the following data subjected to more thorough testing:

Other Pass-Through items: Ox Mountain MSW Disposal: \$142,494 is a factor derived from the volume of recyclables hauled (2,253.43 tons) and Recyclables Processing Cost: \$7,788 is a factor derived from the volume of recyclables hauled (1,006.22 tons) multiplied by the average per ton rate during the period of May 2021 to April 2022.

These figures cannot be verified from procedures applied.

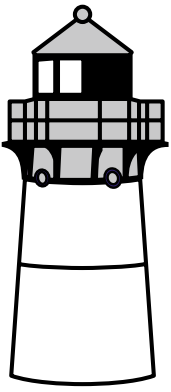
Other Costs: Additional Route for Organics: \$72,501 additional cost. Per Recology's cost adjustment worksheet, the additional cost is due to SB 1383 "Short-lived Climate Pollutants," which was passed in 2016. Recology is utilizing a rate of 60% of the cost of a driver's labor plus truck costs (fuel & maintenance).

Recology did not provide rationale for why they decided to apply rate of 60%

This report is intended solely for the information and use of management and District Board and is not intended to be and should not be used by anyone other than those specified parties.



September 28, 2022



Montara Water & Sanitary District

NOTICE OF PUBLIC HEARING ON PROPOSED INCREASES TO GARBAGE COLLECTION, RECYCLING AND DISPOSAL FEES AND CHARGES

This Notice provides information about proposed increases in garbage collection, recycling and disposal fees and charges for those services provided by Recology of the Coast to MWSD customers.

HEARING DATE: Thursday, December 1, 2022

HEARING TIME: 7:30 p.m.

LOCATION: Montara Water and Sanitary District
8888 Cabrillo Highway
Montara, CA 94037

(Adjacent to the Point Montara Lighthouse & Hostel)

Hearing may be viewed via Zoom teleconference, details at MWSD.MONTARA.ORG

Dear Property Owner or Customer,

Montara Water and Sanitary District (MWSD) is proposing to adopt a 5.61% increase in garbage collection, recycling and disposal fees and charges for those services furnished by Recology of the Coast (Recology) under a franchise agreement with the District. The rates are proposed to go into effect on January 1, 2023.

To address California's mandate for curbside and commercial composting, in January 2022, Recology added weekly food waste and green material composting to divert organic materials away from landfills and towards the production of value-added products such as compost, fertilizers and biofuels.

The 2023 proposed increase is based off of an index-based growth factor and is not cost-based.

What Do the Solid Waste Fees and Charges Pay for?

- On-going operating expenses to collect and dispose of all garbage and recyclable material, and to account for and bill customers.
- On-going expenses for equipment and supplies needed to operate.
- Capital expenditures to repair, replace, and upgrade garbage collection trucks and other equipment.
- Tipping fees (also called dump fees) at Ox Mountain Landfill in Half Moon Bay to dispose of all non-recycled waste.

How Can Customers Reduce Garbage Collection Fees and Charges?

By switching from a 32-gallon garbage collection receptacle to a 20-gallon receptacle, your new monthly collection fee charge would be \$31.22 instead of \$38.25. Currently in the MWSD service area, only a small percentage of customers use 20-gallon cans.

Take Advantage of Free Bulky Goods Collection. Four times a year, Recology will pick up one item up to 200 pounds or five 30-gallon bags for no additional charge.

Increase Recycling + Reduce Garbage + Switch to a 20-Gallon Can = Save Money

PLEASE CONTACT US IF YOU HAVE QUESTIONS OR COMMENTS

Tel: (650) 728-3545 • Email: mwsd@coastside.net • Write: P.O. Box 370131 Montara, CA 94037-0131

Proposed Garbage Collection, Recycling and Disposal Fees

The District is proposing an increase to garbage collection, recycling and disposal fees to cover costs of service and equipment replacement by Recology of the Coast beginning Jan. 1, 2023, as described on these pages.

Note: Although the rates are proposed to cover a one-year period, they will remain in effect after that year unless and until new rates are approved.

RESIDENTIAL	2022	2023
1. Basic, weekly collection of a single container placed in front of premises, wet and dry garbage ("first can service") in wheeled carts:		
One 20-gallon can collected once per week	\$29.56	\$31.22
One 32-gallon can collected once per week	\$36.22	\$38.25
One 64-gallon can collected once per week	\$119.00	\$125.68
2. Special Services (charges added to above, basic charges)		
Container placed at side or rear of dwelling - per container	\$9.05	\$9.56
Container not placed at specified collection point and return call required - per container	\$18.90	\$19.96
Extra 30-gallon bag with collection (excludes 20-gallon cart service) - per bag	\$9.76	\$10.31
Special collections combined with regular service, including collections for brush, yard clippings, boxes, etc.	Estimate	Estimate
3. Bulky goods dropoff service four times a year within Montara District limits, including greenwaste and motor oil in Recology provided bottles only	Included w/service	Included w/service
4. Weekly commingled recyclable materials collection (64-gallon wheeled cart)	Included w/service	Included w/service
5. Weekly food waste and green material collection, limited to one 96 gallon container provided by Recology	Included w/service	Included w/service
6. Bulky goods curbside collection service, limited to four (4) times a year One item up to 200 lbs or five, 30-gallon bags	Included w/service	Included w/service
7. Drop-off at Recycling Yard in Pacifica of motor oil, latex and oil paint, unpainted lumber, large pieces of metal, styrofoam, e-waste, large white goods, furniture, mattresses, large amounts of recyclable materials	Included w/service	Included w/service
8. Christmas trees free of charge thru January 31st	Included w/service	Included w/service
After January 31st charge is \$20 per tree for removal	\$20.00	\$20.00

To Estimate Your Monthly Bill Add Up the Services You Use.

Most residential customers only use weekly collection for a 32-gallon can, which would be \$38.25 per month starting January 1, 2023.

Please take advantage of the many services included with your garbage fees.

MULTI-FAMILY, COMMERCIAL AND INDUSTRIAL SERVICE	2022	2023
1. Service to restaurants, hotels, cafes, apartment houses, stores and similar places of business, factories, schools and institutions, wet and dry garbage-container limits: volume - 30-gal. cans (1/4 cu. Yd.), weight - 75 lbs.		
One 64-gallon can collected once per week	\$142.89	\$150.91
One 96-gallon can collected once per week	\$233.82	\$246.94
Additional 64- or 96-gallon commercial carts picked up more than once a week will be original charge times the number of pickups	Will Vary	Will Vary
2. Commercial Container Rental		
1 cubic yard box per month	\$65.01	\$68.66
2 cubic yard box per month	\$84.27	\$89.00
3. Commercial Container Collections		
1 cubic yard box per collection	\$54.93	\$58.01
2 cubic yard box per collection	\$109.30	\$115.43
4. Compacted Commercial Container Service		
1 cubic yard box per collection	\$107.22	\$113.24
2 cubic yard box per collection	\$216.59	\$228.74
5. Recycled materials collection up to five times a week	Included w/service	Included w/service

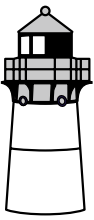
DEBRIS BOX SERVICE	2022	2023
1. Containers of 7, 14, 20 and 30 yard sizes		
Container rental and delivery and pickup charge	\$431.82	\$456.05
Additional \$67 fee per ton confirmed by disposal site weight slip	Tonnage Based	Tonnage Based

SPECIAL PROVISIONS (PGE CARE PROGRAM)	2022	2023
1. Financial hardship rate for weekly collection for single container placed in front of premises, wet and dry garbage		
15% reduction 20-gallon can	\$25.12	\$26.53
15% reduction 32-gallon can	\$29.80	\$31.47

How to Protest the Proposed Rate Increases

Property owners or customers may file written protests against the proposed rate increases. Pursuant to California law, protests must be submitted in writing and must a) identify the affected property or properties, such as by address, Assessor's Parcel Number, or customer account number; b) include the name and signature of the customer or property owner submitting the protest; and c) indicate opposition to the proposed garbage collection, recycling, and disposal fees and charges. Protests submitted by e-mail, facsimile, or other electronic means will not be accepted. The proposed rates will not be adopted if written protests are received from the owners or customers representing a majority of affected parcels. Only one protest accepted per parcel.

Written protests may be mailed to: District Clerk, Montara Water and Sanitary District, P.O. Box 370131, Montara, CA 94037-0131. Written protests may also be delivered to the District's headquarters at 8888 Cabrillo Highway. All written protests must be submitted prior to the close of the Public Hearing on **December 1, 2022.**



Montara Water and Sanitary District

PRSRT STD
U.S. POSTAGE
PAID
XXX

P.O. Box 370131
Montara, CA 94037
Voice: 650-728-3545
Email: mwsd@coastside.net
Web: mwsd.montara.org

DIRECTORS

Scott Boyd, President
Jim Harvey, President Pro Tem
Ric Lohman, Secretary
Peter Dekker, Treasurer
Kathryn Slater-Carter, Director

GENERAL MANAGER

Clemens Heldmaier

This was mailed using a legally mandated list. If you receive multiple copies, or do not receive service from Recology and received this in error, we apologize.

Montara Water & Sanitary District - NOTICE OF PUBLIC HEARING ON PROPOSED INCREASES IN GARBAGE COLLECTION, RECYCLING AND DISPOSAL FEES AND CHARGES

Montara Water and Sanitary District (MWSD) works every day to deliver water, garbage and sewer services for the residents of Montara, Moss Beach, and adjacent areas north of El Granada. Over 6,000 residents rely on our services for their homes and businesses. Under a franchise agreement with the District, garbage collection, recycling and disposal services are furnished by Recology of the Coast (Recology). The District is proposing to adopt a 5.61% increase in garbage collection, recycling and disposal fees and charges to maintain quality services in our area.

QUESTIONS OR COMMENTS?

Call: (650) 728-3545
8:30 AM to 5:00 PM Mon-Fri

Email: mwsd@coastside.net

Write: PO Box 370131,
Montara, CA 94037

Web: www.mwsd.montara.org

Attend: Public Hearing on
Thursday, December 1, 2022 at
7:30 PM at:

8888 Cabrillo Highway, Montara,
CA 94037 (Adjacent to the Point
Montara Lighthouse & Hostel)

Reasons for the Rate Increases:

Rate revisions are based on a comprehensive Rate Adjustment Schedule included in Recology's franchise that takes into consideration documented labor costs, workers compensation insurance premiums, vehicle-related costs, fuel costs, yard-waste processing costs, lease costs associated with vehicles and equipment, dump fees (also called tipping fees) charged at the Ox Mountain Landfill and all other costs of providing quality garbage, composting and recycling services.

The 2023 proposed increase is based off of an index-based growth factor and is not cost-based. Rates in the Montara service area will remain below average in San Mateo County. The District will audit costs to ensure they are appropriate, and to maintain garbage service quality and keep customer bills low.

**Montara Water and Sanitary District
Index-Based Rate Adjustment Calculation
Calculated Rate Year 2023**

	Rate Year 2022 Expenses	CPI Increase %			Rate Year 2023 Calculated
CBA Labor Costs					
Salaries and Wages	405,237	5.33%			426,834
Pension Expense	41,927	9.15%			45,765
Health Insurance	105,822	0.49%			106,344
RSP	38,294	4.07%			39,851
Subtotal - CBA Labor Costs	591,280				618,795
Non CBA Labor Costs					
Salaries and Wages	81,383	5.49%			85,852
Pension Expense	4,775	5.49%			5,038
Health Insurance	17,552	5.49%			18,515
Subtotal - Non CBA Labor Costs	103,710				109,405
Workers Compensation					
CBA labor	48,260	4.18%			50,279
Non-CBA labor	1,998	4.18%			2,081
Subtotal - Workers Compensation	50,257				52,360
Payroll Taxes					
CBA labor	31,506	----			32,972
Non-CBA labor	6,781	----			7,153
Subtotal - Payroll Taxes	38,287				40,125
Vehicle-Related Costs					
Tires & Tubes	10,050	4.53%			10,505
Parts	27,911	4.53%			29,177
Supplies	6,868	4.53%			7,179
Taxes & Licenses	10,780	4.53%			11,268
Fines & Penalties	-	4.53%			-
Other	13,470	4.53%			14,081
Subtotal - Vehicle Related Costs	69,079				72,211
Fuel Costs	51,276	39.44%			71,497
Organics Processing					
Transfer Costs - San Bruno	-	4.18%	Tons	Rate Yr 2022 Fee	Rate Yr 2023 Fee
Transport Costs - San Bruno	-	4.18%			
Processing	33,737	4.18%	758.57	\$ 46.81	\$ 48.88
Subtotal - Organics Processing	33,737				37,080
Lease Costs					
I/C Equipment Lease	85,948	0.00%			\$ 113,192
I/C Property Lease	16,323	0.00%			16,323
Subtotal - Lease Costs	102,271				129,515
Other Costs					
I/C Insurance	10,403	4.18%			10,839
Insurance Dept Fee	18,450	4.18%			19,222
O/S Equipment/Rent	758	4.18%			790
O/S Facility Rent	41,299	4.18%			43,027
Building and Facility	1,529	4.18%			1,593
Utilities	1,280	4.18%			1,333
Travel & Meals	446	4.18%			465
Telephone	3,801	4.18%			3,960
Advertising	751	4.18%			782
Promo & Special Events	156	4.18%			162
Donations	-	4.18%			-
Dues & Subscriptions	103	4.18%			107
Uniforms	3,465	4.18%			3,610
Employee Recognition	826	4.18%			861
Employee Training & Development	520	4.18%			542
Billing Service	6,394	4.18%			6,662
Office expenses	1,216	4.18%			1,267
Postage	1,112	4.18%			1,158
Initial Bid/Award Fee	-	4.18%			-
Taxes - Secured Property	2,131	4.18%			2,220
Taxes - Unsecured Property	1,817	4.18%			1,893
Annual Clean-ups	-	4.18%			-
Subcontractors/Professional Services	13,202	4.18%			13,755
Settlement Fees	-	4.18%			-
Safety Meetings	-	4.18%			-
Medical expenses	421	4.18%			438
Bad Debt	3,701	4.18%			3,856
Bank Service Charges	5,669	4.18%			5,906
Community Outreach	1,102	4.18%			1,148
Regional Accounting Fees*	10,942	4.18%			11,400
Regional Management Fees*	13,220	4.18%			13,774
Corporate accounting*	7,922	4.18%			8,253
IT fee*	20,136	4.18%			20,978
Environmental compliance*	1,549	4.18%			1,613
Human resources fee*	5,465	4.18%			5,694
Corporate management*	8,069	4.18%			8,407
Public relations*	3,250	4.18%			3,386
Additional Route for Organics	66,902			72,501	72,501
CPI Adjustment (to CPI remaining Other Costs @ 2.75%)	-	4.18%			-
Subtotal - Other Costs	258,008				271,604
Total Annual Cost of Operations	1,297,904				1,402,591
Profit (% Operating Ratio; i.e. 90%):	144,212				155,843

**Montara Water and Sanitary District
Rate Year 2023 Rate Application
Index Change Calculations**

1. Average change calculation for index CPI - W, series id. CWURS49BSA0

	May	June	July	August	September	October	November	December	January	February	March	April	Average Change
2020-2021		292.420		293.062		294.442		295.687		297.170		302.294	295.846
2021-2022		304.971		307.423		309.656		312.019		316.463		322.021	312.092
													5.49%

2. Annual change for index CPI - U, series id. CUURS49BSA0

	May	June	July	August	September	October	November	December	January	February	March	April	Average Change
2020-2021		300.032		300.182		301.736		302.948		304.387		309.419	303.117
2021-2022		309.497		311.167		313.265		315.805		320.195		324.878	315.801
													4.18%

3. Annual Percentage Change in the California Gasoline and Diesel Prices Index

	May	June	July	August	September	October	November	December	January	February	March	April	Average Change
2020-2021	3.182	3.216	3.254	3.263	3.259	3.246	3.250	3.356	3.439	3.607	3.931	3.980	3.415
2021-2022	4.024	4.095	4.195	4.291	4.324	4.481	4.745	4.776	4.803	5.018	6.133	6.260	4.762
													39.44%

4. Annual average change for Motor Vehicle Maintenance and Repair Index, series id. Cuur0000setd

	May	June	July	August	September	October	November	December	January	February	March	April	Average Change
2020-2021	305.574	305.736	305.573	307.554	308.198	308.569	309.949	309.888	310.662	311.627	314.660	315.177	309.431
2021-2022	314.164	315.209	318.031	320.504	320.446	325.095	325.076	324.688	325.448	331.130	329.992	331.735	323.460
													4.53%

5. CBA Labor Costs

WAGES				CBA Calculated Change
2022	10/21 - 9/22	44.860		
2023	10/22 - 9/23	47.251	5.33%	5.33%

HEALTH & WELFARE

	10/20 - 12/20	01/21 - 6/21	07/21 - 09/21	Weighted Average	10/21 - 12/21	01/22 - 06/22	07/22 - 09/22	Weighted Average	Change
Health	2,247.90	2,292.90	2,292.90	2,281.65	2,292.90	2,292.90	2,292.90	2,292.90	0.49%
RSP	788.57	788.57	831.91	799.41	831.91	831.91	831.91	831.91	4.07%
Total	3,036.47	3,081.47	3,124.81	3,081.06	3,124.81	3,124.81	3,124.81	3,124.81	1.42%

PENSION

	10/21 - 9/22	10/22	11/22 - 09/23	Weighted Average	Change
CBA Rate	6.55	6.65	7.20	7.15	9.15%

DISPOSAL

	06/2021	06/2022	Change
	260.400	271.925	4.43%

Recology of the Coast
 Montara WSD MSW/Organics/Recyclables Volumes
 12 Months Ended April 30, 2022

MSW Data	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	Tons for	Rate	Montara	Montara	Montara	Granada	Montara	Granada
													Rate Year 23	Per Ton	Total Amount	Tons	Accounts	Accounts	Percentage	Percentage
Ox Mountain - MSW	412.07	403.20	407.96	483.99	391.11	387.00	477.29	480.00	349.44	318.59	328.92	412.69	4,852.26	\$ 63.23	\$ 142,493.63	2,253.43	1892	2182	46.4%	53.6%
San Bruno Transfer Station - MSW													0.00	\$ 63.23	\$ -					
															\$ -					
C&D Data																				
Ox Mountain - C&D (Zero C&D RY 2023)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$ 27.94	\$ -	-	1892	2182	46.4%	53.6%
Organics Data																				
San Bruno Transfer Station - Organics																				
Ox Mountain - Organics	96.49	143.38	151.56	86.19	116.17	101.25	113.54	89.05	211.03	174.64	176.21	173.90	1,633.41	\$ 48.88	\$ 37,080.20	758.57	1892	2182	46.4%	53.6%
													1,633.41							
Recyclables Data																				
San Bruno Transfer Station - Recyclables																				
Green Waste Recovery - Recyclables	182.81	201.88	185.05	186.98	189.21	170.08	190.76	205.79	155.56	140.99	174.41	183.16	2,166.68	\$ -	\$ -	1,006.22	1892	2182	46.4%	53.6%
													2,166.68							

TIPPING FEE	Current	CPI	2023
Base Tipping Fee	\$ 49.80	4.43%	\$ 52.00
AB939 - Household Hazardous Waste / Local Enforcement Agency (HHW/LEA) - per ton	\$ 5.02	0.00%	\$ 5.02
AB939 - Solid Waste Management and Diversion Program (S.W.M.D.) fee - per ton	\$ 4.81	0.00%	\$ 4.81
State AB 1220 Fee - per ton	\$ 1.40	0.00%	\$ 1.40
Total Tipping Fee	\$ 61.03		\$ 63.23
Ox Mountain C&D	\$ 26.76	4.43%	\$ 27.94
Ox Mountain Yard Waste	\$ 46.81	4.43%	\$ 48.88

BLS Info

CPI for Urban Wage Earners and Clerical Workers (CPI-W) Original Data Value

Series Id: CWURS49BSA0,CWUSS49BSA0

Not Seasonally Adjusted

Series: All items in San Francisco-Oakland-Hayward, CA,

Title: urban wage earners and clerical workers, not

Area: San Francisco-Oakland-Hayward, CA

Item: All items

Base: 1982-84=100

Period:

Years: 2010 to 2020

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
2010		222.049		223.821		224.185		224.195
2011		226.638		231.600		230.605		231.445
2012		234.648		236.626		236.890		238.445
2013		240.262		241.764		243.052		242.903
2014		245.148		247.932		250.085		249.877
2015		249.809		252.875		254.736		256.060
2016		257.141		259.386		261.017		262.326
2017		265.569		268.896		269.508		269.827
2018		275.699		278.039		280.219		281.536
2019		284.758		288.266		288.581		288.514
2020		292.010		290.304		292.420		293.062
2021		297.170		302.294		304.971		307.423
2022		316.463		322.021		328.137		

CPI for All Urban Consumers (CPI-U) Original Data Value

Series Id: CUURS49BSA0,CUUSS49BSA0

Not Seasonally Adjusted

Series: All items in San Francisco-Oakland-Hayward, CA, all

Title: urban consumers, not seasonally adjusted

Area: San Francisco-Oakland-Hayward, CA

Item: All items

Base: 1982-84=100

Period:

Years: 2010 to 2020

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
2010		226.145		227.697		228.110		227.954
2011		229.981		234.121		233.646		234.608
2012		236.880		238.985		239.806		241.170
2013		242.677		244.675		245.935		246.072
2014		248.615		251.495		253.317		253.354
2015		254.910		257.622		259.117		259.917
2016		262.600		264.565		266.041		267.853

2017	271.626	274.589	275.304	275.893
2018	281.308	283.422	286.062	287.664
2019	291.227	294.801	295.259	295.490
2020	299.690	298.074	300.032	300.182
2021	304.387	309.419	309.497	311.167
2022	320.195	324.878	330.539	

CPI for All Urban Consumers (CPI-U) Original Data Value

Series Id: CUUR0000SETD,CUUS0000SETD

Not Seasonally Adjusted

Series: Motor vehicle maintenance and repair in U.S. city
Title: average, all urban consumers, not seasonally adjusted
Area: U.S. city average
Item: Motor vehicle maintenance and repair

Base: 1982-84=100
Years: 2010 to 2020

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
2010	245.567	245.969	246.624	247.355	247.311	247.635	247.536	248.390
2011	250.726	250.851	250.820	251.458	252.376	252.529	252.769	253.337
2012	256.405	256.968	256.616	256.544	257.372	257.629	257.423	257.641
2013	259.752	260.234	260.156	260.341	261.065	261.360	262.229	262.497
2014	263.718	264.523	264.146	264.508	265.013	265.656	266.282	266.129
2015	268.869	269.136	268.907	269.948	270.764	270.981	271.175	270.838
2016	273.097	273.072	273.980	274.864	275.331	275.563	276.058	275.923
2017	279.523	279.782	279.600	280.170	280.388	279.294	279.605	280.488
2018	283.305	284.032	283.656	284.367	284.851	285.753	286.067	286.931
2019	290.758	291.993	294.226	295.266	294.586	295.670	295.377	297.884
2020	300.112	302.220	304.131	304.376	305.574	305.736	305.573	307.554
2021	310.662	311.627	314.660	315.177	314.164	315.209	318.031	320.504
2022	325.448	331.130	329.992	331.735	333.258	340.058	343.678	

CPI for All Urban Consumers (CPI-U) Original Data Value

Series Id: CUUR0000SEHG,CUUS0000SEHG

Not Seasonally Adjusted

Series: Water and sewer and trash collection services in U.S.
Title: city average, all urban consumers, not seasonally
Area: U.S. city average
Item: Water and sewer and trash collection services
Base: DECEMBER 1997=100

Period:
Years: 2010 to 2020

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
2010	166.857	168.078	168.521	169.116	169.825	169.745	171.156	172.491

2011	175.754	177.194	177.694	178.033	178.521	178.640	179.820	180.762
2012	183.984	185.499	186.280	187.473	187.788	188.489	189.750	191.927
2013	194.553	195.505	195.981	196.319	196.727	196.989	198.173	198.736
2014	201.169	202.149	202.657	203.084	203.124	203.396	205.022	206.171
2015	210.243	211.397	211.738	212.153	212.542	212.863	213.873	215.844
2016	218.370	219.036	219.649	220.506	221.360	221.396	221.358	222.554
2017	226.411	227.277	227.553	228.133	228.396	228.599	229.008	229.772
2018	232.977	233.858	234.215	235.141	235.878	236.493	237.186	238.439
2019	241.606	242.011	242.611	243.490	243.774	244.322	244.943	245.549
2020	248.846	249.751	250.359	250.673	250.921	251.435	252.401	253.974
2021	257.722	258.763	259.204	259.581	259.542	260.400	261.706	262.810
2022	268.128	269.521	269.621	270.419	270.844	271.925	273.097	

Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
	224.352		224.152	223.624	223.012	224.236
	232.371		231.109	230.337	229.074	231.600
	240.864		236.454	237.097	235.572	238.622
	243.711		242.602	242.125	241.141	243.109
	250.508		247.680	248.326	247.097	249.555
	256.107		255.492	253.910	252.041	255.780
	264.026		263.222	260.830	258.715	262.946
	271.272		271.342	268.990	267.426	270.555
	283.183		283.278	279.572	277.035	282.110
	291.707		289.456	288.192	286.615	289.770
	294.442		295.687	292.601	291.297	293.906
	309.656		312.019	304.602	300.275	308.928
					320.408	

Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
	228.107		227.658	227.469	226.994	227.944
	235.331		234.327	233.390	232.082	234.698
	242.834		239.533	239.650	238.099	241.201
	246.617		245.711	245.023	243.894	246.152
	254.503		252.273	251.985	250.507	253.463
	261.019		260.289	258.572	256.723	260.421
	270.306		269.483	266.344	263.911	268.777

277.570		277.414	274.924	273.306	276.542
289.673		289.896	285.550	282.666	288.435
298.443		297.007	295.004	293.150	296.859
301.736		302.948	300.084	299.109	301.059
313.265		315.805	309.721	306.724	312.718
				323.408	

Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
249.231	249.824	249.872	250.134	247.954		
255.244	255.774	255.663	255.644	253.099		
258.024	258.578	258.943	258.845	257.582		
262.960	263.085	262.934	263.081	261.641		
267.256	268.094	268.389	268.588	266.025		
271.119	271.804	272.090	272.967	270.717		
275.331	275.645	277.348	278.002	275.351		
282.203	283.257	282.502	283.107	280.827		
288.457	289.057	290.114	289.705	286.358	284.327	288.389
298.441	298.925	299.260	299.614	296.000	293.750	298.250
308.198	308.569	309.949	309.888	305.99	303.692	308.289
320.446	325.095	325.076	324.688	317.945	313.583	322.307
					331.937	

Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
172.833	173.360	174.094	174.543	170.885		

181.569	181.916	182.254	182.758	179.576		
191.833	192.370	192.921	193.237	189.296		
198.804	199.759	200.004	200.203	197.646		
206.363	207.633	208.562	209.414	204.895		
216.173	216.380	217.004	217.386	213.966		
223.111	223.420	224.399	224.745	221.659		
230.142	230.614	231.522	231.842	229.106		
238.512	238.936	241.774	242.204	237.134	234.760	239.509
245.903	246.741	247.364	247.567	244.657	242.969	246.345
254.266	254.781	255.65	256.456	252.459	250.331	254.588
263.747	264.278	264.580	265.365	261.475	259.202	263.748
					270.076	

California No 2 Diesel Ultra Low Sulfur (0-15 ppm) Retail Prices Monthly

https://www.eia.gov/opendata/v1/qb.php?sdid=PET.EMD_EPD2DXL0_PTE_SCA_DPG.M

10:30:10 GMT-0700 (Pacific Daylight Time)

Source: U.S. Energy Information Administration

Month Series ID: PET.EMD_EPD2DXL0_PTE_SCA_DPG.M Dollars per Gallon

Jul-22	6.587
Jun-22	6.874
May-22	6.479
Apr-22	6.26
Mar-22	6.133
Feb-22	5.018
Jan-22	4.803
Dec-21	4.776
Nov-21	4.745
Oct-21	4.481
Sep-21	4.324
Aug-21	4.291
Jul-21	4.195
Jun-21	4.095
May-21	4.024
Apr-21	3.98
Mar-21	3.931
Feb-21	3.607
Jan-21	3.439
Dec-20	3.356
Nov-20	3.25
Oct-20	3.246
Sep-20	3.259
Aug-20	3.263
Jul-20	3.254
Jun-20	3.216
May-20	3.182
Apr-20	3.283
Mar-20	3.601
Feb-20	3.787
Jan-20	3.873
Dec-19	3.902
Nov-19	4.003
Oct-19	3.985
Sep-19	3.923
Aug-19	3.906
Jul-19	3.949
Jun-19	4.035
May-19	4.128
Apr-19	3.953
Mar-19	3.789
Feb-19	3.734
Jan-19	3.753
Dec-18	3.858
Nov-18	4.018

Oct-18	4.086
Sep-18	3.973
Aug-18	3.94
Jul-18	3.957
Jun-18	3.982
May-18	3.941
Apr-18	3.773
Mar-18	3.654
Feb-18	3.68
Jan-18	3.639
Dec-17	3.559
Nov-17	3.587
Oct-17	3.172
Sep-17	3.168
Aug-17	2.959
Jul-17	2.876
Jun-17	2.895
May-17	2.922
Apr-17	2.938
Mar-17	2.935
Feb-17	2.957
Jan-17	2.932
Dec-16	2.851
Nov-16	2.82
Oct-16	2.817
Sep-16	2.749
Aug-16	2.722
Jul-16	2.785
Jun-16	2.782
May-16	2.636
Apr-16	2.459
Mar-16	2.387
Feb-16	2.335
Jan-16	2.526
Dec-15	2.644
Nov-15	2.768
Oct-15	2.814
Sep-15	2.85
Aug-15	2.935
Jul-15	3.115
Jun-15	3.192
May-15	3.254
Apr-15	3.098
Mar-15	3.182
Feb-15	3.11
Jan-15	3.212
Dec-14	3.542
Nov-14	3.813
Oct-14	3.938
Sep-14	4.054

Aug-14	4.085
Jul-14	4.11
Jun-14	4.101
May-14	4.119
Apr-14	4.089
Mar-14	4.092
Feb-14	4.084
Jan-14	4.082
Dec-13	4.073
Nov-13	4.048
Oct-13	4.134
Sep-13	4.209
Aug-13	4.138
Jul-13	4.068
Jun-13	4.023
May-13	4.04
Apr-13	4.134
Mar-13	4.245
Feb-13	4.325
Jan-13	4.083
Dec-12	4.076
Nov-12	4.17
Oct-12	4.376
Sep-12	4.456
Aug-12	4.24
Jul-12	3.917
Jun-12	4.027
May-12	4.316
Apr-12	4.419
Mar-12	4.474
Feb-12	4.251
Jan-12	4.103
Dec-11	4.095
Nov-11	4.245
Oct-11	4.059
Sep-11	4.057
Aug-11	4.009
Jul-11	4.106
Jun-11	4.213
May-11	4.362
Apr-11	4.4
Mar-11	4.187
Feb-11	3.804
Jan-11	3.56
Dec-10	3.408
Nov-10	3.305
Oct-10	3.214
Sep-10	3.144
Aug-10	3.164
Jul-10	3.124

Jun-10	3.102
May-10	3.205
Apr-10	3.206
Mar-10	3.058
Feb-10	2.938
Jan-10	2.997
Dec-09	2.913
Nov-09	2.962
Oct-09	2.856
Sep-09	2.837
Aug-09	2.85
Jul-09	2.734
Jun-09	2.697
May-09	2.354
Apr-09	2.336
Mar-09	2.139
Feb-09	2.26
39814	2.297
39783	2.345
39753	2.832
39722	3.568
39692	4.087
39661	4.542
39630	4.965
39600	4.968
39569	4.673
39539	4.265
39508	4.014
39479	3.488
39448	3.423
39417	3.475
39387	3.608
39356	3.267
39326	3.024
39295	3.049
39264	3.123
39234	3.019
39203	2.964
39173	2.985
39142	2.885
39114	2.886

Increase Organics to Weekly and
 additional Commercial due to SB1383
 .6 of a route

Rate Year 2022

		Annual Driver	Annual Truck	
Driver Wages				
Hourly Rate	44.00			
Regularly Hours	1,248	54,912.00		
Sicke Time	58	2,534.40		
Holiday OT	58	3,801.60		
Holiday Off	10	422.40		
Total Payroll		<u>61,670.40</u>		
Paryoll Tax		4,795		
Health and Welfare		22,499		
Pension	5.80	7,238		
Workers Comp		6,539		
Total Benefits		<u>41,071</u>		
Truck Costs				
Fuel	4.39		14,382	
Maintenance			16,680	
Totals		102,742	31,062	133,803
		<u>Allocation by Jurisdiction</u>		
		El Granada	Montara	
		66,902	66,902	133,803

Rate Year 2023

5.33%	64,957
	5,018
1.44%	22,823
9.15%	7,901
4.18%	6,813
	<u>42,555</u>

39.44%	20,053
4.53%	17,437

145,002

Allocation by Jurisdiction

El Granada	Montara	
72,501	72,501	145,002



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **October 6, 2022**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

SUBJECT: Review Engineer's Report on District Sewer Inflow and Infiltration Reduction Efforts.

In accordance with the revised District 7-year Sewer Capital Improvement Plan, the District SSMP, and the JPA Agreement with SAM and Member Agencies, sewer maintenance staff work to reduce Inflow and Infiltration. They do this by performing a series of activities which work to reduce and eliminate storm water and ground water from entering the sewerage collection system.

Annually MWSD on average budgets between \$1.4M and \$1.9M in the Capital Improvement Program (CIP) for Sewer Infrastructure Improvement Projects (often called SIP's). Typical SIP projects like for example the 2020-2021 SEWER IMPROVEMENT PROJECT AND SPOT REPAIRS continues the rehabilitation of medium and high priority sewer mains as well as miscellaneous maintenance and spot repairs and CCTV inspections of additional sewer pipes for the purpose of reducing Sanitary Sewer Overflows and Inflow and Infiltration in the District's sewer collection system. Had a specific project improvement spend about \$1.3M. The remaining budget is for routine and planned system repairs and improvements, and for emergency and spot repairs and for example those noted by SAM Staff who are charged with system cleaning and inspections. MWSD Performs the following activities and has implemented additional equipment to monitor improvements:

- CIP planned SIP (Capital Mainline Improvements).
- Replacement of all Private Laterals associated with SIPs.
- Requirement of non code Laterals with Major Remodels.
- Requirement of Lateral Inspection and Repairs w/ Minor Remodels.
- Visual Inspections to Ensure No Roof Leaders are connected
- Require Sealed Manhole and Rodhole Lids
- Required Closed and Sealed Sewer Lateral Caps and "Poppers"
- Raise or Relocate Manhole/Rodhole Lids Away From Low Areas.
- Plug Holes in Manhole Lids Subject to Flooding When Not Yet Raised.
- Work Targeted to Known Problem/Wet areas
- Extra Footage of 5000 -to- 25,000 feet of CCTV Each Year
- Perform Spot Repairs Based on CCTV
- Perform Spot Repairs Based on SAM Staff Observation Reports
- SAM Performs Repairs Were Possible
- Smart Covers in Three Basins to monitor improvements

In the past the District has also performed smoke testing. This testing, along with air testing and CCTV can lead to identification of issues like roof leaders. Generally the cost of smoke testing per identified defect has been high do to the complex nature of the un-incorporated un-improved streets and easement where sewer pipes of MWSD are



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **October 6, 2022**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

located. Additionally, over the last 18 months after Covid-19 the District has had a hard time locating and scheduling contractors willing to perform smoke testing. The District is planning on requesting smoke testing pricing next spring as a QAQC measure for ensuring the recent SIP areas are tight as possible and ensure and discovered roof leaders are eliminated. It should also be noted because the District contractor are replacing all lateral associated with SIP projects, where customers grant the District access for the courtesy replacement, and with all remodel and new construction projects, roof leaders are inspected to ensure they are not connected into the sewerage system.

In recent years, SIP projects have repaired or replaced approx. 164 laterals and District Permits have effected improvements on 253 laterals; combined this is over 20% of all sewer laterals in the District have been inspected, repaired or replaced.

Over 13,200 feet of new rehabilitated main pipes have been installed. On the prior 15 years, before the more aggressive CIP rate, about 12,784 feet were rehabilitated, combined is about 18% of the District pipes are from 2000 or newer, and another 10% were rehabilitated in the 1990's. The current replacement rate is three times what was used in the past years.

Also, ~49,320 feet of have been CCTVed by the District and about 5,500 feet have been CCTVed by SAM contract.

Smart Covers help the District and SAM staff keep an eye on flows and levels in in three different zones of the District that have historically had potential for I&I. Peak flows and average rain flows for MWSD have been reduced as is evident in the SAM monthly flow reports. Although the Coast-side has seen unprecedented storms considered to be 75 – 125 year events with higher rain intensities, observed relative peak and sustained sewer flows are down compared to historic levels, and Particular events like Caltrans storm drains plugging and the flooding of down town Moss Beach did have short term negative impact on MWSD and SAM, but this was a singular event. MWSD is currently using a smaller percentage and a smaller total flow of the SAM plant then in the past years.

Pippin Cavagnaro, P.E., from Nute Engineering, will be available to present the Project and answer any questions the Board might have.

RECOMMENDATION:


This Engineer's Report on District Sewer Inflow and Infiltration Reduction Efforts is a status update and is an informational item. No Action is required at this time.



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: October 6th, 2022

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager 

**SUBJECT: Review and Possible Action Concerning Approval
of Purchase for Two New Ford Ranger Trucks**

The District Currently owns five operable water utility trucks consisting of 4 light duty 4x4s and one Heavier Duty 4x4. The two oldest light duty trucks in the fleet are in need of replacement. They are :

Chevy Colorado

Year: 2011

Mileage: 66066

Interior in bad shape, mostly driver seat and center console. Intermittent rough idle. Rusting rims and strange noises while driving.

Chevy Colorado

Year: 2012

Mileage: 93129

Interior in bad shape, mostly driver seat and center console. Recent oil leak and transmission leak issue.

Operations looked into several options from Dodge and Chevrolet, their pricing and availability has ruled them out as a viable option (Attachments C & D). We would prefer to go with Ford Rangers from James Ford in Half Moon Bay. Worth mentioning, servicing the vehicles will be much easier & less time consuming by purchasing from a local dealer.

James Ford explained that orders are first come first serve so following through with the order ASAP will shorten lead time.

Lead times are 6-8 months minimum and can be expected to be longer.

We believe the Ford Ranger would be the perfect fit to replace our two old work trucks still in operation. This truck would provide adequate amenities and utilities needed for day to day operations while maintain a compact size, 4 wheel drive, towing capacity, decent fuel economy, and reliability. An additional benefit is having extra interior room over the old trucks, this has been an issue in the past.

The trucks we would like to purchase are attached as Preview Orders for review as Attachments A & B. Attachments C & D are for contrast and comparison only.

RECOMMENDATION:

Authorize the District Manager to issue the approval for Purchase Orders for Trucks in Attachments A & B not to exceed \$68,000.

Attachments.



Preview Order W000 - R1F - SuperCab 4x4 - 6' Box: Order Summary Time of Preview: 09/26/2022 10:40:20

Dealership Name: James Ford Inc

Sales Code : F72038

Dealer Rep.	DEE DANNEWITZ	Type	Retail	Vehicle Line	RangerNA	Order Code	W000
Customer Name	X XXXXX	Priority Code	19	Model Year	2023	Price Level	320

DESCRIPTION	MSRP	DESCRIPTION	MSRP
R1F0 RANGER 4X4 SUPER CAB	\$30045	AUTO START-STOP REMOVAL	\$-50
.126.8 INCH WHEELBASE	\$0	TRAILER TOW PACKAGE	\$495
OXFORD WHITE	\$0	BEDLINER-TOUGHBED SPRAY-IN	\$495
VINYL SEATS	\$0	4G LTE WI-FI HOTSPOT REMOVAL	\$-20
EBONY INTERIOR TRIM	\$0	FRONT LICENSE PLATE BRACKET	\$0
EQUIPMENT GROUP 100A	\$0	FUEL CHARGE	\$0
.XL SERIES	\$0	PRICED DORA	\$0
.16" SILVER STEEL WHEEL	\$0	DESTINATION & DELIVERY	\$1495
.2.3L ECOBOOST ENGINE	\$0	*****	\$0
.ELEC 10-SPEED AUTO TRANS	\$0	*RESIDENCY RESTRICTIONS APPLY*	\$0
255/70R16 A/S BSW TIRE	\$0	*TO DISCOUNTS/SAVINGS - BASED*	\$0
CA NEW MTR VEHICLE BOARD FEES	\$0	* ON CUSTOMER ZIP CODE. SEE *	\$0
4X4 REGIONAL DISCOUNT PKG	\$0	* DEALER FOR DETAILS. *	\$0
RESIDENCY RESTRICTIONS APPLY	\$0	*****	\$0
CV LOT MANAGEMENT	\$0		
TOTAL BASE AND OPTIONS			MSRP \$32460
4X4 REGIONAL DISCOUNT PKG			\$-250
TOTAL			\$32210

Customer Name:
Customer Address:

Customer Email:

Customer Phone:

Customer Signature

Date

This order has not been submitted to the order bank.

This is not an invoice.



Preview Order WOOO - R4F - SuperCrew 4x4 - S' **Box:** Order Summary Time of Preview: 09/26/2022.2 10:36:43

Dealership Name: James Ford Inc

Sales Code: F72038

Dealer Rep.	DEEDANNEWITZ	Type	Retail	Vehicle Line	RangerNA	Order Cod:	WOOD
Customer Name	X XXXXX _____	Priority Code	19	Mod Ye	2023	Price Level	320_

DESCRIPTION	MSRP	DESCRIPTION	MSRP
R4FO RANGER 4X4 CREW CAB	\$32230	CV LOT MANAGEMENT	\$0
.126.8 INCH WHEELBASE	\$0	AUTO START-STOP REMOVAL	-\$50
OXFORD WHITE	\$0	TRAILER TOW PACKAGE	\$495
VINYL SEATS	\$0	BEDLINER-TOUGHBED SPRAY-IN	\$495
EBONY INTERIOR TRIM	\$0	4G LTE WI-FI HOTSPOT REMOVAL	-\$20
EQUIPMENT GROUP 100A	\$0	FUEL CHARGE	\$0
.XL SERIES	\$0	PRICED DORA	\$0
.16" SILVER STEEL WHEEL	\$0	DESTINATION & DELIVERY	\$1495
.2.3L ECOBOOST ENGINE	\$0	*****	\$0
.ELEC 10-SPEED AUTO TRANS	\$0	*RESIDENCY RESTRICTIONS APPLY*	\$0
255/70R16 A/S BSW TIRE	\$0	*TO DISCOUNTS/SAVINGS - BASED*	\$0
CA NEW MTR VEHICLE BOARD FEES	\$0	* ON CUSTOMER ZIP CODE. SEE *	\$0
4X4 REGIONAL DISCOUNT PKG	\$0	* DEALERFOR DETAILS. *	\$0
RESIDENCY RESTRICTIONS APPLY	\$0	*****	\$0
			MSRP
TOTAL BASE AND OPTIONS			\$34645
4X4 REGIONAL DISCOUNT PKG			-\$250
TOTAL			\$34395

Customer Name:
Customer Address:

Customer Email:
Customer Phone:

Customer Signatur _____ Date _____

*This order has not been submitted to the order bank.
This is not on invoice.*

ATTACHMENT C

Elk Grove Auto / Winner Chevrolet

8575 Laguna Grove Drive
 Elk Grove, CA 95757
 916-426-5752

To: Clinton Miles
 Montara Water and Sanitary
 8888 Cabrillo Highway
 Montara, Ca 94037

DATE August 17, 2022
Quotation # D4143

Prepared by: David Brewer

Comments or special instructions: Vehicle build and options are in additional pages.
State Contract # 1-22-23-20B

Description	AMOUNT
Line 27 - Ram 1500	\$ 39,535.00
SSV Credit	\$ (1,000.00)
Options	\$ 345.00
<p>**** Please review, sign, and return a copy of the quote and **** **** specs with the PO or the vehicle will not be ordered. **** ****Shipping charge added for deliveries beyond Sacramento. No charge for will call.****</p>	
Subtotal	\$ 38,880.00
DOC Fee	\$ 85.00
Taxable Subtotal:	\$ 38,965.00
Tax Rate(Subject to change):	9.375% \$ 3,652.97
Tire Fee:	\$8.75
Delivery Charge:	\$ 400.00
Total:	\$ 43,026.72

If you have any questions concerning this quotation, contact David Brewer at 916-509-8597 or email at Dbrewer@Lasherauto.com

THANK YOU FOR YOUR BUSINESS!

Elk Grove Auto / Winner Chevrolet

8575 Laguna Grove Drive
 Elk Grove, CA 95757
 916-426-5752

To: Clinton Miles
 Montara Water and Sanitary
 8888 Cabrillo Highway
 Montara, Ca 94037

DATE August 12, 2022
Quotation # D4135

Prepared by: David Brewer

Comments or special instructions: Vehicle build and options are in additional pages.
State Contract # 1-22-23-20B

Description	AMOUNT
Line 27 - Ram 1500	\$ 39,535.00
Options (Refer to Window Sticker):	\$ 1,690.00
Upgrade to 6'4" bed	\$ 550.00
<p>**** Please review, sign, and return a copy of the quote and **** **** specs with the PO or the vehicle will not be ordered. **** ****Shipping charge added for deliveries beyond Sacramento. No charge for will call.****</p>	
Subtotal	\$ 41,775.00
DOC Fee	\$ 85.00
Taxable Subtotal:	\$ 41,860.00
Tax Rate(Subject to change):	9.375% \$ 3,924.38
CA Tire Fee: \$1.75 / Per Tire	Tire Fee: \$8.75
	Delivery Charge: \$ 400.00
Per Unit Total	\$ 46,193.13
Vehicles Requested: 2	Total \$ 92,386.25

Vehicles Requested: 2 **Total** \$ 92,386.25
Add CA Sales Tax (Tire Fee and Delivery are NOT to be taxed)

If you have any questions concerning this quotation, contact David Brewer at 916-509-8597 or email at Dbrewer@LasherAuto.com


THANK YOU FOR YOUR BUSINESS!



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **October 6, 2022**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager 

SUBJECT: General Manager's Report

Operations Report September 2022

811 Dig Alerts

- 9/2/2022- 538 5th. Work to trench and install utilities. Previously marked, marks checked and still visible.
 - 740 Franklin. Work to drive steel to reinforce wood utility pole. Previously marked, marks checked and still visible.
 - 1060 Date. Work to install retaining wall for drain area. Water lines marked within USA marks.
- 9/12/2022- Farallon X 2nd. Grading of ruts. No water within USA marks.
- 9/13/2022- 540 Kanoff. Work to install pavers. Water marked within USA marks.
 - 205 Farallone. Work to install ground rods for electrical panel. No water within USA marks.
 - Vallemar X Juliana. Work to install plants and irrigation. Previously marked, marks checked and still visible.
- 9/16/2022- 501 Stetson. Work to install artificial turf. No water within USA marks.
- 9/19/2022- 112 Orval. Work to replace asphalt. Water marked within USA marks.
- 9/20/2022- 1409 Main. Work to repair gas line. Emergency repair was already completed, no water within USA marks.
 - 1171 Cedar. Work for landscape. Service line marked up to meter.
- 9/21/2022- 322 California. Work to install sewer and water in joint trench. Previously marked, marks checked and re-marked.
 - 239 Beach. Work to install sewer and water in joint trench. Previously marked, marks checked and re-marked.
 - 932 Date. Work to repair gas line. No water within USA marks.
 - 501 Stetson. Work to repair gas line. No water within USA marks.
- 9/22/2022- 198 5th. Work to replace driveway with pavers. No water within USA marks. Service line and meter box marked.
 - 1171 Cedar. Landscaping. No water within USA marks. Service line and meter box marked.
- 9/27/2022- 2006 Vallemar. Work to excavate trench for water service. Marked main and service lines for neighboring houses.



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **October 6, 2022**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

- 1199 Date. Work to install retaining wall and drain. Marked main and service line.
- Cabrillo HWY X Cypress. Work to repair water main. All water lines marked.

Work Orders

- 9/9/2022- 361 12th. Work to install $\frac{3}{4}$ " meter and replace box.
- 9/13/2022- Customer call concerned about water running from property and believed to be leak. Operator found water leaking inside customers house and shut water off at meter.
- 9/14/2022- 630 Vermont. Customer requested another profile be taken. Profile taken and information shared with customer.
 - 701 Buena Vista. Customer concerned with high usage on last bill and requests explanation. Operator spoke with customer and explained that the high usage was from the last billing cycle when there was a leaking toilet that had since been repaired. Endpoint is dead and in need of replacement, scheduled to be replaced once order arrives.
 - 633 Lancaster. Customer is concerned about leak and requests profile. operator attempted to pull profile, but the information was inaccurate due to dying battery. Visual inspection of meter indicated no water flow. Customer was notified.
- 9/15/2022- 338 Nevada. Customer called and asked why PFP meter is turned off. Previous work order shows PFP meter was turned off by MWSD. Operator inspected meter and found to be in off position with no visible backflow device installed. Photos and findings emailed to MWSD staff.
 - 405 Lancaster. Customer called to notify district that a leak repair has been made and curious about leak adjustment. Operator spoke with customer; they decided not to follow through with small amount the leak adjustment would provide.
- 9/16/2022- 990 Buena Vista. MOVO. Final read taken and water left on.
 - 1170 Howells. New 1" PFP meter installed.
- 9/19/2022- 670 Franklin. Customer called concerned about high usage and request a profile. Operator attempted to pull profile; the information was inaccurate due to dying battery. Visual inspection of meter indicated no water flow. Customer was notified.
 - 820 Harte. Customer received leak notice and would like a profile. Operator attempted to pull profile, but the information was



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **October 6, 2022**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager
inaccurate due to dying battery. Visual inspection of meter indicated no water flow. Customer was notified.

- 9/21/2022- 1168 Date. Customer received leak notice and would like a profile. operator pulled profile and shared findings with customer.
 - 930 Edison. New 1" PFP meter installed.
- 9/27/2022- 322 California. New 1" PFP meter installed.
 - 201 Weinke Way. Customer needed assistance turning off water.
- 9/28/2022- 325 10th. Customer received a leak notice and requested a profile be taken. Customer notified of findings.
 - 901 Ocean Blvd. Customer concerned about water puddling up near meter box. Operator located meter box and found leak in customer service line from meter to house. Water was turned off at meter and customer told to contact a plumber.
 - 363 7th. Customer received a leak notice and requested a profile be taken. Profile could not be taken due to dead endpoint battery. Customer notified of findings.
- 9/29/2022- 641 Lancaster. MOVI. Final read taken and water left on.

After Hours Call Outs

- 9/17/22 – shut down Alta Vista Treatment Plant at 7pm for incoming rain
- 9/21/22 – 6pm rising turbidities at Alta Vista Treatment Plant, adjust polymer dosage to bring back down.

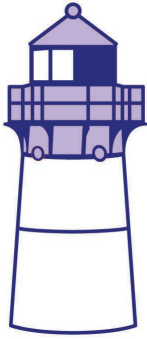
Repairs and Leaks

- 9/5/22 – leaking polymer service line at 536 5th st. Replace service saddle and run new copper service line
- 9/20/22 – 10 Linda Vista rd. meter stop inoperable, crimp service line, cut and replace meter stop with newer style

Miscellaneous

- 120 missed meter reads due to failing meter endpoints, under the process of review to replace system with new meter endpoints
- Calcon came to check over the MWSD shop and Sewer plant to install new satellite on property, get electrical plan put together to run new service from buildings
- Begin the process to overhaul Portola 1 site with Calcon for new VFD and Power requirements
- Collect and ship final samples for 3rd quarter

Maintenance



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **October 6, 2022**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

- Replace AVTP backwash flow meter
- Replace the Pillar Ridge Treatment Plant Air compressor due to overdrawing amperage.
- Replace second Pillar Ridge Treatment Plant Air compressor due to failure of new unit.
- Break down the Airport North Olympian Generator to replace the radiator. Gathering quotes for remanufactured radiators.

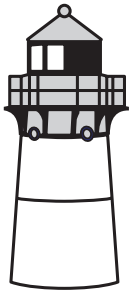
Newsletter: The attached October/November MWSD Newsletter has been published on the District's website and will be distributed to customers.

Covid-19: MWSD offices remain closed to the public since March 16, 2020. SOP's for Covid-19 office and employee safety were updated since new health orders were issued. MWSD operations is working at full capacity always adhering to social distancing guidelines.

RECOMMENDATION:

This is for Board information only.

Attachment



Montara Water & Sanitary District

Staying Ahead of our Local Community Needs

Montara Water and Sanitary District (MWSD) works every day to deliver water, garbage and sewer services for the residents of Montara and Moss Beach. Over 6,000 residents rely on our services for their homes and businesses.

October -
November 2022

News for You: Innovative Weather Science; On the Weather Watch -
New Water Year Starts

Innovations in Weather Science: NOAA, AQPI, and A Vertical Wind Profiler

Did you know the Montara Water and Sanitary District office hosts the San Francisco Peninsula's local NOAA weather station? The National Weather Service, part of the National Oceanic and Atmospheric Administration (NOAA), provides "weather, water, and climate data, forecasts and warnings" via a diverse distribution of weather stations throughout the country. Weather forecasting and water utilities often work hand in hand.

MWSD not only hosts this vital weather station, we continue to support improved monitoring by academic and research institutions. This includes placement of a new Vertical Wind Profiler at our offices.

A Vertical Wind Profiler provides data on horizontal wind speed and direction at various levels of the atmosphere directly overhead of the instrument from the surface to ~10,000 ft. This data complements other sensors in the region, including both Advanced Quantitative Precipitation Information (AQPI) and a network of Atmospheric River Observatories (AROs) throughout the west coast. The wind profiler data will

be used for: numerical weather prediction models for immediate forecast improvement; studies to develop longer term modeling and forecasting improvements; and situational awareness during rain events and fire weather by local forecasters, emergency managers, and other decision-makers.

AQPI is a regional project awarded to NOAA and collaborating partners by the California Department of Water Resources. The AQPI system consists of improved weather radar data for precipitation estimation and short-term nowcasting (0-1 hours); additional surface measurements of precipitation, streamflow and soil moisture; and a suite of forecast modeling systems to improve lead time on precipitation and coastal Bay inundation from extreme storms—especially moisture-laden atmospheric rivers, which are responsible for most of the horizontal transport of water vapor outside of the tropics. ARs can cause damage but most provide beneficial rain or snow that is crucial to water supply.

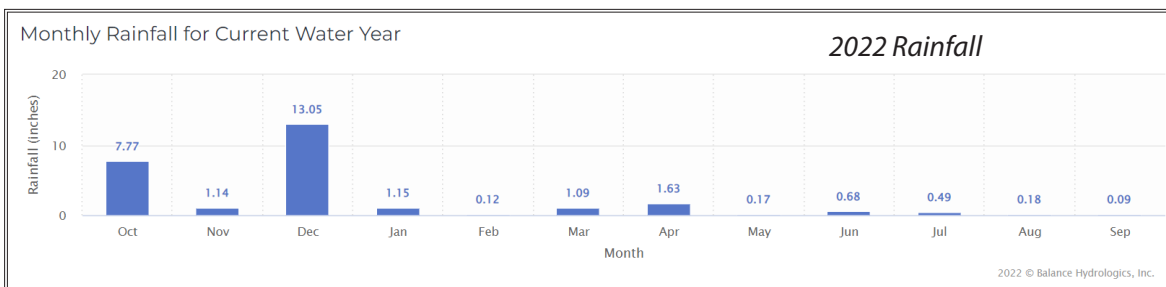
Improved weather monitoring is critical to water managers, emergency planners and all of us. MWSD is happy to keep the coastside up to date and connected.

On the Weather Watch October Begins a New Water Year

A water year is a 12 month period that extends from October 1st to September 30th, designated by the calendar year in which it ends. Water Year 2022 reached 28" (close to our average 32") as measured at our Alta Vista well site.

The San Francisco Peninsula NOAA weather station is located at the MWSD office, providing local, accurate and up-to-the-minute weather information.

Check daily at: mwsd.montara.org/news-and-information/local-weather/



As our community continues its recovery from COVID-19, MWSD is committed to providing safe public access via ZOOM teleconference for our regularly scheduled public meetings for the foreseeable future.

Board Meetings on the 1st and 3rd Thursday of each month at 7:30 p.m. at 8888 Cabrillo Highway, Montara.
Call: (650) 728-3545 Email: mwsd@coastside.net Visit: mwsd.montara.org



Montara Water & Sanitary District

Un paso adelante de las necesidades de nuestra comunidad local

Montara Water and Sanitary District (MWSD) trabaja todos los días para brindar servicios de agua, recolección de residuos y alcantarillado a los residentes de Montara y Moss Beach. Más de 6,000 residentes dependen de nuestros servicios para sus hogares y empresas.

De octubre a noviembre de 2022

Novedades para usted: Ciencia meteorológica innovadora; La vigilancia del clima - Empieza un nuevo año hidrológico

Innovaciones en la ciencia meteorológica: NOAA, AQPI y un perfilador de viento vertical

¿Sabía que la oficina de Montara Water and Sanitary District (MWSD) alberga la estación meteorológica local de la NOAA de la Península de San Francisco? El Servicio Meteorológico Nacional, que forma parte de la Administración Nacional Oceánica y Atmosférica (NOAA), proporciona "información sobre el clima, el agua y el tiempo, pronósticos y advertencias" a través de una diversa distribución de estaciones meteorológicas en todo el país. Los pronósticos meteorológicos y los servicios públicos de suministro de agua suelen ir de la mano.

El MWSD no solo alberga esta vital estación meteorológica, sino que sigue apoyando el mejoramiento del monitoreo por parte de instituciones académicas y de investigación. Esto incluye la colocación de un nuevo perfilador de viento vertical en nuestras oficinas.

El perfilador de viento vertical proporciona datos sobre la velocidad y la dirección del viento horizontal en varios niveles de la atmósfera directamente por encima del instrumento, desde la superficie hasta ~10,000 pies. Esta información complementa a otros sensores de la región, entre los que se encuentran la Información Cuantitativa Avanzada sobre Precipitaciones (AQPI) y una red de Observatorios Fluviales Atmosféricos (ARO) en toda la costa oeste. Los datos del perfilador de viento se utilizarán para:

los modelos numéricos de predicción meteorológica con el fin de mejorar los pronósticos de forma inmediata; los estudios para desarrollar mejoras en los modelos y pronósticos a más largo plazo; y el conocimiento de la situación durante los eventos de lluvia y el clima durante los incendios por parte de los pronosticadores locales, los gerentes de emergencias y otros responsables de tomar decisiones.

El AQPI es un proyecto regional concedido a la NOAA y a los socios colaboradores por el Departamento de Recursos Hídricos de California. El sistema del AQPI consiste en el mejoramiento de los datos del radar meteorológico para calcular la precipitación y el pronóstico a corto plazo (de 0 a 1 hora); mediciones adicionales de la precipitación en la superficie, el flujo de los arroyos y la humedad del suelo; y un conjunto de sistemas de modelización del pronóstico para mejorar el tiempo de anticipación de la precipitación y la inundación costera de la Bahía a causa de las tormentas extremas, especialmente los ríos atmosféricos cargados de humedad, que son responsables de la mayor parte del transporte horizontal de vapor de agua fuera de los trópicos. Los ríos atmosféricos pueden ocasionar daños, pero la mayoría proporciona lluvia o nieve beneficiosa que es crucial para el suministro de agua.

Un mejor monitoreo del tiempo es fundamental para los administradores del agua, los planificadores de emergencias y todos nosotros. El MWSD se complace en mantener la costa al día y comunicada.

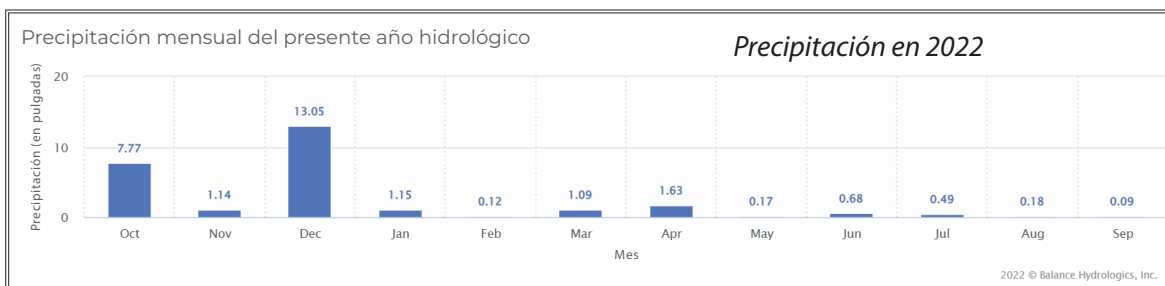
La vigilancia del clima

En octubre se inicia un nuevo año hidrológico

Un año hidrológico es el periodo de 12 meses que se extiende desde el 1 de octubre hasta el 30 de septiembre, designado por el año calendario en el que termina. El año hidrológico 2022 alcanzó las 28" (cerca de nuestra media de 32"), según las mediciones realizadas en nuestro pozo de Alta Vista.

La estación meteorológica de la NOAA de la Península de San Francisco se encuentra en la oficina del MWSD y proporciona información meteorológica local, precisa y actualizada.

Consúltela todos los días en: mwsd.montara.org/news-and-information/local-weather/



Dado que nuestra comunidad continúa recuperándose de la pandemia de COVID-19, MWSD tiene el compromiso de brindar un acceso seguro al público a través de teleconferencias por ZOOM a nuestras reuniones periódicas programadas en el futuro próximo.

Las reuniones de la junta tienen lugar el 1er y el 3er jueves de cada mes a las 7:30 p.m. en 8888 Cabrillo Highway, Montara. Llame al: (650) 728-3545 Email: mwsd@coastside.net Visite: mwsd.montara.org