



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **May 15, 2014**

TO: BOARD OF DIRECTORS

FROM: Clemens Heldmaier, General Manager

A handwritten signature in blue ink, appearing to be 'Clemens Heldmaier', written in a cursive style.

**SUBJECT: Review and Possible Action Concerning District
Budget and Capital Improvement Programs.**

Staff has prepared Draft Water and Sewer Budgets and Capital Improvement Programs. The Draft Budget has been reviewed by the Finance Committee and is now presented to the full Board for review. The Budgets contain a suggested water rate increase of 5%, and a suggested sewer service charge increase of 3% to cover increased capital needs in the coming years. Labor related cost are expected to increase by 5%.

The sewer service charge is scheduled to be approved at a public hearing scheduled for June 19, 2014. The Budget approval will be scheduled for the June 5 or June 19 meeting.

RECOMMENDATION:

Review and discuss the attached draft water and sewer budget and draft CIP for FY 2014-2015.

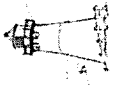
Attachments.



MWSD — Budget FY 2014 - 2015



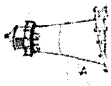
	Water				Sewer				
	2012-13 Actual	2013-14 Budget	2014-15 Proposed Budget	FY 14/15 Budget Vs. FY 13/14 Budget	2012-13 Actual	2013-14 Budget	FY 2014-15 Proposed Budget	FY 14/15 Budget Vs. FY 13/14 Budget	Combined Budget
				% Change				% Change	
Operating Revenue									
Total Cell Tower Lease:	28,909	31,100	31,500	1.29%	28,909	31,100	31,500	1.29%	63,000
Total Fees:	3,565	6,100	10,600	73.77%	10,311	8,300	14,000	68.67%	24,600
Total Sales & Property Taxes:	1,868,196	1,837,200	2,078,473	13.13%	2,270,057	2,227,016	2,288,246	2.75%	4,366,720
Total Revenue:	1,900,670	1,874,400	2,120,573	13.13%	2,309,277	2,266,416	2,333,746	2.97%	4,454,320
Operating Expenses									
Total Labor, Administrative:	-	246,428	-	-100.00%		147,612		-100.00%	
Total Bank Fees:	9,075	9,000	9,000		3,074	3,100	3,100		12,100
Total Board of Directors:	5,585	14,500	5,000	-65.52%	5,585	14,500	5,000	-65.52%	10,000
Total Other/Insurance:	21,151	33,400	28,600	-14.37%	3,156	7,400	10,400	40.54%	39,000
Total LAFCO Assessment:	1,544	1,700	2,200	29.41%	1,107	1,300	1,600	23.08%	3,800
Total Legal:	86,900	80,000	80,000		21,433	30,000	31,000	3.33%	111,000
Total Facilities:	36,961	38,300	42,000	9.66%	11,512	16,800	20,000	19.05%	62,000
Total Professional Services:	104,545	79,300	77,650	-2.08%	102,045	55,800	63,150	13.17%	140,800
Total Other Administrative:	9,821	7,400	10,800	45.95%	7,827	9,800	13,700	39.80%	24,500
Total Labor:	175,756	-	186,836	#DIV/0!	64,117	-	76,409	#DIV/0!	243,246
Total Wages:	409,919	-	470,344	#DIV/0!	166,745	-	181,179	#DIV/0!	651,523
Total Labor, Operations:		410,824		-100.00%		14,727		-100.00%	
Total Claims and Prevention	2,120	12,100	12,100			10,000	10,000		22,100
Total Communications:	20,681	20,700	17,500	-15.46%					17,500
Total Education & Training:	1,840	-	6,000	#DIV/0!	219	1,000	1,000		7,000
Total Engineering:	221,054	135,000	75,000	-44.44%	30,013	30,000	30,000		105,000
Total Equipment & Tools, Expensed:	12,627	13,000	13,000				1,000	#DIV/0!	14,000
Total Facilities Maintenance:	3,600	3,900	4,050	3.85%	12,710	6,900	7,400	7.25%	11,450
Total Meters	1,619	2,000	11,000	450.00%				#DIV/0!	11,000
Total Pumping:	46,111	85,000	85,000		27,179	35,000	35,000		120,000
Total Supply:	228,196	286,000	57,000	-80.07%				#DIV/0!	57,000
Total Collection / Transmission:	69,268	100,000	100,000		2,013	20,000	20,000		120,000
Total Treatment:	46,488	51,500	51,500				1,360	#DIV/0!	51,500
Total Uniforms:	8,473	8,500	8,500					#DIV/0!	8,500
Total Vehicles:	9,618	13,000	15,500	19.23%				#DIV/0!	16,860
Total Other Operations:	1,665	-	-		6,690			#DIV/0!	
Total SAM:					972,798	803,285	1,080,072	34.46%	1,080,072
Total Operations Expense:	1,534,597	1,651,552	1,348,580	-18.34%	1,438,223	1,207,224	1,591,370	31.82%	2,939,950
Contingency:		132,100				36,200			
Net Change in position from Operations:	366,073	90,748	771,993	605.13%	871,054	1,022,892	742,376	-27.43%	1,514,369
Non Operating Revenue / Expense									
Other Revenue									
Total Connection Fees:	74,315	122,900	122,900		36,325	125,600	228,488	81.92%	351,388
Total GO Bond Assessments:	1,230,365	1,150,436	1,150,436						1,150,436
Total Interest Revenue:					14,207	12,134	31,974	163.50%	31,974
Total Non Operating Revenue:	1,304,680	1,273,336	1,273,336		50,532	137,734	260,462	89.10%	1,533,798
Financing Expenses									
Total Financing Expense:	1,244,482	1,280,116	1,308,866	2.25%	40,687	288,059	144,915	-49.69%	1,453,761
Net Change in position from Non Operating activities:	60,198	(6,780)	(35,530)	424.04%	9,845	(150,325)	115,547	-176.86%	80,017
Continued for CIP and Contingency Reserve:	426,271	83,968	736,463	777.08%	880,899	872,667	857,923	-1.69%	1,594,386
Transfer to CIP:	(426,271)	(83,968)	(736,463)		(880,899)	(872,667)	(857,923)		(1,594,386)
Total Net Position Changes/Transfer to reserves:	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -



MWSD --- Budget FY 2014 - 2015

Water

GL Codes	2012-13 Actual	2013-14 Budget	2013-14 YTD March 2014	FY 2013-14 Projected Year End	2014-15 Proposed Budget	FY 14/15 Budget Vs. FY 13/14 Budget	FY 14/15 Budget Vs. FY 13/14 Budget	% Change
Operating Revenue								
Total Cell Tower Lease:	28,909	31,100	23,384	31,179	31,500	400		1.29%
Administrative Fees (New Construction):	1,000	2,250	3,150	4,200	4,500	2,250		100.00%
Administrative Fees (Remodel):	2,158	900	450	600	1,000	100		11.11%
Inspection Fees (New Construction):	407	2,100	2,975	4,675	4,250	2,150		102.38%
Inspection Fees (Remodel):		850	425	850	850	0		0.00%
Mainline Extension Fees:		0	0	0	0	0		#DIV/0!
Remodel Fees:		0	0	0	0	0		#DIV/0!
Total Fees:	3,565	6,100	7,000	10,325	10,600	4,500		73.77%
Grants:		0			0	0		#DIV/0!
Property Tax Receipts:	304,650	225,000	214,452	285,936	225,000	0		0.00%
Testing, Backflow:	9,098	11,500	8,792	11,723	13,000	1,500		13.04%
Water Sales:	1,557,945	1,604,700	1,231,646	1,642,195	1,846,473	241,773		15.07%
Water Sales, Fire Protection:	(3,945)			0		0		#DIV/0!
Water Sales Returns, Customer:	548	(4,000)	(1,855)	(2,473)	(6,000)	(2,000)		50.00%
Other Revenue:			2,926	3,901	0	0		#DIV/0!
Total Sales & Property Taxes:	1,868,196	1,837,200	1,455,961	1,941,281	2,078,473	241,273		13.13%
Total Operating Revenue:	1,900,670	1,874,400	1,486,945	1,982,785	2,120,573	246,173		13.13%
Operating Expenses								
Management, Administrative:		91,389		0		(91,389)		-100.00%
Staff, Administrative:		145,379		0		(145,379)		-100.00%
Staff Overtime, Administrative:		9,660		0		(9,660)		-100.00%
Total Labor, Administrative:		246,428	0	0	0	(246,428)		-100.00%
Total Bank Fees:	9,075	9,000	4,786	6,381	9,000	0		0.00%
Board Meetings:	2,135	2,000	2,217	2,956	2,500	500		25.00%
Director Fees:	3,450	2,500	1,988	2,651	2,500	0		0.00%
Election Expenses:		10,000	3,887	10,000	0	(10,000)		-100.00%
Total Board of Directors:	5,585	14,500	8,102	15,607	5,000	(9,500)		-65.52%
CDPH Fees:	14,152	20,000	5,591	8,400	15,000	(5,000)		-25.00%
Conference Attendance:	4,274	5,000	1,200	2,500	5,000	0		0.00%
Information Systems:	1,300	6,000	2,636	3,515	6,000	0		0.00%
Fidelity Bond:		900		900	900	0		0.00%
Property & Liability Insurance:	1,425	1,500	1,563	1,583	1,700	200		13.33%
Total Other/Insurance:	21,151	33,400	11,010	16,898	28,600	(4,800)		-14.37%
Total LAFCO Assessment:	1,544	1,700	2,026	2,026	2,200	500		29.41%
Meeting Attendance, Legal:	9,218	10,000	6,435	8,560	10,000	0		0.00%
General Legal:	57,912	70,000	48,838	65,117	70,000	0		0.00%
Litigation:	19,770			0		0		#DIV/0!
Total Legal:	86,900	80,000	55,273	73,697	80,000	0		0.00%



MWSD — Budget FY 2014 - 2015

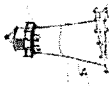
Water

GL	2012-13	2013-14	2013-14 YTD	FY 2013-14 Projected	2014-15 Proposed	FY 2014/15 Budget Vs. FY 13/14	FY 2014/15 Budget Vs. FY 13/14
Maintenance, Office:		1,500	1,431	1,908	3,000	1,500	100.00%
Meetings, Local:	314	300		0		(300)	-100.00%
Memberships:	17,175	17,500	18,050	18,000	18,000	500	2.86%
Office Supplies:	14,533	9,000	5,260	7,013	9,000	0	0.00%
Postage:	4,561	8,000	3,625	4,833	8,000	0	0.00%
Printing & Publishing:	378	2,000	1,087	1,449	4,000	2,000	100.00%
Total Facilities:	36,961	38,300	29,453	33,204	42,000	3,700	9.66%
Accounting:	70,634	25,000	16,805	32,000	30,000	5,000	20.00%
Audit:	12,550	13,000	12,050	13,000	13,000	0	0.00%
Consulting:	10,938	31,500	12,521	16,695	31,500	0	0.00%
Labor & HR Support:	8,250	9,000	6,750	9,000	2,250	(6,750)	-75.00%
Payroll Services:	220	800	300	400	900	100	12.50%
Other Professional Services:	1,953	0		0	0	0	#DIV/0!
Total Professional Services:	104,545	79,300	48,426	71,095	77,650	(1,650)	-2.08%
Telephone & Internet:	7,321	5,100	3,037	4,049	8,000	2,900	56.86%
Mileage Reimbursement:	1,236	800	688	917	2,000	500	33.33%
Reference Materials:	380	800	0	0	800	0	0.00%
Other Administrative:	684	0		0	0	0	#DIV/0!
Total Other Administrative:	9,821	7,400	3,725	4,967	10,800	3,400	45.95%
CalPERS 457 Deferred Plan:	28,318		21,001	28,001	29,971	29,971	#DIV/0!
Employee Benefits:	76,848	50,104	50,104	66,805	75,902	75,902	#DIV/0!
Disability Benefits:	1,923	1,696	1,696	2,261	2,510	2,510	#DIV/0!
Payroll Taxes:	29,587	23,961	23,961	31,948	31,600	31,600	#DIV/0!
Worker's Compensation Insurance:	39,080	9,807	9,807	13,076	26,853	26,853	#DIV/0!
Total Labor Benefits and Taxes:	175,756	106,569	142,092	142,092	166,836	166,836	#DIV/0!
Management:	72,719	59,419	79,225	79,129	79,129	79,129	#DIV/0!
Staff:	322,672	214,970	286,627	286,627	328,917	328,917	#DIV/0!
Staff Certification:	9,975	7,165	9,553	9,553	10,710	10,710	#DIV/0!
Staff Overtime:	3,721	19,460	25,947	25,947	43,468	43,468	#DIV/0!
Staff Standby:	632	8,298	8,298	11,064	8,120	8,120	#DIV/0!
Total Wages:	409,919	309,312	412,416	412,416	470,344	470,344	#DIV/0!
Management, Operations:	6110	90,924		0		(90,924)	-100.00%
Staff, Operations:	6120	236,997		0		(236,997)	-100.00%
Staff Certification, Operations:	6130	15,464		0		(15,464)	-100.00%
Staff Overtime, Operations:	6140	50,728		0		(50,728)	-100.00%
Staff Standby, Operations:	6150	16,711		0		(16,711)	-100.00%
Total Labor, Operations:	0	410,824	0	0	0	(410,824)	-100.00%
Backflow Prevention:	6160	2,120	1,185	1,580	2,100	0	0.00%
Claims, Property Damage:	6170	10,000	0	0	10,000	0	0.00%
Total Claims and Prevention:	2,120	12,100	1,185	1,580	12,100	0	0.00%
SCADA Maintenance:	6185	17,402	0	0	17,500	0	0.00%
Internet & Telephone, Communications:	6187	3,279	1,693	2,257	(3,200)	(3,200)	-100.00%
Total Communications:	20,681	20,700	1,693	2,257	17,500	(3,200)	-15.46%
Total Education & Training:	6195	1,840	3,855	5,140	6,000	6,000	#DIV/0!



MWSD — Budget FY 2014 - 2015

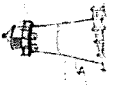
GL	2012-13		2013-14	2013-14 YTD	FY 2013-14 Projected	2014-15 Proposed	FY 14/15 Budget Vs. FY 13/14	FY 14/15 Budget Vs. FY 13/14	FY 14/15 Budget Vs. FY 13/14
	2012-13	2013-14							
Water									
Meeting Attendance, Engineering: 6210	9,851	10,000	1,716	2,288	5,000	(5,000)	-50.00%		
General Engineering: 6220	32,536	25,000	28,747	38,329	45,000	20,000	80.00%		
Water Quality Engineering: 6230	178,667	100,000	5,636	7,515	25,000	(75,000)	-75.00%		
Total Engineering:	221,054	135,000	36,099	48,132	75,000	(60,000)	-44.44%		
Total Equipment & Tools, Expensed:									
6320	12,627	13,000	4,805	6,407	13,000	0	0.00%		
Alarm Services:									
6335		300	487	649	450	150	50.00%		
Landscaping:									
6337	3,600	3,600	2,400	3,200	3,600	0	0.00%		
Facilities other:									
6330		3,900	384	512			#DIV/0!		
Total Facilities Maintenance:	3,600	3,900	3,271	4,361	4,050	150	3.85%		
Lab Supplies & Equipment:									
6370	198	2,000	296	395	1,000	1,000	#DIV/0!		
6380	1,421	2,000	5,787	7,716	10,000	8,000	400.00%		
Total Meters	1,619	2,000	6,083	8,111	11,000	9,000	450.00%		
Pumping Fuel & Electricity:									
6410	43,957	45,000	46,742	62,323	60,000	15,000	33.33%		
Pumping Maintenance, Generators:									
6420	1,671	15,000	7,517	10,023	15,000	0	0.00%		
Pumping Maintenance, General:									
6430	0	0	0	0	0	0	#DIV/0!		
Pumping Equipment, Expensed:									
6440	483	25,000	3,386	4,515	10,000	(15,000)	-60.00%		
Total Pumping:	46,111	85,000	57,645	76,860	85,000	0	0.00%		
Maintenance, Raw Water Mains:									
6510	1,888	5,000	0	0	2,000	(3,000)	-60.00%		
Maintenance, Wells:									
6520	457	1,000	2,884	3,845	5,000	4,000	400.00%		
Water Purchases:									
6530	225,851	280,000	19,656	35,000	50,000	(230,000)	-82.14%		
Total Supply:	228,196	286,000	22,540	38,845	57,000	(229,000)	-80.07%		
Hydrants:									
6610	2,091	2,000	438	584	2,000	0	0.00%		
Maintenance, Water Mains:									
6620	36,123	50,000	33,937	45,249	50,000	0	0.00%		
Maintenance, Water Service Lines:									
6630	15,361	30,000	8,503	11,337	30,000	0	0.00%		
Maintenance, Tanks:									
6640	6,318	6,500	648	864	6,500	0	0.00%		
Maintenance, Distribution General:									
6650	6,189	6,500	5,783	7,711	6,500	0	0.00%		
Meters:									
6670	3,186	5,000	0	0	5,000	0	0.00%		
Total Collection / Transmission:	69,268	100,000	49,309	65,745	100,000	0	0.00%		
Chemicals & Filtering:									
6710	20,623	21,000	5,875	7,833	21,000	0	0.00%		
Maintenance, Treatment Equipment:									
6720	4,779	7,500	5,098	6,797	7,500	0	0.00%		
Treatment Analysis:									
6730	21,066	23,000	15,945	21,127	23,000	0	0.00%		
Total Treatment:	46,468	51,500	26,818	35,757	51,500	0	0.00%		
Total Uniforms:									
6770	8,473	8,500	6,437	8,583	8,500	0	0.00%		
Fuel:									
6810	8,737	10,000	6,270	8,360	9,000	(1,000)	-10.00%		
Truck Equipment, Expensed:									
6820	20	1,000	3,663	4,884	2,000	1,000	100.00%		
Truck Repairs:									
6830	861	2,000	8,441	11,255	4,500	2,500	125.00%		
Total Vehicles:	9,618	13,000	18,374	24,489	15,500	2,500	19.23%		
Total Other Operations:									
6890	1,665	0	4,773	6,364	0	0	#DIV/0!		
Contingency:									
	132,100								
Total Operations Expense:	1,534,597	1,783,652	821,569	1,111,024	1,348,580	(302,972)	-16.99%		
Net Change in position from Operations:									
	366,073	90,748	684,776	871,761	771,993	549,145	605.13%		



MWSD — Budget FY 2014 - 2015

Sewer

GL Codes	2012-13 Actual	2013-14 Budget	2013-14 YTD March 2014	FY 2013-14 Projected Year-End	FY 2014-15 Proposed Budget	FY 14/15 Budget Vs. FY 13/14 Budget	FY 14/15 Budget Vs. FY 13/14 Budget	% Change
Operating Revenue								
Total Cell Tower Lease: 4220	28,909	31,100	23,384	31,179	31,500	400		1.29%
Administrative Fees (New Construction): 4410		2,250	1,350	1,800	3,600	1,350		60.00%
Administrative Fees (Remodel): 4420	1,320	900	2,250	3,000	1,000	100		11.11%
Inspection Fees (New Construction): 4430	830	2,100	1,275	1,700	3,400	1,300		61.90%
Inspection Fees (Remodel): 4440	830	850	3,390	4,520	2,000	1,150		135.29%
Mainline Extension Fees: 4450								
Remodel Fees: 4460	7,331	2,200	4,828	6,437	4,000	1,800		81.82%
Total Fees:	10,311	8,300	13,093	17,457	14,000	5,700		68.67%
Grants: 4510								
Property Tax Receipts: 4610	304,550	225,000	214,452	285,936	225,000			
Sewer Service Charges: 4710	1,952,513	1,991,016	1,087,719	1,991,016	2,050,746	59,730		3.00%
Sewer Service Refunds, Customer: 4720	12,980	(2,000)	(344)	(458)	(2,000)			
Waste Collection Revenues: 4760		13,000	10,429	13,905	14,500	1,500		11.54%
Other Revenue: 4990	14							
Total Sales & Property Taxes:	2,270,057	2,227,016	1,312,256	2,290,399	2,288,246	61,230		2.75%
Total Revenue:	2,309,277	2,286,416	1,348,733	2,339,035	2,333,746	67,330		2.97%
Operating Expenses								
Management, Administrative:		79,896					(79,896)	-100.00%
Staff, Administrative:		67,716					(67,716)	-100.00%
Staff Overtime, Administrative:								
Total Labor, Administrative:		147,612					(147,612)	-100.00%
Total Bank Fees: 5190	3,074	3,100	3,392	4,523	3,100			
Board Meetings: 5210	2,135	2,000	2,217	2,956	2,500	500		25.00%
Director Fees: 5220	3,450	2,500	1,988	2,651	2,500			
Election Expenses: 5230		10,000	3,897	10,000		(10,000)		-100.00%
Total Board of Directors:	5,585	14,500	8,102	15,607	5,000	(9,500)		-65.52%
Conference Attendance: 5250	431	2,000			2,000			
Information Systems: 5270	1,300	3,000	2,636	3,515	6,000	3,000		100.00%
Fidelity Bond: 5310		900			900			
Property & Liability Insurance: 5320	1,425	1,500	1,583	2,111	1,500			
Total Other/Insurance:	3,156	7,400	4,219	5,625	10,400	3,000		40.54%
Total LAFCO Assessment: 5350	1,107	1,300	1,548	2,064	1,600	300		23.08%
Meeting Attendance, Legal: 5420	7,376	10,000	7,833	10,444	11,000	1,000		10.00%
General Legal: 5430	14,057	20,000	14,118	18,824	20,000			
Litigation: 5440								
Total Legal:	21,433	30,000	21,951	29,268	31,000	1,000		3.33%
Maintenance, Office: 5510	2,780	1,500	1,432	1,909	3,000	1,500		100.00%
Meetings, Local: 5520		300			(300)			-100.00%
Memberships: 5530								



MWSD — Budget FY 2014 - 2015

GL Codes	2012-13	2013-14	2013-14 YTD	FY 2013-14	FY 2014-15	FY 14/15 Budget	FY 14/15 Budget
	Actual	Budget	March 2014	Projected Year End	Proposed Budget	Vs. FY 13/14 Budget	Vs. FY 13/14 Budget
Office Supplies: 5540	3,404	9,000	5,260	7,013	9,000		
Postage: 5550	2,887	4,000	1,468	1,957	4,000		
Printing & Publishing: 5560	2,441	2,000	1,087	1,449	4,000	2,000	100.00%
Total Facilities:	11,512	16,800	9,247	12,329	20,000	3,200	19.05%
Accounting: 5610	72,944	25,000	16,805	32,000	30,000	5,000	20.00%
Audit: 5620	12,550	13,000	12,050	12,050	13,000		
Consulting: 5630	11,287	11,500			11,500		
Data Services: 5640	5,092	5,500	5,224	5,224	5,500		
Labor & HR Support: 5650	172	800	108	144	2,250	2,250	#DIV/0!
Payroll Services: 5660					900	100	12.50%
Other Professional Services: 5590							
Total Professional Services:	102,045	55,800	34,187	49,418	63,150	7,350	13.17%
San Mateo County Tax Roll Charges: 5710		3,000		3,031	3,000		
Telephone & Internet: 5720	6,402	5,100	8,321	11,095	9,000	3,900	76.47%
Mileage Reimbursement: 5730	1,290	1,500	1,063	1,417	1,500		
Reference Materials: 5740	35	200		200	200		
Other Administrative: 5790	100						
Total Other Administrative:	7,827	9,800	9,384	15,543	13,700	3,900	39.80%
CalPERS 457 Deferred Plan: 5810	11,248		8,854	11,805	13,065	13,065	#DIV/0!
Employee Benefits: 5820	35,678		28,707	38,276	41,298	41,298	#DIV/0!
Disability Benefits: 5830	844		830	1,107	1,139	1,139	#DIV/0!
Payroll Taxes: 5840	11,361		10,300	13,733	13,052	13,051.97	#DIV/0!
Worker's Compensation Insurance: 5860	4,986		2,411	3,215	7,856	7,856	#DIV/0!
Total Labor Benefits and Taxes:	64,117	-	51,102	68,136	76,409	76,409	#DIV/0!
Management: 5910	102,902		57,409	76,545	79,129	79,129	#DIV/0!
Staff : 5920	63,843		71,313	95,084	97,778	97,778	#DIV/0!
Staff Certification: 5930			1,350	1,800	1,890	1,890	#DIV/0!
Staff Overtime: 5940			2,057	2,743	2,382	2,382	#DIV/0!
Staff Standby: 5950			503	671			#DIV/0!
Total Wages:	166,745	-	132,632	176,843	181,179	181,179	#DIV/0!
Management, Operations: 6110		2,696				(2,696)	-100.00%
Staff, Operations: 6120		12,031				(12,031)	-100.00%
Staff Certification, Operations: 6130							#DIV/0!
Staff Overtime, Operations: 6140							#DIV/0!
Staff Standby, Operations: 6150							#DIV/0!
Total Labor, Operations:		14,727				(14,727)	-100.00%
Claims, Property Damage: 6170		10,000	8,920	11,893	10,000		
Total Claims and Prevention		10,000	8,920	11,893	10,000		
Total Education & Training: 6195	219	1,000			1,000		

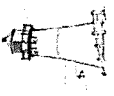


MWSD -- Budget FY 2014 - 2015

□

Sewer

GL Codes	2012-13 Actual	2013-14 Budget	2013-14 YTD March 2014	FY 2013-14 Projected Year End	FY 2014-15 Proposed Budget	FY 14/15 Budget Vs. FY 13/14 Budget	FY 14/15 Budget Vs. FY 13/14 Budget
Meeting Attendance, Engineering: 6210	30,013	5,000	19,496	25,995	5,000		
General Engineering: 6220	30,013	25,000	19,496	25,995	25,000		
Total Engineering:	30,013	30,000	19,496	25,995	30,000		
Total Equipment & Tools, Expensed: 6320				1,000	1,000		
Alarm Services: 6335	10,430	4,500	3,721	4,961	5,000		11.11%
Landscaping: 6337	2,280	2,400	1,520	2,280	2,400		
Total Facilities Maintenance:	12,710	6,900	5,241	7,241	7,400		7.25%
Pumping Fuel & Electricity: 6410	27,179	35,000	18,525	24,700	35,000		#DIV/0!
Pumping Maintenance, Generators: 6420							#DIV/0!
Pumping Maintenance, General: 6430							#DIV/0!
Pumping Equipment, Expensed: 6440							#DIV/0!
Total Pumping:	27,179	35,000	18,525	24,700	35,000		
Maintenance, Collection System: 6660	2,013	20,000			20,000		
Total Collection / Transmission:	2,013	20,000			20,000		
Fuel: 6810					800		#DIV/0!
Truck Equipment, Expensed: 6820					160		#DIV/0!
Truck Repairs: 6830					400		#DIV/0!
Total Vehicles:					1,360		#DIV/0!
Total Other Operations:	6,690				1,360		#DIV/0!
SAM Collections: 6910	281,340	332,868	249,651	332,868	332,868		
SAM Operations: 6920	655,776	657,204	492,894	657,192	657,204		
SAM Prior-Year Adjustment: 6930	(39,958)	(266,787)					-100.00%
SAM Maintenance, Collection System: 6940	75,640	40,000	15,550	20,733	40,000		25.00%
SAM Maintenance, Pumping: 6950		40,000	40,359	53,812	50,000		34.46%
Total SAM:	972,798	803,285	798,454	1,064,605	1,080,072		
Contingency:		36,200					
Total Operations Expense:	1,438,223	1,243,424	1,126,400	1,513,790	1,591,370		27.98%
Net Change in position from Operations:	871,054	1,022,992	222,333	825,245	742,376		-27.43%
Non-Operating Revenue / Expense							
Other Revenue							
Connection Fees, Residential New Const: 7110	22,215	111,600			178,488		59.94%
Connection Fees, Residential Remodel: 7120	14,110	14,000	55,952	74,603	50,000		257.14%
Total Connection Fees:	36,325	125,600	55,952	74,603	228,488		81.92%
Employee Loans: 7700	7,918	4,134	2,692	3,589	23,974		479.91%
LAIF, Interest: 7200	6,289	8,000	5,587	7,449	8,000		
Total Interest Revenue:	14,207	12,134	8,279	11,039	31,974		163.50%



MWSD — Budget FY 2014 - 2015

— Sewer

GL Codes	2012-13 Actual	2013-14 Budget	2013-14 YTD March 2014	FY 2013-14 Projected Year End	FY 2014-15 Proposed Budget	FY 14/15 Budget Vs. FY 13/14 Budget	FY 14/15 Budget Vs. FY 13/14 Budget
Total Non Operating Revenue:	50,532	137,734	64,231	86,641	260,462	122,728	89.10%
Financing Expense							
I-Bank Loan: 9200	28,345	52,586	27,594	36,792	52,575	(11)	-0.02%
PNC Equipment Lease: 9125	12,342	53,473	17,198	53,473	56,340	2,867	5.36%
Capital Assessment, SAM:		182,000			36,000	(146,000)	-80.22%
Total Financing Expense:	40,687	288,059	44,792	90,265	144,915	(143,144)	-49.69%
Net Change in position from Non Operating activities:	9,845	(150,325)	19,439	(4,624)	115,547	285,872	-176.86%
Continued for CIP and Contingency Reserve:	880,899	872,667	241,772	820,621	857,923	(14,744)	-1.69%
Transfer to CIP:	(880,899)	(872,667)	(241,772)	(820,621)	(857,923)		
Total Net Position Changes/Transfer to reserves:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

5/16/2014 MWSD BOARD DRAFT BUDGET MEETING

MONTARA WATER SANITARY DISTRICT

Budget Worksheet

Fiscal Year

2014/2015

Line Item - WATER

4220

Cell Tower Lease

			<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$ 23,384
PROJECTED ACTIVITY to END of FY:			\$ 7,795
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$ 31,179
PROPOSED Line Item Amount:			\$ 31,500
Prior year budget			\$ 31,100
% Change to Previous Year Budget			1.29%
Dollar difference between proposed budget & current budget			\$ 400

Line Item - SEWER

Actual Amount As Of:	31-Mar	2014	\$ 23,384
PROJECTED ACTIVITY to END of FY:			\$ 7,795
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$ 31,179
PROPOSED Line Item Amount:			\$ 31,500
Prior year budget			\$ 31,100
% Change to Previous Year Budget			1.29%
Dollar difference between proposed budget & current budget			\$ 400

DESCRIPTION:

Verizon and Crown Castle payment for lease of cell tower.
Revenue is allocated 50% Water / 50% Sewer.

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - WATER</u>	4410	Administrative Fees (New Construction)		
			<u>Amount</u>	
Actual Amount As Of:	31-Mar	2014	\$	3,150
PROJECTED ACTIVITY to END of FY:			\$	1,050
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	4,200
PROPOSED Line Item Amount:			\$	4,500
Prior year budget			\$	2,250
% Change to Previous Year Budget				100.00%
Dollar difference between proposed budget & current budget			\$	2,250

Line Item - SEWER

Actual Amount As Of:	31-Mar	2014	\$	1,350
PROJECTED ACTIVITY to END of FY:			\$	450
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	1,800
PROPOSED Line Item Amount:			\$	3,600
Prior year budget			\$	2,250
% Change to Previous Year Budget				60.00%
Dollar difference between proposed budget & current budget			\$	1,350

DESCRIPTION:

Water: Assumes 10 connections 8 new homes and 2 well conversions.
 Sewer: Assumes 8 new sewer connections
 Fee is currently \$450

MONTARA WATER SANITARY DISTRICT
Budget Worksheet
Fiscal Year
2014/2015

<u>Line Item - WATER</u>	4420	Administrative Fees (Remodel)		<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$	450
PROJECTED ACTIVITY to END of FY:			\$	150
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	600
PROPOSED Line Item Amount:			\$	1,000
Prior year budget			\$	900
% Change to Previous Year Budget				11.11%
Dollar difference between proposed budget & current budget			\$	100

<u>Line Item - SEWER</u>				
Actual Amount As Of:	31-Mar	2014	\$	2,250
PROJECTED ACTIVITY to END of FY:			\$	750
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	3,000
PROPOSED Line Item Amount:			\$	1,000
Prior year budget			\$	900
% Change to Previous Year Budget				11.11%
Dollar difference between proposed budget & current budget			\$	100

DESCRIPTION:

Water & Sewer: Assumes 2 substantial remodels over 50%
Fee is currently \$450

MONTARA WATER SANITARY DISTRICT
Budget Worksheet
Fiscal Year
2014/2015

<u>Line Item - WATER</u>	4430	Inspection Fees (New Construction)	<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$ 2,975
PROJECTED ACTIVITY to END of FY:			\$ 1,700
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$ 4,675
PROPOSED Line Item Amount:			\$ 4,250
Prior year budget			\$ 2,100
% Change to Previous Year Budget			102.38%
Dollar difference between proposed budget & current budget			\$ 2,150

<u>Line Item - SEWER</u>			
Actual Amount As Of:	31-Mar	2014	\$ 1,275
PROJECTED ACTIVITY to END of FY:			\$ 425
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$ 1,700
PROPOSED Line Item Amount:			\$ 3,400
Prior year budget			\$ 2,100
% Change to Previous Year Budget			61.90%
Dollar difference between proposed budget & current budget			\$ 1,300

DESCRIPTION:

Water: assumes 10 connections 8 new homes and 2 well conversions.
Sewer: assumes 8 new connections
Fee is currently \$425

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - WATER</u>	4440	Inspection Fees (Remodel)		<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$	425
PROJECTED ACTIVITY to END of FY:			\$	425
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	850
PROPOSED Line Item Amount:			\$	850
Prior year budget			\$	850
% Change to Previous Year Budget				0.00%
Dollar difference between proposed budget & current budget			\$	-

<u>Line Item - SEWER</u>				
Actual Amount As Of:	31-Mar	2014	\$	3,390
PROJECTED ACTIVITY to END of FY:			\$	1,130
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	4,520
PROPOSED Line Item Amount:			\$	2,000
Prior year budget			\$	850
% Change to Previous Year Budget				135.29%
Dollar difference between proposed budget & current budget			\$	1,150

DESCRIPTION:

Water: assumes 2 remodels over 50%

Sewer: assumes 5 substantial remodels over 50% involving sewer lateral review

Fee is currently: \$425

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - SEWER</u>	4460	Remodel Fees		
			<u>Amount</u>	
Actual Amount As Of:	31-Mar	2014	\$	4,828
PROJECTED ACTIVITY to END of FY:			\$	1,609
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	6,437
PROPOSED Line Item Amount:			\$	4,000
Prior year budget			\$	2,200
% Change to Previous Year Budget				81.82%
Dollar difference between proposed budget & current budget			\$	1,800

DESCRIPTION:

Assumes 7 Remodels: Less than 50%
 Fee is currently: \$315

5/15/2014 MWSD BOARD MEETING
 DRAFT BUDGET

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - WATER</u>	4510	Grants		
			<u>Amount</u>	
Actual Amount As Of:	31-Mar	2014	\$	-
PROJECTED ACTIVITY to END of FY:			\$	-
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	-
PROPOSED Line Item Amount:			\$	-
Prior year budget			\$	-
% Change to Previous Year Budget				#DIV/0!
Dollar difference between proposed budget & current budget			\$	-

<u>Line Item - SEWER</u>				
Actual Amount As Of:	31-Mar	2014	\$	-
PROJECTED ACTIVITY to END of FY:			\$	-
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	-
PROPOSED Line Item Amount:			\$	-
Prior year budget			\$	-
% Change to Previous Year Budget				#DIV/0!
Dollar difference between proposed budget & current budget			\$	-

DESCRIPTION:

Grant funds from various Governmental entities.

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - WATER</u>	Description:	4610 - Property Tax Receipts		
			<u>Amount</u>	
Actual Amount As Of:	31-Mar	2014	\$	214,452
PROJECTED ACTIVITY to END of FY:			\$	71,484
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	285,936
PROPOSED Line Item Amount:			\$	225,000
Prior year budget			\$	225,000
% Change to Previous Year Budget				0.00%
Dollar difference between proposed budget & current budget			\$	-

<u>Line Item - SEWER</u>				
			<u>Amount</u>	
Actual Amount As Of:	31-Mar	2014	\$	214,452
PROJECTED ACTIVITY to END of FY:			\$	71,484
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	285,936
PROPOSED Line Item Amount:			\$	225,000
Prior year budget			\$	225,000
% Change to Previous Year Budget				0.00%
Dollar difference between proposed budget & current budget			\$	-

DESCRIPTION:

Property Tax Sewer, District Rate (50% Sewer / 50% Water).

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - SEWER</u>	4710	Sewer Service Charges		
				<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$	1,087,719
PROJECTED ACTIVITY to END of FY:			\$	903,297
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	1,991,016
PROPOSED Line Item Amount:			\$	2,050,746
Prior year budget			\$	1,991,016
% Change to Previous Year Budget				3.00%
Dollar difference between proposed budget & current budget			\$	59,730

DESCRIPTION:

Occupancy Use Rate Category	<u>Current Rate</u>	<u>Maximum Rate - Per prop 218</u> <u>(2011 through 2014)</u>
Residential	38.184 per HCF	42.93 per HCF
**HCF = Hundred Cubic Feet		

Actual rate to be determined annually within the Prop 218 limits.

5/15/2014 MWSDBOARD MEETING DRAFT BUDGET

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - SEWER</u>	4720	Sewer Service Refunds, Customer		
			<u>Amount</u>	
Actual Amount As Of:	31-Mar	2014	\$	(344)
PROJECTED ACTIVITY to END of FY:			\$	(115)
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	(458)
PROPOSED Line Item Amount:			\$	(2,000)
Prior year budget			\$	(2,000)
% Change to Previous Year Budget				0.00%
Dollar difference between proposed budget & current budget			\$	-

DESCRIPTION:

Refunds to District customers

5/15/2014 MWSD BOARD MEETING
DRAFT BUDGET

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - WATER</u>	4740	Testing, Backflow		<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$	8,792
PROJECTED ACTIVITY to END of FY:			\$	2,931
		4740	Description:	
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	11,723
	41670	2014		
PROPOSED Line Item Amount:			\$	13,000
Prior year budget			\$	11,500
% Change to Previous Year Budget				13.04%
Dollar difference between proposed budget & current budget			\$	1,500

DESCRIPTION:

Testing services for users on wells for domestic use and MWSD for fire protection.

5/15/2014 MWSD BOARD MEETING
DRAFT BUDGET

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - SEWER</u>	4760	Waste Collection Revenues	<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$ 10,429
PROJECTED ACTIVITY to END of FY:			\$ 3,476
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$ 13,905
PROPOSED Line Item Amount:			\$ 14,500
Prior year budget			\$ 13,000
% Change to Previous Year Budget			11.54%
Dollar difference between proposed budget & current budget			\$ 1,500

DESCRIPTION:

Franchise Fee from Recology.

5/15/2014 MWSD BOARD MEETING
DRAFT BUDGET

MONTARA WATER SANITARY DISTRICT
Budget Worksheet
Fiscal Year
2014/2015

<u>Line Item - WATER</u>	4810	Water Sales		
				<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$	1,231,646
PROJECTED ACTIVITY to END of FY:			\$	410,549
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	1,642,195
PROPOSED Line Item Amount:			\$	1,846,473
Prior year budget			\$	1,604,700
% Change to Previous Year Budget				15.07%
Dollar difference between proposed budget & current budget			\$	241,773

DESCRIPTION:

<i>Prior years Water sales - BUDGETED</i>	1,604,700
<i>Pillar Ridge impact - ESTIMATE</i>	153,846
	1,758,546
Proposed rate increase	5%
Total \$ increase	\$ 87,927

		Current Rate	Proposed Maximum Rate
0 TO 6 HCF	Tier 1	\$ 7.07	\$ 7.43
7 - 13 HCF	Tier 2	\$ 9.43	\$ 9.91
14-27 HCF	Tier 3	\$ 11.79	\$ 12.39
OVER 27 HCF	Tier 4	\$ 16.50	\$ 17.35

METER CHARGE - 5/8' (STANDARD RESIDENTIAL SIZE) \$ 22.54 \$ 25.59

PILLAR RIDGE COMMUNITY

EVALUATION OF POST-CONSOLIDATION TOTAL REVENUE AND AVERAGE COST PER CONNECTION

Pillar Ridge Manufactured Home Community - Current Billing

Fixed rate: \$7.45 per HCF since July 2007

Water Sold (HCF)	FY '07-'08	FY '08-'09	FY '09-'10	FY '10-'11
July	1,589	1,825	1,551	1,507
August	1,633	1,558	1,696	1,629
September	1,571	1,630	1,745	1,553
October	1,734	1,655	1,563	1,443
November	1,474	1,558	1,550	1,459
December	1,506	1,643	1,455	1,464
January	1,631	1,491	1,355	1,299
February	1,419	1,497	1,383	1,383
March	1,632	1,620	1,368	1,422
April	1,393	1,348	1,416	1,216
May	1,652	1,486	1,457	1,400
June	1,536	1,567	1,621	1,421
Total	18,770	18,878	18,160	17,196
Actual Cost for the Whole Community	\$132,131	\$131,610	\$127,452	\$123,548
Number of Connections	229	229	229	229
Estimated Average Cost per Connection	\$576.99	\$574.72	\$556.56	\$539.51

Water sold and revenue significantly decreased over time. Most recent data available (FY '10-'11) are used to evaluate proposed post-consolidation billing structure

Pillar Ridge Manufactured Home Community - Proposed Post-Consolidation Billing

Proposed Billing Structure

- Tier 1 \$7.07 From 0 to 7 HCF/connection, i.e. from 0 to 1603 HCF for the 229-connection community
- Tier 2 \$9.43 From 7 to 13 HCF/connection, i.e. from 1603 to 2977 HCF for the 229-connection community
- Tier 3 \$11.79 From 13 to 27 HCF/connection, i.e. from 2977 to 6183 HCF for the 229-connection community
- Tier 4 \$16.50 >27 HCF/connection, i.e. > 6183 HCF for the 229-connection community

No meter charge

Billing Frequency Once every 2 months

Scenario: FY '10-'11	Volume (HCF)	Tier 1		Tier 2		Tier 3		Tier 4		Cost for the Whole
		Volume (HCF)	Cost	Volume (HCF)	Cost	Volume (HCF)	Cost	Volume (HCF)	Cost	
Bill No.1 (July - August)	3,136	1,603	\$11,333	1,374	\$12,957	159	\$1,875	0	\$0	\$26,165
Bill No.2 (September - October)	2,996	1,603	\$11,333	1,374	\$12,957	19	\$224	0	\$0	\$24,514
Bill No.3 (November - December)	2,923	1,603	\$11,333	1,320	\$12,448	0	\$0	0	\$0	\$23,781
Bill No.4 (January - February)	2,682	1,603	\$11,333	1,079	\$10,175	0	\$0	0	\$0	\$21,508
Bill No.5 (March - April)	2,638	1,603	\$11,333	1,035	\$9,760	0	\$0	0	\$0	\$21,093
Bill No.6 (May - June)	2,821	1,603	\$11,333	1,218	\$11,486	0	\$0	0	\$0	\$22,819
Total	17,196	9,618	\$67,999	7,400	\$69,782	178	\$2,099	0	\$0	\$610.83
Estimated Average Cost per Connection										

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - WATER</u>	4850	Water Sales Refunds, Customer		<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$	(1,855)
PROJECTED ACTIVITY to END of FY:			\$	(618)
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	(2,473)
PROPOSED Line Item Amount:			\$	(6,000)
Prior year budget			\$	(4,000)
% Change to Previous Year Budget				50.00%
Dollar difference between proposed budget & current budget			\$	(2,000)

DESCRIPTION:

Leak refunds granted.

5/15/2014 MWSD BOARD MEETING
 DRAFT BUDGET

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - WATER</u>	5190	Bank Fees		<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$	4,786
PROJECTED ACTIVITY to END of FY:			\$	1,595
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	6,381
PROPOSED Line Item Amount:			\$	9,000
Prior year budget			\$	9,000
% Change to Previous Year Budget				0.00%
Dollar difference between proposed budget & current budget			\$	-

<u>Line Item - SEWER</u>				
Actual Amount As Of:	31-Mar	2014	\$	3,392
PROJECTED ACTIVITY to END of FY:				
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	4,523
PROPOSED Line Item Amount:			\$	3,100
Prior year budget			\$	3,100
% Change to Previous Year Budget				0.00%
Dollar difference between proposed budget & current budget			\$	-

DESCRIPTION:

Wells Fargo Banking Fees

MONTARA WATER SANITARY DISTRICT
Budget Worksheet
Fiscal Year
2014/2015

<u>Line Item - WATER</u>	5210	Board Meetings	<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$ 2,217
PROJECTED ACTIVITY to END of FY:			\$ 739
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$ 2,956
PROPOSED Line Item Amount:			\$ 2,500
Prior year budget			\$ 2,000
% Change to Previous Year Budget			25.00%
Dollar difference between proposed budget & current budget			\$ 500

<u>Line Item - SEWER</u>			<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$ 2,217
PROJECTED ACTIVITY to END of FY:			\$ 739
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$ 2,956
PROPOSED Line Item Amount:			\$ 2,500
Prior year budget			\$ 2,000
% Change to Previous Year Budget			25.00%
Dollar difference between proposed budget & current budget			\$ 500

DESCRIPTION:

Meals and supplies for regular board meetings.
Pacific Coast Television services.

Costs are split 50/50.

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - WATER</u>	5220	Director Fees		<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$	1,988
PROJECTED ACTIVITY to END of FY:			\$	663
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	2,651
PROPOSED Line Item Amount:			\$	2,500
Prior year budget			\$	2,500
% Change to Previous Year Budget				0.00%
Dollar difference between proposed budget & current budget			\$	-

<u>Line Item - SEWER</u>				<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$	1,988
PROJECTED ACTIVITY to END of FY:			\$	663
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	2,651
PROPOSED Line Item Amount:			\$	2,500
Prior year budget			\$	2,500
% Change to Previous Year Budget				0.00%
Dollar difference between proposed budget & current budget			\$	-

DESCRIPTION:

Each board member is entitled to claim a \$75 payment per board meeting, including special committee meetings.

Costs are split 50/50.

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - WATER</u>	5230	Election Expenses		<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$	3,897
PROJECTED ACTIVITY to END of FY:			\$	6,103
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	10,000
PROPOSED Line Item Amount:			\$	-
Prior year budget			\$	10,000
% Change to Previous Year Budget				-100.00%
Dollar difference between proposed budget & current budget			\$	(10,000)

<u>Line Item - SEWER</u>				
Actual Amount As Of:	31-Mar	2014	\$	3,897
PROJECTED ACTIVITY to END of FY:			\$	6,103
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	10,000
PROPOSED Line Item Amount:			\$	-
Prior year budget			\$	10,000
% Change to Previous Year Budget				-100.00%
Dollar difference between proposed budget & current budget			\$	(10,000)

DESCRIPTION:

No election in 2012-2013

<u>Line Item - WATER</u>	5240	CDPH Fees		<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$	5,591
PROJECTED ACTIVITY to END of FY:			\$	2,809
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	8,400
PROPOSED Line Item Amount:			\$	15,000
Prior year budget			\$	20,000
% Change to Previous Year Budget				-25.00%
Dollar difference between proposed budget & current budget			\$	(5,000)

DESCRIPTION:

CA department of Public Health Fees. Payments due twice a year in October and April.

5/15/2014 MWSD BOARD MEETING
DRAFT BUDGET

MONTARA WATER SANITARY DISTRICT
Budget Worksheet
Fiscal Year
2014/2015

<u>Line Item - WATER</u>	5250	Conference Attendance		
			<u>Amount</u>	
Actual Amount As Of:	31-Mar	2014	\$	1,200
PROJECTED ACTIVITY to END of FY:			\$	1,300
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	2,500
PROPOSED Line Item Amount:			\$	5,000
Prior year budget			\$	5,000
% Change to Previous Year Budget				0.00%
Dollar difference between proposed budget & current budget			\$	-

<u>Line Item - SEWER</u>				
Actual Amount As Of:	31-Mar	2014	\$	-
PROJECTED ACTIVITY to END of FY:			\$	-
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	-
PROPOSED Line Item Amount:			\$	2,000
Prior year budget			\$	2,000
% Change to Previous Year Budget				0.00%
Dollar difference between proposed budget & current budget			\$	-

DESCRIPTION:

Attendance and related costs to attend various industry conferences. (e.g. ACWA)

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - WATER</u>	5270	Information Systems	<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$ 2,636
PROJECTED ACTIVITY to END of FY:			\$ 879
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$ 3,515
PROPOSED Line Item Amount:			\$ 6,000
Prior year budget			\$ 6,000
% Change to Previous Year Budget			0.00%
Dollar difference between proposed budget & current budget			\$ -

<u>Line Item - SEWER</u>			<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$ 2,636
PROJECTED ACTIVITY to END of FY:			\$ 879
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$ 3,515
PROPOSED Line Item Amount:			\$ 6,000
Prior year budget			\$ 3,000
% Change to Previous Year Budget			100.00%
Dollar difference between proposed budget & current budget			\$ 3,000

DESCRIPTION:

Expensed IT equipment & support. Software updates as needed.
 For fiscal year 2014-2015 District staff is requesting the purchase of three new staff computers.
 Expenses within this account are split 50/50.

Includes \$3,000 for website maintenance.

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - WATER</u>	5310	Fidelity Bond	<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$ -
PROJECTED ACTIVITY to END of FY:			\$ 900
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$ 900
PROPOSED Line Item Amount:			\$ 900
Prior year budget			\$ 900
% Change to Previous Year Budget			0.00%
Dollar difference between proposed budget & current budget			\$ -

<u>Line Item - SEWER</u>			<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$ -
PROJECTED ACTIVITY to END of FY:			\$ -
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$ -
PROPOSED Line Item Amount:			\$ 900
Prior year budget			\$ 900
% Change to Previous Year Budget			0.00%
Dollar difference between proposed budget & current budget			\$ -

DESCRIPTION:

Bond for staff that handles money.
 Cost is split 50/50.

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - WATER</u>	5320	Property	Liability Insurance	<u>Amount</u>
Actual Amount As Of:	31-Mar	2014		\$ 1,583
PROJECTED ACTIVITY to END of FY:				\$ -
Projected YEAR END TOTAL - Fiscal Year 2013/2014				\$ 1,583
PROPOSED Line Item Amount:				\$ 1,700
Prior year budget				\$ 1,500
% Change to Previous Year Budget				13.33%
Dollar difference between proposed budget & current budget				\$ 200

<u>Line Item - SEWER</u>				<u>Amount</u>
Actual Amount As Of:	31-Mar	2014		\$ 1,583
PROJECTED ACTIVITY to END of FY:				\$ 528
Projected YEAR END TOTAL - Fiscal Year 2013/2014				\$ 2,111
PROPOSED Line Item Amount:				\$ 1,500
Prior year budget				\$ 1,500
% Change to Previous Year Budget				0.00%
Dollar difference between proposed budget & current budget				\$ -

DESCRIPTION:

CA Sanitation Risk Management Authority premiums for property and general liability.
 Cost is split 50/50

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - WATER</u>	5350	LAFCO Assessment		<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$	2,026
PROJECTED ACTIVITY to END of FY:			\$	-
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	2,026
PROPOSED Line Item Amount:			\$	2,200
Prior year budget			\$	1,700
% Change to Previous Year Budget				29.41%
Dollar difference between proposed budget & current budget			\$	500

<u>Line Item - SEWER</u>				<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$	1,548
PROJECTED ACTIVITY to END of FY:			\$	516
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	2,064
PROPOSED Line Item Amount:			\$	1,600
Prior year budget			\$	1,300
% Change to Previous Year Budget				23.08%
Dollar difference between proposed budget & current budget			\$	300

DESCRIPTION:

San Mateo Local Agency Formation Commission (LAFCO)
 Expense based on Sewer Service Charge revenues.

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - WATER</u>	5420	Meeting Attendance, Legal		
			<u>Amount</u>	
Actual Amount As Of:	31-Mar	2014	\$	6,435
PROJECTED ACTIVITY to END of FY:			\$	2,145
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	8,580
PROPOSED Line Item Amount:			\$	10,000
Prior year budget			\$	10,000
% Change to Previous Year Budget				0.00%
Dollar difference between proposed budget & current budget			\$	-

<u>Line Item - SEWER</u>				
Actual Amount As Of:	31-Mar	2014	\$	7,833
PROJECTED ACTIVITY to END of FY:			\$	2,611
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	10,444
PROPOSED Line Item Amount:			\$	11,000
Prior year budget			\$	10,000
% Change to Previous Year Budget				10.00%
Dollar difference between proposed budget & current budget			\$	1,000

DESCRIPTION:

David Schricker board meeting attendance.

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - WATER</u>	5430	General Legal		<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$	48,838
PROJECTED ACTIVITY to END of FY:			\$	16,279
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	65,117
PROPOSED Line Item Amount:			\$	70,000
Prior year budget			\$	70,000
% Change to Previous Year Budget				0.00%
Dollar difference between proposed budget & current budget			\$	-

<u>Line Item - SEWER</u>				
Actual Amount As Of:	31-Mar	2014	\$	14,118
PROJECTED ACTIVITY to END of FY:			\$	4,706
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	18,824
PROPOSED Line Item Amount:			\$	20,000
Prior year budget			\$	20,000
% Change to Previous Year Budget				0.00%
Dollar difference between proposed budget & current budget			\$	-

DESCRIPTION:

District Counsel - David Schricker.

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - WATER</u>	5510	Maintenance, Office	<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$ 1,431
PROJECTED ACTIVITY to END of FY:			\$ 477
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$ 1,908
PROPOSED Line Item Amount:			\$ 3,000
Prior year budget			\$ 1,500
% Change to Previous Year Budget			100.00%
Dollar difference between proposed budget & current budget			\$ 1,500

<u>Line Item - SEWER</u>			<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$ 1,432
PROJECTED ACTIVITY to END of FY:			\$ 477
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$ 1,909
PROPOSED Line Item Amount:			\$ 3,000
Prior year budget			\$ 1,500
% Change to Previous Year Budget			100.00%
Dollar difference between proposed budget & current budget			\$ 1,500

DESCRIPTION:

Garage painting, roof repairs, and new door.
 Costs to be split 50/50.

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - WATER</u>	5520	Meetings, Local		<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$	-
PROJECTED ACTIVITY to END of FY:			\$	-
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	-
PROPOSED Line Item Amount:			\$	-
Prior year budget			\$	300
% Change to Previous Year Budget				-100.00%
Dollar difference between proposed budget & current budget			\$	(300)

<u>Line Item - SEWER</u>				
Actual Amount As Of:	31-Mar	2014	\$	-
PROJECTED ACTIVITY to END of FY:			\$	-
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	-
PROPOSED Line Item Amount:			\$	-
Prior year budget			\$	300
% Change to Previous Year Budget				-100.00%
Dollar difference between proposed budget & current budget			\$	(300)

DESCRIPTION:

Line item will be combined with account 5730 - Mileage Reimbursement.

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - WATER</u>	5530	Memberships		<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$	18,050
PROJECTED ACTIVITY to END of FY:			\$	-
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	18,000
PROPOSED Line Item Amount:			\$	18,000
Prior year budget			\$	17,500
% Change to Previous Year Budget				2.86%
Dollar difference between proposed budget & current budget			\$	500

<u>Line Item - SEWER</u>					
Actual Amount As Of:	31-Mar	2014	\$	-	
PROJECTED ACTIVITY to END of FY:			\$	-	
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	-	
PROPOSED Line Item Amount:			\$	-	
Prior year budget			\$	-	
% Change to Previous Year Budget				#DIV/0!	
Dollar difference between proposed budget & current budget			\$	-	

DESCRIPTION:

Water - American Water Works Association (AWWA), Association of California Water Agencies (ACWA)
 California Rural Water Association, Groundwater Resources Association.
 California Special Districts Association
 State Water Resource Control Board

Sewer - CASA through Sewer Authority Mid-Coastside

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - WATER</u>	5540	Office Supplies		
				<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$	5,260
PROJECTED ACTIVITY to END of FY:			\$	1,753
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	7,013
PROPOSED Line Item Amount:			\$	9,000
Prior year budget			\$	9,000
% Change to Previous Year Budget				0.00%
Dollar difference between proposed budget & current budget			\$	-

<u>Line Item - SEWER</u>				
Actual Amount As Of:	31-Mar	2014	\$	5,260
PROJECTED ACTIVITY to END of FY:			\$	1,753
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	7,013
PROPOSED Line Item Amount:			\$	9,000
Prior year budget			\$	9,000
% Change to Previous Year Budget				0.00%
Dollar difference between proposed budget & current budget			\$	-

DESCRIPTION:

General office supplies and equipment.

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - WATER</u>	5550	Postage		<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$	3,625
PROJECTED ACTIVITY to END of FY:			\$	1,208
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	4,833
PROPOSED Line Item Amount:			\$	8,000
Prior year budget			\$	8,000
% Change to Previous Year Budget				0.00%
Dollar difference between proposed budget & current budget			\$	-

<u>Line Item - SEWER</u>				
Actual Amount As Of:	31-Mar	2014	\$	1,468
PROJECTED ACTIVITY to END of FY:			\$	489
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	1,957
PROPOSED Line Item Amount:			\$	4,000
Prior year budget			\$	4,000
% Change to Previous Year Budget				0.00%
Dollar difference between proposed budget & current budget			\$	-

DESCRIPTION:

Billings and newsletters.

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - WATER</u>	5560	Printing	Publishing	<u>Amount</u>
Actual Amount As Of:	31-Mar	2014		\$ 1,087
PROJECTED ACTIVITY to END of FY:				\$ 362
Projected YEAR END TOTAL - Fiscal Year 2013/2014				\$ 1,449
PROPOSED Line Item Amount:				\$ 4,000
Prior year budget				\$ 2,000
% Change to Previous Year Budget				100.00%
Dollar difference between proposed budget & current budget				\$ 2,000

<u>Line Item - SEWER</u>				<u>Amount</u>
Actual Amount As Of:	31-Mar	2014		\$ 1,087
PROJECTED ACTIVITY to END of FY:				\$ 362
Projected YEAR END TOTAL - Fiscal Year 2013/2014				\$ 1,449
PROPOSED Line Item Amount:				\$ 4,000
Prior year budget				\$ 2,000
% Change to Previous Year Budget				100.00%
Dollar difference between proposed budget & current budget				\$ 2,000

DESCRIPTION:

Newsletters and Toshiba copier service agreement.

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - WATER</u>	5610	Accounting		<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$	16,805
PROJECTED ACTIVITY to END of FY:			\$	15,195
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	32,000
PROPOSED Line Item Amount:			\$	30,000
Prior year budget			\$	25,000
% Change to Previous Year Budget				20.00%
Dollar difference between proposed budget & current budget			\$	5,000

<u>Line Item - SEWER</u>				<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$	16,805
PROJECTED ACTIVITY to END of FY:			\$	15,195
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	32,000
PROPOSED Line Item Amount:			\$	30,000
Prior year budget			\$	25,000
% Change to Previous Year Budget				20.00%
Dollar difference between proposed budget & current budget			\$	5,000

DESCRIPTION:

Maze & Associates monthly accounting services.

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - WATER</u>	5620	Audit	<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$ 12,050
PROJECTED ACTIVITY to END of FY:			\$ 950
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$ 13,000
PROPOSED Line Item Amount:			\$ 13,000
Prior year budget			\$ 13,000
% Change to Previous Year Budget			0.00%
Dollar difference between proposed budget & current budget			\$ -

<u>Line Item - SEWER</u>			
Actual Amount As Of:	31-Mar	2014	\$ 12,050
PROJECTED ACTIVITY to END of FY:			\$ -
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$ 12,050
PROPOSED Line Item Amount:			\$ 13,000
Prior year budget			\$ 13,000
% Change to Previous Year Budget			0.00%
Dollar difference between proposed budget & current budget			\$ -

DESCRIPTION:

VTD & Associates annual audit and related management letter.

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - WATER</u>	5630	Consulting		
				<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$	12,521
PROJECTED ACTIVITY to END of FY:			\$	4,174
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	16,695
PROPOSED Line Item Amount:			\$	31,500
Prior year budget			\$	31,500
% Change to Previous Year Budget				0.00%
Dollar difference between proposed budget & current budget			\$	-

<u>Line Item - SEWER</u>				
Actual Amount As Of:	31-Mar	2014	\$	-
PROJECTED ACTIVITY to END of FY:			\$	-
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	-
PROPOSED Line Item Amount:			\$	11,500
Prior year budget			\$	11,500
% Change to Previous Year Budget				0.00%
Dollar difference between proposed budget & current budget			\$	-

DESCRIPTION:

Bartle Wells - Water Rate Study.
 Associated Right of Way Services, Inc. - Real Property Consulting.

Includes \$20,000 for public outreach.

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - SEWER</u>	5640	Data Services	<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$ 5,224
PROJECTED ACTIVITY to END of FY:			\$ 6,826
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$ 12,050
PROPOSED Line Item Amount:			\$ 5,500
Prior year budget			\$ 5,500
% Change to Previous Year Budget			0.00%
Dollar difference between proposed budget & current budget			\$ -

DESCRIPTION:

Fred Weber, Sewer service charges placed on tax bill.

5/15/2014 MWSD BOARD MEETING
DRAFT BUDGET

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - WATER</u>	5650	Labor	HR Support	<u>Amount</u>
Actual Amount As Of:	31-Mar	2014		\$ 6,750
PROJECTED ACTIVITY to END of FY:				\$ 2,250
Projected YEAR END TOTAL - Fiscal Year 2013/2014				\$ 9,000
PROPOSED Line Item Amount:				\$ 2,250
Prior year budget				\$ 9,000
% Change to Previous Year Budget				-75.00%
Dollar difference between proposed budget & current budget				\$ (6,750)

<u>Line Item - SEWER</u>				
Actual Amount As Of:	31-Mar	2014		\$ -
PROJECTED ACTIVITY to END of FY:				\$ -
Projected YEAR END TOTAL - Fiscal Year 2013/2014				\$ -
PROPOSED Line Item Amount:				\$ 2,250
Prior year budget				\$ -
% Change to Previous Year Budget				#DIV/0!
Dollar difference between proposed budget & current budget				\$ 2,250

DESCRIPTION:

IEDA - Labor Relations, Employee manual revisions, and wage assessment.

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - WATER</u>	5660	Payroll Services		
				<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$	300
PROJECTED ACTIVITY to END of FY:			\$	100
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	400
PROPOSED Line Item Amount:			\$	900
Prior year budget			\$	800
% Change to Previous Year Budget				12.50%
Dollar difference between proposed budget & current budget			\$	100

<u>Line Item - SEWER</u>				
Actual Amount As Of:	31-Mar	2014	\$	108
PROJECTED ACTIVITY to END of FY:			\$	36
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	144
PROPOSED Line Item Amount:			\$	900
Prior year budget			\$	800
% Change to Previous Year Budget				12.50%
Dollar difference between proposed budget & current budget			\$	100

DESCRIPTION:

ADP payroll service provider.

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - SEWER</u>	5710	San Mateo County Tax Roll Charges	<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$ -
PROJECTED ACTIVITY to END of FY:			\$ 3,000
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$ 3,000
PROPOSED Line Item Amount:			\$ -
Prior year budget			
% Change to Previous Year Budget			#DIV/0!
Dollar difference between proposed budget & current budget			\$ -
<hr/>			
<u>Line Item - SEWER</u>			
Actual Amount As Of:	31-Mar	2014	\$ -
PROJECTED ACTIVITY to END of FY:			\$ 3,031
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$ 3,031
PROPOSED Line Item Amount:			\$ 3,000
Prior year budget			\$ 3,000
% Change to Previous Year Budget			0.00%
Dollar difference between proposed budget & current budget			\$ -

DESCRIPTION:

Fees for tax roll collections.

6/25/2014 MWSD BOARD MEETING
DRAFT BUDGET

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - WATER</u>	5720	Telephone	Internet	<u>Amount</u>
Actual Amount As Of:	31-Mar	2014		\$ 3,037
PROJECTED ACTIVITY to END of FY:				\$ 1,012
Projected YEAR END TOTAL - Fiscal Year 2013/2014				\$ 4,049
PROPOSED Line Item Amount:				\$ 8,000
Prior year budget				\$ 5,100
% Change to Previous Year Budget				56.86%
Dollar difference between proposed budget & current budget				\$ 2,900

<u>Line Item - SEWER</u>				<u>Amount</u>
Actual Amount As Of:	31-Mar	2014		\$ 8,321
PROJECTED ACTIVITY to END of FY:				\$ 2,774
Projected YEAR END TOTAL - Fiscal Year 2013/2014				\$ 11,095
PROPOSED Line Item Amount:				\$ 9,000
Prior year budget				\$ 5,100
% Change to Previous Year Budget				76.47%
Dollar difference between proposed budget & current budget				\$ 3,900

DESCRIPTION:

AT&T mobility cell phone
 CoastsideNet, inc - Internet

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - WATER</u>	5730	Mileage Reimbursement		<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$	688
PROJECTED ACTIVITY to END of FY:			\$	229
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	917
PROPOSED Line Item Amount:			\$	2,000
Prior year budget			\$	1,500
% Change to Previous Year Budget				33.33%
Dollar difference between proposed budget & current budget			\$	500

<u>Line Item - SEWER</u>				
Actual Amount As Of:	31-Mar	2014	\$	1,063
PROJECTED ACTIVITY to END of FY:			\$	354
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	1,417
PROPOSED Line Item Amount:			\$	1,500
Prior year budget			\$	1,500
% Change to Previous Year Budget				0.00%
Dollar difference between proposed budget & current budget			\$	-

DESCRIPTION:

Mileage Reimbursement for non-District operated vehicles.

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - WATER</u>	5740	Reference Materials		<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$	-
PROJECTED ACTIVITY to END of FY:			\$	-
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	-
PROPOSED Line Item Amount:			\$	800
Prior year budget			\$	800
% Change to Previous Year Budget				0.00%
Dollar difference between proposed budget & current budget			\$	-

<u>Line Item - SEWER</u>					<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$		-
PROJECTED ACTIVITY to END of FY:			\$		-
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$		-
PROPOSED Line Item Amount:			\$		200
Prior year budget			\$		200
% Change to Previous Year Budget					0.00%
Dollar difference between proposed budget & current budget			\$		-

DESCRIPTION:

Trade books, newsletters, subscriptions.

MONTARA WATER SANITARY DISTRICT
Budget Worksheet
Fiscal Year
2014/2015

<u>Line Item - WATER</u>	5800	Total Labor Benefits and Taxes	<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$ 106,569
PROJECTED ACTIVITY to END of FY:			\$ 35,523
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$ 142,092
PROPOSED Line Item Amount:			\$ 166,836
Prior year budget			N/A - see note Below
% Change to Previous Year Budget			N/A -
Dollar difference between proposed budget & current budget			see note Below

<u>Line Item - SEWER</u>			
Actual Amount As Of:	31-Mar	2014	\$ 51,102
PROJECTED ACTIVITY to END of FY:			\$ 17,034
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$ 68,136
PROPOSED Line Item Amount:			\$ 76,409
Prior year budget			N/A - see note Below
% Change to Previous Year Budget			N/A -
Dollar difference between proposed budget & current budget			see note Below

DESCRIPTION:

Line item contains costs for the District Sponsored 457 Deferred Plan through CalPERS, Medical and Disability Benefits, Payroll Taxes, and Worker's Compensation Insurance.

For fiscal year ended June 30, 2014 the District decided to experiment with a separation of District Activities between Operations and Administrative. Labor wages and benefits were expenses that were reclassified between Operations and Administrative. The District did not account for labor and benefits in this manner during fiscal year 13/14.

For fiscal year ending June 30, 2015 the District will not be employing this method for budgeting. See reconciliation between the two methods on the next page.

MONTARA WATER SANITARY DISTRICT
Budget Worksheet
Fiscal Year
2014/2015

5800 - Labor Benefits and Taxes (continued)

A reconciliation showing the difference in two methods is as follows:

Water - 13/14 Budget	Budget	Projected	Difference
Total Labor, Administrative (5100 series)	\$ 246,428	\$ 142,092	\$ 104,336
Total Labor, Operations (6100 series)	\$ 410,824	\$ 412,416	\$ (1,592)
Total	<u>\$ 657,252</u>	<u>\$ 554,508</u>	<u>\$ 102,744</u>

Water - 14/15 Budget

Total Labor Benefits and Taxes	\$ 166,836
Total Wages	\$ 470,344
Total	<u>\$ 637,180</u>

Sewer - 13/14 Budget	Budget	Projected	Difference
Total Labor, Administrative (5100 series)	\$ 147,612	\$ 68,136	\$ 79,476
Total Labor, Operations (6100 series)	\$ 14,727	\$ 176,843	\$ (162,116)
Total	<u>\$ 162,339</u>	<u>\$ 244,979</u>	<u>\$ (82,640)</u>

Sewer - 14/15 Budget

Total Labor Benefits and Taxes	\$ 76,409
Total Wages	\$ 181,179
Total	<u>\$ 257,588</u>

Total - Combined Sewer and Water

FY 13/14 - Combined Labor and Benefits	\$ 819,591
FY 14/15 - Combined Labor and Benefits	\$ 894,768
Difference	<u>\$ 75,177</u>

Difference due to the anticipated Pillar Ridge activities and the District's need for an additional staff, as well as a 5% increase in pay.

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - WATER</u>	Description:	5800 - Labor	<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$ 309,312
PROJECTED ACTIVITY to END of FY:			\$ 103,104
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$ 412,416
PROPOSED Line Item Amount:			\$ 470,344
Prior year budget			N/A - see previous note
% Change to Previous Year Budget			N/A -
Dollar difference between proposed budget & current budget			see previous note

<u>Line Item - SEWER</u>			<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$ 132,632
PROJECTED ACTIVITY to END of FY:			\$ 44,211
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$ 176,843
PROPOSED Line Item Amount:			\$ 181,179
Prior year budget			N/A - see previous note
% Change to Previous Year Budget			N/A -
Dollar difference between proposed budget & current budget			see previous note

DESCRIPTION:

Line item contains Management, Staff, Certification, Overtime, and Standby pay.

See previous page for reconciliation between the two fiscal years method of budgeting.

Also, see attached Salary Schedule for 2014 and Salary Step ranges.

Payroll	Current Step	Water	Overtime	Doubletime	On Call
GM	N/A	\$75,360.50			
Superintendent	Step 1	\$44,984.78	\$3,065.00	\$ 2,269.00	
Account Specialist	Step 10	\$56,886.11			
Water Operator	Step 3	\$57,650.90	\$7,512.00	\$ 6,294.00	\$2,111.88
Water Operator	Step 3	\$57,650.90	\$7,957.00	\$ 4,517.00	\$3,121.24
Water Operator	Step 1	\$56,244.78	\$ 7,000.00	\$ 4,000.00	\$ 2,500.00
Maintenance		\$ 3,000.00			
Totals		\$351,777.99	\$25,534.00	\$ 17,080.00	\$ 7,733.12
Payroll		Sewer	Overtime	Doubletime	On Call
GM	N/A	\$75,360.50			
Superintendent	Step 1	\$44,984.78	\$3,065.00	\$ 2,269.00	
District Clerk	Step 5	\$50,279.03			
Totals		\$170,624.31	\$ 3,065.00	\$ 2,269.00	\$ -

5/15/2014 MW
 DRAFT

Cert Pay	Total Payroll	Health	Disability	WC	CalPERS 7% Tot. Payr	Medicare 1.45%
	\$ 75,360.50	\$11,530.68	\$ 459.70	\$1,779.00	\$5,275.24	\$1,092.73
\$1,800.00	\$ 52,118.78	\$11,530.68	\$ 317.92	\$4,669.00	\$3,648.33	\$ 755.73
	\$ 56,886.11	\$ 9,422.88	\$ 347.00	\$1,169.00	\$3,982.02	\$ 824.85
\$3,600.00	\$ 77,168.78	\$23,061.24	\$ 470.19	\$5,975.00	\$5,395.52	\$1,117.64
\$2,400.00	\$ 75,646.14	\$ 8,371.08	\$ 460.89	\$5,975.00	\$5,288.94	\$1,095.57
\$ 2,400.00	\$ 72,144.78	\$ 8,371.08	\$ 334.72	\$5,696.00	\$4,954.11	\$1,026.21
	\$ 3,000.00			\$ 311.39		\$ 43.50
\$10,200.00	\$ 412,325.11	\$ 72,287.64	\$2,390.42	\$25,574.39	\$28,544.16	\$ 5,956.23
Cert Pay	Total	Health	Disability	WC	CalPERS	Medicare
	\$ 75,360.50	\$11,530.68	\$ 459.70	\$1,779.00	\$5,275.24	\$1,092.73
\$1,800.00	\$ 52,118.78	\$11,530.68	\$ 317.92	\$4,669.00	\$3,648.33	\$ 755.73
	\$ 50,279.03	\$16,269.60	\$ 306.71	\$1,034.00	\$3,519.53	\$ 729.05
\$ 1,800.00	\$ 177,758.31	\$ 39,330.96	\$1,084.33	\$ 7,482.00	\$12,443.10	\$ 2,577.51

5/15/2014 M...
DRAI...

SS	
6.20%	
\$3,627.00	\$ 99,124.85
\$3,231.38	\$ 76,271.82
	\$ -
\$3,526.93	\$ 76,158.79
	\$ -
\$4,778.89	\$117,967.26
\$4,684.49	\$101,522.11
\$4,387.93	\$ 96,914.83
	\$ -
\$ 186.00	\$ 3,540.89
	\$ -
\$24,422.62	\$ 571,500.57
SS	
\$3,627.00	\$ 99,124.85
\$3,231.38	\$ 76,271.82
	\$ -
\$3,117.30	\$ 75,255.22
	\$ -
\$ 9,975.68	\$ 250,651.89

5/15/2014 MWSD BOARD MEETING
DRAFT BUDGET

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - WATER</u>	6160	Backflow Prevention	<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$ 1,185
PROJECTED ACTIVITY to END of FY:			\$ 395
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$ 1,580
PROPOSED Line Item Amount:			\$ 2,100
Prior year budget			\$ 2,100
% Change to Previous Year Budget			0.00%
Dollar difference between proposed budget & current budget			\$ -

DESCRIPTION:

Classes for Water Operators.

5/15/2014 MWSD BOARD MEETING
DRAFT BUDGET

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - WATER</u>	6170	Claims, Property Damage		
				<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$	-
PROJECTED ACTIVITY to END of FY:			\$	-
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	-
PROPOSED Line Item Amount:			\$	10,000
Prior year budget			\$	10,000
% Change to Previous Year Budget				0.00%
Dollar difference between proposed budget & current budget			\$	-

<u>Line Item - SEWER</u>				
Actual Amount As Of:	31-Mar	2014	\$	8,920
PROJECTED ACTIVITY to END of FY:			\$	2,973
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	11,893
PROPOSED Line Item Amount:			\$	10,000
Prior year budget			\$	10,000
% Change to Previous Year Budget				0.00%
Dollar difference between proposed budget & current budget			\$	-

DESCRIPTION:

Payment of liability claims.

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - WATER</u>	6185	SCADA Maintenance		<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$	-
PROJECTED ACTIVITY to END of FY:			\$	-
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	-
PROPOSED Line Item Amount:			\$	17,500
Prior year budget			\$	17,500
% Change to Previous Year Budget				0.00%
Dollar difference between proposed budget & current budget			\$	-

DESCRIPTION:

Supervisory Control and Data Acquisition (SCADA) equipment

5/15/2014 MWSO BOARD MEETING
DRAFT BUDGET

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - WATER</u>	6187	Internet	Telephone, Communications	<u>Amount</u>
Actual Amount As Of:	31-Mar	2014		\$ 1,693
PROJECTED ACTIVITY to END of FY:				\$ 564
Projected YEAR END TOTAL - Fiscal Year 2013/2014				\$ 2,257
PROPOSED Line Item Amount:				\$ -
Prior year budget				\$ 3,200
% Change to Previous Year Budget				-100.00%
Dollar difference between proposed budget & current budget				\$ (3,200)

DESCRIPTION:

Merged with Account 5720

5/15/2014 MWSD BOARD MEETING
DRAFT BUDGET

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - WATER</u>	6195	Education	Training	<u>Amount</u>
Actual Amount As Of:	31-Mar	2014		\$ 3,855
PROJECTED ACTIVITY to END of FY:				\$ 1,285
Projected YEAR END TOTAL - Fiscal Year 2013/2014				\$ 5,140
PROPOSED Line Item Amount:				\$ 6,000
Prior year budget				\$ -
% Change to Previous Year Budget				#DIV/0!
Dollar difference between proposed budget & current budget				\$ 6,000

<u>Line Item - SEWER</u>				
Actual Amount As Of:	31-Mar	2014		\$ -
PROJECTED ACTIVITY to END of FY:				\$ -
Projected YEAR END TOTAL - Fiscal Year 2013/2014				\$ -
PROPOSED Line Item Amount:				\$ 1,000
Prior year budget				\$ 1,000
% Change to Previous Year Budget				0.00%
Dollar difference between proposed budget & current budget				\$ -

DESCRIPTION:

Employee training: managerial and financial.

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - WATER</u>	6210	Meeting Attendance, Engineering	<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$ 1,716
PROJECTED ACTIVITY to END of FY:			\$ 572
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$ 2,288
PROPOSED Line Item Amount:			\$ 5,000
Prior year budget			\$ 10,000
% Change to Previous Year Budget			-50.00%
Dollar difference between proposed budget & current budget			\$ (5,000)

<u>Line Item - SEWER</u>			
Actual Amount As Of:	31-Mar	2014	\$ -
PROJECTED ACTIVITY to END of FY:			\$ -
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$ -
PROPOSED Line Item Amount:			\$ 5,000
Prior year budget			\$ 5,000
% Change to Previous Year Budget			0.00%
Dollar difference between proposed budget & current budget			\$ -

DESCRIPTION:

SRT consultants presence at board meetings.

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - WATER</u>	6220	General Engineering		
			<u>Amount</u>	
Actual Amount As Of:	31-Mar	2014	\$	28,747
PROJECTED ACTIVITY to END of FY:			\$	9,582
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	38,329
PROPOSED Line Item Amount:			\$	45,000
Prior year budget			\$	25,000
% Change to Previous Year Budget				80.00%
Dollar difference between proposed budget & current budget			\$	20,000

<u>Line Item - SEWER</u>				
Actual Amount As Of:	31-Mar	2014	\$	19,496
PROJECTED ACTIVITY to END of FY:			\$	6,499
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	25,995
PROPOSED Line Item Amount:			\$	25,000
Prior year budget			\$	25,000
% Change to Previous Year Budget				0.00%
Dollar difference between proposed budget & current budget			\$	-

DESCRIPTION:

Water - SRT consultants and Calcon Systems, Inc.
 Sewer - Nute Engineering.

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - WATER</u>	6230	Water Quality Engineering	<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$ 5,636
PROJECTED ACTIVITY to END of FY:			\$ 1,879
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$ 7,515
PROPOSED Line Item Amount:			\$ 25,000
Prior year budget			\$ 100,000
% Change to Previous Year Budget			-75.00%
Dollar difference between proposed budget & current budget			\$ (75,000)

DESCRIPTION:

SRT Consultants.

5/15/2014 MWSD BOARD MEETING
DRAFT BUDGET

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - WATER</u>	6320	Equipment	Tools, expensed	<u>Amount</u>
Actual Amount As Of:	31-Mar	2014		\$ 4,805
PROJECTED ACTIVITY to END of FY:				\$ 1,602
Projected YEAR END TOTAL - Fiscal Year 2013/2014				\$ 6,407
PROPOSED Line Item Amount:				\$ 13,000
Prior year budget				\$ 13,000
% Change to Previous Year Budget				0.00%
Dollar difference between proposed budget & current budget				\$ -

<u>Line Item - SEWER</u>				
Actual Amount As Of:	31-Mar	2014		\$ -
PROJECTED ACTIVITY to END of FY:				\$ -
Projected YEAR END TOTAL - Fiscal Year 2013/2014				\$ -
PROPOSED Line Item Amount:				\$ 1,000
Prior year budget				\$ -
% Change to Previous Year Budget				#DIV/0!
Dollar difference between proposed budget & current budget				\$ 1,000

DESCRIPTION:

Purchases for various equipment Hassette Ace Hardware.

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - WATER</u>	6335	Alarm Services		<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$	487
PROJECTED ACTIVITY to END of FY:			\$	162
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	649
PROPOSED Line Item Amount:			\$	450
Prior year budget			\$	300
% Change to Previous Year Budget				50.00%
Dollar difference between proposed budget & current budget			\$	150

Line Item - SEWER

Actual Amount As Of:	31-Mar	2014	\$	3,721
PROJECTED ACTIVITY to END of FY:			\$	1,240
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	4,961
PROPOSED Line Item Amount:			\$	5,000
Prior year budget			\$	4,500
% Change to Previous Year Budget				11.11%
Dollar difference between proposed budget & current budget			\$	500

DESCRIPTION:

Maintenance Building Alarm Services

Water - Bay Alarm Company and Half Moon Bay Alarm.

Sewer - Bay Alarm Company and Hue & Cry security Systems, Inc.

MONTARA WATER SANITARY DISTRICT
Budget Worksheet
Fiscal Year
2014/2015

<u>Line Item - WATER</u>	6337	Landscaping		
				<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$	2,400
PROJECTED ACTIVITY to END of FY:			\$	800
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	3,200
PROPOSED Line Item Amount:			\$	3,600
Prior year budget			\$	3,600
% Change to Previous Year Budget				0.00%
Dollar difference between proposed budget & current budget			\$	-

Line Item - SEWER

Actual Amount As Of:	31-Mar	2014	\$	1,520
PROJECTED ACTIVITY to END of FY:			\$	760
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	2,280
PROPOSED Line Item Amount:			\$	2,400
Prior year budget			\$	2,400
% Change to Previous Year Budget				0.00%
Dollar difference between proposed budget & current budget			\$	-

DESCRIPTION:

Aztec Gardens
Includes Date-Harte tree trimming (50%)

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - WATER</u>	6370	Lab Supplies	Equipment	<u>Amount</u>
Actual Amount As Of:	31-Mar	2014		\$ 296
PROJECTED ACTIVITY to END of FY:				\$ 99
Projected YEAR END TOTAL - Fiscal Year 2013/2014				\$ 395
PROPOSED Line Item Amount:				\$ 1,000
Prior year budget				\$ -
% Change to Previous Year Budget				#DIV/0!
Dollar difference between proposed budget & current budget				\$ 1,000

DESCRIPTION:

BSK and USA Blue Book

5/15/2014 MWSD BOARD MEETING
DRAFT BUDGET

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - WATER</u>	6380	Meter Reading	<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$ 5,787
PROJECTED ACTIVITY to END of FY:			\$ 1,929
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$ 7,716
PROPOSED Line Item Amount:			\$ 10,000
Prior year budget			\$ 2,000
% Change to Previous Year Budget			400.00%
Dollar difference between proposed budget & current budget			\$ 8,000

DESCRIPTION:

National Meter & Automation - Service Agreement

5/15/2014 MWSD BOARD MEETING
DRAFT BUDGET

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - WATER</u>	6410	Pumping Fuel	Electricity	<u>Amount</u>
Actual Amount As Of:	31-Mar	2014		\$ 46,742
PROJECTED ACTIVITY to END of FY:				\$ 15,581
Projected YEAR END TOTAL - Fiscal Year 2013/2014				\$ 62,323
PROPOSED Line Item Amount:				\$ 60,000
Prior year budget				\$ 45,000
% Change to Previous Year Budget				33.33%
Dollar difference between proposed budget & current budget				\$ 15,000

<u>Line Item - SEWER</u>				<u>Amount</u>
Actual Amount As Of:	31-Mar	2014		\$ 18,525
PROJECTED ACTIVITY to END of FY:				\$ 6,175
Projected YEAR END TOTAL - Fiscal Year 2013/2014				\$ 24,700
PROPOSED Line Item Amount:				\$ 35,000
Prior year budget				\$ 35,000
% Change to Previous Year Budget				0.00%
Dollar difference between proposed budget & current budget				\$ -

DESCRIPTION:

PG&E

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - WATER</u>	6420	Pumping Maintenance, Generators		<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$	7,517
PROJECTED ACTIVITY to END of FY:			\$	2,506
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	10,023
PROPOSED Line Item Amount:			\$	15,000
Prior year budget			\$	15,000
% Change to Previous Year Budget				0.00%
Dollar difference between proposed budget & current budget			\$	-

DESCRIPTION:

Unexpected generator repairs.

Significant vendor - Central California Generator LLC

5/15/2014 MWSD BOARD MEETING
DRAFT BUDGET

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - WATER</u>	6440	Pumping Equipment, Expensed	<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$ 3,386
PROJECTED ACTIVITY to END of FY:			\$ 1,129
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$ 4,515
PROPOSED Line Item Amount:			\$ 10,000
Prior year budget			\$ 25,000
% Change to Previous Year Budget			-60.00%
Dollar difference between proposed budget & current budget			\$ (15,000)

DESCRIPTION:

Equipment below the capitalization limit of \$2,500 and less than 1 year of useful life.

Significant vendor - PACO pumps

5/15/2014 MWSD BOARD MEETING
DRAFT BUDGET

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - WATER</u>	6510	Maintenance, Raw Water Mains		<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$	-
PROJECTED ACTIVITY to END of FY:			\$	-
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	-
PROPOSED Line Item Amount:			\$	2,000
Prior year budget			\$	5,000
% Change to Previous Year Budget				-60.00%
Dollar difference between proposed budget & current budget			\$	(3,000)

DESCRIPTION:

Significant vendors include - R & B Company, Mossa excavation, Andrei, Hassette, and Siemens.

5/15/2014 MWSD BOARD MEETING
DRAFT BUDGET

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - WATER</u>	6520	Maintenance, Wells	<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$ 2,884
PROJECTED ACTIVITY to END of FY:			\$ 961
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$ 3,845
PROPOSED Line Item Amount:			\$ 5,000
Prior year budget			\$ 1,000
% Change to Previous Year Budget			400.00%
Dollar difference between proposed budget & current budget			\$ 4,000

DESCRIPTION:

Significant vendor - McCrometer

5/15/2014 MWSD BOARD MEETING
DRAFT BUDGET

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - WATER</u>	6530	Water Purchases	<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$ 19,656
PROJECTED ACTIVITY to END of FY:			\$ 15,344
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$ 35,000
PROPOSED Line Item Amount:			\$ 50,000
Prior year budget			\$ 280,000
% Change to Previous Year Budget			-82.14%
Dollar difference between proposed budget & current budget			\$ (230,000)

DESCRIPTION:

San Mateo County

5/15/2014 MWSD BOARD MEETING
DRAFT BUDGET

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - WATER</u>	6610	Hydrants		<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$	438
PROJECTED ACTIVITY to END of FY:			\$	146
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	584
PROPOSED Line Item Amount:			\$	2,000
Prior year budget			\$	2,000
% Change to Previous Year Budget				0.00%
Dollar difference between proposed budget & current budget			\$	-

DESCRIPTION:

Hydrant purchase.

Significant vendor - R & B Company

5/15/2014 MWSD BOARD MEETING
DRAFT BUDGET

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - WATER</u>	6620	Maintenance, Water Mains	<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$ 33,937
PROJECTED ACTIVITY to END of FY:			\$ 11,312
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$ 45,249
PROPOSED Line Item Amount:			\$ 50,000
Prior year budget			\$ 50,000
% Change to Previous Year Budget			0.00%
Dollar difference between proposed budget & current budget			\$ -

DESCRIPTION:

Significant Vendors include - R & B company, Mossa excavation, and Adreini

5/15/2014 MWSD BOARD MEETING
DRAFT BUDGET

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - WATER</u>	6630	Maintenance, Water Service Lines		<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$	8,503
PROJECTED ACTIVITY to END of FY:			\$	2,834
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	11,337
PROPOSED Line Item Amount:			\$	30,000
Prior year budget			\$	30,000
% Change to Previous Year Budget				0.00%
Dollar difference between proposed budget & current budget			\$	-

DESCRIPTION:

Significant Vendors include - Mossa Excavation

5/15/2014 MWSD BOARD MEETING
DRAFT BUDGET

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - WATER</u>	6640	Maintenance, Tanks	<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$ 648
PROJECTED ACTIVITY to END of FY:			\$ 216
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$ 864
PROPOSED Line Item Amount:			\$ 6,500
Prior year budget			\$ 6,500
% Change to Previous Year Budget			0.00%
Dollar difference between proposed budget & current budget			\$ -

DESCRIPTION:

Significant Vendor - Hasette Ace Hardware

5/15/2014 MWSD BOARD MEETING
DRAFT BUDGET

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - WATER</u>	6650	Maintenance, Distribution General	<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$ 5,783
PROJECTED ACTIVITY to END of FY:			\$ 1,928
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$ 7,711
PROPOSED Line Item Amount:			\$ 6,500
Prior year budget			\$ 6,500
% Change to Previous Year Budget			0.00%
Dollar difference between proposed budget & current budget			\$ -

DESCRIPTION:

Significant Vendors include - R & B company, Hassette Ace Hardware, HYDEC, and Acorn Media

5/15/2014 MWSD BOARD MEETING
DRAFT BUDGET

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - SEWER</u>	6660	Maintenance, Collection System		
Actual Amount As Of:	31-Mar	2014	\$	-
PROJECTED ACTIVITY to END of FY:			\$	-
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	-
PROPOSED Line Item Amount:			\$	20,000
Prior year budget			\$	20,000
% Change to Previous Year Budget				0.00%
Dollar difference between proposed budget & current budget			\$	-

DESCRIPTION:

Significant Vendors include - R & B company, Mossa excavation, and Adreini

5/15/2014 MWSD BOARD MEETING
DRAFT BUDGET

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - WATER</u>	6670	Meters		<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$	-
PROJECTED ACTIVITY to END of FY:			\$	-
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	-
PROPOSED Line Item Amount:			\$	5,000
Prior year budget			\$	5,000
% Change to Previous Year Budget				0.00%
Dollar difference between proposed budget & current budget			\$	-

DESCRIPTION:

Intermittent meter maintenance

Significant Vendors - National Meter & Automation - Service Agreement

5/15/2014 MWSD BOARD MEETING
DRAFT BUDGET

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - WATER</u>	6710	Chemicals	Filtering	<u>Amount</u>
Actual Amount As Of:	31-Mar	2014		\$ 5,875
PROJECTED ACTIVITY to END of FY:				\$ 1,958
Projected YEAR END TOTAL - Fiscal Year 2013/2014				\$ 7,833
PROPOSED Line Item Amount:				\$ 21,000
Prior year budget				\$ 21,000
% Change to Previous Year Budget				0.00%
Dollar difference between proposed budget & current budget				\$ -

DESCRIPTION:

Significant vendors - Esbro, Siemens and BSK lab

5/15/2014 MWSD BOARD MEETING
DRAFT BUDGET

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - WATER</u>	6720	Maintenance, Treatment Equipment		<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$	5,098
PROJECTED ACTIVITY to END of FY:			\$	1,699
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	6,797
PROPOSED Line Item Amount:			\$	7,500
Prior year budget			\$	7,500
% Change to Previous Year Budget				0.00%
Dollar difference between proposed budget & current budget			\$	-

DESCRIPTION:

Significant Vendor - USA Blue Book

5/15/2014 MWSD BOARD MEETING
DRAFT BUDGET

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - WATER</u>	6730	Treatment Analysis	<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$ 15,845
PROJECTED ACTIVITY to END of FY:			\$ 5,282
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$ 21,127
PROPOSED Line Item Amount:			\$ 23,000
Prior year budget			\$ 23,000
% Change to Previous Year Budget			0.00%
Dollar difference between proposed budget & current budget			\$ -

DESCRIPTION:

Significant vendors - BSK Labs and North Coast County Water District.

5/15/2014 MWSD BOARD MEETING
DRAFT BUDGET

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - WATER</u>	6770	Uniforms		<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$	6,437
PROJECTED ACTIVITY to END of FY:			\$	2,146
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	8,583
PROPOSED Line Item Amount:			\$	8,500
Prior year budget			\$	8,500
% Change to Previous Year Budget				0.00%
Dollar difference between proposed budget & current budget			\$	-

DESCRIPTION:

Significant Vendor - Aramark Uniform Services, Inc.

5/15/2014 MWSD BOARD MEETING
DRAFT BUDGET

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - WATER</u>	6810	Fuel		<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$	6,270
PROJECTED ACTIVITY to END of FY:			\$	2,090
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	8,360
PROPOSED Line Item Amount:			\$	9,000
Prior year budget			\$	10,000
% Change to Previous Year Budget				-10.00%
Dollar difference between proposed budget & current budget			\$	(1,000)

<u>Line Item - SEWER</u>				
Actual Amount As Of:	31-Mar	2014	\$	-
PROJECTED ACTIVITY to END of FY:			\$	-
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	-
PROPOSED Line Item Amount:			\$	800
Prior year budget			\$	-
% Change to Previous Year Budget				#DIV/0!
Dollar difference between proposed budget & current budget			\$	800

DESCRIPTION:

Fuel for District Fleet.

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - WATER</u>	6820	Truck Equipment, Expensed		<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$	3,663
PROJECTED ACTIVITY to END of FY:			\$	1,221
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	4,884
PROPOSED Line Item Amount:			\$	2,000
Prior year budget			\$	1,000
% Change to Previous Year Budget				100.00%
Dollar difference between proposed budget & current budget			\$	1,000

<u>Line Item - SEWER</u>				
Actual Amount As Of:	31-Mar	2014	\$	-
PROJECTED ACTIVITY to END of FY:			\$	-
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	-
PROPOSED Line Item Amount:			\$	160
Prior year budget			\$	-
% Change to Previous Year Budget				#DIV/0!
Dollar difference between proposed budget & current budget			\$	160

DESCRIPTION:

Necessary fleet equipment.

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

Budget Worksheet
Line Item - WATER

6830 Truck Repairs

				<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$	8,441
PROJECTED ACTIVITY to END of FY:			\$	2,814
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	11,255
PROPOSED Line Item Amount:			\$	4,500
Prior year budget			\$	2,000
% Change to Previous Year Budget				125.00%
Dollar difference between proposed budget & current budget			\$	2,500

Line Item - SEWER

Actual Amount As Of:	31-Mar	2014	\$	-
PROJECTED ACTIVITY to END of FY:			\$	-
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	-
PROPOSED Line Item Amount:			\$	400
Prior year budget			\$	-
% Change to Previous Year Budget				#DIV/0!
Dollar difference between proposed budget & current budget			\$	400

DESCRIPTION:

Necessary District Fleet repairs

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - SEWER</u>	6910	SAM Collections		<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$	249,651
PROJECTED ACTIVITY to END of FY:			\$	83,217
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	332,868
PROPOSED Line Item Amount:			\$	332,868
Prior year budget			\$	332,868
% Change to Previous Year Budget				0.00%
Dollar difference between proposed budget & current budget			\$	-

DESCRIPTION:

SAM Expenses for maintenance of MWSD collection system.

5/15/2014 MWSD BOARD MEETING
DRAFT BUDGET

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - SEWER</u>	6920	SAM Operations		
			<u>Amount</u>	
Actual Amount As Of:	31-Mar	2014	\$	492,894
PROJECTED ACTIVITY to END of FY:			\$	164,298
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	657,192
PROPOSED Line Item Amount:			\$	657,204
Prior year budget			\$	657,204
% Change to Previous Year Budget				0.00%
Dollar difference between proposed budget & current budget			\$	-

DESCRIPTION:

SAM Expenses for processing waste water.

5/15/2014 MWSD BOARD MEETING
DRAFT BUDGET

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - SEWER</u>	6930	SAM Prior-Year Adjustment		<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$	-
PROJECTED ACTIVITY to END of FY:			\$	-
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	-
PROPOSED Line Item Amount:			\$	-
Prior year budget			\$	(266,787)
% Change to Previous Year Budget				-100.00%
Dollar difference between proposed budget & current budget			\$	266,787

DESCRIPTION:

Additional improvement fees to be refunded back to District.

5/15/2014 MWSD BOARD MEETING
DRAFT BUDGET

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - SEWER</u>	6940	SAM Maintenance, Collection System		<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$	15,550
PROJECTED ACTIVITY to END of FY:			\$	5,183
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	20,733
PROPOSED Line Item Amount:			\$	40,000
Prior year budget			\$	40,000
% Change to Previous Year Budget				0.00%
Dollar difference between proposed budget & current budget			\$	-

DESCRIPTION:

Lift Station fees

5/15/2014 MWSD BOARD MEETING
DRAFT BUDGET

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - SEWER</u>	6950	SAM Maintenance, Pumping		
			<u>Amount</u>	
Actual Amount As Of:	31-Mar	2014	\$	40,359
PROJECTED ACTIVITY to END of FY:			\$	13,453
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	53,812
PROPOSED Line Item Amount:			\$	50,000
Prior year budget			\$	40,000
% Change to Previous Year Budget				25.00%
Dollar difference between proposed budget & current budget			\$	10,000

DESCRIPTION:

Lift Station fees.

5/15/2014 MWSD BOARD MEETING
DRAFT BUDGET

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - WATER</u>	7100	Connection Fees	<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$ 32,604
PROJECTED ACTIVITY to END of FY:			\$ -
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$ 32,604
PROPOSED Line Item Amount:			\$ 122,900
Prior year budget			\$ 122,900
% Change to Previous Year Budget			0.00%
Dollar difference between proposed budget & current budget			\$ -

<u>Line Item - SEWER</u>			
Actual Amount As Of:	31-Mar	2014	\$ 55,952
PROJECTED ACTIVITY to END of FY:			\$ 18,651
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$ 74,603
PROPOSED Line Item Amount:			\$ 228,488
Prior year budget			\$ 125,600
% Change to Previous Year Budget			81.92%
Dollar difference between proposed budget & current budget			\$ 102,888

DESCRIPTION:

Contains line items for New Construction and Residential Remodels.

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - SEWER</u>	7200	LAIF, Interest		
Actual Amount As Of:	31-Mar	2014	\$	5,587
PROJECTED ACTIVITY to END of FY:			\$	1,862
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	7,449
PROPOSED Line Item Amount:			\$	8,000
Prior year budget			\$	8,000
% Change to Previous Year Budget				0.00%
Dollar difference between proposed budget & current budget			\$	-

DESCRIPTION:

Quarterly interest income earned in Local Area Investment Fund (LAIF) Investment account.

5/15/2014 MWSD BOARD MEETING
DRAFT BUDGET

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - WATER</u>	7700	Employee Loans		<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$	2,692
PROJECTED ACTIVITY to END of FY:			\$	897
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	3,589
PROPOSED Line Item Amount:			\$	23,974
Prior year budget			\$	4,134
% Change to Previous Year Budget				479.91%
Dollar difference between proposed budget & current budget			\$	19,840

DESCRIPTION:

Employee interest received for Employee Loan.

Principal and interest total \$1,997.80 per month.

5/15/2014 MWSD BOARD MEETING
DRAFT BUDGET

MONTARA WATER SANITARY DISTRICT
Budget Worksheet
Fiscal Year
2014/2015

DEBT SERVICE

The budget reflects a "cash flow" basis of budgeting for the District's debt service requirements. GAAP dictates that debt service principal payments are only a balance sheet transaction and the corresponding interest expense impacts the income statement. The District accounts for debt service in this manner.

However, the budget reflects both Principal and Interest activity in the fiscal year 2014/2015 budget. The reason for this is two fold, 1) to not artificially inflate the District's budgeted position. 2) to allow the reader to see the full impact of debt service payments on a yearly basis. Monthly financial reports the Board reviews account for the debt service using GAAP, thus not displaying principal payments.

5/15/2014 MWSD BOARD MEETING
DRAFT BUDGET

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - WATER</u>	9100	General Obligation Bonds		<u>Amount</u>
Actual Amount As Of:	31-Jan	2014	\$	354,780
PROJECTED ACTIVITY to END of FY:			\$	-
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	1,150,436
PROPOSED Line Item Amount:			\$	1,150,436
Prior year budget				1,150,436
% Change to Previous Year Budget				0.00%
Dollar difference between proposed budget & current budget			\$	0

DESCRIPTION:

Principal and Interest Expense for the District's Water Activities General Obligation Bonds.

Interest Rate is 2.4%

5/15/2014 MWSD BOARD MEETING
DRAFT BUDGET

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - WATER</u>	9125	PNC Equipment Lease	<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$ 17,198
PROJECTED ACTIVITY to END of FY:			\$ 5,620
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$ 53,473
PROPOSED Line Item Amount:			\$ 56,340
Prior year budget			\$ 53,473
% Change to Previous Year Budget			5.36%
Dollar difference between proposed budget & current budget			\$ 2,867

<u>Line Item - SEWER</u>			<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$ 17,198
PROJECTED ACTIVITY to END of FY:			\$ 5,620
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$ 53,473
PROPOSED Line Item Amount:			\$ 56,340
Prior year budget			\$ 53,473
% Change to Previous Year Budget			5.36%
Dollar difference between proposed budget & current budget			\$ 2,867

DESCRIPTION:

Principal and Interest on PNC Equipment Lease, split 50/50 between Water and Sewer.

Interest rate is 2.95%

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - WATER</u>	9150	State Revolving Fund Loan	<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$ 3,939
PROJECTED ACTIVITY to END of FY:			\$ -
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$ 3,939
PROPOSED Line Item Amount:			\$ 102,090
Prior year budget			\$ 76,207
% Change to Previous Year Budget			33.96%
Dollar difference between proposed budget & current budget			\$ 25,883

DESCRIPTION:

State Water Resources Loan Principal and Interest.

NOTE: Budget currently assumes that the District's \$500,000 loan will not be successfully rolled over into the \$2,920,000 loan. Which means that the \$500,000 loan which is to be paid back in five years would become active. If the loan is successfully rolled into the \$2,920,000 loan, debt service would not become due until fiscal year 2015-2016.

Interest rate is 2.09%

5/15/2014 DRAFT BUDGET BOARD MEETING

MONTARA WATER SANITARY DISTRICT
 Budget Worksheet
 Fiscal Year
 2014/2015

<u>Line Item - SEWER</u>	9200	I-Bank Loan		
Acct. No.				<u>Amount</u>
Actual Amount As Of:	31-Mar	2014	\$	27,594
PROJECTED ACTIVITY to END of FY:			\$	-
Projected YEAR END TOTAL - Fiscal Year 2013/2014			\$	27,594
PROPOSED Line Item Amount:			\$	52,575
Prior year budget			\$	52,586
% Change to Previous Year Budget				-0.02%
Dollar difference between proposed budget & current budget			\$	(11)

DESCRIPTION:

Principal and Interest expense for I-Bank Loan.

Interest rate is 3.05%

5/15/2014 MWSD BOARD MEETING
DRAFT BUDGET

MONTARA WATER SANITARY DISTRICT
Budget Worksheet
Fiscal Year
2014/2015

Capital Improvement Program (CIP)

The District continues to emphasize the importance of addressing its infrastructure needs.

The District uses the Capital Improvement Program (CIP) to strategically invest in and develop capital projects. A project that is included in the District's capital budget is broadly defined as requiring the expenditure of funds, for the purchase, construction, enhancement or replacement of physical infrastructure/assets.

To be included in the CIP, the project should cost more than \$2,500 and must have an expected useful life greater than one year. Projects include construction and major renovations of the water and sewer system to ensure the efficient operation of the system. Other costs associated with the capital budget include, but are not limited to, architectural and engineering fees and site development.

The District, in line with the best practices of a well-managed special district uses a long range planning process to develop a five-year CIP. Each capital project included in the five-year program has been recommended (and approved upon adoption) for additional or new funding in the first fiscal year of the plan and/or included as a planned project in the subsequent four fiscal years. Because of the multi-year nature of the CIP, it is a "living" document that outlines a project's past and future. For example, as a project is developed, the amount and timing of expenditures may allow budget appropriations to be moved out in the CIP or require that the appropriations be accelerated and the budget size increased or decreased. Therefore, each year, detailed analysis is conducted to ensure that the appropriate levels of spending and types of spending by project are understood and captured in the CIP.

The goals of management in regards to the Capital Improvement Program are to:

- Develop a credible process for identifying top priority projects;
- Use a coordinated approach to linking capital projects with other planning efforts and community goals;
- Engage staff, elected officials, and citizens in the CIP process to garner greater community support and attention;
- Employ effective monitoring and coordination efforts to ensure top priority projects moving to completion expeditiously.

MONTARA WATER SANITARY DISTRICT
Budget Worksheet
Fiscal Year
2014/2015

5/15/2014 MWSD BOARD MEETING
DRAFT BUDGET

MWSD
Five Year Capital Improvement Program
WATER SYSTEM

Existing Customer CIP	FY 14/15	FY 15/16	FY 16/17	FY 17/18	5-Year CIP Total
<i>Mech. Sys. Rep. & Replacements-Water</i>	\$ 10,200	\$ 10,404	\$ 10,612	\$ 10,824	\$ 42,040
<i>Water Meters</i>	\$ 25,500	\$ 52,020	\$ 53,060	\$ 54,122	\$ 184,702
<i>Water Lateral Services</i>	\$ 30,600	\$ 31,212	\$ 31,836	\$ 32,473	\$ 126,121
<i>Water Main Replacements</i>		\$ 260,202		\$ 260,202	\$ 520,404
<i>Replace Fire Hydrants</i>	\$ 5,100	\$ 5,202	\$ 5,306	\$ 5,412	\$ 21,020
<i>Fire Flow Upgrades</i>	\$ 40,000				
Distribution System Renewal and Replacement Program	\$ 111,400	\$ 359,040	\$ 100,815	\$ 363,033	\$ 934,288
Water Conservation Program	\$ 8,670	\$ 8,843	\$ 9,020	\$ 9,201	\$ 35,734
<i>South Airport Well Rehabilitation and Fence</i>	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Well Rehabilitation 200k approved, 100k spent</i>	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000
Well Rehabilitation Program	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000
Storage Tank Rehabilitation Program	\$ -	\$ 100,000	\$ -	\$ -	\$ 100,000
Vehicle Replacement Fund	\$ -	\$ 30,000	\$ 25,000	\$ 25,500	\$ 80,500
<i>Schoolhouse Tank West</i>	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Alta Vista Tank No. 2 New</i>	\$ 2,876,393	\$ -	\$ -	\$ -	\$ 2,876,393
<i>Airport Water Treatment Plant - construction</i>	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Airport Water Treatment Plant - design</i>	\$ -	\$ -	\$ -	\$ -	\$ -
Public Works Plan Phase I Projects	\$ 2,876,393	\$ -	\$ -	\$ -	\$ 2,876,393
<i>Pillar Ridge Rehabilitation Program</i>	\$ 50,000	\$ 200,000	\$ 100,000	\$ 50,000	\$ 400,000
EXISTING CUSTOMER CIP TOTAL	\$ 3,146,463	\$ 697,883	\$ 234,835	\$ 447,734	\$ 4,526,915
New Customer CIP	FY 14/15	FY 15/16	FY 16/17	FY 17/18	5-Year CIP Total
<i>Develop Additional Supply Reliability</i>	\$ -	\$ 100,000	\$ 200,000	\$ 200,000	\$ 500,000
<i>Portola Tank Telemetry Upgrade</i>	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000
<i>New and Upgraded PRV Stations</i>		\$ 51,000	\$ 52,020	\$ 53,060	\$ 156,080
<i>Generator Upgrades</i>	\$ 50,000	\$ -	\$ 50,000	\$ 50,000	\$ 150,000
<i>Schoolhouse Booster Pump Station Upgrade</i>	\$ -	\$ -		\$ -	\$ -
<i>Valve Installation Program</i>		\$ -	\$ -	\$ 15,300	\$ 15,300
<i>Wagner Well Pump Upgrade</i>		\$ -	\$ 25,000	\$ -	\$ 25,000
<i>Water Main Upgrades</i>	\$ -	\$ 300,000	\$ 300,000	\$ 300,000	\$ 900,000
NEW CUSTOMER CIP TOTAL	\$ 50,000	\$ 501,000	\$ 627,020	\$ 618,360	\$ 1,796,380
Total Annual Capital Cost	\$ 3,196,463	\$ 1,198,883	\$ 861,855	\$ 1,066,094	\$ 6,323,296
CAPITAL FUND BALANCE					
Beginning Balance	\$ 250,000	\$ 0	\$ (497,883)	\$ (732,718)	\$ (980,602)
Connection Fees	\$ 122,900				\$ 122,900
Appropriation from Operations to Exist. Cust	\$ 613,563				\$ 613,563
Appropriation from Operations to New Cust					\$ -
SRF LOAN 024	\$ -	\$ -	\$ -	\$ -	\$ -
SRF LOAN 022	\$ 2,210,000	\$ 200,000	\$ -	\$ -	\$ 2,410,000
GO Bond Acquisition and Improvement Fund			\$ -	\$ -	\$ -
I-Bank Loan (proposed)		\$ -	\$ -	\$ -	\$ -
Annual Capital Fund TOTAL:	\$ 3,196,463	\$ 200,000	\$ (497,883)	\$ (732,718)	\$ 2,165,861
Less CIP	\$ (3,196,463)	\$ (1,198,883)	\$ (861,855)	\$ (1,066,094)	\$ (6,323,296)
Total	\$ 0	\$ (497,883)	\$ (732,718)	\$ (1,180,452)	\$ (2,411,054)
New Customer Reimbursement to Existing Customers for prior spent Connection Fees = \$86,667 annually					

MWSD Capital Improvement Program

2013-14

DRAFT SEWER SYSTEM DRAFT

	DRAFT				
PROJECT	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
MWSD CAPITAL PROJECTS					
Mechanical System Repairs & Replacements	\$ 45,000	\$ 50,000	\$ 50,000	\$ 25,000	\$ 25,000
Inflow & Infiltration Testing / Televising	\$ 15,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Seal Cove Area Repair and Maint. Project	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
Replace Pump Station Pumps	\$ 20,000	\$ 50,000	\$ 50,000	\$ 20,000	\$ 10,000
Replace Medium High Priority Sewer Mains	\$ 410,923	\$ 550,000	\$ 750,000	\$ 950,000	\$ 1,550,000
Spot Repairs Program	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000
Distillery Pump Station and FM Replacement	\$ 8,000	\$ 15,000	\$ 120,000	\$ 80,000	\$ 25,000
Vallemar Sewer Relocation					\$ 1,100,000
Pump Station Controls Upgrades	\$ 125,000	\$ 25,000	\$ 25,000		
Cabrillo Hwy Trunk Grit Collector Chamber	\$ 60,000				
MWSD CAPITAL PROJECTS TOTAL:	\$ 758,923	\$ 790,000	1,095,000	1,175,000	2,810,000
Total SAM capital Projects	\$ 99,000				
MWSD Alternate - Additional Project					
Cabrillo Hwy Trunk and Express Sewer	\$ 875,000	\$ 520,000	\$ 425,000	\$ 730,000	
MWSD ALT. CAPITAL PROJECTS TOTAL:	\$ 1,732,923	\$ 1,310,000	\$ 1,520,000	\$ 1,905,000	\$ 2,810,000
CAPITAL FUND BALANCE					
Appropriation from Operations to Exist. Cust	\$ 857,923				
Capital Fund total	\$857,923				
Less CIP - MWSD Capital Projects	(0)	790,000	1,095,000	1,175,000	2,810,000
ALT. TOTAL ANNUAL COST	\$ 875,000	\$ 1,310,000	\$ 1,520,000	\$ 1,905,000	\$ 2,810,000

**Montara Water and Sanitary District
2014 - 2019**

5 Year Capital Priority List for Sanitary Sewer Repairs

Status: Updated April 8 , 2014

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Fiscal Year	Capital Improvement Needs	Notes/Status
2014-2015	Fiscal Year Capital Improvement Needs	
2013-2014 (ALT ITEM)	Cabrillo Highway PHASE 1A+1B - Trunk Sewer (Crossing to 14th) 221 LF @ 1500 Bore and Jack \$331,500 725 LF @ \$450 /LF Open Trench \$326,250 Contingencies (35%) Night Work \$230,213 <hr/> \$887,963	Caltrans Permit Delay Carry project from 12/13 High Priority,SSO Risk Sag, Roots, Cracks
2014-2015	George St Trunk Sewer West of Tamarand St 900 LF @ \$250 /LF Pipe Burst \$225,000 Contingencies (30%) \$67,500 <hr/> \$292,500	Added 2009 Med.High Priority
2014-2015	Cedar Street (Phase #3, South Section) 450 LF @ \$180 /LF Open Cut \$81,000 Contingencies (30%) \$24,300 <hr/> \$105,300	Moved from 13/14 pipe ok, flat grade need open cut repair (SAM Hot List #6)
2014-2015	Sun Valley (Phase #3, South Section) 525 LF @ \$180 /LF Open Cut \$94,500 Contingencies (30%) \$28,350 <hr/> \$122,850	Moved from 13/14 pipe ok, flat grade need open cut repair (SAM Hot List #6)
2014-2015	Pump Station FM - Distillary Force Main (And 4 houses) 1 EA @ \$6,500 /EA Spot Repairs \$6,500 Contingencies (25%) \$1,625 <hr/> \$8,125	High Priority (Spot Repairs Made)
2014-2015	Cabrillo Hwy - Grit Collector Chamber 1 EA @ \$45,000 /EA Spot Repairs \$45,000 Contingencies (35%) \$15,750 <hr/> \$60,750	High Priority (Spot Repairs Made)
2014-2015	Pump Station Mechanical anc Coating Upgrades 3 EA @ \$15,000 /EA coatings \$45,000 2 EA @ \$5,000 /EA pipe works \$10,000 Contingencies (35%) \$15,750 <hr/> \$70,750	Med Priority Corrosion Risk

2014-2015	Pump Station Control Upgrades - Air Port, 5th St, 7th St, Distillary 4 EA @ \$20,000 /EA Float/Pump Starter: \$80,000 2 EA @ \$8,000 /EA Distillary Piping \$16,000 Contingencies (35%) \$28,000 <u>\$124,000</u>	High Priority Pump Failure Risk
14-15 Total		\$1,672,238
2015-2016 Fiscal Year Capital Improvement Needs		
2015-2016	Vallemar Sewer Relocation Study and Permit Review Study @ \$10,000 LS Study Preparation \$10,000 Permits @ \$5,000 LS Permit Plan Submit \$5,000 <u>\$15,000</u>	Medium to High Priority
2015-2016 (ALT ITEM)	Cabrillo Highway PHASE 2A - Trunk Sewer (14th - 11th) 1,100 LF @ \$300 /LF CIPP \$330,000 Contingencies (35%) \$115,500 <u>\$445,500</u>	Move from 13/14 to 15/16
2015-2016 (ALT ITEM) Push 1 year?	Cabrillo Highway PHASE 2B - Trunk Sewer (11th - 7th + Crossing) 900 LF @ \$300 /LF CIPP \$270,000 Contingencies (35%) \$94,500 <u>\$364,500</u>	Move from 14/15 to 15/16
2015-2016	Virginia St Sag Repair 1,200 LF @ \$300 /LF Open Cut \$360,000 Contingencies (30%) \$108,000 <u>\$468,000</u>	Multiple Sags Grease problem (Spot Repairs needed now)
2015-2016	Nevada St and Moss Beach Area Sewers 550 LF @ \$220 /LF Pipe Burst \$121,000 Contingencies (30%) \$36,300 <u>\$157,300</u>	Multiple Fractures (Spot Repairs needed now)
15-16 Total		\$1,756,100
2016-2017 Fiscal Year Capital Improvement Needs		
2016-2017	Cabrillo Highway PHASE 3 - Parallel Pipes (10th St to 6th Street) 1,440 LF @ \$375 /LF Open Cut \$540,000 Contingencies (35%) \$189,000 <u>\$729,000</u>	Move from 15/16 to 16/17
2016-2017	Nevada St and Moss Beach Area Sewers 1,000 LF @ \$225 /LF Pipe Burst + Open C \$225,000	Multiple Fractures (Spot Repairs needed now)

	Contingencies (30%)	\$67,500	
		\$292,500	
2016-2017	Various Moss Beach Sewers on Steston St. 1,200 LF @ \$220 ./LF Pipe Burst and Op Contingencies (30%)	\$264,000 \$79,200	Multiple Fractures (Spot Repairs needed now)
		\$343,200	
2016-2017	Pump Station - Distillary Pump Station (And 4 houses) 2 EA @ \$4,000 ./EA Pump Connections 1 EA @ \$69,000 ./LF Distillary Forcemai Contingencies (35%)	\$8,000 \$69,000 \$2,800	High Priority
		\$79,800	
2016-2017	Pump Station - Distillary Pump Station (And 4 houses) 4 EA @ \$15,000 ./EA Pump Connections 1 EA @ \$100,000 ./LF Distillary Forcemai Contingencies (35%)	\$60,000 \$100,000 \$21,000	High Priority (Spot Repairs Made) Move from 15/16 to 16/17
		\$181,000	
2016-2017	Pump Station FM - Distillary Force Main (And 4 houses) 4 EA @ \$4,000 ./EA Pump Connections 320 LF @ \$325 ./LF Distillary Forcemai Contingencies (30%)	\$16,000 \$104,000 \$4,800	High Priority from FY 15-16 (Spot Repairs Made)
		\$124,800	
	16-17 Total	\$1,750,300	
2017-2018 Fiscal Year Capital Improvement Needs			
2017-2018	Various Moss Beach Sewers Near Buena Vista St. 1,900 LF @ \$220 ./LF Pipe Burst and Op Contingencies (30%)	\$418,000 \$125,400	Added 2009 Mediun Priority Long term plan
		\$543,400	
2017-2018	Various Moss Beach Sewers Near Carlos St. 1,000 LF @ \$350 ./LF Pipe Burst and Op Contingencies (30%)	\$350,000 \$105,000	Added 2009 Mediun Priority Long term plan
		\$455,000	
2017-2018	Various Montara Sewers 10th and 14th. 1,400 LF @ \$220 ./LF Pipe Burst and Op Contingencies (30%)	\$308,000 \$92,400	Added 2009 Mediun Priority Long term plan
		\$400,400	
2017-2018	Montara Montara Easements Sewers Various Locations. 1,600 LF @ \$180 ./LF Pipe Burst and Op Contingencies (30%)	\$288,000 \$86,400	Added 2009 Mediun Priority Long term plan
		\$374,400	

2017-2018	Pump Station - Distillary Pump Station (And 4 houses) 4 EA @ \$15,000 /EA Pump Connections \$60,000 1 EA @ \$100,000 /LF Distillary Forcemai \$100,000 Contingencies (35%) \$21,000 <u>\$181,000</u>	High Priority-from FY15-16 (Spot Repairs Made)
	17-18 Total	\$1,954,200
2018-2019 Fiscal Year Capital Improvement Needs		
2017-2018	Vallimar Sewer Relocation (Strand, Niagara, Private Pumps) 1,500 LF @ \$275 /LF Open Cut \$412,500 10 EA @ \$15,000 /EA Open Cut \$150,000 Electrical + Distribution \$200,000 PS Niagra Abandonment \$25,000 Contingencies (35%) \$275,625 <u>\$1,063,125</u>	Added 2010, Errosion Risk Mediun Priority Long term plan
2017-2018	Various Moss Beach Sewers Near Nevada & Buena Vista St. 2,200 LF @ \$220 /LF Pipe Burst and Ope: \$484,000 Contingencies (30%) \$145,200 <u>\$629,200</u>	Added 2009 Mediun Priority Long term plan
2017-2018	Various Moss Beach Sewers Near Carlos St. 1,000 LF @ \$220 /LF Pipe Burst and Ope: \$220,000 Contingencies (30%) \$66,000 <u>\$286,000</u>	Added 2009 Mediun Priority Long term plan
2017-2018	Various Montara Sewers Seal Cove. 1,600 LF @ \$220 /LF Pipe Burst and Ope: \$352,000 Contingencies (30%) \$105,600 <u>\$457,600</u>	Added 2009 Mediun Priority Long term plan
2017-2018	Montara Montara Easements Sewers Various Locations. 1,800 LF @ \$180 /LF Pipe Burst and Ope: \$324,000 Contingencies (30%) \$97,200 <u>\$421,200</u>	Added 2009 Mediun Priority Long term plan
	18-19 Total	\$2,857,125

2010-2011	Cedar at George St and Area Sewers (Phase #1 SAM Hot List #2)					COMPLETED at 40% under budget	
				\$250,000			
	Contingencies (30%)			\$75,000			
				\$325,000			
2010-2011	Cedar Street + Area Sewers (Phase #2, SAM Hot List #2-b)					COMPLETED at 40% under budget	
	600 LF \$250/LF			\$435,000			
	Contingencies (25%)			\$160,000			
				\$595,000			
2010-2011	Cedar Street (Phase #3a, SAM Hot List #5)					COMPLETED at 40% under budget	
	245 ft x \$250/ft			\$61,250			
	Contingencies (30%)			18,000			
				\$79,250			
2012-2013	Nevada Street Creek Crossing Repair (w/ new casing)					Added 2012 V. High Priority CIPP/save crossing may save \$50K	CIPP repair (old casing) ~\$250/lf
	140 LF	\$350 /LF	CIPP+Open	\$49,000			
	Contingencies (35%)			\$17,000			
				\$66,000			
2012-2013	Hawthorn Street Sewer					Moved to 12/13 Med/High Priority (SAM Hot List #7)	Final price construct ~\$110/lf
	300 LF	\$200 /LF	Pipe Burst	\$60,000			
	Contingencies (35%)			\$21,000			
				\$81,000			
2012-2013	Pump Station Control Upgrades - Vallejar, California, Seal Cove #4					Added 2010 High Priority Pump Failure Risk	STILL IN PROGRESS May 2013
	3 EA	\$20,000 /LF	Float/Pump	\$60,000			
	Contingencies (35%)			\$21,000			
				\$81,000			
2012-2013	George St Trunk Sewer West of Cedar St - Phase 1 and 2 of 3					Added 2011 High Priority	Final price construct ~\$240/lf
	620 LF	\$220 /LF	open cut	\$136,400			
	Contingencies (30%)			\$40,940			
				\$177,340			
2012-2013	Cypress Easement and Vacinity (SAM Hot List #8)					Sags, Open Cut to Fix Flat Grade, Med Priority (SAM Hot List #8)	
	400 LF	\$275 /LF	Open Cut	\$110,000			
	Contingencies (30%)			\$33,000			
				\$143,000			

Pump Station Control Upgrades - Date Harte, Seal Cove 1, 2, and 3

This project will improve the reliability sanitary sewer pump stations by the installation of redundant float motor starters and communication links as well and other miscellaneous panel improvements at Date Hart, Seal Cove 1 and 3. Seal Cove #2 requires complete MCC Panel Replacement.

6 EA	@	\$20,000 /LF	Float/Pump	\$120,000
1 EA	@	\$30,000 /LF	MCC	\$30,000
Contingencies (35%)				\$52,500
				\$202,500

Acacia Street M730.03 - M721.03 (SAM Hot List #4)

SAM has to clean this sewer multiple times per year due to heavy root intrusion and various cracks which increase infiltration and over flow risks.

720 LF	@	\$180 /LF	Pipe Burst	\$129,600
Contingencies (30%)				\$38,880
				\$168,480

Montara Area Easements Sewers, 10th at Farallone, 7th at LaConte, Sam Hotlist #3

The Easement sewers are difficult to clean and Manholes M201.05 to M201.13, and M440.07 to M760.07 are lines SAM has to clean this sewer multiple times per year due to heavy root intrusion and various cracks which increase infiltration and over flow risks.

1,025 LF	@	\$160 /LF	Pipe Burst	\$164,000
Contingencies (30%)				\$49,200
				\$213,200

Montara Area Street Sewers, Farallone between 10th and 11th, South of Harte St

Farallone between 10th and 11th and the sewer South of Harte St on Birch, manholes M800.07-M801.09, M310.05-M311.05, are sewers SAM has to clean multiple times per year due to heavy root intrusion and various cracks which increase infiltration and over flow risks.

750 LF	@	\$180 /LF	Pipe Burst	\$135,000
Contingencies (30%)				\$40,500
				\$175,500

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2014-2015	George St Trunk Sewer West of Tamarand St					Added 2009 Med. High Priority	
	900	LF	@	\$250 /LF	Pipe Burst		\$225,000
	Contingencies (30%)						\$67,500
							\$292,500
2014-2015	6 th -7th Street Area sewers and Easements					Spot Repairs Made push back some lines (SAM Hot List #3)	
	750	LF	@	\$180 /LF	Open Cut		\$135,000
	Contingencies (30%)						\$40,500
							\$175,500
2014-2015	6 th -7th Street Area sewers and Easements					Spot Repairs Made push back some lines (SAM Hot List #3)	
	750	LF	@	\$180 /LF	Open Cut		\$135,000
	Contingencies (30%)						\$40,500
							\$175,500
2013-2014 Fiscal Year Capital Improvement Needs							
2013-2014	Pump Station Control Upgrades - Date Harte, Seal Cove 1,2, and 3					High Priority Pump Failure Risk	
	6	EA	@	\$20,000 /LF	Float/Pump		\$120,000
	1	EA	@	\$30,000 /LF	MCC		\$30,000
	Contingencies (35%)						\$52,500
							\$202,500

5/15/2014 MWSD BOARD MEETING
DRAFT BUDGET



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **May 15, 2014**

TO: BOARD OF DIRECTORS

FROM: Clemens H Heldmaier, General Manager

SUBJECT: Review and Possible Action Concerning Designation of Officers to Transfer Local Agency Investment Funds.

Resolution 1508, designates MWSD officers to authorize wire transfers for District bank accounts. The list of financial institutes as well as the list of authorized officers for bank transactions should be updated.

District Counsel prepared a Resolution that updates the officers authorized for bank transactions and rescinds Resolution 1508.

RECOMMENDATION:

Adopt RESOLUTION____, RESOLUTION DESIGNATING SPECIFIED OFFICERS OF THE MONTARA WATER AND SANITARY DISTRICT TO EXECUTE WRITTEN INSTRUMENTS AND AUTHORIZE WIRE TRANSFERS RELATING TO FINANCIAL TRANSACTIONS AND RESCINDING RESOLUTION NO. 1508

Attachment

RESOLUTION NO.

RESOLUTION DESIGNATING SPECIFIED OFFICERS OF THE MONTARA WATER AND SANITARY DISTRICT TO EXECUTE WRITTEN INSTRUMENTS AND AUTHORIZE WIRE TRANSFERS RELATING TO FINANCIAL TRANSACTIONS AND RESCINDING RESOLUTION NO. 1508

WHEREAS, the Montara Water and Sanitary District conducts transactions with selected financial institutions in the course of carrying out the District's business operations; and

WHEREAS, in order to carry out the transactions, officers and employees of the District must be duly authorized to execute written instruments and wire transfers pertaining thereto;

NOW THEREFORE, be it resolved by the Board of the Montara Water and Sanitary District, a public agency in the County of San Mateo, California, as follows:

1. The hereinafter designated officers and employees of the Montara Water and Sanitary District are qualified, and are hereby authorized, to sign instructions, consents, certificates, securities, or other written instruments for and on behalf of the Montara Water and Sanitary District:

Scott Boyd, President
Jim Harvey, President pro tem
Kathryn Slater-Carter, Treasurer
Dwight Wilson, District Secretary
Bill Huber, Director
Clemens Heldmaier, General Manager
Judy Gromm, District Clerk

2. The District Secretary, above-named, is hereby authorized, at his discretion, to designate persons employed by the District, or District officers, who may require wire transfers on behalf of the District and thereby shall be authorized to execute and deliver such agreements, documents, and other instruments, and to perform such other acts relating to wire transfers as said Secretary shall approve.

RESOLUTION NO.

RESOLUTION DESIGNATING SPECIFIED OFFICERS OF THE MONTARA WATER AND SANITARY DISTRICT TO EXECUTE WRITTEN INSTRUMENTS AND AUTHORIZE WIRE TRANSFERS RELATING TO FINANCIAL TRANSACTIONS AND RESCINDING RESOLUTION NO. 1508

3. The District Secretary is hereby authorized and directed to execute a Certificate of Authorized Officers in the form of exhibit "A" hereof, attached hereto and by this reference Incorporated herein, certifying to the adoption of this resolution, and to transmit said certificate, with a copy of said resolution, to financial institutions with which the District conducts business.

4. Resolution No. 1508 entitled, "Resolution Designating Specified Officers of the Montara Sanitary District to Execute Written Instruments and Authorize Wire Transfers Relating to Certain Financial Transactions," adopted March 1, 2012 is hereby rescinded.

President, Montara Water and Sanitary District

Countersigned:

Secretary

* * * * *

I hereby certify that the foregoing resolution was duly and regularly adopted and passed by the Board of the Montara Water and Sanitary District, San Mateo County, California, at a meeting thereof held on the 15st day of May, 2014, by the following vote:

AYES, and in favor thereof,

NOES, Directors:

ABSENT, Directors:

Secretary

RESOLUTION NO.

RESOLUTION DESIGNATING SPECIFIED OFFICERS OF THE MONTARA WATER AND SANITARY DISTRICT TO EXECUTE WRITTEN INSTRUMENTS AND AUTHORIZE WIRE TRANSFERS RELATING TO FINANCIAL TRANSACTIONS AND RESCINDING RESOLUTION NO. 1508

EXHIBIT A

CERTIFICATE OF AUTHORIZED OFFICERS

From: Montara Water and Sanitary District
P.O. Box 370131
Montara, CA 94037-0131

To: _____

I, the undersigned Scott Boyd, Secretary of the Montara Water and Sanitary District, hereby certify that, pursuant to the resolution attached hereto, which was duly adopted by the Board of the Montara Water and Sanitary District, on March 1, 2012, those officers named upon the face of this certificate, having been duly authorized, are now acting and are qualified to sign written instructions, consents, certificates, securities, or other instruments on behalf of said District, that the specimen signatures appearing opposite their names and titles below are the genuine signatures of such officers and that said resolution authorizing these officers is now in force and effect. You are authorized to recognize the signatures until you receive written instructions to the contrary. I further certify that the aforesaid resolution authorizes the Secretary of the District acting alone to authorize and designate, in connection with wire transfers out of the District's accounts, persons who may request wire transfers and to execute and deliver such agreements, documents and other instruments, and to perform such other acts, relating to wire transfers as the Secretary shall approve.

Scott Boyd _____ will sign _____
President

Jim Harvey _____ will sign _____
President pro tem

Kathryn Slater-Carter will sign _____
Treasurer

Dwight Wilson _____ will sign _____
District Secretary

RESOLUTION NO.

RESOLUTION DESIGNATING SPECIFIED OFFICERS OF THE MONTARA
WATER AND SANITARY DISTRICT TO EXECUTE WRITTEN INSTRUMENTS
AND AUTHORIZE WIRE TRANSFERS RELATING TO FINANCIAL
TRANSACTIONS AND RESCINDING RESOLUTION NO. 1508

Bill Huber _____ will sign _____
Director

Clemens Heldmaier _____ will sign _____
General Manager

Judy Gromm _____ will sign _____
District Clerk

Certified on May 15, 2014. _____
Dwight Wilson, District Secretary



MONTARA WATER AND SANITARY DISTRICT AGENDA

For Meeting Of: **May 15, 2014**

TO: BOARD OF DIRECTORS

FROM: Clemens H. Heldmaier, General Manager

SUBJECT: Managers Report

Water Operations: The General Manager participated in the supervision of the water operations and training of new employees.

Attended Meetings:

On May 7 the General Manager attended a meeting with the new SAM Manger Rob Hopkins to discuss current and future joint responsibilities and work tasks.

On May 8 the General Manager attended a finance committee meeting to present the draft budget.

In addition, the General Manager attended phone calls and conferences with consultants, directors, and customers.

Water Staff: Interviews for the open position of Water System Operator were conducted on May 13.

RECOMMENDATION:

This is for Board information only.