



Montara Water and Sanitary District

Serving the Community of Montara and Moss Beach

P.O. Box 370131
8888 Cabrillo Hwy
Montara, CA 94037-0131
t: 650.728.3545 • f: 650.728.8556

To sensitively manage the natural resources entrusted to our care, to provide the people of Montara - Moss Beach with reliable, high – quality water, wastewater, and trash disposal at an equitable price, and to ensure the fiscal and environmental vitality of the district for future generations. Be open to providing other services desired by our community.

AGENDA

Regular Meeting

District Board of Directors

8888 Cabrillo Highway
Montara, California 94037

January 4, 2018 at 7:30 p.m.

CALL TO ORDER

ROLL CALL

PRESIDENT'S STATEMENT

ORAL COMMENTS (Items other than those on the agenda)

PUBLIC HEARING

CONSENT AGENDA

1. [Approve Financial Statements for November 2017.](#)
2. Approve Warrants for January 1, 2018.
3. [Monthly Review of Current Investment Portfolio.](#)
4. [Connection Permit Applications Received.](#)
5. [Monthly Water Production Report for November 2017.](#)
6. [Rain Report.](#)
7. [Solar Energy Report.](#)
8. [Monthly Public Agency Retirement Service Report for October 2017](#)

OLD BUSINESS NEW BUSINESS

1. [Review and Possible Action Concerning Appointment of Board Officers and Committee Assignments for 2018](#)
2. [Review of Sewer Authority Mid-Coastside Request to Fund Emergency Repair of Plant Power System.](#)
3. [Review of MWSD's Receipt of Association of California Water Agencies Joint Powers Authority President's Special Recognition Award.](#)
4. [Review and Possible Action Concerning Cancellation of Next Regular Scheduled Meeting, January 18, 2018](#)

REPORTS

1. Sewer Authority Mid-Coastside Meetings (Boyd)
2. MidCoast Community Council Meeting (Slater-Carter)
3. CSDA Report (Slater-Carter)
4. Attorney's Report (Schricker)
5. Directors' Reports
6. General Manager's Report (Heldmaier)

FUTURE AGENDAS

ADJOURNMENT

CONVENE IN CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL -- EXISTING LITIGATION

(Government Code §54956.9(d)(1))

Case Names: *City of Half Moon Bay v. Granada Community Services District, et al.*
(San Mateo County Super, Crt. No. 17 CIV 03092)

Regional Water Quality Control Board v. Sewer Authority Mid-Coastside
(ACL Complaint No. R2-2017-1024)

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

(Government Code §54956.9(d)(2))

Significant Exposure to Litigation:
Number of cases:1

PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov. C. §54957)

Title: General Manager

REPORT OF ACTION TAKEN IN CLOSED SESSION, IF ANY ADJOURNMENT



MONTARA WATER AND SANITARY DISTRICT AGENDA

Prepared For the Meeting Of: January 04, 2018

TO: BOARD OF DIRECTORS

FROM: Clemens H. Heldmaier, General Manager 

SUBJECT: Unaudited Financial Statements – Executive Summary

Budget vs. Actual – Sewer July thru November, 2017 Variances over \$2,000:

- 4460 Remodel Fees, \$4,813 above Budget – No fees collected in November.
- 4610 Property Tax Receipts, \$93,075 below Budget- Large receipt typically received in December.
- 4710 Sewer Service Charges, \$834,655 below Budget – First sewer collection charges arrive in early December.
- **Overall Total Operating Income for the period ending November 30, 2017 was \$924,609 below budget. Total revenue received to date is \$56,420.**
- 5270 Information Systems, \$2,260 below Budget – Minimal activity to date.
- 5400 Legal, \$52,954 above Budget – Unanticipated activities.
- 5510 Maintenance, Office, \$2,437 below Budget – Minimal activity to date.
- 5620 Audit, \$4,383 above Budget – Majority of the FS audit has been paid through October.
- 5630 Consulting, \$6,395 below Budget – Minimal activity through November. Sewer Rate study to be completed in calendar 2018.
- 5640 Data Services, \$3,351 above Budget – Parcel management software used for sewer service charges paid for in September.
- 5800 Labor, \$22,800 above Budget – Major line items to increase are due to the payment of an additional employee during the month of July & August, which included a large vacation pay-out.
- 6170 Claims, Property Damage, \$4,167 below Budget – No reportable activity to date.
- 6200 Engineering, \$19,443 above Budget – More activity then anticipated in the month of October, over \$26K in bills paid.
- 6400 Pumping, \$2,329 below Budget - PG&E typically provides a true-up bill further on in the fiscal year.
- 6600 Collection/Transmission, \$4,167 below Budget – No activity to-date. Budget is spread evenly over twelve months.
- 6910 SAM Collections, \$2,719 below Budget – Collections budget was adopted prior to SAM adopting their budget.



MONTARA WATER AND SANITARY DISTRICT AGENDA

Prepared For the Meeting Of: January 04, 2018

TO: BOARD OF DIRECTORS

FROM: Clemens H. Heldmaier, General Manager

- 6920 SAM Operations, \$13,985 below Budget – Operations budget was adopted prior to SAM adopting their budget.
- 6940 SAM Maintenance, Collection Sys, \$16,667 below Budget – No activity to-date. Budget is spread evenly between twelve months.
- 6950 SAM Maintenance, Pumping, \$20,833 below Budget – No activity to-date. Budget is spread evenly between twelve months.
- **Overall Total Operating Expenses for the period ending November 30, 2017 were \$19,246 below Budget.**
- **Total overall Expenses for the period ending November 30, 2017 were \$48,936 above budget. For a net ordinary loss of (\$973,546), budgeted vs. actual. Actual net ordinary loss is (\$926,183.)**
- 7100 Connection Fees, \$65,324 above Budget – One new construction connection issued; No remodel connections issued in November.
- 7200 Interest Income LAIF, \$3,750 below Budget – No Activity to date.
- 8000 CIP, \$586,761 below Budget – No CIP activity in the month of November.
- 9200 I-Bank Loan, \$10,946 below Budget – Difference due to timing.

RECOMMENDATION:

This is for Board information only



MONTARA WATER AND SANITARY DISTRICT AGENDA

Prepared For the Meeting Of: January 04, 2018

TO: BOARD OF DIRECTORS

FROM: Clemens H. Heldmaier, General Manager

Budget vs. Actual – Water November, 2017 Variances over \$2,000:

- 4610 Property Tax Receipts, \$93,075 below Budget - Large receipt typically received in December.
- 4740 Testing, Backflow, \$2,985 above Budget – More activity than anticipated.
- 4810 Water Sales Domestic, \$154,309 above Budget – Increased water sales thus far throughout the fiscal year.
- **Overall Total Operating Income for the period ending November 30, 2017 was \$66,416 above budget. Total revenue received to date is \$1,005,519.**
- 5190 Bank fees, \$2,585 below Budget – Bank fees have been less than anticipated.
- 5240 CDPH Fees, \$6,458 below Budget – No activity to date.
- 5250 Conference Attendance, \$2,028 above Budget – Conference attended by Clemens in October.
- 5400 Legal, \$20,700 below Budget – Minimal activity to-date. Budget is spread evenly over twelve months.
- 5510 Maintenance, Office, \$2,290 below Budget - Minimal activity to date.
- 5530 Memberships, \$6,485 below Budget – Membership dues are typically paid on a calendar year basis.
- 5620 Audit, \$4,383 above Budget – Majority of the FS audit has been paid through October.
- 5630 Consulting, \$2,597 below Budget – Expenses have been held in check by management and staff.
- 6170 Claims, Property Damage, \$4,167 below Budget – No reportable activity to date.
- 6180 Communications, \$5,619 below Budget – Minimal activity to-date.
- 6200 Engineering \$2,992 above Budget – Mainly due to water quality system management in November.
- 6400 Pumping, \$18,845 below Budget – PG&E typically provides a true-up bill further on in the fiscal year.
- 6500 Supply, \$5,369 below Budget – Water purchases have been maintained below budget.
- 6600 Collection/Transmission, \$20,244 below Budget – Water Main Maintenance expenses has been held below budget.
- 6700 Treatment, \$9,192 below Budget – Chemical expenses has been below budget but analysis expenses have been higher than anticipated.



MONTARA WATER AND SANITARY DISTRICT AGENDA

Prepared For the Meeting Of: January 04, 2018

TO: BOARD OF DIRECTORS

FROM: Clemens H. Heldmaier, General Manager

- 6800 Vehicles, \$2,481 below Budget – Fuel & Repairs expenses are below budget in the month of November.
- **Overall Total Operating Expenses for the period ending November 30, 2017 were \$64,631 below Budget.**
- **Total overall Expenses for the period ending November 30, 2017 were \$109,296 below budget. For a net ordinary income of \$175,712, budgeted vs. actual. Actual net ordinary income is \$489,882.**
- 7100 Connection Fees, \$46,472 below Budget – One new construction connections issued; two remodel connection issued and one fire protection connection issued in November.
- 7600 Bond Revenues, G.O. \$460,219 below Budget – Variance due to timing, first remittance typically received in December.
- 8000 CIP, \$233,329 below Budget – Minimal activity to date.
- 9100 Interest Expense- Go Bonds, \$115,432 below Budget – Difference is due to timing.
- 9150 SRF Loan, \$17,512 below Budget - Difference is due to timing

RECOMMENDATION:

This is for Board information only

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
 July through November 2017

	Jul - Nov 17	Sewer Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
4220 - Cell Tower Lease	14,771.75	14,291.65	480.10
4400 - Fees			
4410 - Administrative Fee (New Constr)	1,010.00	1,458.30	-448.30
4420 - Administrative Fee (Remodel)	708.00	833.30	-125.30
4430 - Inspection Fee (New Constr)	954.00	1,458.30	-504.30
4440 - Inspection Fee (Remodel)	0.00	1,666.65	-1,666.65
4460 - Remodel Fees	6,480.00	1,666.65	4,813.35
Total 4400 - Fees	9,152.00	7,083.20	2,068.80
4610 - Property Tax Receipts	24,425.14	117,500.00	-93,074.86
4710 - Sewer Service Charges	0.00	834,654.55	-834,654.55
4720 - Sewer Service Refunds, Customer	0.00	-1,666.65	1,666.65
4760 - Waste Collection Revenues	8,056.33	9,166.65	-1,110.32
4990 - Other Revenue	14.81		
Total Income	56,420.03	981,029.40	-924,609.37
Gross Profit	56,420.03	981,029.40	-924,609.37
Expense			
5000 - Administrative			
5190 - Bank Fees	4,076.48	2,708.30	1,368.18
5200 - Board of Directors			
5210 - Board Meetings	750.00	1,666.65	-916.65
5220 - Director Fees	1,312.50	1,375.00	-62.50
Total 5200 - Board of Directors	2,062.50	3,041.65	-979.15
5250 - Conference Attendance	1,097.50	833.30	264.20
5270 - Information Systems	240.00	2,500.00	-2,260.00
5300 - Insurance			
5310 - Fidelity Bond	0.00	208.30	-208.30
5320 - Property & Liability Insurance	2,160.70	833.30	1,327.40
Total 5300 - Insurance	2,160.70	1,041.60	1,119.10
5350 - LAFCO Assessment	0.00	833.30	-833.30
5400 - Legal			
5420 - Meeting Attendance, Legal	5,813.75	3,958.30	1,855.45
5430 - General Legal	4,257.50	10,416.65	-6,159.15
5440 - Litigation	57,257.25		
Total 5400 - Legal	67,328.50	14,374.95	52,953.55
5510 - Maintenance, Office	896.20	3,333.30	-2,437.10
5540 - Office Supplies	1,769.12	3,333.30	-1,564.18
5550 - Postage	229.17	1,041.65	-812.48
5560 - Printing & Publishing	295.06	1,250.00	-954.94

Montara Water & Sanitary District Revenue & Expenditures Budget vs. Actual - Sewer July through November 2017

	Jul - Nov 17	Sewer Budget	\$ Over Budget
5600 · Professional Services			
5610 · Accounting	10,850.00	12,500.00	-1,650.00
5620 · Audit	9,800.00	5,416.65	4,383.35
5630 · Consulting	5,271.68	11,666.65	-6,394.97
5640 · Data Services	5,850.84	2,500.00	3,350.84
5650 · Labor & HR Support	1,497.50	1,041.65	455.85
5660 · Payroll Services	361.62	395.80	-34.18
Total 5600 · Professional Services	33,631.64	33,520.75	110.89
5710 · San Mateo Co. Tax Roll Charges	0.00	1,041.65	-1,041.65
5720 · Telephone & Internet	7,033.81	6,875.00	158.81
5730 · Mileage Reimbursement	563.95	625.00	-61.05
5740 · Reference Materials	0.00	83.30	-83.30
5790 · Other Administrative	435.19		
5800 · Labor			
5810 · CalPERS 457 Deferred Plan	6,658.65	6,435.40	223.25
5820 · Employee Benefits	20,177.77	14,847.90	5,329.87
5830 · Disability Insurance	453.44	639.15	-185.71
5840 · Payroll Taxes	6,117.41	7,032.90	-915.49
5850 · PARS	8,645.24	5,858.75	2,786.49
5900 · Wages			
5910 · Management	48,432.63	43,218.75	5,213.88
5920 · Staff	57,786.15	46,916.25	10,869.90
5930 · Staff Certification	750.00	750.00	0.00
5940 · Staff Overtime	430.61	1,047.50	-616.89
Total 5900 · Wages	107,399.39	91,932.50	15,466.89
5960 · Worker's Comp Insurance	1,114.08	1,019.55	94.53
Total 5800 · Labor	150,565.98	127,766.15	22,799.83
Total 5000 · Administrative	272,385.80	204,203.20	68,182.60
6000 · Operations			
6170 · Claims, Property Damage	0.00	4,166.65	-4,166.65
6195 · Education & Training	28.61	416.65	-388.04
6200 · Engineering			
6210 · Meeting Attendance, Engineering	0.00	833.30	-833.30
6220 · General Engineering	41,109.50	20,833.30	20,276.20
Total 6200 · Engineering	41,109.50	21,666.60	19,442.90
6320 · Equipment & Tools, Expensed	0.00	416.65	-416.65
6330 · Facilities			
6335 · Alarm Services	2,194.14	2,375.00	-180.86
6337 · Landscaping	760.00	1,000.00	-240.00
Total 6330 · Facilities	2,954.14	3,375.00	-420.86

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
 July through November 2017

	Jul - Nov 17	Sewer Budget	\$ Over Budget
6400 · Pumping			
6410 · Pumping Fuel & Electricity	11,004.18	13,333.30	-2,329.12
Total 6400 · Pumping	11,004.18	13,333.30	-2,329.12
6600 · Collection/Transmission			
6660 · Maintenance, Collection System	0.00	4,166.65	-4,166.65
Total 6600 · Collection/Transmission	0.00	4,166.65	-4,166.65
6800 · Vehicles			
6810 · Fuel	0.00	333.30	-333.30
6820 · Truck Equipment, Expensed	0.00	66.65	-66.65
6830 · Truck Repairs	0.00	166.65	-166.65
Total 6800 · Vehicles	0.00	566.60	-566.60
6900 · Sewer Authority Midcoastside			
6910 · SAM Collections	116,420.00	119,139.15	-2,719.15
6920 · SAM Operations	538,701.25	524,716.65	13,984.60
6940 · SAM Maintenance, Collection Sys	0.00	16,666.65	-16,666.65
6950 · SAM Maintenance, Pumping	0.00	20,833.30	-20,833.30
Total 6900 · Sewer Authority Midcoastside	655,121.25	681,355.75	-26,234.50
Total 6000 · Operations	710,217.68	729,463.85	-19,246.17
Total Expense	982,603.48	933,667.05	48,936.43
Net Ordinary Income	-926,183.45	47,362.35	-973,545.80
Other Income/Expense			
Other Income			
7000 · Capital Account Revenues			
7100 · Connection Fees			
7110 · Connection Fees (New Constr)	135,952.00	60,240.00	75,712.00
7120 · Connection Fees (Remodel)	10,445.50	20,833.30	-10,387.80
Total 7100 · Connection Fees	146,397.50	81,073.30	65,324.20
7200 · Interest Income - LAIF	0.00	3,750.00	-3,750.00
Total 7000 · Capital Account Revenues	146,397.50	84,823.30	61,574.20
Total Other Income	146,397.50	84,823.30	61,574.20
Other Expense			
8000 · Capital Improvement Program			
8075 · Sewer	96,572.50	683,333.30	-586,760.80
Total 8000 · Capital Improvement Program	96,572.50	683,333.30	-586,760.80

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Accrual Basis

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
July through November 2017

	Jul - Nov 17	Sewer Budget	\$ Over Budget
9000 - Capital Account Expenses			
9125 - PNC Equipment Lease Interest	6,997.39	7,616.65	-619.26
9200 - I-Bank Loan	2,065.29	12,392.00	-10,326.71
Total 9000 - Capital Account Expenses	9,062.68	20,008.65	-10,945.97
Total Other Expense	105,635.18	703,341.95	-597,706.77
Net Other Income	40,762.32	-618,518.65	659,280.97
Net Income	-885,421.13	-571,156.30	-314,264.83

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water
 July through November 2017

	Jul - Nov 17	Water Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
4220 · Cell Tower Lease	14,771.80	14,291.65	480.15
4400 · Fees			
4410 · Administrative Fee (New Constr)	1,010.00	2,291.65	-1,281.65
4420 · Administrative Fee (Remodel)	669.00	375.00	294.00
4430 · Inspection Fee (New Constr)	954.00	2,083.30	-1,129.30
4440 · Inspection Fee (Remodel)	954.00	270.80	683.20
4460 · Remodel Fees	660.75		
4470 · Other Fees	944.93		
Total 4400 · Fees	5,192.68	5,020.75	171.93
4610 · Property Tax Receipts	24,425.14	117,500.00	-93,074.86
4740 · Testing, Backflow	8,402.00	5,416.65	2,985.35
4810 · Water Sales, Domestic	952,432.55	798,123.30	154,309.25
4850 · Water Sales Refunds, Customer	0.00	-1,250.00	1,250.00
4990 · Other Revenue	294.80		
Total Income	1,005,518.97	939,102.35	66,416.62
Gross Profit	1,005,518.97	939,102.35	66,416.62
Expense			
5000 · Administrative			
5190 · Bank Fees	331.43	2,916.65	-2,585.22
5200 · Board of Directors			
5210 · Board Meetings	750.00	1,666.65	-916.65
5220 · Director Fees	1,312.50	1,375.00	-62.50
Total 5200 · Board of Directors	2,062.50	3,041.65	-979.15
5240 · CDPH Fees	0.00	6,458.30	-6,458.30
5250 · Conference Attendance	3,680.41	1,666.65	2,013.76
5270 · Information Systems	240.00	1,250.00	-1,010.00
5300 · Insurance			
5310 · Fidelity Bond	0.00	208.30	-208.30
5320 · Property & Liability Insurance	0.00	1,125.00	-1,125.00
Total 5300 · Insurance	0.00	1,333.30	-1,333.30
5350 · LAFCO Assessment	0.00	1,041.65	-1,041.65
5400 · Legal			
5420 · Meeting Attendance, Legal	2,711.25	3,541.65	-830.40
5430 · General Legal	5,130.00	25,000.00	-19,870.00
Total 5400 · Legal	7,841.25	28,541.65	-20,700.40

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water
 July through November 2017

	Jul - Nov 17	Water Budget	\$ Over Budget
5510 · Maintenance, Office	1,043.38	3,333.30	-2,289.92
5530 · Memberships	1,015.20	7,500.00	-6,484.80
5540 · Office Supplies	1,769.06	3,333.30	-1,564.24
5550 · Postage	2,741.42	3,125.00	-383.58
5560 · Printing & Publishing	295.03	833.30	-538.27
5600 · Professional Services			
5610 · Accounting	10,850.00	12,500.00	-1,650.00
5620 · Audit	9,800.00	5,416.65	4,383.35
5630 · Consulting	7,819.63	10,416.65	-2,597.02
5650 · Labor & HR Support	1,497.50	937.50	560.00
5660 · Payroll Services	361.59	395.80	-34.21
Total 5600 · Professional Services	30,328.72	29,666.60	662.12
5720 · Telephone & Internet	7,482.21	9,325.00	-1,842.79
5730 · Mileage Reimbursement	563.95	833.30	-269.35
5740 · Reference Materials	0.00	333.30	-333.30
5790 · Other Administrative	615.08		
5800 · Labor			
5810 · CalPERS 457 Deferred Plan	14,010.12	14,797.05	-786.93
5820 · Employee Benefits	31,832.02	36,190.00	-4,357.98
5830 · Disability Insurance	1,122.04	1,515.40	-393.36
5840 · Payroll Taxes	15,765.19	17,622.50	-1,857.31
5850 · PARS	16,321.69	11,730.00	4,591.69
5900 · Wages			
5910 · Management	48,432.60	43,218.75	5,213.85
5920 · Staff	152,911.65	147,815.40	5,096.25
5930 · Staff Certification	4,236.20	3,750.00	486.20
5940 · Staff Overtime	18,841.46	23,262.90	-4,421.44
5950 · Staff Standby	10,562.61	10,811.25	-248.64
Total 5900 · Wages	234,984.52	228,858.30	6,126.22
5960 · Worker's Comp Insurance	4,848.27	8,311.65	-3,463.38
Total 5800 · Labor	318,883.85	319,024.90	-141.05
Total 5000 · Administrative	378,893.49	423,557.85	-44,664.36
6000 · Operations			
6160 · Backflow Prevention	0.00	416.65	-416.65
6170 · Claims, Property Damage	0.00	4,166.65	-4,166.65
6180 · Communications			
6185 · SCADA Maintenance	949.71	8,333.30	-7,383.59
6180 · Communications - Other	1,764.83		
Total 6180 · Communications	2,714.54	8,333.30	-5,618.76
6195 · Education & Training	3,040.46	2,916.65	123.81

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water
 July through November 2017

	Jul - Nov 17	Water Budget	\$ Over Budget
6200 - Engineering			
6210 - Meeting Attendance, Engineering	15.50	833.30	-817.80
6220 - General Engineering	3,907.50	8,333.30	-4,425.80
6230 - Water Quality Engineering	35,318.75	27,083.30	8,235.45
Total 6200 - Engineering	39,241.75	36,249.90	2,991.85
6320 - Equipment & Tools, Expensed	2,342.66	2,083.30	259.36
6330 - Facilities			
6335 - Alarm Services	254.04	333.30	-79.26
6337 - Landscaping	1,837.02	2,500.00	-662.98
Total 6330 - Facilities	2,091.06	2,833.30	-742.24
6370 - Lab Supplies & Equipment	1,421.60	416.65	1,004.95
6400 - Pumping			
6410 - Pumping Fuel & Electricity	22,253.61	37,500.00	-15,246.39
6420 - Pumping Maintenance, Generators	4,317.64	4,166.65	150.99
6430 - Pumping Maintenance, General	0.00	2,916.65	-2,916.65
6440 - Pumping Equipment, Expensed	0.00	833.30	-833.30
Total 6400 - Pumping	26,571.25	45,416.60	-18,845.35
6500 - Supply			
6510 - Maintenance, Raw Water Mains	1,444.78	833.30	611.48
6520 - Maintenance, Wells	2,035.47	4,166.65	-2,131.18
6530 - Water Purchases	12,817.37	16,666.65	-3,849.28
Total 6500 - Supply	16,297.62	21,666.60	-5,368.98
6600 - Collection/Transmission			
6610 - Hydrants	375.29	416.65	-41.36
6620 - Maintenance, Water Mains	7,404.01	22,916.65	-15,512.64
6630 - Maintenance, Water Svc Lines	10,110.20	10,416.65	-306.45
6640 - Maintenance, Tanks	76.54	416.65	-340.11
6650 - Maint., Distribution General	97.88	4,166.65	-4,068.77
6670 - Meters	1,066.27	1,041.65	24.62
Total 6600 - Collection/Transmission	19,130.19	39,374.90	-20,244.71
6700 - Treatment			
6710 - Chemicals & Filtering	2,339.40	12,500.00	-10,160.60
6720 - Maintenance, Treatment Equip.	1,985.85	1,666.65	319.20
6730 - Treatment Analysis	13,149.41	12,500.00	649.41
Total 6700 - Treatment	17,474.66	26,666.65	-9,191.99
6770 - Uniforms	3,064.54	5,000.00	-1,935.46

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12/12/17

Accrual Basis

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water
 July through November 2017

	Jul - Nov 17	Water Budget	\$ Over Budget
6800 - Vehicles			
6810 - Fuel	2,320.26	3,333.30	-1,013.04
6820 - Truck Equipment, Expensed	6.84	416.65	-409.81
6830 - Truck Repairs	1,025.62	2,083.30	-1,057.68
Total 6800 - Vehicles	<u>3,352.72</u>	<u>5,833.25</u>	<u>-2,480.53</u>
Total 6000 - Operations	136,743.05	201,374.40	-64,631.35
Total Expense	<u>515,636.54</u>	<u>624,932.25</u>	<u>-109,295.71</u>
Net Ordinary Income	489,882.43	314,170.10	175,712.33
Other Income/Expense			
Other Income			
7000 - Capital Account Revenues			
7100 - Connection Fees			
7110 - Connection Fees (New Constr)	40,068.00	72,091.65	-32,023.65
7120 - Connection Fees (Remodel)	10,356.50		
7130 - Conn. Fees, PFP (New Constr)	8,528.00	33,333.30	-24,805.30
Total 7100 - Connection Fees	<u>58,952.50</u>	<u>105,424.95</u>	<u>-46,472.45</u>
7200 - Interest Income - LAIF	11,709.89		
7600 - Bond Revenues, G.O.	19,129.72	479,348.30	-460,218.58
Total 7000 - Capital Account Revenues	<u>89,792.11</u>	<u>584,773.25</u>	<u>-494,981.14</u>
Total Other Income	89,792.11	584,773.25	-494,981.14
Other Expense			
8000 - Capital Improvement Program			
8100 - Water	63,962.25	297,291.65	-233,329.40
Total 8000 - Capital Improvement Program	<u>63,962.25</u>	<u>297,291.65</u>	<u>-233,329.40</u>
9000 - Capital Account Expenses			
9100 - Interest Expense - GO Bonds	23,086.56	138,519.00	-115,432.44
9125 - PNC Equipment Lease Interest	6,997.43	7,616.65	-619.22
9150 - SRF Loan	0.00	17,512.00	-17,512.00
9210 - Conservation Program/Rebates	1,000.00	208.30	791.70
Total 9000 - Capital Account Expenses	<u>31,083.99</u>	<u>163,855.95</u>	<u>-132,771.96</u>
Total Other Expense	<u>95,046.24</u>	<u>461,147.60</u>	<u>-366,101.36</u>
Net Other Income	-5,254.13	123,625.65	-128,879.78
Net Income	<u><u>484,628.30</u></u>	<u><u>437,795.75</u></u>	<u><u>46,832.55</u></u>

Montara Water & Sanitary District Funds Balance Sheet As of November 30, 2017

	Sewer	Water	TOTAL
ASSETS			
Current Assets			
Checking/Savings			
Sewer - Bank Accounts			
Wells Fargo Operating - Sewer	1,848,777.99	0.00	1,848,777.99
LAIF Investment Fund			
Capital Reserve	3,903,546.01	0.00	3,903,546.01
Connection Fees Reserve	194,576.00	0.00	194,576.00
Operating Reserve	240,073.00	0.00	240,073.00
Total LAIF Investment Fund	4,338,195.01	0.00	4,338,195.01
Total Sewer - Bank Accounts	6,186,973.00	0.00	6,186,973.00
Water - Bank Accounts			
Wells Fargo Operating - Water	0.00	789,406.28	789,406.28
Capital Reserve	0.00	398,249.00	398,249.00
Operating Reserve	0.00	46,009.00	46,009.00
SRF Reserve	0.00	48,222.00	48,222.00
Restricted Cash			
Acq & Improv Fund	0.00	436.13	436.13
Connection Fees Reserve	0.00	253,020.00	253,020.00
Cost of Issuance	0.00	122.94	122.94
GO Bonds Fund	0.00	901,679.86	901,679.86
Total Restricted Cash	0.00	1,155,258.93	1,155,258.93
Total Water - Bank Accounts	0.00	2,437,145.21	2,437,145.21
Total Checking/Savings	6,186,973.00	2,437,145.21	8,624,118.21
Accounts Receivable			
Sewer - Accounts Receivable			
Accounts Receivable	56,225.23	0.00	56,225.23
Total Sewer - Accounts Receivable	56,225.23	0.00	56,225.23
Water - Accounts Receivable			
Accounts Receivable	0.00	80,407.87	80,407.87
Accounts Rec. - Backflow	0.00	12,553.59	12,553.59
Accounts Rec. - Water Residents	0.00	273,413.65	273,413.65
Unbilled Water Receivables	0.00	240,244.44	240,244.44
Total Water - Accounts Receivable	0.00	606,619.55	606,619.55
Total Accounts Receivable	56,225.23	606,619.55	662,844.78
Other Current Assets			
Due from Kathryn Slater-Carter	232.31	382.31	614.62
Maint/Parts Inventory	0.00	42,656.32	42,656.32
Total Other Current Assets	232.31	43,038.63	43,270.94
Total Current Assets	6,243,430.54	3,086,803.39	9,330,233.93
Fixed Assets			
Sewer - Fixed Assets			
General Plant	3,389,801.90	0.00	3,389,801.90
Land	5,000.00	0.00	5,000.00
Other Capital Improv.			
Sewer-Original Cost	685,599.18	0.00	685,599.18
Other Cap. Improv.	2,564,810.39	0.00	2,564,810.39
Total Other Capital Improv.	3,250,409.57	0.00	3,250,409.57

Montara Water & Sanitary District
Funds Balance Sheet
As of November 30, 2017

Seal Cove Collection System	995,505.00	0.00	995,505.00
Sewage Collection Facility			
Collection Facility - Org. Cost	1,349,064.00	0.00	1,349,064.00
Collection Facility - Other	3,991,243.33	0.00	3,991,243.33
Total Sewage Collection Facility	<u>5,340,307.33</u>	<u>0.00</u>	<u>5,340,307.33</u>
Treatment Facility	244,539.84	0.00	244,539.84
Accumulated Depreciation	-7,907,749.00	0.00	-7,907,749.00
Total Sewer - Fixed Assets	<u>5,317,814.64</u>	<u>0.00</u>	<u>5,317,814.64</u>
Water - Fixed Assets			
General Plant	0.00	26,624,584.56	26,624,584.56
Land & Easements	0.00	734,500.00	734,500.00
Surface Water Rights	0.00	300,000.00	300,000.00
Water Meters	0.00	1,058,985.00	1,058,985.00
Fixed Assets - Other	0.00	48,171.78	48,171.78
Accumulated Depreciation	0.00	-9,846,359.00	-9,846,359.00
Total Water - Fixed Assets	<u>0.00</u>	<u>18,919,882.34</u>	<u>18,919,882.34</u>
Total Fixed Assets	<u>5,317,814.64</u>	<u>18,919,882.34</u>	<u>24,237,696.98</u>
Other Assets			
Sewer - Other Assets			
Def'd Amts Related to Pensions	13,495.00	0.00	13,495.00
Due from Water Fund	117,867.09	0.00	117,867.09
Joint Power Authority			
SAM - Orig Collection Facility	981,592.00	0.00	981,592.00
SAM - Expansion	1,705,955.08	0.00	1,705,955.08
Total Joint Power Authority	<u>2,687,547.08</u>	<u>0.00</u>	<u>2,687,547.08</u>
Total Sewer - Other Assets	<u>2,818,909.17</u>	<u>0.00</u>	<u>2,818,909.17</u>
Water - Other Assets			
Def'd Amts Related to Pensions	0.00	26,821.00	26,821.00
Bond Acquisition Cost OID	0.00	52,750.40	52,750.40
Bond Issue Cost	0.00	61,691.45	61,691.45
Total Water - Other Assets	<u>0.00</u>	<u>141,262.85</u>	<u>141,262.85</u>
Total Other Assets	<u>2,818,909.17</u>	<u>141,262.85</u>	<u>2,960,172.02</u>
TOTAL ASSETS	<u><u>14,380,154.35</u></u>	<u><u>22,147,948.58</u></u>	<u><u>36,528,102.93</u></u>
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
Accounts Payable - Sewer	16,743.50	0.00	16,743.50
Total Accounts Payable	<u>16,743.50</u>	<u>0.00</u>	<u>16,743.50</u>
Other Current Liabilities			
Sewer - Current Liabilities			
Accrued Payables - Sewer	6,374.00	0.00	6,374.00
Accrued Vacations	6,058.45	0.00	6,058.45
Deposits Payable	26,549.00	0.00	26,549.00
PNC Equip. Loan - S/T	27,725.42	0.00	27,725.42
Total Sewer - Current Liabilities	<u>66,706.87</u>	<u>0.00</u>	<u>66,706.87</u>

Montara Water & Sanitary District
Funds Balance Sheet
As of November 30, 2017

Water - Current Liabilities			
Accrued Payables - Water	0.00	51.11	51.11
Accrued Vacations	0.00	10,779.03	10,779.03
Deposits Payable	0.00	43,322.18	43,322.18
GO Bonds - S/T	0.00	439,759.64	439,759.64
PFP Water Deposits	0.00	4,302.50	4,302.50
PNC Equip. Loan - S/T	0.00	27,725.37	27,725.37
SRF Loan Payable X102 - Current	0.00	82,731.94	82,731.94
SRF Loan Payable X109 - Current	0.00	161,923.29	161,923.29
Total Water - Current Liabilities	0.00	770,595.06	770,595.06
Payroll Liabilities			
Employee Benefits Payable	16,273.41	0.00	16,273.41
Total Payroll Liabilities	16,273.41	0.00	16,273.41
Total Other Current Liabilities	82,980.28	770,595.06	853,575.34
Total Current Liabilities	99,723.78	770,595.06	870,318.84
Long Term Liabilities			
Sewer - Long Term Liabilities			
Accrued Vacations	12,201.56	0.00	12,201.56
I-Bank Loan	784,390.61	0.00	784,390.61
PNC Equip. Loan - L/T	593,934.97	0.00	593,934.97
Total Sewer - Long Term Liabilities	1,390,527.14	0.00	1,390,527.14
Water - Long Term Liabilities			
Accrued Vacations	0.00	12,201.57	12,201.57
Deferred on Refunding	0.00	-206,234.00	-206,234.00
Due to Sewer Fund	0.00	117,867.09	117,867.09
GO Bonds - L/T	0.00	10,603,044.74	10,603,044.74
PNC Equip. Loan - L/T	0.00	593,935.01	593,935.01
SRF Loan Payable - X102	0.00	127,373.47	127,373.47
SRF Loan Payable - X109	0.00	3,380,299.53	3,380,299.53
Total Water - Long Term Liabilities	0.00	14,628,487.41	14,628,487.41
Total Long Term Liabilities	1,390,527.14	14,628,487.41	16,019,014.55
Total Liabilities	1,490,250.92	15,399,082.47	16,889,333.39
Equity			
Sewer - Equity Accounts			
Capital Assets Net	3,408,252.20	0.00	3,408,252.20
Fund Balance - Unrestricted	8,646,292.87	0.00	8,646,292.87
Retained Earnings	14,701.11	0.00	14,701.11
Total Sewer - Equity Accounts	12,069,246.18	0.00	12,069,246.18
Water - Equity Accounts			
Capital Assets Net	0.00	2,868,858.70	2,868,858.70
Restricted Debt Service	0.00	1,384,997.90	1,384,997.90
Unrestricted	0.00	-1,562,801.59	-1,562,801.59
Retained Earnings	0.00	-14,701.11	-14,701.11
Total Water - Equity Accounts	0.00	2,676,353.90	2,676,353.90
Equity Adjustment Account	1,706,078.38	3,587,883.91	5,293,962.29
Net Income	-885,421.13	484,628.30	-400,792.83
Total Equity	12,889,903.43	6,748,866.11	19,638,769.54
TOTAL LIABILITIES & EQUITY	<u>14,380,154.35</u>	<u>22,147,948.58</u>	<u>36,528,102.93</u>

Montara Water & Sanitary District
Restricted and Non Restricted Cash Assets
July 2017 through June 2018

Assets and Reserves Information

Year to Date Cash Information	July	August	September	October	November	December	January	February	March	April	May	June	Target Reserves	\$ Over/(Under) Targets	% Over/Under Targets
Sewer - Operations															
Wells Fargo Operating - Sewer	2,699,856.60	2,395,438.17	2,175,531.48	1,926,361.64	1,848,777.99										
Sewer - Reserve Accounts															
LAIF -															
Capital Reserve	3,886,001.12	3,891,836.12	3,891,836.12	3,891,836.12	3,903,546.01								2,679,500.00	1,206,501.12	145%
Connection Fees Reserve	194,576.00	194,576.00	194,576.00	194,576.00	194,576.00								194,576.00	-	100%
Operating Reserve	240,073.00	240,073.00	240,073.00	240,073.00	240,073.00								281,893.00	(41,820.00)	85%
Sub-total	4,320,650.12	4,326,485.12	4,326,485.12	4,326,485.12	4,338,195.01	-	-	-	-	-	-	-			
Water - Operations															
Wells Fargo Operating - Water	736,973.18	748,608.06	762,530.73	775,543.19	789,406.28										
Water - Reserve Accounts															
Wells Fargo Bank-															
Capital Reserve	398,249.00	398,249.00	398,249.00	398,249.00	398,249.00								1,049,567.00	(651,318.00)	38%
Connection Fees Reserve	253,020.00	253,020.00	253,020.00	253,020.00	253,020.00								253,020.00	-	100%
SRF Reserve				48,222.00	48,222.00								48,222.00	-	0%
Operating Reserve	94,231.00	94,231.00	94,231.00	46,009.00	46,009.00								250,573.00	(204,564.00)	38%
Sub-total	745,500.00	745,500.00	745,500.00	745,500.00	745,500.00	-	-	-	-	-	-	-			
Water - Restricted accounts															
First Republic Bank - Water															
Acquisition & Improvement Fund	436.13	436.13	436.13	436.13	436.13										
Cost of issuance	122.94	122.94	122.94	122.94	122.94										
GO Bonds Fund	1,438,990.58	899,200.84	899,949.69	900,952.14	901,679.86										
Sub-total	1,439,549.65	899,759.91	900,508.76	901,511.21	902,238.93	-	-	-	-	-	-	-			
Total Cash and equivalents	9,942,529.55	9,115,791.26	8,910,556.09	8,675,401.16	8,624,118.21	-	-	-	-	-	-	-			

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
July 2017 through June 2018

													TOTAL			
	Jul 17	Aug 17	Sep 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Mar 18	Apr 18	May 18	Jun 18	Jul '17 - Jun 18	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense																
Income																
4220 - Cell Tower Lease	2,954.35	2,954.35	2,954.35	2,954.35	2,954.35	2,954.35	0.00	0.00	0.00	0.00	0.00	0.00	17,726.10	34,300.00	-16,573.90	51.68%
4400 - Fees																
4410 - Administrative Fee (New Constr)	505.00	0.00	505.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,010.00	3,500.00	-2,490.00	28.86%
4420 - Administrative Fee (Remodel)	354.00	354.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	708.00	2,000.00	-1,292.00	35.4%
4430 - Inspection Fee (New Constr)	477.00	0.00	477.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	954.00	3,500.00	-2,546.00	27.26%
4440 - Inspection Fee (Remodel)	0.00	0.00	0.00	0.00	0.00	110.00	0.00	0.00	0.00	0.00	0.00	0.00	110.00	4,000.00	-3,890.00	2.75%
4460 - Remodel Fees	708.00	0.00	354.00	5,418.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,480.00	4,000.00	2,480.00	162.0%
Total 4400 - Fees	2,044.00	354.00	1,336.00	5,418.00	0.00	110.00	0.00	0.00	0.00	0.00	0.00	0.00	9,262.00	17,000.00	-7,738.00	54.48%
4610 - Property Tax Receipts	0.00	155.06	0.00	233.52	24,036.56	408.55	0.00	0.00	0.00	0.00	0.00	0.00	24,833.69	235,000.00	-210,166.31	10.57%
4710 - Sewer Service Charges	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,003,171.00	-2,003,171.00	0.0%
4720 - Sewer Service Refunds, Customer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-4,000.00	4,000.00	0.0%
4760 - Waste Collection Revenues	984.47	2,604.03	1,058.29	2,455.60	953.94	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,056.33	22,000.00	-13,943.67	36.62%
4990 - Other Revenue	0.00	6.82	0.00	0.00	7.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14.81			
Total Income	5,982.82	6,074.26	5,348.64	11,061.47	27,952.84	3,472.90	0.00	0.00	0.00	0.00	0.00	0.00	59,892.93	2,307,471.00	-2,247,578.07	2.6%
Gross Profit	5,982.82	6,074.26	5,348.64	11,061.47	27,952.84	3,472.90	0.00	0.00	0.00	0.00	0.00	0.00	59,892.93	2,307,471.00	-2,247,578.07	2.6%
Expense																
5000 - Administrative																
5190 - Bank Fees	2,740.81	321.48	333.71	336.04	344.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,076.48	6,500.00	-2,423.52	62.72%
5200 - Board of Directors																
5210 - Board Meetings	0.00	125.00	375.00	0.00	250.00	59.95	0.00	0.00	0.00	0.00	0.00	0.00	809.95	4,000.00	-3,190.05	20.25%
5220 - Director Fees	0.00	187.50	0.00	750.00	375.00	187.50	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00	3,300.00	-1,800.00	45.46%
5230 - Election Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total 5200 - Board of Directors	0.00	312.50	375.00	750.00	625.00	247.45	0.00	0.00	0.00	0.00	0.00	0.00	2,309.95	7,300.00	-4,990.05	31.64%
5250 - Conference Attendance	0.00	100.00	997.50	0.00	0.00	787.97	0.00	0.00	0.00	0.00	0.00	0.00	1,885.47	2,000.00	-114.53	94.27%
5270 - Information Systems	0.00	180.00	60.00	0.00	0.00	240.00	0.00	0.00	0.00	0.00	0.00	0.00	480.00	6,000.00	-5,520.00	8.0%
5300 - Insurance																
5310 - Fidelity Bond	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
5320 - Property & Liability Insurance	0.00	0.00	0.00	2,160.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,160.70	2,000.00	160.70	108.04%
Total 5300 - Insurance	0.00	0.00	0.00	2,160.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,160.70	2,500.00	-339.30	86.43%
5350 - LAFCO Assessment	0.00	0.00	0.00	0.00	0.00	1,601.00	0.00	0.00	0.00	0.00	0.00	0.00	1,601.00	2,000.00	-399.00	80.05%
5400 - Legal																
5420 - Meeting Attendance, Legal	0.00	845.00	256.25	3,082.50	1,630.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,813.75	9,500.00	-3,686.25	61.2%

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
July 2017 through June 2018

													TOTAL			
	Jul 17	Aug 17	Sep 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Mar 18	Apr 18	May 18	Jun 18	Jul '17 - Jun 18	Budget	\$ Over Budget	% of Budget
5430 - General Legal	0.00	3,170.00	62.50	650.00	375.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,257.50	25,000.00	-20,742.50	17.03%
5440 - Litigation	0.00	8,275.00	32,110.00	13,784.75	3,087.50	1,085.00	0.00	0.00	0.00	0.00	0.00	0.00	58,342.25			
Total 5400 - Legal	0.00	12,290.00	32,428.75	17,517.25	5,092.50	1,085.00	0.00	0.00	0.00	0.00	0.00	0.00	68,413.50	34,500.00	33,913.50	198.3%
5510 - Maintenance, Office	0.00	193.50	392.70	160.00	150.00	200.00	0.00	0.00	0.00	0.00	0.00	0.00	1,096.20	8,000.00	-6,903.80	13.7%
5530 - Memberships	0.00	0.00	0.00	0.00	0.00	3,191.50	0.00	0.00	0.00	0.00	0.00	0.00	3,191.50			
5540 - Office Supplies	0.00	845.76	335.56	305.35	282.45	355.52	0.00	0.00	0.00	0.00	0.00	0.00	2,124.64	8,000.00	-5,875.36	26.56%
5550 - Postage	0.00	0.00	229.17	0.00	0.00	-60.71	0.00	0.00	0.00	0.00	0.00	0.00	168.46	2,500.00	-2,331.54	6.74%
5560 - Printing & Publishing	0.00	131.33	31.50	111.19	21.04	1,186.77	0.00	0.00	0.00	0.00	0.00	0.00	1,481.83	3,000.00	-1,518.17	49.39%
5600 - Professional Services																
5610 - Accounting	0.00	0.00	4,700.00	4,500.00	1,650.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,850.00	30,000.00	-19,150.00	36.17%
5620 - Audit	0.00	6,000.00	0.00	3,800.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,800.00	13,000.00	-3,200.00	75.39%
5630 - Consulting	0.00	2,828.88	1,565.67	804.00	73.13	3,556.00	0.00	0.00	0.00	0.00	0.00	0.00	8,827.68	28,000.00	-19,172.32	31.53%
5640 - Data Services	0.00	0.00	0.00	5,850.84	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,850.84	6,000.00	-149.16	97.51%
5650 - Labor & HR Support	0.00	194.50	539.00	569.50	194.50	194.50	0.00	0.00	0.00	0.00	0.00	0.00	1,692.00	2,500.00	-808.00	67.68%
5660 - Payroll Services	74.02	72.96	70.84	71.90	71.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	361.62	950.00	-588.38	38.07%
Total 5600 - Professional Services	74.02	9,096.34	6,875.51	15,596.24	1,989.53	3,750.50	0.00	0.00	0.00	0.00	0.00	0.00	37,382.14	80,450.00	-43,067.86	46.47%
5710 - San Mateo Co. Tax Roll Charges	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%
5720 - Telephone & Internet	0.00	1,878.29	2,114.58	2,558.86	482.08	1,320.89	0.00	0.00	0.00	0.00	0.00	0.00	8,354.70	16,500.00	-8,145.30	50.64%
5730 - Mileage Reimbursement	0.00	0.00	0.00	0.00	563.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00	563.95	1,500.00	-936.05	37.6%
5740 - Reference Materials	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200.00	-200.00	0.0%
5790 - Other Administrative	0.00	0.00	316.19	119.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	435.19			
5800 - Labor																
5810 - CalPERS 457 Deferred Plan	1,574.10	1,628.46	1,689.14	1,249.87	517.08	911.28	0.00	0.00	0.00	0.00	0.00	0.00	7,569.93	15,445.00	-7,875.07	49.01%
5820 - Employee Benefits	6,092.66	0.00	6,778.01	3,653.55	3,653.55	3,809.11	0.00	0.00	0.00	0.00	0.00	0.00	23,986.88	35,635.00	-11,648.12	67.31%
5830 - Disability Insurance	0.00	113.36	113.36	226.72	0.00	113.36	0.00	0.00	0.00	0.00	0.00	0.00	566.80	1,534.00	-967.20	36.95%
5840 - Payroll Taxes	1,720.28	1,676.31	935.40	868.62	916.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,117.41	16,879.00	-10,761.59	36.24%
5850 - PARS	1,451.93	1,493.70	1,545.86	2,958.52	1,195.23	1,981.25	0.00	0.00	0.00	0.00	0.00	0.00	10,626.49	14,061.00	-3,434.51	75.57%
5900 - Wages																
5910 - Management	8,125.00	8,125.00	14,687.50	8,622.58	8,872.55	0.00	0.00	0.00	0.00	0.00	0.00	0.00	48,432.63	103,725.00	-55,292.37	46.69%
5920 - Staff	14,212.21	14,854.60	9,123.82	9,527.76	10,067.76	0.00	0.00	0.00	0.00	0.00	0.00	0.00	57,786.15	112,599.00	-54,812.85	51.32%
5930 - Staff Certification	150.00	150.00	150.00	150.00	150.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	750.00	1,800.00	-1,050.00	41.67%
5940 - Staff Overtime	0.00	134.12	169.42	42.36	84.71	0.00	0.00	0.00	0.00	0.00	0.00	0.00	430.61	2,514.00	-2,083.39	17.13%
Total 5900 - Wages	22,487.21	23,263.72	24,130.74	18,342.70	19,175.02	0.00	0.00	0.00	0.00	0.00	0.00	0.00	107,399.39	220,638.00	-113,238.61	48.68%
5960 - Worker's Comp Insurance	0.00	0.00	0.00	1,114.08	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,114.08	2,447.00	-1,332.92	45.53%
Total 5800 - Labor	33,326.18	28,175.55	35,192.51	28,414.06	25,457.68	6,815.00	0.00	0.00	0.00	0.00	0.00	0.00	157,380.98	306,639.00	-149,258.02	51.33%

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
July 2017 through June 2018

	Jul 17	Aug 17	Sep 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Mar 18	Apr 18	May 18	Jun 18	TOTAL			
													Jul '17 - Jun 18	Budget	\$ Over Budget	% of Budget
Total 5000 - Administrative	36,141.01	53,524.75	79,682.68	68,028.69	35,008.67	20,720.89	0.00	0.00	0.00	0.00	0.00	0.00	293,106.69	490,089.00	-196,982.31	59.81%
6000 - Operations																
6170 - Claims, Property Damage	0.00	0.00	0.00	0.00	0.00	2,002.72	0.00	0.00	0.00	0.00	0.00	0.00	2,002.72	10,000.00	-7,997.28	20.03%
6195 - Education & Training	0.00	0.00	0.00	28.61	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	28.61	1,000.00	-971.39	2.86%
6200 - Engineering																
6210 - Meeting Attendance, Engineering	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	-2,000.00	0.0%
6220 - General Engineering	0.00	3,757.50	3,982.50	33,369.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	41,109.50	50,000.00	-8,890.50	82.22%
Total 6200 - Engineering	0.00	3,757.50	3,982.50	33,369.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	41,109.50	52,000.00	-10,890.50	79.06%
6320 - Equipment & Tools, Expensed	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
6330 - Facilities																
6335 - Alarm Services	659.70	518.82	888.60	127.02	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,194.14	5,700.00	-3,505.86	38.49%
6337 - Landscaping	0.00	190.00	190.00	190.00	190.00	190.00	0.00	0.00	0.00	0.00	0.00	0.00	950.00	2,400.00	-1,450.00	39.58%
Total 6330 - Facilities	659.70	708.82	1,078.60	317.02	190.00	190.00	0.00	0.00	0.00	0.00	0.00	0.00	3,144.14	8,100.00	-4,955.86	38.82%
6400 - Pumping																
6410 - Pumping Fuel & Electricity	0.00	2,528.80	2,875.13	5,600.25	0.00	2,649.21	0.00	0.00	0.00	0.00	0.00	0.00	13,653.39	32,000.00	-18,346.61	42.67%
Total 6400 - Pumping	0.00	2,528.80	2,875.13	5,600.25	0.00	2,649.21	0.00	0.00	0.00	0.00	0.00	0.00	13,653.39	32,000.00	-18,346.61	42.67%
6600 - Collection/Transmission																
6660 - Maintenance, Collection System	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00	-10,000.00	0.0%
Total 6600 - Collection/Transmission	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00	-10,000.00	0.0%
6800 - Vehicles																
6810 - Fuel	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	800.00	-800.00	0.0%
6820 - Truck Equipment, Expensed	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	160.00	-160.00	0.0%
6830 - Truck Repairs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	400.00	-400.00	0.0%
Total 6800 - Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,360.00	-1,360.00	0.0%
6900 - Sewer Authority Midcoastside																
6910 - SAM Collections	26,800.67	19,767.33	23,284.00	23,284.00	23,284.00	23,284.00	0.00	0.00	0.00	0.00	0.00	0.00	139,704.00	285,934.00	-146,230.00	48.86%
6920 - SAM Operations	0.00	185,420.50	92,710.25	92,710.25	167,860.25	129,477.00	0.00	0.00	0.00	0.00	0.00	0.00	668,178.25	1,259,320.00	-591,141.75	53.06%
6940 - SAM Maintenance, Collection Sys	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40,000.00	-40,000.00	0.0%
6950 - SAM Maintenance, Pumping	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50,000.00	-50,000.00	0.0%
Total 6900 - Sewer Authority Midcoastside	26,800.67	205,187.83	115,994.25	115,994.25	191,144.25	152,761.00	0.00	0.00	0.00	0.00	0.00	0.00	807,882.25	1,635,254.00	-827,371.75	49.4%
Total 6000 - Operations	27,460.37	212,182.95	123,930.48	155,309.63	191,334.25	157,602.93	0.00	0.00	0.00	0.00	0.00	0.00	867,820.61	1,750,714.00	-882,893.39	49.57%

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Sewer
July 2017 through June 2018

													TOTAL			
	Jul 17	Aug 17	Sep 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Mar 18	Apr 18	May 18	Jun 18	Jul '17 - Jun 18	Budget	\$ Over Budget	% of Budget
Total Expense	63,601.38	265,707.70	203,613.16	223,338.32	226,342.92	178,323.82	0.00	0.00	0.00	0.00	0.00	0.00	1,160,927.30	2,240,803.00	-1,079,875.70	51.81%
Net Ordinary Income	-57,618.56	-259,633.44	-198,264.52	-212,276.85	-198,390.08	-174,850.92	0.00	0.00	0.00	0.00	0.00	0.00	-1,101,034.37	66,668.00	-1,167,702.37	-1,651.52%
Other Income/Expense																
Other Income																
7000 - Capital Account Revenues																
7100 - Connection Fees																
7110 - Connection Fees (New Constr)	52,056.00	0.00	49,013.00	0.00	34,883.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	135,952.00	144,576.00	-8,624.00	94.04%
7120 - Connection Fees (Remodel)	6,237.50	498.50	3,489.50	220.00	0.00	110.00	0.00	0.00	0.00	0.00	0.00	0.00	10,555.50	50,000.00	-39,444.50	21.11%
Total 7100 - Connection Fees	58,293.50	498.50	52,502.50	220.00	34,883.00	110.00	0.00	0.00	0.00	0.00	0.00	0.00	146,507.50	194,576.00	-48,068.50	75.3%
7200 - Interest Income - LAIF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,000.00	-15,000.00	0.0%
Total 7000 - Capital Account Revenues	58,293.50	498.50	52,502.50	220.00	34,883.00	110.00	0.00	0.00	0.00	0.00	0.00	0.00	146,507.50	209,576.00	-63,068.50	69.91%
Total Other Income	58,293.50	498.50	52,502.50	220.00	34,883.00	110.00	0.00	0.00	0.00	0.00	0.00	0.00	146,507.50	209,576.00	-63,068.50	69.91%
Other Expense																
8000 - Capital Improvement Program																
8075 - Sewer	0.00	3,275.00	17,815.00	75,482.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	96,572.50	1,640,000.00	-1,543,427.50	5.89%
Total 8000 - Capital Improvement Program	0.00	3,275.00	17,815.00	75,482.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	96,572.50	1,640,000.00	-1,543,427.50	5.89%
9000 - Capital Account Expenses																
9125 - PNC Equipment Lease Interest	787.85	1,566.77	1,557.19	1,547.60	1,537.98	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,997.39	18,280.00	-11,282.61	38.28%
9175 - Capital Assessment - SAM	0.00	0.00	0.00	0.00	0.00	67,415.00	0.00	0.00	0.00	0.00	0.00	0.00	67,415.00	0.00	67,415.00	100.0%
9200 - I-Bank Loan	2,065.29	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,065.29	24,354.00	-22,288.71	8.48%
Total 9000 - Capital Account Expenses	2,853.14	1,566.77	1,557.19	1,547.60	1,537.98	67,415.00	0.00	0.00	0.00	0.00	0.00	0.00	76,477.68	42,634.00	33,843.68	179.38%
Total Other Expense	2,853.14	4,841.77	19,372.19	77,030.10	1,537.98	67,415.00	0.00	0.00	0.00	0.00	0.00	0.00	173,050.18	1,682,634.00	-1,509,583.82	10.28%
Net Other Income	55,440.36	-4,343.27	33,130.31	-76,810.10	33,345.02	-67,305.00	0.00	0.00	0.00	0.00	0.00	0.00	-26,542.68	-1,473,058.00	1,446,515.32	1.8%
Net Income	-2,178.20	-263,976.71	-165,134.21	-289,086.95	-165,045.06	-242,155.92	0.00	0.00	0.00	0.00	0.00	0.00	-1,127,577.05	-1,406,390.00	278,812.95	80.18%

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water
July 2017 through June 2018

													TOTAL			
	Jul 17	Aug 17	Sep 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Mar 18	Apr 18	May 18	Jun 18	Jul '17 - Jun 18	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense																
Income																
4220 - Cell Tower Lease	2,954.36	2,954.36	2,954.36	2,954.36	2,954.36	2,954.36	0.00	0.00	0.00	0.00	0.00	0.00	17,726.16	34,300.00	-16,573.84	51.68%
4400 - Fees																
4410 - Administrative Fee (New Constr)	505.00	0.00	505.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,010.00	5,500.00	-4,490.00	18.36%
4420 - Administrative Fee (Remodel)	0.00	0.00	505.00	0.00	164.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	669.00	900.00	-231.00	74.33%
4430 - Inspection Fee (New Constr)	477.00	0.00	477.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	954.00	5,000.00	-4,046.00	19.08%
4440 - Inspection Fee (Remodel)	0.00	0.00	477.00	0.00	477.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	954.00	650.00	304.00	146.77%
4460 - Remodel Fees	0.00	0.00	306.75	0.00	354.00	115.47	0.00	0.00	0.00	0.00	0.00	0.00	776.22			
4470 - Other Fees	0.00	0.00	0.00	158.79	786.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	944.93			
Total 4400 - Fees	982.00	0.00	2,270.75	158.79	1,781.14	115.47	0.00	0.00	0.00	0.00	0.00	0.00	5,308.15	12,050.00	-6,741.85	44.05%
4610 - Property Tax Receipts	0.00	155.06	0.00	233.52	24,036.56	408.55	0.00	0.00	0.00	0.00	0.00	0.00	24,833.69	235,000.00	-210,166.31	10.57%
4740 - Testing, Backflow	5,322.00	3,080.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,402.00	13,000.00	-4,598.00	64.63%
4810 - Water Sales, Domestic	172,926.20	269,602.18	204,168.97	43,850.27	261,884.93	36,327.39	0.00	0.00	0.00	0.00	0.00	0.00	988,759.94	1,915,496.00	-926,736.06	51.62%
4850 - Water Sales Refunds, Customer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-3,000.00	3,000.00	0.0%
4990 - Other Revenue	0.00	286.81	0.00	0.00	7.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00	294.80			
Total Income	182,184.56	276,078.41	209,394.08	47,196.94	290,664.98	39,805.77	0.00	0.00	0.00	0.00	0.00	0.00	1,045,324.74	2,206,846.00	-1,161,521.26	47.37%
Gross Profit	182,184.56	276,078.41	209,394.08	47,196.94	290,664.98	39,805.77	0.00	0.00	0.00	0.00	0.00	0.00	1,045,324.74	2,206,846.00	-1,161,521.26	47.37%
Expense																
5000 - Administrative																
5190 - Bank Fees	76.10	126.15	3.43	14.15	111.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	331.43	7,000.00	-6,668.57	4.74%
5200 - Board of Directors																
5210 - Board Meetings	0.00	125.00	375.00	0.00	250.00	59.94	0.00	0.00	0.00	0.00	0.00	0.00	809.94	4,000.00	-3,190.06	20.25%
5220 - Director Fees	0.00	187.50	0.00	750.00	375.00	187.50	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00	3,300.00	-1,800.00	45.46%
5230 - Election Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total 5200 - Board of Directors	0.00	312.50	375.00	750.00	625.00	247.44	0.00	0.00	0.00	0.00	0.00	0.00	2,309.94	7,300.00	-4,990.06	31.64%
5240 - CDPH Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,500.00	-15,500.00	0.0%
5250 - Conference Attendance	0.00	100.00	997.50	2,263.75	319.16	631.30	0.00	0.00	0.00	0.00	0.00	0.00	4,311.71	4,000.00	311.71	107.79%
5270 - Information Systems	0.00	180.00	60.00	0.00	0.00	240.00	0.00	0.00	0.00	0.00	0.00	0.00	480.00	3,000.00	-2,520.00	16.0%
5300 - Insurance																
5310 - Fidelity Bond	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
5320 - Property & Liability Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,700.00	-2,700.00	0.0%
Total 5300 - Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,200.00	-3,200.00	0.0%
5350 - LAFCO Assessment	0.00	0.00	0.00	0.00	0.00	2,208.00	0.00	0.00	0.00	0.00	0.00	0.00	2,208.00	2,500.00	-292.00	88.32%

Montara Water & Sanitary District
Revenue & Expenditures Budget vs. Actual - Water
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													TOTAL			
	Jul 17	Aug 17	Sep 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Mar 18	Apr 18	May 18	Jun 18	Jul '17 - Jun 18	Budget	\$ Over Budget	% of Budget
5400 · Legal																
5420 · Meeting Attendance, Legal	0.00	842.50	256.25	767.50	845.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,711.25	8,500.00	-5,788.75	31.9%
5430 · General Legal	0.00	692.50	2,925.00	600.00	912.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,130.00	60,000.00	-54,870.00	8.55%
5440 · Litigation	0.00	0.00	0.00	0.00	0.00	9,775.00	0.00	0.00	0.00	0.00	0.00	0.00	9,775.00			
Total 5400 · Legal	0.00	1,535.00	3,181.25	1,367.50	1,757.50	9,775.00	0.00	0.00	0.00	0.00	0.00	0.00	17,616.25	68,500.00	-50,883.75	25.72%
5510 · Maintenance, Office	0.00	193.50	503.90	160.00	185.98	200.00	0.00	0.00	0.00	0.00	0.00	0.00	1,243.38	8,000.00	-6,756.62	15.54%
5530 · Memberships	0.00	842.70	0.00	172.50	0.00	15,351.50	0.00	0.00	0.00	0.00	0.00	0.00	16,366.70	18,000.00	-1,633.30	90.93%
5540 · Office Supplies	0.00	845.75	335.54	305.34	282.43	355.51	0.00	0.00	0.00	0.00	0.00	0.00	2,124.57	8,000.00	-5,875.43	26.56%
5550 · Postage	0.00	499.81	1,035.26	226.35	980.00	-54.12	0.00	0.00	0.00	0.00	0.00	0.00	2,687.30	7,500.00	-4,812.70	35.83%
5560 · Printing & Publishing	0.00	131.32	31.50	111.18	21.03	17.14	0.00	0.00	0.00	0.00	0.00	0.00	312.17	2,000.00	-1,687.83	15.61%
5600 · Professional Services																
5610 · Accounting	0.00	0.00	4,700.00	4,500.00	1,650.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,850.00	30,000.00	-19,150.00	36.17%
5620 · Audit	0.00	6,000.00	0.00	3,800.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,800.00	13,000.00	-3,200.00	75.39%
5630 · Consulting	0.00	2,828.87	1,565.67	3,351.97	73.12	2,696.00	0.00	0.00	0.00	0.00	0.00	0.00	10,515.63	25,000.00	-14,484.37	42.06%
5650 · Labor & HR Support	0.00	194.50	539.00	569.50	194.50	194.50	0.00	0.00	0.00	0.00	0.00	0.00	1,692.00	2,250.00	-558.00	75.2%
5660 · Payroll Services	74.00	72.95	70.84	71.90	71.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	361.59	950.00	-588.41	38.06%
Total 5600 · Professional Services	74.00	9,096.32	6,875.51	12,293.37	1,989.52	2,890.50	0.00	0.00	0.00	0.00	0.00	0.00	33,219.22	71,200.00	-37,980.78	46.66%
5720 · Telephone & Internet	0.00	2,220.11	2,127.92	2,598.80	535.38	1,690.64	0.00	0.00	0.00	0.00	0.00	0.00	9,172.85	22,380.00	-13,207.15	40.99%
5730 · Mileage Reimbursement	0.00	0.00	0.00	0.00	563.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00	563.95	2,000.00	-1,436.05	28.2%
5740 · Reference Materials	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	800.00	-800.00	0.0%
5790 · Other Adminstrative	0.00	0.00	496.08	119.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	615.08			
5800 · Labor																
5810 · CalPERS 457 Deferred Plan	2,732.09	2,911.11	3,307.76	2,872.52	2,186.64	2,398.77	0.00	0.00	0.00	0.00	0.00	0.00	16,408.89	35,513.00	-19,104.11	46.21%
5820 · Employee Benefits	11,334.17	-507.45	6,527.58	7,238.86	7,238.86	7,588.88	0.00	0.00	0.00	0.00	0.00	0.00	39,420.90	86,856.00	-47,435.10	45.39%
5830 · Disability Insurance	0.00	280.51	280.51	561.02	0.00	280.51	0.00	0.00	0.00	0.00	0.00	0.00	1,402.55	3,637.00	-2,234.45	38.56%
5840 · Payroll Taxes	3,247.71	3,485.55	3,044.82	2,989.17	2,997.94	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,765.19	42,294.00	-26,528.81	37.28%
5850 · PARS	2,196.04	2,401.72	2,665.36	6,681.16	2,377.41	4,663.95	0.00	0.00	0.00	0.00	0.00	0.00	20,985.64	28,152.00	-7,166.36	74.54%
5900 · Wages																
5910 · Management	8,125.00	8,125.00	14,687.50	8,622.57	8,872.53	0.00	0.00	0.00	0.00	0.00	0.00	0.00	48,432.60	103,725.00	-55,292.40	46.69%
5920 · Staff	29,178.80	32,918.68	29,474.09	31,026.20	30,313.88	0.00	0.00	0.00	0.00	0.00	0.00	0.00	152,911.65	354,757.00	-201,845.35	43.1%
5930 · Staff Certification	800.00	825.00	850.00	850.00	911.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,236.20	9,000.00	-4,763.80	47.07%
5940 · Staff Overtime	3,512.23	2,934.29	4,674.34	3,482.76	4,237.84	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18,841.46	55,831.00	-36,989.54	33.75%
5950 · Staff Standby	2,245.21	2,110.96	2,019.67	2,081.04	2,105.73	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,562.61	25,947.00	-15,384.39	40.71%
Total 5900 · Wages	43,861.24	46,913.93	51,705.60	46,062.57	46,441.18	0.00	0.00	0.00	0.00	0.00	0.00	0.00	234,984.52	549,260.00	-314,275.48	42.78%
5960 · Worker's Comp Insurance	0.00	0.00	0.00	4,848.27	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,848.27	19,948.00	-15,099.73	24.31%

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													TOTAL			
	Jul 17	Aug 17	Sep 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Mar 18	Apr 18	May 18	Jun 18	Jul '17 - Jun 18	Budget	\$ Over Budget	% of Budget
Total 5800 · Labor	63,371.25	55,485.37	67,531.63	71,253.57	61,242.03	14,932.11	0.00	0.00	0.00	0.00	0.00	0.00	333,815.96	765,660.00	-431,844.04	43.6%
Total 5000 · Administrative	63,521.35	71,568.53	83,554.52	91,635.51	68,613.58	48,485.02	0.00	0.00	0.00	0.00	0.00	0.00	427,378.51	1,016,540.00	-589,161.49	42.04%
6000 · Operations																
6160 · Backflow Prevention	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
6170 · Claims, Property Damage	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00	-10,000.00	0.0%
6180 · Communications																
6185 · SCADA Maintenance	0.00	0.00	797.00	0.00	152.71	0.00	0.00	0.00	0.00	0.00	0.00	0.00	949.71	20,000.00	-19,050.29	4.75%
6180 · Communications - Other	0.00	1,764.83	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,764.83			
Total 6180 · Communications	0.00	1,764.83	797.00	0.00	152.71	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,714.54	20,000.00	-17,285.46	13.57%
6195 · Education & Training	0.00	1,420.00	647.50	441.11	531.85	412.50	0.00	0.00	0.00	0.00	0.00	0.00	3,452.96	7,000.00	-3,547.04	49.33%
6200 · Engineering																
6210 · Meeting Attendance, Engineering	0.00	0.00	0.00	0.00	15.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15.50	2,000.00	-1,984.50	0.78%
6220 · General Engineering	0.00	1,348.75	0.00	840.00	1,718.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,907.50	20,000.00	-16,092.50	19.54%
6230 · Water Quality Engineering	0.00	10,722.50	7,445.00	7,143.75	10,007.50	7,370.00	0.00	0.00	0.00	0.00	0.00	0.00	42,688.75	65,000.00	-22,311.25	65.68%
Total 6200 · Engineering	0.00	12,071.25	7,445.00	7,983.75	11,741.75	7,370.00	0.00	0.00	0.00	0.00	0.00	0.00	46,611.75	87,000.00	-40,388.25	53.58%
6320 · Equipment & Tools, Expensed	0.00	278.74	369.46	1,649.39	45.07	411.05	0.00	0.00	0.00	0.00	0.00	0.00	2,753.71	5,000.00	-2,246.29	55.07%
6330 · Facilities																
6335 · Alarm Services	0.00	127.02	0.00	127.02	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	254.04	800.00	-545.96	31.76%
6337 · Landscaping	0.00	420.00	443.47	420.00	553.55	420.00	0.00	0.00	0.00	0.00	0.00	0.00	2,257.02	6,000.00	-3,742.98	37.62%
Total 6330 · Facilities	0.00	547.02	443.47	547.02	553.55	420.00	0.00	0.00	0.00	0.00	0.00	0.00	2,511.06	6,800.00	-4,288.94	36.93%
6370 · Lab Supplies & Equipment	0.00	0.00	53.15	225.05	1,143.40	187.67	0.00	0.00	0.00	0.00	0.00	0.00	1,609.27	1,000.00	609.27	160.93%
6400 · Pumping																
6410 · Pumping Fuel & Electricity	0.00	5,549.52	5,749.71	8,175.54	2,778.84	5,207.90	0.00	0.00	0.00	0.00	0.00	0.00	27,461.51	90,000.00	-62,538.49	30.51%
6420 · Pumping Maintenance, Generators	0.00	0.00	0.00	4,317.64	0.00	1,044.00	0.00	0.00	0.00	0.00	0.00	0.00	5,361.64	10,000.00	-4,638.36	53.62%
6430 · Pumping Maintenance, General	0.00	0.00	0.00	0.00	0.00	1,263.19	0.00	0.00	0.00	0.00	0.00	0.00	1,263.19	7,000.00	-5,736.81	18.05%
6440 · Pumping Equipment, Expensed	0.00	0.00	0.00	0.00	0.00	210.32	0.00	0.00	0.00	0.00	0.00	0.00	210.32	2,000.00	-1,789.68	10.52%
Total 6400 · Pumping	0.00	5,549.52	5,749.71	12,493.18	2,778.84	7,725.41	0.00	0.00	0.00	0.00	0.00	0.00	34,296.66	109,000.00	-74,703.34	31.47%
6500 · Supply																
6510 · Maintenance, Raw Water Mains	0.00	0.00	1,195.59	249.19	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,444.78	2,000.00	-555.22	72.24%
6520 · Maintenance, Wells	0.00	72.12	1,963.35	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,035.47	10,000.00	-7,964.53	20.36%
6530 · Water Purchases	0.00	0.00	0.00	12,817.37	0.00	33.68	0.00	0.00	0.00	0.00	0.00	0.00	12,851.05	40,000.00	-27,148.95	32.13%
Total 6500 · Supply	0.00	72.12	3,158.94	13,066.56	0.00	33.68	0.00	0.00	0.00	0.00	0.00	0.00	16,331.30	52,000.00	-35,668.70	31.41%

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	Jul 17	Aug 17	Sep 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Mar 18	Apr 18	May 18	Jun 18	TOTAL			
													Jul '17 - Jun 18	Budget	\$ Over Budget	% of Budget
6600 · Collection/Transmission																
6610 · Hydrants	0.00	375.29	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	375.29	1,000.00	-624.71	37.53%
6620 · Maintenance, Water Mains	0.00	0.00	3,068.48	104.20	4,231.33	472.25	0.00	0.00	0.00	0.00	0.00	0.00	7,876.26	55,000.00	-47,123.74	14.32%
6630 · Maintenance, Water Svc Lines	0.00	0.00	2,776.91	83.75	7,249.54	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,110.20	25,000.00	-14,889.80	40.44%
6640 · Maintenance, Tanks	0.00	0.00	0.00	35.81	40.73	0.00	0.00	0.00	0.00	0.00	0.00	0.00	76.54	1,000.00	-923.46	7.65%
6650 · Maint., Distribution General	0.00	0.00	0.00	97.88	0.00	174.95	0.00	0.00	0.00	0.00	0.00	0.00	272.83	10,000.00	-9,727.17	2.73%
6670 · Meters	0.00	0.00	1,066.27	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,066.27	2,500.00	-1,433.73	42.65%
Total 6600 · Collection/Transmission	0.00	375.29	6,911.66	321.64	11,521.60	647.20	0.00	0.00	0.00	0.00	0.00	0.00	19,777.39	94,500.00	-74,722.61	20.93%
6700 · Treatment																
6710 · Chemicals & Filtering	0.00	221.17	1,466.00	652.23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,339.40	30,000.00	-27,660.60	7.8%
6720 · Maintenance, Treatment Equip.	0.00	61.89	1,309.14	165.86	448.96	11.56	0.00	0.00	0.00	0.00	0.00	0.00	1,997.41	4,000.00	-2,002.59	49.94%
6730 · Treatment Analysis	0.00	1,731.27	8,834.22	1,063.50	1,520.42	1,760.80	0.00	0.00	0.00	0.00	0.00	0.00	14,910.21	30,000.00	-15,089.79	49.7%
Total 6700 · Treatment	0.00	2,014.33	11,609.36	1,881.59	1,969.38	1,772.36	0.00	0.00	0.00	0.00	0.00	0.00	19,247.02	64,000.00	-44,752.98	30.07%
6770 · Uniforms	0.00	791.31	715.05	831.82	726.36	1,377.43	0.00	0.00	0.00	0.00	0.00	0.00	4,441.97	12,000.00	-7,558.03	37.02%
6800 · Vehicles																
6810 · Fuel	0.00	580.23	454.46	616.04	669.53	620.88	0.00	0.00	0.00	0.00	0.00	0.00	2,941.14	8,000.00	-5,058.86	36.76%
6820 · Truck Equipment, Expensed	0.00	6.84	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6.84	1,000.00	-993.16	0.68%
6830 · Truck Repairs	0.00	0.00	988.88	36.74	0.00	270.73	0.00	0.00	0.00	0.00	0.00	0.00	1,296.35	5,000.00	-3,703.65	25.93%
Total 6800 · Vehicles	0.00	587.07	1,443.34	652.78	669.53	891.61	0.00	0.00	0.00	0.00	0.00	0.00	4,244.33	14,000.00	-9,755.67	30.32%
6890 · Other Operations	0.00	0.00	0.00	0.00	0.00	26.62	0.00	0.00	0.00	0.00	0.00	0.00	26.62			
Total 6000 · Operations	0.00	25,471.48	39,343.64	40,093.89	31,834.04	21,275.53	0.00	0.00	0.00	0.00	0.00	0.00	158,018.58	483,300.00	-325,281.42	32.7%
Total Expense	63,521.35	97,040.01	122,898.16	131,729.40	100,447.62	69,760.55	0.00	0.00	0.00	0.00	0.00	0.00	585,397.09	1,499,840.00	-914,442.91	39.03%
Net Ordinary Income	118,663.21	179,038.40	86,495.92	-84,532.46	190,217.36	-29,954.78	0.00	0.00	0.00	0.00	0.00	0.00	459,927.65	707,006.00	-247,078.35	65.05%
Other Income/Expense																
Other Income																
7000 · Capital Account Revenues																
7100 · Connection Fees																
7110 · Connection Fees (New Constr)	17,302.00	0.00	0.00	0.00	22,766.00	2,500.00	0.00	0.00	0.00	0.00	0.00	0.00	42,568.00	173,020.00	-130,452.00	24.6%
7120 · Connection Fees (Remodel)	0.00	0.00	0.00	0.00	10,356.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,356.50	0.00	10,356.50	100.0%
7130 · Conn. Fees, PFP (New Constr)	0.00	0.00	0.00	0.00	8,528.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,528.00	80,000.00	-71,472.00	10.66%
Total 7100 · Connection Fees	17,302.00	0.00	0.00	0.00	41,650.50	2,500.00	0.00	0.00	0.00	0.00	0.00	0.00	61,452.50	253,020.00	-191,567.50	24.29%

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	Jul 17	Aug 17	Sep 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Mar 18	Apr 18	May 18	Jun 18	TOTAL			
													Jul '17 - Jun 18	Budget	\$ Over Budget	% of Budget
7200 - Interest Income - LAIF	0.00	0.00	0.00	11,709.89	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,709.89			
7600 - Bond Revenues, G.O.	0.00	748.85	0.00	1,002.45	17,378.42	1,174.47	0.00	0.00	0.00	0.00	0.00	0.00	20,304.19	1,150,436.00	-1,130,131.81	1.77%
Total 7000 - Capital Account Revenues	17,302.00	748.85	0.00	12,712.34	59,028.92	3,674.47	0.00	0.00	0.00	0.00	0.00	0.00	93,466.58	1,403,456.00	-1,309,989.42	6.66%
Total Other Income	17,302.00	748.85	0.00	12,712.34	59,028.92	3,674.47	0.00	0.00	0.00	0.00	0.00	0.00	93,466.58	1,403,456.00	-1,309,989.42	6.66%
Other Expense																
8000 - Capital Improvement Program																
8100 - Water	0.00	46,398.00	5,988.00	1,200.00	10,376.25	45,196.80	0.00	0.00	0.00	0.00	0.00	0.00	109,159.05	713,500.00	-604,340.95	15.3%
Total 8000 - Capital Improvement Program	0.00	46,398.00	5,988.00	1,200.00	10,376.25	45,196.80	0.00	0.00	0.00	0.00	0.00	0.00	109,159.05	713,500.00	-604,340.95	15.3%
9000 - Capital Account Expenses																
9100 - Interest Expense - GO Bonds	0.00	23,086.56	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	23,086.56	273,978.00	-250,891.44	8.43%
9125 - PNC Equipment Lease Interest	787.86	1,566.77	1,557.20	1,547.61	1,537.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,997.43	18,280.00	-11,282.57	38.28%
9150 - SRF Loan	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	34,273.00	-34,273.00	0.0%
9210 - Conservation Program/Rebates	0.00	300.00	100.00	400.00	200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	500.00	500.00	200.0%
Total 9000 - Capital Account Expenses	787.86	24,953.33	1,657.20	1,947.61	1,737.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00	31,083.99	327,031.00	-295,947.01	9.51%
Total Other Expense	787.86	71,351.33	7,645.20	3,147.61	12,114.24	45,196.80	0.00	0.00	0.00	0.00	0.00	0.00	140,243.04	1,040,531.00	-900,287.96	13.48%
Net Other Income	16,514.14	-70,602.48	-7,645.20	9,564.73	46,914.68	-41,522.33	0.00	0.00	0.00	0.00	0.00	0.00	-46,776.46	362,925.00	-409,701.46	-12.89%
Net Income	135,177.35	108,435.92	78,850.72	-74,967.73	237,132.04	-71,477.11	0.00	0.00	0.00	0.00	0.00	0.00	413,151.19	1,069,931.00	-656,779.81	38.62%



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: January 7, 2017

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager 

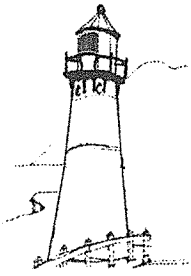
SUBJECT: Review of Current Investment Portfolio

The District's Investment Policy and Guidelines requires that the Board review the status of the current investment portfolio. The following summarizes the status of these accounts:

- The District has most of its idle sewer funds deposited in the State of California's Local Agency Investment Fund (LAIF). The Monthly Average interest rate for November 2017 the rate was 1.172.
- The District has one checking account with Wells Fargo Bank for Water and Sewer Funds that is largely backed by Federal securities.

RECOMMENDATION:

District staff attempts to cash manage idle funds in LAIF as long as possible before transferring to the Wells Fargo checking accounts for disbursements.



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **January 4, 2018**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager *CH*

SUBJECT: Connection Permit Applications Received

As of January 4, 2018 the following new Sewer Connection Permit application was received since the last report:

Date of Application	Property Owner	Site Address	Home Size

As of January 4, 2018 the following new Water (Private Fire Sprinkler) Connection Permit application was received since the last report:

Date of Application	Property Owner	Site Address	Home Size

As of January 4, 2018 the following new Water Connection Permit application was received since the last report:

Date of App.	Property Owner	Site Address	Home Size	Type of Connection
12-19-2017	Mary Hawkins	150 Madrone, MB	SFD	Domestic

RECOMMENDATION:

No action is required. This is for Board information only.



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: January 4th, 2018

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager 

SUBJECT: Monthly Water Production Report

The attached two charts summarize the monthly water production for the District.

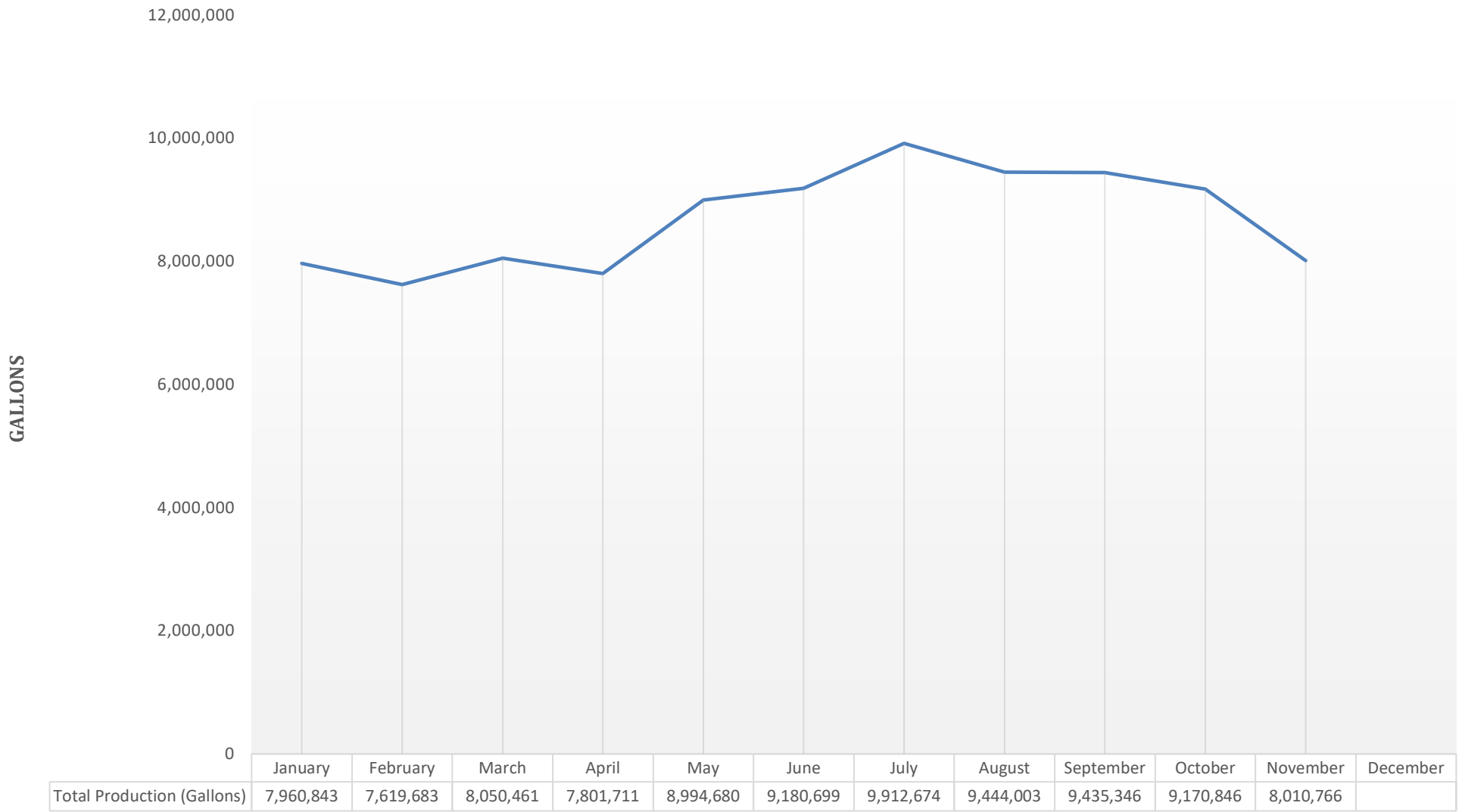
The first shows a consolidated from all sources by month. The second shows each water source the District uses, both wells and surface water. The production is shown in gallons of water produced.

RECOMMENDATION:

No action is required. These reports are provided for the Board's information only.

Attachments: 2

TOTAL PRODUCTION 2017(Gallons)



MONTH



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting of: January 4th, 2018

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

A handwritten signature in blue ink, appearing to be 'Clemens'.

SUBJECT: Rain Report

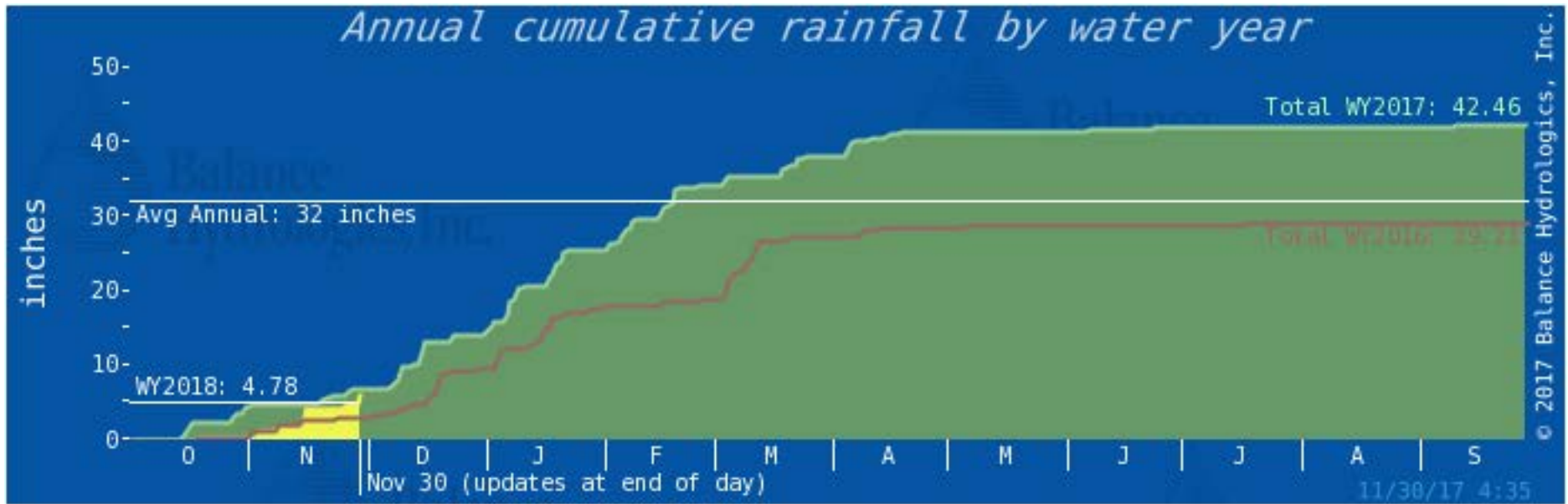
The attached chart shows the monthly rainfall at Alta Vista Treatment Plant for the current and prior water years along with seven-year average rain fall.

RECOMMENDATION:

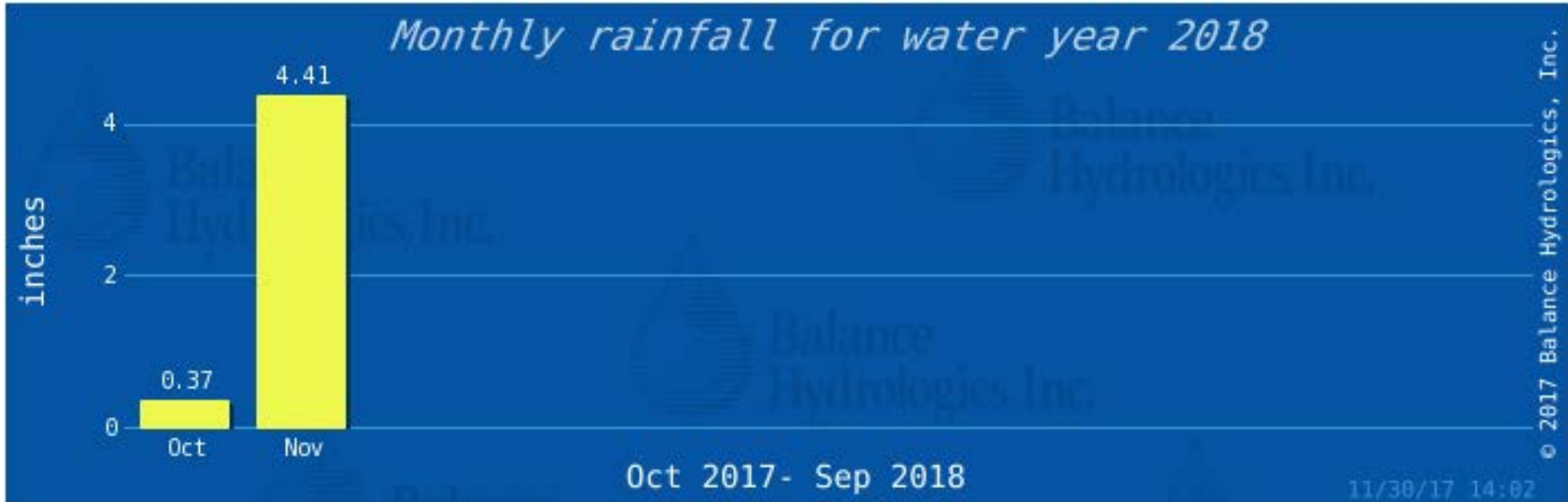
No action is required. These reports are provided for the Board's information only.

Attachments: 2

Annual Cumulative Rainfall



Monthly Cumulative Rainfall





MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: January 4th, 2018

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

SUBJECT: Monthly Solar Energy Report

The attached chart summarizes the monthly solar production at the Alta Vista Array. Since the installation of the solar panels the District produced 40221 kWh and saved 68376 lbs of CO₂.

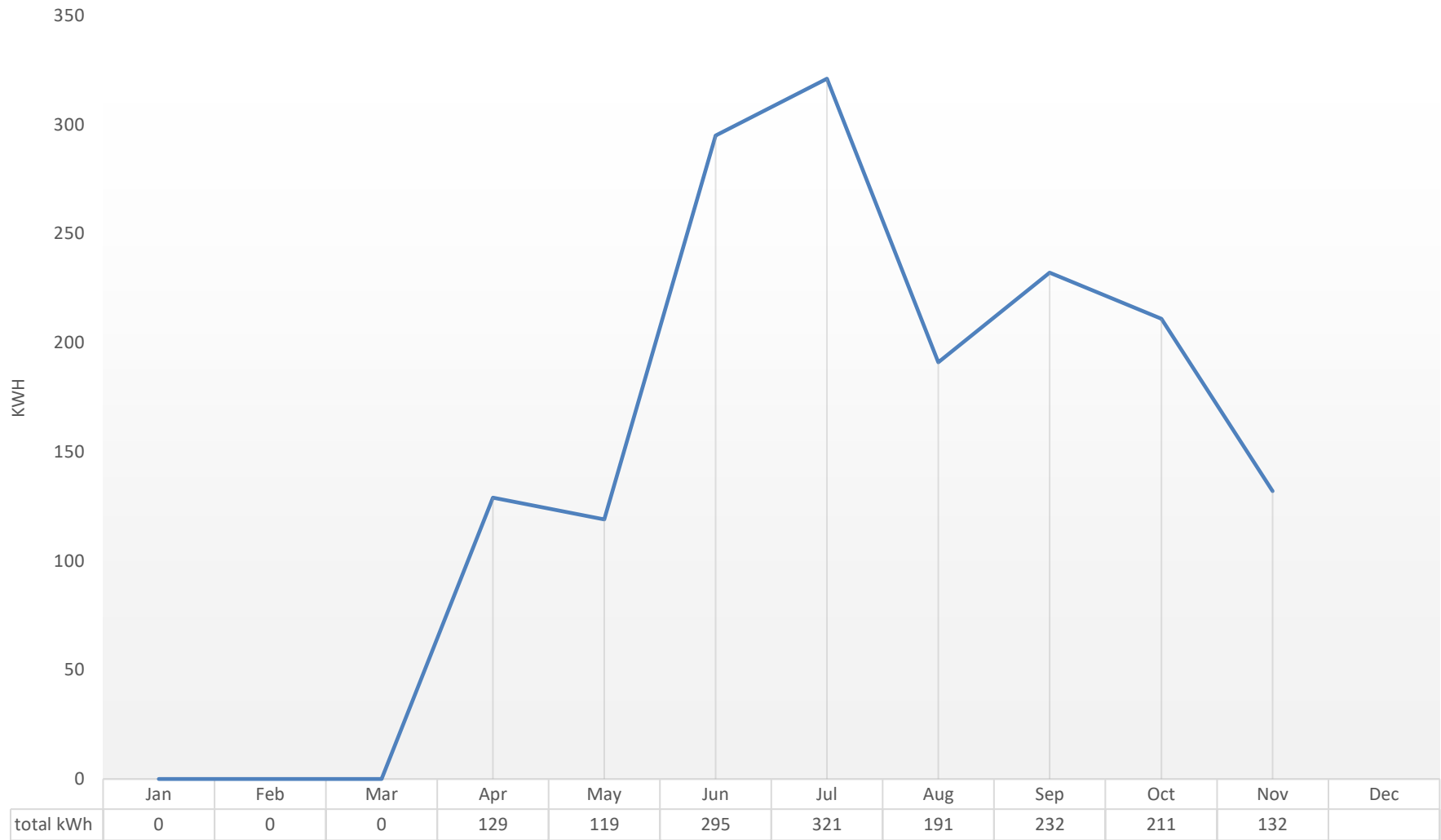
Please note - due to an electrical storm in December, the solar array equipment was damaged and has been disconnected. Array was reconnected April 15th , 2017

RECOMMENDATION:

No action is required. This information is provided for the Board's information only.

Attachments: 1

SOLAR ENERGY PRODUCED IN 2017 (kWh)





MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **January 4, 2017**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager *CH*

**SUBJECT: Monthly Public Agency Retirement Service
Report for October 2017.**

The District has received the monthly PARS report for October 2017.

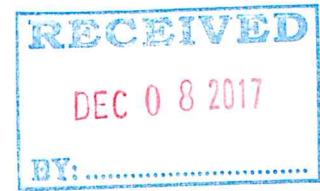
Contributions are calculated on a bi-weekly basis, and contributions are made on a monthly basis.

The following monthly reports are submitted as consent agenda items on a monthly basis.

RECOMMENDATION:

This is for Board information only.

Attachment



*Montara Water and San
Retirement Enhancement Plan*

Monthly Account Report for the Period
10/1/2017 to 10/31/2017

Clemens H. Heldmaier
General Manager
Montara Water and San
P.O. Box 370131
Montara, CA 94037

PlanID: P7-REP15A

Account Summary

Source	Beginning Balance as of 10/1/2017	Contributions	Earnings	Expenses	Distributions	Transfers	Ending Balance as of 10/31/2017
Contributions	\$570,499.50	\$6,162.60	\$7,714.22	\$275.48	\$1,042.51	\$0.00	\$583,058.33
TOTAL	\$570,499.50	\$6,162.60	\$7,714.22	\$275.48	\$1,042.51	\$0.00	\$583,058.33

Investment Selection

PARS Capital Appreciation INDEX PLUS

Investment Objective

The primary goal of the Capital Appreciation objective is growth of principal. The major portion of the assets are invested in equity securities and market fluctuations are expected.

Investment Return

Source	1-Month	3-Months	1-Year	Annualized Return			Plan's Inception Date
				3-Years	5-Years	10-Years	
General	1.35%	3.44%	17.17%	-	-	-	03/08/16

Information as provided by US Bank, Trustee for PARS; Not FDIC Insured; No Bank Guarantee; May Lose Value.

Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.

Account balances are inclusive of Trust Administration, Trustee and Investment Management fees.

Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.

**October 2017 PARS Statement
Detail Information**

PARS Beginning Balance as of October 1, 2017 \$ 570,499.50

Contributions:

September 15, 2017 Calculation

Wages	\$ 39,799.52	
Employer - 6.5%	\$ 2,586.97	
Employee - 8.25%	\$ 1,530.34	
Contributions Subtotal		\$ 4,117.30

Fund Impact - PARS Wages		
Sewer	Water	Total
\$ 15,388.88	\$ 24,410.64	\$ 39,799.52
\$ 1,000.28	\$ 1,586.69	\$ 2,586.97

Sewer	Water	Total
\$ 8,393.30	\$ 16,594.90	\$ 24,988.20
\$ 545.56	\$ 1,078.67	\$ 1,624.23

September, 2017 Calculation

Wages	\$ 24,988.20	
Employer - 6.5%	\$ 1,624.23	
Employee - 8.25%	\$ 1,391.21	
Contributions Subtotal		\$ 3,015.45

Rounding

Total Contributions thru September	\$ 7,132.75	
Less employee over contribution:	\$ (970.15)	
	\$ 6,162.60	

Earnings \$7,714.22

Expenses \$ (275.48)

Distributions \$ (1,042.51)

PARS Ending Balance as of October 31 \$ 583,058.33



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **January 4, 2018**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager *CH*

**SUBJECT: Review and Possible Action Concerning
Appointment of Board Officers and Committee
Assignments for 2018**

The attached chart indicates the current positions and committee assignments for each Board member. There is a space to select the person or persons for each such position for this calendar year. The assignments will become effective January 2018.

RECOMMENDATION:

Appoint District Officers and Committee assignments for 2018.

Attachment

MONTARA WATER AND SANITARY DISTRICT

BOARD OFFICERS, AGENCY REPRESENTATIVES AND COMMITTEE ASSIGNMENTS

BOARD OF DIRECTORS

POSITION	APPOINTMENTS FOR 2017	CURRENT OFFICE 2018
President	Dwight Wilson	
President Pro Tem	Scott Boyd	
Secretary	Kathryn Slater-Carter	
Secretary Pro Tem	Alternates: Scott Boyd Bill Huber Jim Harvey	
Treasurer	Bill Huber	

AGENCY REPRESENTATIVES

AGENCY	APPOINTMENTS FOR 2017	CURRENT APPOINTMENTS 2018
SAM Representatives	Scott Boyd Kathryn Slater-Carter Alternates: Bill Huber Jim Harvey	
CSDA Member	Kathryn Slater-Carter Scott Boyd (Alternate) Jim Harvey (Alternate) Bill Huber (Alternate) Dwight Wilson (Alternate)	
ACWA Member	Dwight Wilson	

MONTARA WATER AND SANITARY DISTRICT

STANDING COMMITTEES

COMMITTEE	APPOINTMENTS FOR 2017	CURRENT APPOINTMENTS 2018
Budget and Finance	Bill Huber Kathryn Slater-Carter	
Personnel	Scott Boyd Dwight Wilson	

AD HOC COMMITTEES

COMMITTEE	APPOINTMENTS FOR 2017	CURRENT APPOINTMENTS 2018
Recycling/Solid Waste	Kathryn Slater-Carter Bill Huber	
WEB	Scott Boyd Bill Huber	
Outreach/ Newsletter	Kathryn Slater-Carter Bill Huber	
Legislative	Scott Boyd Kathryn Slater-Carter	
CCWD Committee	Jim Harvey Bill Huber	
Recycled Water	Bill Huber	
Wireless Lease	Scott Boyd Kathryn Slater-Carter	
Planning Committee (PWP)	Scott Boyd Kathryn Slater-Carter	

MONTARA WATER AND SANITARY DISTRICT

AD HOC COMMITTEES

COMMITTEE	APPOINTMENTS FOR 2017	CURRENT APPOINTMENTS 2018
Big Wave	Kathryn Slater-Carter Dwight Wilson	
Rate Study (1/22/10)	Jim Harvey Kathryn Slater-Carter	
Connection Fee Committee	Scott Boyd Kathryn Slater-Carter Clemens Heldmaier Alex Handlers	
Strategic Plan Progress	Kathryn Slater-Carter Dwight Wilson	

Note: Terms for all positions begin January 1, 2018 and end December 31, 2018 unless otherwise indicated by the Board of Directors.



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **January 4, 2017**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager *CH*

**SUBJECT: Review of Sewer Authority Mid-Coastside
Request to Fund Emergency Repair of Plant
Power System.**

The Sewer Authority's (SAM) incoming power equipment to the Treatment Plant failed due to lack of maintenance in late November. The SAM Board authorized the repair to be paid out of SAM's emergency fund.

The SAM manager announced to bring an amended Budget to the SAM Board in January. Once the amended budget is approved it will be distributed to the member agencies for consideration. Staff anticipates that the revised budget will be brought to this board in February. The repair cost for the failed power bus was determined to be \$460,000. The financial impact to MWSD will be \$105,840.

RECOMMENDATION:

This is for information only.



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **January 4, 2018**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager 

SUBJECT: Review of MWSD's Receipt of Association of California Water Agencies Joint Powers Authority President's Special Recognition Award.

The District received the President's Special Recognition Award from ACWA JPIA. On January 1, 2013 the District changed Workers Compensation Insurance Providers to the Association of California Water Agencies Joint Power Insurance Authority (ACWA/JPIA). At the time the District's Workers Comp Rate was elevated due to claims made in prior years. Since then District staff has worked closely with ACWA/JPIA staff to prevent further losses.

At the ACWA Fall Conference the JPIA recognized the District's efforts and presented the District with the "President's Special Recognition Award".

RECOMMENDATION:

This is for Board information only.

Attachments



YOUR BEST PROTECTION

December 4, 2017

ACWA JPIA

P. O. Box 619082
Roseville, CA 95661-9082

phone
916.786.5742
800.231.5742

direct line
916.774.7050
800.535.7899

fax
916.774.7040

claims fax
916.786.0209

www.acwajpia.com

President
E.G. "Jerry" Gladbach

Vice President
Tom Cuquet

Chief Executive Officer
Walter "Andy" Sells

Executive Committee
Tom Cuquet
David Drake
E.G. "Jerry" Gladbach
Brent Hastey
David T. Hodgins
W.D. "Bill" Knutson
Melody A. McDonald
J. Bruce Rupp
Kathleen Tiegs

Clemens Heldmaier
Montara Water and Sanitary District
P.O. Box 370131
Montara, CA 94037

Dear Clemens:

Each year at Fall Conference, the JPIA recognizes members that have a Loss Ratio of 20% or less in either of the Liability, Property, or Workers' Compensation programs (loss ratio = total losses / total premiums).

The members with this distinction receive the "**President's Special Recognition Award**" certificate for each Program that they qualify in.

The JPIA is extremely pleased to present Montara Water and Sanitary District with this special recognition and commends the District on the hard work in reducing claims.

Congratulations to you, your staff, Board, and District. Keep up the good work!

The JPIA wishes you the best in 2018.

Sincerely,

E.G. "Jerry" Gladbach
President

Enclosure: President's Special Recognition Award(s)

President's Special Recognition Award

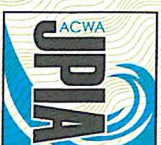
*The President of the
ACWA JPIA
hereby gives Special Recognition to*

Montara Water and Sanitary District

*for achieving a low ratio of "Paid Claims and Case Reserves" to "Deposit Premiums"
in the Workers' Compensation Program for the period 07/01/2013 - 06/30/2016
announced at the Board of Directors' Meeting in Anaheim.*



E. G. "Jerry" Gladbach, President



November 27, 2017



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **January 4, 2018**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager *CH*

**SUBJECT: Review and Possible Action Concerning
Cancellation of Next Regular Scheduled
Meeting, January 18, 2018.**

At this time District staff anticipates no urgent items for the second meeting in January.

RECOMMENDATION:

Cancel the regular scheduled meeting, January 18, 2018.